



# FAIRFAX COUNTY PARK AUTHORITY



## B O A R D A G E N D A

**March 13, 2024**

**7:30 PM PUBLIC COMMENT**

### **ADMINISTRATIVE ITEM**

(CW) ADMIN-1 Adoption of Minutes – February 28, 2024 Park Authority Board Meeting

### **ACTION ITEMS**

(F) A-1 Scope Approval – Mount Vernon Woods Renovation

### **INFORMATION ITEM**

- (CW) I-1 Cultural Resource Management Plan 2024 Update, FY 2023 Accomplishments, and FY 2024 Implementation Plan
- (CW) I-2 Equity Study Outreach Update
- (CW) I-3 Planning and Development Division Quarterly Project Status Report
- (CW) I-4 FY2024 FCPA Court Improvements
- (CW) I-5 FY 2024 Second Quarter Budget Review, Fund 10001, General Fund
- (CW) I-6 FY 2024 Second Quarter Budget Review, Fund 80000, Park Services Revenue and Operating Fund
- (CW) I-7 FY 2025 Proposed Budget

**CHAIRMAN'S MATTERS  
DIRECTOR'S MATTERS  
BOARD MATTERS**

**ADJOURNMENT**



If ADA accommodations are needed, please call (703) 324-8563. TTY (703) 803-3354

Board Agenda Item  
March 13, 2024

## **ADMINISTRATIVE – 1**

### Adoption of Minutes – February 28, 2024 Park Authority Board Meeting

#### ISSUE:

Adoption of the minutes of the February 28, 2024 Park Authority Board meeting.

#### RECOMMENDATION:

The Park Authority Executive Director recommends adoption of the minutes of the February 28, 2024 Park Authority Board meeting.

#### TIMING:

Board action is requested on March 13, 2024.

#### FISCAL IMPACT:

None

#### ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the February 28, 2024 Park Authority Board Meeting

#### STAFF:

Jai Cole, Executive Director  
Sara Baldwin, Deputy Director/COO  
Aimee L. Vosper, Deputy Director/CBD  
Allison Rankin, Management Analyst

**Fairfax County Park Authority  
Board Meeting  
February 28, 2024**

At the beginning of the Resource Management Committee Meeting at 5:30pm, the following was read by Chairman Kiel Stone to allow for the meeting to proceed in a virtual format.

In order to conduct this meeting wholly electronically and to make certain findings for the record to evidence compliance with Virginia Code §2.2-3708.2, there were actions that needed to be taken prior to conducting business.

**Audibility of Members' Voices**

Chairman Stone conducted a roll call vote to ensure that each member's voice could be heard and to state the location from which they were participating in the meeting.

**Board Member Participating:**

Maggie Godbold, Vice-Chair  
Cynthia Jacobs Carter, Secretary  
Timothy Hackman, Treasurer  
Abena Aidoo Hewton  
Bill Bouie  
Linwood Gorham  
Ron Kendall  
Ken Quincy  
Mike Thompson  
Johna Toomey  
Kiel Stone, Chairman

**Location:**

Residence in Sully District  
Residence in Franconia District  
Residence in Dranesville District  
Residence in Franconia District  
Residence in Hunter Mill District  
Residence in Mount Vernon District  
Residence in Dominican Republic  
Residence in Providence District  
Office in Alexandria  
Residence in Dranesville District  
Office in Braddock District

Mr. Stone made a motion that each member's voice may be adequately heard by each other member of this board; seconded by Mr. Hackman. The motion carried by all members present; Mr. Khan was absent.

**Need for an Electronic Meeting**

Mr. Stone made a motion that the Park Authority Board will hold an all-virtual public meeting because circumstances warrant the holding of an all-virtual public meeting, including, but not limited to, the convenience of an all-virtual meeting; seconded by Mr. Hackman. The motion carried by all members present; Mr. Khan was absent.

**All-Virtual Public Meeting May be Properly Held**

Mr. Stone made a motion that the Park Authority Board has not had more than two all-virtual public meetings, or more than 25% of its meetings rounded up to the next whole number, whichever is greater, during the calendar year since the emergency order was lifted; and the Park Authority Board's last meeting was not an all-virtual public meeting; seconded by Mr. Hackman. The motion carried by all members present; Mr. Khan was absent.

