

Fairfax-Falls Church Community Services Board
Executive Committee
May 15, 2019

The Executive Committee of the Fairfax-Falls Church Community Services Board met in regular session at the Merrifield Center, 8221 Willow Oaks Corporate Drive, Fairfax, VA.

The following Committee members were present Suzette Kern, Chair; Gary Ambrose; Captain Basilio ‘Sonny’ Cachuela, Jr.; Sheila Coplan Jonas; and Edward Rose

The following Committee members were absent: Ken Garnes and Bettina Lawton

The following staff was present: Daryl Washington, and Lyn Tomlinson

1. Meeting Called to Order

The meeting was called to order at 5:00 p.m.

2. Approval of the Minutes

Edward Rose made a motion for approval of the April 17, 2019 Executive Committee minutes as presented, which was seconded and passed.

3. Adoption of the Executive Committee Agenda

No revisions were offered for the May 2019 Executive Committee meeting agenda, that was accepted as presented.

4. Director’s Report

Daryl Washington provided several agency updates as highlighted below:

- Offering a reminder that Budget was approved on May 7th, a budget summary of the CSB related items included approval for the proposed MRA (Market Rate Adjustment), 11 new Support Coordination positions, funding for Diversion First, Opioid Treatment, a Contract Rate Adjustment (CRA) supporting CSB vendors, and for Employment & Day including the 2019 graduates.
- Copies of the 2018 Diversion First Report will be distributed at the May CSB Board meeting.
- Reporting the DBHDS (Department of Behavioral Health and Developmental Services) Commissioner was present, Mr. Washington provided highlights from the May 2019 VACSB (Virginia Association of Community Services Board) Conference including:
 - An agreement between DBHDS and DMAS (Department of Medical Assistance Services) for review and revision of rules/regulations that may have overlap or conflicts and consideration of funds redistribution from support of expensive crisis institutional care to less expensive preventative community care programs.
 - At recent Department of Justice (DOJ) court hearings, the judge declared that services required in the settlement must be in place for no less than one year (July 1, 2020) prior to the potential exit date of July 1, 2021 to satisfy the

requirements of the settlement. Updates will be provided as information becomes available.

- Mr. Washington confirmed that a detailed update for STEP-VA (System Transformation Excellence and Performance) will be provided at the June CSB Board meeting. A brief overview of topics included:
 - Funding for Outpatient services will provide two new staff members.
 - Allocation of approximately \$7.9M across the state for Crisis Intervention Services is anticipated to be regionally distributed with this CSB receiving approximately \$1.7M. State staff is visiting different crisis service models including the Crisis Now national model that provides time limited recurring crisis intervention in the community, successfully avoiding crisis facility and hospital care. Mr. Washington offered caution that this model, while reportedly successful, is very expensive at a projected \$46M to establish.
- There are eight candidates for the vacant Deputy Director of Administrative Operations position. First interviews are scheduled for the week of May 20th, with second interviews scheduled for the following week. CSB Board members Jennifer Adeli and Captain Basilio ‘Sonny’ Cachuela, Jr. as well as staff from CSB and DMB (Department of Management and Budget) will be serving on the panel.
- Jessica Burris will provide an update to revenue maximization plan at the May 17, 2019 Fiscal Oversight Committee meeting. Some immediate solutions include improvement to the prior- and re- authorizations and Medicaid registrations. Health Management Associates had a kick-off meeting on Friday, May 10, to provide an assessment of business and revenue cycle processes, as well as content expertise of Informatics.
- Mr. Washington reported scheduling interviews with the Executive Directors of the top four CSBs in Virginia based on Medicaid revenue for a review of their business processes. To illustrate this ranking, Mr. Washington compared the annual Medicaid revenue of this CSB at \$12M - \$14M to the top two CSBs at more than \$30M, noting the next two are in the high \$20M range. A key factor is their Medicaid penetration rate that is more than double of this CSB, with the top two revenue streams reported as Case Management and School-based Therapeutic Day Treatment.
- It was reported that there were 1,277 individuals enrolled in Medicaid in 2019. Comparatively, there were 588 enrolled in 2018.
- The initial Partner Feedback meeting was held Monday, May 13th. Acknowledging that large group meetings may not be the best method due to busy schedules, it was agreed that open, proactive, and consistent communication was key. The primary focus identified is greater collaboration in the legislative process beginning with review and feedback of the Human Services Issues paper, a copy of which was provided to the partners. Additionally, information related to the legislative cycle will be solicited from the County Legislative office and conveyed to the partners.
- The Children’s Mental Health Month Open House May Thursday, May 9th, was well attended and very successful.

- An update to the alternative transportation implementation was provided, noting this CSB will be involved in Phase III. Alternative transportation provides individuals, under a commitment order and who are in crisis, with unrestrained transport in a secure vehicle. Noting that the Magistrate determines eligibility for alternative transportation, logistics are being worked out with the Sheriff's Office.
- Mr. Washington reported two issues in the Dranesville District. One involves a private treatment center that does not involve the CSB. The second issue involves a Regional Group Home, that provides a home for some CSB individuals. Operated by Gateway Homes, the highest level of care at a ratio of 2:1 for 24 hours every day, seven days/week, is provided. Multiple efforts are being made to alleviate an ongoing situation as much as possible. Efforts include staff involvement and ongoing communication with community members, law enforcement and Fire & Rescue, and Dranesville District Supervisor John Foust.
- A meeting with DMB to discuss Carryover requests was attended by Joe Mondoro and Tisha Deeghan. Discussion included projections for FY2020 with personnel projections, noting that year end operating, and reserve balances may allow for some transfer of funds from operating to personnel.
- Tuesday, May 21, 2019 is the 50th Anniversary celebration at the Government Center, preceded by a light breakfast.

