



FAIRFAX - FALLS CHURCH

Community Services Board

Joint Meeting of the Developmental Disabilities and Behavioral Health Oversight Committees

The Merrifield Center, Room 3-314, West
8221 Willow Oaks Corporate Drive, Fairfax, VA

Wednesday, December 4, 2019, 5:00 p.m. – 7:00 p.m.

AGENDA

1. Meeting Called to Order, Introductions, and Announcement 5:00 p.m.
2. Matters of the Public
3. Approval of Committee Meeting Draft Minutes
 - A. August 7 and October 2, 2019 Developmental Disabilities Cmte. Meeting
 - B. November 6, 2019 Behavioral Health Oversight Cmte. Meeting
4. Contract Partner Discussion and Feedback Form
5. Discussion

Fairfax-Falls Church Community Services Board
Developmental Disabilities Committee

August 7, 2019

The Developmental Disabilities Committee of the Fairfax-Falls Church Community Services Board met in session at the Merrifield Center, 8221 Willow Oaks Corporate Drive, Fairfax, VA.

Committee Members in Attendance: Sheila Coplan Jonas and Nancy Scott, Co-Chairs; Daria Akers, Board Member; Rachna Sizemore Heizer, Board Member

Committee Members absent:

Associate Members in Attendance: Career Support Systems, Inc., Lance Elwood and Missy King; Community Living Alternatives (CLA) Susan Keenan; Cri, Julie Dwyer-Allen; ECHO, Zanelle Nichols; Langley Residential, Betsy Schatz; MVLE, April Pinch-Keeler and Joanne Orchant-Aceto; Pathway Homes, Anita Robinson; ServiceSource, Dennis Brown

Staff in Attendance: Lyn Tomlinson, Evan Jones, Kevin Lafin, Elizabeth McCartney, Victor Mealy, Jean Post, Joseph Rajnic, Denise Sequeira, and Sierra Simmons

Guests in Attendance: Sean McGinnis with Hartwood Foundation, Inc., Adelaide Etse with Quarshie Health Care, Michel Kahak with Kahak Health Care Services, and Theo Rucker-Abilla with Employment Advocates Group

1. Meeting Called to Order

Sheila Jonas convened the meeting at 5:30 p.m.

2. Approval of the Agenda and Minutes

As no changes to the Committee agenda were recommended, Daria Akers made a motion to accept the agenda as presented, which was unanimously endorsed.

Draft minutes of the April 3, 2019 Developmental Disabilities Committee meeting and the June 12, 2019 joint Developmental Disabilities and Behavioral Health Oversight Committees were presented for Committee review. As no revisions were recommended, Daria Akers made a motion to accept the notes as presented, which seconded and passed.

3. Matters of the Public

None were presented.

4. Matters of the Committee

Rachna Heizer provided an update to the June 2019 Disability Inclusion Conference. Related to One Fairfax, the conference was supported by Fairfax County Board of Supervisors (BOS) Chair Sharon Bulova, and Braddock District Representative John Cook. Attended by members of the Fairfax community including first responders, attendees were provided information on employment and inclusion opportunities. Additionally, adults with disabilities and their families were provided with information and resources for social,

employment, and housing opportunities. reporting the event was a great success, with approximately 400 attendees, Ms. Heizer reported some discussion for scheduling this conference as an annual event.

Associate member Dennis Brown (ServiceSource) reported a DBHDS (Department of Behavioral Health and Developmental Services) licensing/regulation change that requires non-profit agencies to retain 90 days (25% of their annual budget) of agency cash on hand, emphasizing the significant challenge that this presents. Efforts to minimize the financial impact of this requirement include working with the Virginia Network of Private Providers (VNPP) and Virginia Association of Community Rehabilitation Programs (VaACCSES) to request that the verbiage “and projected revenue” be added to the regulation. This is intended to free up cash on hand while safeguarding fiscally sound practices of non-profit organizations. Mr. Brown encouraged attendees to visit the VNPP webpage to provide feedback on the recommended changes to the regulation during the open public comment period. A link to the website will be forwarded to Committee and Associate members by the Board Clerk, Erin Bloom.

