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## FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD EXECUTIVE COMMITTEE VIRTUAL MEETING

Garrett McGuire, Chair

**Wednesday, October 20, 2021, 4:30 p.m.**

Will be held electronically due to the COVID-19 pandemic

**Dial by your location to access live audio of the meeting:**

+1 301 715 8592 US (Washington DC)      +1 669 900 9128 US (San Jose)      +1 646 558 8656 US (New York)  
+1 253 215 8782 US (Tacoma)      +1 312 626 6799 US (Chicago)      +1 346 248 7799 US (Houston)

Meeting ID: [854 2752 6043](#) • Passcode: 680212

### MEETING AGENDA

- |   |                  |
|---|------------------|
| 1. Meeting Called to Order  | Garrett McGuire  |
| 2. Roll Call, Audibility and Preliminary Motions                          | Garrett McGuire  |
| 3. Matters of the Public  | Garrett McGuire  |
| 4. Amendments to the Meeting Agenda                                       | Garrett McGuire  |
| 5. Approval of the September 15, 2021, Meeting Minutes                    | Garrett McGuire  |
| 6. Directors Report   | Daryl Washington |
| 7. Review of the October 27, 2021, CSB Board Meeting Agenda               | Garrett McGuire  |
| 8. CSB Board Annual Planning Calendar                                     | Garrett McGuire  |
| A. Preliminary Review of the 2022 CSB Board & Committee Meetings Calendar |                  |
| 9. Ad Hoc Strategic Plan Committee Presentation                           | Dan Sherrange    |
| 10. Matters of the Executive Committee                                    |                  |
| A. Service Delivery Oversight Committee                                   | Anne Whipple     |
| B. Compliance Committee   | Garrett McGuire  |
| C. Fiscal Oversight Committee   | Jennifer Adeli   |
| D. Other Matters  |                  |

***Closed Session: Discussion of a personnel matter as permitted by Virginia Code Section 2.2-3711(A)(1) and consultation with legal counsel employed by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, as permitted by Virginia Code Section 2.2-3711(A)(8).***

### 11. Adjournment

Meeting materials are posted online at [www.fairfaxcounty.gov/community-services-board/board/archives](http://www.fairfaxcounty.gov/community-services-board/board/archives) or may be requested by contacting Joseline Cadima at 703-324-7827 or at [joseline.cadimasalvatierrade@fairfaxcounty.gov](mailto:joseline.cadimasalvatierrade@fairfaxcounty.gov)

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD  
EXECUTIVE COMMITTEE VIRTUAL MEETING MINUTES  
SEPTEMBER 15, 2021**

The Executive Committee of the Fairfax-Falls Church Community Services Board met electronically due to the COVID-19 pandemic that has made it unsafe to physically assemble a quorum in one location or to have the public present. Access was made available via video and web conferencing platform to CSB Board members, CSB staff, and members of the public. The meeting notice, including participation instructions, was posted electronically and on the building in which the meeting is typically held. Additionally, attendees were offered an opportunity to register for public comment during the 30 minutes prior to the meeting being called to order.

**1. Meeting Called to Order**

Board Chair Garrett McGuire called the meeting to order at 4:50 p.m.

**2. Roll Call, Audibility, and Preliminary Motions**

**PRESENT:**       **BOARD MEMBERS:** GARRETT MCGUIRE (ALEXANDRIA, VA), BOARD CHAIR;  
BETTINA LAWTON (VIENNA, VA); DAN SHERRANGE (CHANTILLY, VA); ANNE  
WHIPPLE (GREAT FALLS, VA)

**ABSENT:**       **BOARD MEMBERS:** JENNIFER ADELI; CAPTAIN DEREK DEGEARE

**Also present:** Executive Director Daryl Washington, Deputy Director of Clinical Operations Lyn Tomlinson, Deputy Director of Administrative Operations Daniel Herr, and Board Clerk Joseline Cadima.

Board Chair Garrett McGuire conducted a roll call with each CSB Board Member present, as identified above, to confirm that a quorum of CSB Board members was present and audible. Board Chair McGuire passed the virtual gavel to Board Vice Chair Dan Sherrange to make several motions required to begin the meeting. A motion was offered confirming that each member's voice was audible to each other member of the CSB Board present; this motion was seconded by Board Member Bettina Lawton and passed unanimously.

**Preliminary Motions**

Board Chair Garrett McGuire made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for the CSB Board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this CSB Board and the physical presence of the public, cannot be implemented safely or practically. A further motion was made that this Board may conduct this meeting electronically through a dedicated online video and web conferencing platform, and that the public may access this meeting via Meeting ID: 876 1363 9006 and Passcode: 649303. Motions were seconded by Board Member Dan Sherrange and unanimously approved.

