

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD
FISCAL OVERSIGHT COMMITTEE MEETING MINUTES
FEBRUARY 16, 2023**

The CSB Fiscal Oversight Committee met in regular session at the Sharon Bulova Center, 8221 Willow Oaks Corporate Drive, Level 3, Room 3-314, West, Fairfax, VA 22031

1. Meeting Called to Order

Acting Committee Chair Jennifer Adeli called the meeting to order at 4:00 PM

2. Roll Call, Audibility, and Preliminary Motions

PRESENT: **BOARD MEMBERS:** ACTING COMMITTEE CHAIR JENNIFER ADELI; KAREN ABRAHAM; CAPTAIN DANIEL WILSON; BETTINA LAWTON; ANDREW SCALISE; SANDRA SLAPPEY-BROWN; CLAUDIA VOLK

ABSENT: **BOARD MEMBERS:** DAN SHERRANGE

Also present: Executive Director Daryl Washington, Deputy Director of Community Living Barbara Wadley-Young, Acting Chief Financial Officer Tom Young, Director of Analytics & Evaluation Linda Mount and Board Clerk Sameera Awan.

3. Matters of the Public

None were presented.

4. Amendments to the Meeting Agenda

The meeting agenda was provided for review, no amendments were made.

UNANIMOUS CONSENT TO APPROVE AGENDA ITEM NO. 4

5. Approval of Minutes

Committee minutes for January 19, 2023, Fiscal Oversight Committee Meeting was provided for review and revision.

MOVED BY COMMITTEE MEMBER BETTINA LAWTON, SECONDED BY COMMITTEE MEMBER KAREN ABRAHAM TO APPROVE AGENDA ITEM NO. 5, AS AMENDED.

6. Administrative Operations Report

Executive Director Daryl Washington provided the CSB Human Resources Vacancy Report and noted it did increase from 116 to 125 vacancies due to additional 500 merit grant positions.

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7. Clinical Operations Report

Deputy Director of Community Living Barbara Wadley-Young provided the Adult Behavioral Health Outpatient BHOP Service Capacity Report and Support Coordination Service Capacity Report.

Deputy Director of Clinical Operations Lyn Tomlinson provided the SUD Residential Waiting List by Program Type.

Director of Analytics & Evaluation Linda Mount presented the CSB Status Report and Quarterly Performance Measures.

8. Financial Status

Financial Chief Officer Tom Young provided the staff report and an overview of the Modified Fund Statement and Expenditures-Budget vs. Actuals Financial Reports.

9. Adjournment

MOVED BY COMMITTEE MEMBER BETTINA LAWTON TO ADJOURN THE MEETING AT 5:39 PM

March 16, 2023

Date Approved

DocuSigned by:

Sameera Awan

Clerk to the Board