Sheila Jonas requested feedback from Committee and Associate members and staff for possibly changing the meeting start time. The proposal included moving the meetings to noon as a brown bag lunch, or moving the start time back from 5:30 p.m. to 5:00 p.m. Following an engaged group discussion, it was determined that members would be better served by moving the start time to 5:00 p.m. The new start time will be implemented beginning with the October 2, 2019 DD Committee meeting.

5. Staff and Agency Updates

Lyn Tomlinson reported on the recent death of DBHDS Commissioner S. Melton Hughes, noting that services are scheduled for Saturday, August 11. The Chief Deputy for Community Behavioral Health Services, Mira Signer, has been appointed Acting Commissioner.

Ms. Tomlinson reported that one of the outcomes from the June 12, 2019 joint Developmental Disabilities and Behavioral Health Oversight committees was a request for greater involvement of CSB leadership staff. To address this request, Ms. Tomlinson encouraged Associate Members to reach out to her to schedule site visits.

Elizabeth McCartney provided an update to current legislative activities to include:

- Recommendations to the FY2020 Human Services Issue Paper were approved by the CSB Board for submission to the County Legislative Office. It was noted that the Issue Paper identifies and supports the legislative agenda for the upcoming General Assembly session. Additionally, talking points are developed in support of CSB Board member visits with the VA Legislature in the Fall. Key topics identified include:
 - Reimbursement rates including approval and reapproval of customized rates,
 - The Department of Justice Settlement includes a requirement that identified services are to be in place and operational by June 30, 2020, one year prior to the expiration date of the Settlement.
 - Increased feedback from partners was solicited this year including some involvement with the Long-Term Care Coordinating Council (LTCCC) Government Affairs meetings.

Committee and Associate members and staff engaged in robust discussion providing further information that will be used to develop talking points.

Evan Jones provided an update to Employment & Day Services activities noting that as the current rates for DD Employment & Day and for DD Residential services are five years old, DBHDS has initiated a review. There is consideration of updating the rates with either a refresh, that updates the rate formula to include current rates for CPI (Consumer Price Index), inflation, etc., or a reface, that recreates current formulas to include changes in staffing, etc.). Additional information will be provided once known. Further updates included:

- All contract amendments have been sent out to providers and are in process for the new fiscal year.
- With the support of funding from the BOS, the June 2019 Special Education Graduates are moving into placements.

Jean Post distributed copies of the *Northern Virginia Regional Projects, Fiscal year 2019 ending June 30, 2019, Regional Utilization Group Report ID/DD Summary Pages from Q4 report for the Regional Management Group*. Ms. Post reviewed each page, highlighting the data related to Fairfax.

The new Adult Transitional Home and Children’s Crisis Therapeutic Home, located in Culpeper and managed by Region 2, will be serving Regions 1 and 2. Efforts to secure occupancy permits are progressing and are anticipated to be secured soon. Delays in securing the occupancy permit have been due to water filtration and entry lighting regulations. Workforce development has also proven to be a challenge. DBHDS has determined that we will open the Adult Transitional Home first and Region 4, also adding these same programs, will open the Children’s Therapeutic Home first.

Ms. Post will provide further information on the REACH training data related to the number of trainings providedt each identified group.

Joe Rajnic, Acting Service Director, provided updated data pertaining to individuals currently receiving services in directly operated and contract residential locations including:

<u>Type of Service</u>	<u>Number Served</u>	<u>Vacancies</u>	<u>Total Capacity</u>
○ Assisted Living Facility	36	2	37
○ Intermediate Care Facility (ICF)	8	0	8
○ Group Homes (44 homes)	71	1	72
○ Supervised Residential (44 Apts.)	53	1	54
○ Drop In and In Home	103	0	103
<i>Total Number Served</i>	<i>271</i>	<i>3</i>	<i>274</i>
• <u>Waiver Status:</u>			
○ Group Homes:	Waiver (37) 51 %	Non-Waiver (35) 49 %	
○ Supervised Residential:	Waiver (3) 6%	Non- Waiver (48) 94 %	
○ Drop In:	Waiver (38) 37%	Non-Waiver (65) 63 %	
<i>Total:</i>	<i>Waiver (78) 35%</i>	<i>Non-Waiver (148) 65%</i>	

Note: The Vacancies and Total Capacity data recorded further above was provided after the meeting and has been included here to provide thorough data.