Board Chair McGuire made a final motion that that all the matters addressed on today's agenda are statutorily required or necessary to continue operations and the discharge of the CSB Board's lawful purposes, duties, and responsibilities. The motion was seconded by Board Member Dan Sherrange and unanimously passed.

**3. Matters of the Public.**

None were presented.

**4. Amendments to the Meeting Agenda**

The meeting agenda was provided for review, no amendments were made.

**COMMITTEE CONSENSUS TO APPROVE AGENDA ITEM NO. 4**

**AYES: BOARD MEMBERS:** GARRETT MCGUIRE (ALEXANDRIA, VA), BOARD CHAIR; JENNIFER ADELI (FALLS CHURCH, VA); CAPTAIN DEREK DEGEARE (LOUDOUN COUNTY, VA); BETTINA LAWTON (VIENNA, VA); DAN SHERRANGE (CHANTILLY, VA), ANNE WHIPPLE (GREAT FALLS, VA)

**NOES: BOARD MEMBERS:** NONE

**ABSTAIN: BOARD MEMBERS:** NONE

**ABSENT: BOARD MEMBERS:** JENNIFER ADELI, CAPTAIN DEREK DEGEARE

**5. Approval of the Minutes**

Meeting minutes of the August 18, 2021, Executive Committee were provided for review and revision.

**MOVED BY COMMITTEE VICE CHAIR DAN SHERRANGE, SECONDED BY BOARD MEMBER BETTINA LAWTON TO APPROVE ITEM NO. 5**

**AYES: BOARD MEMBERS:** GARRETT MCGUIRE (ALEXANDRIA, VA), BOARD CHAIR; BETTINA LAWTON (VIENNA, VA); DAN SHERRANGE (CHANTILLY, VA); ANNE WHIPPLE (GREAT FALLS, VA)

**NOES: BOARD MEMBERS:** NONE

**ABSTAIN: BOARD MEMBERS:** NONE

**ABSENT: BOARD MEMBERS:** JENNIFER ADELI, CAPTAIN DEREK DEGEARE

**6. Director's Report**

**Executive Director Daryl Washington** noted that state hospitals have re-opened for admissions but the overall state capacity remains reduced by 25%; it is anticipated that with the return of youth to school there will be an increased need for behavioral health services, precautionary measures such as the expansion of short term behavioral health services have been implemented

to provide such services for middle and high schoolers, in conjunction with this effort the Fairfax County School system will also be doing suicide screeners for 7<sup>th</sup>, 9<sup>th</sup>, and 11<sup>th</sup> graders; additional increased state funds will be received through STEP-VA and that money will be used to expand youth and adult outpatient services; vendor review for crisis services is underway and the announcement for who will provide regional crisis hub services will occur in the next month and a half; decisions on the distribution of American Rescue Plan Act funds are pending but one clear priority area is funding for the Marcus Alert Program; September is Suicide Awareness month and the “Out of the Darkness” walkathon will occur in Fairfax City, in front of Fairfax Courthouse; the COVID-19 update included the return to office date being October 11, 2021, and recent known federal directives of mandated vaccines to employees of organizations that receive Medicare and Medicaid dollars.

**Deputy Director of Clinical Operations Lyn Tomlinson** mentioned the September 27, 2021, CSB Board meeting will have an action item for a grant application approval for the request of two peer support specialist positions and one data analyst position from the State Opioid Response Fund.

## **7. CSB September 29, 2021, Board Agenda**

The September 29, 2021, CSB Board Meeting agenda was presented for review, Chair Garrett McGuire noted the following changes to the CSB Board September Agenda: move the matters of the public section to after the general assembly item, remove matters of the board and committee reports from the agenda.

### **A. General Assembly Session Agenda Item**

Executive Director Daryl Washington mentioned that Elizabeth McCartney is finalizing the presentation and the one-page talking points which will be disseminated to the board prior to the meeting.

## **8. Matters of the Executive Committee**

### **A. Service Delivery Oversight Committee:**

SDOC Committee Chair Anne Whipple noted that there was no meeting in the month of September 2021 and mentioned that Lyn Tomlinson coordinated a meeting with Aimee Brobst who is leading the Fairfax County Strategic Plan and invited SDOC providers to the meeting. **The next meeting of the Service Delivery Oversight Committee is Wednesday, October 13, 2021, at 4:00 p.m., via Zoom Conference.**

### **B. Compliance Committee:**

Compliance Committee Chair McGuire noted the committee received an update from Daniel Herr in regard to the Director of Quality Improvement position, overview on licensing and regulatory framework, summary on the tri-annual review process, updates on the Electronic

Health Record implementation; update from Daryl Washington in regard to the independent audit on CSB billing services from the Fairfax County Board of Supervisors. **The next meeting of the Compliance Committee is Wednesday, October 20, 2021, at 4:00 p.m., via Zoom Conference.**

**C. Fiscal Oversight Committee:**

Fiscal Oversight Committee Board Chair Jennifer Adeli will be absent, Committee Member Dan Sherrange will chair the meeting instead. **The next meeting of the Fiscal Oversight Committee is Thursday, September 16, 2021, at 4:00 p.m., via Zoom Conference.**

**D. Other Matters:**

None were mentioned.

