

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD
EXECUTIVE COMMITTEE MEETING MINUTES
JUNE 21, 2023**

The CSB Executive Committee met in regular session at the Sharon Bulova Center, 8221 Willow Oaks Corporate Drive, Level 3, Room 3-314, West, Fairfax, VA 22031

1. Meeting Called to Order

Acting Committee Chair Jennifer Adeli called the meeting to order at 4:01 PM.

2. Roll Call, Audibility, and Preliminary Motions

PRESENT: **BOARD MEMBERS:** ACTING COMMITTEE CHAIR JENNIFER ADELI; DAN SHERRANGE; ANDREW SCALISE; ANNE WHIPPLE

ABSENT: **BOARD MEMBERS:** GARRETT MCGUIRE, BETTINA LAWTON

Also present: Executive Director Daryl Washington, Deputy Director of Community Living Barbara Wadley-Young, Deputy Director of Administrative Operations Jean Post, Director of Clinical Operations Abbey May, Healthcare Systems Director Jennifer Aloï, Director of Quality Improvement Joan Rodgers, and Board Clerk Sameera Awan.

3. Matters of the Public

None were presented.

4. Amendments to the Meeting Agenda

The meeting agenda was presented for review. The agenda was amended to include discussion concerning the election of officers. The meeting agenda was adopted unanimously.

5. Approval of the Minutes

The May 17, 2023, Executive Committee Meeting Minutes were provided for review; no amendments were made.

MOTION TO ADOPT MAY 17, 2023, MEETING MINUTES AS AMENDED WAS MOVED BY COMMITTEE MEMBER ANNE WHIPPLE, SECONDED BY COMMITTEE MEMBER DAN SHERRANGE.

MOTION TO ADOPT WAS APPROVED BY JENNIFER ADELI AND ANDREW SCALISE.

6. Compliance Committee Update

Director of Quality Improvement Joan Rodgers provided information on the CSB Board Audit Report, the CSB Board CAP Report, and the CSB Annual Training Data.

7. Director's Report

Executive Director Daryl Washington provided an overview of recent agency activities:

- There have not been any updates regarding the State Budget. The CSB is still awaiting further information to understand the outcome and implications.
- Connections Health Solutions has agreed to provide services at the Crisis Receiving Center located in Chantilly. The state has committed to fully covering the lease cost, which means there will be no financial impact on the CSB. Furthermore, we are collaborating with the procurement office to explore leveraging the existing Prince Williams County contract rather than pursuing a separate arrangement with Connections Health Solutions. This approach aims to streamline the process and ensure efficiency in our operations.
- The CSB is actively engaged in the contractual processes, collaborating with county attorneys to address procurement and leasing issues. Discussions will continue until all issues are resolved. The regional office has successfully secured an agreement, ensuring financial support from the state for both the leasing costs and the operational expenses associated with the initial 16-beds but also with all the beds at the crisis receiving center and the billable services provided.
- The State approved the Marcus Alert plan. The CSB is scheduled to implement the Triage Framework and transition from the 9-1-1 call center to the Crisis Receiving Center on June 28, 2023. The Marcus Alert system will act as a central hub, connecting individuals with non-emergency behavioral health needs to phone support and essential resources. It will also facilitate the deployment of mobile crisis teams for those seeking in-person assistance. The Marcus Alert protocols are designed to align with existing initiatives in the County, such as Diversion First and the Co-Responder Program. The Co-Responder Program is a collaborative effort between the Fairfax County Police Department and the Fairfax-Falls Church CSB. It involves pairing Crisis Intervention trained police officers with clinical staff who have received specialized training. Together, they respond to behavioral health-related 9-1-1 calls in the community. In Fairfax County, 9-1-1 operators, and first responders will utilize the Triage Framework. They will coordinate with behavioral health clinicians whenever possible to ensure a comprehensive and integrated response to behavioral health crises. This coordinated approach leverages existing resources and initiatives to provide effective support and care to individuals in need.
- The Board of Supervisors (BOS) has recently renamed its Public Safety Committee as the Safety and Security Committee. During the most recent Safety and Security Committee meeting, there was an extensive discussion regarding the intersection of law enforcement with individuals experiencing crises more frequently. The committee will present a report and deliver a presentation to the BOS during the upcoming Safety and Security Committee meeting scheduled for August 1, 2023.
- The State Performance Contract is planned to be revised. An action plan with a timeline has been established. 2023/2024 is expected to be the final year in which the State Performance Contract will be executed in its current format. The contract is structured based on levels of care specific to disability areas. For instance: Mental Health Services are categorized under Outpatient Therapy, Case Management, or Crisis Services. In contrast, many other states utilize a structured approach to track data and information

based on services and billing codes, known as CPT codes, along with another code that complements it. This will be implemented in Phase 1 of the transition.