Victor Mealy provided the Support Coordination Update, offering a reminder that Virginia code mandates that CSBs provide support coordination service for any individual who is receiving services under a DD waiver. Additional highlights include:

- On June 19, 2019 DBHDS released notification of the FY2020 allotment of Medicaid DD Waivers. Noting this allotment is a significant increase in the number of waivers received previously, Fairfax County received a total of new 139 DD waivers
- Previous allotments were: 56 in FY2017, 57 in FY2018, and 77 in FY2019.
- As of June 20, 2019, there were 12,934 individuals on the state-wide DD waiver waitlist, including 3,494 assessed with Priority 1 support needs.
- For the same period, Fairfax CSB had 2,4335 individuals on the waitlist including 647 assessed at Priority 1 status.
- Fairfax CSB accounts for 18.5% of the state's Priority 1 waitlist which is projected to result in a continued increase in allotted waivers in future years.

Mr. Mealy distributed a flyer soliciting volunteers for the Waiver Slot Assignment Committee, encouraging members to further distribute the handout, clarifying that volunteers cannot be on or have a family member on the wait list. The Committee will meet in September 2019, for an anticipated seven to eight days. Reporting that the information is also available on the CSB website, Mr. Mealy, noting that his phone number is on the handout, requested that interested parties should contact him for questions or further information.

Mr. Jones also provided an update to WIN (Welcoming Inclusion Network) activities, some highlights of which are:

- A primary focus this summer has been on retirement options for older adults with disabilities. Community opportunities include Adult Day Health Centers, operated by the Health Department; Senior Centers, operated by Neighborhood and Community Services (NCS); and Library programs. Additionally, efforts to partner with the Best Buddies program are ongoing.
- Monthly meetings attended by staff from NCS, Therapeutic Recreation, and the Health Department to address retirement options have been established.
- The next WIN Network Meeting is Monday, September 23, 2019 at 6:30 p.m. at the Government Center.
- An update to ongoing activities of the WIN independent small focus groups was provided, including:
 - Employment and Communication have scheduled a meeting for Monday, September 9, 2019 at ServiceSource.
 - Implementation of the recommendations presented to the BOS in December 2018 includes:
 - Expansion of *Self-Directed Services* (SDS) includes filling vacant positions; seeking to contract SDS, an RFI (Request for Information) has been released. Additionally, the program is preparing to provide services to the June 2019 graduates who may be interested.

- Several providers have indicated interest in providing soft skills *Training*. Additionally, there are efforts to establish smaller groups for Group Supported Employment as well as developing new groups to provide diverse opportunities to grouped individuals who may be interested.

In response to a question regarding outreach for sports opportunities, it was clarified that the focus groups are well-suited to explore opportunities for sports in the community.

Associate Member Presentations

Sheila Jonas introduced Lance Elwood and Missy King, with Career Support Systems, Inc. Mr. Elwood provided some personal and agency background. Noting that copies of the slides were included in the meeting materials, attention was directed to the presentation. An overview of the slides was provided, including some additional details of accomplishments and goals.

Discussion of DD Committee Meeting Vision

Sheila Jonas offered a reminder of the June 12, 2019 joint meeting, noting that the primary goal was to forge stronger partnerships and increase collaboration between the CSB and partner agencies. Members were encouraged to engage and advocate at the DD meetings, reporting that a second joint meeting is planned for later this year.

There being no further business to come before the Committee, the meeting was adjourned at 7:10 p.m.