**9. CSB Board Annual Planning Calendar**

Committee Member Bettina Lawton requested the board clerk review the annual planning calendar to remove items that do not align with the proposed monthly deadlines, with that recommendation, the calendar was accepted as presented.

**CLOSED SESSION**

Board Chair McGuire inquired whether there any matters that required discussion in closed session, none were raised.

**10. Adjournment**

Board Member Bettina Lawton made the motion to adjourn the meeting at 5:41 p.m.

**AYES: BOARD MEMBERS:** GARRETT MCGUIRE (ALEXANDRIA, VA), BOARD CHAIR; BETTINA LAWTON (VIENNA, VA); DAN SHERRANGE (CHANTILLY, VA); ANNE WHIPPLE (GREAT FALLS, VA)

**NOES: BOARD MEMBERS:** NONE

**ABSTAIN: BOARD MEMBERS:** NONE

**ABSENT: BOARD MEMBERS:** JENNIFER ADELI; CAPTAIN DEREK DEGEARE

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Date Approved

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Clerk to the Board

**FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD**  
**FY 2023 BUDGET IN CONCEPT**  
**COMMUNITY SERVICES BOARD**  
**October 2021**

**Diversion First (~\$640K)**

A funding increase (positions and operating expenses) is requested to support another year of the County's successful Diversion First initiative. Diversion First is a multiagency collaboration between the Police Department, Office of the Sheriff, Fire and Rescue Department, Fairfax County Court system, and the CSB to reduce the number of people with mental illness, substance abuse, and developmental disabilities in the County jail by diverting low-risk offenders experiencing a crisis to treatment rather than bring them to jail. The FY23 budget request includes additional supervisory support for the ongoing expansion efforts in the continuum crisis services and the Adult Detention Center to support successful intensive supervision in the community in lieu of incarceration, decreasing the jail population, and assisting citizens' access to treatment and community resources, thereby enhancing their ability to maintain employment, housing, health care benefits and services, while also maintaining public safety. Additionally, funds were requested for additional housing units and clinical support services to those already housed within the Diversion 1<sup>st</sup> Housing Program.

**Emergency Services (~\$150K)**

A funding increase (position and operating expenses) is requested for a clinical psychologist that will provide mandatory independent evaluations as required by Virginia Code to meet increased demand of civil commitment hearings in Fairfax County. In addition, this position will provide competency to stand trial evaluations and guardianship evaluations which are much needed services for the community.

**Residential and Detox Services (Zero Expense Impact)**

A funding increase (positions and operating expenses) is requested for ongoing operations within our Residential and Detox programs. These costs would be completely offset by revenue.

**Contract Rate Adjustments (~\$2.7M)**

A funding increase is requested to support negotiated contract rate adjustments for eligible providers of developmental delay, developmental disabilities, serious emotional disturbance, mental illness and/or substance use disorders, as well as CSB-wide administrative services. The last time a contract rate adjustment has been provided was in FY20.

**Support Coordination (Net ~\$650K)**

A funding increase is requested for additional positions and associated operating expenses that are required to provide support coordination services to individuals with developmental disabilities (DD), in the community, who receive new Medicaid Waivers and to comply with current state and federal requirements, primarily those pursuant to the DOJ Settlement Agreement and implementation of Virginia's Medicaid Waiver redesign, effective July 1, 2016.



**FAIRFAX-FALLS CHURCH CSB BOARD VIRTUAL MEETING**

**Garrett McGuire, Chair**

Wednesday, October 27, 2021, 5:00 p.m.

