

# Fairfax County, Virginia

## Fiscal Year 2002 Advertised Budget Plan

### Volume 2: Capital Construction and Other Operating Funds



1742

Prepared by the  
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# BUDGET CALENDAR

For preparation of the FY 2002 Advertised Budget

## May through June 2000

Orientation Meeting with Agency Directors and other personnel involved in budget preparation.



## July 1, 2000

Distribution of the FY 2002 budget forms and budget development guide. Fiscal Year 2001 begins.



## August - September 2000

Agencies forward completed budget submissions to the Department of Management and Budget for review.



## September - December 2000/ January 2001

Meetings with County Executive, Senior Management Team and budget staff for final discussions on the budget.



## February 6, 2001

School Board adopts its FY 2002 Advertised Budget.



## February 26, 2001

County Executive's presentation of the FY 2002 Advertised Budget Plan.

## July 1, 2001

Fiscal Year 2002 begins.



## June 30, 2001

Distribution of the FY 2002 Adopted Budget Plan.



## April 30, 2001

Adoption of the FY 2002 budget plan, Tax Levy and Appropriation Ordinance by the Board of Supervisors.



## April 23, 2001

Board action on FY 2001 Third Quarter Review. Board mark-up of the FY 2002 proposed budget.



## April 2, 3, and 4, 2001

Public hearings on proposed FY 2002 budget, FY 2001 Third Quarter Review and FY 2002-2007 Capital Improvement Program (with Future Years to 2009) (CIP).



## March 2001

Board authorization of FY 2002 budget and tax advertisement.



## March 1, 2001

Complete distribution of the FY 2002 Advertised Budget Plan.



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The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Budget Presentation to Fairfax County, Virginia for its annual budget for the fiscal year beginning July 1, 2000. The Department of Management and Budget did not receive the GFOA's camera ready artwork with official signatures in time for this publication. The official GFOA seal will be published in the FY 2002 Adopted Budget in June 2001.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

**Information** regarding the contents of this or other budget volumes can be provided by calling the Fairfax County Department of Management and Budget at 703-324-2391 from 8:00 a.m. to 4:30 p.m.

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Please call DMB in advance to confirm availability of these documents.

Department of Management and Budget  
12000 Government Center Parkway, Suite 561  
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# How To Read The Budget

# HOW TO READ THE BUDGET

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Volume 2 contains information on non-General Fund budgets or "Other Funds." A fund accounts for a specific activity that a government performs. For example, refuse collection and recycling is an activity and therefore, a fund that is classified as a Special Revenue Fund.

The chief component of information in Volume 2 is called a narrative. Each fund will have its own narrative that contains program and budgetary information. The narrative will have several elements including:

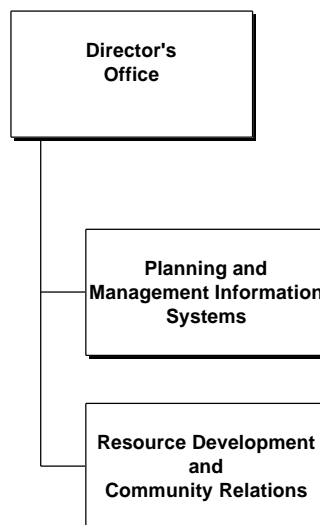
- Organization Chart
- Agency Position Summary and Position Detail
- Agency Mission, Summary Table, and Summary by Cost Center Table
- Agency Purpose, Key Accomplishments, FY 2002 Initiatives, and Performance Measurement Results
- Funding Adjustments
- Cost Center-Specific Goals, Objectives and Performance Indicators
- Fund Statement
- Summary of Capital Projects
- Project Detail Tables

Not all narratives will contain each of these components. For example, funds that are classified as Capital Funds will not have organization charts because they do not have employees; that is, they only provide funding for the purchase and construction of capital items. However, Capital Funds do have a Summary of Capital Projects that lists the cost of each project in a fund. A brief example of each section follows.

## **Organization Chart:**

The organization chart displays the organizational structure of each agency. The *Agency Position Summary* and *Position Detail* information, as they correspond to the organization chart, will immediately follow the pictorial organization chart. The position detail information is found on the page following the pictorial organization chart.

### **COMMUNITY SERVICES BOARD CENTRAL SERVICES**



# HOW TO READ THE BUDGET

## ***Agency Position Summary***

7 Regular Positions (1) / 6.5 Staff Years (1.0)

Total positions may include Regular, Grant, Exempt, and/or State positions.

Indicates whether positions have been authorized for full time or part time. A value less than the number of positions, e.g., 6.5, would indicate that one or more positions are authorized for less than full time.

### **Position Detail Information**

#### **Director's Office**

1	Director
1	Administrative Aide, PT
<u>1</u>	Secretary II
3	Positions
2.5	Staff Years

This indicator denotes the corresponding position status for positions other than Regular, e.g., PT – Part Time; E - Exempt; G – Grant; C – Contract; T – Transfer.

#### **Project Management**

1	Programmer IV
2	Engineers III (1)
<u>1</u>	Surveyor II
4	Positions (1)
4.0	Staff Years (1.0)

The parentheses reflect either the addition of a new position (1) or the abolishment of a position (-1). This modification is also reflected in the above Agency Position Summary table.

# HOW TO READ THE BUDGET

## **Agency Mission, Summary Table, and Summary by Cost Center Table:**

The next section of the narrative is the Agency Mission, a broad statement reflecting intended accomplishments for achievement of the agency's public purpose. It describes the unique contribution of the organization to the County government and/or citizens receiving services and provides a framework within which an agency operates. The Summary Table summarizes the agency's positions and expenditures less recovered costs. If an agency has multiple cost centers, this section will also contain a Summary by Cost Center table that summarizes expenditures. A cost center is a group of individual line items or expenditure categories within a program unit developed to meet specific goals and objectives.

In the example below, Fund 401, Sewer Operation and Maintenance, is divided into four different cost centers to account for its activities: Wastewater Administration, Wastewater Collection, Wastewater Treatment, and Wastewater Planning and Monitoring. Each cost center has its own goal, summary table, objectives, and performance indicators later in the narrative.

### **Agency Mission**

To collect and treat wastewater in compliance with all regulatory requirements using state-of-the art technology in the most cost-effective manner in order to improve the environment and enhance the quality of life in Fairfax County.

<b>Agency Summary</b>				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	370/ 369.5	370/ 369.5	364/ 363.5	364/ 363.5
Expenditures:				
Personnel Services	\$16,941,874	\$18,914,749	\$18,914,749	\$20,019,471
Operating Expenses	35,191,103	41,828,362	43,216,493	40,914,006
Capital Equipment	688,972	815,308	1,426,012	750,185
<b>Subtotal</b>	<b>\$52,801,949</b>	<b>\$61,558,419</b>	<b>\$63,557,254</b>	<b>\$61,683,662</b>
Less:				
Recovered Costs	(\$669,161)	(\$668,624)	(\$668,624)	(\$675,635)
<b>Total Expenditures</b>	<b>\$52,132,788</b>	<b>\$60,889,795</b>	<b>\$62,888,630</b>	<b>\$61,008,027</b>

<b>Summary by Cost Center</b>				
Cost Center	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Wastewater Administration	\$187,195	\$198,527	\$198,527	\$218,192
Wastewater Collection	9,261,101	10,346,335	10,800,586	11,077,992
Wastewater Treatment	14,364,236	16,626,765	17,005,280	17,455,883
Wastewater Planning & Monitoring	28,320,256	33,718,168	34,884,237	32,255,960
<b>Total Expenditures</b>	<b>\$52,132,788</b>	<b>\$60,889,795</b>	<b>\$62,888,630</b>	<b>\$61,008,027</b>

# HOW TO READ THE BUDGET

It is important to note that expenditures are summarized in three categories. *Personnel Services* consist of expenditure categories including regular pay, shift differential, limited and part-time salaries, and overtime pay. *Operating Expenses* are the day-to-day expenses involved in the administration of the agency, such as office supplies, printing costs, repair and maintenance for equipment, and utilities. *Capital Equipment* includes items that have a value exceeding \$5,000 and an expected lifetime of more than one year, such as an automobile or other heavy equipment. In addition, some agencies will also have a fourth expenditure category entitled *Recovered Costs*. Recovered Costs are reimbursements from other County agencies for specific services that have been provided to the agency and are reflected as a negative figure in the agency's budget, thus offsetting expenditures.

## **Agency Purpose, Key Accomplishments, FY 2002 Initiatives, and Performance Measurement Results:**

The following narrative sections are designed to give the reader a more detailed overview of the activities in each agency/fund. Fund 117, Alcohol Safety Action Program, is used as the example below.

### **Purpose:**

This section represents the overall summary of the agency's activities, programs and services. A short description of the functional areas of interest to citizens should be discussed, focusing on major programmatic activities. If appropriate, historical information of note can be included here.

### **Key Accomplishments:**

In this section, agencies should focus on substantive accomplishments that have occurred in the previous 2 to 3 years. This is an opportunity to mention new facilities, grants, programs, and efficiencies that would be of interest to Fairfax County citizens.

### **FY 2002 Initiatives:**

This section is intended to highlight new initiatives, new programs, reorganizations, and other prominent issues that are funded as part of the FY 2002 Advertised Budget Plan. In this section, agencies should discuss the Director's vision for the agency and action plans for the upcoming year.

### **Performance Measurement Results:**

This section should include a discussion/analysis of how the agency's Performance Measures relate to the provision of activities, programs, and services stated in the Agency Mission. The results of current performance measures are discussed as well as action plans for future-year improvement of performance targets.

## **ALCOHOL SAFETY ACTION PROGRAM**

### **Purpose**

The Fairfax County Alcohol Safety Action Program (ASAP) serves a probationary function for the Circuit and General District Courts under the supervision of the ASAP Policy Board. The core program provides intake, classification, rehabilitative alcohol/drug education, referral to treatment, and case management to individuals charged with, or convicted of, driving under the influence of alcohol (DUI). In addition, ASAP provides alcohol/drug education programs for habitual offenders, a drug education program for first-time drug possession offenders, and programs for adolescent substance abusers. Programs are available in English, Spanish and Korean.

The County is the fiscal agent for the Fairfax ASAP which is administered through the Department of Administration for Human Services. ASAP is designed to be a self-supporting agency, funded entirely by client fees with the County providing indirect support through office space, utilities and maintenance. The State imposes a fee ceiling on per client costs. The fee has remained unchanged since FY 1995 at \$350 per client, and will remain at that rate in FY 2002. The agreement between the ASAP Policy Board and the Board of Supervisors provides that ASAP will endeavor to develop a reserve fund balance sufficient to avoid deficit status during periods where referrals, and therefore client fee revenues to ASAP, decline. Should surplus client fees above and beyond the balance required for a sufficient reserve fund become available in any fiscal year, the ASAP Policy Board will reimburse the County for these indirect costs, or may request permission from the Board of Supervisors to expend such funds on the ASAP program.

### **Key Accomplishments**

- ♦ The Alcohol Safety Action Program has served an average of 3,486 clients over the past three years, an amount that has steadily increased over the past decade, while downsizing its staff and maintaining the integrity and quality of its numerous programs.
- ♦ In addition to its core court-mandated programs, ASAP has instituted additional user-funded programs to meet community needs. These programs include driver improvement programs in both English and Spanish, as well as a pilot program for educating reckless/aggressive drivers.
- ♦ Another innovative program for substance-abusing teenagers was begun in FY 2000, in conjunction with the Juvenile and Domestic Relations Court. In this program, adolescents charged with underage possession of alcohol and drugs are required to spend time in the Trauma/Intensive Care unit at Fairfax Inova Hospital observing the victims of substance abuse that are brought to the hospital for treatment.

### **FY 2002 Initiatives**

- ♦ ASAP will intensify efforts to secure additional grants or other types of funding to supplement its existing revenue base.
- ♦ In order to improve the program collection rate, ASAP plans to implement procedures that will revoke the vehicle operator's license of any DUI client who has not successfully completed the ASAP program and paid the required fee.

### **Performance Measurement Results**

Service Quality, a measurement of client satisfaction with ASAP education classes, increased from 95 percent in FY 1999 to 97 percent in FY 2000 and is projected to remain at this high level.

# HOW TO READ THE BUDGET

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## Funding Adjustments

The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:

- ◆ An increase of \$114,687 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ An increase of \$10,237 in Operating Expenses is due to mandated payments to the State based on the number of clients served in a given fiscal year. As the number of clients served increases, the amount that must be forwarded to the State increases proportionally.

The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:

- ◆ In FY 2001, 1/1.0 SYE vacant position was transferred from Fund 117, Alcohol Safety Action Program, as part of a County Executive position pool redirection.
- ◆ An increase of \$1,363 in Operating Expenses is due to miscellaneous encumbered carryover.

## Funding Adjustments:

This section summarizes the changes that have been made to the prior year's (FY 2001) Revised Budget Plan in order to support the FY 2002 budget. The Funding Adjustments section also lists the adjustments made to the FY 2001 budget during the Carryover Review and all other changes through December 31, 2000.

## Cost Center-Specific Goals, Objectives and Performance Indicators:

Since the FY 1999 Advertised Budget Plan, an intensive effort has been made to redirect focus toward a balanced picture of performance and away from an almost exclusive focus on outputs. This effort continues as part of the FY 2002 Advertised Budget Plan. The first step was to ensure that agency mission and cost center goals are in alignment, as well as aligned with the objectives associated with each cost center. Second, a family of measures consisting of four types of indicators is linked to each objective to track progress toward meeting those objectives. **Goals** are broad statements of purpose, generally indicating what service or product is provided, for whom, and why. **Objectives** are outcome-based statements of specifically what will be accomplished during the budget year. Ideally, these objectives should support the goal statement, reflect planned benefit(s) to customers, be written to allow measurement of progress, and describe a quantifiable target. **Indicators** are the first-level data for reporting performance on those objectives.

The concept of a **Family of Measures** encompasses the following types of indicators and serves as the structure for a Performance Measurement model that presents a comprehensive picture of program performance as opposed to a single-focus orientation.

- **Input:** Value of resources used to produce an output.
- **Output:** Quantity or number of units produced.
- **Efficiency:** Inputs used per unit of output.
- **Service Quality:** Degree to which customers are satisfied with a program, or the accuracy or timeliness with which the product/service is provided.
- **Outcome:** Qualitative consequences associated with a program.

The idea behind a **Family of Measures** is to provide an overall view of a program so that factors such as cost can be balanced with customer satisfaction and the outcome ultimately achieved. This concept has represented one of the most difficult challenges and reflects one of many significant changes in the budget document in recent years. Since this is the fourth year of the effort, in most cases actual data is available going back as far as FY 1998. However, it should be noted that performance measurement is an iterative process, and as managers continue to learn and improve their programs, ongoing refinement of measures can be expected.

# HOW TO READ THE BUDGET



## Outpatient Services and Case Management

### Goal

To provide outpatient and case management services that allow people to keep functioning and productive in their homes, workplace, schools, and neighborhoods while receiving treatment. Outpatient services for adults and youth include individual, group, couple, and family counseling. Services are also provided to inmates in the Adult Detention Center.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	56/ 55	56/ 55	56/ 55	56/ 55.5
Grant	20/ 19	16/ 15.5	20/ 19.5	20/ 19.5
<b>Total Expenditures</b>	<b>\$3,917,372</b>	<b>\$4,253,101</b>	<b>\$4,580,120</b>	<b>\$5,134,465</b>

### Objectives

- ♦ To improve the knowledge of substance abuse relapse prevention skills among 85 percent of outpatient and case management clients as measured by their pre-test and post-test scores.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Clients served	3,829	3,628	3,753 / 3,718	3,753	3,718
<b>Efficiency:<sup>1</sup></b>					
Annual cost per client	\$875	\$841	\$944 / \$744	\$792	\$897
<b>Service Quality:</b>					
Percent of clients satisfied with services	94%	91%	90% / 94%	90%	90%
<b>Outcome:</b>					
Percent of clients with higher post-test scores in relapse prevention skill	89%	92%	75% / 89%	85%	85%

<sup>1</sup> Beginning in FY 2001, the efficiency indicator reflects the net cost to the County.



# HOW TO READ THE BUDGET

## **Fund Statement:**

A Fund Statement provides a breakdown of all collected revenues and total expenditures and disbursements for a given fiscal year. It also provides the total funds available at the beginning of a fiscal year and an Ending Balance. An example follows:

<b>FUND STATEMENT</b>					
Fund Type	Fund Type 040, Enterprise Funds	Fund 401, Sewer Operation and Maintenance			Fund
	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	
	<b>Beginning Balance</b>	<b>\$10,673,606</b>	<b>\$141,430</b>	<b>\$10,212,453</b>	<b>\$56,230</b>
	<b>Revenue:</b>				
Revenue Categories	Miscellaneous Revenue	\$76,497	\$70,000	\$70,000	\$70,000
	Sale Surplus Property	16,637	30,000	30,000	30,000
	Sludge Incinerator Charges	33,964	60,000	60,000	0
	<b>Total Revenue</b>	<b>\$127,098</b>	<b>\$160,000</b>	<b>\$160,000</b>	<b>\$100,000</b>
	<b>Transfer In:</b>				
	Sewer Revenue (400)	\$51,544,537	\$60,644,595	\$52,572,407	\$61,136,022
	<b>Total Transfer In</b>	<b>\$51,544,537</b>	<b>\$60,644,595</b>	<b>\$52,572,407</b>	<b>\$61,136,022</b>
	<b>Total Available</b>	<b>\$62,345,241</b>	<b>\$60,946,025</b>	<b>\$62,944,860</b>	<b>\$61,292,252</b>
	<b>Expenditures:</b>				
Expenditure Categories	Personnel Services	\$16,941,874	\$18,914,749	\$18,914,749	\$20,019,471
	Operating Expenses	35,191,103	41,828,362	43,216,493	40,914,006
	Recovered Costs	(669,161)	(668,624)	(668,624)	(675,635)
	Capital Equipment	668,972	815,308	1,426,012	750,185
	<b>Subtotal Expenditures</b>	<b>\$52,132,788</b>	<b>\$60,889,795</b>	<b>\$62,888,630</b>	<b>\$61,008,027</b>
	COLA Reserve	0	0	0	200,195
	<b>Total Expenditures</b>	<b>\$52,132,788</b>	<b>\$60,889,795</b>	<b>\$62,888,630</b>	<b>\$61,208,222</b>
Total Funds Available minus Total Disbursements	<b>Total Disbursements</b>	<b>\$52,132,788</b>	<b>\$60,889,795</b>	<b>\$62,888,630</b>	<b>\$61,208,222</b>
	<b>Ending Balance</b>	<b>\$10,212,453</b>	<b>\$56,230</b>	<b>\$56,230</b>	<b>\$84,030</b>
	P.C. Replacement Reserve	141,430	56,230	56,230	84,030
	<b>Unreserved Balance</b>	<b>\$10,071,023</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

← Funds available at the beginning of the fiscal year

← Revenue available for expenditure during the fiscal year

← Funds set aside for Cost-of-Living Adjustment

# HOW TO READ THE BUDGET

## **Summary of Capital Projects:**

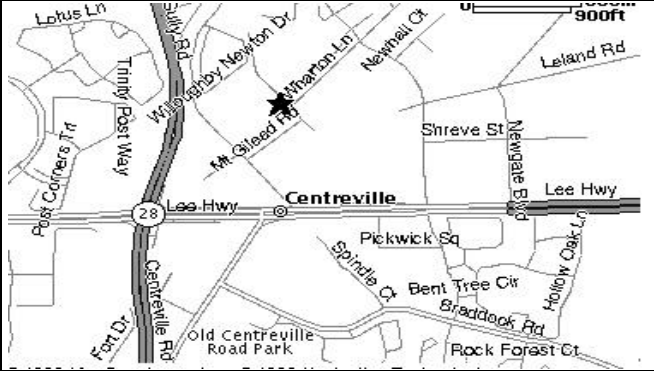
A Summary of Capital Projects is included in all Capital Project Funds, selected Enterprise Funds, Housing Funds and Special Revenue Funds that support capital expenditures. The Summary of Capital Projects provides detailed financial information about each capital project within each fund, including: total project estimates, prior year expenditures, revised budget plans, proposed funding levels, and the source of funding which will support each funded capital project (i.e., General Funds, General Obligation Bonds, Developer Contributions, Grants, etc.). The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects, or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

<b>FY 2002 Summary of Capital Projects</b>					
<b>Fund: 301 Contributed Roadway Improvements</b>					
<b>Project #</b>	<b>Description</b>	<b>Total Project Estimate</b>	<b>FY 2000 Actual Expenditures</b>	<b>FY 2001 Revised Budget</b>	<b>FY 2002 Advertised Budget Plan</b>
007700	Fairfax Center Reserve		\$19,435.08	\$9,318,685.53	\$1,319,016
008800	Centreville Reserve		0.00	3,955,019.90	441,761
009900	Miscellaneous Reserve		20,000.00	6,574,383.80	2,795,710
009901	Primary Improvements		0.00	422,512.00	0
009902	Secondary Improvements		0.00	387,040.00	0
009903	Bridge Design/Construction		0.00	8,328.00	0
009904	Intersection/Interchange		0.00	310,453.00	0
009905	Stringfellow Road/Design	8,351,505	26,706.04	44,333.10	0
009906	Signal Installations		0.00	366,020.57	0
009908	Transit Improvements		4,823.43	5,354.59	0
009909	Reston East Park-N-Ride		0.00	103,355.00	0
009911	Tysons Corner Reserve		0.00	6,509,144.00	1,725,353
009913	Dolley Madison Blvd	533,600	40,000.00	493,600.00	0
<b>Total</b>		<b>\$8,885,105</b>	<b>\$110,964.55</b>	<b>\$28,498,229.49</b>	<b>\$6,281,840</b>

# HOW TO READ THE BUDGET

**Project Detail Tables:**

Project Detail Tables are included for each capital project funded in FY 2002. This table includes financial information and a narrative description of the project, including project location, description, and the source of funding. The example below is for the Mount Gilead property in Centreville, and can be found in Fund 303, County Construction.

<b>009420</b>	<b>Mt. Gilead</b>	
5634 Mount Gilead Road		Sully
<p>Funding is included for the fifth annual payment associated with the purchase of the Mt. Gilead property in Centreville. The aggregate purchase price of the property is \$996,620. A six-year payment plan was approved on September 9, 1996 and the Mt. Gilead property was purchased on September 18, 1996. In FY 1997, \$100,000 was included in this project to support the removal of debris and other hazards from the property. FY 2002 funding in the amount of \$163,750 provides for the fifth of six annual payments.</p>		

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	0	0	0	0	0	0
Construction	100,000	100,000	0	0	0	0
Other	996,620	375,120	180,250	172,000	163,750	105,500
<b>Total</b>	<b>\$1,096,620</b>	<b>\$475,120</b>	<b>\$180,250</b>	<b>\$172,000</b>	<b>\$163,750</b>	<b>\$105,500</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$163,750	\$0	\$0	\$0	\$163,750



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# Summary Schedules All Funds

**FY 2002 ADVERTISED REVENUE AND RECEIPTS BY FUND  
SUMMARY OF APPROPRIATED FUNDS**

<b>Fund Type/ Fund</b>	<b>FY 2000 Actual<sup>1</sup></b>	<b>FY 2001 Adopted Budget Plan<sup>2</sup></b>	<b>FY 2001 Revised Budget Plan<sup>3</sup></b>	<b>FY 2002 Advertised Budget Plan<sup>4</sup></b>	<b>Increase (Decrease) Over Revised</b>	<b>% Increase (Decrease)</b>
<b>GOVERNMENTAL FUNDS</b>						
<b>G00 General Fund</b>						
001 General Fund	\$1,992,359,682	\$2,135,365,386	\$2,145,179,260	\$2,304,937,295	\$159,758,035	7.45%
002 Revenue Stabilization Fund	272,709	369,965	369,965	1,175,070	805,105	217.62%
<b>Total General Fund Group</b>	<b>\$1,992,632,391</b>	<b>\$2,135,735,351</b>	<b>\$2,145,549,225</b>	<b>\$2,306,112,365</b>	<b>160,563,140</b>	<b>7.48%</b>
<b>G10 Special Revenue Funds</b>						
090 Public School Operating	\$342,627,064	\$359,923,934	\$378,843,441	\$385,454,822	\$6,611,381	1.75%
100 County Transit Systems	5,745,233	3,382,917	4,666,137	10,706,360	6,040,223	129.45%
102 Federal/State Grant Fund	29,537,743	39,588,422	66,468,043	43,188,175	(23,279,868)	-35.02%
103 Aging Grants and Programs	1,863,338	2,192,697	2,573,489	2,251,706	(321,783)	-12.50%
104 Information Technology	7,306,724	1,640,000	1,640,000	1,440,000	(200,000)	-12.20%
105 Cable Communications	10,150,644	11,165,303	11,165,303	11,060,862	(104,441)	-0.94%
106 Community Services Board	29,502,531	30,758,539	32,884,038	32,968,505	84,467	0.26%
108 Leaf Collection	752,619	723,128	723,128	771,314	48,186	6.66%
109 Refuse Collection & Recycling Ops	11,752,832	11,558,130	11,558,130	12,048,826	490,696	4.25%
110 Refuse Disposal	32,600,791	26,136,628	26,136,628	31,791,198	5,654,570	21.63%
111 Reston Community Center	4,202,867	4,251,441	4,251,441	4,961,900	710,459	16.71%
112 Energy Resource Recovery Facility	30,339,901	29,006,807	29,006,807	30,836,469	1,829,662	6.31%
113 McLean Community Center	2,394,233	2,470,687	2,470,687	2,777,040	306,353	12.40%
114 I-95 Refuse Disposal	9,521,084	7,334,754	7,334,754	8,700,340	1,365,586	18.62%
115 Burgundy Village Community Center	23,629	28,575	28,575	28,414	(161)	-0.56%
116 Forest Integrated Pest Management Program	32,615	904,996	904,996	886,551	(18,445)	-2.04%
120 E-911 Fund	0	16,316,901	16,316,901	18,549,140	2,232,239	13.68%
141 Elderly Housing Programs	1,676,627	1,682,210	1,682,210	1,704,066	21,856	1.30%
142 Community Development Block Grant	5,558,067	6,133,000	12,674,238	6,370,000	(6,304,238)	-49.74%
143 Homeowner and Business Loan Prgms	1,015,081	772,512	2,158,617	1,161,733	(996,884)	-46.18%
144 Housing Trust Fund	2,083,163	1,000,000	1,000,000	1,200,000	200,000	20.00%
145 HOME Investment Partnership Grant	2,095,978	1,870,000	4,493,508	2,081,000	(2,412,508)	-53.69%
191 School Food & Nutrition Services	45,351,729	43,681,308	46,659,612	48,515,243	1,855,631	3.98%
192 School Grants & Self Supporting	18,734,055	20,124,055	31,473,064	25,411,282	(6,061,782)	-19.26%
193 School Adult & Community Education	7,306,022	8,296,510	8,735,769	8,473,910	(261,859)	-3.00%
<b>Total Special Revenue Funds</b>	<b>\$602,174,570</b>	<b>\$630,943,454</b>	<b>\$705,849,516</b>	<b>\$693,338,856</b>	<b>(\$12,510,660)</b>	<b>-1.77%</b>
<b>G20 Debt Service Funds</b>						
200 County Debt Service	\$45,349	\$27,000	\$27,000	\$25,000	(\$2,000)	-7.41%
<b>Total Debt Service Funds</b>	<b>\$45,349</b>	<b>\$27,000</b>	<b>\$27,000</b>	<b>\$25,000</b>	<b>(\$2,000)</b>	<b>-7.41%</b>

**FY 2002 ADVERTISED REVENUE AND RECEIPTS BY FUND  
SUMMARY OF APPROPRIATED FUNDS**

<b>Fund Type/ Fund</b>	<b>FY 2000 Actual<sup>1</sup></b>	<b>FY 2001 Adopted Budget Plan<sup>2</sup></b>	<b>FY 2001 Revised Budget Plan<sup>3</sup></b>	<b>FY 2002 Advertised Budget Plan<sup>4</sup></b>	<b>Increase (Decrease) Over Revised</b>	<b>% Increase (Decrease)</b>
<b>G30 Capital Project Funds</b>						
300 Countywide Roadway Improvement	\$200,000	\$0	\$0	\$0	\$0	-
301 Contributed Roadway Improvement	4,916,944	5,539,878	5,539,878	6,281,840	741,962	13.39%
302 Library Construction	5,602,234	2,660,000	3,841,808	0	(3,841,808)	-100.00%
303 County Construction	3,613,335	4,500,000	4,543,238	3,599,552	(943,686)	-20.77%
304 Primary & Secondary Rd Bond Construction	9,075,277	2,000,000	30,793,487	0	(30,793,487)	-100.00%
306 No VA Regional Park Authority	1,500,000	2,250,000	2,250,000	2,250,000	0	0.00%
307 Sidewalk Construction	1,529,506	1,300,000	3,021,370	1,300,000	(1,721,370)	-56.97%
308 Public Works Construction	2,230,749	2,862,776	3,396,347	3,385,224	(11,123)	-0.33%
309 Metro Operations & Construction	0	13,971,188	12,702,850	4,918,523	(7,784,327)	-61.28%
310 Storm Drainage Bond Construction	22,321	2,303,569	3,572,938	0	(3,572,938)	-100.00%
311 County Bond Construction	7,167,925	0	18,823,689	0	(18,823,689)	-100.00%
312 Public Safety Construction	4,762,101	40,676,000	67,979,585	1,948,000	(66,031,585)	-97.13%
313 Trail Construction	2,317	0	509,104	0	(509,104)	-100.00%
314 Neighborhood Improvement Program	3,636,178	40,000	4,829,069	35,000	(4,794,069)	-99.28%
315 Commercial Revitalization Program	1,500,769	8,001,956	14,074,243	0	(14,074,243)	-100.00%
316 Pro Rata Share Drainage Construction	1,437,365	1,328,000	14,447,133	3,483,000	(10,964,133)	-75.89%
340 Housing Assistance Program	0	0	9,762,500	0	(9,762,500)	-100.00%
341 Housing G O Bond Construction	0	0	324,670	0	(324,670)	-100.00%
370 Park Authority Bond Construction	12,000,523	10,400,000	15,545,338	21,520,000	5,974,662	38.43%
390 School Construction	133,644,809	132,436,000	326,076,295	102,524,527	(223,551,768)	-68.56%
<b>Total Capital Project Funds</b>	<b>\$192,842,353</b>	<b>\$230,269,367</b>	<b>\$542,033,542</b>	<b>\$151,245,666</b>	<b>(\$390,787,876)</b>	<b>-72.10%</b>
<b>TOTAL GOVERNMENTAL FUNDS</b>	<b>\$2,787,694,663</b>	<b>\$2,996,975,172</b>	<b>\$3,393,459,283</b>	<b>\$3,150,721,887</b>	<b>(\$242,737,396)</b>	<b>-7.15%</b>
<b>PROPRIETARY FUNDS</b>						
<b>G40 Enterprise Funds</b>						
400 Sewer Revenue	\$116,776,466	\$117,669,000	\$117,669,000	\$117,222,000	(\$447,000)	-0.38%
401 Sewer Operation & Maintenance	127,098	160,000	160,000	100,000	(60,000)	-37.50%
402 Sewer Construction Improvements	4,692	0	0	0	0	-
408 Sewer Bond Construction	7,223,995	300,000	300,000	300,000	0	0.00%
<b>Total Enterprise Funds</b>	<b>\$124,132,251</b>	<b>\$118,129,000</b>	<b>\$118,129,000</b>	<b>\$117,622,000</b>	<b>(\$507,000)</b>	<b>-0.43%</b>

**FY 2002 ADVERTISED REVENUE AND RECEIPTS BY FUND  
SUMMARY OF APPROPRIATED FUNDS**

<b>Fund Type/ Fund</b>	<b>FY 2000 Actual<sup>1</sup></b>	<b>FY 2001 Adopted Budget Plan<sup>2</sup></b>	<b>FY 2001 Revised Budget Plan<sup>3</sup></b>	<b>FY 2002 Advertised Budget Plan<sup>4</sup></b>	<b>Increase (Decrease) Over Revised</b>	<b>% Increase (Decrease)</b>
<b>G50 Internal Service Funds</b>						
501 County Insurance Fund	\$9,698,631	\$9,709,397	\$9,709,397	\$7,860,735	(\$1,848,662)	-19.04%
502 County Central Stores	2,691,514	1,251,534	1,482,235	1,323,290	(158,945)	-10.72%
503 Department of Vehicle Services	38,834,964	36,843,056	36,843,056	46,052,399	9,209,343	25.00%
504 Document Services Division	5,474,997	4,428,158	4,428,158	4,732,486	304,328	6.87%
505 Technology Infrastructure Services	14,919,586	17,215,526	17,215,526	21,567,395	4,351,869	25.28%
506 Health Benefits Trust	27,965,030	33,301,257	33,301,257	41,192,355	7,891,098	23.70%
590 Public School Insurance Fund	8,457,725	8,142,548	5,413,864	4,476,293	(937,571)	-17.32%
591 School Health Benefits Trust	52,511,240	42,597,792	88,431,840	99,638,583	11,206,743	12.67%
592 School Central Procurement	10,228,002	15,957,400	15,957,400	14,000,000	(1,957,400)	-12.27%
<b>Total Internal Service Funds</b>	<b>\$170,781,689</b>	<b>\$169,446,668</b>	<b>\$212,782,733</b>	<b>\$240,843,536</b>	<b>\$28,060,803</b>	<b>13.19%</b>
<b>TOTAL PROPRIETARY FUNDS</b>	<b>\$294,913,940</b>	<b>\$287,575,668</b>	<b>\$330,911,733</b>	<b>\$358,465,536</b>	<b>\$27,553,803</b>	<b>8.33%</b>
<b>FIDUCIARY FUNDS</b>						
<b>G60 Trust Funds</b>						
600 Uniformed Employee Retirement	\$59,579,804	\$71,866,987	\$71,866,987	\$76,185,306	\$4,318,319	6.01%
601 Fairfax County Employees' Retirement	160,619,807	183,630,579	183,630,579	195,327,867	11,697,288	6.37%
602 Police Officers Retirement	70,131,307	66,193,672	66,193,672	72,821,256	6,627,584	10.01%
691 Educational Employees Retirement	101,782,911	168,866,862	168,744,900	184,333,129	15,588,229	9.24%
<b>Total Trust Funds</b>	<b>\$392,113,829</b>	<b>\$490,558,100</b>	<b>\$490,436,138</b>	<b>\$528,667,558</b>	<b>\$38,231,420</b>	<b>7.80%</b>
<b>G70 Agency Funds</b>						
700 Route 28 Taxing District	\$4,326,750	\$4,795,818	\$4,795,818	\$6,087,185	\$1,291,367	26.93%
<b>TOTAL FIDUCIARY FUNDS</b>	<b>\$396,440,579</b>	<b>\$495,353,918</b>	<b>\$495,231,956</b>	<b>\$534,754,743</b>	<b>\$39,522,787</b>	<b>7.98%</b>
<b>TOTAL APPROPRIATED FUNDS</b>	<b>\$3,479,049,182</b>	<b>\$3,779,904,758</b>	<b>\$4,219,602,972</b>	<b>\$4,043,942,166</b>	<b>(\$175,660,806)</b>	<b>-4.16%</b>
<b>Appropriated From (Added to) Surplus</b>	<b>(\$193,305,774)</b>	<b>(\$208,267,852)</b>	<b>\$231,572,506</b>	<b>(\$220,762,276)</b>	<b>(\$452,334,782)</b>	<b>-195.33%</b>
<b>TOTAL AVAILABLE</b>	<b>\$3,285,743,408</b>	<b>\$3,571,636,906</b>	<b>\$4,451,175,478</b>	<b>\$3,823,179,890</b>	<b>(\$627,995,588)</b>	<b>-14.11%</b>
<b>Less: Internal Service Funds</b>	<b>(\$165,716,862)</b>	<b>(\$183,259,969)</b>	<b>(\$237,664,030)</b>	<b>(\$260,321,816)</b>	<b>(\$22,657,786)</b>	<b>9.53%</b>
<b>NET AVAILABLE</b>	<b>\$3,120,026,546</b>	<b>\$3,388,376,937</b>	<b>\$4,213,511,448</b>	<b>\$3,562,858,074</b>	<b>(\$650,653,374)</b>	<b>-15.44%</b>



**FY 2002 ADVERTISED REVENUE AND RECEIPTS BY FUND  
SUMMARY OF APPROPRIATED FUNDS**

Fund Type/ Fund	FY 2000 Actual <sup>1</sup>	FY 2001 Adopted Budget Plan <sup>2</sup>	FY 2001 Revised Budget Plan <sup>3</sup>	FY 2002 Advertised Budget Plan <sup>4</sup>	Increase (Decrease) Over Revised	% Increase (Decrease)
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**EXPLANATORY NOTE:**

The "Total available" indicates the revenue in each fiscal year that is to be used to support expenditures. This amount is the total revenue adjusted by the amount of funding that is either appropriated from fund balance or added to fund balance. In some instances, adjustments to fund balance that are not currently reflected in the "Changes in Fund Balance" table also affect the "Total Available." Explanations for these adjustments are provided below. The "Total Available," plus (minus) the effect of these changes matches the expenditure totals by fiscal year on the "Expenditure by Fund/Summary of Appropriated Funds."

<sup>1</sup> **Not reflected are the following adjustments to balance which were carried forward from FY 1999 to FY 2000:**

- Fund 191, School Food and Nutrition Services, inventory of \$120,243
- Fund 403, Sewer Bond Parity Debt Service, non-appropriated amortization expense of (\$79,097)
- Fund 590, Public School Insurance, net change in accrued liability of (\$1,617,691)

<sup>2</sup> **Not reflected are the following adjustments to balance which were carried forward from FY 2000 to FY 2001**

- Fund 403, Sewer Bond Parity Debt Service, non-appropriated amortization expense of (\$79,097)
- Fund 590, Public School Insurance, net change in accrued liability of \$931,126
- Fund 591, School Health Benefits Trust, premium stabilization of \$10,118,177

<sup>3</sup> **Not reflected are the following adjustments to balance which were carried forward from FY 2000 to FY 2001**

- Fund 145, HOME Investment Partnership Grant, reflects reconciliation of balance based on carryover of unexpended balances (\$1).
- Fund 201, School Debt Service, assumes adjustment at the FY 2001 Third Quarter Review of \$83,926 to reflect reconciliation of actual debt service costs for the 1999B and 2000B GO Bond sale.
- Fund 311, County Bond Construction, reflects reconciliation of balance based on FY 2000 actual audit adjustment \$1.
- Fund 403, Sewer Bond Debt Service, non-appropriated amortization expense of (\$79,097)
- Fund 590, Public School Insurance, net change in accrued liability of \$211,264

<sup>4</sup> **Not reflected are the following adjustments to balance which were carried forward from FY 2001 to FY 2002**

- Fund 001, General Fund, assumption of appropriation of fund balance at the FY 2001 Third Quarter Review of (\$13,982,054)
- Fund 090, Public School Operating, assumes carryover of available FY 2001 balance of \$10,000,000 to balance the FY 2002 budget.
- Fund 192, School Grants & Self Supporting, assumes carryover of 2001 summer school ending balance of \$1,500,000.
- Fund 200, County Debt Service, reflects anticipated adjustment at the FY 2001 Third Quarter Review of \$600,000 to address FY 2001 requirements for the 2000B General Obligation Bond Sale.
- Fund 201, School Debt Service, reflects anticipated adjustment at the FY 2001 Third Quarter Review of \$1,129,324 to address FY 2001 requirements for the 2000B General Obligation Bond Sale.
- Fund 303, County Construction, assumes carryover of \$500,000 associated with lower than anticipated interest payments for conservation bonds.
- Fund 403, Sewer Bond Parity Debt Service, non-appropriated amortization expense of (\$79,097)
- Fund 590, Public School Insurance, net change in accrued liability of \$336,717
- Fund 591, School Health Benefits Trust, premium stabilization of \$11,161,180

**FY 2002 ADVERTISED EXPENDITURES BY FUND  
SUMMARY OF APPROPRIATED FUNDS**

<b>Fund Type/ Fund</b>	<b>FY 2000 Estimate</b>	<b>FY 2000 Actual</b>	<b>FY 2001 Adopted Budget Plan</b>	<b>FY 2001 Revised Budget Plan</b>	<b>FY 2002 Advertised Budget Plan</b>	<b>Increase (Decrease) Over Revised</b>	<b>% Increase (Decrease)</b>
<b>GOVERNMENTAL FUNDS</b>							
<b>G00 General Fund</b>							
<b>001 General Fund</b>	<b>\$784,780,122</b>	<b>\$761,722,912</b>	<b>\$819,452,610</b>	<b>\$838,623,357</b>	<b>\$879,949,715</b>	<b>\$41,326,358</b>	<b>4.93%</b>
<b>G10 Special Revenue Funds</b>							
090 Public School Operating <sup>1</sup>	\$1,300,912,190	\$1,250,278,726	\$1,333,220,241	\$1,401,117,341	\$1,430,514,390	\$29,397,049	2.10%
100 County Transit Systems	38,077,127	25,224,464	21,054,346	32,958,333	29,050,546	(3,907,787)	-11.86%
102 Federal/State Grant Fund	56,955,648	30,471,187	39,588,422	66,503,537	43,188,175	(23,315,362)	-35.06%
103 Aging Grants and Programs	3,558,208	2,780,724	3,546,442	4,421,061	3,856,854	(564,207)	-12.76%
104 Information Technology	44,914,964	22,029,844	20,033,266	35,734,377	15,935,000	(19,799,377)	-55.41%
105 Cable Communications	11,469,565	4,520,483	12,485,646	19,050,094	4,806,953	(14,243,141)	-74.77%
106 Community Services Board	91,147,118	89,203,648	96,526,542	98,503,637	108,643,518	10,139,881	10.29%
108 Leaf Collection	1,202,551	977,615	1,051,556	1,142,602	1,099,456	(43,146)	-3.78%
109 Refuse Collection & Recycling Ops	12,868,839	12,221,113	12,604,277	12,801,819	13,931,140	1,129,321	8.82%
110 Refuse Disposal	37,860,301	36,049,476	31,686,451	33,394,001	37,957,010	4,563,009	13.66%
111 Reston Community Center	4,143,798	4,097,182	4,332,496	4,374,255	5,104,119	729,864	16.69%
112 Energy Resource Recovery Facility	29,938,012	28,704,794	29,973,715	29,981,139	33,895,781	3,914,642	13.06%
113 McLean Community Center	2,806,226	2,422,976	2,258,103	2,494,363	2,429,021	(65,342)	-2.62%
114 I-95 Refuse Disposal	28,671,820	5,064,177	4,477,602	27,697,171	13,915,403	(13,781,768)	-49.76%
115 Burgundy Village Community Center	44,908	44,502	22,554	22,554	22,690	136	0.60%
116 Forest Integrated Pest Management Program	456,616	329,157	863,319	863,319	874,100	10,781	1.25%
118 Community-Based Agency Funding Pool	5,234,049	4,895,070	5,820,176	6,159,155	5,923,150	(236,005)	-3.83%
119 Contributory Fund	0	0	6,021,696	6,198,375	6,832,638	634,263	10.23%
120 E-911 Fund	0	0	18,229,346	25,720,831	22,345,493	(3,375,338)	-13.12%
141 Elderly Housing Programs	3,270,852	2,868,640	3,075,284	3,213,485	3,105,310	(108,175)	-3.37%
142 Community Development Block Grant	12,876,527	4,524,048	6,133,000	14,850,557	6,370,000	(8,480,557)	-57.11%
143 Homeowner and Business Loan Prgms	3,858,138	561,460	772,512	4,254,804	1,161,733	(3,093,071)	-72.70%
144 Housing Trust Fund	7,431,192	955,322	2,900,000	10,459,033	1,200,000	(9,259,033)	-88.53%
145 HOME Investment Partnership Grant	4,469,323	2,202,883	1,870,000	4,580,997	2,081,000	(2,499,997)	-54.57%
191 School Food & Nutrition Services	48,198,738	47,276,806	44,450,003	52,078,319	50,028,308	(2,050,011)	-3.94%
192 School Grants & Self Supporting <sup>2</sup>	43,008,746	26,642,378	30,709,882	47,512,237	39,624,038	(7,888,199)	-16.60%
193 School Adult & Community Education	10,927,311	8,048,725	9,376,669	13,622,096	9,574,041	(4,048,055)	-29.72%
<b>Total Special Revenue Funds</b>	<b>\$1,804,302,767</b>	<b>\$1,612,395,400</b>	<b>\$1,743,083,546</b>	<b>\$1,959,709,492</b>	<b>\$1,893,469,867</b>	<b>(\$66,239,625)</b>	<b>-3.38%</b>
<b>G20 Debt Service Funds</b>							
200 County Debt Service	\$95,787,932	\$95,445,334	\$96,458,166	\$96,458,166	\$99,116,671	\$2,658,505	2.76%
201 School Debt Service	90,209,914	89,525,538	99,128,648	99,128,648	106,735,299	7,606,651	7.67%
<b>Total Debt Service Funds</b>	<b>\$185,997,846</b>	<b>\$184,970,872</b>	<b>\$195,586,814</b>	<b>\$195,586,814</b>	<b>\$205,851,970</b>	<b>\$10,265,156</b>	<b>5.25%</b>

**FY 2002 ADVERTISED EXPENDITURES BY FUND  
SUMMARY OF APPROPRIATED FUNDS**

<b>Fund Type/ Fund</b>	<b>FY 2000 Estimate</b>	<b>FY 2000 Actual</b>	<b>FY 2001 Adopted Budget Plan</b>	<b>FY 2001 Revised Budget Plan</b>	<b>FY 2002 Advertised Budget Plan</b>	<b>Increase (Decrease) Over Revised</b>	<b>% Increase (Decrease)</b>
<b>G30 Capital Project Funds</b>							
300 Countywide Roadway Improvement	\$2,379,334	\$43,503	\$0	\$2,535,831	\$0	(\$2,535,831)	-100.00%
301 Contributed Roadway Improvement	21,828,895	110,965	5,539,878	28,498,229	6,281,840	(22,216,389)	-77.96%
302 Library Construction	7,211,960	3,832,955	2,900,000	6,279,005	0	(6,279,005)	-100.00%
303 County Construction	23,196,312	10,593,678	19,146,319	32,080,736	13,842,509	(18,238,227)	-56.85%
304 Primary & Secondary Rd Bond Construction	42,591,304	7,420,599	2,000,000	39,517,852	150,000	(39,367,852)	-99.62%
306 No VA Regional Park Authority	1,500,000	1,500,000	2,250,000	2,250,000	2,250,000	0	0.00%
307 Sidewalk Construction	6,869,838	736,993	1,600,000	8,232,845	1,300,000	(6,932,845)	-84.21%
308 Public Works Construction	11,912,062	1,767,908	3,766,500	13,910,654	3,966,000	(9,944,654)	-71.49%
309 Metro Operations & Construction	19,195,813	16,359,270	25,540,673	27,108,878	14,933,943	(12,174,935)	-44.91%
310 Storm Drainage Bond Construction	1,604,121	58,729	2,303,569	3,848,961	0	(3,848,961)	-100.00%
311 County Bond Construction	36,376,653	6,827,449	1,130,000	30,679,205	0	(30,679,205)	-100.00%
312 Public Safety Construction	33,886,943	6,556,169	40,676,000	68,006,774	1,948,000	(66,058,774)	-97.14%
313 Trail Construction	923,660	69,704	150,000	1,003,956	200,000	(803,956)	-80.08%
314 Neighborhood Improvement Program	7,749,714	2,001,878	0	5,747,836	0	(5,747,836)	-100.00%
315 Commercial Revitalization Program	8,114,921	933,126	8,001,956	15,183,751	0	(15,183,751)	-100.00%
316 Pro Rata Share Drainage Construction	12,678,466	1,438,915	1,328,000	14,449,928	3,483,000	(10,966,928)	-75.90%
340 Housing Assistance Program	9,353,264	148,304	2,048,750	12,550,864	1,850,000	(10,700,864)	-85.26%
341 Housing G O Bond Construction	364,440	(60,481)	0	424,921	0	(424,921)	-100.00%
370 Park Authority Bond Construction	23,181,680	13,481,702	10,400,000	22,999,978	21,520,000	(1,479,978)	-6.43%
390 School Construction	330,688,867	123,395,669	142,495,665	353,945,538	116,631,077	(237,314,461)	-67.05%
<b>Total Capital Project Funds</b>	<b>\$601,608,247</b>	<b>\$197,217,035</b>	<b>\$271,277,310</b>	<b>\$689,255,742</b>	<b>\$188,356,369</b>	<b>(\$500,899,373)</b>	<b>-72.67%</b>
<b>TOTAL GOVERNMENTAL FUNDS</b>	<b>\$3,376,688,982</b>	<b>\$2,756,306,219</b>	<b>\$3,029,400,280</b>	<b>\$3,683,175,405</b>	<b>\$3,167,627,921</b>	<b>(\$515,547,484)</b>	<b>-14.00%</b>
<b>PROPRIETARY FUNDS</b>							
<b>G40 Enterprise Funds</b>							
401 Sewer Operation & Maintenance	\$62,330,770	\$52,132,788	\$60,889,795	\$62,888,630	\$61,208,222	(\$1,680,408)	-2.67%
402 Sewer Construction Improvements	117,611,364	48,960,268	17,578,184	123,773,280	53,902,809	(69,870,471)	-56.45%
403 Sewer Bond Parity Debt Service	13,249,886	13,177,631	13,486,134	13,486,134	13,372,964	(113,170)	-0.84%
407 Sewer Bond Subordinate Debt	13,792,364	13,545,764	15,238,254	15,238,254	15,239,170	916	0.01%
408 Sewer Bond Construction	73,465,995	24,017,965	29,717,742	79,165,772	5,128,945	(74,036,827)	-93.52%
<b>Total Enterprise Funds</b>	<b>\$280,450,379</b>	<b>\$151,834,416</b>	<b>\$136,910,109</b>	<b>\$294,552,070</b>	<b>\$148,852,110</b>	<b>(\$145,699,960)</b>	<b>-49.46%</b>

**FY 2002 ADVERTISED EXPENDITURES BY FUND  
SUMMARY OF APPROPRIATED FUNDS**

<b>Fund Type/ Fund</b>	<b>FY 2000 Estimate</b>	<b>FY 2000 Actual</b>	<b>FY 2001 Adopted Budget Plan</b>	<b>FY 2001 Revised Budget Plan</b>	<b>FY 2002 Advertised Budget Plan</b>	<b>Increase (Decrease) Over Revised</b>	<b>% Increase (Decrease)</b>
<b>G50 Internal Service Funds</b>							
500 Retiree Health Benefits	\$1,540,628	\$1,415,762	\$1,970,786	\$1,970,786	\$2,042,781	\$71,995	3.65%
501 County Insurance Fund	9,568,468	6,167,410	9,105,177	9,105,177	9,060,386	(44,791)	-0.49%
502 County Central Stores	3,156,502	2,668,130	1,251,534	1,482,235	1,323,290	(158,945)	-10.72%
503 Department of Vehicle Services	46,649,662	41,076,211	37,923,243	43,069,500	45,594,152	2,524,652	5.86%
504 Document Services Division	5,693,059	5,377,555	7,926,379	7,944,905	7,699,637	(245,268)	-3.09%
505 Technology Infrastructure Services	16,560,437	15,369,983	14,170,322	16,964,490	20,907,098	3,942,608	23.24%
506 Health Benefits Trust	29,831,517	29,633,569	33,567,698	33,567,698	40,649,957	7,082,259	21.10%
590 Public School Insurance Fund	8,504,968	3,761,632	9,445,431	7,551,821	7,975,846	424,025	5.61%
591 School Health Benefits Trust	59,006,694	49,988,452	51,941,999	100,050,018	111,068,669	11,018,651	11.01%
592 School Central Procurement	16,814,661	10,258,158	15,957,400	15,957,400	14,000,000	(1,957,400)	-12.27%
<b>Total Internal Service Funds</b>	<b>\$197,326,596</b>	<b>\$165,716,862</b>	<b>\$183,259,969</b>	<b>\$237,664,030</b>	<b>\$260,321,816</b>	<b>\$22,657,786</b>	<b>9.53%</b>
<b>TOTAL PROPRIETARY FUNDS</b>	<b>\$477,776,975</b>	<b>\$317,551,278</b>	<b>\$320,170,078</b>	<b>\$532,216,100</b>	<b>\$409,173,926</b>	<b>(\$123,042,174)</b>	<b>-23.12%</b>
<b>FIDUCIARY FUNDS</b>							
<b>G60 Trust Funds</b>							
600 Uniformed Employee Retirement	\$23,989,959	\$21,521,046	\$26,149,438	\$26,149,888	\$27,538,301	\$1,388,413	5.31%
601 Fairfax County Employees' Retirement	71,665,557	72,606,166	76,028,239	76,042,339	82,576,207	6,533,868	8.59%
602 Police Officers Retirement	23,920,685	24,531,837	24,824,444	24,824,894	26,681,338	1,856,444	7.48%
691 Educational Employees Retirement	92,116,403	87,319,551	101,238,815	103,973,877	114,661,082	10,687,205	10.28%
<b>Total Trust Funds</b>	<b>\$211,692,604</b>	<b>\$205,978,600</b>	<b>\$228,240,936</b>	<b>\$230,990,998</b>	<b>\$251,456,928</b>	<b>\$20,465,930</b>	<b>8.86%</b>
<b>G70 Agency Funds</b>							
700 Route 28 Taxing District	\$4,309,554	\$4,330,766	\$4,795,818	\$4,795,818	\$6,087,185	\$1,291,367	26.93%
<b>TOTAL FIDUCIARY FUNDS</b>	<b>\$216,002,158</b>	<b>\$210,309,366</b>	<b>\$233,036,754</b>	<b>\$235,786,816</b>	<b>\$257,544,113</b>	<b>\$21,757,297</b>	<b>9.23%</b>
<b>TOTAL APPROPRIATED FUNDS</b>	<b>\$4,070,468,115</b>	<b>\$3,284,166,863</b>	<b>\$3,582,607,112</b>	<b>\$4,451,178,321</b>	<b>\$3,834,345,960</b>	<b>(\$616,832,361)</b>	<b>-13.86%</b>
<b>Less: Internal Service Funds <sup>3</sup></b>	<b>(\$197,326,596)</b>	<b>(\$165,716,862)</b>	<b>(\$183,259,969)</b>	<b>(\$237,664,030)</b>	<b>(\$260,321,816)</b>	<b>(\$22,657,786)</b>	<b>9.53%</b>
<b>NET EXPENDITURES</b>	<b>\$3,873,141,519</b>	<b>\$3,118,450,001</b>	<b>\$3,399,347,143</b>	<b>\$4,213,514,291</b>	<b>\$3,574,024,144</b>	<b>(\$639,490,147)</b>	<b>-15.18%</b>

<sup>1</sup> FY 2002 Advertised Expenditures for Fund 090, Public School Operating, are reduced by \$33,098,030 to offset the discrepancy between the proposed Transfer Out from the General Fund and the School Board proposed Transfer In to Fund 090.

<sup>2</sup> FY 2002 Advertised Expenditures for Fund 192, School Grants & Self Supporting, are reduced by \$126,783 to offset the discrepancy between the proposed Transfer Out from Fund 105, Cable Communications, and the School Board proposed Transfer In to Fund 192, School Grants & Self Supporting.

<sup>3</sup> Total Appropriated Funds Expenditures are reduced by Internal Service Fund Expenditures, as the amounts are already included.

**FY 2002 ADVERTISED CHANGES IN FUND BALANCE  
SUMMARY OF APPROPRIATED FUNDS**

Fund Type/ Fund	Balance 6/30/99	Balance 6/30/00	Balance 6/30/01	Balance 6/30/02	Appropriated From/ (Added to) Surplus
<b>GOVERNMENTAL FUNDS</b>					
<b>G00 General Fund</b>					
001 General Fund	\$95,145,739	\$88,484,891	\$57,538,248	\$46,080,551	\$11,457,697
002 Revenue Stabilization Fund	0	18,236,393	22,298,919	23,473,989	(1,175,070)
<b>Total General Fund Group</b>	<b>\$95,145,739</b>	<b>\$106,721,284</b>	<b>\$79,837,167</b>	<b>\$69,554,540</b>	<b>\$10,282,627</b>
<b>G10 Special Revenue Funds</b>					
090 Public School Operating	\$88,407,394	\$56,768,845	\$0	\$0	\$0
100 County Transit Systems	11,363,476	12,030,153	845,679	0	845,679
102 Federal/State Grant Fund	1,036,668	103,224	67,730	67,730	0
103 Aging Grants and Programs	465,175	557,850	12,922	0	12,922
104 Information Technology	22,077,473	23,192,596	0	0	0
105 Cable Communications	10,539,843	12,955,890	1,593,799	4,592,179	(2,998,380)
106 Community Services Board	1,165,617	144,118	439,937	139,937	300,000
108 Leaf Collection	3,034,517	2,809,521	2,390,047	2,061,905	328,142
109 Refuse Collection & Recycling Ops	14,823,748	14,355,467	13,111,778	11,229,464	1,882,314
110 Refuse Disposal	5,414,314	3,465,629	1,668,631	1,002,819	665,812
111 Reston Community Center	2,349,305	2,454,990	2,332,176	2,189,957	142,219
112 Energy Resource Recovery Facility	15,406,297	17,041,404	10,606,697	7,547,385	3,059,312
113 McLean Community Center	1,913,654	1,758,723	1,613,997	1,846,178	(232,181)
114 I-95 Refuse Disposal	72,516,412	76,973,319	56,610,902	51,395,839	5,215,063
115 Burgundy Village Community Center	139,919	119,046	125,067	130,791	(5,724)
116 Forest Integrated Pest Management Program	575,565	279,023	320,700	333,151	(12,451)
118 Community-Based Agency Funding Pool	87,764	338,979	0	0	0
119 Contributory Fund	0	0	0	0	0
120 E-911 Fund	0	0	0	0	0
141 Elderly Housing Programs	579,676	719,788	547,917	400,000	147,917
142 Community Development Block Grant	90,331	2,176,319	0	0	0
143 Homeowner and Business Loan Prgms	1,717,211	2,170,832	74,645	74,645	0
144 Housing Trust Fund	6,660,252	7,788,093	229,060	229,060	0
145 HOME Investment Partnership Grant	194,395	87,490	0	0	0
191 School Food & Nutrition Services	14,243,058	12,438,224	7,019,517	5,506,452	1,513,065
192 School Grants & Self Supporting	2,415,563	5,332,245	0	0	0
193 School Adult & Community Education	1,432,915	1,703,109	0	0	0
<b>Total Special Revenue Funds</b>	<b>\$278,650,542</b>	<b>\$257,764,877</b>	<b>\$99,611,201</b>	<b>\$88,747,492</b>	<b>\$10,863,709</b>

**FY 2002 ADVERTISED CHANGES IN FUND BALANCE  
SUMMARY OF APPROPRIATED FUNDS**

Fund Type/ Fund	Balance 6/30/99	Balance 6/30/00	Balance 6/30/01	Balance 6/30/02	Appropriated From/ (Added to) Surplus
<b>G20 Debt Service Funds</b>					
200 County Debt Service	\$2,670,073	\$2,008,626	\$365,947	\$0	\$365,947
201 School Debt Service	167,961	3,812,337	768,302	0	768,302
<b>Total Debt Service Funds</b>	<b>\$2,838,034</b>	<b>\$5,820,963</b>	<b>\$1,134,249</b>	<b>\$0</b>	<b>\$1,134,249</b>
<b>G30 Capital Project Funds</b>					
300 Countywide Roadway Improvement	\$79,334	\$2,535,831	\$0	\$0	\$0
301 Contributed Roadway Improvement	18,932,372	23,738,351	0	0	0
302 Library Construction	427,918	2,197,197	0	0	0
303 County Construction	8,453,084	12,666,179	0	0	0
304 Primary & Secondary Rd Bond Construction	4,699,010	7,521,088	0	0	0
306 No VA Regional Park Authority	0	0	0	0	0
307 Sidewalk Construction	2,518,962	4,411,475	0	0	0
308 Public Works Construction	6,184,742	9,610,583	0	0	0
309 Metro Operations & Construction	13,620,877	2,938,449	0	0	0
310 Storm Drainage Bond Construction	312,431	276,023	0	0	0
311 County Bond Construction	6,298,039	10,725,515	0	0	0
312 Public Safety Construction	1,821,257	27,189	0	0	0
313 Trail Construction	362,239	344,852	0	0	0
314 Neighborhood Improvement Program	(586,416)	1,047,884	129,117	164,117	(35,000)
315 Commercial Revitalization Program	541,865	1,109,508	0	0	0
316 Pro Rata Share Drainage Construction	4,345	2,795	0	0	0
340 Housing Assistance Program	605,233	(95,040)	0	0	0
341 Housing G O Bond Construction	39,770	100,251	0	0	0
370 Park Authority Bond Construction	8,935,819	7,454,640	0	0	0
390 School Construction	1,116,421	18,689,387	0	0	0
<b>Total Capital Project Funds</b>	<b>\$74,367,302</b>	<b>\$105,302,157</b>	<b>\$129,117</b>	<b>\$164,117</b>	<b>(\$35,000)</b>
<b>TOTAL GOVERNMENTAL FUNDS</b>	<b>\$451,001,617</b>	<b>\$475,609,281</b>	<b>\$180,711,734</b>	<b>\$158,466,149</b>	<b>\$22,245,585</b>
<b>PROPRIETARY FUNDS</b>					
<b>G40 Enterprise Funds</b>					
400 Sewer Revenue	\$174,604,342	\$153,315,880	\$117,646,177	\$86,482,103	\$31,164,074
401 Sewer Operation & Maintenance	10,673,606	10,212,453	56,230	84,030	(27,800)
402 Sewer Construction Improvements	58,836,364	68,655,788	0	0	0
403 Sewer Bond Parity Debt Service	412,650	1,354,394	1,296,878	1,123,945	172,933
406 Sewer Bond Debt Reserve	14,571,766	14,571,766	14,571,766	14,571,766	0
407 Sewer Bond Subordinate Debt	245,445	246,600	0	0	0
408 Sewer Bond Construction	78,879,999	62,086,029	369,692	369,692	0
<b>Total Enterprise Funds</b>	<b>\$338,224,172</b>	<b>\$310,442,910</b>	<b>\$133,940,743</b>	<b>\$102,631,536</b>	<b>\$31,309,207</b>

**FY 2002 ADVERTISED CHANGES IN FUND BALANCE  
SUMMARY OF APPROPRIATED FUNDS**

Fund Type/ Fund	Balance 6/30/99	Balance 6/30/00	Balance 6/30/01	Balance 6/30/02	Appropriated From/ (Added to) Surplus
<b>G50 Internal Service Funds</b>					
500 Retiree Health Benefits	\$170,989	\$234,652	\$159,866	\$35,000	\$124,866
501 County Insurance Fund	27,858,563	31,389,784	31,994,004	30,794,353	1,199,651
502 County Central Stores	466,025	489,409	489,409	489,409	0
503 Department of Vehicle Services	14,366,227	17,324,980	11,098,536	11,556,783	(458,247)
504 Document Services Division	1,113,880	1,211,322	594,575	527,424	67,151
505 Technology Infrastructure Services	5,743,601	5,293,204	5,544,240	6,204,537	(660,297)
506 Health Benefits Trust	5,082,702	3,414,163	3,147,722	3,690,120	(542,398)
590 Public School Insurance Fund	19,292,725	22,371,127	20,444,434	17,281,598	3,162,836
591 School Health Benefits Trust	8,617,691	11,362,077	0	0	0
592 School Central Procurement	1,853,523	1,823,367	1,823,367	1,823,367	0
<b>Total Internal Service Funds</b>	<b>\$84,565,926</b>	<b>\$94,914,085</b>	<b>\$75,296,153</b>	<b>\$72,402,591</b>	<b>\$2,893,562</b>
<b>TOTAL PROPRIETARY FUNDS</b>	<b>\$422,790,098</b>	<b>\$405,356,995</b>	<b>\$209,236,896</b>	<b>\$175,034,127</b>	<b>\$34,202,769</b>
<b>FIDUCIARY FUNDS</b>					
<b>G60 Trust Funds</b>					
600 Uniformed Employee Retirement	\$618,444,301	\$656,503,059	\$702,220,158	\$750,867,163	(\$48,647,005)
601 Fairfax County Employees' Retirement	1,748,409,203	1,836,422,844	1,944,011,084	2,056,762,744	(112,751,660)
602 Police Officers Retirement	576,262,558	621,862,028	663,230,806	709,370,724	(46,139,918)
691 Educational Employees Retirement	1,520,523,574	1,534,986,934	1,599,757,957	1,669,430,004	(69,672,047)
<b>Total Trust Funds</b>	<b>\$4,463,639,636</b>	<b>\$4,649,774,865</b>	<b>\$4,909,220,005</b>	<b>\$5,186,430,635</b>	<b>(\$277,210,630)</b>
<b>G70 Agency Funds</b>					
700 Route 28 Taxing District	\$45,207	\$41,191	\$41,191	\$41,191	\$0
<b>TOTAL FIDUCIARY FUNDS</b>	<b>\$4,463,684,843</b>	<b>\$4,649,816,056</b>	<b>\$4,909,261,196</b>	<b>\$5,186,471,826</b>	<b>(\$277,210,630)</b>
<b>TOTAL APPROPRIATED FUNDS</b>	<b>\$5,337,476,558</b>	<b>\$5,530,782,332</b>	<b>\$5,299,209,826</b>	<b>\$5,519,972,102</b>	<b>(\$220,762,276)</b>

# General Fund Group



# FUND 002

## REVENUE STABILIZATION

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### **Purpose**

The Board of Supervisors, during deliberations on the FY 1999 Carryover Review, approved the establishment of Fund 002, Revenue Stabilization Fund. The purpose of this fund is to provide a mechanism for maintaining a balanced budget without resorting to tax increases and expenditure reductions that aggravate the stresses imposed by the cyclical nature of the economy.