Actions Taken –

- The April 3, 2019 DD Committee meeting minutes were approved as presented.
- The June 12, 2019 DD Committee meeting minutes were approved as presented.
- The members agreed to revise the start time of the meetings from 5:30 p.m. to 5:00 p.m. beginning in October 2019.

Clerk to the CSB Board

Date Approved

Fairfax-Falls Church Community Services Board
Developmental Disabilities Committee

October 2, 2019

The Developmental Disabilities Committee of the Fairfax-Falls Church Community Services Board met in regular session at the Merrifield Center, 8221 Willow Oaks Corporate Drive, Fairfax, VA.

Committee Members in Attendance: Sheila Coplan Jonas, Co-Chair and Daria Akers, Board Member

Committee Members absent: Rachna Sizemore Heizer, Board Member and Nancy Scott, Co-Chair

Associate Members in Attendance: *The Arc of No. VA*, Rikki Epstein; *Chimes, VA (CVA)*, Kevin Drumheller; *Community Living Alternatives (CLA)*, Susan Keenan; *Community Systems, Inc. (CSI)*, Jina Kang; *CRi*, Julie Allen; *Fairfax County Public Schools (FCPS)*, Sharon Denisar; *Hartwood Foundation, Inc. (HFI)*, Sean McGinnis and Natasha Lantz; *ECHO*, Zanelle Nichols; *Employment Advocates Group (EAG)*, Theo Rucker-Abilla; *Lutheran Family Services (LFS)*, Andrew Miller; *Pathway Homes, Inc. (PHI)*, Anita Robinson; *R.A. Quarshie Healthcare*, Adelaide Etse; and *ServiceSource*, Dennis Brown;

Staff in Attendance: Barbara Wadley-Young, Evan Jones, Kevin Lafin, Michael T. Lane, Victor Mealy, Joseph Rajnic, and Lyn Tomlinson

1. Meeting Called to Order

Sheila Jonas convened the meeting at 5:03 p.m.

2. Welcome and Introductions

Committee and Associate Members as well as staff and members of the public were welcomed, following which, they introduced themselves including staff position or agency affiliation.

3. Approval of the Agenda

As no quorum was present no revision to the agenda was considered.

4. Approval of the Committee Meeting Minutes

As no quorum was present, approval of draft minutes of the August 7, 2019 Developmental Disabilities Committee meeting was tabled until the December meeting.

5. Matters of the Public

None were presented.

6. Matters of the Committee

Associate Members and attendees reported dissatisfaction with the General Assembly decision to, once again, not include service rate increases in the Commonwealth's FY2021 proposed budget. Offering a reminder that the current rates are based on 2013 data, it was emphasized that a re-base of rates based on current data is critically needed, it was noted that budget negotiations will occur during the public hearings and General Assembly session in January 2020.

Rikki Epstein reported on some upcoming National Employment Awareness Month events with the Arc of Northern Virginia including an Employment Symposium and a family and provider event "Arctoberfest", encouraging attendance at both. Flyers will be forwarded to the Clerk with a request for further distribution.

7. Staff and Agency Updates

Lyn Tomlinson, noting that several staff would provide updates, offered some highlights including:

- Efforts to address the hospital bed crisis include making available 28 beds at the Catawba State Hospital in FY 2020 with an additional 28 beds scheduled to open for FY 2021.
- The CSB Budget in Concept includes a request for approximately \$1M for added support staff in anticipation of potential additional waiver slots and to adhere to the Department of Justice (DOJ) Settlement Agreement.
- Copies of the Partner Performance Feedback form were distributed to attendees with a request for feedback, both at the meeting and following the meeting, noting that comments may be sent to Clerk to the Board, Erin Bloom. Reporting that the form was developed following comments received at the June 2019 joint BHOC and DD Committee meeting, feedback was strongly encouraged. Attendees engaged in robust discussion, some highlights of which are:
 - Staff clarified that the form is intended to facilitate collaborative discussion at quarterly partner meetings.
 - Clarification was requested for each element/data point to include some flexibility of purpose to address the varied services provided by CSB partners.
 - Refinement of the language to highlight the collaborative intent and discussion guidance including refining the structure to limit the report card 'feel' of the form.