Mr. Stone made a motion that the Park Authority Board conduct this meeting electronically through a dedicated video- and audio- conferencing line, and that the public may access this meeting by calling 602-333-0032 and entering access code 646450; seconded by Mr. Hackman. The motion carried by all members present; Mr. Khan was absent.

**All-Virtual Public Meeting Requirements are Met in Conformance with Park Authority Board Written Policy**

Mr. Stone made a motion that the meeting of the Park Authority Board to be held this day is in conformance with this body's all-virtual public meeting policy and as such:

- i. The meeting notice indicated that the public meeting will be all-virtual, and the notice stated that that the method by which the Park Authority Board chose to meet would not be changed unless the Park Authority Board provided a new meeting notice in accordance with Va. Code § 2.2-3707.
- ii. Public access to this meeting is provided by electronic communication means that allows the public to hear all participating members of the Park Authority Board.
- iii. Audio-visual technology, if available, is used to allow the public to see the members of the Park Authority Board during this meeting.
- iv. A phone number, email address, or other live contact information is provided to the public to alert the Park Authority Board if electronic transmission of this meeting fails for the public, and if such transmission fails, the Park Authority Board will take a recess until public access is restored.
- v. A copy of the proposed agenda and all agenda packets have been made available to the public electronically at the same time such materials were provided to the members of the Park Authority Board;
- vi. The public is afforded the opportunity to comment through electronic means, including written comments, at meetings where public comment is customarily received; and
- vii. There are no more than two members of the Park Authority Board together in one physical location.

Mr. Hackman seconded the motion. The motion carried by all members present, Mr. Khan was absent.

Mr. Faisal Khan joined the meeting at 7:01pm and it was confirmed that that board members could hear Mr. Khan's voice as he participated from his residence in Providence District.

[This meeting was held electronically and was live streamed via Zoom and was accessible via audio by dialing 602-333-0032 and entering the code provided in the meeting announcement.]

Chairman Stone called the Park Authority Board meeting to order at 7:48 p.m. via Zoom.

**PUBLIC COMMENT**

There were no public speakers.

**ADMINISTRATIVE ITEM**

- ADMIN-1 Board Resolution to Honor Terence Green, Maintenance Crew Chief, for 27 Years of Service  
Mr. Hackman made a motion to approve the resolution honoring Terence Green, Maintenance Crew Chief, for 27 years of service; seconded by Mr. Bouie. The motion carried by all members unanimously.
- ADMIN-2 Adoption of Minutes – January 24, 2024, Park Authority Board Meeting  
Mr. Hackman made a motion to adopt the minutes of the January 24, 2024, Park Authority Board meeting; seconded by Mr. Bouie. The motion carried by all members present. Mr. Khan were absent.

**ACTION ITEM**

- A-1 Bond Allocation Approval – Facility Wellness Considerations  
Mr. Stone made a motion to approve the bond reallocations to make building repairs to revenue-producing facilities, as presented to and reviewed by the Budget Committee on February 28, 2024; seconded by Mr. Hackman. The motion carried unanimously.
- A-2 FY 2024 Third Quarter Budget Review, Fund 10001, General Fund  
Mr. Stone made a motion to approve the endorsement of the FY 2024 Third Quarter Budget review for the General Fund (Fund 10001), as presented to and reviewed by the Budget Committee on February 28, 2024; seconded by Ms. Godbold. The motion carried unanimously.
- A-3 FY 2024 Third Quarter Budget Review, Fund 30010, General County Construction Fund  
Mr. Stone made a motion to approve endorsement of the FY 2024 Third Quarter Budget Review for the General County Construction Fund (Fund 30010), as presented to and reviewed by the Budget Committee on February 28, 2024; seconded by Ms. Godbold. The motion carried unanimously.
- A-4 FY 2024 Third Quarter Budget Review, Fund 80000, Park Revenue and Operating Fund  
Mr. Stone made a motion to approve the FY 2024 Third Quarter Budget Review for the Park Revenue and Operating Fund (Fund 80000), as presented to and reviewed by the Budget Committee on February 28, 2024; seconded by Ms. Godbold. The motion carried unanimously.