The Board of Supervisors established the Reserve under the directive that the Revenue Stabilization Fund will not be used as a method of addressing the demand for new or expanded services; it is solely to be used as a financial tool in the event of a significant economic downturn. Therefore, the Board of Supervisors established a policy for utilizing the Revenue Stabilization Fund that identified three specific criteria that must be met in order to make a withdrawal from the Fund:

Projected revenues reflect a decrease greater than 1.5 percent from the current year estimate; any withdrawal from the Fund shall not exceed one half of the fund balance in any fiscal year; and withdrawals from the Reserve shall be used in combination with spending cuts or other measures.

The Revenue Stabilization Fund has a fully funded target balance of 3.0 percent of General Fund disbursements, or approximately \$60 million. The Fund shall be separate and distinct from the County's 2.0 percent Managed Reserve, which was initially established in FY 1983. However, the aggregate balance of both reserves shall not exceed 5.0 percent of General Fund disbursements.

It is anticipated that the target balance of 3.0 percent of General Fund disbursements will be accomplished by transferring funds from the General Fund over a multi-year period. The Board of Supervisors determined that a minimum of 40 percent of non-recurring balances identified at quarterly reviews would be transferred to the Revenue Stabilization Fund. Additionally, the Fund will retain the interest earnings on this balance, and the retention of interest will continue until the Reserve is fully funded.

### **FY 2002 Initiatives**

- ◆ Transfer 40 percent of the non-recurring fund balances identified at the FY 2001 Carryover Review and the FY 2002 Third Quarter Review in accordance with Board adopted guidelines.
- ◆ Monitor the interest earnings and fund balance for the fund to track progression towards the target balance of 3 percent of General Fund Disbursements.

### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ The Board of Supervisors approved a General Fund transfer to this fund in the amount of \$3,692,561, or 40 percent, of the non-recurring balances identified at the *FY 2000 Carryover Review*.

# FUND 002 REVENUE STABILIZATION

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## FUND STATEMENT

Fund Type G00, General Fund

Fund 002, Revenue Stabilization

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$0</b>	<b>\$17,963,684</b>	<b>\$18,236,393</b>	<b>\$22,298,919</b>
Revenue:				
Interest Earnings	\$272,709	\$369,965	\$369,965	\$1,175,070
<b>Total Revenue</b>	<b>\$272,709</b>	<b>\$369,965</b>	<b>\$369,965</b>	<b>\$1,175,070</b>
Transfer In:				
General Fund (001)	\$17,963,684	\$0	\$3,692,561	\$0
<b>Total Transfer In</b>	<b>\$17,963,684</b>	<b>\$0</b>	<b>\$3,692,561</b>	<b>\$0</b>
<b>Total Available</b>	<b>\$18,236,393</b>	<b>\$18,333,649</b>	<b>\$22,298,919</b>	<b>\$23,473,989</b>
Transfer Out:	\$0	\$0	\$0	\$0
<b>Total Disbursements</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Balance</b>	<b>\$18,236,393</b>	<b>\$18,333,649</b>	<b>\$22,298,919</b>	<b>\$23,473,989</b>

# Special Revenue Funds

# SPECIAL REVENUE FUNDS

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## Overview

Special Revenue Funds account for the proceeds of specific revenue sources that are restricted to expenditures for specified purposes. These proceeds include State and Federal Aid, income derived through activities performed by the Division of Solid Waste, special levies, program activity revenue, and operation of the public school system. The funds that are classified within the Special Revenue Funds group are listed below.

### STATE AND FEDERAL AID

- ◆ These funds administer programs that benefit Fairfax County residents in accordance with County policy. Included are funds for programs that attempt to identify and alleviate the causes of poverty; manage grant resources for a variety of County programs ranging from public safety to human services issues; aid aging citizens within Fairfax County; and conserve and upgrade low and moderate-income neighborhoods.
  - **Fund 102 - Federal/State Grant Fund**
  - **Fund 103 - Aging Grants and Programs**
  - **Fund 106 - Fairfax-Falls Church Community Services Board**
  - **Fund 142 - Community Development Block Grant**
  - **Fund 145 - HOME Investment Partnership Grant**

### CONSOLIDATED COMMUNITY FUNDING POOL

- ◆ These grants enable community-based organizations to leverage their existing program funding to provide services that are most appropriately delivered by non-governmental organizations. Starting in FY 2001, the County will award grants from the Consolidated Community Funding Pool on a two-year funding cycle to provide increased stability for the community-based organizations. Prior to FY 2001, the County awarded grants from the pool on a one-year cycle.
  - **Fund 118 – Consolidated Community Funding Pool**

### INFORMATION TECHNOLOGY (IT)

- ◆ This fund supports the critical role of Information Technology in improving the County's business processes and customer service, and in recognition of the ongoing investment necessary to achieve such improvements.
  - **Fund 104, Information Technology**

### FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD (CSB)

- ◆ Funding to support CSB programs in the areas of mental health, mental retardation, and alcohol and drug services is derived from a variety of sources including the cities of Fairfax and Falls Church, the State and Federal governments, client/program fees, and transfers from the General Fund.
  - **Fund 106, Fairfax-Falls Church Community Services Board**

# **SPECIAL REVENUE FUNDS**

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## **SOLID WASTE MANAGEMENT**

- ◆ These funds provide for the collection and disposal of refuse within Fairfax County, as well as the disposal of refuse delivered by local jurisdictions. Revenue is derived from collection and disposal charges of the various program components.
  - **Fund 108 - Leaf Collection**
  - **Fund 109 - Refuse Collection and Recycling Operations**
  - **Fund 110 - Refuse Disposal**
  - **Fund 112 - The Energy Resource Recovery (ERR) Facility**
  - **Fund 114 - I-95 Refuse Disposal**

## **COMMUNITY CENTERS**

- ◆ These funds provide for the construction, operation, and maintenance of community centers for use by the residents within the special tax districts who pay a special levy based on assessed value of real property.
  - **Fund 111 - Reston Community Center**
  - **Fund 113 - McLean Community Center**
  - **Fund 115 - Burgundy Village Community Center**

## **FOREST INTEGRATED PEST MANAGEMENT PROGRAM**

- ◆ The Forest Integrated Pest Management Program, formerly Gypsy Moth Suppression Program, gains revenue through a special Countywide tax levy on residential, commercial, and industrial properties to allow for the treatment of the gypsy moth and cankerworm population.
  - **Fund 116, Forest Integrated Pest Management**

## **CONTRIBUTORY AGENCIES**

- ◆ This fund was established to reflect the General Fund support of contributory agencies. Funding for the County's contribution to various organizations and/or projects are reflected in this fund. Support of this program was previously included in the General Fund in Agency 88, Contributory Agencies. However, because the expenditures made to these organizations are typically not in direct support of County operations, a separate fund was established.
  - **Fund 119 - Contributory Fund**

## **E-911 FUNDS**

- ◆ This fund was created to satisfy a State legislative requirement that E-911 revenues and expenditures be accounted for separately. All expenditures associated with the Public Safety Communications Center (PSCC) are budgeted in this fund.
  - **Fund 120 - E-911 Fund**

# **SPECIAL REVENUE FUNDS**

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## **PROGRAM ACTIVITY REVENUE**

- ◆ The primary sources of revenue for program activity funds are derived from receipts generated through program operations. These Funds support the County's bus and Commuter rail service, and the County's Cable Operations.
  - **Fund 100 - County Transit Systems**
  - **Fund 105 - Division of Cable Communications**

## **OPERATION OF THE PUBLIC SCHOOL SYSTEM**

- ◆ These funds provide for recording expenditures required to operate, maintain, and support the Fairfax County Public School system programs, as well as the procurement, preparation, and serving of student breakfasts, snacks, and lunches. Primary sources of revenue include Federal and State aid, transfers from the General Fund, and receipts derived through food sales.
  - **Fund 090 - Public School Operating**
  - **Fund 191 - Public School Food and Nutrition Services**
  - **Fund 192 - Public School Grants and Self-Supporting Programs**
  - **Fund 193 - Public School Adult and Community Education**

## **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT.**

- ◆ *Narratives for Funds 141, 142, 143, 144, and 145 can be found in the Housing and Community Development Programs section of this Volume.*

# FUND 090

## PUBLIC SCHOOL OPERATING

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### **Purpose**

Expenditures required to operate, maintain, and support the instructional program of Fairfax County Public Schools are recorded in the Public School Operating Fund. These expenditures include the costs for salaries and related employee benefits, materials, equipment, and services to continue current programs as well as costs for projected changes in membership and inflation. Revenue to support these expenditures is provided by a transfer from the County General Fund, State, and Federal aid, tuition payments from the City of Fairfax, and other fees and transfers.

It should be noted that the following fund statement reflects the FY 2002 Fairfax County School Board's Advertised Budget. Adjustments to this fund, adopted by the Fairfax County School Board on February 6, 2001, will be discussed in the Overview Volume of the FY 2002 Advertised Budget Plan. However, all financial schedules included in the FY 2002 Advertised Budget Plan have been adjusted to reflect the funding level commensurate to a 7.45 percent increase in the General Fund transfer to Fairfax Public Schools. This is consistent with the Board of Supervisors' guidelines, which holds the rate of increase in the School Operating Fund transfer to the projected increase in County General Fund revenue. The proposed County General Fund transfer for school operations in FY 2002 totals \$1,061,606,976, an increase of \$73,606,068, or 7.45 percent, over the *FY 2001 Revised Budget Plan* transfer of \$988,000,908. Of this amount, \$1,621,364 represents the sixth year of a ten-year program to eliminate the County's outstanding unfunded teachers' liability.

Teachers' salaries are paid by contract over a twelve-month period ending in August. Consequently, in order to reflect the total teachers' salaries in the year that services are rendered, an accrual is made at the end of the fiscal year for the payroll liability arising from those teachers' salaries to be paid in the first two months of the succeeding year. Therefore, expenditures for July and August are recorded in the fiscal year in which they are earned and budgeted. However, prior to FY 1984, salaries for the month of July and August were paid and recorded in the next fiscal year. The result is an unfunded liability.

In FY 1984, the County began a program to eliminate the unpaid liability for educational employees' salaries and benefits over a ten-year period, which was to begin in FY 1984 and to continue through FY 1994. However, due to the 1990 recession, FY 1990 was the seventh and last year that the teachers' unfunded liability payment was funded. At that time the County's remaining outstanding liability was \$16,213,640. In FY 1997, the County resumed funding the teachers' liability payment with a new ten-year plan with scheduled payments of \$1,621,364 per year. The scheduled FY 2002 payment will be the sixth year of the School Board's Advertised new ten-year plan, and will reduce the outstanding liability balance to \$6,485,456.

It should be noted that the Fairfax County School Board's Advertised Budget reflects a General Fund transfer of \$1,094,705,006, an increase of \$106,704,098, or 10.80 percent, over the FY 2001 transfer level. In order to fund fully this \$33.1 million increase above the budget guidelines, additional resources would need to be considered by the Board of Supervisors.

# FUND 090 PUBLIC SCHOOL OPERATING

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 090, Public School Operating Fund

	FY 2000 Actual <sup>1</sup>	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan <sup>2</sup>	FY 2002 School Board's Advertised <sup>3</sup>
<b>Beginning Balance</b>	<b>\$88,407,394</b>	<b>\$7,000,000</b>	<b>\$56,768,845</b>	<b>\$10,000,000</b>
Revenue:				
Sales Tax	\$98,937,749	\$99,839,880	\$106,568,274	\$112,718,800
State Aid	191,825,213	207,751,576	213,107,587	215,846,165
Federal Aid	20,470,473	20,705,742	27,417,049	23,277,574
City of Fairfax Tuition	22,396,803	23,814,453	23,903,048	25,800,000
Tuition, Fees, and Other	8,996,826	7,812,283	7,847,483	7,812,283
<b>Total Revenue</b>	<b>\$342,627,064</b>	<b>\$359,923,934</b>	<b>\$378,843,441</b>	<b>\$385,454,822</b>
Transfers In:				
County General Fund (001) <sup>4</sup>	\$897,412,605	\$985,231,488	\$988,000,908	\$1,094,705,006
School Food Services (191)	0	1,973,000	0	0
<b>Total Transfers In</b>	<b>\$897,412,605</b>	<b>\$987,204,488</b>	<b>\$988,000,908</b>	<b>\$1,094,705,006</b>
<b>Total Available</b>	<b>\$1,328,447,063</b>	<b>\$1,354,128,422</b>	<b>\$1,423,613,194</b>	<b>\$1,490,159,828</b>
Total Expenditures	\$1,250,278,726	\$1,333,220,241	\$1,401,117,341	\$1,463,612,420
Transfers Out:				
School Construction Fund (390)	\$7,323,826	\$10,059,665	\$9,179,856	\$14,106,550
School Grants & Self-Supporting Fund (192)	9,131,171	8,792,327	8,913,428	11,071,821
School Adult & Community Education Fund (193)	1,012,897	1,080,159	3,183,218	1,100,131
School Debt Service Fund (201)	3,710,000	750,000	963,250	0
School Health & Flexible Benefits Fund (591)	221,598	226,030	256,101	268,906
<b>Total Transfers Out</b>	<b>\$21,399,492</b>	<b>\$20,908,181</b>	<b>\$22,495,853</b>	<b>\$26,547,408</b>
<b>Total Disbursements</b>	<b>\$1,271,678,218</b>	<b>\$1,354,128,422</b>	<b>\$1,423,613,194</b>	<b>\$1,490,159,828</b>
<b>Ending Balance</b>	<b>\$56,768,845</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# FUND 090

## PUBLIC SCHOOL OPERATING

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<sup>1</sup> FY 2000 Actuals reflect audit adjustments included in the FY 2000 Comprehensive Annual Financial Report (CAFR). The FY 2000 Audit Package detailing all of these changes will be included in the FY 2001 Third Quarter Review.

<sup>2</sup> The *FY 2001 Revised Budget Plan* reflects adjustments adopted by the Fairfax County School Board on December 7, 2000, during their FY 2001 Midyear Review. The Fairfax County School Board adjustments will be officially reflected in the County's FY 2001 Third Quarter Review, which will be acted on by the Board of Supervisors in April 2001.

<sup>3</sup> Assumes an additional \$10.0 million FY 2001 ending balance to be carried over to balance the FY 2002 budget.

<sup>4</sup> The FY 2002 School Board's transfer request of \$1,094,705,006 as reflected on the fund statement, is an increase of \$106,704,098, or 10.80 percent over the *FY 2001 Revised Budget Plan*. It should be noted that the FY 2002 General Fund Transfer of \$1,061,606,976, as shown in the Financial Schedules, is an increase of \$73,606,068, or 7.45 percent over the *FY 2001 Revised Budget Plan* and is consistent with the Board of Supervisors' Budget Guidelines. Of this amount, \$1,621,364, represents the sixth year of a ten-year payment program to eliminate the County's outstanding unfunded teachers' liability. In order to fully fund this \$33,098,030 million increase above the Budget Guidelines, additional resources would need to be considered by the Board of Supervisors.

# FUND 100 COUNTY TRANSIT SYSTEMS

## Agency Mission

To provide safe, reliable, clean, and effective public transportation services that complement the other elements of the multi-modal transportation system in Fairfax County. To fund the County's share of operation for the Virginia Railway Express (VRE).

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Expenditures:				
FAIRFAX CONNECTOR Bus Services				
Huntington	\$6,877,026	\$7,148,399	\$17,687,267	\$13,127,179
Reston/Herndon	14,368,480	9,840,383	9,992,410	11,750,557
Community Bus Services	1,677,737	1,565,564	2,778,656	1,672,810
Subtotal - Bus Services	\$22,923,243	\$18,554,346	\$30,458,333	\$26,550,546
Commuter Rail (VRE)	2,301,221	2,500,000	2,500,000	2,500,000
<b>Total Expenditures</b>	<b>\$25,224,464</b>	<b>\$21,054,346</b>	<b>\$32,958,333</b>	<b>\$29,050,546</b>
Income:				
Bus Fare Buy Down	\$613,837	\$0	\$114,322	\$0
Miscellaneous Revenues	0	46,200	46,200	46,200
State Reimbursement - Dulles	3,786,150	3,336,717	4,009,365	5,700,000
NVTC Funds for Bus Replacement <sup>1</sup>	0	0	0	4,800,000
Other Revenue	1,345,246	0	496,250	160,160
<b>Total Income</b>	<b>\$5,745,233</b>	<b>\$3,382,917</b>	<b>\$4,666,137</b>	<b>\$10,706,360</b>
<b>Net Cost to the County</b>	<b>\$19,479,231</b>	<b>\$17,671,429</b>	<b>\$28,292,196</b>	<b>\$18,344,186</b>

<sup>1</sup> On January 8, 2001, the Board of Supervisors authorized staff to request the transfer of \$4.8 million in funds residing at the Northern Virginia Transportation Commission (NVTC) to the County for the procurement of 17 replacement buses for the Huntington Division. These funds have been reflected in the chart above as FY 2002 revenue. However, the funds have actually been received in February 2001. Adjustments to accurately reflect actual receipt will be made as part of the FY 2001 Third Quarter Review.

## Purpose

Fund 100, County Transit Systems, provides funding for operating and capital expenses for the FAIRFAX CONNECTOR bus system, comprising the Huntington, Community Bus Services (CBS), and Reston-Herndon Divisions. This fund also includes the County's share of the subsidy for commuter rail services operated by the Virginia Railway Express (VRE).

The FAIRFAX CONNECTOR system consists of 58 routes providing service to ten Metrorail stations. Private contractors have been hired to operate and maintain all FAIRFAX CONNECTOR service. In FY 2002, the FAIRFAX CONNECTOR is expected to operate 163 County-owned buses.

## FAIRFAX CONNECTOR: HUNTINGTON DIVISION

In FY 2002, FAIRFAX CONNECTOR service in the Huntington Division will operate 23 routes. This service includes local service to the Huntington, Van Dorn and Franconia-Springfield Metrorail Stations, express service to the Pentagon Metrorail Station and cross-County service between Springfield and Tysons Corner. Several service expansions are included in the FY 2002 Advertised Budget Plan, including the initiation of Saturday service on Route 204, expanded Saturday service on Route 105, expanded Sunday Service on Route 110, the initiation of major holiday service on Routes 101, 105, 110, and 401, and the operation of weekday service on minor holidays on Routes 102, 106, 107, 108, 111, 202, 203, 204, 301, 303, 304, 305, 306, 311, 383, 384, and 385. In addition, the FY 2002 budget annualizes the cost of some service implemented during FY 2001.

# FUND 100

## COUNTY TRANSIT SYSTEMS

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### **FAIRFAX CONNECTOR: COMMUNITY BUS SERVICES DIVISION**

The Community Bus Services (CBS) Division operates nine routes. These routes generally serve the central area of the County. Existing services include routes from the Fair Oaks area to the Vienna Metrorail Station, local service between the Vienna and Dunn Loring Metrorail Stations, local service in the Tysons Corner area, express service between Tysons Corner and the West Falls Church Metrorail Station, local service between Tysons Corner and Reston, and local service between George Mason University and Rosslyn via Tysons Corner. Service expansion included in the FY 2002 Advertised Budget Plan includes the operation of weekday service on minor holidays on Routes 402, 403, and 404.

### **FAIRFAX CONNECTOR: RESTON-HERNDON DIVISION**

In FY 2002, FAIRFAX CONNECTOR service in the Reston-Herndon Division will include 26 routes. This service includes express service from Reston and Herndon to the West Falls Church Metrorail Station, express service from Reston to the Pentagon, local service between Herndon, Reston and Tysons Corner, and local service within Reston. The FY 2002 budget includes funding for additional service in the Dulles Corridor. This service will be paid for by increased state grants.

### **FAIRFAX CONNECTOR: BUS REPLACEMENT**

In July 1997, the Board of Supervisors approved a FAIRFAX CONNECTOR Transit Bus Fleet Replacement Policy, which included a bus replacement schedule based on a 12-year useful life cycle for CONNECTOR buses. The current policy of funding CONNECTOR bus replacement is "pay as you go," which entails funding the expenditures as they arise. For this option, funding is identified every year, commensurate with the liability in that year. Efforts are not made in advance to set aside funding for a given year.

Over the past year, discussions have continued concerning the establishment of a CONNECTOR Bus Replacement Reserve. Initial estimates have been formulated, focusing on alternatives that more equally spread out bus replacement over future replacement cycles. The benefits of utilizing a reserve fund and an even replacement schedule for CONNECTOR bus replacement include:

- The Board of Supervisors is able to fund safe, reliable bus service without disrupting the funding available for other County services. Other services could be disrupted with the "pay as you go" option in years where the replacement requirement is particularly large, such as the estimated \$11.1 million requirement in FY 2011 or the estimated \$15.3 million requirement in FY 2013.
- The Department of Transportation is able to manage the long lead-time necessary to purchase transit buses (up to 30 months) and is able to obtain the best value on each purchase.
- Current services are maintained before other County services are enhanced or expanded.
- Future bus service reliability is sustained.
- Fluctuations in annual requirements are reduced.
- The fleet stays fresh with approximately 8 percent replaced annually.

Under the July 1997 CONNECTOR Transit Bus Fleet Replacement Policy, 17 CONNECTOR buses in the Huntington Division are scheduled for replacement in FY 2002. An amount of \$4.8 million in funds from the Northern Virginia Transportation Commission (NVTC) are reflected as revenue in Fund 100, County Transit Systems, to purchase the replacement buses. It should be noted that there are no buses scheduled for replacement in FY 2003, making that timeframe a potential option to begin annual funding of a replacement reserve. Pending the availability of sufficient funding during FY 2003 budget development, an amount of \$4.0 million, increased by 3.0 percent annually, could be set aside to establish the reserve fund. This amount will be in lieu of "pay-as-you-go" funding. In concert with a more equally spread out bus replacement schedule, this annual rate of funding will provide sufficient replacement funds for the existing fleet of 163 in the reserve through at least FY 2026.

# FUND 100

## COUNTY TRANSIT SYSTEMS

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In addition, an amount of \$1,435,424, available through a transfer from Fund 309, Metro Operations and Construction, is available for various mass transit enhancements such as expanded bus service and reduced fare initiatives on select transit trips.

### **VIRGINIA RAILWAY EXPRESS (VRE)**

FY 2002 commuter rail (VRE) related expenditures are estimated to be \$2,500,000. The operation and maintenance costs associated with the commuter rail system are funded from a combination of ridership revenues which accrue directly to the VRE, State contributions, and contributions from the participating and contributing jurisdictions. According to the Master Agreement, at least 50 percent of the operating cost must be paid by passenger fares, with the remainder funded by the participating jurisdictions. Fairfax County's anticipated share of the operating expense net of passenger fares, and after State aid is applied, is approximately 43 percent based on a formula which apportions financial responsibility to participating jurisdictions 90 percent by ridership and 10 percent by population.

The Board of Supervisors approved the County's participation in the regional rail service on August 1, 1988. The service is a joint effort among the Northern Virginia Transportation Commission, the Potomac and Rappahannock Transportation Commission, the Virginia Department of Rail and Public Transportation, and the participating jurisdictions of Fairfax County, Manassas, Manassas Park, Fredericksburg, Prince William County, and Stafford County. The City of Alexandria and Arlington County are contributing jurisdictions. VRE is not expected to increase service in FY 2002.

### **Key Accomplishments**

- ◆ Opened the Herndon-Monroe Park-and-Ride, including 1,745 new parking spaces.
- ◆ Implemented phase I of the Dulles Corridor Express Bus Service Plan which more than doubled the amount of bus service in the corridor.
- ◆ Began operation of four CONNECTOR stores to sell transit fare media and provide customer service to passengers.
- ◆ Placed 20 new replacement buses in service in the Huntington Division.
- ◆ Began the purchasing process for 39 replacement coaches for use in the Huntington and Community Bus Services Divisions.
- ◆ Implemented Sunday service on Route 401 between Springfield and Tysons Corner.
- ◆ Created a web site (FAIRFAXCONNECTOR.COM) to allow customers twenty-four hour access to bus information and schedules.
- ◆ Extended the hours of service for the Telephone Information Center.
- ◆ Added Spanish speaking service representatives to the Telephone Information Center.
- ◆ Began the 15-year anniversary celebration of the FAIRFAX CONNECTOR.

# FUND 100

## COUNTY TRANSIT SYSTEMS

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### **FY 2002 Initiatives**

- ◆ Implement major marketing initiative in the Huntington Division to increase ridership.
- ◆ Decrease customer complaints through improved monitoring.
- ◆ Provide better customer service in operations and information.
- ◆ Increase quality of bus service delivery.
- ◆ Implement cross-County service from Fair Oaks to Reston.
- ◆ Implement Phase II of the Dulles Corridor Express Bus Service Plan.
- ◆ Improve quality of contract administration activities.
- ◆ Improve financial reporting capabilities.

### **Performance Measurement Results**

Several notable accomplishments were achieved in FY 2000. Most notably, service levels have expanded resulting in an increase of 17 percent in weekday ridership, an increase of 70 percent in Sunday ridership, and a slight increase in Saturday ridership. In the Dulles Corridor, overall ridership increased by just over 30 percent, as average weekday ridership increased by 47.5 percent and reverse commute ridership increased by 32 percent.

### **Funding Adjustments**

*The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:*

- ◆ A decrease of \$11,903,987 reflects one-time FY 2001 spending of \$10,599,063 for bus replacement purchases, \$946,199 in bus restoration expenses, \$114,322 for the State funded Bus Fare Buydown Program, and \$244,403 for other one-time funding adjustments.
- ◆ An increase of \$4,800,000, funded by NVTC funds available to the County, is included to purchase 17 replacement buses in the Huntington Division.
- ◆ An increase of \$1,690,635, supported by additional State funding, is included for expanded Dulles Corridor Express Bus Service.
- ◆ An increase of \$330,800 is included to remove and replace underground fuel tanks at the Huntington Facility that have surpassed age criteria for replacement.
- ◆ An increase of \$309,974 is due to inflationary adjustments to existing contracts and maintenance requirements on older buses at the Huntington Division.
- ◆ An increase of \$239,162 is included to fund Fairfax CONNECTOR weekend and holiday service enhancements primarily in southeast Fairfax County.
- ◆ An increase of \$229,720, fully offset by additional State aid and gas tax receipts, is included for systemwide service enhancements.
- ◆ An increase of \$194,430 in Department of Vehicle Services charges based on anticipated requirements for fuel, vehicle replacement, and maintenance costs.

# FUND 100

## COUNTY TRANSIT SYSTEMS

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- ◆ An increase of \$160,160, fully offset by additional VDOT funding, is included to fund additional service in the Springfield area required by the ongoing mixing bowl project.
- ◆ An increase of \$41,319 is included to fund the purchase of three replacement supervisory vehicles in the Reston/Herndon Division as these vehicles have met established Department of Vehicle Services criteria for replacement.

*The following funding adjustments reflect all approved changes in the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ As part of the FY 2000 Carryover Review, the Board of Supervisors approved an increase of \$11,903,987, resulting in a *FY 2001 Revised Budget Plan* total of \$32,958,333. Of this total, \$10,599,063 is included for the purchase of 39 replacement buses approved for purchase during FY 1999 and FY 2000. An amount of \$946,199 represents an increase in contracted bus service expenses to restore 11 buses in the Huntington Division. An additional \$244,403 is due primarily to other contracted bus services, repair and maintenance costs, installation of bus transfer center lighting, and costs associated with the printing of timetables, brochures, and posters. The remaining \$114,322, fully offset by additional FY 2001 bus fare buydown revenue, is included to fund increased contract bus service and associated expenses resulting from free fares on FAIRFAX CONNECTOR routes 20-A/G/P, 402, and 403.

### FAIRFAX CONNECTOR

#### Objectives

- ◆ To increase the number of FAIRFAX CONNECTOR riders by 4.9 percent, from 6,100,000 in FY 2001 to 6,400,000 riders for FY 2002, in order to better serve County residents.
- ◆ To increase platform miles of service by 2.4 percent and platform hours of service by 2.1 percent by operating 6,342,261 platform miles and 412,837 platform hours of service on 58 routes in a cost-effective manner.

# FUND 100 COUNTY TRANSIT SYSTEMS

## FAIRFAX CONNECTOR - ALL DIVISIONS

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Buses operated	127	130	157 / 154	163	163
Routes served	52	52	58 / 58	58	58
Passengers transported	4,736,026	4,773,876	5,334,265 / 5,586,462	6,100,000	6,400,000
Platform hours provided	275,224	291,261	394,109 / 389,407	404,469	412,837
Platform miles provided	4,193,411	4,627,034	5,721,070 / 6,041,201	6,191,612	6,342,261
Revenue hours	216,286	220,077	323,362 / 324,185	335,491	335,491
Revenue miles generated	3,525,830	3,571,467	4,774,941 / 4,966,133	4,984,519	5,107,068
Timetables distributed	1,099,814	1,507,612	1,658,373 / 1,424,000	1,537,200	1,614,060
Information Sites	138	87	95 / 105	110	115
Maps Distributed	12,400	21,000	30,000 / 21,000	22,000	25,000
<b>Efficiency:</b>					
Operating costs	\$12,948,719	\$14,178,681	\$21,140,483 / \$18,926,217	\$20,897,519	\$22,416,676
Fare box revenue	\$2,728,918	\$2,664,402	\$2,693,163 / \$2,386,153	\$2,386,153	\$2,386,153
Operating subsidy	\$10,219,801	\$11,514,279	\$18,447,320 / \$16,540,064	\$18,511,366	\$20,030,523
Operating cost/passenger	\$2.73	\$2.97	\$3.96 / \$3.39	\$3.43	\$3.50
Operating cost/platform mile	\$3.09	\$3.06	\$3.70 / \$3.13	\$3.38	\$3.53
Operating cost/platform hour	\$47.05	\$48.68	\$53.64 / \$48.60	\$51.67	\$54.30
Operating subsidy/passenger	\$2.16	\$2.41	\$3.46 / \$2.96	\$3.03	\$3.13
Farebox revenue as a percent of operating costs	21%	19%	13% / 13%	11%	11%
Passengers/revenue mile	1.34	1.34	1.12 / 1.12	1.22	1.25
<b>Service Quality:</b>					
Complaints per 100,000 passengers	39	34	37 / 41	38	30
<b>Outcome:</b>					
Percent change in CONNECTOR passengers	6.6%	0.8%	11.7% / 17.0%	9.2%	4.9%
Percent change in service provided for:					
Platform miles	2.3%	10.3%	23.6% / 30.6%	2.5%	2.4%
Platform hours	23.6%	5.8%	35.3% / 33.7%	3.9%	2.1%

# FUND 100 COUNTY TRANSIT SYSTEMS

## FAIRFAX CONNECTOR: HUNTINGTON DIVISION

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Buses operated	70	70	77 / 74	83	83
Routes served	23	23	23 / 23	23	23
Passengers transported	2,980,711	2,843,414	3,010,623 / 3,128,083	3,431,431	3,584,000
Platform hours provided	186,123	194,156	196,711 / 182,653	197,715	197,715
Platform miles provided	2,287,934	2,560,431	2,593,643 / 2,456,282	2,606,693	2,606,693
Revenue hours	143,061	141,401	NA / 143,654	155,500	155,500
Revenue miles generated	2,103,471	2,048,478	2,074,914 / 2,066,968	2,085,354	2,085,354
<b>Efficiency:</b>					
Operating costs	\$7,600,250	\$7,591,148	\$9,801,623 / \$8,172,287	\$9,492,734	\$9,314,440
Farebox revenue	\$1,615,571	\$1,461,621	\$1,461,621 / \$1,318,061	\$1,318,061	\$1,318,061
Operating subsidy	\$5,984,679	\$6,129,527	\$8,340,002 / \$6,854,226	\$8,174,673	\$7,996,379
Operating cost/passenger	\$2.55	\$2.67	\$3.26 / \$2.61	\$2.77	\$2.60
Operating cost/platform mile	\$3.32	\$2.96	\$3.78 / \$3.33	\$3.64	\$3.57
Operating cost/platform hour	\$40.83	\$39.10	\$49.83 / \$44.74	\$48.01	\$47.11
Operating subsidy/passenger	\$2.01	\$2.16	\$2.77 / \$2.19	\$2.38	\$2.23
Farebox revenue as a percent of operating costs	21%	19%	15% / 16%	14%	14%
Passenger/revenue mile	1.42	1.38	1.45 / 1.51	1.65	1.72
<b>Service Quality:</b>					
Complaints per 100,000 passengers	42	32	29 / 37	36	29
<b>Outcome:</b>					
Percent change in Huntington CONNECTOR passengers	9.8%	(4.6%)	5.9% / 10.0%	9.7%	4.4%
Percent change in service provided for:					
Platform miles	0.3%	11.9%	1.3% / (4.1%)	6.1%	0.0%
Platform hours	34.3%	4.3%	1.3% / (5.9%)	8.2%	0.0%



# FUND 100 COUNTY TRANSIT SYSTEMS

## FAIRFAX CONNECTOR: COMMUNITY BUS SERVICES DIVISION

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Buses operated	14	17	15 / 15	15	15
Routes served	11	11	9 / 9	9	9
Passengers transported	394,352	433,048	454,176 / 508,635	552,123	576,000
Platform hours provided	31,262	36,704	37,247 / 39,403	39,403	39,403
Platform miles provided	451,467	546,269	558,705 / 571,949	571,949	571,949
Revenue hours	29,237	33,462	NA / 33,932	33,392	33,392
Revenue miles generated	425,540	466,589	474,899 / 448,190	448,190	448,190
<b>Efficiency:</b>					
Operating costs <sup>1</sup>	\$1,412,775	\$1,819,389	\$2,046,096 / \$1,860,785	\$1,875,235	\$1,855,858
Farebox revenue	\$181,944	\$198,137	\$198,137 / \$183,048	\$183,048	\$183,048
Operating subsidy	\$1,230,831	\$1,621,252	\$1,847,959 / \$1,677,737	\$1,692,187	\$1,672,810
Operating cost/passenger	\$3.58	\$4.20	\$4.51 / \$3.66	\$3.40	\$3.22
Operating cost/platform mile	\$3.13	\$3.33	\$3.66 / \$3.25	\$3.28	\$3.24
Operating cost/platform hour	\$45.19	\$49.57	\$54.93 / \$47.22	\$47.59	\$47.10
Operating subsidy/passenger	\$3.12	\$3.74	\$4.07 / \$3.30	\$3.06	\$2.90
Farebox revenue as a percent of operating costs	13%	11%	10% / 10%	10%	10%
Passenger/revenue mile	0.93	0.93	0.96 / 1.13	1.23	1.29
<b>Service Quality:</b>					
Complaints per 100,000 passengers	50	45	41 / 24	22	17
<b>Outcome:</b>					
Percent change in Community Bus passengers	3.4%	9.8%	4.9% / 17.5%	8.5%	4.3%
Percent change in service provided for:					
Platform miles	18.7%	21.0%	2.3% / 4.7%	0.0%	0.0%
Platform hours	11.5%	17.4%	1.5% / 7.4%	0.0%	0.0%

<sup>1</sup> Operating costs includes hourly costs of contractor-provided vehicles.

# FUND 100 COUNTY TRANSIT SYSTEMS

## FAIRFAX CONNECTOR: RESTON-HERNDON DIVISION

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual <sup>1</sup>	FY 2001	FY 2002
<b>Output:</b>					
Buses operated	43	43	65 / 65	65	65
Routes served	18	18	26 / 26	26	26
Passengers transported	1,360,963	1,497,414	1,869,466 / 1,949,744	2,116,446	2,240,000
Platform hours provided	57,839	60,401	160,151 / 167,351	167,351	175,719
Platform miles provided	1,454,010	1,520,334	2,568,722 / 3,012,970	3,012,970	3,163,619
Revenue hours	43,988	45,214	NA / 146,599	146,599	146,599
Revenue miles generated	996,819	1,056,400	2,225,128 / 2,450,975	2,450,975	2,573,524
<b>Efficiency:</b>					
Operating costs	\$3,935,694	\$4,768,144	\$9,292,764 / \$8,893,145	\$9,529,550	\$11,246,378
Farebox revenue	\$931,403	\$1,004,644	\$1,033,405 / \$885,044	\$885,044	\$885,044
Operating subsidy	\$3,004,291	\$3,763,500	\$8,259,359 / \$8,008,101	\$8,644,506	\$10,361,334
Operating cost/passenger	\$2.89	\$3.18	\$4.97 / \$4.56	\$4.50	\$5.02
Operating cost/platform mile	\$2.71	\$3.14	\$3.62 / \$2.95	\$3.16	\$3.55
Operating cost/platform hour	\$68.05	\$78.94	\$58.03 / \$53.14	\$56.94	\$64.00
Operating subsidy/passenger	\$2.21	\$2.51	\$4.42 / \$4.11	\$4.08	\$4.63
Farebox revenue as a percent of operating costs	24%	21%	11% / 10%	9%	8%
Passenger/revenue mile	1.37	1.42	0.84 / 0.80	0.86	0.87
<b>Service Quality:</b>					
Complaints per 100,000 passengers	29	34	50 / 50	46	35
<b>Outcome:</b>					
Percent change in Reston-Herndon CONNECTOR passengers	1.1%	10.0%	24.8% / 30.2%	8.5%	5.8%
Percent change in service provided for:					
Platform miles	1.1%	4.6%	69.0% / 98.2%	0.0%	5.0%
Platform hours	3.2%	4.4%	165.1% / 117.1%	0.0%	5.0%

<sup>1</sup> Across-the-board increases beginning in FY 2000 are due to implementation of Phase I of the Dulles Corridor Express Bus Service expansion.

# FUND 100 COUNTY TRANSIT SYSTEMS

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## COMMUTER RAIL

### Objectives

- ◆ To increase the number of daily VRE riders boarding at stations in Fairfax County from 1,030 in FY 2001 to 1,060 in FY 2002, resulting in a 2.9 percent increase in VRE passengers boarding at stations in Fairfax County.

### Performance Indicators

Indicators	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Annual Fairfax County VRE subsidy (\$ in millions)	\$2.45	\$2.37	\$2.29 / \$2.29	\$2.50	\$2.50
Daily trains operated	26	24	30 / 30	30	30
Stations maintained in Fairfax County	5	5	5 / 5	5	5
Parking spaces provided in Fairfax County	1,860	1,860	1,860 / 1,860	1,860	1,860
Daily A.M. boardings at Fairfax County stations	700	970	1,000 / 1,030	1,030	1,060
Estimated annual boardings / Alightings at Fairfax County Stations	351,400	429,300	442,200 / 515,610	515,610	531,078
<b>Efficiency:</b>					
Cost per County VRE trip	\$6.98	\$5.52	\$5.17 / \$4.44	\$4.85	\$4.71
<b>Outcome:</b>					
Percent change in VRE passengers boarding at stations in Fairfax County	(30.0%)	38.6%	3.1% / 6.2%	0.0%	2.9%

# FUND 100 COUNTY TRANSIT SYSTEMS

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 100, County Transit Systems

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$11,363,476</b>	<b>\$657,286</b>	<b>\$12,030,153</b>	<b>\$845,679</b>
Revenue:				
Bus Fare Buy Down <sup>1</sup>	\$613,837	\$0	\$114,322	\$0
Miscellaneous Revenue <sup>2</sup>	0	46,200	46,200	46,200
State Reimbursement - Dulles Corridor	3,786,150	3,336,717	4,009,365	5,700,000
NVTC Funds for Replacement Buses	0	0	0	4,800,000
State Reimbursement - Other <sup>1, 3</sup>	1,345,246	0	496,250	160,160
<b>Total Revenue</b>	<b>\$5,745,233</b>	<b>\$3,382,917</b>	<b>\$4,666,137</b>	<b>\$10,706,360</b>
Transfers In:				
FAIRFAX CONNECTOR (001)				
Huntington	\$10,012,201	\$6,376,495	\$6,376,495	\$6,669,717
Community Bus Services	1,387,502	1,554,564	1,554,564	1,647,809
Reston/Herndon	4,877,217	5,470,959	5,470,959	5,245,557
Commuter Rail	2,500,000	2,500,000	2,500,000	2,500,000
Subtotal (001)	\$18,776,920	\$15,902,018	\$15,902,018	\$16,063,083
Metro Operations and Construction (309)	1,368,988	1,205,704	1,205,704	1,435,424
<b>Total Transfers In</b>	<b>\$20,145,908</b>	<b>\$17,107,722</b>	<b>\$17,107,722</b>	<b>\$17,498,507</b>
<b>Total Available</b>	<b>\$37,254,617</b>	<b>\$21,147,925</b>	<b>\$33,804,012</b>	<b>\$29,050,546</b>

# FUND 100 COUNTY TRANSIT SYSTEMS

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 100, County Transit Systems

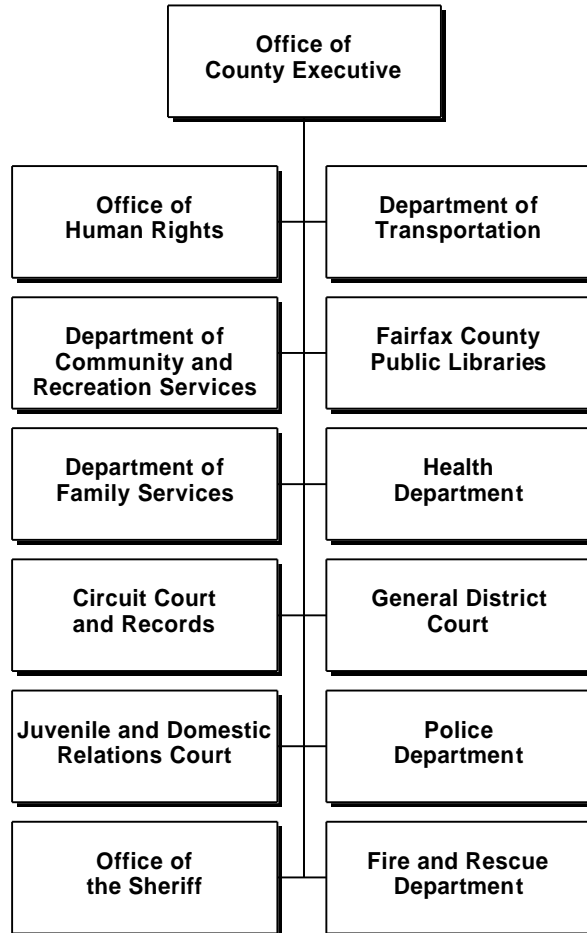
	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Expenditures:				
<u>FAIRFAX CONNECTOR</u>				
Huntington Division				
Operating Expenses	\$6,854,226	\$7,148,399	\$8,174,673	\$7,996,379
Capital Equipment	22,800	0	9,512,595	5,130,800
Subtotal - Huntington	\$6,877,026	\$7,148,399	\$17,687,268	\$13,127,179
Community Bus Services Division				
Operating Expenses	\$1,677,737	\$1,565,564	\$1,692,187	\$1,672,810
Capital Equipment	0	0	1,086,468	0
Subtotal - Community Bus Services	\$1,677,737	\$1,565,564	\$2,778,655	\$1,672,810
Reston/Herndon Division				
Operating Expenses	\$8,008,101	\$8,492,479	\$8,644,506	\$10,361,334
Capital Equipment	6,360,379	1,347,904	1,347,904	1,389,223
Subtotal - Reston/Herndon	\$14,368,480	\$9,840,383	\$9,992,410	\$11,750,557
Total - FAIRFAX CONNECTOR	\$22,923,243	\$18,554,346	\$30,458,333	\$26,550,546
Commuter Rail	2,301,221	2,500,000	2,500,000	2,500,000
Total Expenditures	\$25,224,464	\$21,054,346	\$32,958,333	\$29,050,546
<b>Total Disbursements</b>	<b>\$25,224,464</b>	<b>\$21,054,346</b>	<b>\$32,958,333</b>	<b>\$29,050,546</b>
<b>Ending Balance</b>	<b>\$12,030,153</b>	<b>\$93,579</b>	<b>\$845,679</b>	<b>\$0</b>
Bus Replacement Reserve	0	0	0	0
Encumbered Balance	11,480,253	0	0	0
<b>Unreserved Balance</b>	<b>\$549,900</b>	<b>\$93,579</b>	<b>\$845,679</b>	<b>\$0</b>

<sup>1</sup> The FY 2000 Actual revenue totals in these revenue categories have been revised due to audit adjustments.

<sup>2</sup> FY 2001 and FY 2002 miscellaneous revenue reflects reimbursement from the Washington Metropolitan Area Transit Authority (WMATA) for the value of WMATA tokens collected on FAIRFAX CONNECTOR routes

<sup>3</sup> Revenue in the FY 2001 "State Reimbursement - Other" category reflects grant funding for the purchase of two RIBS buses and for the partial-year operation of expanded service on routes 304 and 305. In FY 2002, this category reflects grant funding for the full-year operation of the expanded service on routes 304 and 305.

# SUMMARY OF GRANT POSITIONS FUND 102 FEDERAL/STATE GRANT FUND



# FUND 102 FEDERAL/STATE GRANT FUND

## Agency Position Summary

241 Merit Grant Positions / 231.75 Merit Grant Staff Years

### Position Detail Information

#### OFFICE OF THE COUNTY EXECUTIVE

##### **Project Discovery (02003G)**

1 Program Manager  
1 Position  
1.0 Staff Year

#### DEPARTMENT OF PUBLIC WORKS AND ENVIROMENTAL SERVICES CAPITAL

##### FACILITIES

##### **Bus Shelters (26001G)**

1 Engineer II  
1 Position  
1.0 Staff Year

#### DEPARTMENT OF PLANNING AND ZONING

##### **Dulles Corridor Transit Project (35004G)**

1 Planner III  
1 Position  
1.0 Staff Year

#### OFFICE OF HUMAN RIGHTS

##### **EEOC (39005G)**

1 Human Rights Spec. III  
1 Human Rights Spec. II  
1 Clerk Typist II  
3 Positions  
3.0 Staff Years

#### DEPARTMENT OF TRANSPORTATION

##### **Marketing & Ridesharing (40001G)**

1 Information Officer I  
1 Transportation Planner III  
1 Clerical Specialist  
3 Positions  
3.0 Staff Years

##### **Employer Outreach Program (40013G)**

1 Transportation Planner II  
1 Transportation Planner I  
2 Positions  
2.0 Staff Years

##### **Dulles Corridor Enhancements (40016G)**

1 Planning Technician II  
1 Position  
1.0 Staff Year

#### DEPARTMENT OF FAMILY SERVICES

##### **WIA Adult (67300G)**

1 Manpower Specialist IV  
1 Manpower Specialist II  
3 Manpower Specialists I  
2 Management Analysts I  
6 Human Service Workers II  
1 Human Svcs. Assistant  
1 Account Clerk II  
2 Clerical Specialists  
1 Program Manager  
1 Secretary I  
2 Chauffeurs  
1 Case Aide  
22 Positions  
21.5 Staff Years

##### **WIA Youth (67302G)**

1 Human Service Worker II  
1 Human Service Worker III  
2 Positions  
2.0 Staff Years

##### **WIA Dislocated Worker Program (67304G)**

1 Human Service Worker IV  
1 Manpower Specialist I  
2 Human Service Workers III  
1 Clerical Specialist  
5 Positions  
5.0 Staff Years

##### **WIA Dislocated Worker Program (67305G)**

5 Human Service Workers III  
1 Manpower Specialist I  
6 Positions  
6.0 Staff Years

##### **Welfare-to-Work (67308G)**

2 Human Service Workers II  
1 Human Service Worker IV  
3 Positions  
3.0 Staff Years

#### **Metro Tech Program (67309G)**

1 Human Service Worker III  
1 Clerical Specialist  
2 Positions  
2.0 Staff Years

#### **No. Virginia Technology (67310G)**

1 Human Service Worker II  
1 Position  
0.5 Staff Year

#### **Food Stamp Reinvestment (67311G)**

7 Human Service Workers II  
7 Positions  
7.0 Staff Years

#### **Fraud Free (67312G)**

2 Human Service Workers II  
2 Human Service Workers III  
4 Positions  
4.0 Staff Years

#### **Independent Living Initiatives (67500G)**

1 Social Worker III  
1 Position  
1.0 Staff Year

#### **Foster and Adoptive Parent Training (67501G)**

1 Social Worker I  
2 Social Workers II  
3 Positions  
3.0 Staff Years

#### **Transitional Housing Awards 1 & 3 (67503G and 67512G)**

1 Management Analyst III  
1 Account Clerk II  
2 Positions  
2.0 Staff Years

# FUND 102

## FEDERAL/STATE GRANT FUND

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### VISSTA (67510G)

1 Management Analyst III  
 4 Administrative Aides  
 5 Positions  
 5.0 Staff Years

### Foster Care and Adoption Staffing (67513G)

1 Human Services Coordinator II  
 10 Social Workers III  
 3 Social Workers II  
 2 Clerical Specialists  
 1 Administrative Assistant  
 1 Management Analyst III  
 18 Positions  
 18.0 Staff Years

### USDA Child Care Food Program (67600G)

1 Child Care Specialist II  
 5 Child Care Specialists I  
 1 Human Service Worker I  
 2 Human Service Assistants  
 1 Administrative Assistant  
 1 Administrative Aide  
 1 Child Care Specialist III  
 12 Positions  
 11.25 Staff Years

### Head Start Federal Program (67602G, Phases 001, 002 and 003)

2 Child Care Specialists II  
 3 Child Care Specialists I  
 4 Day Care Cntr. Teachers I  
 4 Day Care Cntr. Asst. Teachers  
 2 Human Service Workers II  
 1 Public Health Nutritionist  
 1 Nurse Practitioner  
 2 Administrative Assistants  
 1 Human Service Asst.  
 1 Case Aide  
 1 Accountant II  
 1 Administrative Aide  
 23 Positions  
 17.87 Staff Years

### Child Care Development Block Grant (67603G)

1 Accountant I  
 1 Management Analyst III  
 1 Management Analyst I  
 3 Positions  
 3.0 Staff Years

### Va Preschool Initiative (67604G)

1 Child Care Specialist II  
 1 Management Analyst II  
 2 Positions  
 2.0 Staff Years

### Child Care Assist. Program (67605G)

7 Child Care Specialists I  
 1 Management Analyst I  
 9 Human Service Workers I  
 2 Account Clerks II  
 1 Management Analyst IV  
 2 Management Analysts II  
 1 Child Care Prog. Adm. Mgr.  
 1 Programmer Analyst IV  
 1 Human Service Worker II  
 4 Human Service Assts.  
 1 Admin. Aide  
 30 Positions  
 30.0 Staff Years

### Early Head Start (67606G)

1 Child Care Specialist II  
 2 Child Care Specialists I  
 4 Day Care Cntr. Teachers I  
 4 Day Care Cntr. Asst. Teachers  
 1 Child Care Specialist III  
 1 Head Start Coordinator  
 1 Human Service Asst.  
 14 Positions  
 14.0 Staff Years

### VIEW Day Care (67607G)

1 Child Care Specialist II  
 2 Day Care Cntr Teachers I  
 3 Positions  
 3.0 Staff Years

### Family Preservation (67700G)

1 Social Worker III  
 3 Social Workers I  
 1 Human Service Coordinator II  
 1 Clerical Specialist  
 1 Management Analyst II  
 7 Positions  
 7.0 Staff Years

### HEALTH DEPARTMENT

#### Shelter Support (71002G)

2 Nurse Practitioners  
 2 Positions  
 1.13 Staff Years

#### WIC (71007g)

1 Sr. Public Health Nutritionist  
 7 Public Health Nutritionists  
 4 PH Nutrition Assistants  
 2 Clerk Typists II  
 19 Positions  
 19.0 Staff Years

### Minority AIDS Project (71009G)

1 Community Health Spec.  
 1 Position  
 1.0 Staff Year

### Perinatal Health Services (71010G)

1 Human Services Assistant  
 1 Position  
 1.0 Staff Year

### Tuberculosis Grant (71014G)

1 Public Health Nurse III  
 1 Position  
 1.0 Staff Year

### CIRCUIT COURT AND RECORDS

#### Neutral Case Evaluation (800003G)

1 Management Analyst I  
 1 Position  
 1.0 Staff Year

### JUVENILE AND DOMESTIC

#### RELATIONS COURT

#### Maximize Attendance (81011G)

2 Probation Counselors II  
 2 Positions  
 1.5 Staff Years

#### VSTOP (81012G)

1 Probation Counselor II  
 1 Position  
 1.0 Staff Year

#### Juvenile Accountability Block Grant (81013G)

1 Management Analyst I  
 3 Probation Counselors II  
 4 Positions  
 3.0 Staff Years

#### Residential Aftercare Program (81014G)

1 Probation Counselor III  
 1 Probation Counselor II  
 2 Positions  
 2.0 Staff Years

#### Truancy Coordinator (81015G)

1 Probation Counselor II  
 1 Position  
 1.0 Staff Year

### GENERAL DISTRICT COURT

#### Pretrial Services Expansion (85002G)

1 Probation Counselor III  
 2 Probation Counselors II  
 3 Positions  
 3.0 Staff Years



# FUND 102

## FEDERAL/STATE GRANT FUND

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### **Community Corrections Act (85004G)**

5 Probation Counselors II  
1 Clerical Specialist  
6 Positions  
6.0 Staff Years

### **POLICE DEPARTMENT**

#### **Victim Witness Assistance (90016G)**

3 Probation Counselors II  
1 Human Services Assistant  
4 Positions  
4.0 Staff Years

#### **Someplace Safe (90025G)**

1 Probation Counselor I  
1 Position  
1.0 Staff Year

### **FIRE DEPARTMENT**

#### **Fire Programs (92001G)**

1 Photographic Specialist  
2 Life Safety Educ. Specialists  
3 Positions  
3.0 Staff Years

#### **International Search & Rescue (92013G)**

1 Fire Battalion Chief  
1 Position  
1.0 Staff Year

### **OFFICE OF THE SHERIFF**

#### **HIV Prevention (91006G)**

1 Community Health Specialist  
1 Position  
1.0 Staff Year

# FUND 102

## FEDERAL/STATE GRANT FUND

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### Agency Mission

To provide reserves for unanticipated and anticipated grants awarded to Fairfax County from Federal, State, and other funding sources. The reserves enable Fairfax County to accept grant funding to enhance services provided to the citizens of Fairfax County.

### Purpose

In order to provide a comprehensive summary of grant awards to be received by the County in FY 2002, awards *already received* and awards *anticipated to be received* by the County for FY 2002 are included in the Federal/State Grant Fund budget. The total FY 2002 appropriation within Fund 102 is \$43,188,175 and includes both grant awards already received and grants that are anticipated. The total for grant awards already received and appropriated directly to the agency receiving the grant is \$10,442,419 in FY 2002. Funds for grants held in reserve until the grant award is received and approved by the Board of Supervisors total \$32,745,756 in FY 2002.

Prior appropriation of the anticipated grants will enable the Board to consider grants in an expeditious manner when actual awards are received. As specific grants are awarded and approved, the Board of Supervisors approves a supplemental appropriation of the required funds to the specific agency or agencies administering a grant. This increase in a specific agency grant appropriation is offset by a concurrent decrease in the grant reserve. The list of anticipated grants to be received in FY 2002 was developed based on prior awards and the most recent information available concerning future awards. A detailed list of grant programs by agency, including a description of the grant programs funded, the number of positions supported, the citizens served, and the funding sources (Federal/State grant funds, fees for services, reimbursements from other jurisdictions, and General Fund support) is included. In addition, an amount of \$1,075,000 is included as part of the reserve to allow for grant awards that cannot be anticipated.

On November 20, 2000, the Board of Supervisors established new County policy for grant applications and awards of less than \$5,000 that meet certain requirements. If a grant is less than \$5,000, does not require a Local Cash Match, does not create new positions, and if the grantor does not require Board of Supervisors' approval, the agency can work directly with the Department of Management and Budget to receive the award and reallocate funding from the anticipated/unanticipated reserve directly to the agency. For any grant that does not meet all of the specified criteria, the agency must obtain Board of Supervisors' approval in order to apply for or accept the grant award.

