

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD
EXECUTIVE COMMITTEE VIRTUAL MEETING MINUTES
MARCH 16, 2022**

The Executive Committee of the Fairfax-Falls Church Community Services Board met electronically due to the COVID-19 pandemic that has made it unsafe to physically assemble a quorum in one location or to have the public present. Access was made available via video and web conferencing platform to CSB Board members, CSB staff, and members of the public. The meeting notice, including participation instructions, was posted electronically and on the building in which the meeting is typically held. Additionally, attendees were offered an opportunity to register for public comment during the 30 minutes prior to the meeting being called to order.

1. Meeting Called to Order

Committee Chair Garrett McGuire called the meeting to order at 4:34 p.m.

2. Roll Call, Audibility, and Preliminary Motions

PRESENT: **BOARD MEMBERS:** GARRETT MCGUIRE (ALEXANDRIA, VA), BOARD CHAIR;
JENNIFER ADELI (GREAT FALLS, VA); CAPTAIN DEREK DEGEARE (ASHBURN,
VA); BETTINA LAWTON (VIENNA, VA); ANNE WHIPPLE (GREAT FALLS, VA)
ABSENT: **BOARD MEMBERS:** DAN SHERRANGE

Also present: Executive Director Daryl Washington, Deputy Director of Clinical Operations Lyn Tomlinson, Deputy Director of Administrative Operations Daniel Herr, County Attorney Cynthia Tianti, Assistant Deputy Director Barbara Wadley-Young, Healthcare Systems Director Jennifer Aloï and Board Clerk Joseline Cadima.

Committee Chair Garrett McGuire conducted a roll call with each CSB Executive Committee present, as identified above, to confirm that a quorum of CSB committee members was present and audible. Committee Chair McGuire passed the virtual gavel to Committee Member Captain Derek DeGeare to make several motions required to begin the meeting. A motion was offered confirming that each member's voice was audible to each other member of the CSB Executive Committee present; this motion was seconded by Committee Member Captain Bettina Lawton and passed unanimously.

Preliminary Motions

Committee Chair Garrett McGuire made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for the CSB Executive Committee to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this CSB Executive Committee and the physical presence of the public, cannot be implemented safely or practically. A further motion was made that this Committee may conduct this meeting electronically through a dedicated online video and web conferencing platform, and that the public may access this meeting via Meeting ID: 858 9622

3529 and Passcode: 354944. Motions were seconded by Committee Member Bettina Lawton and unanimously approved.

Committee Chair McGuire made a final motion that that all the matters addressed on today's agenda are statutorily required or necessary to continue operations and the discharge of the CSB Executive Committee's lawful purposes, duties, and responsibilities. The motion was seconded by Committee Member Bettina Lawton and unanimously passed.

3. Matters of the Public.

None were presented.

4. Amendments to the Meeting Agenda

The meeting agenda was provided for review and no amendments were made.

COMMITTEE CONSENSUS TO APPROVE AGENDA ITEM NO. 4

AYES: BOARD MEMBERS: GARRETT MCGUIRE (ALEXANDRIA, VA), COMMITTEE CHAIR;
JENNIFER ADELI (GREAT FALLS, VA); CAPTAIN DEREK DEGEARE (ASHBURN, VA);
BETTINA LAWTON (VIENNA, VA); ANNE WHIPPLE (GREAT FALLS, VA)

NOES: BOARD MEMBERS: NONE

ABSTAIN: BOARD MEMBERS: NONE

ABSENT: BOARD MEMBERS: DAN SHERRANGE

5. Approval of Minutes

Committee minutes for the February 16, 2022, Executive Committee Meetings were provided for review and revision.

MOVED BY COMMITTEE MEMBER CAPTAIN DEREK DEGEARE, SECONDED BY BOARD MEMBER BETTINA LAWTON TO APPROVE AGENDA ITEM NO. 5.