Will be held electronically due to the COVID-19 pandemic

**Live audio of the meeting may be accessed by dialing:**

+1 301 715 8592 US (Washington DC)      +1 669 900 9128 US (San Jose)      +1 646 558 8656 US (New York)  
+1 253 215 8782 US (Tacoma)      +1 312 626 6799 US (Chicago)      +1 346 248 7799 US (Houston)

**Meeting ID: [854 1023 8766](#) • Passcode 011058**

**MEETING AGENDA**

- 1. **Meeting Called to Order** Garrett McGuire
- 2. **Matters of the Public** Garrett McGuire
- 3. **Amendments to the Meeting Agenda** Garrett McGuire
- 4. **Approval of the September 29, 2021 Minutes** Garrett McGuire
- 5. **Director’s Report** Daryl Washington
  - A. Services Update
  - B. COVID-19 Update
  - C. Other Updates
- 6. **Metrics and Reports Ad Hoc Committee – Summary Report** Sandra Slappey Brown
- 7. **Matters of the Board** Garrett McGuire
  - A. 2022 CSB Board & Committee Meeting Calendars
- 8. **Committee Reports**
  - A. Service Delivery Oversight Committee Anne Whipple
  - B. Compliance Committee Garrett McGuire
  - C. Fiscal Oversight Committee Jennifer Adeli
  - D. Other Reports
- 9. **Action Items**

**Closed Session: Discussion of a personnel matter as permitted by Virginia Code Section 2.2-3711(A)(1) and consultation with legal counsel employed by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, as permitted by Virginia Code Section 2.2-3711(A)(8).**

**10. Adjournment**

Meeting materials are posted online at [www.fairfaxcounty.com/municipal/community-services-board/board/archives](http://www.fairfaxcounty.com/municipal/community-services-board/board/archives) or may be requested by contacting Joseline Cadima at 703-324-7827 or at [Joseline Cadima](mailto:Joseline.Cadima@fairfaxcounty.com)

# FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

# October 2021

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
				1	2	3
4	5 BOS Meeting	6	7	8	9	10
11	12	13 **Service Delivery Oversight Committee Virtual Meeting – 5:00 p.m. Access: <a href="https://www.zoom.us/j/85429254638">854 2925 4638</a> Passcode:023831	14	15	16	17
18	19 BOS Meeting *BAC Appts	20 Compliance Committee Virtual Meeting – 4:00 p.m. Access: <a href="https://www.zoom.us/j/82139199339">821 3919 9339</a> Passcode: 054872 Executive Committee Virtual Meeting – 4:30 p.m. Access: <a href="https://www.zoom.us/j/85427526043">854 2752 6043</a> Passcode: 680212	21 Fiscal Oversight Committee Virtual Meeting – 4:00 p.m. Access: <a href="https://www.zoom.us/j/87279423251">872 7942 3251</a> Passcode: 399666	22	23	24
25	26	27 CSB Board Meeting – 5:00 p.m. Access: <a href="https://www.zoom.us/j/85410238766">854 1023 8766</a> Passcode: 011058	28	29	30	31

### Board Review, Action, or Information:

- Begin Preparation for January CSB Testimony – Local General Assembly Hearings (A)
- Submission of annual FYE Report to Board of Supervisors, City of Fairfax, and City of Falls Church (A)

### Events of Interest:

- VACSB Public Policy Conference – Virtual October 6-7, 2021
- Annual Wellness & Recovery Conference – Virtual Meeting October 7, 2021, 10:00 a.m.- 12:30 p.m.
- Review/Prepare Board of Supervisors Legislative Priority Issues, VACSB, and Region II CSB Priorities
- Upcoming: VACSB Legislative Conference in January 18-19, 2022 (Richmond, VA)

\*BAC Appointments: Boards, Authorities, and Commissions

\*\*SDOC meets on the 2<sup>nd</sup> Wednesday of every even month



# FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

# November 2021

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1	2 Election Day	3	4	5	6	7
8	9 BOS Meeting *BAC Appts	10 **Compliance Committee Virtual Meeting – 4:00 p.m. **Executive Committee Virtual Meeting – 4:30 p.m.	11 Veteran's Day **Fiscal Oversight Committee Virtual Meeting – 4:00 p.m.	12	13	14
15	16	17 **CSB Board Virtual Meeting – 5:00 p.m.	18	19	20	21
22	23	24	25 Thanksgiving Holiday	26 Thanksgiving Holiday	27	28
29	30					

### Board Review, Action, or Information:

- CSB Board Meeting Schedule Approval (A)
- Identify CSB speakers, priorities & prepare testimony for January 2022 Hearings (R)
- FY 2022 CIP Budget (I)

### Events of Interest:

- Review and Prepare Board of Supervisors (BOS) Legislative Priority Issues, VACSB & Region II CSB Priorities
- Upcoming: VACSB Legislative Conference in January 18-19, 2022 (Richmond, VA)