### FY 2002 Initiatives

- ◆ Gather information for the development of an accurate FY 2003 budget based on the grants received in FY 2002 and grants anticipated for in FY 2003.
- ◆ Review and track budgets for categorical grants from Federal and State sources.
- ◆ Record and track budgets for grants from other sources, such as private firms and not-for-profit organizations.
- ◆ Review and evaluate the use of the unanticipated grant reserve for unanticipated grants awarded and received in FY 2002.
- ◆ Review and track the use of the anticipated grant reserve for anticipated grants awarded and received in FY 2002.
- ◆ Funding Appropriated Directly to Agencies within Fund 102.

# FUND 102

## FEDERAL/STATE GRANT FUND

The Community Oriented Policing (COPS) Grants from the U.S. Department of Justice (DOJ) are appropriated directly to the Police Department in the amount of \$10,432,419. The COPS grants are multi-year awards by the Federal Government to localities aimed at increased community policing. The FY 2002 appropriation includes the third full year of a COPS Universal Hiring Program (UHP) award received in FY 1999 in the amount of \$2,047,119, the second year of an UHP award received in FY 2000 in the amount of \$2,103,434, the first year of an UHP award received in FY 2001 in the amount of \$5,154,264, and the first year of a COPS in Schools award received in FY 2001 in the amount of \$1,127,602. In addition, funding of \$10,000 is appropriated directly to the Fire and Rescue Department for the Federal Emergency Management Agency (FEMA)/Office of Foreign Disaster Assistance (OFDA) Activation Grant.

<b>FY 2002 APPROPRIATED GRANT AWARDS</b>					
			<b>SOURCES OF FUNDING</b>		
<b>PROGRAM</b>	<b>FY 2002 GRANT FUNDED POSITIONS/SYE</b>	<b>FY 2002 PROJECTED FUNDING</b>	<b>GENERAL FUND</b>	<b>FEDERAL/ STATE</b>	<b>OTHER</b>
<i>Police Department</i>					
<b>Community Oriented Policing (COPS)</b>					
The U.S. Department of Justice (DOJ), Office of Community Oriented Policing funding is provided to support and expand community-policing efforts. Under this program, the DOJ makes direct grants to agencies and jurisdictions to hire or rehire additional sworn law enforcement officers as part of an overall plan to address crime and related problems through community policing.					
COPS Universal Hiring Program (UHP) III (90024G) PY 99	0/0.0	\$2,047,119	\$1,897,119	\$150,000	\$0
The Board of Supervisors was notified of the three-year grant award on February 8, 1999. The three-year grant award of \$7,222,928 includes \$1,875,000 in Federal funding and \$5,347,928 in local cash match. This grant supports 25/25.0 SYE merit regular positions in Agency 90, Police Department, in the General Fund. The Local Cash Match for the grant is also included in Agency 90 in the General Fund.					
COPS UHP IV (90024G) PY 00	0/0.0	\$2,103,434	\$2,028,434	\$75,000	\$0
The Board of Supervisors was notified of the three-year grant award on October 25, 1999. The three-year grant award of \$7,729,446 includes \$1,875,000 in Federal funding and \$5,854,446 in local cash match. This grant supports 25/25.0 SYE merit regular positions in Agency 90, Police Department, in the General Fund. The Local Cash Match for the grant is also included in Agency 90 in the General Fund.					
COPS UHP V (90024G) PY 02	0/0.0	\$5,154,264	\$2,828,382	\$2,325,882	\$0
The Board of Supervisors was notified of the three-year grant award on October 30, 2000. The three-year grant award of \$11,387,440 includes \$2,700,000 in Federal funding and \$8,687,440 in local cash match. This grant supports 36/36.0 SYE merit regular positions in Agency 90, Police Department, in the General Fund. The Local Cash Match for the grant is also included in Agency 90 in the General Fund.					
COPS IN SCHOOLS (90030G) PY 01	0/0.0	\$1,127,602	\$234,038	\$893,564	\$0
The Board of Supervisors was notified of the three-year grant award on September 25, 2000. The three-year grant award of \$4,187,855 includes \$1,750,000 in Federal funding and \$2,437,855 in local cash match. This grant supports 14/14.0 SYE merit regular positions in Agency 90, Police Department, in the General Fund. The Local Cash Match for the grant is also included in Agency 90 in the General Fund. FY 2002 funding is included in anticipation of the grant award.					
<b>SUBTOTAL COPS</b>	<b>0/0.0</b>	<b>\$10,432,419</b>	<b>\$6,987,973</b>	<b>\$3,444,446</b>	<b>\$0</b>

# FUND 102 FEDERAL/STATE GRANT FUND

FY 2002 APPROPRIATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2002 GRANT FUNDED POSITIONS/SYE	FY 2002 PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
<i>Fire &amp; Rescue Department</i>					
FEMA/OFDA Activation Grant (92010G)	0/0.0	\$10,000	\$0	\$10,000	\$0
The responsibilities and procedures for Urban Search and Rescue activities under the Robert T. Stafford Disaster Relief Emergency Act are set forth in a cooperative agreement between FEMA, OFDA, and Fairfax County. Activation funding of \$1,500,000 is included in the anticipated grants reserve; however, \$10,000 is appropriated directly to the agency to cover initial expenses for procuring or replacing emergency supplies and to cover Personnel Services expenditures. FEMA or OFDA reimburses all expenditures related to the activation. Expenditure of this appropriation and the funding in the reserve is restricted to the necessary expenditures resulting from the activation of the Fairfax County Urban Search and Rescue Team.					
<b>TOTAL APPROPRIATED DIRECTLY TO AGENCIES</b>	<b>0/0.0</b>	<b>\$10,442,419</b>	<b>\$6,987,973</b>	<b>\$3,454,446</b>	<b>\$0</b>

### Funding in Reserve Within Fund 102

An amount of \$32,745,756 is included in FY 2002 as a reserve for grant awards. Grant awards are principally funded by two general sources - grant funding and local cash match; there are also small amounts of other funding sources.

The FY 2002 reserves for each of these sources are estimated for anticipated grant awards and for unanticipated grant awards. The Reserve for Grant Funding and the Reserve for Local Cash Match are shown on the fund statement as both estimated revenue and estimated expenditures.

In FY 2002, the Reserve for Grant funding is \$30,582,013 including the Reserve for Anticipated Grant Funding of \$29,582,013 and the Reserve for Unanticipated Grant Funding of \$1,000,000. This reflects an increase of \$1,856,925 or 6.46 percent, from the FY 2001 Adopted Budget Plan Reserve for Grant Funding of \$28,725,088. This increase is attributable to the addition of several awards to the Reserve for Anticipated Grant Funding.

In FY 2002, the Reserve for Local Cash Match is \$2,163,743, including the Reserve for Anticipated Local Cash Match of \$2,088,743 and the Reserve for Unanticipated Local Cash Match of \$75,000. This reflects an increase of \$500,380, or 30.08 percent, over the FY 2001 Adopted Budget Plan Reserve for Local Cash Match of \$1,663,363. This increase is primarily due to the addition of \$220,936 for the Transitional Housing program to assist homeless families in making the transition from living shelters to permanent housing which was approved by the Board of Supervisors on January 24, 2000 and \$204,257 for an anticipated grant award to the Foster Care and Adoption Staffing program to improve the ability to meet legal mandates with regard to foster care and adoption. Correspondingly, \$2,163,743 is budgeted in the General Fund in Agency 87, Unclassified Administrative Expenses, for Local Cash Match contributions. This amount is a projection of the County contributions required for anticipated and unanticipated grant awards.

# FUND 102 FEDERAL/STATE GRANT FUND

The anticipated Local Cash Match required by agencies is as follows:

AGENCY	FY 2002 ADVERTISED LOCAL CASH MATCH
Office of County Executive, Office of Partnerships	\$38,000
Office for Women	\$35,000
Department of Transportation	\$279,298
Department of Community and Recreation Services	\$6,460
Department of Family Services	\$1,412,592
Juvenile and Domestic Relations Court	\$126,250
Police Department	\$103,772
Office of the Sheriff	\$4,038
Fire Department	\$83,333
Reserve for Unanticipated Grant Awards	\$75,000
<b>Total</b>	<b>\$2,163,743</b>

The following table provides funding levels for the FY 2002 Advertised Budget Plan for the fund including the awards in the reserves for anticipated and unanticipated awards. Actual grant awards received in FY 2002 may differ from the attached list.

FY 2002 ANTICIPATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2002 GRANT FUNDED POSITIONS/SYE	FY 2002 TOTAL PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
<i>Office of the County Executive/Office of Partnerships</i>					
Project Discovery (02003G)	1/1.0	\$66,900	\$38,000	\$28,900	\$0
The U.S. Department of Education and Project Discovery Inc. funds this community-based program that helps low-income and minority students in grades 6 through 12 prepare for access to post-secondary education.					
Medical Care For Children Program (MCCP) (02005G)	0/0.0	\$42,681	\$0	\$0	\$42,681
The Arlington Health Foundation funds this program to provide case management services to clients to improve health outcomes.					
<b>Total Office of the County Executive/Office of Partnerships</b>	<b>1/1.0</b>	<b>\$109,581</b>	<b>\$38,000</b>	<b>\$28,900</b>	<b>\$42,681</b>
<i>Office For Women</i>					
<b>Women's Business Center (05031G)</b>	<b>0/0.0</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$0</b>	<b>\$0</b>
The Women's Business Center is the result of an agreement reached between the Fairfax County Office for Women and the U.S. Small Business Administration. This a cooperative agreement with the Community Business Partnership and the Northern Virginia Small Business Development Center to establish the first Women's Business Center program in Virginia, which will provide technical assistance to women business owners.					

# FUND 102 FEDERAL/STATE GRANT FUND

FY 2002 ANTICIPATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2002 GRANT FUNDED POSITIONS/SYE	FY 2002 TOTAL PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
<b>Office of Human Rights</b>					
U.S. Equal Employment Opportunity Commission Contract (39005G)	3/3.0	\$138,500	\$0	\$138,500	\$0
The U.S. Equal Employment Opportunity Commission (EEOC) program is the result of a contractual agreement reached between the Fairfax County Office of Human Rights and the Federal EEOC. This agreement requires the Office of Human Rights to investigate complaints of employment discrimination in Fairfax County. Any individual who applies for employment or is employed in Fairfax County is eligible to use these services.					
<b>Department of Transportation</b>					
Marketing and Ridesharing Program (40001G)	3/3.0	\$396,488	\$79,298	\$317,190	\$0
The Virginia Department of Transportation Marketing and Ridesharing Grant encourages commuters to rideshare, assists commuters in their ridesharing efforts, and promotes the use of Fairfax County bus and rail services. Any County resident or any non-County resident working in Fairfax County may use this program. Required Local Cash Match for this program is 20 percent.					
Employer Outreach Program (40013G)	2/2.0	\$170,035	\$0	\$170,035	\$0
Congestion Mitigation Air Quality Funds provided via the Metropolitan Washington Council of Governments and the Virginia Department of Rail and Public Transportation for the Employer Outreach Program are used to decrease air pollution by promoting alternative commuting modes. Transportation Demand Management Programs, customized for each participant employment site, are implemented in partnership between the employer and the County.					
Congestion Mitigation Air Quality (CMAQ) Program (40015G)	0/0.0	\$1,000,000	\$200,000	\$800,000	\$0
Congestion Mitigation Air Quality Funds provided via the Metropolitan Washington Council of Governments and the Virginia Department of Rail and Public Transportation are used to decrease air pollution by promoting alternative commuting modes. This funding will be used to construct bus shelters throughout the County and is jointly administered by the Department of Transportation and the Department of Public Works. The positions are located in Agency 25, Department of Public Works and Environmental Services.					
Springfield Mall Transit Store (40017G)	0/0.0	\$150,000	\$0	\$150,000	\$0
Transportation Efficiency Improvement Funds provided by the Virginia Department of Rail and Public Transportation for the Springfield Mall Transit Store are used to provide an Information Center at the Springfield Mall. The Information Center provides information regarding the status of the interchange project and answers to citizen questions about the project.					
<b>TOTAL DEPARTMENT OF TRANSPORTATION</b>	<b>5/5.0</b>	<b>\$1,716,523</b>	<b>\$279,298</b>	<b>\$1,437,225</b>	<b>\$0</b>
<b>Department of Community and Recreation Services</b>					
Summer Lunch Program (50001G)	0/0.0	\$98,446	\$6,460	\$91,986	\$0
The United States Department of Agriculture (USDA) Summer Lunch Program serves children between the ages of 5 and 18 at eligible centers throughout the County. Eligibility is based on at least 50 percent of the children in an area meeting income guidelines established by the USDA. The program distributes nutritious lunches to children. The USDA provides a set amount of funding yearly and local funding is used as a supplement to ensure that all eligible children are served.					
Local Government Challenge Grant (50004G)	0/0.0	\$5,000	\$0	\$5,000	\$0
The Virginia Commission for the Arts Local Government Challenge Grant is awarded to jurisdictions, which support local arts programs for improving the quality of the arts. The funding awarded to Fairfax County will be provided to the Arts Council of Fairfax County for distribution.					
<b>TOTAL DEPARTMENT OF COMMUNITY AND RECREATION SERVICES</b>	<b>0/0.0</b>	<b>\$103,446</b>	<b>\$6,460</b>	<b>\$96,986</b>	<b>\$0</b>

# FUND 102 FEDERAL/STATE GRANT FUND

FY 2002 ANTICIPATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2002 GRANT FUNDED POSITIONS/SYE	FY 2002 TOTAL PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
<i>Fairfax County Public Libraries</i>					
<b>Erate Reimbursements (52011G)</b>	<b>0/0.0</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$0</b>
The Federal Communications Commission (FCC) Erate Reimbursements program provides affordable access to modern telecommunications and information systems through reimbursements to vendors that participate in the Schools and Libraries Universal Service Program.					
<i>Department of Family Services</i>					
<b>Workforce Investment Act (WIA)</b>					
Beginning in the 1980's, Fairfax County has received funding from the U.S. Department of Labor to operate the Job Training Partnership Act (JTPA) Programs. On July 1, 2000, the Workforce Investment Act (WIA) of 1998 replaced the JTPA programs. WIA is a work-first approach to employment and training for adults, youth, and dislocated workers. Funding in the following programs is anticipated.					
WIA Adult Program (67300G)	22/21.5	\$342,764	\$0	\$342,764	\$0
The WIA Adult Programs focus on meeting needs of businesses for skilled workers and individuals training and employment needs. Easy access to information and services is provided through a system of One-Stop centers. Services may include job search and placement assistance, labor market information, assessment of skills, follow-up services after employment, group and individual counseling, training services directly linked to job opportunities in the local area, and other services for dislocated workers.					
WIA Youth Program (67302G)	2/2.0	\$407,353	\$0	\$407,353	\$0
The WIA Youth Programs focus on preparation for post-secondary educational opportunities or employment by linking academic and occupational learning. Programs include tutoring, study skills training, and instruction leading to completion of secondary school, alternative school services, mentoring by adults, paid and unpaid work experience, occupational skills training, leadership development, support services, and other services for disadvantaged youth aged 14-21.					
WIA Dislocated Worker Program (67304G/67305G)	11/11.0	\$1,012,893	\$0	\$1,012,893	\$0
The WIA Dislocated Worker Programs focus on meeting the business needs for skilled workers and individuals training and employment needs. Easy access to information and services is provided through a system of One-Stop centers. Services may include job search and placement assistance, labor market information, assessment of skills, follow-up services after employment, group and individual counseling, training services directly linked to job opportunities in the local area, and other services for dislocated workers.					
<b>SUBTOTAL WIA</b>	<b>35/34.50</b>	<b>\$1,763,010</b>	<b>\$0</b>	<b>\$1,763,010</b>	<b>\$0</b>
Welfare Reform Transportation Initiative (WRTI) (67306G)	0/0.0	\$480,187	\$0	\$480,187	\$0
The Virginia Department of Social Services, Office of Community Services, WRTI program provides assistance with transportation needs of the Virginia Initiative for Employment Not Welfare (VIEW) program clients. The program focuses on clients living in the Centreville, Chantilly, Dulles, Gunston, and Lorton areas of the County. Program services include FASTRAN bus routes and partnerships with community-based organizations to facilitate car ownership.					
Welfare-to-Work Employment and Training (67308G)	3/3.0	\$417,891	\$0	\$417,891	\$0
Operated with funds from the U.S. Department of Labor, and in collaboration with the U.S. Department of Health and Human Services, the Welfare-to-Work Program provides transitional employment and job retention services to hard-to-employ and long-term welfare recipients. The program enhances current welfare reform initiatives and promotes coordination among welfare-to-work, welfare, and Workforce Investment Act (WIA) employment and training programs. The program is administered by the Virginia Department of Social Services with funding allocated to WIA program service delivery areas. This funding will serve the Counties of Fairfax, Loudoun, and Prince William and the Cities of Fairfax, Falls Church, Manassas, and Manassas Park.					
Metro Tech Program (67309G)	2/2.0	\$2,365,651	\$0	\$2,365,651	\$0
The Metro Tech Program, administered by the Virginia Governor's Employment and Training Department, the Maryland Office of Employment and Training Department, and the Virginia Employment Commission, provides recruitment, job placement assistance and retraining for dislocated workers specifically in technology-oriented skills. Training is directly related to identified employment opportunities with specific companies. The program serves residents of Fairfax, Loudoun, and Prince William Counties, and the Cities of Fairfax, Falls Church, Manassas, and Manassas Park.					

# FUND 102 FEDERAL/STATE GRANT FUND

FY 2002 ANTICIPATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2002 GRANT FUNDED POSITIONS/SYE	FY 2002 TOTAL PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
Food Stamp Reinvestment Program (67311G)	7/7.0	\$310,500	\$0	\$310,500	\$0
This grant funding from the Commonwealth of Virginia focuses on directing the efforts of Food Stamp case reviewers toward reducing agency caused errors in the processing of Food Stamp applications.					
Fraud FREE Program (67312G)	4/4.0	\$235,477	\$0	\$235,477	\$0
The Fraud Recovery Special Fund, supported by State retained dollars from the collection of overpayments in all assistance programs, provides funding for a Fairfax County Fraud Investigation Unit. Staff to this unit has the responsibility to assess any indications of fraud in a variety of County-administered welfare programs such as Temporary Assistance for Needy Families, Food Stamps, and Medicaid.					
Welfare-to-Work Alcohol and Drug Services (67313G)	0/0.0	\$338,018	\$0	\$338,018	\$0
Working in coordination with the Welfare-to-Work employment and training programs and the Virginia Initiative for Employment not Welfare programs, this funding supports screening, assessment, and treatment activities for hard-to-service welfare recipients with histories of drug and alcohol abuse. There are three Community Services Board positions that are funded by this grant located in Fund 106; this grant has no positions in Fund 102.					
H1-B Visa Program	0/0.0	\$500,000	\$0	\$500,000	\$0
The fees collected by the Immigration and Naturalization Service under the H1-B visa program are reinvested in training programs run by local Workforce Investment Boards. Workers are trained in technical skills in high demand vocations traditionally requiring employers to seek foreign workers to fill the demand.					
Title V - Senior Community Service Employment Program (SCSEP) (67400G)	0/0.0	\$90,311	\$9,031	\$81,280	\$0
The Virginia Department for the Aging allocates U.S. Department of Labor funds to provide part-time opportunities in community service employment for the citizens of Fairfax County and the cities of Fairfax and Falls Church. Services are provided through classroom and on-the-job training, work experience, employment development, planning, and support to unemployed low-income persons aged 55 or older.					
Independent Living Initiatives Grant Program (67500G)	1/1.0	\$64,700	\$0	\$64,700	\$0
The U.S. Department of Health and Human Services Independent Living Initiatives Grant program, administered through the Virginia Department of Social Services, provides comprehensive services for youth in residential foster care to develop skills necessary to live productive, self-sufficient, and responsible adult lives. The program serves teenagers over age 16 and under age 19 in foster care and who are not eligible for Title IV-E payments.					
Foster and Adoptive Parent Training Grant (67501G)	3/3.0	\$320,121	\$80,030	\$240,091	\$0
The Virginia Department of Social Services (DSS) Foster and Adoptive Parent Training Grant will enable the enhancement of pre-service training, in-home support, and recruiting of agency-approved foster care providers and adoptive parents.					
Transitional Housing Program (67503G) <i>Award Three</i>	2/1.0	\$938,412	\$447,955	\$490,457	\$0
The U.S. Department of Housing and Urban Development (HUD) Transitional Housing Program assists homeless families in making the transition from living in shelters to permanent housing. The program offers 36 transitional housing units and various supportive services. HUD awarded a second-year renewal of the original three-year award and one-year award, of three years.					
Shelter Support Grant (67504G)	0/0.0	\$105,892	\$0	\$105,892	\$0
The Virginia Department of Housing and Community Development Shelter Support Grant serves homeless individuals and families living in County shelters. The program provides health care services to shelter residents through a program jointly administered by the Health Department and the Department of Family Services. The positions are located in Agency 71, Health Department.					



# FUND 102

## FEDERAL/STATE GRANT FUND

FY 2002 ANTICIPATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2002 GRANT FUNDED POSITIONS/SYE	FY 2002 TOTAL PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
RISE Supportive Housing Grant (67505G)	0/0.0	\$537,635	\$78,834	\$458,801	\$0
The U.S. Department of Housing and Urban Development (HUD) RISE Supportive Housing Grant is the third year of a three-year grant that provides 20 units of transitional housing. Funding also provides support services for families through a partnership of private non-profit organizations and County agencies. Funding for the three-year period totals \$1,612,902, of which \$1,376,402 is HUD funding, \$100,500 is County funding, and \$136,000 is private non-profit organizational funding.					
Homeless Intervention Program (67506G)	0/0.0	\$205,931	\$0	\$205,931	\$0
The Virginia Institute of Social Services Training Activities (VISSTA) program provides skills training for Adult Services, temporary assistance, and Comprehensive Services Act (CSA). This includes employment and day care training for DFS staff.					
VISSTA (67510G)	4/4.0	\$398,379	\$0	\$398,379	\$0
The Virginia Institute of Social Services Training Activities (VISSTA) program provides skills training for Adult Services, temporary assistance, and Comprehensive Services Act (CSA). This includes employment and day care training for DFS staff.					
VISSTA Day Care Training (67510G)	5/5.0	\$128,364	\$0	\$128,364	\$0
The VISSTA Day Care Training grant provides a variety of training opportunities to improve the quality of childcare given by licensed and non-licensed day care providers.					
Supplemental Assistance for Facilities to Assist the Homeless (67511G)	0/0.0	\$88,117	\$0	\$88,117	\$0
The U.S. Department of Housing and Urban Development Community Development Supplemental Assistance program, administered through the Virginia Department of Housing and Community Development, provides aftercare support for families who have successfully graduated from the Transitional Housing Program. Services are provided through contractual agreements with community-based organizations.					
Transitional Housing Program (67512G) <i>Award One</i>	0/1.0	\$452,919	\$220,936	\$231,983	\$0
This grant offers 18 transitional housing units, services, and programs designed to assist homeless families in making the transition from living in shelters to permanent housing. This is year three of the renewed three-year funding commitment totaling \$1,320,300 of which \$676,251 is the HUD funding and \$644,049 is local funding.					
Foster Care and Adoption Staffing (67513G)	18/18.0	\$1,021,284	\$204,257	\$817,027	\$0
In 1999, the General Assembly approved \$6.9 million statewide for new foster care and adoption staffing, effective July 1, 1999. This funding is a result of a staffing study conducted by the Virginia Department of Planning and Budget and the Virginia Department of Social Services that demonstrated the need for 201 additional staff for local jurisdictions. The additional staff will be used to improve the agencies' ability to meet legal mandates with regard to foster care and adoption. The expected outcomes are to reduce the average length of time children spend in foster care, to lower the caseloads in order to meet new judicial time frames and to provide more intensive services, to accelerate the adoption process for older, special needs children, to reduce expenditures out of the Comprehensive Services Act pool, to return children to a family member or permanent placement more quickly, and to enable social workers to visit their children in foster care more frequently than the mandated minimal standard of once every 90 days.					
USDA Child Care Food Program (67600G)	12/11.25	\$3,377,275	\$0	\$3,377,275	\$0
The U.S. Department of Agriculture Child Care Food Program reimburses approved family day care providers for nutritious meals served to children in their care in order to improve their diets. The program serves children (ages infant to 12) in approved day care homes.					
USDA SACC Snacks (67601G)	0/0.0	\$90,000	\$0	\$90,000	\$0
The U.S. Department of Agriculture reimburses the Department of Family Services' School Aged Child Care (SACC) centers for the cost of serving snacks daily to over 5,500 enrolled children. The program serves school-aged children, grades K-8.					

# FUND 102 FEDERAL/STATE GRANT FUND

FY 2002 ANTICIPATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2002 GRANT FUNDED POSITIONS/SYE	FY 2002 TOTAL PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
U.S. Department of Health and Human Services Head Start Programs					
Head Start Federal Program Grant (67602G)	23/17.87	\$2,569,755	\$184,275	\$2,385,480	\$0
The Head Start Federal Program provides 368 children, ages 3 to 5, from at-risk and/or low-income families in Fairfax County, Falls Church, and Fairfax City comprehensive medical, dental, social services, and parent-involvement services.					
Child Care Development Block Grant (67603G)	3/3.0	\$149,373	\$0	\$149,373	\$0
The Child Care Block Grant extends service hours and days of care for 241 children enrolled in part-day Head Start classrooms at Gum Springs Head Start Center, Fairfax County Public Schools (FCPS), and Higher Horizons Day Care Center. Funding also supports a summer Head Start classroom at FCPS.					
Early Head Start (67606G)	14/14.0	\$1,563,443	\$126,741	\$1,436,702	\$0
The Early Head Start program provides early, continuous, intensive child development and family support services to 152 pregnant mothers and children between infancy and 3 years of age who meet or fall below the Federal poverty level.					
<b>SUBTOTAL HEAD START PROGRAM</b>	<b>40/34.87</b>	<b>\$4,282,571</b>	<b>\$311,016</b>	<b>\$3,971,555</b>	<b>\$0</b>
Virginia Preschool Initiative Grant (67604G)	2/2.0	\$960,898	\$0	\$960,898	\$0
The Virginia Department of Education Preschool Initiative allows Fairfax County to serve 629 children in a Statewide, comprehensive preschool program designed for at-risk four-year-olds.					
Child Care Assistance Program (CCAP) (67605G)	30/30.0	\$1,198,621	\$0	\$1,198,621	\$0
The Virginia Department of Social Services allocates State and Federal pass-through funds to support staff serving CCAP. Funding provides for staff allowance, a Family Day Care Recruitment Campaign, and the permitting of homes to care for children.					
VIEW Day Care (67607G)	3/3.0	\$130,757	\$13,076	\$117,681	\$0
The Virginia Department of Social Services reimburses Fairfax County 90 percent of these positions, which serve children in the School Aged Child Care program whose families are eligible for VIEW funding.					
Child Care Quality Initiative Program	0/0.0	\$147,500	\$0	\$147,500	\$0
The Virginia Department of Social Services allocates this funding to enhance the quality and supply of childcare services in the community.					
Promoting Safe and Stable Families (67700G)	7/7.0	\$474,573	\$47,457	\$427,116	\$0
The U.S. Congress has extended funding for Promoting Safe and Stable Families through September 2002. Contingent upon a State plan submission to the Federal Administration for Children and Families, the Fairfax/Falls Church community is eligible to receive annual allocations to develop, expand, and deliver family preservation and support services.					
<b>TOTAL DEPARTMENT OF FAMILY SERVICES</b>	<b>178/171.62</b>	<b>\$21,424,994</b>	<b>\$1,412,592</b>	<b>\$20,012,402</b>	<b>\$0</b>
<b>Health Department</b>					
Shelter Support Program (71002G)	2/1.13	\$0	\$0	\$0	\$0
The Virginia Department of Housing and Community Development Shelter Support Grant serves homeless individuals and families living in County shelters. The program provides health care services to shelter residents through a program jointly administered by the Health Department and the Department of Family Services. The funding for these positions is located in Agency 67, Department of Family Services.					
Care Act Grant Title I (71005G)	0/0.0	\$62,455	\$0	\$62,455	\$0
The Virginia Planning District Commission and Urban Development Title I - Ryan White Care Act Grant provides funding for emergency relief to metropolitan areas that have been impacted by the AIDS/HIV epidemic.					

# FUND 102 FEDERAL/STATE GRANT FUND

FY 2002 ANTICIPATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2002 GRANT FUNDED POSITIONS/SYE	FY 2002 TOTAL PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
Immunization Action Plan (71006G)	0/0.0	\$64,575	\$0	\$64,575	\$0
The U.S. Department of Health and Human Services Immunization Action Plan provides funding for outreach services, education, and immunizations for children from low-income families.					
Women's, Infants and Children (71007G)	19/19.0	\$1,042,765	\$0	\$1,042,765	\$0
The U.S. Department of Agriculture provides funding for the Women, Infants, and Children Grant. This program provides food, nutrition education, and breastfeeding promotion for pregnant, postpartum, or breastfeeding women, infants, and children under the age of five.					
Minority AIDS Project (71009G)	1/1.0	\$118,500	\$0	\$118,500	\$0
The Virginia State Health Department, Bureau of STD/AIDS Minority AIDS Project provides funding for concentrated minority HIV prevention education to a minimum of four minority populations in the community. This program also helps community-based organizations identify strategies for HIV prevention; it will assist with the dissemination of HIV public information and assist with the implementation of the State-sponsored surveys regarding HIV/AIDS among minorities.					
Perinatal Health Services (71010G)	1/1.0	\$111,893	\$0	\$111,893	\$0
The U.S. Department of Health and Human Services Perinatal Health Services Grant provides for nutrition counseling for low-income pregnant women to reduce the incidence of low birth rate in Fairfax County.					
Anonymous Test Site (71011G)	0/0.0	\$18,000	\$0	\$18,000	\$0
The Virginia Department of Health and Human Services Test Site grant provides confidential information on HIV/AIDS and the location of facilities where HIV/AIDS tests are given. A testing clinic is held weekly where clients can receive testing and counseling without having to give their names.					
Tuberculosis Grant (71014G)	1/1.0	\$56,665	\$0	\$56,665	\$0
The Center for Disease Control and Prevention Tuberculosis Control Program, administered by the Virginia Department of Health, Tuberculosis Control Division, provides funding for one Public Health Nurse to coordinate efforts on tuberculosis disease activities in Fairfax County. These efforts include timely reporting of newly diagnosed cases, monitoring the follow-up of tuberculosis suspects to ensure timely diagnosis and treatment, and assisting nursing staff with investigation of contact with active cases of tuberculosis in the County.					
Community Collaboration Grant (71019G)	0/0.0	\$34,000	\$0	\$34,000	\$0
The Virginia Department of Health, Division of HIV/AIDS, provides funding for this collaborative grant to provide HIV prevention/outreach to 10 predominately African-American Churches in the Fairfax/Falls Church area. The project includes a series of four preventive health programs for youth recruited from the prevention outreach effort. Church staff provide youth outreach, Northern Virginia AIDS Ministry provides youth counselors and the Health Department staff provide health education/prevention programs.					
School Health Incentive Grant (71020G)	0/0.0	\$59,123	\$0	\$59,123	\$0
The Virginia Department of Education provides funding to the Fairfax County Public Schools to purchase nursing services in the schools. This funding supports physical health care services such as g-tube feeding, catheterization and tracheal suctioning, and medical administration.					
Cardiovascular Risk Reduction (71021G)	0/0.0	\$44,134	\$0	\$44,134	\$0
The Virginia Department of Health, Division of Chronic Disease Prevention/Nutrition provides funding from the Preventative Health and Health Services (PHHS) Block Grant for Chronic Disease Prevention. The major focus of this grant is the prevention and early intervention of cardiovascular disease process to control the risk factors associated with cardiovascular diseases.					
Immunization WIC Grant (71022G)	0/0.0	\$112,000	\$0	\$112,000	\$0
The State Health Department received Federal funds to improve the immunization status of children receiving WIC services. The state selected four WIC sites in Fairfax County to implement an immunization assessment and monitoring program. The sites were selected due to the volume of infants and children receiving WIC services. The major goal for this project is to implement a system to assess immunization records of children enrolled in WIC and to refer children needing immunizations to their appropriate health care provider.					

# FUND 102 FEDERAL/STATE GRANT FUND

FY 2002 ANTICIPATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2002 GRANT FUNDED POSITIONS/SYE	FY 2002 TOTAL PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
Care Act Title III (71023G)	0/0.0	\$5,000	\$0	\$5,000	\$0
<p>The Health Department is currently receiving funds from Title III of the Ryan White Comprehensive AIDS Resources Emergency (CARE) Act. Title III funds are awarded to early intervention programs funded by hospitals or city and county Health Departments and support comprehensive primary health care programs for people living with HIV and AIDS. Northern Virginia's Title III grant is awarded to Inova Juniper Program on behalf of the Northern Virginia Primary Care Alliance. The Alliance consists of Inova, the Whitman-Walker Clinic of Northern Virginia, Prince William Interfaith Volunteer Caregivers and the Health Departments of the City of Alexandria and Fairfax County. The Health Department's current Title III grant provides dental care for HIV positive clients enrolled in the Health Department's Case Management Program (CMP).</p>					
<b>TOTAL HEALTH DEPARTMENT</b>	<b>24/23.13</b>	<b>\$1,729,110</b>	<b>\$0</b>	<b>\$1,729,110</b>	<b>\$0</b>
<b><i>Circuit Court and Records</i></b>					
Alternative Dispute Resolution/Neutral Case Evaluation Grant (80003G)	1/1.0	\$40,426	\$0	\$40,426	\$0
<p>The Supreme Court of Virginia Alternative Dispute Resolution/Neutral Case Evaluation Grant will provide funding for settlement conferences which will allow judges and attorneys to settle lawsuits prior to trial.</p>					
<b><i>Juvenile Domestic Relations Court</i></b>					
Maximize Attendance Program (81011G)	2/1.5	\$75,000	\$56,250	\$18,750	\$0
<p>The Virginia Department of Criminal Justice Services provides funding to support this program to work with adjudicated truants, their families, and school staff in order to increase their attendance and participation in school activities.</p>					
Stop Violence Against Women (81012G)	1/1.0	\$50,000	\$25,000	\$25,000	\$0
<p>The Virginia Department of Criminal Justice Services provides funding to expand and enhance the Domestic Violence Services Program by establishing the capability of workers to take protective orders in the evening, expand the Court Companions Program, increase monitoring of offenders' compliance with protective orders, and provide increased services for victims.</p>					
Juvenile Accountability Incentive Block Grant (81013G)	4/3.0	\$150,000	\$15,000	\$135,000	\$0
<p>The Virginia Department of Criminal Justice Services provides funding to combat violent youth crime, to increase accountability for juvenile criminal offenses, and to promote greater accountability in the Juvenile Justice System.</p>					
Residential Aftercare Program (81014G)	2/2.0	\$75,000	\$30,000	\$45,000	\$0
<p>The Virginia Department of Criminal Justice Services provides funding for intensive aftercare supervision at the Boy's Probation House and a post-dispositional treatment program for the Juvenile Detention Center.</p>					
<b>TOTAL JUVENILE AND DOMESTIC RELATIONS COURT</b>	<b>9/7.5</b>	<b>\$350,000</b>	<b>\$126,250</b>	<b>\$223,750</b>	<b>\$0</b>
<b><i>General District Court</i></b>					
Pretrial Services Expansion (85002G)	3/3.0	\$190,816	\$0	\$190,816	\$0
<p>The Virginia Department of Criminal Justice Services Pretrial Services Expansion Program provides funds to enable Pretrial Services Division personnel to provide information to magistrates and judges concerning the release eligibility of defendants confined to jail. This grant enables personnel to locate alternative release situations for individuals who cannot make bond or who require a more secure release alternative.</p>					
Comprehensive Community Corrections Act for Local Offenders (85004G)	6/6.0	\$379,635	\$0	\$379,635	\$0
<p>The Virginia Department of Criminal Justice Services Comprehensive Community Corrections Act for Local Offenders replaces the Community Diversion Incentive Program. This grant supports local programs that help keep non-violent misdemeanor offenders out of jail.</p>					
<b>TOTAL GENERAL DISTRICT COURT</b>	<b>9/9.0</b>	<b>\$570,451</b>	<b>\$0</b>	<b>\$570,451</b>	<b>\$0</b>

# FUND 102 FEDERAL/STATE GRANT FUND

FY 2002 ANTICIPATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2002 GRANT FUNDED POSITIONS/SYE	FY 2002 TOTAL PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
<b>Police Department</b>					
Seized Funds (90002G)	0/0.0	\$381,495	\$0	\$381,495	\$0
The Seized Funds Program provides additional funding for law enforcement activities under authority of the Comprehensive Crime Control Act of 1984 and the Anti-Drug Abuse Act of 1986. These funds are released by the Department of Justice from asset seizures stemming from illegal narcotics activity. The program serves residents of Fairfax County.					
Victim Witness Assistance (90016G)	4/4.0	\$166,158	\$0	\$166,158	\$0
The Department of Criminal Justice Services provides funding for the Victim Witness Assistance Program. This award provides funding to ensure that staffing levels are adequate to provide services.					
Local Law Enforcement Block Grant (90019G)	0/0.0	\$259,214	\$25,921	\$233,293	\$0
The Local Law Enforcement Block Grant program provides funding for the purpose of reducing crime and improving public safety. The program serves the residents of Fairfax County through the acquisition of equipment and technology.					
Operation Kids Program (90021G)	0/0.0	\$60,000	\$0	\$60,000	\$0
The Virginia Department of Motor Vehicles provides funding for overtime salaries and equipment necessary to continue the Operation Kids Child Passenger Safety Program, which includes public information, education, and selective enforcement.					
Smooth Operator Program (90022G)	0/0.0	\$75,000	\$0	\$75,000	\$0
The Virginia Department of Motor Vehicles provides funding for overtime salaries and educational materials for the continued targeting of aggressive drivers and the most common causes of traffic crashes and fatalities in the region.					
Someplace Safe (90025G)	1/1.0	\$60,894	\$12,179	\$48,715	\$0
The Department of Criminal Justice Services provides funding for the Victim Witness Unit's "Someplace Safe" Program, which provides a police response to domestic violence. The program serves the residents of Fairfax County.					
I-95/495 Patrol Augmentation (90027G)	0/0.0	\$183,667	\$0	\$183,667	\$0
The Virginia Department of Transportation provides overtime salaries for sworn officers serving the I-95/1-395/1-495 Congestion Management Program during the eight year Mixing Bowl construction project.					
Deer Crash Abatement (90028G)	0/0.0	\$60,000	\$0	\$60,000	\$0
The Virginia Department of Motor Vehicles provides funding to support the cost of expanding a deer crash abatement program, designed to reduce the number of deer related crashes in Fairfax County. Funding will be utilized for the purchase of reflectors to be placed along roadways experiencing a high incidence of deer related crashes.					
Traffic Safety Watch (90029G)	0/0.0	\$75,000	\$0	\$75,000	\$0
The Virginia Department of Motor Vehicles provides for the continued distribution of educational information, targeting aggressive drivers, red light runners, and drivers who fail to properly buckle up children.					
Bulletproof Vest Program (90013G)	0/0.0	\$131,344	\$65,672	\$65,672	\$0
The Department of Justice, Bureau of Criminal Justice Assistance through the Bulletproof Vest Program, provides funding for the purchase of new or replacement ballistic vest for the protection of sworn law enforcement officers. One vest may be purchased per officer per year under the provisions of this program.					
<b>TOTAL POLICE DEPARTMENT</b>	<b>5/5.0</b>	<b>\$1,452,772</b>	<b>\$103,772</b>	<b>\$1,349,000</b>	<b>\$0</b>
<b>Office of the Sheriff</b>					
Bulletproof Vest Program (91005G)	0/0.0	\$8,076	\$4,038	\$4,038	\$0
The Bulletproof Vest Program Grant was established by Public Law 105-181 and provides federal money to assist local law enforcement and correctional agencies with the purchase of bullet proof vests. There is a fifty percent local cash match required by this grant.					

# FUND 102 FEDERAL/STATE GRANT FUND

FY 2002 ANTICIPATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2002 GRANT FUNDED POSITIONS/SYE	FY 2002 TOTAL PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
HIV Prevention (91006G)	1/1.0	\$71,390	\$0	\$71,390	\$0
The Virginia Department of Health grant to establish a Community Health Specialist to provide prevention case management for inmates in the Adult Detention Center. The Community Health Specialist will work with populations with a high risk of contracting HIV, STD's, Tuberculosis, and other communicable diseases.					
<b>TOTAL OFFICE OF THE SHERIFF</b>	<b>1/1.0</b>	<b>\$79,466</b>	<b>\$4,038</b>	<b>\$75,428</b>	<b>\$0</b>
<i>Fire and Rescue Department</i>					
Virginia Department of Fire Programs and Fund Award (92001G)	3/3.0	\$1,056,752	\$0	\$1,056,752	\$0
The Fire Programs Fund Award provides funding for: Fire Services training; constructing, improving and expanding regional fire service training facilities; public fire safety education; purchasing firefighting equipment or firefighting apparatus; or purchasing protective clothing and protective equipment for firefighting personnel. Program revenues may not be used to supplant County funding for these activities. The program serves residents of Fairfax County, as well as the Towns of Clifton and Herndon.					
Two-for-Life (92004G)	0/0.0	\$365,000	\$0	\$365,000	\$0
The Virginia Department of Health, Division of Emergency Services Two-for-Life Program is funded from the \$2 fee included as part of the annual Virginia motor vehicle registration. Funds are set aside by the State for local jurisdictions for emergency medical services purposes, including the training of EMS personnel and the purchase of necessary equipment and supplies. Funds are allocated based on the vehicle registrations processed in each locality. The program serves residents of Fairfax County.					
Rescue Squad Assistance (92006G)	0/0.0	\$50,000	\$25,000	\$25,000	\$0
The Virginia Department of Health, Office of Emergency Medical Services, established the Rescue Squad Assistance Fund (RSAF) to provide financial assistance to EMS organizations for the purchase of EMS equipment, supplies, and training materials. These funds are awarded competitively and have been used to purchase defibrillators and rescue/extrication training equipment.					
FEMA Activation (92010G)	0/0.0	\$1,000,000	\$0	\$1,000,000	\$0
The responsibilities and procedures for national and international urban search and rescue activities provided by the Department's Urban Search and Rescue Team are identified in a memorandum of agreement with the Federal Emergency Management Agency (FEMA) and a memorandum of understanding with the Office of Foreign Disaster Assistance (OFDA). Activities are performed at the request of a Government Agency and are provided at the option of the local jurisdiction. Upon activation, an appropriation is necessary to cover initial expenses for procuring or replacing emergency supplies and to cover Personnel Services expenditures. All expenditures related to an activation are reimbursed by the appropriate agency requesting the deployment. This appropriation is restricted to the necessary expenditures resulting from the activation of the Fairfax County Urban Search and Rescue Team (VA-TF1).					
International Urban Search & Rescue (92013G)	1/1.0	\$788,735	\$48,333	\$740,402	\$0
A memorandum with the U.S. Agency for International Development (USAID), Office of Foreign Disaster Assistance (OFDA) exists to provide emergency urban search and rescue services internationally. Funding is provided to enhance, support, and maintain the readiness of the Department's Urban Search and Rescue Team, equipment cache, and medical supplies.					
Office of Justice Programs Grant (92016G)	0/0.0	\$300,000	\$0	\$300,000	\$0
This award provides funding for a joint project between the Fire and Rescue Department, Police Department, and Office of the Sheriff to procure specialized emergency response equipment to enhance the County's emergency response to incidents involving biological/chemical/radiological weapons and to procure specialized training in this field.					
ALS Training Support (92017G)	0/0.0	\$20,000	\$0	\$20,000	\$0
This grant from the Virginia Department of Health, Office of Emergency Medical Services is to support advanced life support training of the Department's emergency medical service providers. This grant serves the residents of the County by training additional emergency medical services providers to an advanced skill level.					

# FUND 102 FEDERAL/STATE GRANT FUND

FY 2002 ANTICIPATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2002 GRANT FUNDED POSITIONS/SYE	FY 2002 TOTAL PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
Urban Search and Rescue (92005G)	0/0.0	\$150,000	\$0	\$150,000	\$0
The responsibilities and procedures for national search and rescue activities under the Robert T. Stafford Disaster are set forth in a cooperative agreement between the Federal Emergency Management Agency (FEMA) and the County. Funding is provided to enhance, support, and maintain the readiness of the Department's Urban Search and Rescue Team, equipment cache and medical supplies.					
EMS Development Block Grants	0/0.0	\$20,000	\$0	\$20,000	\$0
This is a new grant program first made available in FY 2001 from the Office of Emergency Medical Services, Virginia Department of Health. These grants provide limited funding for the purchase of specified equipment to address critical statewide emergency medical services needs. Items such as automatic external defibrillation devices and computers have been funded through these grants.					
Virginia Fire Services Mini-grant	0/0.0	\$20,000	\$10,000	\$10,000	\$0
This is a new grant program first made available in FY 2001 from the Virginia Fire Service Board. The purpose of this grant is to benefit fire suppression training programs and to benefit the provision of fire and emergency services in a locality. Grant awards are currently limited to \$10,000 per grant and require a local cash match for higher consideration for funding.					
<b>TOTAL FIRE AND RESCUE DEPARTMENT</b>	<b>4/4.0</b>	<b>\$3,770,487</b>	<b>\$83,333</b>	<b>\$3,687,154</b>	<b>\$0</b>
Reserve for Anticipated Grants (subtotal of grants above)	241/231.25	\$31,670,756	\$2,088,743	\$29,539,332	\$42,681
Reserve for Unanticipated Grants	0/0.0	\$1,075,000	\$75,000	\$1,000,000	\$0
<b>TOTAL RESERVES</b>	<b>241/231.25</b>	<b>\$32,745,756</b>	<b>\$2,163,743</b>	<b>\$30,539,332</b>	<b>\$42,681</b>
<b>TOTAL APPROPRIATED DIRECTLY TO AGENCIES</b>	<b>0/0.0</b>	<b>\$10,442,419</b>	<b>\$6,987,973</b>	<b>\$3,454,446</b>	<b>\$0</b>
<b>TOTAL FUND</b>	<b>241/231.75<sup>1</sup></b>	<b>\$43,188,175</b>	<b>\$9,151,716</b>	<b>\$33,993,778</b>	<b>\$42,681</b>

<sup>1</sup> 241/231.75 positions are approved in FY 2001 and will be continued into FY 2002.

# FUND 102 FEDERAL/STATE GRANT FUND

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 102, Federal/State Grant Fund

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$1,036,668</b>	<b>\$135,024</b>	<b>\$103,224</b>	<b>\$67,730</b>
Revenue:				
Federal Funds <sup>1</sup>	\$20,257,584	\$3,083,503	\$28,131,826	\$3,454,446
State Funds	3,863,361	0	7,979,845	0
Local Cash Match	1,224,989	0	2,224,999	0
Other Match	3,934,129	6,116,468	7,918,252	6,987,973
Other Non-profit Grants	74,117	0	104,517	0
Seized Funds	357,969	0	0	0
Interest - Seized Funds	23,526	0	0	0
Interest - Fire Programs Funds	43,228	0	(43,227)	0
Miscellaneous Revenue	(241,160)	0	454,418	0
Reserve for Estimated Grant Funding	0	28,725,088	19,069,011	30,582,013
Reserve for Estimated Local Cash Match	0	1,663,363	628,402	2,163,743
<b>Total Revenue</b>	<b>\$29,537,743</b>	<b>\$39,588,422</b>	<b>\$66,468,043</b>	<b>\$43,188,175</b>
<b>Total Available</b>	<b>\$30,574,411</b>	<b>\$39,723,446</b>	<b>\$66,571,267</b>	<b>\$43,255,905</b>

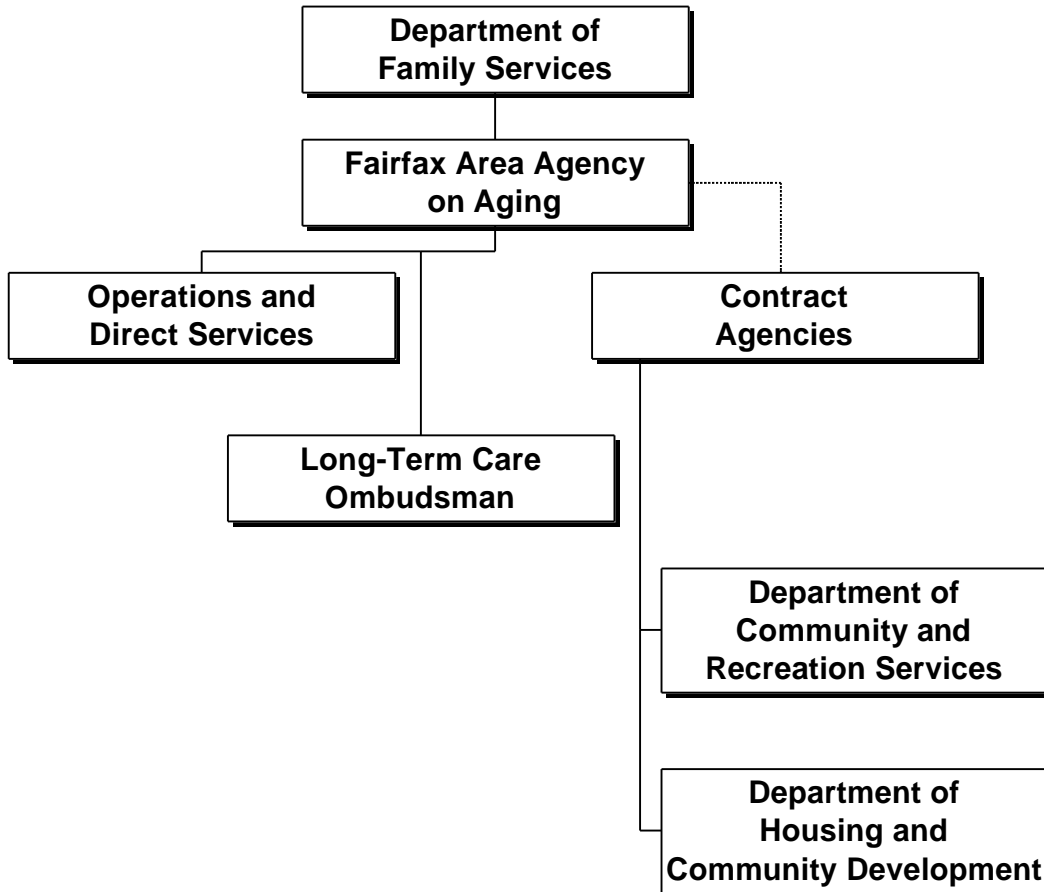


# FUND 102 FEDERAL/STATE GRANT FUND

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Expenditures:				
Office of County Executive	\$58,502	\$0	\$163,706	\$0
Office for Women	0	0	35,000	0
Department of Vehicle Services (DVS)	0	0	0	0
Capital Facilities	0	0	416,779	0
Department of Planning and Zoning	0	0	77,000	0
Department of Housing and Community Development	302,734	0	1,915,051	0
Office of Human Rights	120,709	0	356,079	0
Department of Transportation	578,668	0	899,729	0
Department of Community and Recreation Services	41,562	0	104,223	0
Fairfax County Public Library	0	0	163,930	0
Department of Family Services <sup>1</sup>	16,017,478	0	21,209,906	0
Health Department	1,588,676	0	1,853,029	0
Circuit Court and Records	51,586	0	141,319	0
Juvenile and Domestic Relations District Court	274,396	0	266,467	0
Commonwealth's Attorney	0	0	31,940	0
General District Court	466,412	0	608,079	0
Police Department	6,947,319	9,189,971	14,131,704	10,432,419
Office of the Sheriff	94,508	0	10,437	0
Fire and Rescue Department	3,928,637	10,000	4,409,191	10,000
Animal Shelter	0	0	12,555	0
Unclassified Administrative	0	30,388,451	19,697,413	32,745,756
<b>Total Expenditures</b>	<b>\$30,471,187</b>	<b>\$39,588,422</b>	<b>\$66,503,537</b>	<b>\$43,188,175</b>
<b>Total Disbursements</b>	<b>\$30,471,187</b>	<b>\$39,588,422</b>	<b>\$66,503,537</b>	<b>\$43,188,175</b>
<b>Ending Balance</b>	<b>\$103,224</b>	<b>\$135,024</b>	<b>\$67,730</b>	<b>\$67,730</b>

<sup>1</sup> In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$293,362 has been reflected as an increase to FY 2000 revenues and expenditures. The audit adjustment has been included in the FY 2000 Comprehensive Annual Financial Report (CAFR). Details of the FY 2000 audit adjustments will be included in the FY 2001 Third Quarter Package.

# FAIRFAX AREA AGENCY ON AGING



# FUND 103

## AGING GRANTS AND PROGRAMS

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### *Agency Position Summary*

36 Grant Positions (1) / 35.0 Grant Staff Years (1.0)

### ***Position Detail Information***

#### **DEPARTMENT OF FAMILY SERVICES**

##### **OPERATIONS AND DIRECT SERVICES**

##### **Community-Based Social Services**

1	Human Services Worker IV
1	Human Services Worker III
1	Human Services Worker I
1	Volunteer Services Program Manager
1	Volunteer Services Coordinator II
1	Volunteer Services Coordinator I, PT
1	Social Worker II
1	Clerical Specialist, PT
8	Positions
7.0	Staff Years

##### **Care Coordination for the Elderly Virginian**

1	Social Work Supervisor
2	Social Workers II
1	Social Worker III
1	Mental Health Therapist II
2	Public Health Nurses II
1	Management Analyst I
1	Secretary I
9	Positions
9.0	Staff Years

##### **Home Delivered Meals**

1	Human Services Worker IV
2	Human Services Workers III
2	Human Services Workers I
5	Positions
5.0	Staff Years

##### **LONG-TERM CARE OMBUDSMAN**

1	Long-Term Care Ombudsman
3	Long-Term Care Assistant Ombudsmen (1)
4	Positions (1)
4.0	Staff Years (1.0)

#### **DEPARTMENT OF COMMUNITY AND RECREATION SERVICES**

##### **Congregate Meals**

5	Recreation Specialists II
5	Recreation Specialists I
10	Positions
10.0	Staff Years
PT	Denotes Part-Time Positions
( )	Denotes New Positions

# FUND 103

## AGING GRANTS AND PROGRAMS

### Agency Mission

To promote and sustain a high quality of life for older persons residing in Fairfax County by offering a mixture of services, provided through the public and private sectors, that maximize personal choice, dignity, and independence.

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Grant	25/ 23.5	34/ 32.5	35/ 34	36/ 35
Expenditures:				
Personnel Services	\$1,087,682	\$1,523,589	\$1,884,786	\$1,774,321
Operating Expenses	1,693,042	2,022,853	2,536,275	2,064,790
<b>Total Expenditures</b>	<b>\$2,780,724</b>	<b>\$3,546,442</b>	<b>\$4,421,061</b>	<b>\$3,839,111</b>
Revenue:				
Federal	\$979,874	\$997,246	\$1,280,059	\$989,585
State	494,203	778,493	781,205	815,304
Project Income	255,290	269,361	354,692	278,387
Other Jurisdictions'				
Share of the Ombudsman Program	61,407	63,162	63,162	83,995
City of Fairfax	33,013	33,013	33,013	33,013
City of Falls Church	36,306	36,306	36,306	36,306
Private Corporations	3,245	15,116	25,052	15,116
<b>Total Revenue</b>	<b>\$1,863,338</b>	<b>\$2,192,697</b>	<b>\$2,573,489</b>	<b>\$2,251,706</b>
<b>Net Cost to the County</b>	<b>\$917,386</b>	<b>\$1,353,745</b>	<b>\$1,847,572</b>	<b>\$1,587,405</b>

### Purpose

The purpose of the Fairfax Area Agency on Aging (FAAA) is to be a community leader on aging issues and to promote programs and activities that contribute to the independence and well-being of elders and their caregivers.

In FY 2002, as in the past, the FAAA will be the focal point for the network of county and private sector agencies serving the interests of the elderly. The FAAA plays a key role linking practice and policy for Fairfax County and will continue to advocate for the needs of seniors. The agency helps seniors remain in the community through the administration of social service programs that deal with older persons whose needs are varied and may require intervention by one or more agency services. The Fairfax Area Commission on Aging, appointed by the Board of Supervisors and the cities of Fairfax and Falls Church, serves as the official advisory body to the FAAA.

Volunteerism is an integral part of FAAA program operations, allowing citizens to assist older persons and giving seniors the opportunity to become involved in community service. The agency operates programs that serve older persons, as well as programs that utilize older persons as resources to the community. Approximately 2,500 individuals volunteer their time for FAAA-sponsored programs.

In terms of funding, the Title III-C (1) Congregate Meals program, which will serve an estimated 184,756 meals to the elderly in FY 2002, will continue to be the largest program administered in Fund 103. While the Department of Family Services (DFS) has oversight of Fund 103, two other County Agencies have primary responsibility for administering the Congregate Meals program:

# FUND 103

## AGING GRANTS AND PROGRAMS

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- ◆ The Department of Housing and Community Development administers the meal programs at three County-owned residential facilities: the Lewinsville Senior Residence, the Lincolnia Senior Residence, and the Little River Glen Senior Residence. It also administers meal programs at the Annandale, Herndon Harbor House, and Mount Vernon Adult Day Health Care Centers.
- ◆ The Department of Community and Recreation Services administers the congregate noon meal program at 15 existing Senior Centers and one Adult Day Health Care Center.

The Title III-C (2) Home Delivered Meals Program provides meals to frail seniors who are homebound, unable to prepare their own meals, and without informal or formal caregiver support to help them prepare of meals. In FY 2002, the agency estimates it will serve 246,067 meals through this program.

The Northern Virginia Long-Term Care Ombudsman Program is jointly funded by Fairfax County, Arlington County, Prince William County, Loudoun County, and the City of Alexandria. The goals of this program are to investigate and help resolve complaints concerning nursing homes, assisted care facilities, and community-based home care.

The Care Coordination for the Elderly Virginian (CCEV) grant, formerly called Case Management for Elderly Virginians, is a joint program of Fairfax County's Department of Family Services (DFS), the Fairfax Area Agency on Aging, the Health Department, the Community Services Board, and the Department of Systems Management for Human Services. This program uses a multidisciplinary approach to the assessment and care plan development process. Case managers from all disciplines have direct access to authorize long-term care services that are administered under DFS, the FAAA, and the Health Department.

### **Key Accomplishments**

- ◆ Developed and produced 11 caregiver seminars for County employees.
- ◆ Sponsored the Older Worker Job Fair & Technology event, with more than 1,000 participants.

### **FY 2002 Initiatives**

- ◆ Implement the Long-Term Care Task Force Strategic Plan, which is due out in June 2001.
- ◆ Provide 800 additional consumers with information and referral services, complaint counseling and investigation, and long-term care facility monitoring through a new Assistant Ombudsman grant position, which is partially funded by other jurisdictions. The Long-Term Care Ombudsman Program has maintained its staffing level at 3/3.0 SYE since FY 1993 despite an increase in the number of beds in nursing homes and assisted living facilities from 7,492 in FY 1993 to 10,173 in FY 2001. The additional Assistant Ombudsman will allow all staff members to provide better service to long-term care recipients and their families.

### **Performance Measurement Results**

Fairfax Area Agency on Aging (FAAA) will continue its service focus on helping elderly persons and adults with disabilities live in their own homes with a performance goal of 80 percent of persons receiving case management in their homes at the time of case closure or after one year of service delivery. A County Long-Term Care Task Force has presented initial findings on demographics and cross-cutting themes of concern, which include workforce/labor supply issues for in-home services and the need for improving consumer awareness, knowledge, and access to services. To meet the objective of keeping people in their homes, FAAA is piloting task based in-home services. FAAA continues to provide case management and is working to enhance its joint case management work with the Health Department. FAAA also seeks to exceed its goal that 20 percent of home-delivered meals clients and 80 percent of congregate meals clients score at or below a moderate risk category on the Nutritional Screening Initiative (NSI) in order to maximize personal health.

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## AGING GRANTS AND PROGRAMS

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### Funding Adjustments

*The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:*

- ◆ A net decrease of \$110,465 in Personnel Services primarily reflects a decrease of \$361,197 due to the carryover of unexpended FY 2000 grant funds to FY 2001. Carryover of grant funds is necessary because grant program years generally run from October 1 to September 30, while the County's fiscal year runs from July 1 to June 30. This decrease is partially offset by an increase of \$202,150 in salary adjustments necessary to support the County's compensation program and an increase of \$48,582 and 1/1.0 SYE to expand the Long-Term Care Ombudsman Program.
- ◆ A net decrease of \$471,485 in Operating Expenses reflects a decrease of \$520,376 primarily due to the carryover of unexpended FY 1999 grant funds to FY 2000. This decrease is partially offset by an increase of \$48,891 primarily to fund the full-year cost of providing meals to seniors at the Herndon Harbor House through the Congregate Meals program.

