

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD  
EXECUTIVE COMMITTEE VIRTUAL MEETING MINUTES  
APRIL 20, 2022**

The Executive Committee of the Fairfax-Falls Church Community Services Board met electronically due to the COVID-19 pandemic that has made it unsafe to physically assemble a quorum in one location or to have the public present. Access was made available via video and web conferencing platform to CSB Board members, CSB staff, and members of the public. The meeting notice, including participation instructions, was posted electronically and on the building in which the meeting is typically held. Additionally, attendees were offered an opportunity to register for public comment during the 30 minutes prior to the meeting being called to order.

**1. Meeting Called to Order**

Committee Chair Garrett McGuire called the meeting to order at 4:31 p.m.

**2. Roll Call, Audibility, and Preliminary Motions**

**PRESENT:**       **BOARD MEMBERS:** GARRETT MCGUIRE (ALEXANDRIA, VA), BOARD CHAIR; JENNIFER ADELI (GREAT FALLS, VA); CAPTAIN DEREK DEGEARE (LOUNDOUN COUNTY, VA); BETTINA LAWTON (VIENNA, VA); ANNE WHIPPLE (GREAT FALLS, VA)

**ABSENT:**       **BOARD MEMBERS:** DAN SHERRANGE

**Also present:** Executive Director Daryl Washington, Deputy Director of Clinical Operations Lyn Tomlinson, Deputy Director of Administrative Operations Daniel Herr, County Attorney Cynthia Tianti, Healthcare Systems Director Jennifer Aloj and Board Clerk Joseline Cadima.

Committee Chair Garrett McGuire conducted a roll call with each CSB Executive Committee present, as identified above, to confirm that a quorum of CSB committee members was present and audible. Committee Chair McGuire passed the virtual gavel to Committee Member Captain Derek DeGeare to make several motions required to begin the meeting. A motion was offered confirming that each member's voice was audible to each other member of the CSB Executive Committee present; this motion was seconded by Committee Member Anne Whipple and passed unanimously.

**Preliminary Motions**

Committee Chair Garrett McGuire made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for the CSB Executive Committee to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this CSB Executive Committee and the physical presence of the public, cannot be implemented safely or practically. A further motion was made that this Committee may conduct this meeting electronically through a dedicated online video and web conferencing platform, and that the public may access this meeting via Meeting ID: 857 3851

4011 and Passcode: 669680. Motions were seconded by Committee Member Anne Whipple, with Committee Member Bettina Lawton abstaining, and unanimously approved.

Committee Chair McGuire made a final motion that that all the matters addressed on today's agenda are statutorily required or necessary to continue operations and the discharge of the CSB Executive Committee's lawful purposes, duties, and responsibilities. The motion was seconded by Committee Member Anne Whipple and unanimously passed.

**3. Matters of the Public.**

None were presented.

**4. Amendments to the Meeting Agenda**

The meeting agenda was provided for review and no amendments were made.

**COMMITTEE CONSENSUS TO APPROVE AGENDA ITEM NO. 4**

**5. Approval of Minutes**

Committee minutes for the March 16, 2022, Executive Committee Meetings were provided for review and revision.

**MOVED BY COMMITTEE MEMBER CAPTAIN DEREK DEGEARE, SECONDED BY BOARD MEMBER ANNE WHIPPLE TO APPROVE AGENDA ITEM NO. 5.**

**6. Director's Report**

**Executive Director Daryl Washington** provided reminder to the following events: VACSB Conference May 5-7, 2022, Merrifield Center Renaming Ceremony on May 12, 2022, at 4:30 p.m., Pathway to Wellness Virtual Conference on May 13, 2022, at 10:00 a.m., CSB Spirit of Excellence Award Ceremony on June 9, 2022. Mentioned that Legislative and Grants Analyst Elizabeth McCartney will provide a Legislative Update to the Board at the next meeting on April 27, 2022. Stated the Emergency Crisis Stabilization Unit in Chantilly is now operating at full capacity and being a part of a pilot program that involves stock medication now being available on hand at their facility. Thanked Board Members who provided public testimony at the Fairfax County Public Budget Hearing and also explained certain CSB staff members also provided testimony at the Budget Hearing. Staff testified that they were not part of the group that recently received raises, claims of age discrimination and other protected classes were brought up to the Board of Supervisors who then requested additional information. Human Resources along with the Executive Leadership Team is working on a response to that request. The discrimination concerns by staff were not brought to the attention of the Executive Leadership Team. Noted Healthcare System Director Jennifer Aloï attended Nat Con and met with several vendors that provided her with additional information and demos regarding their Electronic Health Record (EHR) software.

Credible continues to receive enhancements, such as updated and upgrades to modules that will increase the program's efficiency.

**7. Review of the CSB Board April 27, 2022, Agenda**

The April 27, 2022, CSB Board Meeting agenda was presented for review, no revisions were made, the agenda was accepted as presented. Executive Director Daryl Washington mentioned Legislative, and Grants Analyst Elizabeth McCartney will provide a legislative update during the Executive Director's part of the agenda.

**8. CSB Board Annual Planning Calendar**

The CSB Planning Calendar was presented for review, no revisions were made, the calendar was accepted as presented.

**9. Matters of the Executive Committee**

**A. Service Delivery Oversight Committee:**

SDOC Committee Chair Anne Whipple reported no meeting for the month of March 2022. **The next meeting of the Service Delivery Oversight Committee is Wednesday, May 18, 2022, at 5:00 p.m., via Zoom Conference.**

**B. Compliance Committee:**

Compliance Committee Chair Garrett McGuire noted that Director of Quality Improvement Joan Rodgers provided status reports pertaining to audits, corrective action plans, and education. **The next meeting of the Compliance Committee is Wednesday, May 18, 2022, at 4:00 p.m., via Zoom Conference.**

**C. Fiscal Oversight Committee:**

Fiscal Oversight Committee Member Jennifer Adeli note they have not met. **The next meeting for the Fiscal Oversight Committee is Thursday, April 21, 2022, at 4:00 p.m. and will be held at the Merrifield Center.**

**D. Other Matters:**

**Committee Chair Garrett McGuire** provided a reminder for the CSB Board Retreat that will take place on Saturday, May 7, 2022, from 9:00a.m. – 1:00p.m., an agenda will be sent to the full Board providing details of the event. The CSB Officer Nominating Committee will be composed of Captain Derek DeGeare, Bettina Lawton and Andrew Scalise.

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**Closed Session**

Committee Chair Garrett McGuire inquired whether there any matters that required discussion in closed session, none were raised.

**10. Adjournment**

Committee Chair Garrett McGuire made the motion to adjourn the meeting at 5:27 p.m.

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05/18/2022

Date Approved

DocuSigned by:

*Samsara Awan*

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Clerk to the CSB Board