- Additionally, we have a separate program called CARS that handles the tracking of financial aspects. CARS will be part of Phase 2 in conjunction with the changes in the State Performance Contract. The current method of tracking services within the State Performance Contract will be revised to ensure greater accuracy in tracking and reporting.
- On June 8, 2023, the CSB hosted its annual Spirit of Excellence Award ceremony. The CSB Spirit of Excellence Awards aim to acknowledge and honor individuals and teams who consistently uphold the vision, mission, and values of the CSB through their outstanding performance and actions. Each year, the CSB recognizes individuals who demonstrate exceptional dedication and engagement, surpassing the ordinary expectations of their roles. These individuals may have made significant contributions to the community in unique and strategic ways or served as inspiring role models, motivating others to strive for excellence. This year's ceremony marked a special occasion as it was the first time the event was held face-to-face, with a remarkable turnout from the staff. It provided an opportunity to celebrate the remarkable achievements and contributions of individuals and teams within the CSB.
- The County Human Resources office presented to the BOS, focusing on a county-wide matrix outlining the effects on hiring, vacancies, and the County's performance regarding bonuses and related matters. This presentation offers a comprehensive overview, providing a high-level snapshot of the situation. It encompasses various agencies within the County, not just the CSB, and sheds light on the broader impact of bonuses across different departments. It is recommended all members of the Board review the presentation.

B) Healthcare Record Update

Healthcare Systems Director Jennifer Aloï reported that the CSB had accessed actual data in the Data Warehouse, including new data elements from our resources in the previous year. The CSB extended our grant funding until December 2023. As a result, the deadline to utilize the allocated \$800K by July 31, 2023, has been revised to December 31, 2023. The focus is on generating specific reports from the Data Warehouse. We are taking the time to validate our data to ensure the accuracy and reliability of the newly generated reports.

8. Review of the CSB Board June 28, 2023, Agenda

Acting Committee Chair Jennifer Adeli requested to include agenda item nine (9) as Action Items with the Approval of the FY 24-25 Performance Contract and Election of the FY24 CSB Board Officers.

MOTION TO APPROVE THE JUNE 28, 2023, CBS BOARD AGENDA WAS MOVED BY COMMITTEE MEMBER DAN SHERRANGE, SECONDED BY COMMITTEE MEMBER JENNIFER ADELI.

MOTION TO ADOPT WAS APPROVED BY ANNE WHIPPLE AND ANDREW SCALISE.

9. CSB Board Annual Planning Calendars

The CSB Annual Planning Calendar was reviewed, and no recommendations were offered; the calendar was accepted as presented.

10. Matters of the Executive Committee

A. Service Delivery Oversight Committee:

SDOC Committee Chair Anne Whipple reported no meeting for the month of July 2023. **The next Service Delivery Oversight Committee meeting is Wednesday, August 9, 2023, at 5:00 PM., via Zoom Conference.**

B. Compliance Committee:

The next Compliance/Executive Committee meeting is Wednesday, July 19, 2023, at 4:00 PM.

C. Fiscal Oversight Committee:

Fiscal Oversight Committee Chair Dan Sherrange shared that the statistics for the CSB HR look good; numbers are on the right track, and the committee is pleased. **The next Fiscal Oversight Committee meeting is Thursday, August 17, 22, 2023, at 4:00 PM.**

D. Other Matters:

11. Adjournment

A motion to adjourn the meeting was made by Board Member Dan Sherrange and seconded by Board Member Anne Whipple. The motion was approved unanimously, and the meeting was adjourned at 5:17 PM.

July 19, 2023

Date Approved

DocuSigned by:

Sameera Awan

DocuSigned by:

Clerk to the Board