*The following funding adjustments reflect all approved changes in the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ As part of the FY 2000 Carryover Review, an increase of \$777,484 reflects the carryover of unspent FY 2000 grant funds to FY 2001. Carryover of grant funds is necessary because grant program years generally run from October 1 to September 30, while the County's fiscal year runs from July 1 to June 30.
- ◆ As part of the FY 2000 Carryover Review, an increase of \$53,777 is primarily due to higher than anticipated expenditures for the Virginia Insurance Counseling and Advocacy Program (VICAP) and Title III-B Transportation costs.
- ◆ As part of the FY 2000 Carryover Review, an increase of \$43,358 and 1/1.0 SYE position to address the increased caseload in the Home Delivered Meals Elderly Nutrition Program.

### Objectives

- ◆ To maintain at 80 percent the percentage of elderly persons and adults with disabilities receiving case management services who remain in their homes after one year of service or who are in their own home at termination of services.
- ◆ To maintain at 95 percent the percentage of seniors receiving community-based services who remain living in the community rather than entering an institution after one year of service or information.
- ◆ To maintain at 20 percent for home-delivered meals and 80 percent for congregate meals, the percentage of clients served who scored at or below a moderate risk category on the Nutritional Screening Initiative (NSI), a risk tool, in order to maximize personal health.
- ◆ To meet the State standard by maintaining the percent of Adult Protective Services (APS) and Ombudsman investigations completed within 45 days at 95 percent or more, in order to protect vulnerable adults.

# FUND 103

## AGING GRANTS AND PROGRAMS

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Adult and Aging/Long Term Care clients served <sup>1</sup>	1,785	2,017	2,200 / 2,044	2,400	2,500
Clients served with community-based services (CBS)	4,918	6,200	6,257 / 6,429	6,459	6,492
Meals provided	426,766	425,005	441,343 / 430,823	430,823	430,823
APS and Ombudsman Investigations conducted	762	887	923 / 750	870	940
<b>Efficiency:</b>					
Cost per Adult and Aging/Long Term Care Client <sup>2</sup>	\$4,216	\$3,347	\$3,509 / \$3,732	\$3,361	\$3,246
Cost per CBS client <sup>3</sup>	\$95	\$73	\$71 / \$77	\$80	\$79
Cost per meal	\$7	\$7	\$8 / \$8	\$8	\$9
Cost per investigation	\$1,383	\$1,330	\$1,204 / \$1,677	\$1,496	\$1,452
<b>Service Quality:</b>					
Percent of Adult and Aging/Long Term Care clients satisfied with services <sup>4</sup>	NA	93%	90% / 91%	90%	90%
Percent of CBS clients satisfied with the information and services <sup>4</sup>	NA	96%	95% / 96%	95%	95%
Percent of clients satisfied with meal quality and quantity <sup>4</sup>	NA	98%	95% / 90%	95%	95%
Investigations completed within the State standard of 45 days	729	852	876 / 686	827	893
<b>Outcome:</b>					
Percent of clients who remain in their homes after one year of services	NA	83%	80% / 79%	80%	80%
Percent of CBS clients who remain in community after one year of service or information	NA	99%	95% / 98%	95%	95%
Percent of clients served home-delivered meals who score at or below a moderate nutritional risk category <sup>5</sup>	NA	NA	20% / 44%	20%	20%
Percent of clients served congregate meals who score at or below a moderate nutritional risk category	NA	77%	80% / 86%	80%	80%
Percent of investigations completed within 45 days	95%	96%	95% / 92%	95%	95%

<sup>1</sup> Beginning in FY 1999, indicator includes all Adult and Aging clients.

<sup>2</sup> FY 1999 decrease in unit cost is due to over-accruals in previous years that the agency is in the process of correcting.

<sup>3</sup> FY 1999 decrease in cost per client is due to a change in the methodology for counting clients.

<sup>4</sup> FY 1999 is baseline year for satisfaction data.

<sup>5</sup> FY 2000 actual of 44 percent moderate or below scores for home-delivered meals clients far exceeds the objective of 20 percent. Only 32 percent responded to the survey compared to 62 percent of the congregate meal participants. The agency will continue to monitor the response rate.

# FUND 103

## AGING GRANTS AND PROGRAMS

### FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 103, Aging Grants and Programs

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$465,175</b>	<b>\$99,089</b>	<b>\$557,850</b>	<b>\$12,922</b>
Revenue:				
Federal Funds	\$979,874	\$997,246	\$1,280,059	\$989,585
State Funds	494,203	778,493	781,205	815,304
Project Income	255,290	269,361	354,692	278,387
Other Jurisdictions' Share of Ombudsman Program	58,407	63,162	63,162	83,995
City of Fairfax	33,013	33,013	33,013	33,013
City of Falls Church	36,306	36,306	36,306	36,306
Private Corporations	6,245	15,116	25,052	15,116
<b>Total Revenue</b>	<b>\$1,863,338</b>	<b>\$2,192,697</b>	<b>\$2,573,489</b>	<b>\$2,251,706</b>
Transfer In:				
General Fund (001)	\$1,010,061	\$1,259,286	\$1,302,644	\$1,574,483
COLA Reserve	0	0	0	17,743
<b>Total Transfer In</b>	<b>\$1,010,061</b>	<b>\$1,259,286</b>	<b>\$1,302,644</b>	<b>\$1,592,226</b>
<b>Total Available</b>	<b>\$3,338,574</b>	<b>\$3,551,072</b>	<b>\$4,433,983</b>	<b>\$3,856,854</b>
Grant Expenditures:				
<b>67450G</b> , Title III B, Community-Based Social Services	\$567,440	\$550,549	\$652,723	\$607,168
<b>67451G</b> , Title VII Ombudsman	184,376	195,101	238,805	233,041
<b>67452G</b> , Fee for Services/ Homemaker	191,439	202,494	213,549	202,494
<b>67453G</b> , Title III C(1) Congregate Meals	1,249,791	1,453,833	1,986,168	1,545,130
<b>67454G</b> , Title III C(2) Home-Delivered Meals	587,678	638,245	823,596	711,529
<b>67455G</b> , Care Coordination for the Elderly Virginian	0	506,220	506,220	539,749
<b>Total Grant Expenditures</b>	<b>\$2,780,724</b>	<b>\$3,546,442</b>	<b>\$4,421,061</b>	<b>\$3,839,111</b>
COLA Reserve	0	0	0	17,743
<b>Total Disbursements</b>	<b>\$2,780,724</b>	<b>\$3,546,442</b>	<b>\$4,421,061</b>	<b>\$3,856,854</b>
<b>Ending Balance</b>	<b>\$557,850</b>	<b>\$4,630</b>	<b>\$12,922</b>	<b>\$0</b>



# FUND 104

## INFORMATION TECHNOLOGY

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### **Purpose**

Fund 104, Information Technology, was established in FY 1995 to strengthen centralized management of available resources by consolidating major Information Technology (IT) projects in one fund. Based on the 1994 Information Technology Advisory Group (ITAG) study, this fund was created to account for spending by project and is managed centrally by the Department of Information Technology. Historically, the E-911 Emergency Telephone Service Fee, a General Fund transfer, the State Technology Trust Fund, and interest earnings are sources for investment in Information Technology projects. However, in FY 2001, the E-911 Emergency Telephone Service Fee revenue and related project expenses were moved to Fund 120, E-911 to satisfy a State legislative requirement that E-911 revenues and expenditures be accounted for separately.

The County's technological improvement strategy has two key elements. The first element is to provide an adequate infrastructure of basic technology for agencies to use in making quality operational improvements. The second is to redesign existing business processes with technology to achieve large-scale improvements in service quality and achieve administrative efficiencies. The County's long-term commitment to provide quality customer service through the effective use of technology is manifested in service enhancements, expedited response to citizen inquiries, improved operational efficiencies, better information for management decisions, and increased performance capabilities.

### **FY 2002 Initiatives**

FY 2002 project funding totals \$15,935,000. Of this amount, \$14,495,000 is transferred from the General Fund, \$440,000 is collected as a result of the State's Technology Trust Fund, and \$1,000,000 is projected in interest earnings.

FY 2002 Information Technology funding requests spanned a wide variety of technologies and initiatives, including funding for the continuation of major redesign initiatives, as well as smaller, agency specific technology enhancements, and totaled approximately \$32 million. Many of the projects offered considerable opportunities to improve citizen access to services and information or to improve the efficiency of internal operations.

Significant review and analysis were required to manage the technology needs within limited fiscal resources. Project review included identification of projects that provide opportunities for improvement, those that help sustain the performance and reliability of the County technology infrastructure, and those poised to take advantage of technological advancements. In addition, projects were reviewed from both a business and a technical perspective. On the business side, consideration included whether the implementation of the project would benefit citizens, the County or both. Benefits of the project were weighed against the cost of the project and several risk factors, including the risk of cost and scope escalation due to factors such as the type of technology chosen, organizational disruption, schedule viability, and the impact of delaying the project. On the technical side, factors examined included how closely the project matched, and its impact on, existing County IT infrastructure, and the technical uncertainty of the project as it pertained to the commercial availability of, and the organizational experience with, the proposed hardware, software, and support. In addition, consideration was given to the availability of human resources both in DIT and the sponsoring agency to staff the project.

Once reviewed, funding consideration was guided by five information technology priorities established by the IT Senior Steering Committee, comprised of the County Executive and senior County managers.

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## INFORMATION TECHNOLOGY

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These priorities are as follows:

<b>Priority</b>	<b>FY 2002 Advertised Funding</b>
Projects Providing Convenient Access to Information and Services	\$4.18 million
Projects Providing a High Level of Responsiveness to Customer Requirements	\$2.75 million
Management of County Information Assets	\$3.16 million
Management of County Technology Assets	\$5.17 million
Management of County Human Resource Assets	<u>\$0.67 million</u>
<b>TOTAL</b>	<b>\$15.93 million</b>

In FY 2002, funding of \$15.93 million is included for initiatives that meet the priorities established by the IT Senior Steering Committee. These initiatives include a mix of projects that provide benefits for both citizens and employees and that adequately balance new and continuing initiatives with the need for maintaining and strengthening the County's technology infrastructure. Funded projects will support initiatives in the Human Services, Planning and Development, General County Services, Public Safety and Court Services program areas.

### **Convenient Access to Information and Services**

Ultimately, providing citizens, the business community, and County employees with timely, convenient access to appropriate information and services is one of the most important uses of information technology. There are several projects funded in FY 2002 that provide for additional means of accessing County information and for interacting with County agencies. Many of the projects either expand on existing methods of accessing information or begin new initiatives to provide the ability to access a different set of information and services.

To complete prior year investments, funding of \$2.30 million is included in the Circuit Court's Land Records Automation Systems (LRAS) to allow for the final lease purchase payment for system equipment, completion of system enhancements, data storage expansion, and software licenses, maintenance and upgrades to an existing imaging system that provides public access to Circuit Court Land Records documents related to real estate transactions in Fairfax County. In addition, funding of \$0.44 million in Technology Trust Fund revenue is appropriated to this project for hardware, software, and design services for Phase II of the e-commerce initiative which incorporates electronic recordation and processing of land record documents into the existing imaging system. Capabilities of the completed system will include providing attorneys, title examiners, and other County and State agencies 24 hour, 7 day a week remote electronic access to court documents related to real estate transactions from 1742 to present and enabling them to perform functions such as title searches and electronic recordation and processing of all Land Records document types, such as deeds, deeds of trusts, and certificates of satisfaction.

To enhance and expedite citizen access to County resources, \$.10 million is included in the Tactical Initiatives Project to web-enable a system in the Department of Cable Communications and Consumer Services, Consumer Services Division allowing citizens to initiate complaints and access complaint histories of businesses. In addition, \$.09 million will support the Fairfax County Park Authority (FCPA) and the Department of Community and Recreation Services (DCRS) in the development of a web-based application to register on-line for ParkTakes classes. This will expand the current program registration options of mail, phone operator, Interactive Voice Response (IVR) or in-person to the internet. The application will provide citizens a more timely, convenient and efficient means of conducting business with the agencies, as well as provide comprehensive, automated information about programs and program availability.

Another avenue for access to information is through the County's web site. Since its launch in 1996, the County's web site has become a key component in the way the County does business. The site has been repeatedly recognized by local, state, national, and international authorities as a model for e-

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## INFORMATION TECHNOLOGY

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Government and public access. But more importantly, the site has been recognized by the constituents of Fairfax County as a vital means of finding information and communicating with their local government.

Funding of \$.85 million has been included in FY 2002 to continue development and maintenance of the County's Internet and Intranet initiatives. The funding will support hardware, software, and training needs and provides a funding pool for emerging technology projects not funded elsewhere. This project also provides the basic operating funds to keep the County's Internet web site and Intranet online 24 hours per day, 7 days per week, 365 days per year.

Funding of \$.30 million will support the initial review of a Citizen Call Center for County customers. It is envisioned that this will streamline the information flow within the County, providing customers with a clear entry point for information and requests 24 hours a day, 7 days a week. This will provide citizens one point of contact within the County to obtain information about programs and services and will enable the County to proactively address recurring requests for services and modify business practices if appropriate.

With the new courthouse expansion, the County is planning to utilize technology more fully in courtroom proceedings and has funded \$.10 million to establish a pilot program to evaluate courtroom technologies. Evaluation will include such items as the benefits to courtroom proceedings, hardware and software requirements for specific technologies and the funding required to acquire and maintain the technologies in the Judicial Center expansion and the retrofit of existing courtrooms.

### **Projects Providing a High Level of Responsiveness to Customers**

Several projects use collaborative tools and approaches to formulate business solutions that address customer needs. FY 2002 funding includes \$.22 million to provide the County with web-based Graphical User Interface (GUI) software to use in conjunction with County corporate information systems operating in the CICS environment, such as FAMIS, CASPS, and BPREP. The software will web-enable the corporate "green screens", allow the use of "point-and-click" technology, facilitate the design of consolidated and/or linked screens to streamline commonly used processes, and make screens more user friendly and improve efficiency for all users. In addition, the project will provide the tools to extend appropriate portions of the County's purchasing and financial systems to external customers, the vendor community, and create 24 hours per day, 7 days per week, 365 days per year "self service" opportunities.

Being open to changing business practices also affords the County the ability to meet customer requirements if current processes do not accommodate existing needs. One example is the digital signature program initiative with the Commonwealth of Virginia. Funding of \$.08 million is included in FY 2002 to provide the capability to use authenticated electronic submissions rather than relying on hard-copy systems to enhance communications between the County and the Commonwealth. Examples of documents that could be electronically submitted include County requests to the Commonwealth for access to State computer systems and Human Services documents submitted to the State to comply with reporting requirements. A key component of the program is Digital Certificates which will be issued by the Commonwealth and used to authenticate individuals electronically signing forms, applications, letters, etc. The use of this technology will permit actions to be accomplished quicker on behalf of citizens, businesses and the County.

Another initiative being pursued in FY 2002 is the replacement of the Inspection Services Information System (ISIS) in the Department of Public Works and Environmental Services and the Complaints Tracking Management System used by the Department of Planning and Zoning. This is a collaborative effort to determine a business solution that will replace both systems with the same technology platform. The ISIS portion of the project will meet the demands of customers to make the permitting process simpler to understand, more convenient to use, more efficient and more predictable by creating a one-stop shop consisting of multiple review agencies. In addition, the application will have an e-permitting component, laying the foundation for future e-Government solutions in land development. The replacement of the Complaints Tracking Management System will allow the agency to continue to manage zoning enforcement caseloads with greater accuracy and reporting capability and increase the

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## INFORMATION TECHNOLOGY

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flow of information to other agencies, thereby improving the County's responsiveness to citizen complaints. Funding of \$2.45 million has been included for this combined effort.

### **Management of Information Assets**

Focusing on internal business practices is a key element to effectively managing the County's information assets. A number of projects have been identified in FY 2002 that create, share or reuse a repository of common information objects such as databases and records, that provide for data standardization and that streamline processes to capture data only once.

Funding is included in the Human Services project to enhance and tailor the functionality of two existing systems, Harmony and Intake Services. Harmony is the Human Services contract management system that replaced the Virginia Uniform Welfare Reporting System (VUWRS), a 26-year-old payment system for client services in FY 2001. FY 2002 funding of \$.35 million is included to develop a case management module for adult and aging services, allowing staff to use one primary system rather than multiple ones, and implement enhancements and requirements identified by all of the participating user agencies to streamline processes. Intake Services, a part of the ASSIST application, will also be modified to more efficiently support service delivery in the call center environment with a redesign of both screen flow and the interface with ASSIST. Funding of \$.10 million is included for this initiative.

Funding is also provided for the Geographic Information System (GIS) project which provides County agencies and citizens a means to electronically access, analyze and display land related data. Funding of \$.39 million will continue to update the aerial imagery and orthophotography (spatially corrected aerial imagery) data for the 399 square miles of the County and to initiate a Master Address System, one centralized, standardized database containing all site addresses for the County to be used by all County agencies. The imagery update will cover about a quarter of the land within the County and also update specific areas as required by ongoing countywide projects. The Master Address System will ensure reliable data, eliminate the need for each agency to maintain their own address lists, and provide more timely service delivery.

Other FY 2002 funded projects aimed at managing information have imaging applicability. Both the Juvenile and Domestic Relations District Court (JDRC) and the Office of the Sheriff sponsored projects will expand the County's existing program to acquire imaging software and necessary hardware with the goal of eliminating the hardcopy of documents where possible, and making retrieval of imaged documents easier. Currently all JDRC case records and Sheriff inmate records are in paper form. Funding of \$.40 million will allow JDRC to convert all new and many existing case documents to electronic format and will allow inmate records to be imaged and accessed agency wide simultaneously.

As part of the maintenance of technology infrastructure and the management of data, funding of \$.74 million is included to provide for the replacement of countywide existing applications that have become obsolete. Two Integrated Database Management System (IDMS) based systems are scheduled to be replaced including the Loan Processing System, used by the Department of Housing and Community Development to compile and report information associated with the home loan program and the On Line Query (OLQ) reporting tool used by the FAMIS and CASPS applications. In addition, the older and ineffective Vehicle Management System in the Department of Vehicle Services will be replaced with a COTS, web-enabled solution providing one application to capture part numbers, repair causes, warranty data, fuel usage, equipment history, labor charges. The new system will also have an on-line parts cataloging system and reporting capabilities.

As a continuation to funding received last year, FY 2002 funding of \$.15 million is included for Phase II of the Fire Department's incident reporting and training system. Phase II will update the manual process of physically transporting data by tape from the Public Safety Communications Center to the County's Department of Information Technology technical facility for processing and storage with an interface to the Computer Aided Dispatch (CAD) system. The CAD system is used to dispatch equipment and personnel to events and emergencies and provide up-to-date incident information.

# FUND 104

## INFORMATION TECHNOLOGY

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Funding of \$.43 million is included to replace multiple databases in the Fire Department with a web-enabled system that will be integrated with the DPWES ISIS system to capture fire prevention activities including fire prevention code permits, invoices, plan review, systems testing, and inspections. As a module of the replaced ISIS system, the application will be compatible with all other modules and will allow customers to schedule inspections and obtain information via the Internet.

Another information system that is being enhanced in FY 2002 is SYNAPS, the Fairfax-Falls Church Community Services Board (CSB) application developed to improve client tracking and client and third party billing, in addition to providing improved client demographic and staff productivity data. Funding of \$.60 million is included for the development of the Assessment and Treatment Plan (ATP) module to allow staff to create on-line clinical assessment and treatment plans. With the addition of the ATP module, the opportunity to modify SYNAPS to ensure its compliance with the Health Insurance Portability and Accountability Act (HIPAA) of 1996 is available. HIPAA requires compliance with security standards designed to protect the confidentiality and integrity of health information and the information technology used to store, process and transmit it. These system modifications will also be accomplished in FY 2002.

### **Management of County Technology Assets**

FY 2002 funding has been provided to support necessary infrastructure improvements sponsored by the Department of Information Technology to promote greater information system efficiencies. An amount of \$1.67 million has been included to implement Windows 2000 Server as the County's standard operating system for the enterprise LAN server infrastructure, requiring the replacement of existing servers and the purchase of new licenses. The identification and implementation of a consistent server platform will eliminate existing incompatibilities among server operating systems which hinder application deployments and complicate access to network resources. Simplified routine administrative functions, flexible storage features, remote access, enhanced reliability and availability, as well as preventing users from changing desktop settings are all attributes of the new system. This standardization will reduce staff time on support calls and maintenance and simplify the management of server resources.

To ensure that the County network infrastructure will meet future systems needs, funding of \$2.41 million has been included for the Enterprise Technology Center (ETC), which includes all activities accomplished in the computer room, as well as supporting hardware and software on all platforms. This funding will provide for modernization initiatives that will ensure and protect the County's investment in technology infrastructure by centralizing managing storage requirements, and automating monitoring functions that will eliminate labor-intensive and error-prone interaction with the computer system.

Also included in FY 2002 is funding of \$.15 million for agency LAN servers requiring replacement in order to remain consistent with current technology. Funding for servers will be considered, where justified, by agency-specific needs, and will be based upon funding availability. Wherever practical, replacement of small, single-agency servers with larger, cost-effective multi-agency servers will be given strong consideration.

Another project funded in FY 2002 will phase in the upgrade of the Public Service Radio System, which provides two-way radio communications for all non-public safety agencies within the County. The current technology is over 20 years old and only permits coverage for about 80 percent of the County. The initial phase includes \$.94 million to upgrade the current radio infrastructure, with the replacement of the radios anticipated to be addressed in FY 2003.

### **Management of Human Resources**

Effectively managing the County's people assets will lead to a high performing organization. Maintaining high technical competence and maximizing productivity through strategic initiatives are two methods for accomplishing this. Two projects are funded in FY 2002 which invest in employee and organizational development. Funding of \$.40 million has been included to provide for information technology training in recognition of the challenges associated with maintaining skills at the pace of technological changes and to ensure that the rate of change in information technology does not out-pace the County's ability to maintain proficiency. As the County's workforce becomes increasingly dependent on information technology, training support has become more essential.

# FUND 104

## INFORMATION TECHNOLOGY

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Funding of \$.27 million is included to expand the telecommuting option to a larger number of County employees. Currently approximately 6 percent of eligible employees telecommute. With the endorsement by the Board of Supervisors and County Executive, a regional goal of 20 percent is being sought. FY 2002 funding will provide training for supervisors and commuters to maximize the efficiency and productivity of telecommuting, as well as provide for the purchase of slots in regional telework centers, computer hardware to loan telecommuters as necessary, and security devices to allow authorized telecommuters access to the County computers.

The following table lists the projects contained in Fund 104, Information Technology. Descriptions for FY 2002 funded projects follow the Project Summary table. Information regarding technology initiatives can also be found in the FY 2002 Information Technology Plan prepared by the Department of Information Technology.

# FUND 104

## INFORMATION TECHNOLOGY

Project Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
IT0001, Public Safety Comm. Network	\$5,542,176	\$0	\$0	\$0
IT0002, Human Services	2,227,159	1,500,000	3,060,735	448,000
IT0003, Plan. & Development Business Process Redesign	892,084	2,102,200	2,257,257	0
IT0004, Geographic Info. Sys. (GIS)	1,244,295	719,000	1,639,480	393,000
IT0006, Tax/Revenue Administration	1,093,186	1,350,750	4,539,615	0
IT0008, Library Projects	964,367	1,521,729	3,501,607	0
IT0010, Information Technology Training	358,530	400,000	452,015	400,000
IT0011, Imaging and Workflow	56,520	247,770	268,550	399,718
IT0013, Reorganization Implementation	8,899	0	0	0
IT0015, Health Dept. Management Information System (HMIS)	52,810	250,000	380,299	0
IT0020, Land Records Automated System (LRAS)	1,904,017	872,000	1,808,496	2,740,000
IT0021, Network Modernization	2,673,226	800,000	1,016,049	0
IT0022, Tactical Initiatives	1,031,539	393,400	1,282,411	397,280
IT0023, Elec. Data Interchange (EDI)	11,313	0	144,624	0
IT0024, Public Access to Information	460,120	1,150,000	2,414,961	939,563
IT0025, Criminal Justice Redesign	283,467	93,000	2,105,337	0
IT0026, Innovation Fund	121,581	0	14,677	0
IT0027, T&A Remote Entry	21,100	0	0	0
IT0029, BOS Tracking System	180,081	0	5,469	0
IT0030, LAN Migration	33,142	0	13,709	0
IT0031, Microsoft Product Application	1,305,088	2,333,800	4,004,716	1,668,000
IT0032, Office for Children Billing	300,000	0	0	0
IT0033, Citrix MetaFrame Migration	47,388	0	101,912	0
IT0034, Treasury Management System	0	0	217,000	0
IT0035, Legislative Tracking	114,108	0	50,492	0
IT0036, Systems Management	14,461	150,500	301,639	0
IT0037, ISIS/PAMS Handheld Computers	1,039,560	150,000	154,210	0
IT0038, OBCS Internet Projects	49,627	0	0	0
IT0039, Court Modernization Projects	0	250,000	250,000	0
IT0040, Performance Measurement	0	175,000	175,000	0
IT0041, Program Conversions and Replacements	0	922,000	922,000	240,000
IT0042, FASTRAN Scheduling System	0	341,200	341,200	0
IT0043, Human Resources Information System	0	1,925,000	1,925,000	0
IT0044, Telecommunication Study	0	800,000	800,000	0
IT0045, Enterprise Technology Center Modernization	0	1,100,000	1,100,000	2,412,000

# FUND 104 INFORMATION TECHNOLOGY

Project Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
IT0046, Server Replacement	0	150,000	150,000	150,000
IT0047, Upgrade Commodity/Service Codes	0	84,000	84,000	0
IT0048, Incident Reporting and Training System	0	251,917	251,917	150,000
IT0049, Citizen Call Center	0	0	0	300,000
IT0050, Public Service Communications Replacements	0	0	0	936,868
IT0051, Fleet Management System	0	0	0	500,000
IT0052, Fire Prevention Services Database	0	0	0	427,071
IT0053, Telecommuting	0	0	0	270,000
IT0054, SYNAPS	0	0	0	604,000
IT0055, ISIS Replacement / DPZ Complaint Tracking	0	0	0	2,454,500
IT0056, Pilot Courtroom Technologies	0	0	0	105,000
<b>Total Expenditures</b>	<b>\$22,029,844</b>	<b>\$20,033,266</b>	<b>\$35,734,377</b>	<b>\$15,935,000</b>



# FUND 104

## INFORMATION TECHNOLOGY

IT0002	Human Services				
Total Project Estimate	Prior Year Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
TBD	\$8,565,365	\$227,159	\$3,060,735	<b>\$448,000</b>	TBD
<p>This project pursues a system integration approach to facilitate seamless, secured sharing of information between Human Services business systems. This project establishes an architecture that allows business units to retain specialized commercial-off-the-shelf (COTS) and/or legacy applications tailored to specific business practices of individual Human Services agencies, while providing a common user platform for secured collaboration among authorized users and portal for macro level data analysis and decision support. This approach makes the greatest use of investments in existing systems, as well as integration of COTS and newer application technologies.</p> <p>Funding in FY 2002 will continue to enhance and tailor the functionality of two existing systems, Harmony and Intake Services, to meet specific agency needs. FY 2002 funding of \$348,000 is included to develop a case management module for adult and aging services in Harmony, a Human Services client contract spending system that replaced the Virginia Uniform Welfare Reporting System (VUWRS), a 26 year old payment system for clients services and to implement enhancements and requirements identified by all of the participating user agencies.</p> <p>Funding of \$100,000 is included to streamline the Intake Services component of ASSIST, as well as modify the ASSIST user interface in order to enable staff in the Department of Systems Management for Human Services (DSMHS) Coordinated Services Planning (CSP) function to more efficiently provide citizen services using internet web-based technology. The ASSIST application is currently serving a mission critical function for the DSMHS CSP process supporting over 100,000 client service interactions per year. CSP provides human services citizen access and social work services in a call center environment. The existing user interface, as presently implemented, is cumbersome and slow. The screen flow does not efficiently support social work service delivery in a call center environment. In order to better address the business and service needs of CSP, FY 2002 funding will be used to streamline the user interface in ASSIST for existing users and improve the screen flow for data entry and retrieval.</p> <p><b>Return on Investment (ROI):</b> These new features will improve service cycle time resulting from more efficient technology; increase the agencies ability to meet demand for service; reduce the maintenance costs by maintaining a more customized application using more efficient technology and significantly improve staff satisfaction resulting from streamlined technology. In addition, the case management module of Harmony will allow the County's adult and aging services staff to use one primary system rather than multiple systems and therefore reduce the number of systems required to maintain and upgrade.</p>					

# FUND 104

## INFORMATION TECHNOLOGY

IT0004	Geographic Information System (GIS)				
Total Project Estimate	Prior Year Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
TBD	\$7,763,031	\$1,244,295	\$1,639,480	<b>\$393,000</b>	TBD

This project provides continued funding for the County's planned multi-year implementation of a Geographic Information System (GIS) as well as related projects that build off of GIS data. GIS provides the County and its citizens the means to electronically access, analyze, and display land related data. FY 2002 funding of \$165,000 is included to continue the process, begun last year, of updating the 1997 aerial imagery and orthophotography (spatially corrected aerial imagery) data for the entire 399 square miles of the County. Having a regular update process in place helps guarantee both the continued and expanded use of GIS by County agencies. FY 2002 is the second year of the current four year update cycle.

Some of the recent successful uses of the orthophotography include: the Department of Public Works and Environmental Services for the Gypsy Moth program to track spraying areas, for site planning and review of stream protection activities and Urban Forestry; the Park Authority for reviewing rezoning cases, and developing and implementing the land acquisition program; the Police Department to plan and analyze field activities, as well as conduct contingency planning; and the Board of Supervisors and the Department of Planning and Zoning for the Lorton/Mason Neck land swap.

In addition, FY 2002 funding of \$228,000 is included to initiate a County Master Address System. Agencies within the County each maintain addresses that are significant to their specific business needs. This project will develop and centralize a standardized address database containing all site addresses for Fairfax County, which currently number more than 330,000. The Master Address System will make the data correct, reliable and more available to many agency users. It will also ensure better, more timely service delivery. By eliminating inconsistent data and controlling the maintenance of the data in one centralized place, data integrity of geographic and address data would be assured. This system will ensure valid and complete site addresses, and will maintain versioning of data. This will enable the County to retain historical site data to a level not currently attained.

One centralized database will be developed with all user agencies drawing address data through a unique identifier. This will eliminate the need to store address data in user agency databases; rather they could link to the master address database to verify addresses to ensure conformity to the County address nomenclature standard. System modifications would be necessary to facilitate data sharing and connectivity. FY 2002 funding will be used to construct the master database, compile, review, and scrub existing address data and enter it into the database. In later years, it is anticipated that other systems will be linked to the database.

**Return on Investment (ROI):** The ability to link the GIS data to key County databases will provide a real-time mapping and analysis capability to County staff and citizens. The system delivers information to citizens and staff when and where they need it, saving travel and scheduling time. The Master Address System will eliminate redundant data within the County and will increase the availability of accurate, timely, online data to user organizations. This will reduce the staff hours presently spent on maintaining this redundant data across many agencies. Reconciliation time of some of the stand-alone address databases would be reduced or eliminated. Automated processes can be developed for manual input into numerous databases. Savings will be realized in mailings due to the amount of mail that currently is returned due to incorrect addresses. Costs related to development and maintenance of new systems or upgrades of systems will be reduced. The Master Address System will additionally enable county staff to better analyze demographics and statistics of subsets of the County. Services could then be developed and provided based on this stratification, thus eliminating offering services not needed in certain areas of the County.

# FUND 104 INFORMATION TECHNOLOGY

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IT0010	Information Technology Training				
Total Project Estimate	Prior Year Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Continuing	\$1,011,068	\$358,530	\$452,015	<b>\$400,000</b>	TBD
<p>This project provides funding for information technology training in recognition of the challenges associated with maintaining skills at the same pace as technology changes. The rate of change in information technology has outpaced the County's ability to maintain proficiency. As the County's workforce becomes increasingly dependent on information technology, training support has become more essential.</p> <p>FY 2002 funding of \$400,000 will provide for the continued training required for Department of Information Technology staff.</p> <p><b>Return on Investment (ROI):</b> Continued funding will address instruction in new technologies, network management, computer operations, and software applications development and maintenance to assist County staff and systems.</p>					

# FUND 104

## INFORMATION TECHNOLOGY

IT0011	Imaging and Workflow				
Total Project Estimate	Prior Year Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Continuing	\$8,703	\$56,520	\$268,550	<b>\$399,718</b>	TBD

This project provides support in efforts to utilize imaging and workflow technologies to achieve a flexible software and hardware environment that is able to meet needs for data sharing, moving work through processes, and instant document storage and retrieval through or within various departmental business processes. Through these technologies, over time, the County will be able to streamline work and administratively intensive processes, improve productivity, and reduce reliance on paper.

FY 2002 funding of \$247,621 is included for the development of an imaging system for the Juvenile and Domestic Relations District Court's (JDRC) case records. Funding will support the consulting services to develop a workflow and indexing system; training and implementation services; necessary hardware including a server, scanners, and scanning workstations; software licenses; and support services. The Virginia Code mandates the retention, public accessibility, and destruction of court records. The increasing volume of case records and the complex retention, confidentiality and destruction criteria as mandated by the Virginia Code have severely impacted the Court's ability to manage the court documents. Currently, all case records are in paper form. The imaging project will convert new cases and existing cases to electronic format.

This project will allow the JDRC to provide increased security of records; expedite the labor intensive record retrieval, re-filing and destruction processes; provide simultaneous and instant access to case documents; provide the public and staff with online access to court records; reduce the costs associated with space and shelving for storage of paper documents; and provide a means of safeguarding court documents with backup electronic and microfilm copies.

FY 2002 funding of \$152,097 is also included to expand an existing initiative within the County Archives and Records Center to increase the efficiency, effectiveness and accuracy of inmate records by eliminating transfers to County Archives. Implementation of this imaging project in the Inmate Records Section of the Office of the Sheriff will meet the following operational objectives:

- ◆ Discontinuation of future paper archiving of inmate records;
- ◆ Permanent capture of the imaged document at the point of entry;
- ◆ Agency-wide simultaneous access to the same record without risk of loss or temporary misplacement; and
- ◆ Reduction in future active file space requirements and all associated costs (i.e. shelving, etc.) to approximately one-third of current levels.

The primary users are internal agency staff in the Office of the Sheriff, and external users including bondsmen, lawyers, judges, magistrates and local law enforcement agencies.

This initiative will significantly alter the existing process in the following ways:

- ◆ Records will no longer be stored in hard copy, but will be imaged and destroyed at the time of the inmate's release;
- ◆ No records will be sent to the County Archives; and
- ◆ County Archive backfile conversion will make imaged records dating to 1995 accessible to the Office of the Sheriff staff.

# FUND 104 INFORMATION TECHNOLOGY

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IT0011	Imaging and Workflow				
Total Project Estimate	Prior Year Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Continuing	\$8,703	\$56,520	\$268,550	<b>\$399,718</b>	TBD
<p><b>Return on Investment (ROI):</b> Funding this project will reduce the staff time spent in locating missing files, and in retrieving, copying and re-filing records. It will reduce the physical storage space required for records, avoiding the cost of leased space near the courthouse for overflow storage and it will reduce the amount of storage space required in the new, expanded courthouse. It will expedite the response time to internal and external requests and will provide easier and more efficient public access to court records.</p>					

# FUND 104

## INFORMATION TECHNOLOGY

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IT0020	Land Records Automated System (LRAS)				
Total Project Estimate	Prior Year Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
\$11,116,444	\$4,663,931	\$1,904,017	\$1,808,496	<b>\$2,740,000</b>	\$0
<p>This project provides funding for development of an imaging system for Circuit Court's Land Records Department. The Circuit Court is required by law to maintain Land Records deed books for the County, dating from 1742 to the present. Before this project began, a number of these records were deteriorating due to exposure to light, photocopying, and handling by the public. The conversion of the documents to a more stable, readable, and protected medium was necessary. In addition, low interest rates have created a substantial workload increase as well as requests from the public to increase efficiency, storage, and retrieval capabilities of Land Records documents.</p> <p>The purpose of this project is to enhance and convert these documents to electronic images for preservation, and to prevent further deterioration. In addition, the imaging system is designed to eliminate or reduce existing labor intensive manual recording processes by automating as many of these processes as possible, reduce duplication of effort, and coordinate the transfer of information to the Department of Tax Administration and the Department of Public Works and Environmental Services.</p> <p>FY 2002 funding of \$2,300,000 will provide final lease payments for system equipment, completion of system components required to obtain the required system functionality, data storage expansion capabilities to meet expected growth, additional staff software licenses, and software maintenance and upgrades. Funding will also provide software maintenance, additional hardware, and software upgrades to remain compliant with County standards. It should be noted that an additional \$440,000 in Technology Trust Fund revenue has been appropriated to this project for hardware, software, and design services for phase 2 of the e-commerce initiative which incorporates electronic recordation and processing of land record documents into LRAS.</p> <p><b>Return on Investment (ROI):</b> Funding this project will enhance the retrieval and administration of Circuit Court records, accomplish savings from additional staff that will not be required upon total implementation of LRAS, and reduce the amount of storage space required. In addition, an increase in revenue is expected primarily from automated in-house copy and certification capabilities, an increase in use of the enhanced Court Public Access Network (CPAN), and fax-on-demand capabilities available.</p>					

# FUND 104

## INFORMATION TECHNOLOGY

IT0022	Tactical Initiatives				
Total Project Estimate	Prior Year Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Continuing	\$2,973,962	\$1,031,539	\$1,282,411	<b>\$397,280</b>	TBD

This project provides funding for tactical initiatives which focus on immediate improvements to information technology functions performed in a limited capacity across the County.

FY 2002 funding of \$97,280 is included for the development of an application in the Department of Cable Communications and Consumer Services, Consumer Services Division to enhance and expedite citizen access to County resources pertaining to consumer protection. The system will enable citizens to access complaint histories of businesses to better assess the pros and cons of doing business with those merchants. The enhanced system will also provide for the receipt of citizen complaints electronically through the County web site.

In addition, funding of \$220,000 is included to provide a web-based Graphical User Interface (GUI) in conjunction with County corporate information systems operating in the CICS environment. The project will afford the County and Fairfax County Public Schools (FCPS) the tools to easily extend selected portions of CASPS and FAMIS to external customers, the vendor community, and create 24 hours per day, 7 days per week, 365 days per year "self service" opportunities. The software will web-enable the corporate "green screens", allow the use of "point-and-click" technology, and facilitate the design of consolidated and/or linked screens to streamline commonly used processes, improving their efficiency for all users.

Funding of \$80,000 is also included for initial efforts to develop and implement the use of Digital Signature technology in Fairfax County. The State expects to award a contract in 2001 and Fairfax County will participate as an Early Adopter in this Digital Signature Implementation Program. It is envisioned that the Commonwealth will provide the framework for digital certificates and Public Key Interface (PKI). It is anticipated that the majority of the funding will be used to convert hard-copy documents to e-documents and change hard-copy dependent processes to e-processes. The remainder of the funding will be used to purchase Digital Certificates, an integral part of the Digital Signature. The Commonwealth will issue Digital Certificates to individuals in Fairfax which will be used to authenticate individuals who will electronically sign e-copy submissions sent to Commonwealth offices. Issuance, maintenance and support for the Digital Certificate will reside in the Information Protection Branch of the Department of Information Technology.

**Return on Investment (ROI):** Funding for the consumer protection project allows the County to address the needs of the citizens via the Internet. This saves both the County staff and citizens time and eliminates delays and potential inconvenience. Staff time saved can be more efficiently used to investigate and resolve consumer complaints. The benefits of the GUI for corporate systems allows the County to develop more efficient purchasing and financial processes, reduce data entry errors and the resultant rework associated with the errors, reduce the number of assistance calls received by the help desk, reduce the time required to train new users and reduce the number of customer telephone inquiries. Providing the capability to use authenticated electronic submissions rather than relying on hard-copy systems will enhance communications between Fairfax County and the Commonwealth. A reduction in staff hours as well as cost savings in paper and mailing from the elimination of some hard-copy forms should be realized immediately. The use of this technology within the Fairfax County will permit actions to be accomplished quicker without the need and associated costs of hard-copy form submissions.

# FUND 104

## INFORMATION TECHNOLOGY

IT0024	Public Access to Information				
Total Project Estimate	Prior Year Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
TBD	\$1,058,447	\$460,120	\$2,414,961	<b>\$939,563</b>	TBD
<p>This project provides funding for initiatives that improve public accessibility to government information and services. A comprehensive approach is employed to ensure efficient infrastructure capable of supporting multiple business solutions. In addition to enhancing customer service via their convenience and versatility, public access technologies are capable of limiting staff involvement in providing basic information, thereby allowing staff to perform more complex tasks and respond to requests for more detailed or specialized information.</p> <p>FY 2002 funding of \$89,563 will support the Fairfax County Park Authority (FCPA) and Department of Community and Recreation Services (DCRS) in the development of a web-based application to:</p> <ul style="list-style-type: none"> <li>• Provide FCPA and DCRS customers with a more customer-focused, convenient, timely, secure, and efficient means of conducting business with the Park Authority;</li> <li>• Provide timely, complete, and consistent access to program information; and</li> <li>• Provide a comprehensive, automated source for information about FCPA and DCRS programs and program availability.</li> </ul> <p>This project will allow citizens to query the Park program offerings based on location, category, age group and day-of-week; choose one or more programs for which to register; accumulate the selections in a "shopping cart"; and pay for the selections via a credit card when they choose to "check-out."</p> <p>In addition, funding of \$850,000 has been included to continue reengineering the County's Internet web site and Infoweb's information architecture, design, style, and technical architecture. The funding will support the continued development and maintenance of the County's Internet and Intranet initiatives for hardware, software, and training needs and provides a funding pool for emerging technology projects not funded elsewhere.</p> <p>The primary goals of the reengineering are to improve navigation capability by providing a more service oriented interface to the information and transaction content, and provide a stable, scalable platform on which to build web-based applications as the County moves to the next generation of applications based on accepted Internet protocols and languages. Secondary goals include improving user acceptance of the Infoweb as a business platform, increasing the scope and quality of content available on the Infoweb, improving and streamlining content contribution and maintenance processes, and improving the Infoweb user interface. Finally, this project will enable additional transaction based services to be available through the County's website.</p> <p><b>Return on Investment (ROI):</b> Internet registration of ParkTakes classes will allow for:</p> <ul style="list-style-type: none"> <li>• <b>Cost Savings:</b> The current distribution of the combined FCPA/DCRS ParkTakes class catalogue includes approximately 136,000 households at an annual cost of more than \$600,000. A seven percent reduction in cost based on County citizens opting out of a ParkTakes mailing in favor of the online version will result in a savings of approximately \$42,000.</li> <li>• <b>Cost Avoidance:</b> The capacity of the current Interactive Voice Response (IVR) system will not have to be increased to handle an increase in registration, resulting in a cost avoidance of approximately \$50,000.</li> <li>• <b>Enhanced Revenue:</b> It is anticipated that more citizens will sign up for FCPA and DCRS program offerings if it is easier to identify available openings and if they can register immediately using a credit card and the convenience of the Internet. A one percent increase in program registrations attributable to this project would mean an increase in revenue of approximately \$60,000 annually.</li> </ul>					



# FUND 104 INFORMATION TECHNOLOGY

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IT0024	Public Access to Information				
Total Project Estimate	Prior Year Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
TBD	\$1,058,447	\$460,120	\$2,414,961	<b>\$939,563</b>	TBD

Funding included for the Infoweb is an investment in infrastructure that will be returned through the efficiencies gained by applications built on this infrastructure. In addition, several studies have shown that Intranets increase employee efficiency, have the power to improve employee morale (through better communication), and are an essential element in any organizations modernization strategy if they plan to compete in the 21<sup>st</sup> century. These initiatives have the potential to increase the government's efficiency and capacity to fulfill its mission, and provide 24 hours per day, seven days per week access to information and direct service delivery.

# FUND 104

## INFORMATION TECHNOLOGY

IT0031	Microsoft Product Application				
Total Project Estimate	Prior Year Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Continuing	\$230,848	\$1,305,088	\$4,004,716	<b>\$1,668,000</b>	TBD
<p>FY 2002 funding will implement Windows 2000 Server as the County's standard operating system for the enterprise LAN server infrastructure. It will eliminate existing incompatibilities among server operating systems, which presently hinder application deployments and complicate access to network resources. By providing a consistent server platform for the enterprise, application deployments will be greatly enhanced, network resources will be better managed and be easily accessible throughout the enterprise, and end-users will benefit from only having to logon once to the network to gain access to Countywide network resources. The goals of the project are to provide the following benefits through the standardization of a common LAN server operating system:</p> <ul style="list-style-type: none"> <li>◆ <u>Ease of Administration and User Management.</u> The management console included in Windows 2000 Server makes it easier to perform routine administration functions using a single, consistent interface across Windows 2000 and Exchange 2000 servers. The IntelliMirror feature will also simplify the management of user data and user desktops, which allows users to roam from system to system and have their personalized settings follow them on where ever they go. These features will decrease the staff time required in managing users and allow staff to focus on server management issues.</li> <li>◆ <u>Desktop Configuration Management.</u> Windows 2000 Server allows administrators the ability to implement system management Group Policies that will allow for the "locking down" of a user's desktop, so that the user can not change the PC settings. This feature will save hundreds of hours that are spent "undoing" problems caused by users who damage their computers by experimenting with it. This will mean fewer support calls and will provide additional staff time for server administration.</li> <li>◆ <u>Data Management and Protection.</u> New storage features in Windows 2000 Server give administrators better storage management tools with more power and flexibility. For example, a new feature allows administrators to dynamically re-allocate storage without shutting down servers for prolonged periods of time, which increases server uptime.</li> <li>◆ <u>Improved Performance, Network Management, and Remote Access.</u> Performance tests completed by independent laboratories have proven that Windows 2000 Server has significantly improved performance, enabling faster file serving and faster processing of application transactions. Windows 2000 Server also includes new features that optimizes network bandwidth usage and efficiently manages network devices. New remote access solutions will decrease the administration time and support costs of connecting remote locations and remote users.</li> <li>◆ <u>Enhanced Reliability and Availability.</u> Microsoft has enhanced the dependability of Windows 2000 Server through architectural improvements to its core operating system in order to reduce the sources of operating system corruption and failure. To enhance the system's availability, Windows 2000 Server has also greatly reduced the number of maintenance operations that require a system reboot to ensure greater systems uptime.</li> </ul> <p>FY 2002 funding of \$1,668,000 will provide for 165 Windows 2000 server licenses and the replacement of 56 servers within 26 agencies. This funding also includes Windows 2000 server training for the technical staff and consulting services to assist with the project implementation and deployment.</p>					

# FUND 104 INFORMATION TECHNOLOGY

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IT0031	Microsoft Product Application				
Total Project Estimate	Prior Year Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Continuing	\$230,848	\$1,305,088	\$4,004,716	<b>\$1,668,000</b>	TBD

**Return on Investment (ROI):** Funding this project allows the County to realize the benefits derived from the implementation of Windows 2000 Server and its enhanced system management. The Active Directory (AD) feature integrates with everything in the enterprise, allowing IT staff to centrally manage all network resources, including servers, printers, users, and data. The overall result of the AD feature is the simplified management of resources, while enhancing the users' abilities to locate those resources effectively. The AD feature also provides the DIT staff the flexibility needed to grant local agency administrators with the rights to manage their own organizational units without compromising the Fairfax Domain's network security. This flexibility will enhance the County's ability to continue consolidating smaller agency servers into larger, multi-agency servers, while maintaining the local agency's ability to manage its users and network resources.

# FUND 104 INFORMATION TECHNOLOGY

IT0041	Program Conversions and Replacements				
Total Project Estimate	Prior Year Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Continuing	\$0	\$0	\$922,000	<b>\$240,000</b>	TBD
<p>This project provides for the replacement or conversion of existing applications that have become obsolete and are small enough in scale to accomplish quickly.</p> <p>FY 2002 funding of \$240,000 is included to migrate the Loan Processing System (LPS) used by the Department of Housing and Community Development to compile and report information associated with the home loan program from its current IDMS platform to a more modern database platform (possibly VSAM or DB2 with a Graphical User Interface front end), which would be more easily maintained and user friendly, and to replace the IDMS On Line Query (OLQ) reporting tool currently in use by FAMIS and CASPS with a more modern tool that has a user-friendly front end.</p> <p><b>Return on Investment (ROI):</b> The IDMS products have lagged in comparison to relational database software (DB2 or Oracle) and object-oriented database management systems and is no longer favored by most of the industry for new application development, making staff and contractor IDMS support necessary for the development and maintenance of existing systems difficult to obtain. Funding this project in FY 2002 allows the County to replace two more applications currently using IDMS. The total IDMS replacement project will result in annual savings of the Computer Associates IDMS and OLQ software license/maintenance expenses. In FY 2000 and FY 2001, the costs were \$101,652 and \$276,801 respectively. In addition, there are additional significant charges every time the OS390 processor is upgraded. In FY 2002, the total fees for IDMS products will be \$323,987.</p>					

# FUND 104 INFORMATION TECHNOLOGY

IT0045	Enterprise Technology Center Modernization				
Total Project Estimate	Prior Year Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
TBD	\$0	\$0	\$1,100,000	\$2,412,000	TBD

This project provides funding for Enterprise Technology Center (ETC) modernization initiatives that will ensure and protect Fairfax County's investment in technology infrastructure. These initiatives will respond to new Information Technology trends, increase processing capacity and access, improve reliability, availability and performance, improve production management, and develop and maintain a skilled staff. They will also allow the infrastructure to respond faster to customer needs.

FY 2002 funding of \$831,000 will enable implementation of a Storage Area Networking (SAN) architecture, which is a shared storage repository attached to multiple host servers via a storage interface. This architecture allows higher levels of performance to support the continuously growing amounts of data being stored online. It enables improved performance that will shrink backup and restore windows. It also allows applications to share data across the enterprise, rather than building independent, and sometimes redundant, repositories of data.

FY 2002 funding of \$1,251,000 will support the purchase, installation and implementation of automated operations monitoring technologies and systems management tools. Computer monitoring software tools provide the computer operator/system administrator with the ability to interactively and proactively monitor computer performance, availability, and connectivity. Automated tools are available that will significantly reduce the amount of manual intervention currently required.

FY 2002 funding of \$330,000 will enable the completion of the redesign of the mid-range computer platform (RS6000/AIX) currently being used by applications. The number and size of these applications has grown exponentially in recent years, making maintenance support very difficult. Some older applications are running on RS/6000 hardware that is no longer upgradeable and maintenance is expensive.

**Return on Investment (ROI):** This project will increase the response times, decrease the number of downed computer systems, and address the problems with the current demand for storage. By implementing this project, the requirement for additional staff positions to monitor client/server and network operations can be avoided.

# FUND 104 INFORMATION TECHNOLOGY

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IT0046	Server Replacement				
Total Project Estimate	Prior Year Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Continuing	\$0	\$0	\$150,000	<b>\$150,000</b>	TBD
<p>This project provides funding for agency LAN servers requiring replacement due to aging technology no longer capable of handling current needs and to remain consistent with current technology. These servers suffer continual hardware failures and/or serious performance degradation. As new operating system software or software enhancements are released with greater memory and hard drive requirements, it has been found that the old servers do not meet the minimum requirements for software installation. In addition, these old servers are no longer covered by warranties or supported by the manufacturers. Funding for servers will be considered, where justified, by agency-specific needs and plans and will be based upon funding availability. Wherever practical, replacement of small, single-agency servers with larger, cost-effective, multi-agency servers will be given strong consideration.</p> <p><b>Return on Investment (ROI):</b> Funding this project ensures aging LAN servers will be replaced with current hardware technology that will meet the functional and performance requirements for both present and future programs and conform to published standards.</p>					

# FUND 104 INFORMATION TECHNOLOGY

IT0048	Incident Reporting and Training System				
Total Project Estimate	Prior Year Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
\$1,141,312	\$0	\$0	\$251,917	<b>\$150,000</b>	\$739,395
<p>This project was established in FY 2001 to provide for a web-based records management system for field incident reporting and training records. The incident reporting and training system replacement was necessary to comply with:</p> <ul style="list-style-type: none"> <li>◆ The National Fire Prevention Association (NFPA) Coding Requirements within the National Fire Incident Reporting System (NFIRS 5);</li> <li>◆ The State of Virginia Emergency Medical Services (EMS) mandated reporting requirements; and</li> <li>◆ Minimum standards set by Virginia Department of Fire Programs for agency accreditation and certification under the Virginia/National Professional Qualifications System.</li> </ul> <p>There are currently over 80,000 incident responses in the County. The new system will provide for creating, updating, deleting, retrieving and reporting incident records, as well as all training records at all County Fire and Rescue sites.</p> <p>FY 2002 funding of \$150,000 will provide an interface between the Fire and Rescue system and the County's Computer Aided Dispatch (CAD) system, which is used to dispatch equipment and personnel to events and emergencies, and provide up-to-date information in a rapidly changing environment.</p> <p>This interface will permit the transmission of dispatch incident data and other startup data between the incident reporting database and the CAD. This automatic interface is required to ensure consistency and accuracy between these applications and avoid duplicate data entry. CAD data from the Public Safety Communications Center (PSCC) will no longer be physically transported by tape once a week to the County's Department of Information Technical facility for processing and storage.</p> <p><b>Return on Investment (ROI):</b> Funding this project allows the Fire and Rescue Department to comply with National Fire Protection Agency coding requirements and Virginia EMS mandated reporting requirements. Fully interfacing the CAD system with incident reporting allows the County to identify specific fire and EMS issues that need to be resolved and make justifiable recommendations for improved services. CAD data will be transferred into the incident reporting system in a timely and more automated manner. This interface will increase availability to the data and enhance responsiveness through the Freedom of Information Act to provide maximum data visibility to citizens, Board of Supervisors, County staff, and other jurisdictions.</p>					

# FUND 104 INFORMATION TECHNOLOGY

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IT0049	Citizen Call Center				
Total Project Estimate	Prior Year Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
TBD	\$0	\$0	\$0	<b>\$300,000</b>	TBD
<p>Funding of \$300,000 is included to establish the first phase of a Citizen Call Center for Fairfax County. The first phase will determine the appropriate solution for the design and implementation of a call center for Fairfax County customers. Issues to be studied include information flow within the County organization, resources associated with customer service and request management, prioritizing and ranking of most frequently asked questions, and opportunities for partnerships with non-County entities that also provide services to citizens.</p> <p><b>Return on Investment (ROI):</b> The return on investment to the County from the design and implementation of a Citizen Call Center will be realized through streamlined information processing.</p>					



## FUND 104 INFORMATION TECHNOLOGY

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IT0050	Public Service Communications Replacement				
Total Project Estimate	Prior Year Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
TBD	\$0	\$0	\$0	<b>\$936,868</b>	TBD
<p>This project will provide first-year funding for the upgrade of the Public Service Radio System, which provides two-way radio communications for all non-public safety agencies of the County government.</p> <p>The current system has been modified over the last 20 years and now provides geographical coverage for about 80 percent of the County. However this network does not meet the user needs of 100 percent coverage nor provide for future growth or for advanced features such as mobile data communications.</p> <p>The County's user agencies, such as Public Schools Transportation (school buses), FASTRAN, The Department of Public Works and Environmental Services, Park Authority, etc. need to be provided with reliable communications for both routine work and in emergencies. FY 2002 funding of \$936,868 will allow for the upgrade of the current radio system infrastructure, including the addition of radio repeater sites to the network. The replacement of the more than 3,000 mobile and portable radios will be addressed in FY 2003.</p> <p><b>Return on Investment (ROI):</b> The return on this system upgrade will be in the enhanced reliability and coverage that will be obtained in addition to future cost avoidance and other non-quantifiable benefits.</p>					

# FUND 104

## INFORMATION TECHNOLOGY

IT0051	Fleet Management System				
Total Project Estimate	Prior Year Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
\$500,000	\$0	\$0	\$0	<b>\$500,000</b>	\$0
<p>FY 2002 funding of \$500,000 is included to replace the existing mainframe Vehicle Management System (VMS) application, that was installed in 1993, with a Commercial Off the Shelf (COTS) web-enabled Fleet Management System. The new system will enable the County to increase the effectiveness and efficiency of staff and capital resources through the use of: enhanced data collection for parts numbers, repair causes, and other items; an on-line parts cataloging system; improved warranty tracking; use of industry work standards as well as develop in-house standards; user friendly screens and a strong reporting system.</p> <p>All data will be consolidated and maintained in one system versus the current multiple business systems/processes which include the VMS mainframe application database and off line applications. The consolidation would include all data resident in VMS (equipment specifications, mileage, equipment history, maintenance, parts, labor, commercial costs, etc.), fuel usage data, parts cataloging, warranty recovery for parts and labor related to Original Equipment Manufacturer (OEM) and commercial repairs.</p> <p>Through the use of remote multiple data entry points (such as remote workstations located on the shop floor) and features such as bar coding of parts and equipment repair codes, the number of batch entries of data currently required for work orders will be significantly reduced.</p> <p>The replacement system will permit the use of multiple repair cause codes on a single repair order. The existing system requires one repair order per repair cause code. This change will reduce the number of key strokes and data entry time required to open a repair order and reduce the number of annual repair orders processed per vehicle.</p> <p>In addition, the replacement system will provide DVS customer's greater access to information enabling them to better manage their equipment.</p> <p><b>Return on Investment (ROI):</b> A consolidated and integrated fleet management system will facilitate enhanced warranty and recall tracking and result in greater cost recovery. The current DVS warranty/recall cost recovery process related to parts, commercial repair and vehicle warranties and recalls is conducted off-line. It is estimated that warranty recovery could increase by 34 percent over current collections.</p> <p>By using industry and internally developed work standards, DVS will be able to track labor productivity, identify training programs and resources, and identify processes and procedures that can be enhanced.</p>					

# FUND 104

## INFORMATION TECHNOLOGY

IT0052	Fire Prevention Services Database				
Total Project Estimate	Prior Year Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
\$1,332,993	\$0	\$0	\$0	<b>\$427,071</b>	\$905,922
<p>This project will replace multiple, separate databases in Fire Prevention with an integrated foundation system that will immediately allow e-Government permitting applications. The system will reduce duplication of effort in documenting information in multiple, separate systems, improve access to information internally and externally to the development community and reduce the storage of paper documents. This project will facilitate the business processes of the Department of Public Works and Environmental Services (DPWES) and the Fire and Rescue Department, and provide the building community with e-business capabilities.</p> <p>In addition to the Fire and Rescue Department, the benefactors of this system include the Office of Building Code Services, builders, contractors, developers, homeowners, commercial building and property owners, permit services, engineers, architects, and County agencies with permit review responsibilities. These agencies include, but are not limited to the: Office of Site Development Services, Health Department, Department of Planning and Zoning, Fairfax County Water Authority and Falls Church Water Authority. As other agencies develop their modules and tie into the foundation system, the user base will expand to include agencies county-wide and a broader client base.</p> <p>FY 2002 funding of \$427,071 will provide for contracting services to identify and define the specific system requirements. All existing database functionality will be integrated into the new system and existing data imported. The developer will design and implement a user-friendly interface for each functional area to utilize the system. Telephone and Internet access will be provided for customers to schedule inspections and obtain information.</p> <p><b>Return on Investment (ROI):</b> Funding this project allows cost savings and benefits to staff and customers through a streamlined system that will enable the development and construction industry to work more productively within the County and in turn enhance the tax revenue base. The development and construction industry will realize cost reductions that are presently incurred due to construction delays, occupancy delays and/or use of buildings. In the past, commercial developers have indicated that a single day of delay in delivery of a six-story office building can easily result in \$100,000 of additional costs. The County's revenue stream is also enhanced by increasing the speed in which commercial and residential buildings are processed through the system and brought to completion - the sooner buildings, homes and tenant spaces are completed, the sooner they become a source of revenue for the County. Fire Prevention personnel will be more productive in the performance of their duties, thereby increasing their availability to perform inspections and reducing need for additional personnel as workload increases. An integrated database system will reduce support requirements between DPWES and Fire and Rescue.</p>					

