

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD
FISCAL OVERSIGHT COMMITTEE MEETING MINUTES
APRIL 21, 2022**

The CSB Fiscal Oversight Committee met in regular session at the Merrifield Center, 8221 Willow Oaks Corporate Drive, Level 3, Room 3-314, West, Fairfax, VA 22031.

1. Meeting Called to Order

Committee Chair Jennifer Adeli called the meeting to order at 4:02 p.m.

2. Roll Call, Audibility, and Preliminary Motions

PRESENT: BOARD MEMBERS: JENNIFER ADELI, CHAIR; CAPTAIN DEREK DEGEARE; BETTINA LAWTON; DIANA RODRIGUEZ; ANDREW SCALISE; SANDRA SLAPPEY-BROWN (CITY OF FAIRFAX, VA) *

ABSENT: BOARD MEMBERS: KAREN ABRAHAM; DAN SHERRANGE

*Committee Member Sandra Slappey-Brown participated virtually via Zoom.

Also present: Executive Director Daryl Washington, Deputy Director of Clinical Operations Lyn Tomlinson, Deputy Director of Administrative Operations Daniel Herr, Chief Financial Officer Paresh Patel, Budget Team Manager Tom Young, Assistant Deputy Director Barbara Wadley-Young, Director of Analytics & Evaluation Linda Mount, and Board Clerk Joseline Cadima.

3. Matters of the Public.

None were presented.

4. Amendments to the Meeting Agenda

The meeting agenda was provided for review, no amendments were made.

MOVED BY COMMITTEE MEMBER CAPTAIN DEREK DEGEARE, SECONDED BY COMMITTEE MEMBER ANDREW SCALISE TO APPROVE AGENDA ITEM NO. 4.

AYES: BOARD MEMBERS: JENNIFER ADELI, CHAIR; CAPTAIN DEREK DEGEARE; BETTINA LAWTON; DIANA RODRIGUEZ; ANDREW SCALISE; SANDRA SLAPPEY-BROWN (CITY OF FAIRFAX, VA) *

NOES: BOARD MEMBERS: NONE

ABSTAIN: BOARD MEMBERS: NONE

ABSENT: BOARD MEMBERS: KAREN ABRAHAM; DAN SHERRANGE

*Committee Member Sandra Slappey-Brown participated virtually via Zoom.

5. Approval of Minutes

Committee minutes for the February 17, 2022, Fiscal Oversight Committee Meeting were provided for review and revision. Committee Member Diana Rodriguez noted she was marked as absent during the March 17, 2022, and requested the minutes be changed to reflect her presence during the meeting.

MOVED BY COMMITTEE MEMBER CAPTAIN DEREK DEGEARE, SECONDED BY COMMITTEE MEMBER DIANA RODRIGUEZ TO APPROVE AGENDA ITEM NO. 5, AS AMENDED.

AYES: BOARD MEMBERS: JENNIFER ADELI, CHAIR; CAPTAIN DEREK DEGEARE; BETTINA LAWTON; DIANA RODRIGUEZ; SANDRA SLAPPEY-BROWN (CITY OF FAIRFAX, VA) *

NOES: BOARD MEMBERS: NONE

ABSTAIN: BOARD MEMBERS: ANDREW SCALISE

ABSENT: BOARD MEMBERS: KAREN ABRAHAM; DAN SHERRANGE

*Committee Member Sandra Slappey-Brown participated virtually via Zoom.

6. Administrative Operations Report

Deputy Director of Administrative Operations Daniel Herr thanked the Board Members who provided public testimony at the Fairfax County Budget Hearings. Reminded the Committee to RSVP with Board Clerk Joseline Cadima if they wanted to attend the VACSB conference held on May 5-7, 2022, at the Hyatt in Reston, Virginia. Made note of the Merrifield Center Renaming Ceremony on May 12, 2022, at 4:30 p.m. as well as the Pathway to Wellness Conference held virtually on May 13, 2022, at 10:00a.m. Stated Legislative and Grants Analyst Elizabeth McCartney will provide a legislative update during the Executive Director's Agenda section at the next CSB Board Meeting on April 27, 2022. The Healthcare System Team is currently making software updates to Credible such as adding and reviewing modules to enhance the system's productivity. Healthcare Systems Director Jennifer Alois attended Nat Con and met with several vendors that gave her additional information and demos on their Electronic Health Record Systems. Mentioned the CSB's ongoing staffing shortages, noting a 17% vacancy rate in Administrative Operations and a 19% vacancy rate in Clinical Operations.

7. Clinical Operations Report

Deputy Director of Clinical Operations Lyn Tomlinson provided the staff report and an overview of the March 2022 Data Reports and noted there are currently 200 vacancies in the CSB.

Director of Analytics & Evaluation Linda Mount presented the staff report on Clinical Reports.

Assistant Deputy Director Barbara Wadley-Young presented the staff report on Capacity Data Reports.

8. Financial Status

Chief Financial Officer Paresh Patel provided the staff report and an overview of the modified fund statement, variable revenue report, and expenditures-budget and actuals financial reports.

9. Open Discussion

None were raised.

10. Adjournment

COMMITTEE CHAIR JENNIFER ADELI MOVED TO ADJOURN THE MEETING AT 4:53 P.M.

AYES: BOARD MEMBERS: JENNIFER ADELI, CHAIR; CAPTAIN DEREK DEGEARE; BETTINA LAWTON; DIANA RODRIGUEZ; ANDREW SCALISE; SANDRA SLAPPEY-BROWN (CITY OF FAIRFAX, VA) *

NOES: BOARD MEMBERS: NONE

ABSTAIN: BOARD MEMBERS: NONE

ABSENT: BOARD MEMBERS: KAREN ABRAHAM; DAN SHERRANGE

*Committee Member Sandra Slappey-Brown participated virtually via Zoom.

05/19/2022

Date Approved

DocuSigned by:

Sameera Awan

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Clerk to the Board