

VIRGINIA:

IN THE FAIRFAX COUNTY CIRCUIT COURT

Commonwealth of Virginia :
 :
 :
 v. : Case No. _____
 :
 _____ :
 Defendant :
 :

ORDER AUTHORIZING BED TO BED TRANSFER TO:
(Name of Program and Address)

This case was heard by this court on: _____.

1. As a condition of probation, the defendant is ordered to complete this program as follows: (state when the program is to begin, whether immediately or at the conclusion of the defendant's active term of incarceration and other important details).

2. The defendant shall be transferred to the program from the Fairfax Adult Detention Center by a duly authorized employee or representative of the program, or another designated person as set out below in section 7, affirmatively proving to the Sheriff that he or she is authorized to directly and without delay transport this defendant to this specific program.
3. If the defendant is required to complete the program immediately, and is not picked up by the program (or the person identified in section 7) within 10 days, the Office of the Sheriff will promptly advise counsel of record, as identified below, the Clerk of Court as well as District 29 Probation and Parole at **(703) 934-0880**.

4. If the defendant is required to complete an active sentence of incarceration and then be transported to the program at the conclusion of the active sentence and is not picked up by the program (or the person identified in section 7) within 10 days, the Office of the Sheriff will promptly advise counsel of record, as identified below, the Clerk of Court as well as District 29 Probation and Parole at **(703) 934-0880**.
5. The defendant shall be transported to the program on or about (if known):
 _____ (Date and Time).
6. If a specific date is not listed, but a date range, then the duly authorized employee or representative of the program (or the person identified in section 7) must contact inmate records at **703-246-5448** with the exact date and estimated time for pick up so the defendant can be processed and ready. It may take up to 4 hours for inmate records to process the defendant for release.
7. If the program is not transporting the defendant, then the following designated individual shall be responsible for, directly and without delay, transporting the defendant to the program: _____.
 This person shall provide suitable government issued identification to the Sheriff's Office affirmatively proving to the Sheriff that he or she is the person designated in this section.

Entered: _____
 Date

 Judge, Fairfax County Circuit Court

I ask for this:

Seen and Agreed:

 Counsel for the Defendant

 Commonwealth's Attorney

Print Name: _____

Print Name: _____

Phone Number: _____

Email Address: _____