# FUND 104 INFORMATION TECHNOLOGY

IT0053	Telecommuting				
Total Project Estimate	Prior Year Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
TBD	\$0	\$0	\$0	<b>\$270,000</b>	TBD
<p>This project provides funding to expand the County's Telecommuting Program. Participation in the Telecommuting Program has been a work option for eligible Fairfax County employees since 1996. While the arrangement does not fit all County positions or employees, it is estimated that 5,000 positions/employees in the organization can be considered for telecommuting. Current participation in the Telecommuting Program is approximately 6 percent of the eligible county workforce or 300 telecommuters.</p> <p>In the fall of 2000, the Board of Supervisors and the County Executive endorsed a regional goal to have 20 percent of the region's workforce telecommuting one or more days a week by the year 2005. Applying the 20 percent regional goal to Fairfax County's Telecommuting Program means increasing the number of telecommuters by at least 700 between FY 2002 and FY 2005.</p> <p>FY 2002 funding will be used for:</p> <ul style="list-style-type: none"> <li>◆ Training supervisors and telecommuters to maximize the efficiency and productivity of telecommuting.</li> <li>◆ Purchasing slots in regional telework centers. The telework center is an alternative to setting up a home office. These centers provide a fully appointed workspace and technical support.</li> <li>◆ Purchasing security devices to allow only authorized telecommuters to access the County's computers, and</li> <li>◆ Purchasing personal computers (PCs) to loan to telecommuters without a PC at home.</li> </ul> <p><b>Return on Investment (ROI):</b> On average, employees nationwide are 20 percent more productive when telecommuting than they are at the office or main work site. Fewer interruptions are part of the reason. Fairfax County's experience with increased productivity equals or exceeds the national norm.</p> <p>Telecommuting provides a positive return for the region by reducing traffic at peak commuting times. In the first year of the County's program, telecommuters saved an average of 3,600 commuting miles each. An increase in the number of telecommuters will make a significant difference in traffic congestion and air quality over time.</p>					

# FUND 104 INFORMATION TECHNOLOGY

IT0054	SYNAPS				
Total Project Estimate	Prior Year Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
TBD	\$0	\$0	\$0	\$604,000	TBD
<p>This project will enable, SYNAPS, the Fairfax-Falls Church Community Services Board (CSB) application developed to improve client tracking and client and third party billing, in addition to providing improved client demographic and staff productivity data to add the Assessment and Treatment Plan (ATP) module and provide for the opportunity to comply with the Health Insurance Portability and Accountability Act (HIPAA) of 1996.</p> <p>The Assessment and Treatment Plan (ATP) module of SYNAPS will allow clinical staff to create on-line clinical assessments and treatment plans. Automated client records will be more current and easier to access for routine as well as emergency service delivery. In order to implement this module, staff support and infrastructure improvements are needed. There are currently 100 data entry staff using SYNAPS and 70 staff using inquiry only. With the addition of the ATP module 530 new users will be added. Infrastructure improvements will be added to decrease dropped connections that have resulted in data corruption, and to increase the speed of access to users to improve the efficiency of data entry.</p> <p>HIPAA is intended to improve the efficiency and effectiveness of healthcare systems. It recognizes the increased risks imposed by the move to electronic transactions. The law calls for compliance with security standards designed to protect the confidentiality and integrity of health information and the information technology used to store, process and transmit it. One of the standards being finalized requires that all databases containing personal information must be able to support access security. SYNAPS was developed using BTRIEVE, a database engine that does not support database security. A conversion to an Oracle platform, which does support access security and will meet the HIPAA standards, will be made during FY 2002.</p> <p><b>Return on Investment (ROI):</b> Most CSB clients are required by law to have an active treatment plan based on the client assessment. This plan must be reviewed throughout the year in order to maintain compliance with State Code and funding source regulators (e.g. Medicaid). In FY 2000, the CSB served over 18,000 clients. By funding the ATP module, the CSB will be able to avoid costs associated with increasing accountability requirements. In addition, SYNAPS will be in HIPAA compliance by converting it to an Oracle platform.</p>					

# FUND 104

## INFORMATION TECHNOLOGY

IT0055	ISIS Replacement / DPZ Complaint Tracking				
Total Project Estimate	Prior Year Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
\$3,993,923	\$0	\$0	\$0	<b>\$2,454,500</b>	\$1,539,423
<p>This project will replace both the legacy Inspection Services Information System (ISIS) in the Office of Building Code Services (OBCS) of the Department of Public Works and Environmental Services, and the existing Paradox Complaints Tracking Management System used by the Zoning Enforcement Branch (ZEB) of the Department of Planning and Zoning (DPZ).</p> <p>The replacement of ISIS will provide a foundation for future e-Government applications related to land development and building construction and is integral to the County's effort to re-automate the land development systems which began in FY 1992. The new system will significantly simplify the permitting process and improve timeliness of permit review by creating a virtual one-stop shop consisting of multiple review agencies. It will meet the ever-increasing demands of customers to make the permitting process simpler to understand, more convenient to use, more efficient, and more predictable. The replacement system will also enable staff to develop a focus and orientation towards individual construction projects as opposed to maintaining a focus on the permit process itself.</p> <p>The replacement ZEB complaint tracking system will allow DPZ to continue to manage zoning enforcement caseloads with greater accuracy and reporting capability. The new system will facilitate enhanced and effective zoning enforcement within the County.</p> <p><b>Return on Investment (ROI):</b> Funding the ISIS replacement portion of this project allows the County to achieve a return on investment in several areas. Cost savings will be realized through a streamlined system that will enable industry to work more productively within the County and in turn enhance the tax revenue base. The industry will recognize significant savings from costs presently incurred due to delays in construction and occupancy or use of buildings. The County's revenue stream is enhanced by increasing the speed in which buildings are processed through the system and brought to completion – the sooner projects are completed, the sooner they become a source of revenue for the County. A streamlined web-enabled system will help OBCS become less susceptible to costs associated with changes to staffing levels required by swings in the economy and will enhance management's ability to absorb the fluctuations that have historically plagued the industry. The need to hire staff to train new permit technicians will diminish as the time required for training is reduced. The new web-enabled system will reduce costs associated with printing, storing, and archiving of paper applications, forms, and plans.</p> <p>The replacement of ISIS is also necessary to create a platform for future e-permitting initiatives that may more directly enhance revenue (e.g. charges for access to data, charges for enhanced optional services, etc.) Additionally, the e-permitting portion of this project has garnered national attention and may result in the availability of national funds and grants for future applications if the County has a permitting platform on which new technology can be implemented.</p> <p>Increased efficiencies in the process will result in many indirect and non-quantifiable revenue enhancements as well:</p> <ul style="list-style-type: none"> <li>◆ Permit process customers will have more access to, and control of, the permit review process;</li> <li>◆ Construction process will be perceived as being more business friendly and will attract additional businesses to bolster the tax base;</li> <li>◆ An improved and simplified process will encourage people to obtain the required permits and will increase code compliance and the safety of structures (less illegal unpermitted activities requiring enforcement action);</li> </ul>					

# FUND 104 INFORMATION TECHNOLOGY

IT0055	ISIS Replacement / DPZ Complaint Tracking				
Total Project Estimate	Prior Year Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
\$3,993,923	\$0	\$0	\$0	<b>\$2,454,500</b>	\$1,539,423
<ul style="list-style-type: none"> <li>◆ Information given to permit process customers will be more complete, accurate and timely, thus reducing or eliminating the need for multiple resubmissions of plans and applications;</li> <li>◆ Implementation of State-mandated code changes will be more timely and efficient;</li> <li>◆ Reduction of paper forms and improved legibility of recorded comments will reduce costly errors;</li> <li>◆ Communication between plan reviewers and private sector clients will significantly improve;</li> <li>◆ Supervisors will have greater flexibility in re-distributing workload on any given day due to absences or other unforeseen events.;</li> <li>◆ The new system will provide flexibility to implement a single permit process for projects (combining issuance of building and trade permits);</li> <li>◆ Access to permit information and the process will be available 7 days a week, 24 hours a day;</li> <li>◆ Reduced need to travel to the government center has several cost and environmental benefits;</li> <li>◆ Eliminate duplicate data entry and storage in separate systems; and</li> <li>◆ Allow access to pertinent information by all functional areas.</li> </ul> <p>Funding the complaint tracking aspect of this project will enable DPZ to continue to manage zoning enforcement caseloads with greater accuracy and reporting capability. The new system will streamline the process and result in improved customer service. The new system will also increase the flow of information to other agencies, thereby improving the County's responsiveness to citizens' complaints. The system will also facilitate continued efficient and effective zoning enforcement.</p>					

# FUND 104 INFORMATION TECHNOLOGY

IT0056	Pilot Courtroom Technologies				
Total Project Estimate	Prior Year Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
TBD	\$0	\$0	\$0	\$105,000	TBD
<p>This project will enable the three courts (Circuit Court and Records, General District and Juvenile and Domestic Relations) to establish a pilot program to evaluate courtroom technologies in order to select, cost justify and equip the courtrooms in the courthouse with appropriate technologies, and to plan on equipment for retrofitting courtrooms in the Jennings Building.</p> <p>Staff of the courts, of the Department of Public Works and Environmental Services (DPWES) and the Department of Information Technology (DIT), working with PEC Solutions, have developed a Courts Technology Master Plan. The technology plan stemmed from the Courthouse Expansion Project (expansion of the Judicial Center). This pilot project fulfills one of the recommendations of that master plan.</p> <p>Staff will evaluate the benefits to courtroom proceedings utilizing various courtroom technologies, and determine the requirements for specific technologies (including numbers and locations for their use) and the costs to acquire and support the technologies, first for the courthouse expansion, and then for the retrofit of existing courtrooms.</p> <p>The following are the type of courtroom technologies to be evaluated: electronic evidence presentation (such as, image projection, use of three-dimensional and opaque color document camera; digitizer with light pen, switches and converters); real-time court reporting (decoding of court reporter's shorthand input to readable transcript); integrated evidence; access from the bench and for courtroom clerks; and assistive listening.</p> <p><b>Return on Investment (ROI):</b> Funding this project allows the County to document the benefits, return on investment and costs of acquiring courtroom technologies in multiple units for the three courts based on a relatively small pilot.</p> <p>Anticipated benefits in Fairfax County, and documented benefits of courtroom technologies in other jurisdictions include: enhanced efficiency in services; improved access for citizens and court staff; improved evidence presentation for judges and jurors; assistance to the hearing impaired; reduced trips to the court because of video presentations; improved technical control of the courtroom by judges; quick availability of transcripts; and efficiencies in courtroom proceedings.</p>					



# FUND 104 INFORMATION TECHNOLOGY

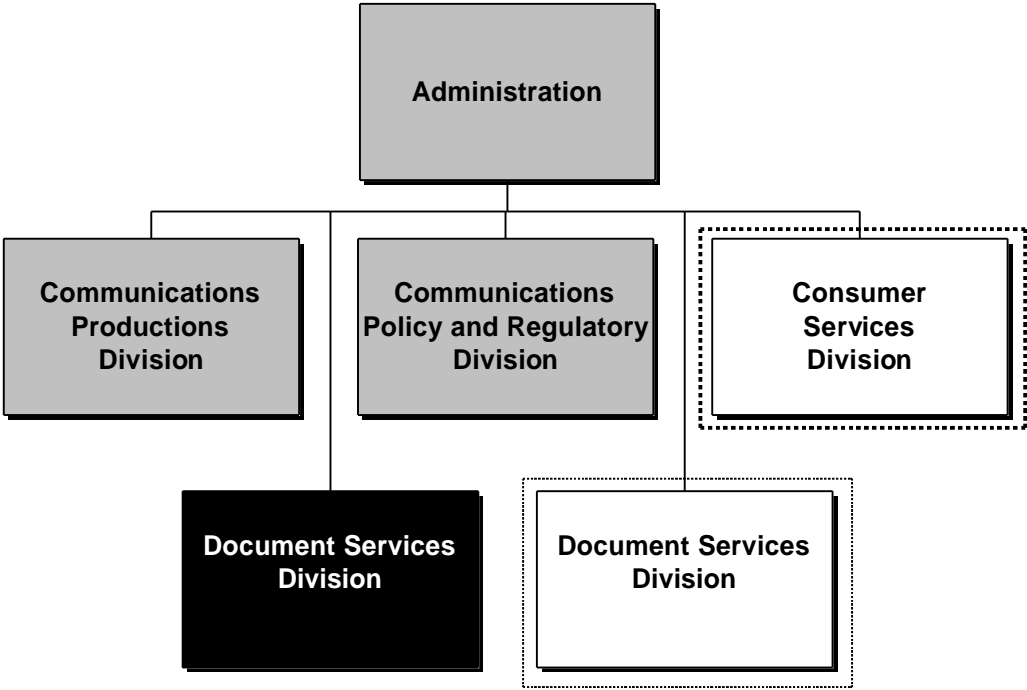
## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 104, Information Technology

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$22,077,473</b>	<b>\$0</b>	<b>\$23,192,596</b>	<b>\$0</b>
Revenue:				
E-911	\$5,249,248	\$0	\$0	\$0
Interest	1,505,134	1,200,000	1,200,000	1,000,000
Technology Trust Fund	552,342	440,000	440,000	440,000
<b>Total Revenue</b>	<b>\$7,306,724</b>	<b>\$1,640,000</b>	<b>\$1,640,000</b>	<b>\$1,440,000</b>
Transfers In:				
General Fund (001)	\$15,838,243	\$18,393,266	\$18,393,266	\$14,495,000
<b>Total Transfers In</b>	<b>\$15,838,243</b>	<b>\$18,393,266</b>	<b>\$18,393,266</b>	<b>\$14,495,000</b>
<b>Total Available</b>	<b>\$45,222,440</b>	<b>\$20,033,266</b>	<b>\$43,225,862</b>	<b>\$15,935,000</b>
Expenditures:				
IT Projects	\$22,029,844	\$20,033,266	\$35,734,377	\$15,935,000
<b>Total Expenditures</b>	<b>\$22,029,844</b>	<b>\$20,033,266</b>	<b>\$35,734,377</b>	<b>\$15,935,000</b>
Transfers Out:				
E-911 (Fund 120)	\$0	\$0	\$7,491,485	\$0
<b>Total Transfers Out</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,491,485</b>	<b>\$0</b>
<b>Total Disbursements</b>	<b>\$22,029,844</b>	<b>\$20,033,266</b>	<b>\$43,225,862</b>	<b>\$15,935,000</b>
<b>Ending Balance</b>	<b>\$23,192,596</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**DEPARTMENT OF CABLE COMMUNICATIONS  
AND CONSUMER SERVICES  
FUND 105, CABLE COMMUNICATIONS**



- Document Services is in Legislative-Executive Functions/Central Services Program Area (General Fund)**
- Fund 504, Document Services Division**
- Fund 105, Cable Communications**
- Consumer Services is in Public Safety Program Area (General Fund)**

# FUND 105 CABLE COMMUNICATIONS

## Agency Position Summary

<b>Fund 001 (General Fund)</b>				
Public Safety	15	Regular Positions	15.0	Regular Staff Years
Legislative Executive	<u>29</u>	Regular Positions	<u>29.0</u>	Regular Staff Years
<b>Fund 001 Total</b>	44	Regular Positions	44.0	Regular Staff Years
<b>Fund 105</b>	43	Regular Positions	43.0	Regular Staff Years
<b>Fund 504</b>	<u>20</u>	Regular Positions	<u>20.0</u>	Regular Staff Years
	107	Total Positions	107.0	Total Staff Years

### Position Detail Information

**Fund 001: General Fund  
(Public Safety)**

**CONSUMER SERVICES DIVISION**

1	Director, Consumer Services
1	Chief, Investig./Licensing
1	Consumer Specialist II
6	Consumer Specialists I
2	Utilities Analysts
1	Management Analyst II
1	Clerical Specialist
1	Clerk Typist II
<u>1</u>	Secretary I
15	Positions
15.0	Staff Years

**Fund 001: General Fund  
(Legislative-Executive)**

**DOCUMENT SERVICES DIVISION**

**ADMINISTRATION**

1	Director, Doc. Services
1	Administrative Aide
1	Management Analyst II
1	Accountant II
2	Account Clerks II
<u>1</u>	Comp. Sys. Analyst III
7	Positions
7.0	Staff Years

**MAIL SERVICES/PUBLICATIONS**

1	Chief, Mail Services
1	Ofc. Svc. Manager II
1	Clerical Specialist
6	Mail Clerks II
<u>8</u>	Mail Clerks I
17	Positions
17.0	Staff Years

**ARCHIVES AND RECORDS  
MANAGEMENT**

1	County Archivist
1	Assistant Archivist
1	Archives Technician
<u>2</u>	Clerical Specialists
5	Positions
5.0	Staff Years

**Fund 105, Cable Communications \***

**ADMINISTRATION**

1	Director
1	Office Service Manager I
<u>1</u>	Secretary III
3	Positions
3.0	Staff Years

**COMMUNICATIONS  
PRODUCTIONS DIVISION**

1	Director, Programming
1	Engineer III
1	Engineer II
1	Instruc./Cable TV Spec.
5	Producers/Directors
1	Video Engineer
4	Assistant Producers
4	Media Technicians
1	Secretary I
<u>3</u>	Clerk Typists II
22	Positions
22.0	Staff Years

**COMMUNICATIONS POLICY  
AND REGULATORY DIVISION**

1	Director, Regulatory Mgmt.
2	Network Telecom. Analysts III
2	Network Telecom. Analysts II
1	Info. Tech. Prog. Manager I
1	Management Analyst III
1	Engineer III
1	Engineering Technician III
1	Communications Engineer
4	Senior Electrical Inspectors
1	Secretary I
1	Consumer Specialist I
1	Clerk Typist II
<u>1</u>	Account Clerk II
18	Positions
18.0	Staff Years

**Fund 504, Document Services Division \*\***

**PRINTING AND DUPLICATING SERVICES**

1	Printing Services Manager
1	Customer Services Specialist
2	Printing Shift Supervisors
8	Print Shop Operators II
1	Account Clerk II
5	Print Shop Operators I
<u>2</u>	Print Shop Helpers
20	Positions
20.0	Staff Years

\*Positions in italics are supported by Fund 105, Cable Communications.

\*\*Positions in italics are supported by Fund 504, Document Services Division.

# FUND 105 CABLE COMMUNICATIONS

## Agency Mission

To encourage telecommunication industry development throughout the County that offers the greatest diversity and highest quality service at the least cost to citizens and businesses, to develop goals for future telecommunications development and related legislation, to provide regulatory oversight and enforcement of telecommunications statutes, to provide production services for visual communication technologies and informational programming for County citizens, and to support internal communications and training programming for County employees.

<b>Agency Summary</b>				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	43/ 43	43/ 43	43/ 43	43/ 43
-----				
Expenditures:				
Personnel Services	\$2,428,581	\$2,839,635	\$2,839,635	\$3,189,693
Operating Expenses	1,491,931	6,881,361	10,994,205	1,335,363
Capital Equipment	599,971	2,764,650	5,216,254	250,000
<b>Total Expenditures</b>	<b>\$4,520,483</b>	<b>\$12,485,646</b>	<b>\$19,050,094</b>	<b>\$4,775,056</b>

<b>Summary by Cost Center</b>				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Communications Productions	\$2,475,727	\$2,368,790	\$2,431,546	\$2,475,974
Communications Policy and Regulatory	2,044,756	10,116,856	16,618,548	2,299,082
<b>Total Expenditures</b>	<b>\$4,520,483</b>	<b>\$12,485,646</b>	<b>\$19,050,094</b>	<b>\$4,775,056</b>

## Purpose

The Cable Communications Fund was established by the Board of Supervisors in 1982 to provide accurate accounting of costs and revenues associated with the administration of the County's Cable Communications Ordinance and Franchise Agreements (COFA). In FY 2002, the Communications Productions and Communications Policy and Regulatory Divisions will continue to administer all aspects of the County's COFA.

Communications Productions is the Division responsible for the production of television programming for Channel 16, the Public Information Channel, and Channel 41, the Employee Training Channel. Channel 16 programming includes both Board of Supervisors directed programming and the highest-rated program proposals submitted by County agencies as reviewed by the Government Access Advisory Committee (GAAC). In FY 2002, Channel 16 will televise 360 live Board of Supervisors and Planning Commission meetings, County Executive projects, Board-directed special programming, town meetings, and monthly video newsletters for Board members. In addition, the highest GAAC rated 185 programs which describe the services of County agencies, 31 programs for special projects, language services programming, and remote cablecasting of selected meetings of boards, authorities, and commissions are also televised.

In addition to this programming for the public, the Division is responsible for programming on the County's closed-circuit training network, Channel 41. In FY 2002, the Division will televise 103 training and internal communications productions which have been recommended by the Fairfax County Training Network evaluation committee as presenting the most critical programs for unmet County training needs, as well as national satellite conferences, telecommunication courses, video training, and lectures on areas such as leadership, team work, self improvement, and management issues.

# FUND 105

## CABLE COMMUNICATIONS

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The Communications Productions Division will continue to operate an emergency message system for citizens, serving as a centralized resource for loan pool equipment for County agencies, manage a satellite downlink for County teleconferencing, support the Video Magistrate System, County kiosk system, Internet video, video teleconferencing and video streaming of Channel 16 on the Internet to better serve County citizens.

In addition, the Division will provide critical informational programming to an estimated 260,000 County households that subscribe to cable, as well as all County agencies linked to the internal Training Network.

The Communications Policy and Regulatory Division will continue to ensure that the cable television systems constructed and operated in Fairfax County meet the highest technical standards, and provide County citizens with the highest quality service. These tasks continue to be accomplished through the Division's engineering, inspection, and complaint investigation programs. Significant increases continue to be experienced in the Division's workload related to engineering and inspection functions. This includes responding to a growing percentage of technically-oriented citizen complaints; rate regulations which began in FY 1994; implementing a new franchise agreement with one of the County's cable companies; performing engineering testing and monitoring on an increasing number of miles of activated cable television plant; as well as providing engineering support for video and data communications projects associated with the connection of County facilities to the cable Institutional Network (I-Net). The I-Net, being constructed by Cox Communications at a cost to the Cable Fund of \$11.2 million, is a fiber optic cable network that will link and provide video and data services to 400 County and Fairfax County Public Schools (FCPS) facilities. The construction of the I-Net is expected to be completed in FY 2004. Funding of approximately \$4.8 million is currently available in FY 2001 for equipment to connect the first 100 County and FCPS sites to the I-Net for video and data services.

The County has franchised two cable operators to serve a combined total of over 260,000 homes. Each of these franchises establishes requirements for the provision of cable service that must be actively monitored and enforced by the franchising authority which is responsible for basic service and equipment rate regulation, construction schedules, customer service standards, bonds and insurance, and signal quality. For these provisions to be meaningful, the County must continue to be active in its regulatory role since there is no regulatory enforcement provided by the State or Federal governments.

### **Key Accomplishments**

- ◆ Conducted review and evaluation of the transfer of Media General's cable television system to Cox Communications.
- ◆ Initiated negotiations with Starpower Communications for competitive cable television system overbuild in Fairfax County.
- ◆ Completed essential training on fiber optic technology in preparation for cable television system upgrades.
- ◆ Purchased, installed, and implemented a digital video server providing improved service and technical quality to cable television viewers.
- ◆ Received an award for Overall Excellence as the best Government Access Cable Television station in the country from the Alliance for Community Media. In addition, received eight other awards from the Alliance, six awards from the National Association of Telecommunications Officers and Advisors, and an award from the International Association of Fire Fighters for programming excellence and professional quality.

# FUND 105

## CABLE COMMUNICATIONS

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### FY 2002 Initiatives

- ◆ Monitor the cable television operators' franchise obligations to Fairfax County and its citizens, and promote competition in cable television services in the County.
- ◆ Activate the initial County/FCPS sites on the I-Net.
- ◆ Continue to serve the County's public information needs and internal training needs through the cable television network.
- ◆ Pursue new technology requirements for Internet, kiosk and court video, and other special projects.
- ◆ Replace video and editing equipment in the Board Auditorium and Production Studio with an annual grant from Cox Communications.

### Performance Measurement Results

Performance Measurement indicators were developed to support the mission of the Fund. Measurements include Home Subscriber Cable Television Network and I-Net reliability as well as serving the information of citizens and training needs of County employees.

The majority of the performance measures were achieved in FY 2000. However, the I-Net measures are directly dependent on the design and construction schedule of Cox Communications. During FY 2000, the schedule was revised, and information is expected to become available during FY 2001. Thus, estimates are provided for FY 2001 and FY 2002, yet no actual data for FY 2000 is available.

### Funding Adjustments

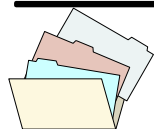
*The following funding adjustments from the FY2001 Revised Budget Plan are necessary to support the FY 2002 program:*

- ◆ An increase of \$350,058 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ A decrease in contract expenses of \$4.2 million due the final I-Net construction payment to Cox Communications scheduled for FY 2001 and not required in FY 2002.
- ◆ A decrease in other Operating Expenses of \$5.4 million due to the carryover of \$4.0 million from FY 2000 for costs associated with implementing the I-Net and \$1.4 million for FY 2001 internal infrastructure requirements. Delays in the Cox Communication schedule for construction of the I-Net has delayed the expenditure of funds for implementation.
- ◆ Capital Equipment of \$250,000 is funded to support the replacement of equipment in the Board Auditorium and Production Studio.

*The following funding adjustments reflect all approved changes in the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ As part of the FY 2000 Carryover Review, \$6,363,028 of unencumbered carryover was added including \$53,995 associated with unexpended FY 2000 Close Management Initiative (CMI) savings, and \$6,309,033 required to support the costs associated with the implementation of the I-Net.
- ◆ As part of the FY 2000 Carryover Review, \$201,420 of encumbered carryover was added.

# FUND 105 CABLE COMMUNICATIONS



## Administration

### Goal

To provide consumer protection services for consumers and businesses in Fairfax County in order to ensure compliance with applicable laws; to administer the County's Cable Communications Ordinance and Franchise Agreements in a manner that ensures the best possible cable communications service to all system subscribers/users; to oversee the construction, installation, and operation of all cable television systems in the County; to manage the use of the government access channels and the Institutional Network (I-Net); and to produce the programming for the government access channels.

Note: As in previous fiscal years, funding for this Cost Center is included in the budget for the Communications Policy and Regulatory Division.

### Objectives

- ◆ To provide management support services to the Department's Divisions so that 75 percent of efficiency, service quality, and outcome indicators are achieved.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Outcome:</b>					
Percent of Department's performance indicators (efficiency, service quality and outcome) achieved	NA	NA	75% / 75%	75%	75%



## Communications Productions Division

### Goal

To provide a centralized video production center and satellite conferencing facility for the Board of Supervisors, County Executive, and all County agencies in order to communicate critical County information to citizens and training for employees and to provide related production services in new technologies to benefit the public and County operations.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	22/ 22	22/ 22	22/ 22	22/ 22
<b>Total Expenditures</b>	<b>\$2,475,727</b>	<b>\$2,368,790</b>	<b>\$2,431,546</b>	<b>\$2,475,974</b>

# FUND 105 CABLE COMMUNICATIONS

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## Objectives

- ◆ To serve the public information needs of the County by completing 98 percent of public information television programs requested on the FY 2002 production plan, while maintaining cost, quality, and work hour efficiencies.
- ◆ To train and educate the County workforce in the most cost effective manner possible by increasing the number of purchased programs and satellite telecourses and completing 98 percent of training programs on the FY 2002 production plan, while reducing the work hours needed for original programming.

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:<sup>1</sup></b>					
Original live program hours	729.0	739.5	716.0 / 694.0	718.0	726.0
Original studio program hours <sup>2</sup>	47.0	33.5	53.0 / 32.0	58.0	70.0
Original field program hours	97.0	111.5	105.9 / 110.2	154.25	158.5
<b>Efficiency:<sup>3</sup></b>					
Live program work hours per program hour	5.6	4.8	6.0 / 4.7	5.5	5.5
Studio program work hours per program hour	39.4	41.3	40.0 / 36.0	44.0	43.8
Field program work hours per program hour	168.2	162.7	169.0 / 164.8	171.0	157.9
<b>Service Quality:<sup>4</sup></b>					
Percentage of clients satisfied with Channel 16 programs	NA	NA	NA / NA	NA	NA
Percentage of clients satisfied with Channel 41 programs	NA	NA	NA / NA	NA	NA
Percentage of clients satisfied with technology support projects	NA	NA	NA / NA	NA	NA
<b>Outcome:</b>					
Percentage of requested programs completed on Channel 16	97%	98%	98% / 100%	98%	98%
Percentage of requested programs completed on Channel 41	97%	100%	98% / 100%	98%	98%

<sup>1</sup> While the number of original live program hours per year remains fairly constant from year to year, original studio and original field programs on Channels 16 and 41 vary from year to year as requested by the Board of Supervisors, County Executive, and as prioritized by advisory committees.

<sup>2</sup> The decrease in the FY 1999 and FY 2000 actual number of original studio program hours reflects the Board of Supervisors' policy to limit Board member appearances on Channel 16 during an election year, decreasing the number of studio programs in FY 1999 and FY 2000.

<sup>3</sup> Channel 16 and 41 original programs are combined with this calculation.

<sup>4</sup> A client questionnaire will be developed to determine customer satisfaction and the results will be used as the baseline for future years.



# FUND 105 CABLE COMMUNICATIONS

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## Communications Policy and Regulatory Division

The functional requirements of all staff in this Division will be changing over the course of the next few years due to the changing cable industry environment and the significant changes that are expected to occur in the franchise requirements imposed on cable operators in the County. As these changes take place, this Division will be in a better position to identify specific performance indicators that will be useful in measuring the outcome and service quality results of this Division.

### Goal

To direct cable regulation and management within the County that offers the greatest diversity and highest quality service at the least cost to County government, citizens and businesses; and to develop and manage the Institutional Network, which will provide video and data communications to County and School facilities and County/School agencies.

<b>Cost Center Summary</b>				
<b>Category</b>	<b>FY 2000 Actual</b>	<b>FY 2001 Adopted Budget Plan</b>	<b>FY 2001 Revised Budget Plan</b>	<b>FY 2002 Advertised Budget Plan</b>
Authorized Positions/Staff Years				
Regular	21/ 21	21/ 21	21/ 21	21/ 21
<b>Total Expenditures</b>	<b>\$2,044,756</b>	<b>\$10,116,856</b>	<b>\$16,618,548</b>	<b>\$2,299,082</b>

### Objectives

- ◆ To enforce a 95 percent reliability rate on the Home Subscriber Cable Television Network.
- ◆ To maintain a 99 percent reliability rate on the Institutional Communications Network.
- ◆ To activate 12.5 percent of the total number of Institutional Communications Network users and services.

# FUND 105 CABLE COMMUNICATIONS

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Home Subscriber Network signal checks or inspections	2,203	7,709	7,700 / 7,639	7,700	7,700
Institutional Network signal checks, inspections or repairs	NA	NA	NA / NA	NA	NA
New Institutional Network users or services added	NA	NA	50 / 0	50	50
<b>Efficiency:</b>					
Staff hours per Home Subscriber Network signal check or inspection	2.80	0.97	0.97 / 0.98	0.97	0.97
Staff hours per Institutional Network signal check, inspection or repair	NA	NA	NA / NA	NA	NA
Staff hours per new Institutional Network user or service added	NA	NA	125 / 0	125	125
<b>Service Quality:</b>					
Percent of Home Subscriber Network complaints compared to total subscribers	0.3%	0.3%	0.3% / 0.2%	0.3%	0.3%
Institutional Network reliability compared to prior fiscal year	NA	NA	100% / NA	100%	100%
Percent of Institutional Network on-time installations of new users or services	NA	NA	95% / NA	95%	95%
<b>Outcome:</b>					
Percent of Home Subscriber Network reliability	NA	94.7%	95.0% / 95.0%	95.0%	95.0%
Percent of Institutional Network reliability	NA	99.0%	99.0% / NA	99.0%	99.0%
Percent of total Institutional Network users or services activated	NA	NA	12.5% / 0%	12.5%	12.5%

# FUND 105 CABLE COMMUNICATIONS

## FUND STATEMENT

### Fund Type G10, Special Revenue Funds

### Fund 105, Cable Communications

	FY 2000 Actual <sup>1</sup>	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$10,539,843</b>	<b>\$6,257,160</b>	<b>\$12,955,890</b>	<b>\$1,593,799</b>
Revenue:				
Miscellaneous Revenue	\$2,078	\$5,000	\$5,000	\$2,000
I-Net and Equipment Grant	2,814,490	2,991,303	2,991,303	2,985,893
Franchise Operating Fees	7,334,076	8,169,000	8,169,000	8,072,969
<b>Total Revenue</b>	<b>\$10,150,644</b>	<b>\$11,165,303</b>	<b>\$11,165,303</b>	<b>\$11,060,862</b>
<b>Total Available</b>	<b>\$20,690,487</b>	<b>\$17,422,463</b>	<b>\$24,121,193</b>	<b>\$12,654,661</b>
Expenditures:				
Personnel Services	\$2,428,581	\$2,839,635	\$2,839,635	\$3,189,693
Operating Expenses	721,931	2,681,361	3,364,205	1,335,363
I-Net Contribution <sup>2</sup>	770,000	4,200,000	7,630,000	0
Capital Equipment	599,971	2,764,650	5,216,254	250,000
<b>Subtotal Expenditures</b>	<b>\$4,520,483</b>	<b>\$12,485,646</b>	<b>\$19,050,094</b>	<b>\$4,775,056</b>
COLA Reserve	0	0	0	31,897
<b>Total Expenditures</b>	<b>\$4,520,483</b>	<b>\$12,485,646</b>	<b>\$19,050,094</b>	<b>\$4,806,953</b>
Transfers Out:				
General Fund (001) <sup>3</sup>	1,520,280	1,683,800	1,683,800	1,614,594
Schools Grants and Self Supporting Programs (192) <sup>4</sup>	1,443,834	1,543,500	1,543,500	1,390,935
Schools Grants and Self Supporting Programs (192) <sup>5</sup>	250,000	250,000	250,000	250,000
<b>Total Transfers Out</b>	<b>\$3,214,114</b>	<b>\$3,477,300</b>	<b>\$3,477,300</b>	<b>\$3,255,529</b>
<b>Total Disbursements</b>	<b>\$7,734,597</b>	<b>\$15,962,946</b>	<b>\$22,527,394</b>	<b>\$8,062,482</b>
<b>Ending Balance<sup>6</sup></b>	<b>\$12,955,890</b>	<b>\$1,459,517</b>	<b>\$1,593,799</b>	<b>\$4,592,179</b>
Reserve for PC Replacement <sup>7</sup>	67,800	93,600	93,600	24,600
Reserve for Replacement Equipment	7,500	0	0	0
<b>Unreserved Ending Balance</b>	<b>\$12,880,590</b>	<b>\$1,365,917</b>	<b>\$1,500,199</b>	<b>\$4,567,579</b>

<sup>1</sup> In order to account for revenues in the proper fiscal year, an audit adjustment in the amount of \$275,472 has been reflected as a decrease to FY 2000 Revenue. The audit adjustment has been included in the FY 2000 Comprehensive Annual Financial Report (CAFR). Details of the FY 2000 audit adjustments will be included in the FY 2001 Third Quarter Package.

# FUND 105 CABLE COMMUNICATIONS

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<sup>2</sup> In FY 1999, an amount of \$2.8 million was approved from fund balance to support the first year payment associated with the installation of the Institutional Network (I-Net). Additionally, an estimated \$7.6 million will be spent in FY 2001 for the remaining cost of the I-Net construction. These expenditures are only for the construction of the I-Net as provided for in the franchise agreement with Cox Communications and does not include equipment and other operational funding.

<sup>3</sup> The Transfer Out to the General Fund represents compensation to the General Fund for rent on property and public "rights-of-way" used by the cable companies serving Fairfax County. The amount represents approximately one percent of the gross revenues of the cable operators in the County (20 percent of franchise fees).

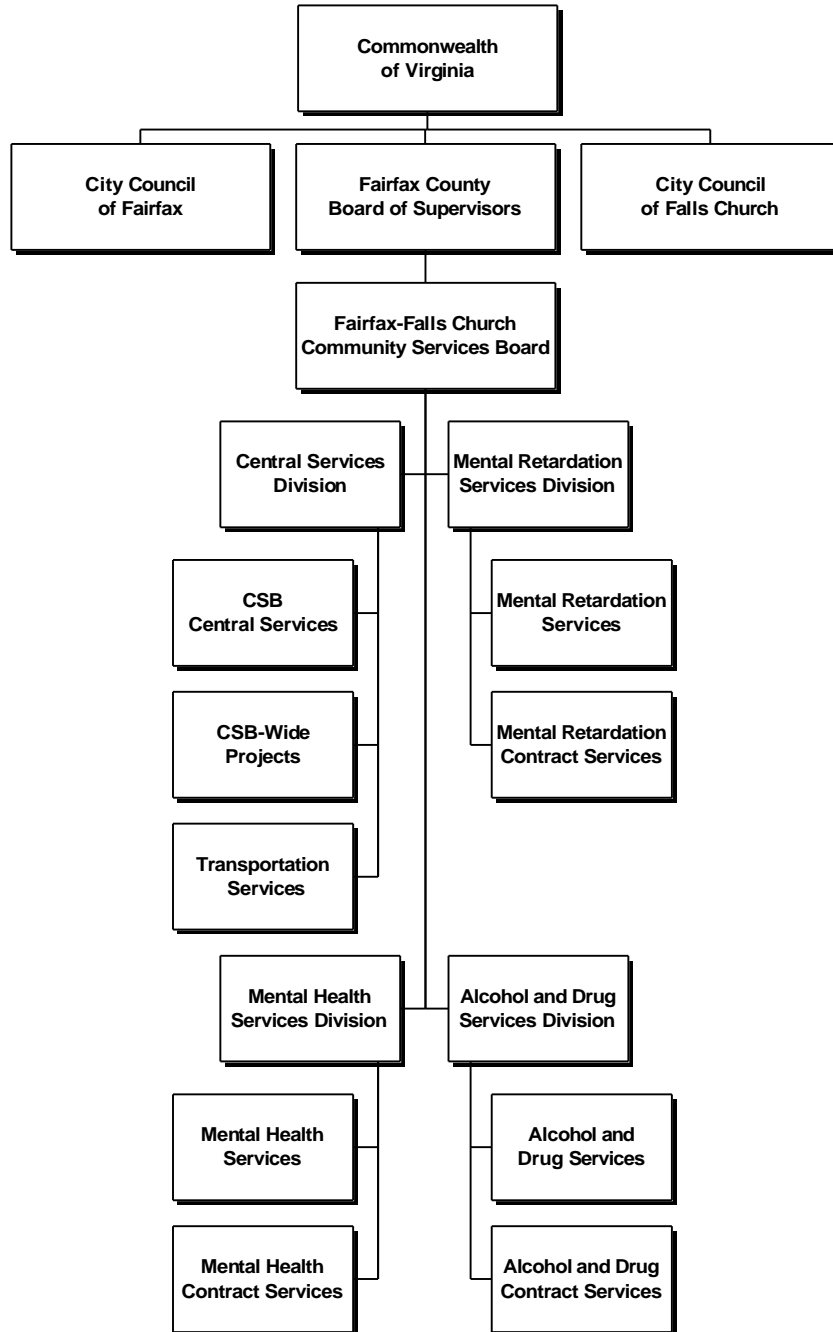
<sup>4</sup> This funding reflects a direct transfer to FCPS to support the educational access grant. The amount is calculated as one percent of the gross revenues of Cox Communications. It should be noted that in the FY 2002 School Board's Advertised Budget Plan, the Fund 105, Cable Communications Transfer In shown is \$126,783 higher than the Fund 105, Cable Communications Transfer Out shown on County Fund Statements. The actual amount to be transferred to the FCPS on an annual basis is based on actual gross receipts. Annual reconciliation of the revenue and subsequent transfer will be conducted and adjustments to the transfer level will be incorporated in the next years' budget.

<sup>5</sup> This funding reflects a direct transfer to FCPS to support a replacement equipment grant of \$250,000.

<sup>6</sup> Funding of \$48,645/site will be required for the remaining 300 sites over the next few years.

<sup>7</sup> The PC Replacement Reserve provides for the timely replacement of the agency's obsolete equipment.

# FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD



# FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD (CSB) - OVERVIEW

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## Agency Mission

The Fairfax-Falls Church Community Services Board (CSB) serves Fairfax-Falls Church residents with, or at-risk of, severe and persistent mental illness or acute psychiatric/emotional distress; mental retardation; or alcohol or drug dependency. The CSB was created in 1969 by a joint resolution of Fairfax County and the Cities of Fairfax and Falls Church. Its Board is comprised of 16 members; 14 appointed by the Fairfax County Board of Supervisors and one each appointed by the Council of the City of Fairfax and the Council of the City of Falls Church. The CSB is established under mandate of the State; however, under a Memorandum of Agreement between the CSB and the County, the CSB observes County rules and regulations regarding financial management, personnel management, and purchasing activities. The Board carries out its roles and responsibilities under the Administrative Policy Board type of structure in these areas. The CSB operates direct service agencies that are under its control and supervision, and contracts with outside entities for the provision of client services.

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	872/ 850	885/ 867.7	886/ 870.35	898/ 885.35
Grant	72/ 68.8	68/ 65.3	79/ 73.8	79/ 73.8
-----				
Expenditures:				
Personnel Services	\$51,737,852	\$56,124,153	\$57,357,790	\$61,157,086
Operating Expenses	38,229,640	41,596,525	42,387,675	48,260,410
Capital Equipment	278,756	35,539	35,539	48,000
<b>Subtotal</b>	<b>\$90,246,248</b>	<b>\$97,756,217</b>	<b>\$99,781,004</b>	<b>\$109,465,496</b>
Less:				
Recovered Costs	(\$1,042,600)	(\$1,229,675)	(\$1,277,367)	(\$1,427,586)
<b>Total Expenditures</b>	<b>\$89,203,648</b>	<b>\$96,526,542</b>	<b>\$98,503,637</b>	<b>\$108,037,910</b>

# FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD (CSB) - OVERVIEW

## FUND STATEMENT

**Fund Type G10, Special Revenue Funds**

**Fund 106, Fairfax-Falls Church  
Community Services Board**

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$1,165,617</b>	<b>\$500,000</b>	<b>\$144,118</b>	<b>\$439,937</b>
Revenue:				
Local Jurisdictions:				
Fairfax City	\$1,126,262	\$1,168,756	\$1,168,756	\$1,242,973
Falls Church City	510,499	570,375	570,375	563,384
Subtotal - Local	<u>\$1,636,761</u>	<u>\$1,739,131</u>	<u>\$1,739,131</u>	<u>\$1,806,357</u>
State:				
State DMHMRSAS <sup>1</sup>	\$12,100,904	\$11,445,156	\$12,208,091	\$12,985,480
State Other	321,583	324,865	322,936	322,936
Subtotal - State	<u>\$12,422,487</u>	<u>\$11,770,021</u>	<u>\$12,531,027</u>	<u>\$13,308,416</u>
Federal:				
Block Grant	\$4,448,734	\$4,676,406	\$4,607,344	\$4,502,005
Direct/Other Federal	1,652,628	645,268	1,660,217	1,693,216
Subtotal - Federal	<u>\$6,101,362</u>	<u>\$5,321,674</u>	<u>\$6,267,561</u>	<u>\$6,195,221</u>
Fees:				
Medicaid Waiver	\$1,342,138	\$1,489,153	\$1,489,153	\$1,489,153
Medicaid Option	2,473,231	2,789,846	2,789,846	2,789,846
Program/Client Fees <sup>2</sup>	2,715,763	4,463,982	4,882,588	5,055,588
CSA Pooled Funds	1,555,714	1,974,025	1,974,025	2,127,617
Subtotal - Fees	<u>\$8,086,846</u>	<u>\$10,717,006</u>	<u>\$11,135,612</u>	<u>\$11,462,204</u>
Other:				
Miscellaneous	\$1,255,075	\$1,210,707	\$1,210,707	\$196,307
Subtotal - Other	<u>\$1,255,075</u>	<u>\$1,210,707</u>	<u>\$1,210,707</u>	<u>\$196,307</u>
Total Revenue	<u>\$29,502,531</u>	<u>\$30,758,539</u>	<u>\$32,884,038</u>	<u>\$32,968,505</u>
Transfers In:				
General Fund (001)	\$58,679,618	\$65,768,003	\$65,915,418	\$74,769,405
COLA Reserve (001)	0	0	0	605,608
Total Transfers In	<u>\$58,679,618</u>	<u>\$65,768,003</u>	<u>\$65,915,418</u>	<u>\$75,375,013</u>
<b>Total Available</b>	<b>\$89,347,766</b>	<b>\$97,026,542</b>	<b>\$98,943,574</b>	<b>\$108,783,455</b>

# FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD (CSB) - OVERVIEW

## FUND STATEMENT

**Fund Type G10, Special Revenue Funds**

**Fund 106, Fairfax-Falls Church  
Community Services Board**

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Expenditures:				
Central Services:				
CSB Central Services <sup>2</sup>	\$880,001	\$892,637	\$933,837	\$1,043,690
CSB-Wide Projects	1,066,369	1,794,890	1,794,890	2,231,625
Transportation Services	4,245,574	4,732,856	4,732,856	5,705,235
Subtotal - Central Services	\$6,191,944	\$7,420,383	\$7,461,583	\$8,980,550
Mental Health (MH):				
MH Services <sup>2</sup>	\$30,997,883	\$32,862,226	\$33,390,613	\$34,762,651
MH Contract Services	7,067,930	8,101,979	8,142,508	9,742,991
Subtotal - Mental Health	\$38,065,813	\$40,964,205	\$41,533,121	\$44,505,642
Mental Retardation (MR):				
MR Services <sup>2</sup>	\$10,100,569	\$10,807,393	\$10,974,572	\$11,516,460
MR Contract Services	15,046,156	16,389,295	16,443,895	18,685,131
Subtotal-Mental Retardation	\$25,146,725	\$27,196,688	\$27,418,467	\$30,201,591
Alcohol and Drug (A&D):				
A&D Services <sup>2</sup>	\$18,776,778	\$19,817,794	\$20,962,994	\$23,243,190
A&D Contract Services	1,022,388	1,127,472	1,127,472	1,106,937
Subtotal - Alcohol & Drug	\$19,799,166	\$20,945,266	\$22,090,466	\$24,350,127
Subtotal Expenditures	\$89,203,648	\$96,526,542	\$98,503,637	\$108,037,910
COLA Reserve (001)	0	0	0	605,608
Total Expenditures	\$89,203,648	\$96,526,542	\$98,503,637	\$108,643,518
<b>Total Disbursements</b>	<b>\$89,203,648</b>	<b>\$96,526,542</b>	<b>\$98,503,637</b>	<b>\$108,643,518</b>
<b>Ending Balance</b>				
	<b>\$144,118</b>	<b>\$500,000</b>	<b>\$439,937</b>	<b>\$139,937</b>
Reserve: Medicaid Match	\$0	\$500,000	\$439,937	\$139,937

**A**

<sup>1</sup> This total does not include all of the State funds allocated to the Fairfax-Falls Church Community Services Board (CSB) that are used to provide services to CSB clients. In FY 2001, an estimated \$10 million in State funds will support \$20.7 million in community Medicaid services paid directly by the State to private providers. In addition, the above total does not include State support for atypical medications required by patients discharged from State mental health facilities to CSB-supported programs. In FY 2001, an estimated \$1.6 million in State funds will provide for these expensive medications for CSB clients.

<sup>2</sup> In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$256,999 has been reflected as an increase to FY 2000 revenues and an amount of \$117,062 has been reflected as an increase to FY 2000 expenditures. The audit adjustment has been included in the FY 2000 Comprehensive Annual Financial Report (CAFR). Details of the FY 2000 audit adjustments will be included in the FY 2001 Third Quarter Package.



# FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD (CSB) - OVERVIEW

Summary by Program Area				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>CSB Program Area Expenditures:</b>				
Central Services	\$6,191,944	\$7,420,383	\$7,461,583	\$8,980,550
Mental Health	38,065,813	40,964,205	41,533,121	44,505,642
Mental Retardation	25,146,725	27,196,688	27,418,467	30,201,591
Alcohol and Drug	19,799,166	20,945,266	22,090,466	24,350,127
<b>Total: Expenditures</b>	<b>\$89,203,648</b>	<b>\$96,526,542</b>	<b>\$98,503,637</b>	<b>\$108,037,910</b>
<b>Non County Revenue by Source:</b>				
Fairfax City	\$1,126,262	\$1,168,756	\$1,168,756	\$1,242,973
Falls Church City	510,499	570,375	570,375	563,384
State MHMRSAS	12,100,904	11,445,156	12,208,091	12,985,480
State Other	321,583	324,865	322,936	322,936
Federal Block Grant	4,448,734	4,676,406	4,607,344	4,502,005
Federal Other	1,652,628	645,268	1,660,217	1,693,216
Medicaid Waiver	1,342,138	1,489,153	1,489,153	1,489,153
Medicaid Option	2,473,231	2,789,846	2,789,846	2,789,846
Program/Client Fees	2,715,763	4,463,982	4,882,588	5,055,588
CSA Pooled Funds	1,555,714	1,974,025	1,974,025	2,127,617
Miscellaneous	1,255,075	1,210,707	1,210,707	196,307
<b>Total: Revenue</b>	<b>\$29,502,531</b>	<b>\$30,758,539</b>	<b>\$32,884,038</b>	<b>\$32,968,505</b>
<b>County Transfer to CSB:<sup>1</sup></b>	<b>\$58,679,618</b>	<b>\$65,768,003</b>	<b>\$65,915,418</b>	<b>\$75,375,013</b>
<b>County Transfer as a Percentage of Total CSB Expenditures:</b>	<b>65.8%</b>	<b>68.1%</b>	<b>66.9%</b>	<b>69.8%</b>

<sup>1</sup> The FY 2002 Advertised County Transfer includes \$605,608 set aside for a 1.0% cost-of-living adjustment (COLA); however this total is not included in the expenditure total until it is approved by the Board of Supervisors.

## Purpose

The aim of the CSB is to empower and support the people served to live self-determined, productive and valued lives within the community. To accomplish these aims, the CSB must identify, develop or offer programs on prevention, intervention, treatment, rehabilitation, residential and other support services in a personalized, flexible manner appropriate to the needs of each individual and family served.

## Key Accomplishments

- ◆ In 1999, opened Cornerstones, Fairfax County's first residential treatment facility for adults with co-occurring disorders (mental illness and substance abuse and addiction issues.)
- ◆ In 2000, opened Stevenson Place, Fairfax County's first licensed adult living facility providing permanent housing and support for 36 adults with serious mental illness.
- ◆ Expanded school-based alcohol and drug prevention and intervention services to three areas within the Fairfax County Public School system and thus contributing to reducing substance abuse among teenagers.
- ◆ Met the high-risk needs of 307 individuals with mental retardation and their families by providing emergency interventions, stabilization, and referral assistance within one month of requesting help.

# FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD (CSB) - OVERVIEW

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- ◆ Following a national model to help persons with serious mental illness, the CSB began its Program of Assertive Community Treatment (PACT) in 1999. Services through PACT are targeted to consumers who move among hospitals, homeless shelters, jail and the street.
- ◆ Awarded the Virginians Against Domestic Violence certification of the CSB Domestic Abuse Programs, which includes the Women's Shelter, the Victim Assistance Network (VAN), and ADAPT program. These programs became one of only ten domestic abuse programs to be certified.

## FY 2002 Initiatives

- ◆ The addition of 2/2.0 SYE new positions (1/1.0 SYE Clinical Psychologist and 1/1.0 SYE Mental Health Therapist) will support the existing need for mental health services at the Juvenile Detention Center (JDC). Limited mental health services (approximately 5 hours of counseling per week) are currently provided by CSB at the JDC, an amount that is far less than needed. Approximately 1,630 youths are placed in this facility every year, and studies indicate that as many as 77 percent of these youths experience some form of mental illness. The two positions will provide full-time direct-care staff at the JDC dedicated to this population.
- ◆ The addition of 9/9.0 SYE new positions in Alcohol and Drug Services will provide both substance abuse prevention and early intervention services to 400 high school aged youth as part of Phase II of the School-Based Substance Abuse Prevention and Early Intervention program. This program was developed to address the increasing problem of substance abuse among youth in Fairfax County as identified by a Board of Supervisors appointed Task Force in FY 1998. Currently, prevention services are provided at four Fairfax County Public Schools (FCPS) high schools and at four FCPS alternative learning centers (three high schools and one elementary school). The additional positions will be utilized to expand prevention services to additional high schools and alternative learning centers, with specific schools to be determined by FCPS. Services include conflict resolution, peer mediation, community outreach, and alternative programming and activities. The positions will also provide additional early intervention services at FCPS high schools and alternative learning centers, including outreach, crisis intervention, screening, case management, assessment and referral services to community-based treatment resources. By intervening with youth at an early point in their substance-abusing behavior, the need for more intensive and costly services later on is reduced.
- ◆ The addition of 1/1.0 SYE Mental Retardation Specialist I will provide for the coordination of services for all 88 new special education graduates of the Fairfax County Schools. This individual will also provide needed counseling and other individualized personal guidance and assistance. In FY 2002, additional emphasis will be placed on the case management component of services for this population. Without the continuity provided by effective case management services, students may experience regression that could later require more intensive services.
- ◆ Expand the space available to serve victims of domestic violence by an additional 12 beds. Currently, the Women's Crisis Shelter is the only CSB facility specializing in services for victims of domestic violence and their children. In FY 2000, more than 200 people were on the waiting list for these services. The new space is expected to serve an additional 144 individuals annually.
- ◆ Establish a crisis care facility to serve children and adolescents with serious mental illness, who cannot safely return home and would otherwise be hospitalized. It is estimated that 70-80 percent of all children and adolescents who are prescreened for hospitalization in mental health emergency services could be diverted from a hospital by staying in a crisis care facility. Approximately 140 youth will be diverted from less appropriate placements to this facility.
- ◆ Emphasize staff education and involvement in quality improvement plan implementation.
- ◆ Fully integrate the State's Performance Outcome Measurement System (POMS) requirements with new on-line interactive capacity of the CSB's client management information system.

# FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD (CSB) - OVERVIEW

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- ◆ Emphasize staff education and involvement in State performance contract implementation.

## Performance Measurement Results

Please see the individual agency narratives.

## Funding Highlights of the FY 2002 Advertised Budget Plan

Total projected expenditures for the CSB in FY 2002 are \$108,037,910, an increase of \$9,534,273, or 9.7 percent, over the *FY 2001 Revised Budget Plan* total of \$98,503,637. If the Board of Supervisors approves a 1.0 percent cost-of-living adjustment, the FY 2002 expenditure level would increase by \$605,608 to a total of \$108,643,518.

Funding highlights include:

- ◆ An increase of \$3,320,957 in Personnel Services associated with salary adjustments necessary to support the County's compensation program for merit-regular staff.
- ◆ \$1,938,921 to provide vocational, case management, and transportation services to 88 new special education graduates of the Fairfax County Public Schools. Of this amount, \$879,848 is required to purchase various vocational services for the new graduates, \$392,156 is included to provide FASTRAN transportation services to 47 of the 88 graduates, and \$44,417 is required to establish 1/1.0 SYE Mental Retardation Specialist I position to coordinate services as well as provide counseling and other individualized personal guidance and assistance for the new graduates. In addition, \$622,500 is included for the rent/lease and start-up costs associated with an additional facility necessary to accommodate this new class of graduates and reduce overcrowding at existing facilities.
- ◆ \$869,281 to fund a 3.6 percent inflationary increase for contract vendors who provide a wide range of services such as: residential and outpatient/case management for mental health clients, employment, training, and vocational support for mental retardation clients, and detoxification and methadone services for alcohol and drug services clients.
- ◆ \$600,589 to purchase additional mental health services for children and adolescents participating in the Continuing Care Program, Focused Care Program, and Infant/Early Childhood/LINCS Program.
- ◆ \$580,223 in Transportation Services for increased FASTRAN costs in order to maintain the existing level of service based on actual and projected agency utilization of FASTRAN services.
- ◆ \$537,807 for increased lease costs at various CSB facilities. Currently, the CSB is responsible for the leases of 143 commercial and residential properties. Approximately 30 of these leases will expire during FY 2002, and approximately 10 of these leases will expire during the last 60 days of FY 2001. Lease increases are projected based on the current rental market in Fairfax County.
- ◆ \$446,287 to fund Phase II of the School-Based Substance Abuse Prevention and Early Intervention program. This amount includes \$333,347 for 9/9.0 SYE additional positions associated with this program.

# FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD (CSB) - OVERVIEW

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- ◆ \$335,964 for increased repair, renovation and maintenance costs. Of the total increase, \$238,364 provides for phased in expansion of the agency's maintenance program for the 143 commercial and residential properties leased by CSB. This maintenance program includes the following types of services: custodial, general maintenance, specialized maintenance, lawn care, replacement of equipment such as appliances, inspections, and relocation expenses. The remaining \$97,600 is earmarked for two specific renovation projects. Previously, a formal maintenance program and schedule did not exist, with the exception of seven properties previously maintained by the Fairfax County Redevelopment and Housing Authority (FCRHA).
- ◆ \$306,048 to fund an additional 12 beds for victims of domestic violence. The number of people on waiting lists exceeds the current capacity of CSB facilities to serve this growing need in Fairfax County. The new space is expected to serve an additional 144 individuals annually.
- ◆ \$249,731 to fund a crisis care facility for children and adolescents. An estimated 70-80 percent of all children and adolescents prescreened for hospitalization in mental health emergency services could be diverted from a hospital by staying in a crisis care facility. Approximately 140 youth will be diverted from less appropriate placements to this facility.
- ◆ \$200,000 to support the actual contractual costs for therapeutic services in the Early Intervention (Part C) program.
- ◆ \$113,775 to expand mental health services at the Juvenile Detention Center (JDC). Of this total, \$100,575 supports 2/2.0 SYE additional positions and \$13,200 is for other associated costs. This amount will be reimbursed to the CSB from the JDC.

The FY 2002 **General Fund Transfer** to the CSB totals \$74,769,405 an increase of \$8,853,987 or 13.4 percent over the *FY2001 Revised Budget Plan* transfer level of \$65,915,418. This increase, coupled with a small increase in non-County revenues and the use of \$300,000 in available Fund Balance, is necessary to accommodate the \$9.5 million in expenditure highlights noted above, as well as several smaller adjustments throughout the nine CSB agencies. If the Board of Supervisors approves a 1.0 percent cost-of-living adjustment for staff, it will result in an additional \$605,608 being added to the General Fund Transfer, resulting in a transfer of \$75,375,013, an increase of \$9,459,595 or 14.4 percent over the *FY 2001 Revised Budget Plan* transfer level.

- ◆ The County General Fund Transfer supports 69.8 percent of the total budgeted CSB expenditure level in FY 2002. This compares to a 68.1 percent County-supported level in the FY 2001 Adopted Budget Plan.
- ◆ Details of specific Community Services Board programs are included in the individual agency narratives that follow this section. In addition, several significant components of the CSB budget are discussed in the Highlights section of the FY 2002 Advertised Budget Plan - Budget Overview Volume.

# FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD (CSB) - OVERVIEW

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## PROGRAM AREA: CENTRAL SERVICES

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	10/ 10	10/ 10	11/ 11	11/ 11
<b>Total Expenditures</b>	<b>\$6,191,944</b>	<b>\$7,420,383</b>	<b>\$7,461,583</b>	<b>\$8,980,550</b>

**Central Services** provides strategic and long-range planning, policy development, management information systems (MIS) support, financial management, fee policy, residential development, and community relations, as well as serves as the liaison between the CSB, Fairfax County, the cities of Fairfax and Falls Church, the Virginia Department of Mental Health, Mental Retardation and Substance Abuse Services (DMHMRSAS), and the Federal government.

**CSB-Wide Projects** reflects the centralized process by which decisions are made with regard to the allocation of certain business costs. Examples of centralized CSB business costs include information technology services, travel/training, and insurance premiums for workers compensation, as well as general liability, furniture, fixtures, appliances, and property maintenance and repair for 117 residential properties, 14 commercially leased properties and 12 County-owned and maintained structures.

**Transportation Services** are currently purchased from FASTRAN, the County's specialized human services transportation system. Morning and evening transportation is provided to vocational day programs and employment sites serving people with mental retardation, mental illness, and alcohol and/or drug addiction.

## PROGRAM AREA: MENTAL HEALTH SERVICES

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	422/ 408.65	422/ 408.65	423/ 410.85	425/ 414.85
Grant	29/ 26.8	29/ 26.8	33/ 29.3	33/ 29.3
<b>Total Expenditures</b>	<b>\$38,065,813</b>	<b>\$40,964,205</b>	<b>\$41,533,121</b>	<b>\$44,505,642</b>

**Mental Health Services** provides County/City-wide leadership in the management, supervision, planning, evaluation, and resource allocation of local, State, Federal, and other resources to ensure that consumers and families of persons with serious mental illness and serious emotional disturbance receive quality clinical and community support services. The Office of Mental Health Services has responsibility and authority for managing the six directly-operated community mental health center sites and oversight of the purchase of services from contractual mental health organizations included in the Fairfax-Falls Church Community Services Board (CSB). The six mental health service sites and contract agencies ensure Countywide access to mental health care.

# FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD (CSB) - OVERVIEW

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**Mental Health Contract Services** exists to serve the mental health needs of individuals and families by providing supervision, oversight, and management of contracted services, and by ensuring that contracted programs and services are provided as part of a single system of integrated care. Services include psychosocial rehabilitation, sheltered employment, supported employment, transitional employment, treatment services for children who are at risk of being placed outside the home or who are coming back home from an out-of-home placement, supported residential services, group homes, supervised apartments, supported living arrangements, and emergency shelters. In addition, emergency psychological consultation and assessment services are provided for the Special Justices of Fairfax General District Court who preside at the involuntary commitment hearings for children, youth, and adults whose behaviors are potentially dangerous to themselves and others or who are unable to care for themselves.

## PROGRAM AREA: MENTAL RETARDATION SERVICES

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	146/ 140.3	150/ 149	150/ 149	151/ 150.5
Grant	5/ 5	5/ 5	5/ 5	5/ 5
<b>Total Expenditures</b>	<b>\$25,146,725</b>	<b>\$27,196,688</b>	<b>\$27,418,467</b>	<b>\$30,201,591</b>

**Mental Retardation Services** provides direct services to individuals with mental retardation and/or autism, as well as oversight of services provided by private vendors under contract through the Mental Retardation Contracts budget. Direct service delivery includes case management, early intervention services, residential services, and job placement services. In addition, this agency provides management support to all Mental Retardation programs (both directly operated and contractual), technical support to contractual programs, and training for both Mental Retardation staff and staff of contracted private vendors.

**Mental Retardation Contract Services** provides early intervention, employment, vocational, and residential services to individuals with mental retardation through contracts with private vendors. Services are designed to improve the lives of these individuals by providing programs directed toward integration, interdependence, and paid employment. Many of the services provided under contract would not otherwise be available in Fairfax County; in other cases, the direct operation does not sufficiently meet the overall need for services.

# FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD (CSB) - OVERVIEW

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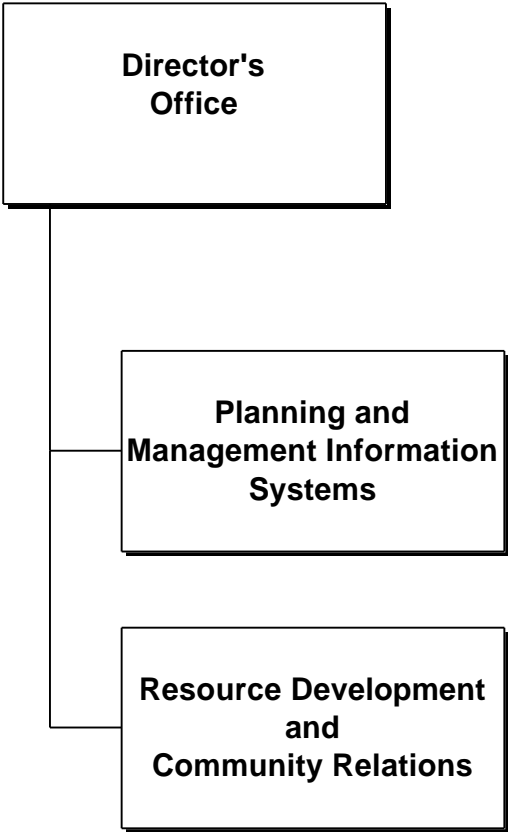
## PROGRAM AREA: ALCOHOL AND DRUG SERVICES

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	294/ 291.05	303/ 300.05	302/ 299.5	311/ 309
Grant	38/ 37	34/ 33.5	41/ 39.5	41/ 39.5
<b>Total Expenditures</b>	<b>\$19,799,166</b>	<b>\$20,945,266</b>	<b>\$22,090,466</b>	<b>\$24,350,127</b>

**Alcohol and Drug Services** provides citizens of Fairfax County and the Cities of Fairfax and Falls Church with the opportunity to access substance abuse prevention, early intervention, and treatment programs. Treatment options include residential services, outpatient services, detoxification, case management, day treatment, aftercare, and transitional living services. Prevention and early intervention services include outreach, education, and community-based services such as seminars and presentations for local school systems, civic organizations, and businesses. The goal of these services is to reduce the incidence and prevalence of alcohol and drug abuse in Fairfax County and help individuals resume healthy, productive lives.

**Alcohol and Drug Contract Services** procures additional residential and outpatient treatment services through contractual arrangements with the Alexandria Community Services Board and privately operated contractors. Residential services provided through these contracts include long-term therapeutic drug treatment, intermediate treatment, and social detoxification services. Outpatient service consists of methadone treatment (which includes detoxification and maintenance therapy). These services provide treatment to persons with the disease of addiction and assist the individual in beginning the recovery process in order that they become able to display positive functioning in society. Providing treatment to individuals in need assists in reducing crime and increasing the overall health of the community.

**COMMUNITY SERVICES BOARD  
CENTRAL SERVICES**





# FUND 106-10

## CSB CENTRAL SERVICES

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### *Agency Position Summary*

11 Regular Positions / 11.0 Regular Staff Years

### ***Position Detail Information***

#### **DIRECTOR'S OFFICE**

1 Executive Director  
1 Deputy Director  
1 Secretary III  
1 Secretary I  
1 Administrative Aide  
5 Positions  
5.0 Staff Years

#### **PLANNING AND MANAGEMENT**

#### **INFORMATION SYSTEMS**

1 CSB Planning/Development Director  
1 Business Analyst III  
1 Network Telecommunications Analyst II  
3 Positions  
3.0 Staff Years

#### **RESOURCE DEVELOPMENT AND**

#### **COMMUNITY RELATIONS**

1 Mental Health Therapist III  
1 Housing/Community Developer III  
1 Information Officer II  
3 Positions  
3.0 Staff Years

# FUND 106-10 CSB CENTRAL SERVICES

## Agency Mission

Fairfax-Falls Church Community Services Board (CSB) Central Services provides professional direction and management of the CSB County staff, as well as support services to the 16 citizen members of the CSB Board.

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	10/ 10	10/ 10	11/ 11	11/ 11
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Expenditures:				
Personnel Services	\$754,601	\$798,716	\$838,716	\$887,211
Operating Expenses	125,400	93,921	95,121	156,479
Capital Equipment	0	0	0	0
<b>Total Expenditures</b>	<b>\$880,001</b>	<b>\$892,637</b>	<b>\$933,837</b>	<b>\$1,043,690</b>
Revenue:				
Fairfax County	\$357,835	\$412,361	\$412,361	\$503,672
Fairfax City	8,624	8,950	8,950	9,518
Falls Church City	4,333	4,840	4,840	4,781
State MHMRSAS	509,209	466,486	507,686	525,719
<b>Total Revenue</b>	<b>\$880,001</b>	<b>\$892,637</b>	<b>\$933,837</b>	<b>\$1,043,690</b>

## Purpose

CSB Central Services provides strategic and long-range planning, policy development, management information systems (MIS) support, financial management, fee policy, residential development, and community relations, as well as serves as the liaison between the CSB, Fairfax County, the cities of Fairfax and Falls Church, the Virginia Department of Mental Health, Mental Retardation and Substance Abuse Services (DMHMRSAS), and the Federal government.

## Key Accomplishments

- ◆ Implemented a new client management information system, SYNAPS, used for client tracking, appointment scheduling, service recording, billing, and reports.
- ◆ Worked closely with Fairfax County to acquire over 700 personal computers throughout the CSB service system. Staff use PCs for word processing, spreadsheets, and databases to manage programs and to record important client information into SYNAPS.
- ◆ Designed the Medical Services Unit with the goal of implementation in FY 2001. Focal points of the design include psychiatric leadership, quality assurance, standardization of pharmacy practices, and best practices in the use of medications.
- ◆ Worked closely with residential program directors and staff, the Fairfax County Redevelopment and Housing Authority (FCRHA), and the Department of Housing and Community Development managers, contract agencies, and private investors to address both current and future residential needs of CSB consumers.
- ◆ Ensured equal treatment for persons with disabilities by actively participating in Fair Housing Issues through community education and networking the Fairfax County Human Rights Commission and the Fair Housing Center of Virginia.

# FUND 106-10

## CSB CENTRAL SERVICES

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### FY 2002 Initiatives

- ◆ Plan and implement the assessment and treatment plan module of the new client management information system, SYNAPS.
- ◆ Continue efforts to attract private investors for CSB residential programs.
- ◆ Continue efforts to locate or renovate residential properties to make them barrier-free and accessible homes.

### Performance Measurement Results

The CSB Executive Director is responsible for numerous outcome-related activities, including: measuring any change in the functioning of persons with serious mental illness during the period they are receiving services using the State's Performance Outcome Measurement System (POMS); conducting consumer satisfaction surveys; implementing the Quality Improvement Plan; developing and implementing initiatives that improve the health status of the total community; and promoting the strategies and goals of the Comprehensive Services Act for at-risk youth and children.

The implementation of the State's POMS includes use of the new SYNAPS system, extensive staff training and ongoing consultation with the State. For consumer satisfaction, the CSB relies on feedback received from consumers and their families. FY 2000 results are based on thousands of consumer satisfaction surveys collected across all CSB programs. The overall satisfaction rate across all CSB services was greater than 90 percent. CSB designed a model quality improvement plan and continues to collaborate with the State in defining the elements to be included in a Quality Improvement plan.

In FY 2000, CSB achieved 82 percent of the service quality and outcome performance indicators throughout the CSB agencies. This accomplishment surpasses that of the two previous years, and it is CSB's objective to achieve at least 80 percent of these indicators again in FY 2002.

### Funding Adjustments

*The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:*

- ◆ An increase of \$48,495 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ An increase of \$61,358 in Operating Expenses is based on FY 2002 operational requirements for supplies, clinical and consultant fees, and other expenses.

*Revenue adjustments required to support the FY 2002 program include:*

- ◆ An increase of \$91,311, or 22.1 percent, in Fairfax County funding is based on FY 2002 program requirements. Total Fairfax County funding to CSB Central Services will be \$503,672.
- ◆ An increase of \$18,033, or 3.6 percent, in DMHMRSAS funding is based on the most up-to-date information available from the State concerning funding levels for FY 2002. Total State funding to CSB Central Services for administration and the Performance Outcome Measurement System (POMS) will be \$525,719.
- ◆ An increase of \$509, or 3.7 percent, in funding from the cities of Fairfax and Falls Church. Total funding from the cities of Fairfax and Falls Church will be \$14,299.

# FUND 106-10

## CSB CENTRAL SERVICES

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*The following funding adjustments reflect all approved changes in the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ As part of the FY 2000 Carryover Review, an increase of \$41,200 was included primarily due to a \$40,000 increase in funding provided by the Virginia Department of Mental Health, Mental Retardation and Substance Abuse Services (DMHMRSAS) to support the Information Technology requirements of Performance Outcome Measurement System (POMS).

### Objectives

- ◆ To provide direction and management support to CSB programs so that 80 percent of program performance indicators (service quality and outcome) are achieved.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Outcome:</b>					
Percent of CSB program performance indicators (service quality and outcome) achieved	72%	75%	80% / 82%	80%	80%

# FUND 106-11 CSB-WIDE PROJECTS

## Agency Mission

CSB-Wide Projects serves as a central financing mechanism for expenditure categories that involve all CSB agencies.

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Expenditures:				
Personnel Services	\$78,502	\$0	\$0	\$0
Operating Expenses	713,505	1,759,351	1,759,351	2,183,625
Capital Equipment	274,362	35,539	35,539	48,000
<b>Total Expenditures</b>	<b>\$1,066,369</b>	<b>\$1,794,890</b>	<b>\$1,794,890</b>	<b>\$2,231,625</b>
Revenue:				
Fairfax County	\$836,853	\$1,777,961	\$1,777,961	\$2,214,071
Fairfax City	10,587	10,986	10,986	11,684
Falls Church City	5,319	5,943	5,943	5,870
State MHMRSAS	190,156	0	0	0
Federal Block Grant	6,357	0	0	0
Fund Balance	17,097	0	0	0
<b>Total Revenue</b>	<b>\$1,066,369</b>	<b>\$1,794,890</b>	<b>\$1,794,890</b>	<b>\$2,231,625</b>

## Purpose

The intent of CSB-Wide Projects is to reflect the centralized process by which decisions are made with regard to the allocation of certain business costs. Examples of centralized CSB business costs include information technology services, travel/training, and insurance premiums for workers compensation, as well as general liability, furniture, fixtures, appliances, and property maintenance and repair for 117 residential properties, 14 commercially leased properties and 12 County-owned and maintained structures.

## Key Accomplishments

- ◆ Established the CSB Training Committee to ensure that CSB staff receive coordinated system-wide training.
- ◆ Conducted full-scale inventory of all PCs and other computer hardware in CSB programs identifying actual and projected PC and server replacement fund requirements for current and future budget years.
- ◆ Established a Property Management Committee with membership comprised of the residential development manager, residential program directors, Department of Administration for Human Services managers and key staff, and the CSB fiscal officer for the purposes of problem identification and resolution on property maintenance and repair issues. Developed a property maintenance and repair schedule as part of the CSB FY 2002 budget request.

## FY 2002 Initiatives

- ◆ Initiate a comprehensive property maintenance and repair schedule for all CSB leased properties and for those sites for which the County passes through the majority of costs to the CSB. These services will include custodial, general and specialized maintenance, lawn care, inspections, and replacement equipment, furnishings and appliances.

# FUND 106-11

## CSB-WIDE PROJECTS

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### Performance Measurement Results

There are no Objectives or Performance Indicators for this agency since it exists only as a funding entity to accommodate centrally financed expenditures and has no associated positions.

### Funding Adjustments

*The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:*

- ◆ An increase of \$424,274 in Operating Expenses is primarily due to increases of \$238,364 in repair and maintenance costs for the 143 commercial and residential properties leased by CSB, \$97,600 for renovation projects, \$123,157 for training and professional development, \$35,100 associated with Phase II of the School-Based Substance Abuse Prevention and Early Intervention Services for Youth program, and \$49,917 for PC Replacement and repair costs. This amount is offset by a net decrease of \$119,864 primarily due to a decrease of \$218,218 in mainframe charges and an increase of \$98,354 due to various internal funding adjustments and alignments between CSB agencies to reflect updated expenditure needs.
- ◆ Capital Equipment funding totals \$48,000, of which \$23,000 is included to purchase a new vehicle for the Franconia Road Treatment Center in Mental Health Services, and \$25,000 is included to purchase a new vehicle for Phase II of the School-Based Substance Abuse Prevention and Early Intervention Services for Youth program.

*Revenue adjustments required to support the FY 2002 program include:*

- ◆ Fairfax County is the primary funding source for this agency. The recommended County funding level for FY 2000 is \$2,214,071, an increase of \$436,110 or 24.5 percent over the *FY 2001 Revised Budget Plan* total of \$1,777,961.
- ◆ An increase of \$625 or 3.7 percent, in funding from the Cities of Fairfax and Falls Church. Total funding from the Cities of Fairfax and Falls Church will be \$17,554.

*The following funding adjustments reflect all approved changes in the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ There have been no revisions to this agency since approval of the FY 2001 Adopted Budget Plan.

# FUND 106-22

## CSB TRANSPORTATION SERVICES

### Agency Mission

To provide specialized transportation services for individuals participating in Community Services Board programs by means of FASTRAN, the County's human services transportation system.

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Expenditures:				
Personnel Services	\$0	\$0	\$0	\$0
Operating Expenses	4,245,574	4,732,856	4,732,856	5,705,235
Capital Equipment	0	0	0	0
<b>Total Expenditures</b>	<b>\$4,245,574</b>	<b>\$4,732,856</b>	<b>\$4,732,856</b>	<b>\$5,705,235</b>
Revenue:				
Fairfax County	\$3,859,289	\$4,315,606	\$4,315,606	\$5,365,288
Fairfax City	79,582	82,585	82,585	87,829
Falls Church City	39,975	44,665	44,665	44,118
Program/Client Fees	266,728	290,000	290,000	208,000
<b>Total Revenue</b>	<b>\$4,245,574</b>	<b>\$4,732,856</b>	<b>\$4,732,856</b>	<b>\$5,705,235</b>

Summary by Cost Center				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Mental Retardation Transportation Services	\$3,774,563	\$4,172,659	\$4,172,659	\$5,172,637
Mental Health Transportation Services	440,926	545,992	545,992	498,216
Alcohol and Drug Transportation Services	30,085	14,205	14,205	34,382
<b>Total Expenditures</b>	<b>\$4,245,574</b>	<b>\$4,732,856</b>	<b>\$4,732,856</b>	<b>\$5,705,235</b>

### Purpose

Transportation services are currently purchased from FASTRAN, the County's specialized human services transportation system, administered by the County's Department of Community and Recreation Services. Morning and evening transportation is provided to vocational day programs and employment sites serving people with mental retardation, mental illness, and alcohol and/or drug addiction.

### Key Accomplishments

- ◆ Provide transportation service to accommodate both the new and existing caseload of special education graduates with mental retardation.
- ◆ Ongoing review of attendant assignments to meet the specialized needs of consumers with mental retardation.
- ◆ Ongoing training of drivers and attendants to meet specialized medical and behavioral needs of consumers with mental retardation.

### FY 2002 Initiatives

- ◆ Continue efforts to improve billing of Medicaid-authorized consumers.
- ◆ Continue efforts to improve services for Western Fairfax County consumers, as the number of CSB clients living in that area of the County continues to increase at a faster pace than in other areas of the County.

# FUND 106-22

## CSB TRANSPORTATION SERVICES

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### Performance Measurement Results

CSB purchases transportation services from FASTRAN, the County's specialized human services transportation system. FASTRAN is responsible for collecting data needed to evaluate performance. The number of one-way trips provided is the indicator of output. In FY 2000 there were a total of 346,250 one-way trips, which is a decrease from the FY 1999 output level of 357,223. However, ridership in FY 2001 and FY 2002 is expected to rise, surpassing the FY 1999 output levels.

To measure efficiency, the cost of each ride is calculated within each of the three CSB program areas. As the number of special education graduates entering the CSB system increases, so too does the demand for FASTRAN services, and additional attendants. The cost per ride has increased from an average of \$10.36 in FY 1999 to \$13.57 in FY 2000 because of the addition of attendants, as well as higher operating costs associated with a rise in fuel prices. While the cost per ride in the Mental Retardation (MR) program area has increased during this time period, it has decreased in both the Mental Health Services and Alcohol and Drug Services program areas.

It should be noted that service quality has increased as well. The number of rides for every complaint has increased from 4,613 rides per complaint in FY 1999 to 7,032 rides per complaint in FY 2000. This ratio is lower than what was initially projected for FY 2000, though it is still considered part of a positive trend. It should also be noted that the percentage of on-time rides also increased from 93 percent in FY 1999 to 97 percent in FY 2000.

### Funding Adjustments

*The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:*

- ◆ The FY 2002 funding level of \$5,705,235 for CSB Transportation Services represents an increase of \$972,379, or 20.5 percent, over the *FY 2001 Revised Budget Plan* level of \$4,732,856. Of this increase, \$392,156 is included to provide transportation services for the June 2001 special education graduates of the Fairfax County Public Schools requiring services (estimated at 47 out of 88). The remaining increase of \$580,223 is based on actual and projected agency utilization of FASTRAN services.

*Revenue adjustments required to support the FY 2002 program include:*

- ◆ The County contribution of \$5,365,288, an increase of \$1,049,682, or 24.3 percent over the *FY 2001 Revised Budget Plan* level of \$4,315,606, is based on anticipated funding requirements to continue existing transportation services and provide services for the new special education graduates.
- ◆ An increase of \$4,697, or 3.7 percent, in funding from the Cities of Fairfax and Falls Church. Total funding from the Cities of Fairfax and Falls Church will be \$131,947.
- ◆ A decrease of \$82,000 or 28.3 percent, in Program/Client Fees from the *FY 2001 Revised Budget Plan* due to a change in the current way Medicaid is billed for transportation services provided to eligible CSB consumers. Beginning in FY 2002, the \$82,000 in expected revenue billed and collected by the Department of Community and Recreation Services (CRS) will be reflected in their budget and not the CSB.

*The following funding adjustments reflect all approved changes in the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ There have been no revisions to this agency since approval of the FY 2001 Adopted Budget Plan.



# FUND 106-22 CSB TRANSPORTATION SERVICES



## Mental Retardation Transportation Services

### Goal

To provide specialized transportation for individuals with mental retardation that allows participation in the various work, education, and rehabilitation programs sponsored by Mental Retardation Services.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Total Expenditures</b>	<b>\$3,774,563</b>	<b>\$4,172,659</b>	<b>\$4,172,659</b>	<b>\$5,172,637</b>

### Objectives

- ◆ To maintain at least 97 percent on-time transit services as provided by FASTRAN for CSB clients.

### Performance Indicators

Indicator <sup>1</sup>	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
One-way trips	233,573	307,008	280,626 / 277,953	303,923	326,953
<b>Efficiency:<sup>2</sup></b>					
Cost per ride (with attendants)	\$13.80	\$10.36	\$13.87 / \$13.57	\$13.72	\$15.82
<b>Service Quality:</b>					
Ratio of rides per complaint	8,142:1	4,613:1	9,226:1 / 7,032:1	8,161:1	9,010:1
<b>Outcome:</b>					
Percent of on-time rides	96%	93%	97% / 97%	97%	97%

<sup>1</sup> The Output and Efficiency measures are computed using only the CSB Mental Retardation Services portion of the FASTRAN caseload. The Service Quality measure reflects all complaints from FASTRAN user groups, and the Outcome Measure reflects all rides except American with Disabilities (ADA) rides, which are measured separately.

<sup>2</sup> The Efficiency calculations reflect only costs billed to the Community Services Board. It should be noted that the Department of Community and Recreation Services incurs additional operating costs for FASTRAN including overhead, which are not included in this calculation.

# FUND 106-22 CSB TRANSPORTATION SERVICES



## Mental Health Transportation Services

### Goal

To provide specialized transportation for individuals with mental illness that allows participation in the various work, education, and rehabilitation programs sponsored by Mental Health Services.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Total Expenditures</b>	\$440,926	\$545,992	\$545,992	\$498,216

### Objectives

- ◆ To maintain at least 97 percent on-time transit services as provided by FASTRAN for CSB clients.

### Performance Indicators

Indicator <sup>1</sup>	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
One-way trips	48,866	48,126	49,000 / 64,697	65,000	65,000
<b>Efficiency:<sup>2</sup></b>					
Cost per ride (with attendants)	\$7.89	\$8.78	\$8.20 / \$6.82	\$8.40	\$7.66
<b>Service Quality:</b>					
Ratio of rides per complaint	8,142:1	4,613:1	9,226:1 / 7,032:1	8,161:1	9,010:1
<b>Outcome:</b>					
Percent of on-time rides	96%	93%	97% / 97%	97%	97%

<sup>1</sup> The Output and Efficiency measures are computed using only the CSB Mental Health Services portion of the FASTRAN caseload. The Service Quality measure reflects all complaints from FASTRAN user groups, and the Outcome Measure reflects all rides except American with Disabilities (ADA) rides, which are measured separately.

<sup>2</sup> The Efficiency calculations reflect only costs billed to the Community Services Board. It should be noted that the Department of Community and Recreation Services incurs additional operating costs for FASTRAN including overhead, which are not included in this calculation.

# FUND 106-22 CSB TRANSPORTATION SERVICES



## Alcohol and Drug Transportation Services

### Goal

To provide specialized transportation for individuals with substance abuse problems that allows participation in the various work, education, and rehabilitation programs sponsored by Alcohol and Drug Services.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Total Expenditures</b>	<b>\$30,085</b>	<b>\$14,205</b>	<b>\$14,205</b>	<b>\$34,382</b>

### Objectives

- ◆ To maintain at least 97 percent on-time transit services as provided by FASTRAN for CSB clients.

### Performance Indicators

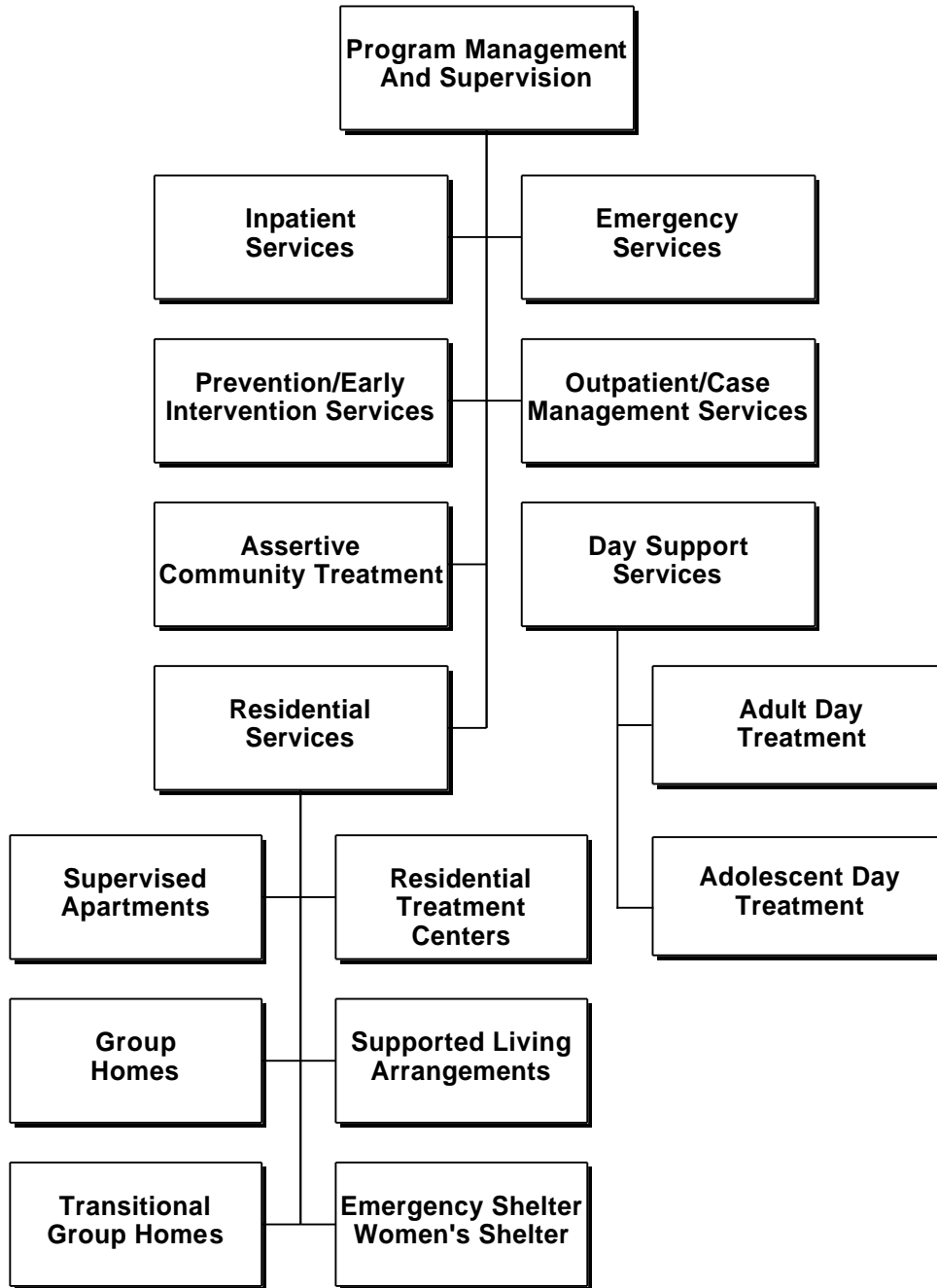
Indicator <sup>1</sup>	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
One-way trips	292	2,089	1,538 / 1,600	1,600	1,600
<b>Efficiency:</b>					
Cost per ride (with attendants) <sup>2, 3</sup>	\$0.00	\$21.82	\$20.45 / \$18.80	\$8.88	\$21.49
<b>Service Quality:</b>					
Ratio of rides per complaint	8,142:1	4,613:1	9,226:1 / 7,032:1	8,161:1	9,010:1
<b>Outcome:</b>					
Percent of on-time rides	96%	93%	97% / 97%	97%	97%

<sup>1</sup> The Output and Efficiency measures are computed using only the CSB Alcohol and Drug Services portion of the FASTRAN caseload. The Service Quality measure reflects all complaints from FASTRAN user groups, and the Outcome Measure reflects all rides except American with Disabilities (ADA) rides, which are measured separately.

<sup>2</sup> The Efficiency calculations reflect only costs billed to the Community Services Board. It should be noted that the Department of Community and Recreation Services incurs additional operating costs for FASTRAN including overhead, which are not included in this calculation.

<sup>3</sup> The FY 1998 Actual for Alcohol and Drug Services is reflected as \$0 due to an accounting adjustment.

# MENTAL HEALTH SERVICES



# FUND 106-30

## CSB MENTAL HEALTH SERVICES

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### **Agency Position Summary**

425	Regular Positions (2)	/	414.85	Regular Staff Years (4.0)
<u>33</u>	Grant Positions	/	<u>29.30</u>	Grant Staff Years
458	Total Positions (2)	/	444.15	Total Staff Years (4.0)

### **Position Detail Information**

#### **MERIT REGULAR POSITIONS:**

#### **PROGRAM MANAGEMENT AND SUPERVISION**

1	Director - Mental Health Programs
1	Director - CSB Planning and Development
1	Psychiatrist (Director - Medical Services), PT
7	Mental Health Division Directors
2	Mental Health Managers
2	Mental Health Supervisor/Specialists, 1 PT
1	Business Analyst II
2	MH/MR/SAS Senior Clinicians, 1 PT
1	Medical Records Administrator
1	Volunteer Services Coordinator II
1	Office Service Manager II
1	Office Service Manager I
3	Secretaries II
10	Secretaries I, (0/0.5)
7	Supervisory Clerks
2	Account Clerks II
1	Account Clerk I
19	Clerical Specialists (0/0.5)
4	Clerk Typists II (0/0.5)
1	Telephone Operator II
68	Positions
66.5	Staff Years (1.5)

#### **INPATIENT SERVICES**

1	MH/MR/SAS Senior Clinician
1	Position
1.0	Staff Year

#### **EMERGENCY SERVICES**

##### **General Emergency**

1	Mental Health Manager
12	Mental Health Supervisor/Specialists
5	Psychiatrists
18	Positions
18.0	Staff Years

#### **Forensic Services**

1	Mental Health Manager
4	MH/MR/SAS Senior Clinicians, 1 PT
2	Mental Health Supervisor/Specialists
3	Clinical Psychologists
2	Psychiatrists
12	Positions
11.5	Staff Years

#### **Mobile Crisis Unit**

1	Mental Health Manager
4	Emergency Mobile Crisis Supervisors
3	Mental Health Supervisor/Specialists
8	Positions
7.5	Staff Years

#### **Entry Services**

1	Mental Health Manager
3	Mental Health Therapists
4	Positions
4.0	Staff Years

#### **DAY SUPPORT SERVICES**

##### **Adult Day Treatment**

2	Mental Health Managers
1	Mental Health Supervisor/Specialist
8	Mental Health Therapists
1	MH/MR/SAS Senior Clinician
1	Mobile Clinic Driver
1	Psychiatrist
14	Positions
14.0	Staff Years

##### **Adolescent Day Treatment**

1	Mental Health Manager
1	Mental Health Supervisor/Specialist
4	Mental Health Therapists
1	MR/MH/SAS Aide
7	Positions
7.0	Staff Years

# FUND 106-30

## CSB MENTAL HEALTH SERVICES

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### RESIDENTIAL SERVICES

#### Supervised Apartments

1	Mental Health Manager
4	Mental Health Supervisor/Specialists
8	Mental Health Therapists
13	Positions
13.0	Staff Years

#### Residential Treatment Center - Fairfax House

1	Mental Health Manager
1	Mental Health Supervisor/Specialist
6	Mental Health Therapists
1	Cook
9	Positions
9.0	Staff Years

#### Res. Treatment Center - Rock Hill Crisis Care

1	Mental Health Manager
1	Mental Health Supervisor/Specialist
8	Mental Health Therapists
2	Mental Health Counselors
12	Positions
12.0	Staff Years

#### Res. Treatment Center - Gregory Rd. Crisis Care

1	Mental Health Supervisor/Specialist
8	Mental Health Therapists
2	Mental Health Counselors
11	Positions
11.0	Staff Years

#### Group Home - Franconia Road

1	Mental Health Supervisor/Specialist
3	Mental Health Therapists
4	Mental Health Counselors
8	Positions
8.0	Staff Years

#### Group Home - My Friend's Place

1	Mental Health Supervisor/Specialist
5	Mental Health Therapists
1	Mental Health Counselor
7	Positions
7.0	Staff Years

#### Group Home - Braddock Crossing

1	Mental Health Supervisor/Specialist
5	Mental Health Therapists
1	Mental Health Counselor
7	Positions
7.0	Staff Years

#### Group Home - Oakton Arbor

1	Mental Health Supervisor/Specialist
5	Mental Health Therapists
1	Mental Health Counselor
7	Positions
7.0	Staff Years

#### Homeless Services - Shelter

3	Mental Health Supervisor/Specialists
10	Mental Health Therapists
13	Positions
13.0	Staff Years

#### Transitional Group Home - Patrick Street

1	Mental Health Manager
1	Mental Health Supervisor/Specialist
3	Mental Health Therapists
3	Mental Health Counselors
8	Positions
8.0	Staff Years

#### Transitional Group Home - Beacon Hill

1	Mental Health Supervisor/Specialist
3	Mental Health Therapists
3	Mental Health Counselors
7	Positions
7.0	Staff Years

#### Emergency Shelter - Women's Shelter

1	Mental Health Supervisor/Specialist
6	Mental Health Therapists
1	MH/MR/SAS Senior Clinician
8	Positions
8.0	Staff Years

#### Cornerstones Dual Diagnosis Facility

1	Mental Health Supervisor/Specialist
1	Mental Health Therapist
3	Mental Health Counselors
1	MH/MR/SAS Senior Clinician
6	Positions
6.0	Staff Years

# FUND 106-30

## CSB MENTAL HEALTH SERVICES

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### Residential Intensive Care

1 Mental Health Manager  
3 Mental Health Therapists  
1 Assistant Residential Counselor  
5 Positions  
5.0 Staff Years

### Residential Extensive Dual Diagnosis

1 Mental Health Supervisor/Specialist  
1 Mental Health Therapist  
1 Mental Health Counselor  
3 Positions  
3.0 Staff Years

### PACT Residential Assistance

1 Mental Health Counselor  
1 Position  
1.0 Staff Year

### Community Living Assistance

1 Mental Health Supervisor/Specialist  
1 Mental Health Therapist  
1 Assistant Residential Counselor  
3 Positions  
2.5 Staff Years

### Supportive Services

1 Mental Health Manager  
4 Mental Health Therapists  
5 Positions  
5.0 Staff Years

### OUTPATIENT/CASE MANAGEMENT SERVICES

#### Adult and Family Services

4 Mental Health Managers  
7 Mental Health Supervisor/Specialists  
18 MH/MR/SAS Senior Clinicians, 2 PT  
3 Mental Health Therapists  
1 Nurse Practitioner  
4 Psychiatrists, 2 PT  
1 Psychology Intern  
38 Positions  
36.1 Staff Years

#### Older Adult Services

1 Mental Health Supervisor/Specialist  
4 MH/MR/SAS Senior Clinicians  
4 Mental Health Therapists, 1 PT  
1 Psychiatrist, PT  
10 Positions  
9.0 Staff Years

### Youth and Family Services

5 Mental Health Managers  
6 Mental Health Supervisor/Specialists  
17 MH/MR/SAS Senior Clinicians, 1 PT  
6 Mental Health Therapists (1)  
2 Psychiatrists, 2 PT  
7 Clinical Psychologists (1)  
3 Psychology Interns  
46 Positions (2)  
44.75 Staff Years (2.0)

### Comprehensive Support Services

3 Mental Health Managers  
9 Mental Health Supervisor/Specialists  
14 MH/MR/SAS Senior Clinicians, 1 PT  
13 Mental Health Therapists, 1 PT  
4 Psychiatrists, 1 PT  
1 Psychology Intern  
44 Positions  
42.5 Staff Years

### Special Outpatient Case Management

3 Mental Health Supervisor/Specialists  
4 MH/MR/SAS Senior Clinicians  
3 Mental Health Therapists (0/0.5)  
10 Positions  
10.0 Staff Years (0.5)

### Infant/Toddler - LINCS

1 Mental Health Supervisor/Specialist  
3 MH/MR/SAS Senior Clinicians, 1 PT  
4 Positions  
3.5 Staff Years

### PREVENTION/EARLY INTERVENTION SERVICES

#### Prevention

2 Mental Health Supervisor/Specialists  
2 Positions  
2.0 Staff Years

#### Early Intervention

2 Mental Health Supervisor/Specialists  
1 MH/MR/SAS Senior Clinician, PT  
3 Mental Health Therapists, 1 PT  
6 Positions  
5.0 Staff Years

# FUND 106-30

## CSB MENTAL HEALTH SERVICES

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### MERIT GRANT POSITIONS:

#### RESIDENTIAL SERVICES

##### Supervised Apartments

2 Mental Health Therapists, 2 PT  
2 Positions  
1.0 Staff Years

##### Franconia Road

1 Mental Health Manager  
1 Position  
1.0 Staff Year

##### PATH/McKinney - Homeless Shelters

2 Mental Health Therapists  
2 Positions  
2.0 Staff Years

##### Residential Intensive Care

2 Mental Health Therapists  
1 Assistant Residential Counselor  
3 Positions  
3.0 Staff Years

##### Residential Extensive Dual Diagnosis

2 Mental Health Therapists  
1 Mental Health Counselor  
3 Positions  
3.0 Staff Years

##### Extension Apartments

3 Mental Health Therapists  
3 Positions  
3.0 Staff Years

#### OUTPATIENT SERVICES

##### Youth and Family Services

1 MH/MR/SAS Senior Clinician  
1 Position  
1.0 Staff Year

##### Ryan White CARE Act

1 MH/MR/SAS Senior Clinician  
1 Position  
1.0 Staff Year

#### PREVENTION/EARLY INTERVENTION

##### Sexual Assault Prevention Grants

3 Mental Health Therapists, 3 PT  
1 Human Services Coordinator II, PT  
1 Volunteer Service Coordinator I, PT  
5 Positions  
2.5 Staff Years

#### PROG. OF ASSERTIVE COMMUNITY TREATMENT

1 Mental Health Manager  
3 Mental Health Supervisor/Specialists  
3 Mental Health Therapists  
1 Psychiatrist, PT  
3 Public Health Nurses III  
1 Clerical Specialist  
12 Positions  
11.8 Staff Years

PT Denotes Part-Time Positions

( ) Denotes New Positions



# FUND 106-30 CSB MENTAL HEALTH SERVICES

## Agency Mission

To provide Countywide leadership, ensuring that consumers and/or their families receive quality clinical and community support programs by managing, supervising, planning, evaluating, and allocating resources of the directly operated and contractual mental health programs and collaborating with agencies, consumers, and advocates.

<b>Agency Summary</b>				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	422/ 408.65	422/ 408.65	423/ 410.85	425/ 414.85
Grant	29/ 26.8	29/ 26.8	33/ 29.3	33/ 29.3
Expenditures:				
Personnel Services	\$27,155,366	\$29,375,023	\$29,810,904	\$31,133,624
Operating Expenses	4,553,154	4,341,796	4,434,302	4,626,659
Capital Equipment	697	0	0	0
<b>Subtotal</b>	<b>\$31,709,217</b>	<b>\$33,716,819</b>	<b>\$34,245,206</b>	<b>\$35,760,283</b>
Less:				
Recovered Costs	(\$711,334)	(\$854,593)	(\$854,593)	(\$997,632)
<b>Total Expenditures</b>	<b>\$30,997,883</b>	<b>\$32,862,226</b>	<b>\$33,390,613</b>	<b>\$34,762,651</b>
Revenue:				
Fairfax County	\$18,374,794	\$18,759,529	\$18,859,529	\$19,718,080
Fairfax City	367,027	380,875	380,875	405,061
Falls Church City	184,367	205,991	205,991	203,466
State MHMRSAS	6,172,416	6,813,924	7,240,468	6,743,578
State Other	11,835	0	16,691	16,691
Federal Block Grant	1,335,272	1,438,177	1,369,115	1,341,481
Federal Other	125,092	20,000	174,214	194,909
Medicaid Option	881,557	1,046,306	1,046,306	1,191,306
Program/Client Fees	1,107,886	2,422,309	2,622,309	2,877,309
CSA Pooled Funds	1,328,966	1,487,275	1,487,275	1,645,550
Miscellaneous	320,922	287,840	287,840	125,220
Fund Balance	787,749	0	(300,000)	300,000
<b>Total Revenue</b>	<b>\$30,997,883</b>	<b>\$32,862,226</b>	<b>\$33,390,613</b>	<b>\$34,762,651</b>

<b>Summary by Cost Center</b>				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Program Management and Supervision	\$4,442,549	\$4,981,051	\$4,968,551	\$5,116,692
Inpatient Services	94,101	166,559	166,558	63,180
Emergency Services	2,876,988	2,835,053	2,835,053	3,036,210
Day Support Services	1,402,602	1,554,222	1,554,222	1,649,460
Residential Services	9,115,886	10,185,934	10,152,962	10,688,481
Outpatient/Case Management Services	11,862,357	11,899,907	11,947,602	12,334,702
Prevention/Early Intervention Services	541,455	510,347	633,558	674,683
Assertive Community Treatment	661,945	729,153	1,132,107	1,199,243
<b>Total Expenditures</b>	<b>\$30,997,883</b>	<b>\$32,862,226</b>	<b>\$33,390,613</b>	<b>\$34,762,651</b>

# FUND 106-30

## CSB MENTAL HEALTH SERVICES

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### Purpose

The Office of Mental Health Services provides County/City-wide leadership in the management, supervision, planning, evaluation, and resource allocation of local, State, Federal, and other resources to ensure that consumers and families of persons with serious mental illness and serious emotional disturbance receive quality clinical and community support services. The Office of Mental Health Services has responsibility and authority for managing the six directly-operated community mental health center sites and oversight of the purchase of services from contractual mental health organizations included in the Fairfax-Falls Church Community Services Board (CSB). The six mental health service sites and contract agencies ensure Countywide access to mental health care.

Services are broken into eight specific categories, or Cost Centers. They include the *Program Management and Supervision* Cost Center, providing management, programming, financial monitoring, training and general support services. The *Inpatient* Cost Center provides acute care inpatient psychiatric beds at Inova's Mount Vernon Hospital for CSB patients who are medically indigent and provides service coordination and discharge planning. The *Emergency* Cost Center provides 24 hour-per-day comprehensive psychiatric emergency services to individuals in crisis situations. The *Day Support* Cost Center provides an intensive, highly structured stabilization, evaluation and treatment setting for adults with serious mental illness and adolescents with serious emotional disturbance, including those who are dually diagnosed. The *Residential* Cost Center provides residential treatment and supported residential services to adults with serious mental illness and youth with serious emotional disturbance. The *Outpatient and Case Management* Cost Center provides an array of treatment services to adults, children and their families. The *Program for Assertive Community Treatment* (PACT) team offers outreach and treatment services for individuals with serious mental illness. Finally, the *Prevention and Early Intervention* Cost Center provides consultation to community agencies, the public and other providers.

### Key Accomplishments

- ◆ Created a Medical Services Unit including: expansion of psychiatric services and emergency medical services; expanded access to atypical medications; the establishment of medical screening protocols; the enhancement of pharmacy services; and the establishment of a system to monitor the utilization and effectiveness of psychiatric services and medications.
- ◆ Established a contract with the Inova Health Care System for the provision of short-term inpatient psychiatric care at Mount Vernon Hospital.
- ◆ Reorganized Youth and Family Services, Adult Residential Services and Emergency Services divisions to better align their structures with the changing demands on their service provision.
- ◆ Continued provision of intensive treatment and residential services to adults with serious and persistent mental illness who are being discharged from a Virginia state psychiatric hospital through the Discharge Assistance and Diversion (DAD) project.
- ◆ Implemented the Program for Assertive Community Treatment (PACT), a primarily State-supported initiative that provides intensive, comprehensive outreach and treatment services for individuals with serious mental illness and extensive history of psychiatric hospitalizations that are unable to effectively utilize conventional clinic-based services.
- ◆ *Received new State dollars in FY 2000 to expand residential support services for dually diagnosed individuals who have both serious mental illness and substance abuse problems, and to expand available intensive residential support services for individuals with serious mental illness. These new State dollars also enabled the development of a rental assistance program for individuals with serious mental illness which gives priority to clients who are involved in the PACT Program.*
- ◆ Nurse Practitioners were introduced to the agency in an effort to create an appropriate and cost effective alternative for medication related services that were traditionally performed by Psychiatrists.

# FUND 106-30

## CSB MENTAL HEALTH SERVICES

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- ◆ An agency-wide Administrative Support Study was conducted that identified problem areas and recommended changes to the current structure to improve support in areas such as Medications Clinics and Record Rooms.
- ◆ In FY 2001, the Office of Mental Health and Alcohol and Drug Services implemented several initiatives, which further the integration of residential services for individuals with co-occurring disorders. Accomplishments to date include, but are not limited to, a single point of entry, a single comprehensive assessment tool, and a single admission procedure with one referral application.

### **FY 2002 Initiatives**

- ◆ The addition of 2/2.0 SYE new positions (1/1.0 SYE Clinical Psychologist and 1/1.0 SYE Mental Health Therapist) will support the existing need for mental health services at the Juvenile Detention Center (JDC). Limited mental health services (approximately 5 hours of counseling per week) are currently provided by CSB at the JDC, an amount that is far less than needed. Approximately 1,630 youths are placed in this facility every year, and studies indicate that as many as 77 percent of these youths experience some form of mental illness. The two positions will provide full-time direct-care staff at the JDC dedicated to this population.
- ◆ The expansion of four existing part-time positions (0/2.0 SYE) to full-time status will support the existing need for sign-language services and administrative support, based on the results of an agency-wide study.
- ◆ Develop an action plan for the comprehensive Administrative Support Study to address agency-wide issues.
- ◆ Reorganize the Mental Health Management Team to enhance oversight of daily clinical operations, address issues of Quality Improvement, facilitate site management activities, and better integrate Outpatient, Case Management and Community Support Services.
- ◆ Continue the Workplace Assessment process that was begun to focus on performance management, empowering others, developing staff and valuing diversity.
- ◆ Address space needs agency-wide, including the renovation and expansion of existing sites, as well as the acquisition of additional space in new county Human Services sites.
- ◆ Implement a pilot for the Texas Medication Algorithms Project at the medication clinics at two of the main mental health sites. This project is designed to facilitate clinical decision making, reduce unnecessary variation in clinical practice patterns, improve outcomes, facilitate consistent treatment across different service systems, and increase the cost efficiency of treatment.

### **Performance Measurement Results**

The Performance Measures that have been developed by the Office of Mental Health Services provide a tool that can be used to assess the effectiveness of the broad range of service programs that are provided to the citizens of Fairfax County who have mental health needs. These indicators are used to evaluate the operations of programs across all Cost Centers and include Emergency Services, Outpatient Services, Residential Services, Day Support, and Contract Agency Services. For FY 2000 most of the indicators met or exceeded the goals, which indicates that the programs are operating effectively and meeting the needs of the people that are receiving services.

# FUND 106-30

## CSB MENTAL HEALTH SERVICES

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The mission of the Emergency Services unit is to provide immediate and comprehensive psychiatric services to individuals who are in crisis. Emergency Services' goal is to help individuals resolve their crisis and avoid hospitalization unless clinically needed. In FY 2000, Emergency Services staff was very successful in meeting their goal, as 96 percent of individuals served by the Emergency Services professional staff were able to deal with their crises in the community and consequently avoided hospitalization. The expectation is that the number of individuals who are able to avoid hospitalization in FY 2002 and FY 2003 will continue to be high.

A major goal for individuals with serious mental illness is to have their own home and live in the community with the appropriate clinical and residential supports. The goal of the Supportive Living Program is to provide the needed clinical services and supports to make this possible. In FY 2000, 78 percent of all consumers served in this program were able to stay in their own housing arrangement for the entire year continuing into the next fiscal year. Consumers served in this program will continue to receive the needed clinical and other supports from the professional staff. As a result of this ongoing support, it is anticipated that at least three quarters of all consumers who participate in the program will be able to stay in their own homes.

Provision of quality services is dependent on feedback from the consumers who receive the services. The Adult and Family Program has utilized a nationally recognized consumer satisfaction instrument, in addition to focus groups, to solicit information from consumers about their experience with the services provided. From the responses received, 93 percent of the consumers who completed the surveys expressed overall satisfaction with the services that they received. Based on feedback received, staff will use the information as part of the CSB's continuous quality improvement efforts. For FY 2002 and FY 2003, it is expected that this percentage will remain at a 93 percent satisfaction rate.

For those programs that are not meeting their performance goals, reviews will be conducted to determine what changes or modifications may be necessary to bring the indicators in line with performance goals for the agency.

### **Funding Adjustments**

*The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:*

- ◆ An increase of \$1,322,720 in Personnel Services associated with salary adjustments necessary to support the County's compensation program. This will allow for the expansion of four existing part-time (0/2.0 SYE) positions to full-time status. Included in this amount is \$113,775 for 2/2.0 SYE new positions providing mental health services at the Juvenile Detention Center.
- ◆ An increase of \$192,357 in Operating Expenses is due primarily to an increase of \$153,004 for projected increased lease obligations based on the current rental market in Fairfax County, and various miscellaneous adjustments resulting in an increase of \$39,353.
- ◆ An increase of \$143,039 in Recovered Costs reflects increased costs associated with CSB positions charged to the Office of the Sheriff, as well as the costs associated with 2/2.0 SYE new positions at the Juvenile Detention Center for mental health-related services provided in detention facilities.

*Revenue adjustments required to support the FY 2002 program include:*

- ◆ An increase of \$1,158,551, or 6.2 percent, in Fairfax County funding is due primarily to the FY 2002 program adjustments listed above. Total FY 2002 County funding will be \$19,718,080. It should be noted that anticipated available Fund Balance of \$300,000 will also be used in FY 2002 to support Mental Health Services programs.
- ◆ An increase of \$21,661, or 3.7 percent, in payments from the Cities of Fairfax and Falls Church. Total funding from the Cities of Fairfax and Falls Church will be \$608,527.

## FUND 106-30

# CSB MENTAL HEALTH SERVICES

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- ◆ A decrease of \$496,890, or 6.9 percent, in State funding is due primarily to a reduction of \$301,954 of deferred State revenue for Mental Health Services Program of Assertive Community Treatment (PACT) since no funds are expected to be carried over to FY 2002. An increase of \$162,620 is due to the transfer of Discharge Assistance and Diversion (DAD) funds from Miscellaneous revenue. A commensurate decrease is shown in Miscellaneous revenue. The remaining net decrease of \$357,556 is due to a reallocation of DMHMRSAS funds from this agency to Mental Health Contract Services to be consistent with the CSB State Performance Contract. Total DMHMRSAS funding will be \$6,743,578.
- ◆ A decrease of \$27,634 in Federal Block Grant funding reflects the reallocation of the Mental Health Block Grant for Children and Adolescents to Mental Health Contracts based on programmatic requirements. Total Federal Block Grant funding will be \$1,341,481.
- ◆ Other Federal funding is increased \$20,695, or 11.9 percent, from the *FY 2001 Revised Budget Plan* total of \$174,214 to incorporate out-of-cycle Federal grant awards including V-STOP and Titles I and II of the Ryan White CARE Act. Total Other Federal funding will be \$194,909.
- ◆ An increase of \$145,000 or 13.9 percent in projected Medicaid State Plan Option collections is based upon recommendations of a Statewide task force to expand the Mental Health Targeted Support service coverage. Total Medicaid Option funding will be \$1,191,306.
- ◆ An increase of \$255,000 or 9.7 percent in projected Program/Client Fees is based upon increased capacity to bill claims to additional insurance companies. Total Program/Client Fee funding will be \$2,877,309.
- ◆ An increase of \$158,275, or 10.6 percent, in Comprehensive Services Act (CSA) Pooled Funds is based on full cost recovery through fee-for-services through CSA. Total CSA Pooled Funds revenue will be \$1,645,550.
- ◆ A decrease of \$162,620 in Miscellaneous revenue is due to the transfer of the Discharge Assistance and Diversion (DAD) program oversight from the Northern Virginia Mental Health Institute to DMHMRSAS. A commensurate increase is shown in State DMHMRSAS revenue.

*The following funding adjustments reflect all approved changes in the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ As part of the FY 2000 Carryover Review, \$301,954 was included reflecting deferred State revenue for Mental Health Services Program of Assertive Community Treatment (PACT) to cover personnel and residential treatment expenditures in FY 2001.
- ◆ As part of the FY 2000 Carryover Review, an amount of \$226,433 was included to reflect the carryover of unexpended funds, to continue the workload associated with existing grant awards, and to adjust for DMHMRSAS State allocations. These items include PACT, Children's Mental Health Services, Residential and Support Services for Adults with Serious Mental Illness, the Sexual Assault Crisis Services grant, Title II of the Ryan White CARE Act, and the Project for Assistance to Transition from Homelessness (PATH) grant.

# FUND 106-30 CSB MENTAL HEALTH SERVICES



## Program Management and Supervision

### Goal

To provide management, programming, financial monitoring, training, and general support services to ensure that treatment interventions are delivered in an efficient and effective manner throughout Mental Health Services.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	67/ 64.5	67/ 64.5	68/ 65	68/ 66.5
<b>Total Expenditures</b>	<b>\$4,442,549</b>	<b>\$4,981,051</b>	<b>\$4,968,551</b>	<b>\$5,116,692</b>

### Objectives

- ◆ To provide management support services to Mental Health (MH) Services so that 80 percent of service quality and outcome indicators are achieved.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Outcome:</b>					
Percent of mental health performance indicators (service quality and outcome) achieved	57%	82%	80% / 60%	80%	80%



## Inpatient Services

### Goal

To facilitate admissions, inpatient consultation, treatment and discharge planning activities related to all CSB clients admitted to the Inova-Mount Vernon Hospital and who are referred to the full time on-site CSB hospital liaison. This includes all CSB clients admitted and/or readmitted to the three contract beds the CSB purchases from Inova for CSB clients who are medically indigent, as well as all other CSB clients admitted and/or readmitted to the Inova-Mount Vernon Hospital.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	2/ 1.5	2/ 1.5	1/ 1	1/ 1
<b>Total Expenditures</b>	<b>\$94,101</b>	<b>\$166,559</b>	<b>\$166,558</b>	<b>\$63,180</b>

# FUND 106-30 CSB MENTAL HEALTH SERVICES

## Objectives

- ◆ To provide appropriate linkages with Mental Health, Mental Retardation and/or Alcohol and Drug Services to at least 90 percent of clients admitted to the Inova-Mount Vernon Hospital who are referred to the full time on-site CSB hospital liaison.

## Performance Indicators

Indicator <sup>1</sup>	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Persons served	260	225	150 / 193	305	305
<b>Efficiency:<sup>2</sup></b>					
Annual cost per client	\$1,191	\$1,255	\$624 / \$487	\$394	\$207
<b>Outcome:</b>					
Percent of clients referred to the CSB hospital liaison that are linked with appropriate Mental Health, Mental Retardation and/or Alcohol and Drug Services	NA	NA	NA / NA	90%	90%

<sup>1</sup> Beginning in FY 2000, funds associated with the Mt. Vernon Mental Health Center inpatient services contract were transferred to Mental Health Contract Services. In order to more appropriately reflect the revised function of this Cost Center, new Performance Indicators have been developed for FY 2002.

<sup>2</sup> Beginning in FY 2001, the efficiency indicator reflects net cost to the County.



## Emergency Services

### Goal

To provide 24-hour/day comprehensive psychiatric emergency services which include performing all pre-admission screenings and mobile crisis unit services in order to assist individuals in a crisis situation.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	41/ 40	41/ 40	42/ 41	42/ 41
<b>Total Expenditures</b>	<b>\$2,876,988</b>	<b>\$2,835,053</b>	<b>\$2,835,053</b>	<b>\$3,036,210</b>

## Objectives

- ◆ To provide stabilization services outside of the hospital to 87 percent of clients seen in General Emergency Services.

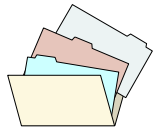
# FUND 106-30 CSB MENTAL HEALTH SERVICES

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>COST CENTER: EMERGENCY</b>					
<b>Output:</b>					
Service hours provided <sup>1</sup>	70,262	55,318	47,813 / 60,147	47,813	61,909
Persons seen	6,999	6,236	6,853 / 6,686	6,853	6,686
<b>ACTIVITY: GENERAL EMERGENCY</b>					
<b>Output:</b>					
Service hours provided <sup>1</sup>	51,460	39,004	34,655 / 35,237	34,655	41,900
Persons seen	5,650	5,069	6,000 / 6,207	6,000	6,000
<b>Efficiency:<sup>2</sup></b>					
Annual cost per client	\$346	\$497	\$392 / \$375	\$0	\$0
<b>Outcome:</b>					
Percent of clients who receive stabilization services outside of the hospital	87%	96%	87% / 96%	87%	87%

<sup>1</sup>FY 1998 Actual "Service hours provided" data is inflated in this Cost Center as a result of using a different data collection method.

<sup>2</sup> Beginning in FY 2001, the efficiency indicator reflects net cost to the County. As this program is 100 percent funded by non-County funding sources, the net cost to the County in FY 2001 and FY 2002 is \$0.



## Day Support Services

### Goal

To provide intensive, highly-structured, stabilization, evaluation, and treatment settings for adults with serious mental illness, adolescents with serious emotional disturbance, and dually diagnosed (mental health/substance abuse) clients in order to increase their functional capacity and decrease the need for lengthy hospital stays or institutionalization.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	21/ 21	21/ 21	21/ 21	21/ 21
<b>Total Expenditures</b>	<b>\$1,402,602</b>	<b>\$1,554,222</b>	<b>\$1,554,222</b>	<b>\$1,649,460</b>

### Objectives

- ◆ To improve individual Global Assessment of Functioning (GAF) scores by at least 10 points for 75 percent of adults served.
- ◆ To improve functional level, as measured by the Child and Adolescent Functional Assessment Scale (CAFAS), by 20 or more points for 50 percent of adolescents served.



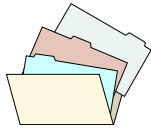
# FUND 106-30 CSB MENTAL HEALTH SERVICES

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>COST CENTER: DAY SUPPORT</b>					
<b>Output:</b>					
Clients served	364	360	365 / 266	365	365
Service hours provided	50,727	45,858	53,018 / 44,306	53,018	53,018
<b>ACTIVITY: ADULT DAY TREATMENT</b>					
<b>Output:</b>					
Clients served	309	304	306 / 227	306	306
Service hours provided	38,285	33,705	41,590 / 33,237	41,590	41,590
<b>Efficiency:<sup>1</sup></b>					
Annual cost per client	\$2,942	\$2,942	\$2,980 / \$3,988	\$1,898	\$2,110
<b>Outcome:</b>					
Percent of clients demonstrating improvement of 10 points or more in GAF score	73%	77%	80% / 67%	80%	75%
<b>ACTIVITY: ADOLESCENT DAY TREATMENT</b>					
<b>Output:</b>					
Clients served	55	56	59 / 39	59	59
Service hours provided	12,442	12,153	11,428 / 11,609	11,428	11,428
<b>Efficiency:<sup>1</sup></b>					
Annual cost per client	\$7,450	\$7,516	\$7,940 / \$12,753	\$3,058	\$3,574
<b>Service Quality:</b>					
Percent of clients and family members satisfied with services	95%	88%	95% / 92%	95%	95%
<b>Outcome:</b>					
Percent of clients demonstrating improvement of 20 or more points in level of functioning as measured by CAFAS	48%	63%	50% / 31%	50%	50%

<sup>1</sup> Beginning in FY 2001, the efficiency indicator reflects net cost to the County.

# FUND 106-30 CSB MENTAL HEALTH SERVICES



## Residential Services

### Goal

To provide residential treatment and supported residential services to adults with mental illness and youth with serious emotional disturbance in order to assist these adults and children with residing in the community through treatment, support, and case management

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	131/ 130.05	131/ 130.05	133/ 132.5	133/ 132.5
Grant	12/ 12	12/ 12	14/ 13	14/ 13
<b>Total Expenditures</b>	<b>\$9,115,886</b>	<b>\$10,185,934</b>	<b>\$10,152,962</b>	<b>\$10,688,481</b>

### Objectives

- ◆ To enable 80 percent of clients served to move to a more independent level of residential setting within one year.
- ◆ To enable 75 percent of clients served to maintain stable housing for one year or more.