Evan Jones reported on recent activities in Employment & Day Services offering a reminder that the Board of Supervisors issued a proclamation in May 2019 that October 2019 is National Disability Employment Awareness Month highlighting that this year's theme is Right Talent, Right Now. This addresses the contribution of individuals with disabilities to the current economic success nationwide. Additional highlights include:

- There was a Partner Expo at the Government Center on September 18, 2019. Approximately 30 providers were present at the event that was attended by slightly more than 125 people. Invitees included the local CSBs and school transition staff.

- Attention was directed to a video that highlighted Self-Directed Services noting that CSB staff Denise Sequeira hosted the video.

Victor Mealy provided an update to Support Coordination Services. The Department of Behavioral Health and Developmental Services (DBHDS) has completed assignment of 150 waivers assigned to this CSB. Additionally, 13 individuals were transferred in from other CSBs. Assignment of Support Coordinators to the 163 new waiver recipients is underway. Furthermore, it was reported that the Waiver Selection Assignment Committee (WSAC) needs volunteers, noting that more information is available on the CSB website, keyword search WSAC.

Mr. Mealy offered a reminder that this was his last Developmental Disabilities Committee as he will retire in November, noting that Sierra Simmons will be assuming his position following lengthy job-share preparation.

Joe Rajnic, with Assisted Community Residential Services (ACRS) provided an overview of the Directly Operated and Contracted services. Additional highlights included:

- Working with the Fairfax County Public Library (FCPL) on inclusion, three individuals are volunteering with FCPL, noting that a total of 10 individuals are expected to be volunteering on a regular basis.
- Further inclusionary efforts included collaboration with Human Resources resulting in the placement of an individual on an interview panel for a Direct Support Professional/DDSI (Developmental Disability Specialist I). The individual offered three interview questions to include 1) what activities do you like to do in the community? 2) do you cook? and 3) do you come to work on time?
- Noting nine applications were submitted, Best Buddies International has invited four Fairfax-based individuals with an offer to participate in the program.

Barbara Wadley-Young provided an update to recent activities of the Welcoming Inclusion Network (WIN), including the following:

- At the WIN meeting on September 23rd, the co-leaders of WIN, Fairfax County Supervisor John Cook (Braddock District), Sponsoring Chair and Lori Stillman, Operational Chair, and several other steering committee members were presented with plaques for their contributions to WIN. Additionally, a status update to the four WIN recommendations presented earlier this year was offered.
- Partners with the Health Department and Neighborhood & Community Services made a presentation to the Support Coordination team, highlighting services and eligibility criteria on services for seniors, that included visits to senior centers and adult day centers. More information will be provided as it becomes available.
- Referring to the Self-Directed Services (SDS) video viewed earlier, Ms. Wadley-Young emphasized a goal of increasing SDS, noting that the opportunity will initially be offered to individuals in day programs and shelter services.
- Reporting that Lucy Caldwell has left the CSB, to work with Fairfax County Public Schools, there is a plan to continue developing videos that highlight the varied opportunities including retirement.

- Referring to the volunteer opportunities mentioned previously, it was clarified that this effort initiated with WIN, noting that efforts to create volunteer opportunities are ongoing.

8. Associate Member Presentations

Sheila Jonas introduced the assigned speakers:

- *Employment Advocates Group.*; Theo Rucker-Abilla distributed a handout and directed attention to the PowerPoint presentation, confirming that they provide vocational services including skill building. Although support is typically provided 20-40 hours/week, it can be as low as 10 hours/week if needed. It was highlighted that they also offer transportation services to and from work, emphasizing that as some very rural areas are served, this is a very valuable component of successful employment.
- *Hartwood*; Sean McGinnis and Natasha Lantz jointly provided an overview of the services provided highlighting that the agency initially provided and continues to provide respite services, clarifying that they also administer some county respite subsidy funding that provides private respite care in the community. Additionally, Hartwood supports individuals with physical and medical support needs, including modification to the group home facilities as needed and trained staff. There is a focus on locating resources that support an individual’s primary interests to provide community engagement activities. It was confirmed that Hartwood is contracted to provide services to some CSB individuals, noting that accommodations are adopted to allow the individuals to age in place.