\*BAC Appointments: Boards, Authorities, and Commissions

\*\*Meeting schedule date change to accommodate holiday schedule

# FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

# December 2021

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
		1  **Service Delivery Oversight Committee ***Virtual Meeting – 5:00p.m.	2	3	4	5
6	7 BOS Meeting *BAC Appts	8  **Compliance Committee Meeting – 4:00p.m. **Executive Committee Meeting – 4:30p.m.	9  **Fiscal Oversight Committee Virtual Meeting – 4:00 p.m.	10	11	12
13	14	15  **CSB Board Virtual Meeting – 5:00 p.m.	16	17	18	19
20	21	22	23 Christmas Eve (½ Day)	24 Christmas Day (Observed)	25 Christmas Day	26
27	28	29	30	31 New Year's Day (Observed)		

### Board Review, Action, or Information:

- Finalize Testimony: January 2022 State Budget Hearings (R)
- FY 2022 CIP Budget (I)

\*BAC Appointments: Boards, Authorities, and Commissions

\*\*Meeting schedule date change to accommodate holiday schedule

\*\*\*SDOC meets on the 2<sup>nd</sup> Wednesday of every even month

### Events of Interest:

- Upcoming: House Appropriations-Senate Finance Committee's Public Hearings on Budget (January 2022)
- Upcoming: Fairfax County Delegation's Pre-General Assembly Public Hearing (January 2022)
- Review Governor's Proposed Budget
- Upcoming: VACSB Legislative Conference in January 18-19, 2022 (Richmond, VA)

# FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

# January 2022

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
					1 New Year's Day	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17 Martin Luther King, Jr Holiday	18	19 Compliance Committee Meeting – 4:00 p.m. Executive Committee Meeting – 4:30 p.m.	20 Fiscal Oversight Committee Meeting – 4:00 p.m.	21	22	23
24	25	26 CSB Board Meeting – 5:00 p.m.	27	28	29	30

**Board Review, Action, or Information:**

- CSB Board Testimony before House Appropriations – Senate Finance Committee - State Budget Hearings (R)
- CSB Board Testimony before Virginia Legislative Delegation (R)
- FY 2022 CSB CIP Budget (I)

**Events of Interest:**

- CSB Board Testimony before House Appropriations – Senate Finance Committee's Budget Public Hearings and Fairfax County Delegation's Pre-General Assembly Public Hearing
- VACSB Legislative Conference in January 18-19, 2022 (Richmond, VA)
- Board of Supervisors (BOS) Budget Committee Meetings

# FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

# February 2022

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	1	2	3	4	5	6
7	8	9 *Service Delivery Oversight Committee Meeting – 5:00 p.m.	10	11	12	13
14 President's Day Holiday	15	16 Compliance Committee Meeting – 4:00 p.m. Executive Committee Meeting – 4:30p.m.	17 Fiscal Oversight Committee Meeting – 4:00p.m.	18	19	20
21	22	23 CSB Board Meeting – 5:00 p.m.	24	25	26 **Annual Off-Site Retreat	27
28						

### Board Review, Action, or Information:

- Preparation of talking points for County Advertised Budget Public Hearings (April 2022) (I)
- CSB Board reviews updated FY 2023 CSB Fee Schedule (I)
- Possible 3<sup>rd</sup> Quarter Submission due to DMB (R)
- \*\*CSB Board Member Annual Off-site Retreat

### Events of Interest:

- Board of Supervisors (BOS) Budget Committee Meetings
- Release of FY 2023 Advertised County Budget by County Executive
- Board of Supervisors (BOS) Proclamation of March 2022 as DD Inclusion Month and Pre-Proclamation Reception at Government Center

\*SDOC meets on the 2<sup>nd</sup> Wednesday of every even month

# FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

# March 2022

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16 Compliance Committee Meeting – 4:00 p.m. Executive Committee Meeting – 4:30 p.m.	17 Fiscal Oversight Committee Meeting – 4:00p.m.	18	19	20
21	22	23 CSB Board Meeting – 5:00 p.m.	24	25	26	27
28	29	30	31			

### **Board Review, Action, or Information:**

- Identify CSB Board Members for Budget Testimony (R)
- Prepare for Budget Testimony & Board of Supervisors Budget Public Hearings in April 2022 (R)
- Development of CSB Input for Human Services Council 2022 Budget Testimony before the Board of Supervisors (R)
- CSB Board Approval of FY 2023 CSB Fee Schedule Submission to Board of Supervisors

### **Events of Interest:**

- Board of Supervisors (BOS) Markup of County FY 2023 Budget
- VACSB Development & Training Conference May 4-6, 2022 (Hyatt Regency – Reston, VA)
- Updated FY 2022 CSB Fee Schedule included in the May 2022 BOS Meeting Agenda
- Board of Supervisors (BOS) FY 2022 Advertised Budget Public Hearings – CSB Testimony

# FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

# April 2022

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
				1	2	3
4	5	6	7	8	9	10
11	12	13 *Service Delivery Oversight Committee Meeting – 5:00 p.m.	14	15	16	17
18	19	20 Compliance Committee Meeting – 4:00 p.m. Executive Committee Meeting – 4:30 p.m.	21 Fiscal Oversight Committee Meeting – 4:00 p.m.	22	23	24
25	26	27 CSB Board Meeting – 5:00 p.m.	28	29	30	

**Board Review, Action, or Information:**

- Appointment of CSB Officer Nominating Committee (A)
- Board of Supervisors FY 2023 Advertised Budget Public Hearings – CSB Testimony (R)

**Events of Interest:**

- Board of Supervisors (BOS) Markup of County FY 2023 Budget
- VACSB Development & Training Conference May 4-6, 2022 (Hyatt Regency – Reston, VA)
- May 2022 CSB Spirit of Excellence and Honors Awards
- Updated FY 2022 CSB Fee Schedule included in the Board of Supervisors May Meeting Agenda

**\*SDOC meets on the 2<sup>nd</sup> Wednesday of every even month**

# FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

# May 2022

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18 Compliance Committee Meeting – 4:00 p.m. Executive Committee Meeting – 4:30 p.m.	19 Fiscal Oversight Committee Meeting – 4:00 p.m.	20	21	22
23	24	25 CSB Board Meeting – 5:00 p.m.	26	27	28	29
30	31 Memorial Day					

**Board Review, Action, or Information:**

- Review of County Legislative Proposals in Preparation for the Human Services Issue Paper (R)
- Revised Fee Policy and Related Materials Presented to the Board of Supervisors for Approval (A) (Effective July 1, 2022)

**Events of Interest:**

- VACSB Development & Training Conference May 4-6, 2022 (Hyatt Regency – Reston, VA)
- CSB Executive Director Evaluation due in June 2022
- Board of Supervisors Adoption of County FY 2023 Budget

# FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

# June 2022

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
		1	2	3	4	5
6	7 BOS Meeting	8 *Service Delivery Oversight Committee Meeting – 5:00 p.m.	9	10	11	12
13	14	15 Compliance Committee Meeting – 4:00 p.m. Executive Committee Meeting – 4:30 p.m.	16 Fiscal Oversight Committee Meeting – 4:00p.m.	17	18	19
20 Juneteenth Holiday	21 BOS Meeting	22 CSB Board Meeting – 5:00p.m.	23	24	25	26
27	28	29	30			

**Board Review, Action, or Information:**

- Election of CSB Board Officers (A)
- SDOC Associate Member Nominations and Appointment (A)
- Community Services Performance Contract Renewal (A)
- CSB Board Review of Human Services Issues Paper (R)

**Events of Interest:**

- Budget Carryover Due in July 2022
- Board of Supervisors Meetings

**\*SDOC meets on the 2<sup>nd</sup> Wednesday of every even month**



# FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

# July 2022

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
				1 FY 2023 BEGINS	2	3
4 Independence Day	5	6	7	8	9	10
11	12 BOS Meeting	13	14	15	16	17
18	19	20 Compliance Committee Meeting – 4:00 p.m. Executive Committee Meeting – 4:30 p.m.	21 Fiscal Oversight Committee Meeting – 4:00p.m.	22	23	24
25	26 BOS Meeting *BAC Appts	27 CSB Board Meeting – 5:00 p.m.	28	29	30	31

### Board Review, Action, or Information:

- Approval of FY 2023 Budget in Concept (A)
- Match Members with General Assembly Representatives for Outreach (A)
- Schedule Fall Outreach with General Assembly Legislators (A)
- Review of Legislative Talking Points (R)
- Board Carryover Actions (R)
- Approval to Submit Annual FYE 2021 Report (A)

### Events of Interest:

- Upcoming: Board of Supervisors (BOS) Carryover Approvals
- Upcoming: VACSB Public Policy Conference 2022

\*BAC Appointments: Boards, Authorities, and Commissions

# FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

# August 2022

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1	2	3	4	5	6	7
8	9	10 *Service Delivery Oversight Committee Meeting – 5:00 p.m.	11	12	13	14
15	16	17 Compliance Committee Meeting – 4:00 p.m. Executive Committee Meeting – 4:30 p.m.	18 Fiscal Oversight Committee Meeting – 4:00 p.m.	19	20	21
22	23	24 CSB Board Meeting – 5:00 p.m.	25	26	27	28
29	30	31				

**Board Review, Action, or Information:**

- Draft of Annual FYE Report to CSB Board Chair 08/31/2022 (R)