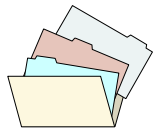
### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>COST CENTER: RESIDENTIAL</b>					
<b>Output:</b>					
Clients served	1,623	1,454	1,658 / 1,155	1,658	1,411
<b>ACTIVITY: SUPERVISED APARTMENTS</b>					
<b>Output:</b>					
Clients served	106	124	156 / 188	156	156
Service days provided	23,058	28,439	37,464 / 34,074	38,040	38,040
<b>Efficiency:<sup>1</sup></b>					
Annual cost per client	\$10,911	\$11,254	\$15,886 / \$6,912	\$6,051	\$6,284
<b>Service Quality:</b>					
Length of wait for admission	3 months	3 months	3 months / 3 months	3 months	3 months
<b>Outcome:</b>					
Percent of clients able to move to a more independent level of residential setting upon discharge	84%	55%	80% / 72%	80%	80%

# FUND 106-30 CSB MENTAL HEALTH SERVICES

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>ACTIVITY: HOMELESS SERVICES-SHELTER</b>					
<b>Output:</b>					
Clients served	141	80	100 / 280	100	167
Service hours provided	5,123	2,426	3,033 / 2,163	3,033	3,033
<b>Efficiency:<sup>1</sup></b>					
Annual cost per client	\$4,587	\$7,380	\$6,731 / \$2,595	\$7,144	\$6,346
<b>Service Quality:</b>					
Length of wait for admission	4 months	4 months	4 months / 4 months	4 months	4 months
<b>Outcome:</b>					
Percent of clients maintaining stable housing for one or more year	75%	75%	75% / 78%	75%	75%

<sup>1</sup> Beginning in FY 2001, the efficiency indicator reflects net cost to the County.



## Outpatient and Case Management Services

### Goal

To provide an array of treatment services based upon clinical need in order to improve the functional capacity of adults with serious mental illness and adolescents with serious emotional disturbance. Outpatient Services include short-term focused treatment, such as individual, couples, family, group, and play therapy. Medication management is provided in all programs. Case Management, outreach, family education, and support are also provided.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	152/ 144.6	152/ 144.6	150/ 143.35	152/ 145.85
Grant	1/ 1	1/ 1	2/ 2	2/ 2
<b>Total Expenditures</b>	<b>\$11,862,357</b>	<b>\$11,899,907</b>	<b>\$11,947,602</b>	<b>\$12,334,702</b>

### Objectives

- ◆ To enable 80 percent of clients served to reach 75 percent of their treatment goals at discharge.

# FUND 106-30 CSB MENTAL HEALTH SERVICES

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>COST CENTER: OUTPATIENT AND CASE MANAGEMENT</b>					
<b>Output:</b>					
Clients served	5,999	5,853	6,200 / 8,736	6,200	6,200
Service hours provided	127,085	185,818	175,344 / 118,986	175,344	175,344
<b>ACTIVITY: ADULT AND FAMILY</b>					
<b>Output:</b>					
Clients served	2,570	2,977	2,570 / 2,433	2,570	2,570
Service hours provided	29,709	32,866	29,709 / 31,879	29,709	29,709
<b>Efficiency:<sup>1</sup></b>					
Annual cost per client	\$1,028	\$1,041	\$1,242 / \$1,354	\$1,047	\$715
<b>Service Quality:</b>					
Percent of satisfied clients	94%	95%	90% / 93%	90%	93%
<b>Outcome:</b>					
Percent of clients who meet 75 percent of treatment goals at discharge <sup>2</sup>	35%	36%	80% / 39%	80%	80%

<sup>1</sup> Beginning in FY 2001, the efficiency indicator reflects net cost to the County.

<sup>2</sup> Beginning in FY 2000, CSB will be commencing a new manner of calculating whether treatment goals have been met. This should result in the outcome measure more closely resembling the percentage outlined in the above objective.



## Prevention/Early Intervention Services

### Goal

To offer prevention and early intervention services for at-risk populations, as well as educate families, community agencies, the public, and other providers about the needs of individuals with mental illness.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	8/ 7	8/ 7	8/ 7	8/ 7
Grant	4/ 2	4/ 2	5/ 2.5	5/ 2.5
<b>Total Expenditures</b>	<b>\$541,455</b>	<b>\$510,347</b>	<b>\$633,558</b>	<b>\$674,683</b>

### Objectives

- ◆ To enable 98 percent of individuals completing the Men's Program (ADAPT) to avoid being returned to the program by the Courts.
- ◆ To enable 87 percent of participants in the Men's Program (ADAPT) to successfully complete the program.

# FUND 106-30 CSB MENTAL HEALTH SERVICES

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Persons served in Men's Program	462	369	369 / 357	369	369
Service hours provided	2,647	3,915	2,647 / 4,195	2,647	3,585
<b>Efficiency:<sup>1</sup></b>					
Annual cost per client	\$243	\$322	\$384 / \$396	\$433	\$768
<b>Outcome:</b>					
Percent of clients not returned to Men's Program by the Courts	99%	98%	98% / 100%	98%	98%
Percent of Men's Program participants who complete program	87%	75%	87% / 73%	87%	87%

<sup>1</sup> Beginning in FY 2001, the efficiency indicator reflects net cost to the County.



## Program of Assertive Community Treatment (PACT)

### Goal

To provide assertive, out of the office, treatment, rehabilitation and support services to adults with severe and persistent mental illness. Persons served by PACT Teams have symptoms and impairments not effectively treated by the usual and customary outpatient services and, who, for reasons related to their mental illness, resist or avoid involvement with office based mental health services. The majority of persons served by PACT are therefore at risk of hospitalization, homelessness, or incarceration. PACT Team staffing standards are a maximum of 10:1 consumer to staff ratios, and the PACT Team is available 24-hours-per-day, 365-days-per-year and works with the consumer, no matter whether the consumer deteriorates or grows. The PACT Team provides psychiatric treatment with supervised medication management, crisis intervention, care management, dual diagnosis (alcohol or other drug) services, vocational support, side-by-side life skills training, and family education to persons with severe and persistent mental illnesses at their homes, work sites, and other environments of need.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Grant	12/ 11.8	12/ 11.8	12/ 11.8	12/ 11.8
<b>Total Expenditures</b>	<b>\$661,945</b>	<b>\$729,153</b>	<b>\$1,132,107</b>	<b>\$1,199,243</b>

### Objectives

- ◆ To improve community tenure by increasing the number of days PACT consumers reside in the community. Specifically, after one year of participation in the PACT program, to enable 90 percent of PACT participants to reside in the community at least 300 days the following 12 months without incidents of hospitalization, incarceration, or homelessness.

# FUND 106-30 CSB MENTAL HEALTH SERVICES

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## Performance Indicators

Indicator	Prior Year Actuals <sup>1</sup>			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Clients served	NA	NA	40 / 37	80	80
Service hours provided	NA	NA	10,483 / 13,261	14,509	14,509
<b>Efficiency:<sup>2</sup></b>					
Annual cost per client	NA	NA	\$26,320 / \$18,773	\$433	\$5,047
<b>Service Quality:</b>					
Percent of clients satisfied with services	NA	NA	90% / 90%	90%	90%
<b>Outcome:</b>					
Percent of clients who reside in the community the 12 months after one year of participation in the PACT program at least 300 days	NA	NA	90% /NA <sup>3</sup>	90%	90%

<sup>1</sup> This Cost Center was not created until FY 2000, therefore information for prior years is not available.

<sup>2</sup> Beginning in FY 2001, the efficiency indicator reflects net cost to the County. The FY 2001 figure is unusually low due to the carryover of unexpended State funds from FY 2000, which were available due primarily to a delay in starting the program.

<sup>3</sup> The first consumers were admitted and enrolled in PACT during FY 2000. This outcome measure takes effect one year after a consumer participates in the PACT program. Therefore, in FY 2002 this outcome will be determined.

# FUND 106-34

## CSB MENTAL HEALTH CONTRACT SERVICES

### Agency Mission

To provide for the management and supervision of Mental Health contracted services, which include inpatient, emergency, day support, residential, and outpatient/case management programs, serving the mental health needs of residents of Fairfax County and the Cities of Fairfax and Falls Church. These services improve the lives of persons with mental illness by providing crisis stabilization, behavior change, community maintenance, and relapse prevention services as part of an integrated system of care.

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Expenditures:				
Personnel Services	\$0	\$0	\$0	\$0
Operating Expenses	7,067,930	8,101,979	8,142,508	9,742,991
Capital Equipment	0	0	0	0
<b>Total Expenditures</b>	<b>\$7,067,930</b>	<b>\$8,101,979</b>	<b>\$8,142,508</b>	<b>\$9,742,991</b>
Revenue:				
Fairfax County	\$4,674,442	\$5,794,286	\$5,794,286	\$6,990,355
Fairfax City	65,109	67,566	67,566	71,856
Falls Church City	32,707	36,543	36,543	36,095
State MHMRSAS	708,980	608,470	648,999	1,973,717
Federal Block Grant	61,715	61,366	61,366	89,000
Medicaid Option	637,432	630,381	630,381	560,381
Program/Client Fees	3,000	0	0	0
CSA Pooled Funds	0	30,000	30,000	0
Miscellaneous	884,545	873,367	873,367	21,587
<b>Total Revenue</b>	<b>\$7,067,930</b>	<b>\$8,101,979</b>	<b>\$8,142,508</b>	<b>\$9,742,991</b>

Summary by Cost Center				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Inpatient Services	\$235,910	\$242,285	\$242,285	\$250,013
Emergency Services	84,059	138,421	138,421	393,135
Day Support Services	2,767,600	3,182,061	3,182,061	3,302,063
Residential Services	3,910,774	3,916,836	3,916,836	4,614,021
Outpatient and Case Management Services	69,587	622,376	662,905	1,183,759
<b>Total Expenditures</b>	<b>\$7,067,930</b>	<b>\$8,101,979</b>	<b>\$8,142,508</b>	<b>\$9,742,991</b>

### Purpose

To serve the mental health needs of individuals and families by providing supervision, oversight, and management of contracted services, and by ensuring that contracted programs and services are provided as part of a single system of integrated care. Services include:

- ◆ Day Support Services including Psychosocial Rehabilitation, Sheltered Employment, Supported Employment, and Transitional Employment.
- ◆ Residential Services including an Adult Care Residence, Group Homes, Supervised and Supported Living Arrangements, and Domiciliary Care.
- ◆ An emergency shelter for at-risk adolescents.

# FUND 106-34

## CSB MENTAL HEALTH CONTRACT SERVICES

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- ◆ Emergency psychological consultations.
- ◆ Respite for children and adolescents.
- ◆ Inpatient psychiatric services.

### **Key Accomplishments**

- ◆ Moved the Psychosocial program to an American with Disabilities Act (ADA) compliant facility also allowing an increased number of clients to be served.
- ◆ Opened Stevenson Place, an adult care residence that provides permanent supervised housing for 36 adults with serious mental illness requiring intensive residential care.
- ◆ Created new, individual contracts totaling \$25,000 in FY 2000 to provide out-of-home respite services for at-risk youth.
- ◆ Renegotiated a new and improved contract with INOVA Health System to provide inpatient services for consumers that are medically indigent and acutely mentally ill, dually diagnosed as mentally ill, and substance abusing or mentally ill/mentally retarded.
- ◆ Expanded services under the Sheltered Housing Options Program to increase the number of residential clients being served, from 60 to 92 during FY 2000.

### **FY 2002 Initiatives**

- ◆ Expand the space available to serve victims of domestic violence by an additional 12 beds. Currently, the Women's Crisis Shelter is the only CSB facility specializing in services for victims of domestic violence and their children. In FY 2000, more than 200 people were on the waiting list for these services. The new space is expected to serve an additional 144 individuals annually.
- ◆ Establish a crisis care facility to serve children and adolescents with serious mental illness, who cannot safely return home and would otherwise be hospitalized. It is estimated that 70-80 percent of all children and adolescents who are prescreened for hospitalization in mental health emergency services could be diverted from a hospital by staying in a crisis care facility. Approximately 140 youth will be diverted from less appropriate placements to this facility.
- ◆ Provide additional ADA compliance in the psychosocial program in order to increase access to, and the number of, consumers served by this program.
- ◆ Provide six new Shelter Plus Care beds, as part of the Residential Services Program. These Shelter Plus Care beds will be funded through the Continuum of Care grant, and benefit homeless consumers with serious mental illness. There are currently 50 beds available through this program.

### **Performance Measurement Results**

Helping individuals with serious mental illness obtain and keep employment is an important goal for Mental Health Contract Services. With the assistance of the CSB's contract agency, Psychosocial Rehabilitation Services, 32 percent of psychosocial rehabilitation clients transitioned to supported or competitive employment in FY 2000. It should be noted that 197,211 hours of services were provided in Psychosocial Rehabilitation Services surpassing the estimated hours of services.



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## CSB MENTAL HEALTH CONTRACT SERVICES

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Residential Services were expanded and have exceeded their stated goals. The Adult Care Residence on Stevenson Road was opened with strong County and consumer support. In addition, 96 percent of all clients served by contracted residential services remained in their residential placement for one year or more indicating that this service helps ensure stability for these individuals.

The CSB plays a key role in the delivery and monitoring of mental health services to children and adolescents served under the Comprehensive Services Act (CSA). In FY 2000, 94 percent of CSA clients receiving Outpatient and Case Management Services were able to remain in their home through the support of contracted services surpassing the agency estimate of 90 percent.

### Funding Adjustments

*The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:*

- ◆ An increase of \$228,301 is included to fund a 3.6 percent inflationary increase for Mental Health Contract Services providers.
- ◆ An increase of \$306,048 is included to fund an additional 12 beds for victims of domestic violence. The number of people on waiting lists exceeds the current capacity of CSB facilities to serve this growing need in Fairfax County. The new space is expected to serve an additional 144 individuals annually.
- ◆ An increase of \$249,731 is included to fund a crisis care facility for children and adolescents. An estimated 70-80 percent of all children and adolescents prescreened for hospitalization in mental health emergency services could be diverted from a hospital by staying in a crisis care facility. Approximately 140 youth will be diverted from less appropriate placements to this facility.
- ◆ An increase of \$600,589 is included for the purchase of additional mental health services for the growing number of children and adolescents participating in the Continuing Care Program, Focused Care Program, and Infant/Early Childhood/LINCS Program. An estimated 336 families will benefit from these services.
- ◆ A reduction of \$100,000 due to a change in Medicaid billing procedures allowing additional contractors to bill Medicaid directly, instead of relying on CSB to submit bills for them. A commensurate decrease in revenues is included.
- ◆ Various contractual adjustments and reallocations based on utilization, lease terms, and client movement throughout the Mental Health system result in an increase of \$315,814. This includes funding to purchase support services for 6 new beds in the Shelter Care Plus program, as a result of the 1999 HUD Continuum of Care grant awards.

*Revenue adjustments required to support the FY 2002 program include:*

- ◆ An increase of \$1,196,069, or 20.6 percent, in Fairfax County funding is due primarily to the programmatic adjustments mentioned above. Total FY 2002 County funding will be \$6,990,355.
- ◆ An increase of \$3,842, or 3.7 percent, in funding from the Cities of Fairfax and Falls Church. Total funding from the Cities of Fairfax and Falls Church will be \$107,951.
- ◆ An increase of \$1,324,718 in State DMHMRSAS funding due primarily to the transfer of \$873,367 for oversight of most of the Discharge Assistance and Diversion (DAD) program from the Northern Virginia Mental Health Institute to DMHMRSAS. A commensurate decrease is shown in Miscellaneous revenue. The remaining increase of \$451,351 is due primarily to a reallocation of DMHMRSAS funds to this agency from Mental Health Services to be consistent with the CSB State Performance Contract.

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## CSB MENTAL HEALTH CONTRACT SERVICES

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- ◆ An increase of \$27,634 in Federal Block Grant revenue reflecting the reallocation of the Mental Health Block Grant for Children and Adolescents to this agency based on program requirements. A commensurate decrease is shown in Mental Health Services.
- ◆ A decrease of \$873,367 in Miscellaneous revenue due to the transfer of the Discharge Assistance and Diversion (DAD) program from the Northern Virginia Mental Health Institute to DMHMRSAS. A commensurate increase is shown in State revenue. An amount of \$21,587 remains in this category to reflect revenues associated with the fees paid by the Courts for independent evaluators contracted by Mental Health Services.
- ◆ A decrease of \$30,000 in Comprehensive Services Act (CSA) revenue and \$70,000 in Medicaid State Plan Option revenue reflects a change in Medicaid billing procedures. A commensurate decrease is shown in expenditures.

*The following funding adjustments reflect all approved changes in the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ As part of the FY 2000 Carryover Review, an increase of \$40,529 was included for the Children's Mental Health Services grant from DMHMRSAS, which funds services not mandated under CSA to children and adolescents.



## Inpatient Services

### Goal

To provide access to acute inpatient psychiatric care at the Inova Mount Vernon Hospital for CSB clients who are medically indigent. The CSB contracts with the Inova Health System to provide 3 acute inpatient psychiatric beds 24-hours-per-day, seven-days-per-week.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Total Expenditures</b>	<b>\$235,910</b>	<b>\$242,285</b>	<b>\$242,285</b>	<b>\$250,013</b>

### Objectives

- ◆ To utilize at least 80 percent of available bed days for acute inpatient psychiatric care through the CSB contract with the Inova Health System.

### Performance Indicators

Indicator <sup>1</sup>	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Bed days provided	2,365	2,227	1,095 / 847	1,095	1,095
<b>Efficiency:<sup>2</sup></b>					
Cost per bed day	NA	NA	NA / NA	\$221	\$228

# FUND 106-34

## CSB MENTAL HEALTH CONTRACT SERVICES

Indicator <sup>1</sup>	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Outcome:</b>					
Utilization of available bed days	NA	NA	NA / NA	80%	80%

<sup>1</sup> As of FY 2000, the contractual portion of funds associated with the Mt. Vernon Mental Health Center inpatient services contract was transferred to Mental Health Contract Services. In order to more appropriately reflect the function of this Cost Center, new Performance Indicators have been developed for FY 2001 and FY 2002.

<sup>2</sup> Beginning in FY 2001, the efficiency indicator reflects net cost to the County.



## Emergency Services

### Goal

To provide, through a contractual agreement, emergency psychological consultation and assessment services on behalf of the Special Justices of the Fairfax General District Court, who preside at the involuntary commitment hearings for children, youth, and adults whose behaviors are potentially dangerous to themselves or others or who are unable to care for themselves.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Total Expenditures</b>	<b>\$84,059</b>	<b>\$138,421</b>	<b>\$138,421</b>	<b>\$393,135</b>

### Objectives

- ◆ To conduct 98 percent of evaluations within 24 hours after initial contact.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Service hours provided	1,596	1,390	1,500 / 991	1,500	1,326
Persons seen	435	450	400 / 366	400	540
<b>Efficiency:<sup>1</sup></b>					
Annual cost per client:	\$206	\$216	\$298 / \$128	\$346	\$688
<b>Outcome:</b>					
Percent of evaluations done within 24 hours of contact	98%	95%	98% / 98%	98%	98%

<sup>1</sup> Beginning in FY 2001, the efficiency indicator reflects net cost to the County.

# FUND 106-34

## CSB MENTAL HEALTH CONTRACT SERVICES



### Day Support Services

#### Goal

To provide, through a contractual agreement, psychosocial rehabilitation, sheltered employment, supported employment, and transitional employment services in order to improve the functional capacity of adults with serious mental illness.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Total Expenditures</b>	<b>\$2,767,600</b>	<b>\$3,182,061</b>	<b>\$3,182,061</b>	<b>\$3,302,063</b>

#### Objectives

- ◆ To enable 30 percent of psychosocial rehabilitation clients served to transition to supported or competitive employment.

#### Performance Indicators

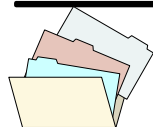
Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002 <sup>1</sup>
<b>Output:<sup>1</sup></b>					
Clients served	512	570	410 / 488	410	523
Service hours provided	175,255	193,570	187,093 / 197,211	187,093	188,679
<b>Efficiency:<sup>2</sup></b>					
Annual cost per client	\$4,751	\$4,784	\$6,773 / \$3,836	\$5,826	\$4,747
<b>Service Quality:</b>					
Length of wait for admission	Priority 1 - 2 weeks; Others 6 - 24 months	Priority 1 - 2 weeks; Others 6 - 24 months	Priority 1 - 2 weeks; Others 6 - 24 months	Priority 1 - 2 weeks; Others 6 - 24 months	Priority 1 - 2 weeks; Others 6 - 24 months
<b>Outcome:</b>					
Percent of clients who transition to supported or competitive employment	30%	35%	30% / 32%	30%	30%

<sup>1</sup> The FY 2000 – FY 2002 estimates for “clients served” and “service hours provided” reflect the minimum number of clients/service hours PRS is contracted to serve under Day Support Services. The actual number of clients has exceeded this minimum target in each of the past three fiscal years for which actuals are available, but the agency felt it is more appropriate to use the contracted amount of clients and services hours in its FY 2001 and FY 2002 estimates.

<sup>2</sup> Beginning in FY 2001, the efficiency indicator reflects net cost to the County.

# FUND 106-34

## CSB MENTAL HEALTH CONTRACT SERVICES



### Residential Services

#### Goal

To provide supported residential services such as domiciliary care, group homes, supervised apartments, supported living arrangements, and emergency shelter in order to reduce homelessness among persons with serious mental illness.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Total Expenditures</b>	<b>\$3,910,774</b>	<b>\$3,916,836</b>	<b>\$3,916,836</b>	<b>\$4,614,021</b>

#### Objectives

- ◆ To enable 90 percent of all clients served to maintain housing for one year or more.

#### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>COST CENTER: RESIDENTIAL CONTRACT</b>					
<b>Output:</b>					
Clients served	480	436	409 / 475	444	558
Service days provided	30,189	30,353	29,055 / 53,157	37,899	42,159
<b>ACTIVITY: SUPPORTED LIVING ARRANGEMENTS</b>					
<b>Output:</b>					
Clients served	139	149	149 / 162	179	150
Service hours provided	6,763	5,490	4,961 / 6,756	6,756	6,336
<b>Efficiency:<sup>1</sup></b>					
Annual cost per client	\$2,585	\$2,464	\$3,138 / \$2,408	\$2,688	\$3,979
<b>Service Quality:</b>					
Average length of time individual waits before receiving residential services	24 months	24 months	24 months / 24 months	24 months	24 months
<b>Outcome:</b>					
Percent of clients who are able to maintain stable housing for one year or more	90%	91%	90% / 96%	90%	90%

<sup>1</sup> Beginning in FY 2001, the efficiency indicator reflects net cost to the County.

# FUND 106-34 CSB MENTAL HEALTH CONTRACT SERVICES



## Outpatient and Case Management Services

### Goal

To provide in-home treatment services, on a contractual basis, for children who are at risk of being placed outside the home or are returning home from an out-of-home placement in order to allow the children to remain in a familiar environment.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Total Expenditures<sup>1</sup></b>	\$69,587	\$622,376	\$662,905	\$1,183,759

<sup>1</sup> The FY 2001 and FY 2002 totals include funding earmarked to purchase residential treatment services for seriously emotionally disturbed, CSA-qualified, children and youth. These funding totals (\$425,000 in FY 2001 and FY 2002) have not been included in the performance indicator calculations below.

### Objectives

- ◆ To enable 90 percent of all children served to remain in-home during treatment.

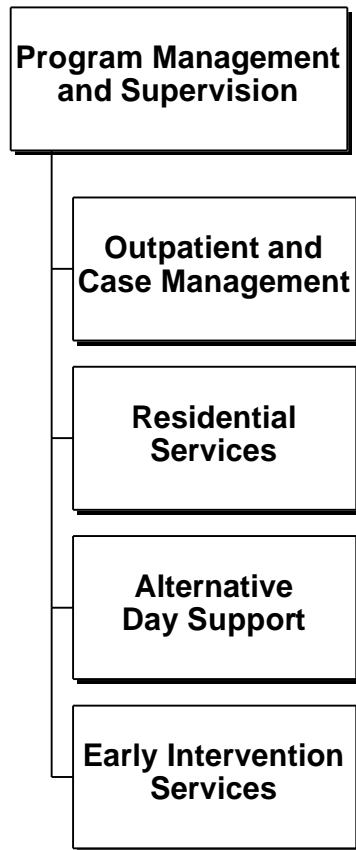
### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:<sup>1</sup></b>					
Clients served	11	11	21 / 13	21	357
Service hours provided	1,826	986	4,500 / 1,505	4,500	19,946
<b>Efficiency:<sup>2</sup></b>					
Annual cost per client	\$7,306	\$3,995	\$9,000 / \$606	\$1,715	\$1,763
<b>Outcome:</b>					
Percent of children who remain in-home during treatment	100%	90% / 90%	90% / 94%	90%	90%

<sup>1</sup> The *Clients Served* and *Service Hours Provided* output measures in this chart refer to clients served in the in home services program.

<sup>2</sup> Beginning in FY 2001, the efficiency indicator reflects net cost to the County.

# MENTAL RETARDATION SERVICES



# FUND 106-40

## CSB MENTAL RETARDATION SERVICES

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### *Agency Position Summary*

151	Regular Positions (1)	/	150.5	Regular Staff Years (1.5)
<u>5</u>	Grant Positions	/	<u>5.0</u>	Grant Staff Years
156	Total Positions (1)	/	155.5	Total Staff Years (1.5)

### ***Position Detail Information***

#### **PROGRAM MANAGEMENT/SUPERVISION**

1	Director of MR Programs
2	MR Specialists V
1	MR Specialist IV
1	MR Specialist III
1	MR Specialist II
1	MH Therapist IV
1	Human Services Coordinator III
1	Volunteer Services Coordinator II (0/0.5)
1	Secretary II
2	Secretaries I
1	Data Entry Operator II
<u>1</u>	Clerk II
14	Positions
14.0	Staff Years (0.5)

#### **OUTPATIENT AND CASE MANAGEMENT SERVICES**

1	MR Specialist V
5	MR Specialists III
22	MR Specialists II
11	MR Specialists I (1)
<u>1</u>	Management Analyst I
40	Positions (1)
40.0	Staff Years (1.0)

#### **RESIDENTIAL SERVICES**

##### **Group Homes**

1	MR Specialist IV
3	MR Specialists III
11	MR Specialists II
<u>51</u>	MR Specialists I
66	Positions
66.0	Staff Years

##### **Supervised Apartments**

1	MR Specialist II
<u>3</u>	MR Specialists I
4	Positions
4.0	Staff Years

##### **Sponsored Placements**

1	MR Specialist II, PT
1	Position
0.5	Staff Year

#### **ALTERNATIVE DAY SUPPORT**

1	Manpower Specialist IV
<u>5</u>	Manpower Specialists II
6	Positions
6.0	Staff Years

#### **EARLY INTERVENTION SERVICES**

##### **Early Intervention - Part C** **(Grant Positions)**

4	MR Specialists II
4	Positions
4.0	Staff Years

##### **Daytime Development Center**

1	Child Care Specialist III
2	Child Care Specialists I
2	Physical Therapists II
2	Occupational Therapists II
4	Speech Pathologists II
1	Medical Social Worker
<u>1</u>	Secretary I
13	Positions
13.0	Staff Years

##### **Early Intervention Office**

1	MR Specialist V
2	MR Specialists III
2	MR Specialists II
1	MR Specialist I
<u>1</u>	Management Analyst I
7	Positions
7.0	Staff Years

##### **(Grant Position)**

1	MR Specialist II
1	Position
1.0	Staff Year

PT Denotes Part-Time Positions  
( ) Denotes New Positions



# FUND 106-40

## CSB MENTAL RETARDATION SERVICES

### Agency Mission

To provide necessary management, clinical, and technical support in order to directly operate and monitor mental retardation services of the Fairfax-Falls Church Community Services Board.

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	146/ 140.3	150/ 149	150/ 149	151/ 150.5
Grant	5/ 5	5/ 5	5/ 5	5/ 5
-----				
Expenditures:				
Personnel Services	\$7,986,228	\$8,805,464	\$8,918,010	\$9,342,530
Operating Expenses	2,111,711	2,001,929	2,056,562	2,173,930
Capital Equipment	2,630	0	0	0
<b>Total Expenditures</b>	<b>\$10,100,569</b>	<b>\$10,807,393</b>	<b>\$10,974,572</b>	<b>\$11,516,460</b>
Revenue:				
Fairfax County	\$5,468,780	\$6,598,350	\$6,598,350	\$7,331,279
Fairfax City	133,161	138,185	138,185	146,960
Falls Church City	66,890	74,736	74,736	73,820
State MHMRSAS	785,937	150,866	180,720	138,367
State Other	20,300	0	0	0
Federal Block Grant	16,362	65,000	65,000	45,000
Federal Other	614,926	625,268	762,593	626,046
Medicaid Waiver	1,342,138	1,489,153	1,489,153	1,489,153
Medicaid Option	955,275	1,013,159	1,013,159	1,013,159
Program/Client Fees	480,122	652,676	652,676	652,676
Miscellaneous Revenue	25	0	0	0
Fund Balance	216,653	0	0	0
<b>Total Revenue</b>	<b>\$10,100,569</b>	<b>\$10,807,393</b>	<b>\$10,974,572</b>	<b>\$11,516,460</b>

Summary by Cost Center				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Program Management and Supervision	\$982,949	\$934,117	\$934,117	\$1,040,500
Outpatient and Case Management	1,851,044	2,226,153	2,226,153	2,303,078
Early Intervention-Part C	1,812,374	1,937,901	2,086,880	2,058,542
Residential	5,131,174	5,371,302	5,389,502	5,769,807
Alternative Day Support	323,028	337,920	337,920	344,533
<b>Total Expenditures</b>	<b>\$10,100,569</b>	<b>\$10,807,393</b>	<b>\$10,974,572</b>	<b>\$11,516,460</b>

# FUND 106-40

## CSB MENTAL RETARDATION SERVICES

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### Purpose

Mental Retardation Services provides direct services to individuals with mental retardation and/or autism as well as oversight of services provided by private vendors under contract through the Mental Retardation Contracts budget. Direct service delivery includes case management, early intervention services, residential services, and job placement services. In addition, this agency provides management support to all Mental Retardation programs (both directly operated and contractual), technical support to contractual programs, and training for both Mental Retardation staff and staff of contracted private vendors.

Services provided in the following Mental Retardation Services Cost Centers include:

- *Program Management and Supervision* - the training, support services, and contract management.
- *Outpatient and Case Management Services* - a clinical unit providing case management services as well as emergency services to consumers in immediate need of assistance.
- *Residential Services* - providing a variety of residential services including group home services, supervised apartments, sponsored placements, and family support.
- *Day Support* - a program dedicated to finding job placements for consumers and to provide other meaningful day services.
- *Early Intervention Services* - providing services to infants and toddlers with disabilities and their families.

### Key Accomplishments

- ◆ The June 2000 special education graduates are employed or in training services. The waiting list for day programs has been eliminated.
- ◆ Acquired new State funds resulting in increased residential and day support services to 48 individuals living in an unstable or tenuous situation.
- ◆ The Respite Task Force made recommendations for program improvement. Allocated funds to hire a Respite Coordinator to help recruit providers for families who need respite services.
- ◆ Case Management established a support group for families to help them adjust to their sons and daughters moving into a residential program.
- ◆ Distributed a brochure to provide information to families on the waiting list for services. Held meetings with families providing them the opportunity to learn about the service system.
- ◆ Completed a comprehensive and standardized survey of residential needs for the State to identify individuals with an immediate need for services.
- ◆ Continued focus on Early Intervention Services supports that enhance our ability to serve families and children in their community and in the context of their unique learning needs. The Early Intervention Office has worked with families to transfer services to a new provider, Chesapeake Center Inc.
- ◆ Selected as one of two sites for Virginia's Pilot on Family Centered Practices. The pilot involves data collection, training, and technical assistance.

# FUND 106-40

## CSB MENTAL RETARDATION SERVICES

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- ◆ Acquired additional State funds providing necessary financial assistance through the Family Support Program. There continues to be an active committee made up of family members that recommends policy changes and decides on unusual requests for reimbursement from the program. The program is easy to use, sensitive to cultural preferences and responsive to the needs of care-giving families.
- ◆ Early Intervention Services completed an internal study of quality and compliance with Federal regulations.

### **FY 2002 Initiatives**

- ◆ The addition of 1/1.0 SYE Mental Retardation Specialist I will provide for the coordination of services for all 88 new special education graduates of the Fairfax County Schools. This individual will also provide needed counseling and other individualized personal guidance and assistance. In FY 2002, additional emphasis will be placed on the case management component of services for this population. Without the continuity provided by effective case management services, students may experience regression that could later require more intensive services.
- ◆ The expansion of one existing part-time position (0/0.5 SYE) to full-time status will support the existing need to provide the required screening and training of volunteers who work with Mental Retardation Services clients, offering both mentoring and companionship. To date, 63 clients have been matched through the *Be a Friend* and *Best Buddies* programs. Both of these programs continue to grow and the number of clients seeking to participate is increasing as well as the number of volunteers willing to work with Mental Retardation Services clients. In 1993, there were 51 Mental Retardation Services clients waiting for a mentor, and at the beginning of FY 2002 more than 200 clients were on the waiting list to be matched with a volunteer mentor. Expanding this position and providing the necessary screening and training will help expedite the matching process between volunteer and client.
- ◆ Implement a self-determination project to support the empowerment of consumers, providing them with choices and a more individualized approach to services.
- ◆ Increase the capacity of Mental Retardation Services staff through training, to support the increasing number of CSB consumers who have developed more intense needs, and are medically fragile.
- ◆ Serve as pilot site for Virginia's Family Centered Services Study.

### **Performance Measurement Results**

Consumer satisfaction with services is an important indicator to measure the quality of the various services provided by Mental Retardation Services. The FY 2000 results for consumer satisfaction among the various services averaged 91 percent, which is higher than the national average of 80 percent.

The percentage of objectives met and the percentage of individuals integrated into the community is one way to track whether programs are achieving or moving in the right direction towards achieving outcomes. The percentage of objectives met for the various services in FY 2000 was 75 percent. One major reason some of the programs did not meet their goal is because of high staff turnover in FY 2000.

# FUND 106-40

## CSB MENTAL RETARDATION SERVICES

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### Funding Adjustments

*The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:*

- ◆ An increase of \$380,103 in Personnel Services associated with salary adjustments necessary to support the County's compensation program. This will allow for the expansion of one existing part-time (0/0.5 SYE) Volunteer Services Coordinator II position to interview, screen, train, match and then support the volunteers who work with Mental Retardation Services consumers and their families.
- ◆ An increase of \$44,417 in Personnel Services to allow for the establishment of 1/1.0 SYE Mental Retardation Specialist I to coordinate services for the 88 new special education graduates of the Fairfax County Public Schools. It should be noted that total funding for the new special education graduates is \$1,938,921. Of this total, \$1,502,348 is in Mental Retardation Contract Services to purchase vocational services and for the rent and start-up costs associated with the lease of an additional facility to accommodate the new class of graduates and reduce overcrowding at existing facilities. The remaining \$392,156 is in Transportation Services to purchase FASTRAN services for those graduates requiring transportation.
- ◆ An increase of \$117,368 in Operating Expenses is primarily due to a projected increase of \$76,500 in lease obligations for properties currently leased by CSB, and an increase of \$17,868 in Department of Vehicle Services charges based on anticipated charges for fuel, the County motor pool, vehicle replacement, and maintenance costs. Various internal funding adjustments and alignments between CSB agencies have been included to reflect updated expenditure needs. These adjustments result in an increase of \$23,000 in Mental Retardation Services.

*Revenue adjustments required to support the FY 2002 program include:*

- ◆ An increase of \$732,929, or 11.1 percent, in Fairfax County funding is due primarily to the FY 2002 program requirements listed above. Total FY 2002 Fairfax County funding will be \$7,331,279.
- ◆ An increase of \$7,859, or 3.7 percent, in funding from the Cities of Fairfax and Falls Church. Total funding from the Cities of Fairfax and Falls Church will be \$220,780.
- ◆ A decrease of \$42,353, or 23.4 percent, in State DMHMRSAS funding is based upon the most up-to-date information available from the State concerning funding levels for FY 2002. Total State funding to CSB Mental Retardation Services will be \$138,367.
- ◆ A decrease of \$156,547 in Federal funding due to a \$20,000 reduction in Child Care and Development Block Grant funding and \$136,547 in Other Federal revenue estimates based upon the most up-to-date information available concerning FY 2002 funding levels. Total FY 2002 Federal funding will be \$671,046.

*The following funding adjustments reflect all approved changes in the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ As part of the FY 2000 Carryover Review, an amount of \$167,179 was included to reflect the carryover of unexpended funds, to continue the workload associated with existing grant awards, and to adjust for DMHMRSAS State allocations. Acceptance of these funds required no local funding match.

# FUND 106-40 CSB MENTAL RETARDATION SERVICES



## Program Management and Supervision

### Goal

To provide services to individuals with mental retardation in order to promote personal health, safety, and welfare, and to ensure sound fiscal management and distribution of resources.

<b>Cost Center Summary</b>				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	14/ 13.5	14/ 13.5	14/ 13.5	14/ 14
<b>Total Expenditures</b>	<b>\$982,949</b>	<b>\$934,117</b>	<b>\$934,117</b>	<b>\$1,040,500</b>

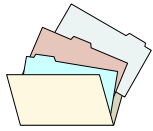
### Objectives

- ◆ To provide direction and management support to Mental Retardation programs so that 80 percent of program performance indicators (service quality and outcome) are achieved.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Outcome:</b>					
Percent of mental retardation program performance indicators (service quality and outcome) achieved	76%	50%	80% / 75%	80%	80%

# FUND 106-40 CSB MENTAL RETARDATION SERVICES



## Outpatient and Case Management

### Goal

To provide service coordination and behavior management consultations to individuals with mental retardation in order to maximize independence in the community.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	38/ 38	39/ 39	39/ 39	40/ 40
<b>Total Expenditures</b>	<b>\$1,851,044</b>	<b>\$2,226,153</b>	<b>\$2,226,153</b>	<b>\$2,303,078</b>

### Objectives

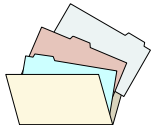
- ◆ To support individuals' self-sufficiency in the community by ensuring that 92 percent of individual service plan objectives are met.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>COST CENTER: OUTPATIENT AND CASE MANAGEMENT</b>					
<b>Output:</b>					
Individuals served	815	1,129	1,129 / 1,080	940	1,038
<b>ACTIVITY: CASE MANAGEMENT</b>					
<b>Output:</b>					
Individuals served	759	1,097	1,111 / 933	940	1,038
<b>Efficiency:<sup>1</sup></b>					
Annual cost per individual served	\$1,859	\$1,397	\$1,666 / \$760	\$880	\$1,227
<b>Service Quality:</b>					
Percent of individuals satisfied with case management services	92%	93%	92% / 96%	90%	90%
<b>Outcome:</b>					
Percent of individual case management service plan objectives which are met	86%	92%	86% / 94%	92%	92%

<sup>1</sup> Beginning with the FY 2000 Actual, the efficiency indicator reflects the net cost to the County.

# FUND 106-40 CSB MENTAL RETARDATION SERVICES



## Early Intervention Services

### Goal

To provide early intervention services to infants and toddlers with disabilities and their families to reduce or eliminate the effects of disabling conditions.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	17/ 17	20/ 20	20/ 20	20/ 20
Grant	5/ 5	5/ 5	5/ 5	5/ 5
<b>Total Expenditures</b>	<b>\$1,812,374</b>	<b>\$1,937,901</b>	<b>\$2,086,880</b>	<b>\$2,058,542</b>

### Objectives

- ◆ To ensure that transition objectives, related to the child's movement from this early intervention program to the school program, are successfully met 95 percent of the time.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Individuals served	817	879	850 / 933	950	1,000
<b>Efficiency:<sup>1</sup></b>					
Annual cost per individual (includes service coordination for all early intervention clients)	\$1,684	\$1,905	\$2,217 / \$1,089	\$1,093	\$1,155
<b>Service Quality:</b>					
Percent of families satisfied with early intervention services	95%	90%	90% / 93%	90%	90%
<b>Outcome:</b>					
Percent of transition objectives successfully implemented for children	100%	100%	100% / 97%	95%	95%

<sup>1</sup> Beginning with the FY 2000 Actual, the efficiency indicator reflects the net cost to the County.

# FUND 106-40 CSB MENTAL RETARDATION SERVICES



## Residential Services

### Goal

To provide residential services to individuals with mental retardation in order to maximize independence in the community.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	71/ 65.8	71/ 70.5	71/ 70.5	71/ 70.5
<b>Total Expenditures</b>	<b>\$5,131,174</b>	<b>\$5,371,302</b>	<b>\$5,389,502</b>	<b>\$5,769,807</b>

### Objectives

- ◆ To achieve 50 percent of individual residential service plan objectives related to community living skills.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>COST CENTER: RESIDENTIAL</b>					
<b>Output:</b>					
Individuals served (not including Family Support Services)	104	101	104 / 99	95	91
<b>ACTIVITY: GROUP HOMES</b>					
<b>Output:</b>					
Individuals served	61	60	59 / 55	65	61
<b>Efficiency:<sup>1</sup></b>					
Cost per individual in Group Homes	\$56,768	\$60,741	\$61,597 / \$43,371	\$44,411	\$65,777
<b>Service Quality:</b>					
Percent of individuals who are satisfied with support services	83%	81%	83% / 83%	80%	80%
<b>Outcome:</b>					
Percent of individual residential service plan objectives (related to community living skills) achieved	49%	50%	50% / 53%	50%	50%

<sup>1</sup> Beginning with the FY 2000 Actual, the efficiency indicator reflects the net cost to the County.



# FUND 106-40 CSB MENTAL RETARDATION SERVICES



## Alternative Day Support

### Goal

To provide employment services to individuals with mental retardation in order to maximize self-sufficiency.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	6 / 6	6 / 6	6 / 6	6 / 6
<b>Total Expenditures</b>	<b>\$323,028</b>	<b>\$337,920</b>	<b>\$337,920</b>	<b>\$344,533</b>

### Objectives

- ◆ To secure 37 job placements for individuals with mental retardation.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Individuals served	131	155	120 / 124	149	149
<b>Efficiency:<sup>1</sup></b>					
Cost per person served	\$2,315	\$1,826	\$3,055 / \$2,605	\$2,268	\$2,312
<b>Service Quality:</b>					
Percent of individuals satisfied with placement	94%	93%	90% / 92%	90%	90%
<b>Outcome:</b>					
Placements secured	41	37	40 / 36	37	37

<sup>1</sup> Beginning with the FY 2000 Actual, the efficiency indicator reflects the net cost to the County.

# FUND 106-46

## CSB MENTAL RETARDATION CONTRACT SERVICES

### Agency Mission

To provide employment, training, vocational support, residential opportunities, and early intervention services to persons with mental retardation. Services are designed to improve the lives of these individuals by providing programs directed toward integration, interdependence, and paid employment.

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Expenditures:				
Personnel Services	\$0	\$0	\$0	\$0
Operating Expenses	15,046,156	16,389,295	16,443,895	18,685,131
Capital Equipment	0	0	0	0
<b>Total Expenditures</b>	<b>\$15,046,156</b>	<b>\$16,389,295</b>	<b>\$16,443,895</b>	<b>\$18,685,131</b>
Revenue:				
Fairfax County	\$13,707,718	\$15,256,376	\$15,256,376	\$17,482,179
Fairfax City	248,676	258,058	258,058	274,445
Falls Church City	69,663	77,833	77,833	76,879
State MHMRSAS	804,261	510,261	564,861	564,861
Program/Client Fees	215,838	286,767	286,767	286,767
<b>Total Revenue</b>	<b>\$15,046,156</b>	<b>\$16,389,295</b>	<b>\$16,443,895</b>	<b>\$18,685,131</b>

Summary by Cost Center				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Day Support	\$8,544,071	\$9,851,489	\$9,851,489	\$11,328,327
Residential Services	5,693,248	5,756,784	5,811,384	6,347,689
Early Intervention	808,837	781,022	781,022	1,009,115
<b>Total Expenditures</b>	<b>\$15,046,156</b>	<b>\$16,389,295</b>	<b>\$16,443,895</b>	<b>\$18,685,131</b>

### Purpose

Mental Retardation Contract Services provides early intervention, employment, vocational, and residential services to individuals with mental retardation through contracts with private vendors.

### Key Accomplishments

- ◆ Increased employment outcomes of vocational service providers through increased wages and hours worked.
- ◆ Three vocational service providers received national accreditation through the Commission on Accreditation of Rehabilitation Facilities (CARF).
- ◆ All vocational service providers have been certified as Medicaid providers by the Virginia Department of Medical Services (DMAS).
- ◆ Residential service providers have used self-determination, which empowers consumers with choices among various services, to assist consumers in supporting and meeting their individual goals. This is a shift in approach from how consumers were previously provided services.
- ◆ Vocational service providers have participated in numerous school-to-work transition events to disseminate accurate, timely information to future consumers and their families.

# FUND 106-46

## CSB MENTAL RETARDATION CONTRACT SERVICES

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- ◆ Respite Task Force has actively advised and advocated for improved respite service provision.

### **FY 2002 Initiatives**

- ◆ All vocational service providers will either complete or initiate national accreditation through CARF.
- ◆ Respite Task Force will focus on facility-based needs of children, as well as improved access to respite for families in their own homes.
- ◆ Residential providers will continue to implement self-determination, enabling consumers to choose more individualized residential arrangements.

### **Performance Measurement Results**

In FY 2000 the outcome measure for individuals who receive Day Support services functioning as an integrated part of their community increased from 53 percent to 56 percent. This trend indicates that the CSB is succeeding in helping more individuals with mental retardation work in their community with persons who do not have a disability.

The outcome measure for percent of individuals integrated into community settings has consistently remained in the 55 percent range. As future school graduates enter the services system, the number of individuals integrated into the community will increase slightly. The numbers are tempered because many consumers have medical and physical needs that can be best treated in a facility versus a community based setting.

The service quality measure for percent of individuals satisfied with support services in group homes has remained in the 85-90 percent range compared to national averages of 80 percent. This high rate of satisfaction is indicative of quality programming providing consumers with the supports they need to achieve their goals.

### **Funding Adjustments**

*The following funding adjustments from the FY2001 Revised Budget Plan are necessary to support the FY2002 program:*

- ◆ An increase of \$879,848 is required to purchase various vocational services for the 88 new special education graduates of the Fairfax County Public Schools. These vocational services include therapy and training that families are not able to provide, as well as paid employment. An additional increase of \$622,500 is included to fund the lease/rent and start-up costs associated with an additional facility necessary to accommodate the new class of graduates and reduce overcrowding at existing facilities. It should be noted that total funding for the special education graduates is \$1,938,921, with the remaining amount in the Transportation Services and Mental Retardation Services budgets.
- ◆ An increase of \$200,000, based on actual contractual requirements, is included for Early Intervention Services to infants and toddlers and their families.
- ◆ An increase of \$603,887 is included to fund a 3.6 percent inflationary increase for all Mental Retardation Contract Services providers.
- ◆ Various internal funding adjustments and alignments between CSB agencies have been included to reflect updated expenditure needs. These adjustments result in a decrease of \$64,999 in Mental Retardation Contract Services.

# FUND 106-46

## CSB MENTAL RETARDATION CONTRACT SERVICES

Revenue adjustments required to support the FY 2002 program include:

- ◆ An increase of \$2,225,803, or 14.6 percent, in Fairfax County funding provides for vocational services for the 88 new special education graduates, a 3.6 percent inflationary increase for the Mental Retardation Contract Services providers, a \$200,000 adjustment to the current contract for early intervention services to infants and toddlers and their families, and rent and operating costs associated with an additional facility to accommodate the new class of graduates and reduce overcrowding at existing facilities. Total FY 2002 Fairfax County funding is \$17,482,179.
- ◆ An increase of \$15,433, or 4.6 percent, in funding from the Cities of Fairfax and Falls Church. Total funding from the Cities of Fairfax and Falls Church will be \$351,324.

The following funding adjustments reflect all approved changes in the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:

- ◆ As part of the FY 2000 Carryover Review, an amount of \$54,600 in DMHMRSAS funding was included for service provision to individuals not eligible for the Medicaid Waiver.



### Cost Center: Day Support

#### Goal

To provide, through contractual agreements, individually designed supports to individuals with mental retardation who engage in meaningful day activities or employment in order to maximize self-sufficiency.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Total Expenditures</b>	<b>\$8,544,071</b>	<b>\$9,851,489</b>	<b>\$9,851,489</b>	<b>\$11,328,327</b>

#### Objectives

- ◆ To maintain the percentage of individuals employed in community-integrated vocational settings at 55 percent.
- ◆ To achieve at least 60 percent of day support program objectives in order to help consumers maximize self-sufficiency.

#### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Individuals served through local funds	613	587	716 / 626	686	774
<b>Efficiency:<sup>1</sup></b>					
Annual cost per person served with local funds	\$13,682	\$13,615	\$11,817 / \$8,657	\$12,268	\$14,636

# FUND 106-46

## CSB MENTAL RETARDATION CONTRACT SERVICES

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Service Quality:</b>					
Percent of individuals satisfied with services	75%	85%	75% / 94%	80%	80%
<b>Outcome:</b>					
Percent of individuals integrated into community vocational settings	53%	53%	55% / 56%	55%	55%
Percent of objectives met	NA	60%	60% / 61%	60%	60%

<sup>1</sup> Beginning in FY 2001, the efficiency indicators reflect net cost to the County.



## Residential Services

### Goal

To provide, through contractual agreements, residential services to individuals with mental retardation in order to maximize independence in the community.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Total Expenditures</b>	<b>\$5,693,248</b>	<b>\$5,756,784</b>	<b>\$5,811,384</b>	<b>\$6,347,689</b>

### Objectives

- ◆ To achieve 50 percent of individual residential service plan objectives related to increasing community living skills.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>COST CENTER: RESIDENTIAL</b>					
<b>Output:</b>					
Individuals served	492	515	525 / 549	554	554
<b>ACTIVITY: GROUP HOMES</b>					
<b>Output:</b>					
Individuals served	181	200	240 / 230	235	235
<b>Efficiency:<sup>1</sup></b>					
Annual cost per person	\$16,997	\$14,527	\$15,706 / \$22,647	\$14,721	\$15,991
<b>Service Quality:</b>					
Percent of individuals satisfied with support services	85%	87%	85% / 89%	85%	85%

# FUND 106-46

## CSB MENTAL RETARDATION CONTRACT SERVICES

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Outcome:</b>					
Percent of individual service plan objectives (related to community living skills) achieved in Group Homes	53%	46%	50% / 42%	50%	50%

<sup>1</sup> Beginning in FY 2001, the efficiency indicators reflect net cost to the County.



## Early Intervention

### Goal

To provide, early intervention services to infants and toddlers with disabilities and their families to reduce or eliminate the effects of disabling conditions.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Total Expenditures</b>	<b>\$808,837</b>	<b>\$781,022</b>	<b>\$781,022</b>	<b>\$1,009,115</b>

### Objectives

- ◆ To ensure that transition objectives related to the child's movement from this program to the school-based program are achieved 95 percent of the time.

### Performance Indicators

Indicator	Prior Year Actuals <sup>1</sup>			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Individuals served	NA	NA	566 / 621	600	666
<b>Efficiency:<sup>2</sup></b>					
Annual cost per person served	NA	NA	\$1,529 / \$1,302	\$1,302	\$1,515
<b>Service Quality:</b>					
Percent of families satisfied with early intervention services	NA	NA	90% / 93%	90%	90%
<b>Outcome:</b>					
Percent of transition objectives met	NA	NA	100% / 97%	95%	95%

<sup>1</sup> This Cost Center was not created until FY 2000. Therefore, information for prior years is not available.

<sup>2</sup> Beginning in FY 2001, the efficiency indicators reflect net cost to the County.

# FUND 106-54

## CSB ALCOHOL AND DRUG CONTRACT SERVICES

### Agency Mission

To provide detoxification, intermediate and long-term residential treatment services, and methadone services, through contracted providers, for individuals with alcohol and substance abuse problems in order to improve their overall functioning in society.

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Expenditures:				
Personnel Services	\$0	\$0	\$0	\$0
Operating Expenses	1,022,388	1,127,472	1,127,472	1,106,937
Capital Equipment	0	0	0	0
<b>Total Expenditures</b>	<b>\$1,022,388</b>	<b>\$1,127,472</b>	<b>\$1,127,472</b>	<b>\$1,106,937</b>
Revenue:				
Fairfax County	\$710,213	\$818,013	\$818,013	\$797,059
Fairfax City	7,097	7,365	7,365	7,833
Falls Church City	3,565	3,983	3,983	3,934
State MHMRSAS	100,008	100,000	100,000	100,000
Federal Block Grant	170,007	161,700	161,700	161,700
Program/Client Fees	31,498	36,411	36,411	36,411
<b>Total Revenue</b>	<b>\$1,022,388</b>	<b>\$1,127,472</b>	<b>\$1,127,472</b>	<b>\$1,106,937</b>

### Purpose

Alcohol and Drug Contract Services contracts for substance abuse detoxification, methadone and residential treatment services for vulnerable and high risk populations. The individuals served throughout these programs include pregnant women, those diagnosed with HIV/AIDS and high risk youth. These services help the individuals attain recovery from addiction, increase positive pregnancy outcomes, reduce homelessness, increase work/school productivity and re-unite families.

### Key Accomplishments

- ◆ Provided methadone services to 37 individuals, three of whom were pregnant thereby increasing the chances for a healthy birth, and supporting their capability to rear their children in a healthy environment and avoid foster care placement.
- ◆ Provided intermediate residential treatment services to 91 adult men and women, thus increasing employability and returning them to the community.
- ◆ Provided long-term residential substance abuse treatment to 45 individuals in need of this level of service.
- ◆ Provided detoxification services to 113 citizens in need, thus reducing hospital visits and assisting individuals in beginning the recovery process.
- ◆ With additional Federal block grant funding received in FY 2000, provided 16 youth the opportunity to access needed residential treatment services thus intervening in the process of addiction at an early age and developing positive family outcomes.

# FUND 106-54

## CSB ALCOHOL AND DRUG CONTRACT SERVICES

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### FY 2002 Initiatives

- ◆ Ensure that contracted programs collect performance and outcome information in order to assist with continuous program improvement.
- ◆ Continue to offer intermediate and long-term residential programming for youth in the community with additional Federal block grant funding.

### Performance Measurement Results

Alcohol and Drug Contract Services provides treatment to persons with the disease of addiction and assist individuals in beginning the recovery process in order that they become able to function responsibly and independently.

In FY 2000, the contracted services were measured for outcomes related to client productivity and satisfaction. All of the targets were met, which is considered very successful in light of the serious levels of addiction treated and complicating health and risk factors associated with the program. The agency will use the results of the FY 2000 performance measures to engage in continuous quality improvement activities throughout the year.

### Funding Adjustments

*The following funding adjustments from the FY2001 Revised Budget Plan are necessary to support the FY 2002 program:*

- ◆ An increase of \$38,465 has been included to fund a 3.6 percent inflationary increase for the Alcohol and Drug Contract Services providers.
- ◆ A net decrease of \$59,000 due to the transfer of funds to Alcohol and Drug Services as part of the Youth Intensive Residential program. A commensurate increase of \$59,000 will be shown in Alcohol and Drug Services.

*Revenue adjustments required to support the FY 2002 program include:*

- ◆ A decrease of \$20,954, or 2.6 percent, in Fairfax County funding due to the adjustments and alignments mentioned above. Total FY 2002 Fairfax County funding will be \$797,059.
- ◆ An increase of \$419, or 3.7 percent, in funding from the Cities of Fairfax and Falls Church over the FY 2001 Revised level. Total FY 2002 funding from the Cities of Fairfax and Falls Church will be \$11,767.

*The following funding adjustments reflect all approved changes in the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ There have been no revisions to this agency since approval of the FY 2001 Adopted Budget Plan.



# FUND 106-54

## CSB ALCOHOL AND DRUG CONTRACT SERVICES

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### Residential

#### **Goal**

To provide methadone, detoxification, and intermediate and long-term residential treatment services, in a timely manner to individuals with alcohol and substance abuse problems in order to improve their overall functioning in society.

#### **Objectives**

- ◆ To provide assistance to clients in the Intermediate Rehabilitation Services (Phoenix) program so that 70 percent of individuals receiving 30 or more days of services are either employed or in school upon leaving the program.
- ◆ To provide assistance to clients in the Methadone Services program so that 80 percent are either employed or in school while participating in the program.

# FUND 106-54

## CSB ALCOHOL AND DRUG CONTRACT SERVICES

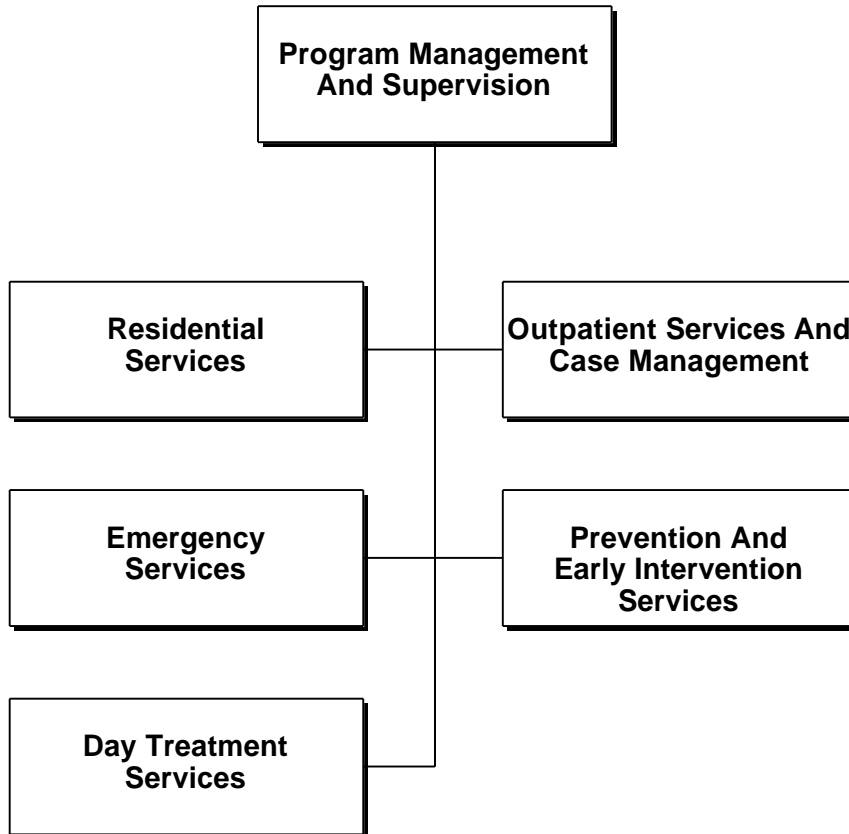
### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001 <sup>1</sup>	FY 2002
<b>ACTIVITY: INTERMEDIATE REHABILITATION (PHOENIX)</b>					
<b>Output:</b>					
Clients served	68	58	60 / 91	60	60
<b>Efficiency:</b>					
Annual cost per person at Phoenix	\$4,407	\$4,873	\$3,910 / \$3,059	\$3,516	\$4,854
<b>Service Quality:</b>					
Percent of clients satisfied with services	97%	90%	90% / 95%	90%	90%
<b>Outcome:<sup>2</sup></b>					
Percent of clients receiving 30+ days of services in the Phoenix program who are either employed or in school upon leaving the program	97%	90%	70% / 70%	70%	70%
<b>ACTIVITY: METHADONE</b>					
<b>Output:</b>					
Clients served	69	42	50 / 37	60	50
<b>Efficiency:</b>					
Annual cost per person	\$1,657	\$3,069	\$3,205 / \$534	\$693	\$778
<b>Service Quality:</b>					
Percent of clients satisfied with services	100%	95%	90% / 100%	90%	100%
<b>Outcome:</b>					
Percent of clients participating in the Methadone program either employed or in school	78%	100%	80% / 81%	80%	80%

<sup>1</sup> Beginning in FY 2001, the efficiency indicator reflects net cost to the County.

<sup>2</sup> Beginning in FY 2000, the outcome measure CSB will be determining is the percent of clients participating in 30 or more days of treatment who are either employed or in school upon leaving the program. In the past, there was no time element involved and the resulting 90% or higher success rates were not as relevant as the new measure will be.