AYES: BOARD MEMBERS: GARRETT MCGUIRE (ALEXANDRIA, VA), COMMITTEE CHAIR;
JENNIFER ADELI (GREAT FALLS, VA); CAPTAIN DEREK DEGEARE (ASHBURN, VA);
BETTINA LAWTON (VIENNA, VA); ANNE WHIPPLE (GREAT FALLS, VA)

NOES: BOARD MEMBERS: NONE

ABSTAIN: BOARD MEMBERS: NONE

ABSENT: BOARD MEMBERS: DAN SHERRANGE

6. Director's Report

Executive Director Daryl Washington noted the new agenda format of information provided during the Executive Director's Report which will now include Services Update, Staffing Update

and Electronic Health Care Update. No additional changes to services have occurred, the Partial Hospitalization and New Generations programs continue to be temporarily offline. The Executive Leadership Team has directed staff to put together a plan for a partial re-opening of the Partial Hospitalization Program. The same cannot be done for the residential program due to the staffing demand to provide coverage 24 hours a day, 7 days a week. The Youth Behavioral Health Care Services Program will be undergoing changes and reassignments to aid in the decrease of individuals on the waitlist. Additionally, the Department of Behavioral Health and Developmental Services Grant for School-Based Mental Health Services was awarded to the CSB. The COVID-19 Update continues to be on trend, as only one employee was positive this last week. Mentioned the agenda packet includes two reports from the Claude Moore Foundation and the Virginia Health Care Foundation which cover the importance of focusing on the recruitment and retention efforts for the future of this field. Provided an overview on the CSB Critical Focus Areas Report, which was provided in the agenda packet. Informed the Chief Financial Officer has been hired, started the job on Monday, March 14, 2022, and will be attending the upcoming Fiscal Oversight Committee Meeting. Noted Healthcare System Director Jennifer Alois has been meeting with different vendors to continue the Electronic Health Care (EHR) Record Update, the Request for Proposals requirements will be reviewed for any needed adjustments. Credible is undergoing updates and changes to increase the program's efficiency since its use will continue over the next few months

7. Review of the CSB Board March 23, 2022, Agenda

The March 23, 2022, CSB Board Meeting agenda was presented for review, no revisions were made, the agenda was accepted as presented.

8. CSB Board Annual Planning Calendar

The CSB Planning Calendar was presented for review, no revisions were made, the calendar was accepted as presented.

Committee Chair Garrett McGuire highlighted the upcoming Fairfax County FY 2023 Budget Hearing in April 2022, mentioned an email will be sent to Board Members requesting three volunteers to provide testimony on behalf of the CSB. Noted the Board will be taking action during the April 2022 Meeting on the CSB Board Officer Nominating Committee.

9. Matters of the Executive Committee

A. Service Delivery Oversight Committee:

SDOC Committee Chair Anne Whipple reported no meeting for the month of March 2022. **The next meeting of the Service Delivery Oversight Committee is Wednesday, April 13, 2022, at 5:00 p.m., via Zoom Conference.**

B. Compliance Committee:

Compliance Committee Chair Garrett McGuire noted that Director of Quality Improvement Joan Rodgers provided information three separate audits done by Health Services Advisory Group, Department of Justice and Department of Behavioral Health and Developmental Services. Mentioned that moving forward external audits will be included in the audit reports. **The next meeting of the Compliance Committee is Wednesday, April 20, 2022, at 4:00 p.m., via Zoom Conference.**

C. Fiscal Oversight Committee:

Fiscal Oversight Committee Member Jennifer Adeli note they have not met. **The next meeting for the Fiscal Oversight Committee is Thursday, April 21, 2022, at 4:00 p.m. via Zoom Conference.**

D. Other Matters:

Committee Chair Garrett McGuire stated there is a quorum for the in-person CSB Board Meeting occurring on Wednesday, March 23, 2022, at the Merrifield Center.

Closed Session

Committee Chair Garrett McGuire inquired whether there any matters that required discussion in closed session, none were raised.

10. Adjournment

Committee Chair Garrett McGuire made the motion to adjourn the meeting at 5:16 p.m.

AYES: BOARD MEMBERS: GARRETT MCGUIRE (ALEXANDRIA, VA), BOARD CHAIR;
JENNIFER ADELI (GREAT FALLS, VA); CAPTAIN DEREK DEGEARE (ASHBURN, VA);
BETTINA LAWTON (VIENNA, VA); ANNE WHIPPLE (GREAT FALLS, VA)

NOES: BOARD MEMBERS: NONE

ABSTAIN: BOARD MEMBERS: NONE

ABSENT: BOARD MEMBERS: DAN SHERRANGE

04/20/2022

Date Approved

DocuSigned by:

Sameera Awan

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Clerk to the CSB Board