**Events of Interest:**

- Upcoming: VACSB Public Policy Conference
- Upcoming: Review of FY 2023 Budget

\*SDOC meets on the 2<sup>nd</sup> Wednesday of every even month

**FAIRFAX- FALLS CHURCH  
COMMUNITY SERVICES BOARD**

# September 2022

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	
				1	2	3	4
5 Labor Day	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20 BOS Meeting *BAC Appts	21 Compliance Committee Meeting – 4:00 p.m. Executive Committee Meeting – 4:30 p.m.	22 Fiscal Oversight Committee Meeting – 4:00 p.m.	23	24	25	
26	27	28 CSB Board Meeting – 5:00 p.m.	29	30			

**Board Review, Action, or Information:**

- Approval to submit annual FYE 2022 Report (A)

**Events of Interest:**

- Board of Supervisors Carryover Approvals
- Upcoming: VACSB Public Policy Conference

\*BAC Appointments: Boards, Authorities, and Commissions

# FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

# October 2022

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
					1	2
3	4 BOS Meeting	5	6	7	8	9
10	11	12 **Service Delivery Oversight Committee Meeting – 5:00 p.m.	13	14	15	16
17	18 BOS Meeting *BAC Appts	19 Compliance Committee Meeting – 4:00 p.m. Executive Committee Meeting – 4:30 p.m.	20 Fiscal Oversight Committee Meeting – 4:00 p.m.	21	22	23
24	25	26 CSB Board Meeting – 5:00 p.m.	27	28	29	30

**Board Review, Action, or Information:**

- Begin Preparation for January 2023 CSB Testimony – Local General Assembly Hearings (R)
- Submission of Annual FYE Report to Board of Supervisors, Fairfax City, and Falls Church City

**Events of Interest:**

- VACSB Public Policy Conference
- Review and Prepare Board of Supervisors Legislative Priority Issues, VACBS, & Region II CSB Priorities

**\*BAC Appointments: Boards, Authorities, and Commissions**

**\*\*SDOC meets on the 2<sup>nd</sup> Wednesday of every even month**

**FAIRFAX- FALLS CHURCH  
COMMUNITY SERVICES BOARD**

**November 2022**

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	1	2	3	4	5	6
7	8 Election Day	9 *Compliance Committee Meeting – 4:00 p.m. *Executive Committee Meeting – 4:30 p.m.	10 *Fiscal Oversight Committee Meeting – 4:00 p.m.	11 Veteran's Day	12	13
14	15	16 *CSB Board Meeting – 5:00 p.m.	17	18	19	20
21	22	23	24 Thanksgiving Holiday	25 Thanksgiving Holiday	26	27
28	29	30				

**Board Review, Action, or Information:**

- CSB Board Meeting Schedule Approval (A)
- Identify CSB speakers, priorities & prepare testimony for January 2023 Hearings (R)
- FY 2023 CIP Budget (I)

**Events of Interest:**

- Review and Prepare Board of Supervisors (BOS) Legislative Priority Issues, VACSB & Region II CSB Priorities
- Upcoming: VACSB Legislative Conference

**\*Meeting schedule date change to accommodate holiday schedule**

# FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

# December 2022

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
			1	2	3	4
5	6 BOS Meeting *BAC Appts	7 **Service Delivery Oversight Committee ***Meeting- 5:00 p.m.	8	9	10	11
12	13	14 **Compliance Committee Meeting – 4:00 p.m. **Executive Committee Meeting – 4:30 p.m.	15 **Fiscal Oversight Committee Meeting – 4:00 p.m.	16	17	18
19	20	21 **CSB Board Meeting – 5:00 p.m.	22	23 Christmas Eve (½ Day)	24	25
26	27	28	29	30 New Year's Day Observed	31	

### Board Review, Action, or Information:

- Finalize Testimony: January 2023 State Budget Hearings (R)
- FY 2023 CIP Budget (I)

\*BAC Appointments: Boards, Authorities, and Commissions

\*\*Meeting schedule date change to accommodate holiday schedule

\*\*\*SDOC meets on the 2<sup>nd</sup> Wednesday of every even month

### Events of Interest:

- Upcoming: House Appropriations-Senate Finance Committee's Public Hearings on Budget (January 2023)
- Upcoming: Fairfax County Delegation's Pre-General Assembly Public Hearing (January 2023)
- Review Governor's Proposed Budget
- Upcoming: VACSB Legislative Conference January 2023

# 2022 CSB Board and Committee Meetings

## Fairfax-Falls Church Community Services Board

	Service Delivery Oversight Committee	Compliance Committee	Executive Committee	Fiscal Oversight Committee	CSB Board
2022 Meetings	2 <sup>nd</sup> Wednesday 5:00p.m.	3 <sup>rd</sup> Wednesday 4:00 p.m.	3 <sup>rd</sup> Wednesday 4:30 p.m.	3 <sup>rd</sup> Thursday 4:00 p.m.	4 <sup>th</sup> Wednesday 5:00p.m.
January	*	19	19	20	26
February	9	16	16	17	23
March	*	16	16	17	23
April	13	20	20	21	27
May	*	18	18	19	25
June	8	15	15	16	22
July	*	20	20	21	27
August	10	17	17	18	24
September	*	21	21	22	28
October	12	19	19	20	26
November	*	9**	9**	10**	16**
December	7**	14**	14**	15**	21**