9. Discussion of DD Committee meeting vision

Sheila Jonas provided an update to the recent CSB Board Member Retreat, reporting the goal of developing a CSB Board Mission Statement. Related to that process was a discussion of the motivation that prompted each member chose to volunteer with the CSB Board. Daria Akers spoke of her personal story and motivation for volunteering.

Offering a reminder that the next meeting was scheduled for December 4th, Ms. Jonas shared that the meeting would be a joint meeting with the Behavioral Health Oversight Committee, similar to the June 2019 joint meeting.

There being no further business to come before the Committee, the meeting was adjourned at 6:29 p.m.

Actions Taken –

- The August 2, 2019 DD Committee meeting minutes were tabled for review at the next meeting as there was no quorum.

Date Approved

Clerk to the Board

Fairfax-Falls Church Community Services Board
Behavioral Health Oversight Committee
November 6, 2019

The Behavioral Health Oversight Committee of the Fairfax-Falls Church Community Services Board met in regular session at the Merrifield Center, 8221 Willow Oaks Corporate Drive, Fairfax, VA, Room 3-314, West

Committee Members in Attendance: Committee Chair, Diane Tuininga; CSB Board Member Daria Akers; CSB Board Member Captain Basilio ‘Sonny’ Cachuela, Jr., CSB Board Member, Garrett McGuire

Committee Members absent:

Associate Members in Attendance: Peter Clark, No. VA. Mental Health Foundation (NVMHF); Lauren Padgett, Psychiatric Rehabilitation Services, Inc. (PRS); Lauren Goldschmidt, ServiceSource; Kristine Konen, NAMI Mo. VA; DeAnne Mullins, CRi; Joe Pettit and Bill Taylor, Concerned Fairfax; Cate Powell and Lynda Hyatt, Gateway Homes; Elaine Somers, Northwest Center Advisory Board;

Staff in Attendance: Evan Jones, Employment & Day Services; Michael T. Lane, Dir. Office of Individual and Family Affairs; and Lyn Tomlinson, Deputy Dir. Clinical Services

1. **Meeting Called to Order**

Diane Tuininga convened the meeting at 5:01 p.m.

2. **Opening Remarks, Introductions, and Announcements**

Diane Tuininga welcomed Committee and Associate Members as well as staff and members of the public, who then introduced themselves including staff position or agency affiliation.

Ms. Tuininga offered a reminder that the Developmental Disabilities and Behavioral Health Oversight Committees would meet jointly for the December 4, 2019 meeting. An agenda was in development and more information would be forthcoming. Members were encouraged to forward agenda recommendations to the Clerk for consideration.

3. **Approval of the Agenda and Minutes**

Due to a meeting cancelation and no quorum at several prior meetings, several months of draft meeting minutes were submitted for review and approval, including the February 13, May 8, July 10, September 11, and October 9, 2019 draft Committee Meeting Minutes. Recognizing that no recommendations were forthcoming, Daria Akers made a motion to approve the minutes as presented, which was seconded and approved.

4. **Matters of the Public**

None were presented.

5. **Associate Member Reports, Updates, and Concerns**

Diane Tuininga opened the floor to Associate Members, offering the opportunity to Cate Powell and Lynda Hyatt with Gateway Homes, Inc. to present first. Referring to the slide presentation,

Ms. Powell offered some background of the agency, noting co-founder Florence Segal still held a place on the Gateway Board at 91 years of age. The varied locations, homes, programs and services offered were illustrated in the presentation including number of beds and wait list information. Noting several beds were utilized for NGRI placements, it was clarified that NGRI is Not Guilty by Reason of Insanity. There was substantial involvement by attendees, information relayed in response to questions and comments included confirming that proximity to local universities has increased the availability of student for clinical internships, and verification of the use of peer specialists.