Lyn Tomlinson provided some additional updates:

- Efforts to review and revise the *Priority Access to CSB Services (Priority Populations Guidelines)* include visits by Ms. Tomlinson and Mr. Ambrose. Due to the scheduling of some of these visits, development and posting for public comment is anticipated for late June, possibly into July.
- Daryl Washington, Lyn Tomlinson, CSB Medical Director Dr. Colton Hand, Sheriff Kincaid with some members of her team and Dr. Lishan Kassa met to discuss prescribing practices in the jail. Acknowledging some staff changes related to previous discussions, the prescribing practices will be revisited for follow up review.
- Additionally, Ms. Tomlinson, Dr. Hand, and Sheriff Kincaid with some team members attended a recent NAMI (National Alliance on Mental Illness) committee meeting to discuss prescribing practices and other concerns of the committee members in attendance.
- On a related note, copies of a letter were anonymously sent to each CSB Board member, via the Board Clerk, addressing concerns related to the staff changes discussed in the prior report. As the letter addresses personnel concerns, it will be distributed to the Board members for review in Closed Session at the May 22, 2019 Board meeting.

5. CSB Board Agenda

Edward Rose offered a motion to approve the May 22, 2019 CSB Board agenda as presented, which was seconded and approved.

6. Matters of the Executive Committee

A. *Behavioral Health Oversight Committee (BHOC):*

Gary Ambrose provided highlights of the May meeting including:

- Copies of the Diversion First report was distributed.

- Associate Members were reminded that membership will be renewed in June.
- Associate Members updates to recent activities were provided.
- Two Associate Member presentations included LMECC (Laurie Mitchell Empowerment and Career Center) by Heather Peck, Marja-Lee Freeman, and Crystal Edmonds; Eleanor Vincent presented information on Pathway Homes
- Lyn Tomlinson provided CSB updates
- Mr. Ambrose offered a reminder of the Diversion First meeting May 9 at 7:00 p.m. at the Government in rooms 4 & 5.
- There will be a planning meeting on May 20th to discuss the joint DD and BHOC meeting that was scheduled for June 12, 2019. In attendance will be Gary Ambrose, Jane Woods, Sheila Coplan Jonas, Lyn Tomlinson, Georgia Bachman, and Barbara Wadley-Young

The next BHOC meeting is scheduled in a joint meeting with the Developmental Disabilities Committee on Wednesday, June 12, 2019, at 5:30 p.m. at the Government Center, Conference Rooms 9/10.

B. Compliance Committee:

No update was provided as the Compliance Committee had convened just prior to this meeting.

The next meeting of the Compliance Committee is Wednesday, June 19, 2019, at 4:00 p.m. at the Merrifield Center, Level 1-308A/B, West.

C. Developmental Disability (DD) Committee:

Sheila Coplan Jonas, reporting there was no May meeting, offered a reminder that she would be completing her second term in June. Noting that Jane Woods was retiring from the Board following the completion of her third Board term, consideration of new chairs is ongoing.

Reporting a LogistiCare Advisory Board meeting is scheduled for Tuesday, May 13 Ms. Jonas indicated that neither Committee Chair can attend. Jane Woods will be consulted for next steps.

Lauren Goldschmidt with ServiceSource sent meeting notices for the WIN (Welcome Inclusion Meeting) meetings on Monday, May 20, 2019 and July 8, 2019. In celebration of National Mental Health Awareness Month, ServiceSource is hosting a panel on Thursday, May 23rd from 12:30 p.m. – 2:00 p.m.

The next meeting of the Developmental Disabilities Committee is a joint meeting with BHOC on Wednesday, June 12, 2019 at 5:30 p.m. at the Government Center, Conference Rooms 9/10

D. Fiscal Oversight Committee:

Captain Basilio ‘Sonny’ Cachuela, Jr., reported the May meeting is the following Friday, May 17, 2019, noting a report will be provided at the May CSB Board meeting.

The next meeting of the Fiscal Oversight Committee is Friday, May 17, 9:00 a.m., at the Pennino Building, Room 836A.

E. Other Matters:

7. Establishment of a CSB Ad Hoc Fee Policy Committee

Suzette Kern reported CSB Board members will be polled at the May meeting for participation in a Fee Policy Committee. It was confirmed that three Board members and two CSB staff typically make up the committee, noting that there are usually three meetings of the Committee.

8. CSB Board Annual Planning Calendar

The CSB Board Annual Planning Calendar was presented for review. Several revisions were recommended including removal of the Ad Hoc Fee Policy Review Reminder and Preparation of the Fiscal Committee Year-End CSB Report to the Board of Supervisors (BOS) and the Cities of Fairfax and Falls Church from June, following which, the calendar was accepted as revised.

Suzette Kern inquired whether there was anything that needed to be discussed in closed session. No one raised any issues or need for a closed session.

There being no further business to come before the Executive Committee, the meeting was adjourned at 6:16 p.m.

Actions Taken –

- The April 2019 Executive Committee meeting minutes were approved.
- The May 2019 Executive Committee agenda was accepted as presented.
- The May 22, 2019 CSB Board agenda was accepted as presented.
- The Annual Planning calendar was accepted as revised.

June 19, 2019

Date Approved



Staff to the Board