\*No Meeting

\*\* Meeting date changed to accommodate holiday schedule

Accommodate: Thanksgiving, Christmas Day, and New Year's Day Holidays

**Note:** All in person Committee and Board meetings are held at the Merrifield Center, Room 3-314, West

Approved: XX-XX-XXXX

AGENDA ITEM  
#8A.1



### JANUARY

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### FEBRUARY

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

### MARCH

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### APRIL

M	T	W	T	F	S	S	
					1	2	3
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30		

### MAY

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### JUNE

M	T	W	T	F	S	S	
			1	2	3	4	5
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30				

### JULY

M	T	W	T	F	S	S	
					1	2	3
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30	31	

### AUGUST

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### SEPTEMBER

M	T	W	T	F	S	S	
				1	2	3	4
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30			

### OCTOBER

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### NOVEMBER

M	T	W	T	F	S	S				
					1	2	3	4	5	6
7	8	9*	10*	11	12	13				
14	15	16*	17	18	19	20				
21	22	23	24	25	26	27				
28	29	30								

### DECEMBER

M	T	W	T	F	S	S				
					1	2	3	4		
5	6	7*	8	9	10	11				
12	13	14*	15*	16	17	18				
19	20	21*	22	23*	24	25				
26	27	28	29	30	31					

### Service Delivery Oversight Committee (2nd Wednesday @ 5:00p.m.)

- Feb 9, Apr 13, Jun 8, Aug 10, Oct 12, Dec 7\*

### Compliance Committee (3rd Wednesday @ 4:00p.m.)

- Jan 19, Feb 16, Mar 16, Apr 20, May 18, Jun 15, Jul 20, Aug 17, Sep 21, Oct 19, Nov 9\*, Dec 14\*

### Executive Committee (3rd Wednesday @ 4:30p.m.)

- Jan 19, Feb 16, Mar 16, Apr 20, May 18, Jun 15, Jul 20, Aug 17, Sep 21, Oct 19, Nov 9\*, Dec 14\*

### Fiscal Oversight Committee (3rd Thursday @ 4:00p.m.)

- Jan 20, Feb 17, Mar 17, Apr 21, May 19, Jun 16, Jul 21, Aug 18, Sep 22, Oct 20, Nov 10\*, Dec 15\*

### CSB Board (4th Wednesday @ 5:00 p.m.)

- Jan 26, Feb 23, Mar 23, Apr 27, May 25, Jun 22, Jul 27, Aug 24, Sep 28, Oct 26, Nov 16\*, Dec 21\*

Holiday

\*Meeting Date moved a week earlier to accommodate holidays.  
\*Christmas Eve (Half Day)





FAIRFAX - FALLS CHURCH

**Community  
Services Board**

# Strategic Plan Discussion Executive Committee Presentation

October 20, 2021

# A Simple and Clear Approach



FAIRFAX - FALLS CHURCH  
**Community  
Services Board**

1. Ensure CSB's Strategic Plan aligns with County's Strategic Plan
2. Outline Respective Roles of CSB Leadership and CSB Board
  - CSB Leadership initiates and leads the process, ensuring CSB Board input and robust stakeholder engagement
  - CSB Board provides input into future state and reviews, edits, and approves the final plan
  - Coordinate plan development and approval with CSB offsite activities scheduled in early Spring 2022
3. Primary Focus is on Three Core Strategic Planning Steps
  - Envision Future State – Through robust stakeholder engagement
  - Adopt Metrics – Determine how we will evaluate future state outcomes
  - Implementation Plan– Develop road map for how we get to the future state

# Areas to Clarify with Consultant



1. Respective roles and responsibilities of Consultant and CSB Leadership
  - Stakeholder engagement typically led by staff with assistance from consultant to ensure all voices are heard
  - Optimal use of CSB Board members to provide current and future state inputs
2. Desired level of community engagement
3. Focus of Strategic Plan
  - Update current plan to incorporate envisioned future state
  - Evaluate need for rebranding
4. Time frame for completion
  - Six to eight months from launch

# Example Of An Expanded Approach To Strategic Planning

## To Be Refined In Collaboration With The Consultant





# Questions?



[www.fairfaxcounty.gov/csb](http://www.fairfaxcounty.gov/csb)



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AGENDA ITEM  
#9.5