- *Peter Clark*, reported the search for volunteers to serve on the Northern Virginia Mental Health Foundation Board are ongoing.
- *Bill Taylor*, offered a reminder of a previous request for instructor volunteers to host training at the Osher Lifelong Learning Institute (OLLI) at GMU (George Mason University) in Spring 2020. Mr. Taylor confirmed volunteers to fill all available classes had been identified including Lyn Tomlinson (CSB), a REVIVE Training (CSB), Gary Ambrose for Diversion First, Wendy Gradison (PRS), Lauren Goldschmidt (ServiceSource) and a speaker from NAMI Northern Virginia.
- *Lauren Padgett*, provided an update to recent agency activities including notice that the annual fundraiser, Springtopia – A Season of Hope, has been scheduled for Saturday, May 16, 2020.

6. Challenge Question: Access to Dental Care in the Community

Peter Clark with Northern Virginia Mental Health Foundation (NVMHF) reported on the substantial challenges in locating and accessing appropriate dental care for individuals with mental illness. Mr. Clark further explained that while NVMHF provides funding to assist with many expenses, dental care can be significantly expensive, limiting the assistance that can be provided. Following an engaged discussion in which this challenge was uniformly acknowledged, some solutions were offered, to include contact with local dental associations for charitable opportunities, investigation to determine Medicaid Expansion and MCO (Managed Care Organization) coverage, and to locate possible (local) dental clinics. The need for further discussion was identified, noting it would be helpful to have data to support the various needs and barriers to dental care.

7. Contract Partner Performance Review Form for Partner Feedback

Offering a brief overview of the initial responses and revision recommendations to the form, Ms. Tomlinson noted some changes had been applied including the removal of the scoring section and space added for discussion and follow up of topics. The form, still in development, will be on the December 4, 2019 joint DD and BHOC meeting agenda.

8. Staff Reports

Lyn Tomlinson provided several agency updates including:

- Barbara Kelly, providing information on employment opportunities related to the 2020 Census, distributed literature and encouraged all interested parties to visit the website provided for further information, emphasizing that disability is not a barrier for the jobs offered.
- Ms. Tomlinson related that she and Fairfax County Sheriff Stacey Kincaid were recent guests on CSB Board Chair Bettina Lawton's television show. Topics of discussion included diversion Frist in the jail and the community.

- Noting a staff presentation at the October CSB Board meeting on the Behavioral Health Outpatient Program, Ms. Tomlinson noted that similar presentations are also available to the BHOC meetings, should the members be interested.
- CSB Deputy Director of Administrative Operations, Bill Hanna, has accepted a new position, in line with his career goals. His last day with the CSB is this Friday, November 8, 2019.
- Offering a reminder of the October VACSB (Virginia Association of Community Services Boards), Ms. Tomlinson reported that, during a financial meeting, the state verbally acknowledged that Fairfax has not received an equitable share of the state funding for STEP-VA (System Transformation Excellence Performance in Virginia) funding.

Michael T. Lane announced the next meeting of the Recovery Services Advisory Committee is scheduled for Tuesday Nov. 19, 2019 from 1:00 p.m. – 2:30 p.m. at the Merrifield Center, Room 3-314, West, noting this is an opportunity for clients to participate as members of the committee. Topics include identification of available services and access challenges. Attendance was encouraged.

Evan Jones, referring to a selection of chocolate candies provided by Committee chair Diane Tuininga, highlighted that the candy was from Cameron’s Chocolates, a CSB partner agency. Mr. Jones encouraged visiting the store, noting that pre-Christmas to Easter is the ‘busy time’ for Cameron’s, the staff uses the summer and early fall months to can preserves, jams and jellies.

There being no further business to come before the Committee, the meeting was adjourned at 6:19 p.m.

Actions Taken –

- The February 13, May 8, July 10, September 11, and October 9, 2019 Behavioral Health Oversight Committee meeting minutes were approved.

Date Approved

Clerk to the Board