**INFORMATION ITEM**

- I-1      Rec-PAC Proposed Merger  
No action was necessary.

### **CHAIRMAN'S MATTERS**

- Mr. Stone asked for a vote to ratify the 2024 Park Authority Board Committee List. The vote passed unanimously.
- Mr. Stone stated that the Equity Study was shared with the Board of Supervisors during the recent Health and Human Services Committee meeting. Mr. Stone thought the meeting went well. The financial piece to support the study findings will be part of next year's budget deliberations.
- Mr. Stone stated that the FY 2025 Proposed Budget is favorable to the Park Authority. There were \$39 million in new investments across the county and the Park Authority received just under 10% of that funding. He encouraged the board members to talk with their respective board of supervisors members to continue the dialogue about Park Authority funding.

### **DIRECTOR'S MATTERS**

- Ms. Cole shared that there were a variety of tours, events, and programs throughout the Park Authority to recognize Black History Month.
- Ms. Cole shared pictures from the recent Lunar New Year event at Twin Lakes Golf Course. There were almost 200 attendees, 12 performing groups, and lots of activities, games, food, music and dancing. It was an excellent event.
- Ms. Cole shared that the new Childcare Room at Cub Run Rec Center was opened. The space provides up to 2 hours of drop-in childcare for children ages 6 months to 10 years.
- Ms. Cole shared pictures from the recent maple syrup boil events. The events drew 370 attendees and resulted in \$1,200 in sales at the General Store. Ms. Cole gave recognition to staff for programming outdoor events in the winter as it helps families who want to get out of their houses, even if the weather is cold.
- Ms. Cole shared that one of the draft horses at Frying Pan Farm Park recently passed away. Farmer Paul just shared that there are pigs being born tonight. The circle of life is very evident in a farm environment. Ms. Cole shared her thoughts with the staff of Frying Pan as they mourn the loss of Charlie.

### **BOARD MATTERS**

- Mr. Bouie thanked the staff and board for the great job on the budget.
- Dr. Aidoo Hewton thanked staff for their hard work.
- Mr. Thompson thanked staff on the budget piece and also on the court presentation.

**ADJOURNMENT**

There being no further business and without objection, Mr. Stone adjourned the meeting at 8:04 pm.

**Participating Staff:**

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Ryan Carmen, Director, Golf Enterprises Division

Josh Colman, Director, Park Services Division

Kim Eckert, Director, Park Operations Division

Brendon Hanafin, Director, Planning and Development Division

Laura Grape, Director, Resource Management Division

Michael Peter, Director, Business Administration Division

Ben Boxer, Public Information Officer

Allison Rankin, Management Analyst

Minutes Approved at Meeting on March 13, 2024

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Allison Rankin, Management Analyst

Board Agenda Item  
March 13, 2024

**ACTION – 1**

Scope Approval – Mount Vernon Woods Renovation

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the project scope for the renovation of Mount Vernon Woods, as presented to and reviewed by the Planning and Development Committee on March 13, 2024.



Board Agenda Item  
March 13, 2024

**INFORMATION – 1**

Cultural Resource Management Plan 2024 Update, FY 2023 Accomplishmentss, and FY 2024 Implementation Plan

As presented to and reviewed by the Resource Management Committee on February 28, 2024.

**INFORMATION – 2**

Equity Study Outreach Update

As presented to and reviewed by the Communications and Community Outreach Committee on February 28, 2024.

**INFORMATION – 3**

Planning and Development Division Quarterly Project Status Report

As presented to and reviewed by the Planning and Development Committee on February 28, 2024.

**INFORMATION – 4**

FY 2024 FCPA Court Improvements

As presented to and reviewed by the Planning and Development Committee on February 28, 2024.

**INFORMATION – 5**

FY 2024 Second Quarter Budget Review, Fund 10001, General Fund

As presented to and reviewed by the Budget Committee on February 28, 2024.

**INFORMATION – 6**

FY 2024 Second Quarter Budget Review, Fund 80000, Park Services Revenue and Operating Fund

Board Agenda Item  
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As presented to and reviewed by the Budget Committee on February 28, 2024.

**INFORMATION – 7**

FY 2025 Proposed Budget

As presented to and reviewed by the Budget Committee on February 28, 2024.