# ALCOHOL AND DRUG SERVICES



# FUND 106-56

## CSB ALCOHOL AND DRUG SERVICES

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### *Agency Position Summary*

311	Regular Positions (9)	/	309.0	Regular Staff Years (9.5)
<u>41</u>	Grant Positions	/	<u>39.5</u>	Grant Staff Years
352	Total Positions (9)	/	348.5	Total Staff Years (9.5)

### **Position Detail Information**

#### MERIT REGULAR POSITIONS:

#### PROGRAM MANAGEMENT AND SUPERVISION

1	Director, Alcohol and Drug Programs
4	Substance Abuse Counselors V
1	Substance Abuse Counselor III
1	Secretary II
9	Secretaries I
1	Administrative Aide
1	Volunteer Services Coordinator II
1	Office Services Manager II
3	Administrative Assistants (2)
1	Data Entry Operator II
2	Supervisory Clerks
<u>5</u>	Clerical Specialists
30	Positions (2)
30.0	Staff Years (2.0)

#### RESIDENTIAL SERVICES

##### Social Detoxification

4	Public Health Nurses II
1	Nurse Practitioner
1	Substance Abuse Counselor IV
3	Substance Abuse Counselors III
7	Substance Abuse Counselors II
6	Substance Abuse Counselors I
1	Assistant Residential Counselor
<u>1</u>	SAS Aide
24	Positions
24.0	Staff Years

##### Supervised Apartments

1	Substance Abuse Counselor III
<u>2</u>	Substance Abuse Counselors II
3	Positions
3.0	Staff Years

#### Long-Term Rehabilitation - Crossroads

1	Substance Abuse Counselor IV
3	Substance Abuse Counselors III
9	Substance Abuse Counselors II
4	Substance Abuse Counselors I
2	Assistant Residential Counselors
1	Public Health Nurse II
1	Nurse Practitioner
1	Administrative Aide
1	Food Service Specialist
<u>2</u>	SAS Aides
25	Positions
25.0	Staff Years

#### Intermediate Rehabilitation - A New Beginning

1	Substance Abuse Counselor IV
3	Substance Abuse Counselors III
7	Substance Abuse Counselors II
4	Substance Abuse Counselors I
2	Assistant Residential Counselors
1	Food Service Specialist
4	Cooks
1	Administrative Aide
<u>2</u>	SAS Aides
25	Positions
25.0	Staff Years

#### Supported Living

1	Substance Abuse Counselor IV
2	Substance Abuse Counselors III
<u>7</u>	Substance Abuse Counselors II
10	Positions
10.0	Staff Years

#### Intermediate Rehabilitation - Sunrise House I

1	Substance Abuse Counselor IV
2	Substance Abuse Counselors III
6	Substance Abuse Counselors II
2	Substance Abuse Counselors I
<u>1</u>	SAS Aide
12	Positions
12.0	Staff Years

# FUND 106-56

## CSB ALCOHOL AND DRUG SERVICES

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### Intermediate Rehabilitation - Sunrise House II

1	Substance Abuse Counselor III
3	Substance Abuse Counselors II
<u>3</u>	Substance Abuse Counselors I
7	Positions
7.0	Staff Years

### Long-Term Rehabilitation - New Generations

1	Substance Abuse Counselor IV
1	Substance Abuse Counselor III
2	Substance Abuse Counselors II
4	Substance Abuse Counselors I
1	MH/MR/SAS Senior Clinician
2	Day Care Center Teachers I, 1 PT
1	SAS Aide
12	Positions
11.5	Staff Years

### Dual Diagnosis Facility - Cornerstones

1	Substance Abuse Counselor IV
1	Substance Abuse Counselor III
2	Substance Abuse Counselors II
2	Substance Abuse Counselors I
1	Food Service Specialist
1	Cook
<u>1</u>	SAS Aide
9	Positions
9.0	Staff Years

### Long-Term Rehabilitation - Crossroads Youth

1	Substance Abuse Counselor IV
2	Substance Abuse Counselors III
6	Substance Abuse Counselors II
5	Substance Abuse Counselors I
14	Positions
14.0	Staff Years

### OUTPATIENT SERVICES AND CASE MANAGEMENT

#### Adult Services

3	Substance Abuse Counselors IV
4	Substance Abuse Counselors III
<u>23</u>	Substance Abuse Counselors II, 1 PT (0/0.5)
30	Positions
29.5	Staff Years (0.5)

#### Youth Services

2	Substance Abuse Counselors IV
4	Substance Abuse Counselors III
<u>14</u>	Substance Abuse Counselors II
20	Positions
20.0	Staff Years

### Community Corrections

1	Substance Abuse Counselor IV
<u>5</u>	Substance Abuse Counselors II
6	Positions
6.0	Staff Years

### PREVENTION/EARLY INTERVENTION SERVICES

#### Prevention Services

1	Substance Abuse Counselor IV
3	Substance Abuse Counselors III (1)
<u>15</u>	Substance Abuse Counselors II, 1 PT (3)
19	Positions (4)
18.5	Staff Years (4.0)

#### Early Intervention

1	Substance Abuse Counselor IV (1)
2	Substance Abuse Counselors III
<u>14</u>	Substance Abuse Counselors II (2)
17	Positions (3)
17.0	Staff Years (3.0)

### DAY TREATMENT SERVICES

#### Adult Day Treatment

2	Substance Abuse Counselors III
3	Substance Abuse Counselors II
<u>1</u>	Substance Abuse Counselor I
6	Positions
6.0	Staff Years

#### Youth Day Treatment

<u>9</u>	Substance Abuse Counselors II
9	Positions
9.0	Staff Years

#### Women's Day Treatment

3	Substance Abuse Counselors III
7	Substance Abuse Counselors II
2	Day Care Center Teachers I, 1 PT
1	Day Care Assistant Teacher
1	Secretary I
<u>1</u>	SAS Aide
15	Positions
14.5	Staff Years

### EMERGENCY SERVICES

1	Substance Abuse Counselor IV
3	Substance Abuse Counselors III
<u>14</u>	Substance Abuse Counselors II
18	Positions
18.0	Staff Years

# FUND 106-56

## CSB ALCOHOL AND DRUG SERVICES

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### MERIT GRANT POSITIONS:

#### RESIDENTIAL SERVICES

##### Residential Grants

2 Substance Abuse Counselors III  
7 Substance Abuse Counselors II  
1 SAS Aide  
10 Positions  
10.0 Staff Years

##### Intermediate Rehabilitation - Sunrise II

1 Substance Abuse Counselor II  
1 Position  
1.0 Staff Year

#### OUTPATIENT SERVICES AND CASE MANAGEMENT

##### Outpatient/Case Management Grants

4 Substance Abuse Counselors III  
7 Substance Abuse Counselors II, 1 PT  
2 Mental Health Therapists  
1 Clinical Psychologist  
14 Positions  
13.5 Staff Years

##### Adult Services

3 Substance Abuse Counselors II  
3 Positions  
3.0 Staff Years

##### Youth Services

3 Substance Abuse Counselors II  
3 Positions  
3.0 Staff Years

#### PREVENTION/EARLY INTERVENTION SERVICES

##### Prevention/Early Intervention Grants

1 Substance Abuse Counselor II  
1 Position  
1.0 Staff Year

##### Prevention Services

2 Substance Abuse Counselors II  
2 Positions  
2.0 Staff Years

#### DAY SUPPORT SERVICES

##### Day Support Grants

2 Substance Abuse Counselors II  
2 Positions  
2.0 Staff Years

#### EMERGENCY SERVICES

##### Emergency Grants

2 Substance Abuse Counselors II  
2 Positions  
2.0 Staff Years

##### Emergency Services

1 Substance Abuse Counselor III  
1 Substance Abuse Counselor II, PT  
1 Clerical Specialist, PT  
3 Positions  
2.0 Staff Years

PT Denotes Part-Time Positions

( ) Denotes New Position

# FUND 106-56

## CSB ALCOHOL AND DRUG SERVICES

### Agency Mission

To reduce the incidence and prevalence of alcohol and drug abuse in Fairfax County and in the Cities of Fairfax and Falls Church by providing prevention, treatment, and rehabilitation to alcohol and drug abusers and their families.

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	294/ 291.05	303/ 300.05	302/ 299.5	311/ 309
Grant	38/ 37	34/ 33.5	41/ 39.5	41/ 39.5
-----				
Expenditures:				
Personnel Services	\$15,763,155	\$17,144,950	\$17,790,160	\$19,793,721
Operating Expenses	3,343,822	3,047,926	3,595,608	3,879,423
Capital Equipment	1,067	0	0	0
<b>Subtotal</b>	<b>\$19,108,044</b>	<b>\$20,192,876</b>	<b>\$21,385,768</b>	<b>\$23,673,144</b>
Less:				
Recovered Costs	(\$331,266)	(\$375,082)	(\$422,774)	(\$429,954)
<b>Total Expenditures</b>	<b>\$18,776,778</b>	<b>\$19,817,794</b>	<b>\$20,962,994</b>	<b>\$23,243,190</b>
Revenue:				
Fairfax County	\$10,689,694	\$12,035,521	\$12,082,936	\$14,367,422
Fairfax City	206,399	214,186	214,186	227,787
Falls Church City	103,680	115,841	115,841	114,421
State MHMRSAS	2,829,937	2,795,149	2,965,357	2,939,238
State Other	289,448	324,865	306,245	306,245
Federal Block Grant	2,859,021	2,950,163	2,950,163	2,864,824
Federal Other	912,610	0	723,410	872,261
Medicaid Option	(1,033)	100,000	100,000	25,000
Program/Client Fees	610,691	775,819	994,425	994,425
CSA Pooled Funds	226,748	456,750	456,750	482,067
Miscellaneous	49,583	49,500	49,500	49,500
Fund Balance	0	0	4,181	0
<b>Total Revenue</b>	<b>\$18,776,778</b>	<b>\$19,817,794</b>	<b>\$20,962,994</b>	<b>\$23,243,190</b>

Summary by Cost Center				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Program Management and Supervision	\$1,805,935	\$1,772,856	\$1,893,036	\$2,212,537
Residential Services	9,102,286	9,051,624	9,464,159	10,150,872
Outpatient Services and Case Management	3,917,372	4,253,101	4,580,120	5,134,465
Prevention/Early Intervention Services	1,188,639	1,672,282	1,747,280	2,167,136
Day Treatment Services	1,754,470	1,881,698	1,962,985	2,178,041
Emergency Services	1,008,076	1,186,233	1,315,414	1,400,139
<b>Total Expenditures</b>	<b>\$18,776,778</b>	<b>\$19,817,794</b>	<b>\$20,962,994</b>	<b>\$23,243,190</b>

# FUND 106-56

## CSB ALCOHOL AND DRUG SERVICES

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### Purpose

Alcohol and Drug Services (ADS) provides citizens of Fairfax County and the Cities of Fairfax and Falls Church with the opportunity to access substance abuse prevention, early intervention, and treatment programs. Services provided in Alcohol and Drug Services include:

- Program Management and Supervision, providing program management, support services and volunteer services.
- Residential Services, providing individual, group and family therapy and a variety of treatment services in various types of residential settings including: detoxification, long-term, intermediate-term, short-term, programs for the dually diagnosed, supervised apartments and supported living services for homeless addicts.
- Outpatient and Case Management Services, providing case management and individual, group and family counseling for adult clients, including those reentering the community from a residential program and clients in the Adult Detention Center.
- Youth Services, providing a full range of outpatient, day treatment and residential treatment services for adolescents.
- Prevention/Early Intervention Services, providing education, consultation, training, information, early intervention, and outreach services to the general community and specific targeted services to identified populations in the community.
- Day Treatment Services, providing intensive outpatient services to substance abusers who cannot utilize standard outpatient treatment services.
- Emergency Services, providing centralized entry, assessment, intake, evaluation and/or emergency substance abuse services to all adult Alcohol and Drug Services programs and referrals to private treatment programs when needed.

### Key Accomplishments

- ◆ Awarded Safe and Drug Free Schools funding for the provision of substance abuse prevention and mentoring programming to 40 elementary and school-aged children.
- ◆ Awarded *Girl Power* funding resulting in new and expanded programs focusing on drug and violence prevention for adolescent and intermediate school-aged girls throughout Fairfax County in partnership with four nonprofit organizations, serving 100 girls.
- ◆ Redesigned and implemented a School-Based Substance Abuse Prevention and Early Intervention Program, which will continue in FY 2002. Phase I of this program, including 8/8.0 SYE positions, was funded in the *FY 2001 Adopted Budget Plan*. One element of this program, the Fairfax Leadership and Resiliency Program (The Puppet Program) was recognized by both Governor Jim Gilmore and the Federal Center for Substance Abuse Prevention as a National Model Program.
- ◆ Received Substance Abuse Reduction Effort (SABRE) initiative funding to increase the availability of substance abuse assessments.
- ◆ Began offering methadone detoxification services as part of the detoxification process for opiate addicts at the Fairfax Detoxification Program.
- ◆ Received grant funding from the Department of Housing and Urban Development for the purchase of residential substance abuse treatment and supportive housing services for homeless individuals with substance abuse problems.



# FUND 106-56

## CSB ALCOHOL AND DRUG SERVICES

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- ◆ Increased capacity in Residential Services by 10 beds, and redesigned the Supervised Apartment Program to include treatment for individuals with co-occurring disorders.
- ◆ Implemented a Relapse Prevention Program in Adult Outpatient Services.
- ◆ Developed and implemented Assessment Services and a Day Treatment Program in the Falls Church area for Spanish speaking clients.
- ◆ Worked in collaboration with the Center for Multicultural Human Services to provide services to Spanish speaking clients who are survivors of torture and severe trauma.

### **FY 2002 Initiatives**

- ◆ The addition of 9/9.0 SYE new positions in Alcohol and Drug Services will provide both substance abuse prevention and early intervention services to 400 high school aged youth as part of Phase II of the School-Based Substance Abuse Prevention and Early Intervention program. This program was developed to address the increasing problem of substance abuse among youth in Fairfax County as identified by a Board of Supervisors appointed Task Force in FY 1998. Currently, prevention services are provided at four Fairfax County Public Schools (FCPS) high schools and at four FCPS alternative learning centers (three high schools and one elementary school). The additional positions will be utilized to expand prevention services to additional high schools and alternative learning centers, with specific schools to be determined by FCPS. Services include conflict resolution, peer mediation, community outreach, and alternative programming and activities. The positions will also provide additional early intervention services at FCPS high schools and alternative learning centers, including outreach, crisis intervention, screening, case management, assessment and referral services to community-based treatment resources. By intervening with youth at an early point in their substance-abusing behavior, the need for more intensive and costly services later on is reduced.
- ◆ The expansion of one existing part-time position (0/0.5 SYE Substance Abuse Counselor II) to full-time status will support the existing need for counseling services at the Fairfax Adult Outpatient site, which offers specialized services to women and Hispanics. Expanding this position, and consequently increasing the number of direct service hours provided at this facility, will benefit clients receiving substance abuse education and counseling through the New Opportunities Waiting (NOW) Day Treatment Program and the High Intensity Drug Trafficking Area (HIDTA) Program.
- ◆ Fairfax County, Arlington County and the City of Alexandria were awarded a joint grant from Federal Center for Substance Abuse Treatment (CSAT) to provide a residential substance abuse treatment for Spanish speaking citizens. Arlington County will serve as the fiscal agent. This 8-bed program will be contractually operated by Vanguard Services Unlimited and is expected to fill an important gap in the continuum of services. The program is expected to open in early FY 2002 and will serve residents of all three jurisdictions.
- ◆ Implement the expansion of the Project LINK program.
- ◆ Realign Adult Outpatient Services to expand capacity.

### **Performance Measurement Results**

Alcohol and Drug Services (ADS) offers many special programs to help individuals of all ages and their families cope with alcohol and drug abuse problems. Assistance is provided through a full continuum of alcohol and drug services, including prevention, early intervention, assessment, detoxification, outpatient, residential, family and continuing care, and other special programs. ADS designed its performance measures to evaluate services and provide input into continuous quality improvement opportunities.

# FUND 106-56

## CSB ALCOHOL AND DRUG SERVICES

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In FY 2000, ADS met 100 percent of the performance measures related to program activity and satisfaction with services. The performance measures are designed to measure access to services, client services delivery, reduction of illegal substance use, and service satisfaction. Due to new legislation related to a requirement for criminal background checks for staff, ADS did not meet some of the measures related to the projected number of clients to be served. Because of the legislation, the agency had significant waiting periods before any newly hired staff could provide direct care services. This delay in service provision reduced the amount of clients served in programs throughout the year and increased waiting lists.

ADS will use the results of the FY 2000 performance measures to engage in continuous quality improvement activities throughout the next year. Although the requirements for criminal background checks have not changed, Alcohol and Drug Services, as part of the Fairfax-Falls Church Community Services Board, has worked diligently to reduce the delay between hiring and the ability of new staff to provide direct care services. It is believed that the number of clients served will return to anticipated levels and a portion of the waiting list will be reduced.

It should also be noted that Alcohol and Drug Services, along with the other disability areas in the Fairfax-Falls Church Community Services Board, participate in the Virginia State Department of Mental Retardation, Mental Health and Substance Abuse Services' *Performance Outcome Measurement System (POMS)*. POMS also includes measurements regarding access to services, client productivity, reduction of illegal substance use, reduction of criminal justice activity, and service satisfaction.

### Funding Adjustments

*The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:*

- ◆ An increase of \$2,003,561 in Personnel Services associated with salary adjustments necessary to support the County's compensation program. This increase will allow for the expansion of one existing part-time (0/0.5 SYE) Substance Abuse Counselor II position to provide increased counseling services at the Fairfax Adult Outpatient site based on existing program and client needs. This amount also includes \$333,347 for 9/9.0 SYE additional positions associated with Phase II of the School-Based Substance Abuse Prevention and Early Intervention program.
- ◆ An increase of \$200,928 in Operating Expenses is included for projected increased lease obligations for properties currently leased by CSB.
- ◆ An increase of \$52,480 in Operating Expenses is included for Phase II of the School-Based Substance Abuse Prevention and Early Intervention program.
- ◆ An increase of \$59,000 in Operating Expenses due to the transfer of funds from Alcohol and Drug Contract Services as part of the Youth Intensive Residential program. A commensurate decrease of \$59,000 will be shown in Alcohol and Drug Contract Services.
- ◆ In Operating Expenses categories, various internal funding adjustments and alignments between CSB agencies have been included to reflect updated expenditure needs. These adjustments result in a decrease of \$28,593 in Alcohol and Drug Services.
- ◆ An increase of \$7,180 in Recovered Costs reflects all necessary Personnel Services adjustments in CSB positions charged to the Office of the Sheriff for alcohol and drug-related services provided in detention facilities.

## FUND 106-56

# CSB ALCOHOL AND DRUG SERVICES

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*Revenue adjustments required to support the FY 2002 program include:*

- ◆ An increase of \$2,284,486, or 18.9 percent, in Fairfax County funding due to the adjustments above. Total FY 2002 County funding will be \$14,367,422.
- ◆ An increase of \$12,181, or 3.7 percent, in payments from the Cities of Fairfax and Falls Church. Total funding from the Cities of Fairfax and Falls Church will be \$342,208.
- ◆ A decrease of \$26,119, or 0.9 percent, in State DMHMRSAS funding is based upon the most up-to-date information available from the State concerning funding levels for FY 2002. Total DMHMRSAS funding will be \$2,939,238.
- ◆ A decrease of \$85,339 in Federal grant funding is due primarily to the termination of one-time Supplemental Security Income (SSI) Treatment funds from the Center for Substance Abuse Treatment (CSAT.) An increase of \$148,851 in Other Federal funding is based upon the most up-to-date information available concerning funding levels for FY 2002. Total FY 2002 funding from Federal sources will be \$3,737,085.
- ◆ Based on the most up-to-date projections available, a decrease of \$75,000 in Medicaid Option funding due to a smaller than anticipated eligible consumer base and an increase of \$25,317 in Comprehensive Services Act (CSA) Pooled Funds are included.

*The following funding adjustments reflect all approved changes in the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ As part of the FY 2000 Carryover Review, an amount of \$1,041,296 was included to reflect the carryover of unexpended funds, to continue the workload associated with existing grant awards and to incorporate out-of-cycle Federal grant awards, and to adjust for DMHMRSAS State allocations. These items include the Washington-Baltimore High Intensity Drug Trafficking Area (HIDTA) grant, the Probation and Parole Day Reporting Center grant, the Girl Power grant, the YES! Leadership Resiliency grant, the Residential Substance Abuse Treatment (RSAT) grant, and the DMHMRSAS State allocation for the enhanced Project LINK program.
- ◆ As part of the FY 2000 Carryover Review, an amount of \$120,180 was included to cover an unanticipated rent increase at the facility currently leased by Alcohol and Drug Services at 3900 Jermantown Road.
- ◆ As part of the FY 2000 Carryover Review, the Board of Supervisors approved an increase of \$27,235 in Alcohol and Drug Services to fund 0/0.45 SYE expansion of an existing part-time Substance Abuse Counselor to full-time status as part of the expansion of the Mondloch I Shelter. It should be noted that additional funding of \$55,158 was included in the Department of Family Services for the remaining costs associated with this expansion.
- ◆ As part of the FY 2000 Carryover Review, \$4,181 in encumbered carryover was included.
- ◆ As part of the FY 2000 Carryover Review, an increase of \$47,692 in Recovered Costs was included for the provision of services to be performed by Alcohol and Drug Services resulting from the SABRE funds awarded by the Virginia Department of Criminal Justice Services to the General District Court for FY 2001.

# FUND 106-56 CSB ALCOHOL AND DRUG SERVICES



## Program Management and Supervision

### Goal

To provide management and administrative support for the agency's alcohol and substance abuse treatment programs.

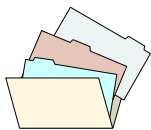
Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	28/ 28	28/ 28	28/ 28	30/ 30
<b>Total Expenditures</b>	<b>\$1,805,935</b>	<b>\$1,772,856</b>	<b>\$1,893,036</b>	<b>\$2,212,537</b>

### Objectives

- ◆ To provide direction and management support to ADS programs so that at least 80 percent of program performance indicators (service quality and outcome) are achieved.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Outcome:</b>					
Percent of ADS program performance indicators (service quality and outcome) achieved	92%	87%	80% / 100%	80%	80%



## Residential Services

### Goal

To provide directly-operated detoxification, intermediate and long-term residential substance abuse treatment services for youth, adults, and mothers with infant children in order to improve their overall functioning in the community. Other services include assisting persons needing family treatment, providing aftercare services and supervised living arrangements, and providing case management services for homeless individuals.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	141/ 140.05	141/ 140.05	141/ 140.5	141/ 140.5
Grant	11/ 11	11/ 11	11/ 11	11/ 11
<b>Total Expenditures</b>	<b>\$9,102,286</b>	<b>\$9,051,624</b>	<b>\$9,464,159</b>	<b>\$10,150,872</b>

# FUND 106-56

## CSB ALCOHOL AND DRUG SERVICES

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### Objectives

- ◆ To provide assistance to clients enrolled in the residential treatment program at Crossroads so that 70 percent of those participating in 90 or more days of treatment are either employed or in school when they leave the program.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>COST CENTER: RESIDENTIAL</b>					
<b>Output:</b>					
Clients served	2,453	2,725	2,727 / 2,632	2,727	2,632
<b>ACTIVITY: CROSSROADS<sup>1</sup></b>					
<b>Output:</b>					
Clients served	236	235	220 / 208	220	168
<b>Efficiency:<sup>2</sup></b>					
Cost per client at Crossroads	\$8,734	\$8,691	\$10,094 / \$7,329	\$7,673	\$6,222
<b>Service Quality:</b>					
Percent of clients satisfied with services at Crossroads	95%	90%	90% / 98%	90%	90%
<b>Outcome:<sup>3</sup></b>					
Percent of clients participating in 90+ days of treatment at Crossroads who are either employed or in school upon leaving the program	100%	100%	70% / 83%	70%	70%

<sup>1</sup> Beginning in FY 2002, the Crossroads Activity will only include the adult population. Funding for the youth population has been moved to a separate Activity in the same Cost Center.

<sup>2</sup> Beginning in FY 2001, the efficiency indicator reflects the net cost to the County.

<sup>3</sup> Beginning in FY 2000, the outcome measure the agency will be determining is the percent of clients participating in 90 or more days of treatment who are either employed or in school upon leaving the program. In the past, there was no time element involved and the resulting 100% success rates were not as relevant as the new measure will be.

# FUND 106-56 CSB ALCOHOL AND DRUG SERVICES



## Outpatient Services and Case Management

### Goal

To provide outpatient and case management services that allow people to keep functioning and productive in their homes, workplace, schools, and neighborhoods while receiving treatment. Outpatient services for adults and youth include individual, group, couple, and family counseling. Services are also provided to inmates in the Adult Detention Center.

<b>Cost Center Summary</b>				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	56/ 55	56/ 55	56/ 55	56/ 55.5
Grant	20/ 19	16/ 15.5	20/ 19.5	20/ 19.5
<b>Total Expenditures</b>	<b>\$3,917,372</b>	<b>\$4,253,101</b>	<b>\$4,580,120</b>	<b>\$5,134,465</b>

### Objectives

- ◆ To improve the knowledge of substance abuse relapse prevention skills among 85 percent of outpatient and case management clients as measured by their pre-test and post-test scores.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Clients served	3,829	3,628	3,753 / 3,718	3,753	3,718
<b>Efficiency: <sup>1</sup></b>					
Annual cost per client	\$875	\$841	\$944 / \$744	\$792	\$897
<b>Service Quality:</b>					
Percent of clients satisfied with services	94%	91%	90% / 94%	90%	90%
<b>Outcome:</b>					
Percent of clients with higher post - test scores in relapse prevention skill	89%	92%	75% / 89%	85%	85%

<sup>1</sup> Beginning in FY 2001, the efficiency indicator reflects the net cost to the County.

# FUND 106-56 CSB ALCOHOL AND DRUG SERVICES



## Prevention/Early Intervention Services

### Goal

To reduce the incidence of substance abuse, as well as provide community prevention, education, consultation, training, information, and early intervention services to business, schools, service providers, and residents in order to prevent subsequent alcohol and/or drug abuse.

<b>Cost Center Summary</b>				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	21/ 20.5	29/ 28.5	29/ 28.5	36/ 35.5
Grant	3/ 3	3/ 3	3/ 3	3/ 3
<b>Total Expenditures</b>	<b>\$1,188,639</b>	<b>\$1,672,282</b>	<b>\$1,747,280</b>	<b>\$2,167,136</b>

### Objectives

- ◆ To increase knowledge of healthy lifestyles, substance abuse warning signs, and available alcohol and drug abuse resources among 85 percent of participants in prevention education programs.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Units of service for Prevention Education services	3,890	3,679	4,140 / 3,005	3,300	3,200
<b>Service Quality:</b>					
Percent of clients satisfied with services	91%	93%	90% / 95%	90%	90%
<b>Outcome:</b>					
Percent of participants with higher post-test scores after completion of prevention education programs	87%	86%	75% / 93%	85%	85%

# FUND 106-56 CSB ALCOHOL AND DRUG SERVICES



## Day Treatment Services

### Goal

To provide intensive alcohol and drug day treatment services five days a week to keep people functioning and productive in their homes, workplaces, schools, and neighborhoods while receiving treatment.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	30/ 29.5	30/ 29.5	30/ 29.5	30/ 29.5
Grant	2/ 2	2/ 2	2/ 2	2/ 2
<b>Total Expenditures</b>	<b>\$1,754,470</b>	<b>\$1,881,698</b>	<b>\$1,962,985</b>	<b>\$2,178,041</b>

### Objectives

- ◆ To improve the knowledge of substance relapse prevention skills among 80 percent of Women's Day Treatment clients as measured by their pre-test and post-test scores.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>COST CENTER: DAY SUPPORT</b>					
<b>Output:</b>					
Clients served	374	408	410 / 322	370	370
<b>ACTIVITY: WOMEN'S DAY TREATMENT</b>					
<b>Output:</b>					
Clients served	123	103	150 / 95	107	107
<b>Efficiency:<sup>1</sup></b>					
Annual cost per client	\$6,438	\$8,489	\$6,124 / \$2,013	\$696	\$725
<b>Service Quality:</b>					
Percent of clients satisfied with services	91%	95%	75% / 90%	90%	90%
<b>Outcome:</b>					
Percent of clients with improved substance abuse relapse prevention skills	85%	88%	75% / 83%	75%	80%

<sup>1</sup> Beginning in FY 2001, the efficiency indicator reflects the net cost to the County.



# FUND 106-56 CSB ALCOHOL AND DRUG SERVICES



## Emergency Services

### Goal

To provide prompt responses to adult clients seeking assessment, evaluation and/or emergency substance abuse services and provide centralized entry to all Alcohol and Drug Services programs and referrals to private treatment programs when needed.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	18/ 18	19/ 19	18/ 18	18/ 18
Grant	2/ 2	2/ 2	5/ 4	5/ 4
<b>Total Expenditures</b>	<b>\$1,008,076</b>	<b>\$1,186,233</b>	<b>\$1,315,414</b>	<b>\$1,400,139</b>

### Objectives

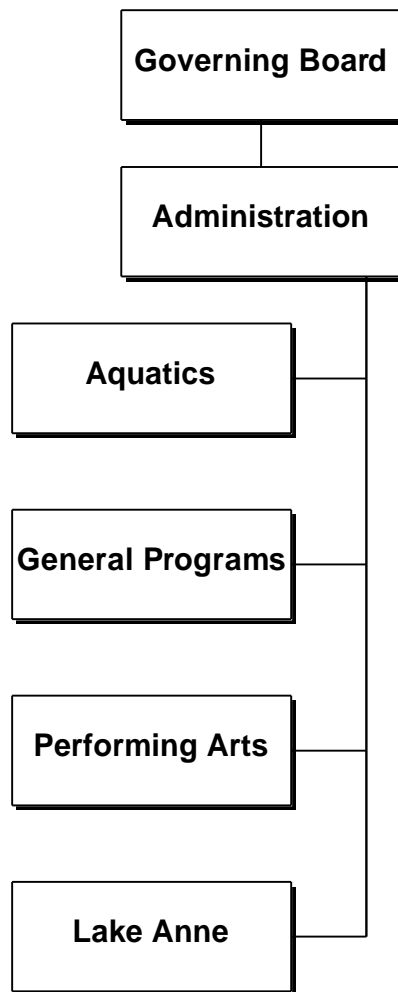
- ◆ To improve emergency crisis intervention and assessment services so that 75 percent of assessed clients receive the appropriate level of care based on American Society of Addiction Medicines (ASAM) criteria.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Clients served	1,939	2,011	2,000 / 2,070	2,000	2,000
<b>Efficiency:<sup>1</sup></b>					
Annual cost per client	\$496	\$468	\$504 / \$246	\$317	\$352
<b>Service Quality:</b>					
Percent of clients satisfied with services	99%	99%	90% / 99%	90%	90%
<b>Outcome:</b>					
Percent of clients who access the appropriate level of care based on ASAM criteria	91%	75%	75% / 82%	75%	75%

<sup>1</sup>Beginning in FY 2001, the efficiency indicator reflects the net cost to the County.

# RESTON COMMUNITY CENTER



# FUND 111 RESTON COMMUNITY CENTER

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## *Agency Position Summary*

37	Regular Positions	/	36.11	Regular Staff Years
<u>1</u>	Contract Position	/	<u>1.0</u>	Contract Staff Year
38	Total Positions	/	37.11	Total Staff Years

### *Position Detail Information*

#### GOVERNING BOARD

#### ADMINISTRATION

1	Executive Director C
1	Deputy Community Center Director
1	Network Telecom. Analyst I
1	Chief, Administrative Services
1	Account Clerk II
1	Administrative Aide
1	Information Officer I
1	Graphic Artist I
4	Public Information Clerks, 2 PT
1	Chief, Building Maintenance Section
1	General Building Maintenance Worker I
3	Maintenance Workers
1	Administrative Assistant
1	Secretary III
1	Human Services Assistant, PT
1	Word Processing Operator II
<u>1</u>	Data Entry Operator II
22	Positions
21.11	Staff Years

#### AQUATICS

1	Recreation Specialist II
1	Recreation Specialist I
1	Recreation Assistant
<u>1</u>	Clerk Typist II
4	Positions
4.0	Staff Years

#### LAKE ANNE

<u>1</u>	Maintenance Worker
1	Position
1.0	Staff Year

#### GENERAL PROGRAMS

3	Recreation Specialists II
2	Recreation Specialists I
<u>1</u>	Facility Attendant II
6	Positions
6.0	Staff Years

#### PERFORMING ARTS

1	Theatrical Arts Director
1	Theater Technical Director
1	Asst. Theater Technical Director
1	Recreation Specialist I
<u>1</u>	Accounting Technician
5	Positions
5.0	Staff Years

PT Denotes Part Time Positions  
C Denotes Contract Position

# FUND 111 RESTON COMMUNITY CENTER

## Agency Mission

To provide programs and services that are sensitive and responsive to the diverse cultural, economic, social, recreational, and educational needs of community members of all ages. The provision of these services is in accordance with the mandates of the taxpayers of the Small Tax District 5 Hunter Mill/Dranesville.

<b>Agency Summary</b>				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	37/ 36.11	37/ 36.11	37/ 36.11	37/ 36.11
Exempt	1/ 1	1/ 1	1/ 1	1/ 1
Expenditures:				
Personnel Services	\$2,257,554	\$2,550,085	\$2,550,085	\$2,918,995
Operating Expenses	1,651,285	1,668,245	1,668,245	2,057,379
Capital Equipment	58,987	114,166	114,166	98,555
Capital Projects	129,356	0	41,759	0
<b>Total Expenditures</b>	<b>\$4,097,182</b>	<b>\$4,332,496</b>	<b>\$4,374,255</b>	<b>\$5,074,929</b>

<b>Summary by Cost Center</b>				
Category <sup>1</sup>	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Administration	\$1,890,974	\$1,926,537	\$1,926,537	\$2,130,156
Performing Arts	672,938	655,905	655,905	801,187
Aquatics	446,598	465,099	465,099	466,005
General Programs	726,371	859,369	859,369	1,168,608
Lake Anne	230,945	425,586	425,586	508,973
<b>Subtotal Expenditures</b>	<b>\$3,967,826</b>	<b>\$4,332,496</b>	<b>\$4,332,496</b>	<b>\$5,074,929</b>
Capital Projects	\$129,356	\$0	\$41,759	\$0
<b>Total Expenditures</b>	<b>\$4,097,182</b>	<b>\$4,332,496</b>	<b>\$4,374,255</b>	<b>\$5,074,929</b>

<sup>1</sup> Expenditures for Capital Projects are shown under the Administration Cost Center.

## Purpose

Fund 111, Reston Community Center, provides for the operation of the Reston Community Center (RCC) which serves the residents of Small District 5 Hunter Mill/Dranesville. RCC operations are supported by the payment of a special property assessment tax on residents and businesses within the district. The current tax rate of \$0.06 per \$100 of assessed value is recommended to remain the same for FY 2002.

The RCC is open to the public 364 days per year and includes a fully equipped 300-seat theatre. It is also equipped with a 25-meter indoor swimming pool and diving well, whirlpool spa, large central community hall with adjacent catering kitchen, dance studio, seven meeting/class rooms, fireplace lounge, snack bar, photography darkroom, woodworking shop, and art room. In addition, the Center utilizes off-site locations for programming including the RCC Lake Anne facility, schools, parks, churches, outdoor pools, and business locations. The RCC will continue to provide rental and drop-in facilities to meet the needs of the community, provide information, conduct programs, offer special events, and provide facilitator support for service projects in FY 2002. Funding in FY 2002 will allow for increased activities offered in most areas.

# FUND 111

## RESTON COMMUNITY CENTER

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Program highlights in FY 2002 include continuing efforts to meet increased demand for co-sponsored programs such as the Teen Futures Fair with businesses and schools, as well as the Soccer Scholarship Program for the Cedar Ridge community with Reston Interfaith and the Reston Soccer Association. RCC will offer a Youth Travel and Summer Camp, Teen Council activities, an after-school program at Langston Hughes Middle School, and neighbor "clubhouses" for children with minimum adult supervision opportunities. New programs will include bus trips, a multi-cultural event, and an expanded Professional Touring Artist Season. The RCC Board of Governors continues its annual review of these programs to ensure they are meeting community needs.

The Spectrum facility was closed in FY 2000, while the new Reston Community Center at Lake Anne opened in the fall of FY 2000 with a full complement of activities including ceramics, art, and music studios, as well as an art gallery and meeting facilities. The computer lab also moved from the Spectrum to the Lake Anne facility.

The Reston Community Center Board of Governors adopted a revised revenue policy during FY 1986 which stated that revenues raised by the Center's activities will not exceed 25 percent of operating costs. Because residents and business property owners (and their employees) within Small District #5 pay the tax that provides for the operation and maintenance of the Center, they receive priority in Center services and programs, while non-residents are accommodated when possible at increased fees over residents' costs. A fee waiver policy provides clients in need the opportunity to enroll in Center-sponsored activities at no cost. These policies remain in effect for FY 2002. Fee-related revenue will constitute an estimated \$699,315 or 13.7 percent of the Center's projected operating costs of \$5,104,119 in FY 2002.

### **Funding Adjustments**

*The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:*

- ◆ An increase of \$70,621 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ An increase of \$298,289 in limited term salaries due to expanded programs and activities at the Community Center based on increased population and increased participation in various programs.
- ◆ An increase of \$314,706 in Operating Expenses for increased appearances by performing artists and lecturers and expenses and supplies associated with increased program activity.
- ◆ An increase of \$74,428 for Information Technology infrastructure charges based on the agency's historic usage.
- ◆ Funding of \$98,555 for Capital Equipment including \$61,177 for the replacement of furnishings, equipment, and carpet, as well as \$37,378 for new theater lighting equipment.

*The following funding adjustments reflect all approved changes in the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ Encumbered carryover of \$41,759.

# FUND 111 RESTON COMMUNITY CENTER



## Administration

### Goal

To provide effective leadership, supervision, and administrative support for Center programs in order to maintain and prepare the facilities of the Reston Community Center for residents of Small Tax District #5.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	21/ 20.11	21/ 20.11	21/ 20.11	21/ 20.11
Exempt	1/ 1	1/ 1	1/ 1	1/ 1
<b>Total Expenditures</b>	<b>\$2,020,330</b>	<b>\$1,926,537</b>	<b>\$1,968,296</b>	<b>\$2,130,156</b>

### Objectives

- ◆ To increase the number of patrons served through rentals by 3.8 percent, from 28,430 to 29,500.
- ◆ To increase the number of facility rented hours by 1.3 percent, from 15,300 to 15,500.
- ◆ To increase facility rental revenue by 2.1 percent, from \$47,000 to \$48,000.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Patrons served by rentals	16,159	25,392	26,700 / 27,673	28,430	29,500
Hours facility rented	12,695	13,146	14,000 / 14,500	15,300	15,500
Rental revenue	\$31,035	\$33,000	\$33,000 / \$45,952	\$47,000	\$48,000
<b>Efficiency:<sup>1</sup></b>					
Cost per patron	\$1.92	\$4.96	\$5.34 / \$4.54	\$4.89	\$5.00
Cost per rental hour	\$2.44	\$9.55	\$8.97 / \$8.67	\$9.09	\$9.52
<b>Service Quality:</b>					
Percent of satisfied patrons	85%	85%	90% / 90%	90%	90%
<b>Outcome:</b>					
Percent change in patrons	10.1%	57.1%	5.2% / 8.9%	2.4%	3.8%
Percent change in rented facility hours	(4.2%)	3.6%	6.5% / 10.3%	5.5%	1.3%
Percent change in rental revenue	(16.2%)	6.3%	0.0% / 39.2%	2.2%	2.1%

<sup>1</sup> A change in the methodology since FY 1998 actual data reflects more complete and accurate representation of cost per unit.

# FUND 111 RESTON COMMUNITY CENTER



## Performing Arts

### Goal

To provide Performing Arts presentations to the residents of Small Tax District #5 in order to increase the cultural awareness of the community in disciplines of dance, theater, music, and related arts.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	5/ 5	5/ 5	5/ 5	5/ 5
<b>Total Expenditures</b>	<b>\$672,938</b>	<b>\$655,905</b>	<b>\$655,905</b>	<b>\$801,187</b>

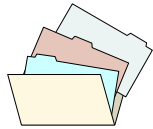
### Objectives

- ◆ To increase theater attendees by 16.5 percent, from 19,552 to 22,785, with a satisfaction level of at least 95 percent.
- ◆ To increase the theater rental satisfaction level by 2 percentage point, from 91 to 93 percent, toward a target of 95 percent.
- ◆ To increase the number of class participants by 0.5 percent, from 890 to 895, with a satisfaction level of at least 92 percent.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Patrons served	16,160	21,612	18,113 / 18,552	19,552	22,785
Rentals provided	65	65	65 / 64	65	66
Participants served in classes	940	1,069	865 / 890	890	895
<b>Efficiency:</b>					
Cost per attendee/participant	\$20.89	\$19.89	\$24.06 / \$22.63	\$22.27	\$22.97
<b>Service Quality:</b>					
Percent of patrons satisfied	85%	87%	87% / 92%	93%	95%
Percent of renters satisfied	85%	86%	86% / 89%	91%	93%
Percent of participants satisfied	85%	85%	85% / 88%	90%	92%
<b>Outcome:</b>					
Percent change in patrons served	(3.5%)	33.7%	(16.2%) / (14.1%)	5.3%	16.5%
Percentage point change in theatre rental satisfaction	NA	0.0	0.0 / 3.0	2.0	2.0
Percent change in class participants served	(19.7%)	13.7%	(19.1%) / (16.7%)	0.0%	0.5%

# FUND 111 RESTON COMMUNITY CENTER



## Aquatics

### Goal

To provide a safe and healthy professional pool environment and balanced Aquatic Program year round for all age groups in Small Tax District #5.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	4/ 4	4/ 4	4/ 4	4/ 4
<b>Total Expenditures</b>	<b>\$446,598</b>	<b>\$465,099</b>	<b>\$465,099</b>	<b>\$466,005</b>

### Objectives

- ◆ To increase the percentage of satisfied participants by 1 percentage point, from 88 percent to 89 percent, toward a target of 90 percent.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Participants served	46,618	51,177	51,177 / 63,255	64,000	64,500
<b>Efficiency:<sup>1</sup></b>					
Cost per participant	\$7.92	\$3.32	\$4.13 / \$3.78	\$4.69	\$3.36
<b>Service Quality:</b>					
Percent of satisfied participants	85%	86%	86% / 87%	88%	89%
<b>Outcome:</b>					
Percentage point change in participants' satisfaction	NA	1.0	0.0 / 1.0	1.0	1.0

<sup>1</sup> A change in methodology since FY 1998 actual data reflects a more complete and accurate representation of cost per unit.



# FUND 111 RESTON COMMUNITY CENTER



## General Programs

### Goal

To provide recreational, educational, and social activities to all age groups in order to provide a community-wide, positive, and meaningful experience in Small Tax District #5.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	6/ 6	6/ 6	6/ 6	6/ 6
<b>Total Expenditures</b>	<b>\$726,371</b>	<b>\$859,369</b>	<b>\$859,369</b>	<b>\$1,168,608</b>

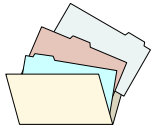
### Objectives

- ◆ To increase participation in classes and camps by 6.5 percent, from 7,044 to 7,500.
- ◆ To increase attendance at activities by 7.9 percent, from 67,575 to 72,913.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Students/campers	1,946	3,454	5,371 / 4,362	7,044	7,500
Attendees	56,096	57,207	58,141 / 57,910	67,575	72,913
<b>Efficiency:</b>					
Cost per participant	\$8.47	\$7.18	\$7.53 / \$7.17	\$9.31	\$10.70
<b>Service Quality:</b>					
Percent of satisfied participants	85%	87%	89% / 90%	90%	91%
<b>Outcome:</b>					
Percent change in class/camp participation	15.2%	77.5%	55.5% / 26.2%	61.5%	6.5%
Percent change in attendees	6.5%	2.0%	1.6% / 1.2%	16.7%	7.9%

# FUND 111 RESTON COMMUNITY CENTER



## Lake Anne

### Goal

To expand programs and facilities outside the main Reston Community Center, with an emphasis on Visual Arts activities and computer classes for all age groups in Small Tax District #5.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	1/ 1	1/ 1	1/ 1	1/ 1
<b>Total Expenditures</b>	<b>\$230,945</b>	<b>\$425,586</b>	<b>\$425,586</b>	<b>\$508,973</b>

### Objectives

- ◆ To increase participation by 1.6 percent, from 18,200 to 18,500, while increasing participant satisfaction from 87 percent to 88 percent, toward a target of 90 percent.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Patrons	NA	NA	15,932 / 17,893	18,200	18,500
<b>Efficiency:</b>					
Cost per participant	NA	NA	\$14.53 / \$5.55	\$14.16	\$16.93
<b>Service Quality:</b>					
Percent of satisfied patrons	NA	NA	85% / 86%	87%	88%
<b>Outcome:</b>					
Percent change in participation	NA	NA	NA / NA	1.7%	1.6%

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 111 RESTON COMMUNITY CENTER

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 111, Reston Community Center

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$2,349,305</b>	<b>\$2,400,559</b>	<b>\$2,454,990</b>	<b>\$2,332,176</b>
Revenue:				
Taxes	\$3,428,451	\$3,515,551	\$3,515,551	\$4,097,585
Interest	141,120	189,787	189,787	165,000
Aquatics	196,690	190,699	190,699	225,000
Fitness	184,411	123,339	123,339	210,975
Culture	78,387	67,340	67,340	69,840
Rental	45,952	36,000	36,000	48,000
Snack Bar	10,467	15,675	15,675	12,000
Vending	897	1,150	1,150	1,000
Theatre Box Office	35,729	47,250	47,250	47,500
Lake Anne	68,092	64,650	64,650	85,000
Miscellaneous	12,671	0	0	0
<b>Total Revenue</b>	<b>\$4,202,867</b>	<b>\$4,251,441</b>	<b>\$4,251,441</b>	<b>\$4,961,900</b>
<b>Total Available</b>	<b>\$6,552,172</b>	<b>\$6,652,000</b>	<b>\$6,706,431</b>	<b>\$7,294,076</b>
Expenditures:				
Personnel Services	\$2,257,554	\$2,550,085	\$2,550,085	\$2,918,995
Operating Expenses	1,651,285	1,668,245	1,668,245	2,057,379
Capital Equipment	58,987	114,166	114,166	98,555
Capital Projects	129,356	0	41,759	0
<b>Subtotal Expenditures</b>	<b>\$4,097,182</b>	<b>\$4,332,496</b>	<b>\$4,374,255</b>	<b>\$5,074,929</b>
COLA Reserve	0	0	0	29,190
<b>Total Expenditures</b>	<b>\$4,097,182</b>	<b>\$4,332,496</b>	<b>\$4,374,255</b>	<b>\$5,104,119</b>
<b>Total Disbursements</b>	<b>\$4,097,182</b>	<b>\$4,332,496</b>	<b>\$4,374,255</b>	<b>\$5,104,119</b>
<b>Ending Balance</b>	<b>\$2,454,990</b>	<b>\$2,319,504</b>	<b>\$2,332,176</b>	<b>\$2,189,957</b>
Contingency Reserve	200,000	200,000	200,000	200,000
<b>Unreserved Balance</b>	<b>\$2,254,990</b>	<b>\$2,119,504</b>	<b>\$2,132,176</b>	<b>\$1,989,957</b>
<b>Tax Rate per \$100 of Assessed Value</b>	<b>\$0.06</b>	<b>\$0.06</b>	<b>\$0.06</b>	<b>\$0.06</b>

# FUND 111 RESTON COMMUNITY CENTER

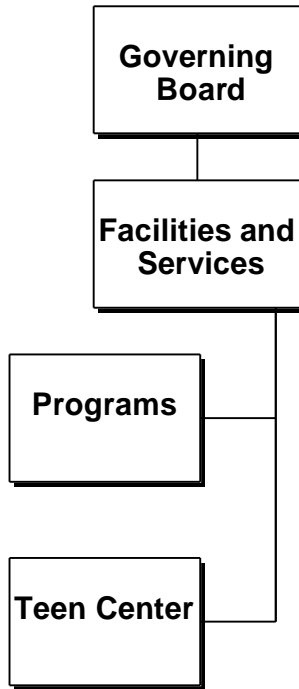
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## FY 2002 Summary of Capital Projects

Fund: 111 Reston Community Center

<u>Project #</u>	<u>Description</u>	<u>Total Project Estimate</u>	<u>FY 2000 Actual Expenditures</u>	<u>FY 2001 Revised Budget</u>	<u>FY 2002 Advertised Budget Plan</u>
003715	RCC At Lake Anne Village	\$486,737	\$129,356.49	\$41,758.51	\$0
<b>Total</b>		<b>\$486,737</b>	<b>\$129,356.49</b>	<b>\$41,758.51</b>	<b>\$0</b>

# MCLEAN COMMUNITY CENTER



# FUND 113 MCLEAN COMMUNITY CENTER

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## *Agency Position Summary*

29 Regular Positions / 24.25 Regular Staff Years (0.5)

### ***Position Detail Information***

#### **GOVERNING BOARD**

#### **FACILITIES & SERVICES**

1	Executive Director
1	Deputy Community Center Director
1	Secretary II, PT
1	Chief, Administrative Services
1	Recreation Specialist I
1	Administrative Aide
1	Information Officer II
1	Public Information Clerk
6	Facility Attendants I, PT
1	Account Clerk II
1	Secretary I, (0/0.5)
1	Clerk Typist II, PT
17	Positions
13.45	Staff Years (0.5)

#### **PROGRAMS**

#### **Instruction & Senior Adult Activities**

1	Recreation Specialist II
1	Position
1.0	Staff Year

#### **Special Events**

1	Park Specialist II
1	Position
1.0	Staff Year

#### **Performing Arts**

1	Theatrical Arts Director
1	Theater Technical Director
1	Asst. Theater Technical Director
1	Facility Attendant II, PT
1	Cashier PT
1	Accounting Technician
6	Positions
4.8	Staff Years

#### **Youth Activities**

1	Recreation Specialist II
1	Position
1.0	Staff Year

#### **TEEN CENTER**

1	Recreation Specialist I
1	Recreation Assistant
1	Facility Attendant I
3	Positions
3.0	Staff Years

PT Denotes Part-Time Positions  
( ) Denotes New Position

# FUND 113 MCLEAN COMMUNITY CENTER

## Agency Mission

To provide a sense of community by undertaking programs, assisting community organizations, and furnishing facilities for civic, cultural, educational, recreational, and social activities apportioned fairly to all residents of Small District 1, Dranesville.

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	28/ 23.25	29/ 23.75	29/ 23.75	29/ 24.25
Expenditures:				
Personnel Services	\$1,306,453	\$1,406,596	\$1,406,596	\$1,276,444
Operating Expenses	695,654	815,528	962,172	876,813
Capital Equipment	3,800	35,979	38,993	13,000
Capital Projects	417,069	0	86,602	250,000
<b>Total Expenditures</b>	<b>\$2,422,976</b>	<b>\$2,258,103</b>	<b>\$2,494,363</b>	<b>\$2,416,257</b>

Summary by Cost Center				
Category <sup>1</sup>	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Facilities & Services	\$1,073,549	\$1,045,588	\$1,163,948	\$977,459
Programs	781,754	964,759	982,393	949,746
Teen Center	150,604	247,756	261,420	239,052
<b>Subtotal Expenditures</b>	<b>\$2,005,907</b>	<b>\$2,258,103</b>	<b>\$2,407,761</b>	<b>\$2,166,257</b>
Capital Projects	\$417,069	\$0	\$86,602	\$250,000
<b>Total Expenditures</b>	<b>\$2,422,976</b>	<b>\$2,258,103</b>	<b>\$2,494,363</b>	<b>\$2,416,257</b>

<sup>1</sup> The title of the Support Services Cost Center was changed to Facilities and Services in FY 2000.

## Purpose

The McLean Community Center fulfills its mission by offering a wide variety of services and programs. Open 14 hours a day Monday through Saturday, and on Sunday afternoons, the Center is the place where McLean people meet. The building is used by the whole community. Special interest groups gather for civic, social, and cultural activities. Families, groups, and companies rent rooms for parties, receptions, and meetings. Community theater groups perform in the Alden Theatre. The Center sponsors free drop-in activities such as open bridge games and children's cooperative play.

Classes and activities for all ages are offered at nominal fees. They include aerobics, computers, acting, tours, and many more. There are special events and seasonal activities at the Center and at schools and parks, such as McLean Day, Taste of the Town, Fourth of July, Summer Camp, Halloween, and a Craft Show. The McLean Project for the Arts operates a gallery in the Center and offers art classes. The Alden Theatre presents professional shows, travel films, and entertainment for children. The Old Firehouse is a popular teenage social and recreation center in downtown McLean, operated by the Community Center.

# FUND 113

## MCLEAN COMMUNITY CENTER

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### Key Accomplishments

- ◆ Constructed, dedicated, and opened an art studio addition to the facility.
- ◆ Major maintenance: acoustical panels, painting, carpeting, new sidewalk.
- ◆ Created and maintained agency web site.
- ◆ Successfully transitioned through retirement of previous Executive Director to hiring of new Executive Director.
- ◆ Expanded summer day camp program.
- ◆ Planned 25<sup>th</sup> Anniversary celebration events, with historical souvenir booklet, mural, and promotional video.

### FY 2002 Initiatives

- ◆ Increase daytime use of facility by community groups.
- ◆ Design and install outdoor signage to inform the public about Center events and give directions to the Center.
- ◆ Improve lighting in parking lot.
- ◆ Major maintenance: roof, HVAC system.

### Performance Measurement Results

Since FY 1999, the Center has succeeded in steadily increasing the number of patron hours, which is the number of persons taking part multiplied by the time the average person spent in the class or other activity served in the facility by more efficient scheduling of space. The objective is to continue this increase in patron hours while maintaining costs and improving the quality of service.

Patron hours have increased in almost every activity offered by the Center, except for major events each year (McLean Day and Fourth of July) which are held outdoors, subject to the weather. Given the limitations imposed by the venues, attendance at special events and theatre performances is projected to remain constant. Classes and other activities for adults and children are projected to increase.

Efficiency is measured by cost per patron hour. The Center has upgraded the quality of instruction offered, thus incurring some higher costs. In addition, increased advertising is required to attract participation in the Center's programs, at higher cost. However, modest increases in cost per patron hour will be offset by revenue generated by increased fees.

Service quality is measured by customer satisfaction surveys. These are conducted at the conclusion of classes and other activities, and on-site at special events that attract large crowds. Additionally, a return postage-paid survey has been included in the Center's magazine, which is mailed to all residents of the Center's tax district. A very high level of approval has been noted in every aspect of operation, which is corroborated by the minimal number of complaints received. The objective is to maintain the Center's excellent reputation for customer satisfaction.



# FUND 113 MCLEAN COMMUNITY CENTER

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## Funding Adjustments

The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:

- ◆ Funding of \$16,019 in Personnel Services is included to increase an existing Secretary I position from part-time to full-time status. This is partially offset by a decrease of \$13,851 which is no longer required for exempt limited term salary and fringe benefits, for a net cost of \$2,168.
- ◆ An increase of \$37,893 in Personnel Services for increased exempt limited-term employees in order to provide for facility attendant services on weekdays.
- ◆ A net decrease of \$170,213 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ A decrease of \$85,359 in Operating Expenses based on actual experience and anticipated program requirements in FY 2002.
- ◆ Capital Equipment funding of \$13,000 for two projectors to be utilized in theater programs and by community groups for large screen projections.
- ◆ Capital Projects funding of \$250,000 includes \$200,000 for roof repairs and \$50,000 for the replacement of an HVAC unit.

The following funding adjustments reflect all approved changes in the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:

- ◆ Encumbered carryover of \$198,760 including \$112,144 in Operating Expenses, \$14 in Capital Equipment, and \$86,602 in Capital Project balances.
- ◆ Unencumbered carryover of \$37,500 including \$34,500 in Operating Expenses required to repair operating equipment and \$3,000 for audio components for theater productions.



## Facilities and Services

### Goal

To administer the facilities and programs of the McLean Community Center, to assist local public groups planning activities, and to provide information to citizens in order to facilitate their integration in the life of the community.

<b>Cost Center Summary</b>				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	17/ 12.95	17/ 12.95	17/ 12.95	17/ 13.45
<b>Total Expenditures</b>	<b>\$1,073,549</b>	<b>\$1,045,588</b>	<b>\$1,163,948</b>	<b>\$977,459</b>

# FUND 113 MCLEAN COMMUNITY CENTER

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## Objectives

- ◆ To decrease the cost per patron by 2.2 percent, while maintaining or improving service quality.

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Patrons served	NA	312,027	321,045 / 360,785	333,000	342,990
<b>Efficiency:</b>					
Cost per patron	NA	\$3.06	\$3.44 / \$2.98	\$3.14	\$3.07
<b>Service Quality:</b>					
Service complaints (based on Taxpayer and Participant Satisfaction Survey)	NA	5	5 / 4	4	4
<b>Outcome:</b>					
Percent change in cost per patron	NA	NA	17.3% / (2.6%)	(5.4%)	(2.2%)



## Programs

### Goal

To provide programs and classes to McLean Community Center district residents of all ages in order to promote personal growth and a sense of community involvement.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	8/ 7.3	9/ 7.8	9/ 7.8	9/ 7.8
<b>Total Expenditures</b>	<b>\$781,754</b>	<b>\$964,759</b>	<b>\$982,393</b>	<b>\$949,746</b>

## Objectives

- ◆ To increase the number of patron hours in classes and in Senior Adult Activities by 3.0 percent, from 55,803 patrons to 57,480 patrons.
- ◆ To maintain the number of patrons attending major community Special Events such as July 4<sup>th</sup> fireworks at 19,500.
- ◆ To maintain the number of patron hours served by Performing Arts activities at approximately 78,000.
- ◆ To increase the number of patron hours in Youth Activities by 5.0 percent, from 29,128 to 30,584.

# FUND 113 MCLEAN COMMUNITY CENTER

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Patron hours in classes and Senior Adult Activities	NA	52,600	54,178 / 53,800	55,803	57,480
Patron hours at Special Events	NA	21,243	19,500 / 16,800	19,500	19,500
Patron hours at Performing Arts Activities	NA	65,535	70,235 / 68,638	78,013	78,000
Patron hours at Youth Activities	NA	26,194	27,795 / 28,984	29,128	30,584
<b>Efficiency:</b>					
Cost per patron hour in classes and Senior Adult Activities	NA	\$1.93	\$2.01 / \$1.83	\$2.08	\$2.12
Cost per patron at Special Events	NA	\$4.77	\$7.00 / \$7.18	\$8.00	\$8.41
Cost per patron at Performing Arts Activities	NA	\$5.74	\$6.33 / \$6.07	\$6.70	\$6.82
Cost per patron at Youth Activities	NA	\$5.07	\$6.23 / \$5.05	\$6.42	\$6.96
<b>Service Quality:</b>					
Percent satisfied with classes and Senior Adult Activities	NA	95%	95% / 95%	95%	95%
Percent satisfied with Special Events	NA	80%	80% / 99%	100%	100%
Percent satisfied with Performing Arts Activities	NA	100%	100% / 100%	100%	100%
Percent satisfied with Youth Activities	NA	95%	95% / 95%	95%	95%
<b>Outcome:</b>					
Percent change in participation in classes and Senior Adult Activities	NA	NA	2.0% / 2.3%	3.7%	3.0%
Percent change in participation at Special Events	NA	NA	(2.4%) / (20.9%)	16.1%	0.0%
Percent change in participation at Performing Arts Activities	NA	NA	7.2% / 4.7%	13.7%	0.0%
Percent change in participation at Youth Activities	NA	NA	7.0% / 10.7%	0.5%	5.0%

# FUND 113 MCLEAN COMMUNITY CENTER



## Teen Center

### Goal

To provide a facility for local youth in grades 7-12 in order to promote personal growth and provide a safe recreational and productive environment.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	3/3	3/3	3/3	3/3
<b>Total Expenditures</b>	<b>\$150,604</b>	<b>\$247,756</b>	<b>\$261,420</b>	<b>\$239,052</b>

### Objectives

- ◆ To increase the number of weekend participant hours by 2.0 percent, from 23,522 to 23,992, toward a target of 41,356, which is the maximum capacity of the facility.
- ◆ To increase the number of weekday participant hours by 1.0 percent, from 5,143 to 5,194.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Weekend participant hours provided	41,356	23,894	24,644 / 23,061	23,522	23,992
Weekday participant hours provided	4,562	3,451	3,451 / 5,092	5,143	5,194
<b>Efficiency:</b>					
Cost per participant hour (both weekend and weekday)	\$3.21	\$8.91	\$8.63 / \$5.35	\$8.94	\$9.19
<b>Service Quality:</b>					
Percent of satisfied weekend participants	95%	95%	95% / 95%	95%	95%
Percent of satisfied weekday participants	95%	95%	95% / 95%	95%	95%
<b>Outcome:</b>					
Percent change in weekend participant hours	NA	(42.2%)	3.1% / (3.5%)	2.0%	2.0%
Percent change in weekday participant hours	NA	(24.4%)	0.0% / 47.6%	1.0%	1.0%

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 113 MCLEAN COMMUNITY CENTER

## FUND STATEMENT

Fund G10, Special Revenue Funds

Fund 113, McLean Community Center

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$1,913,654</b>	<b>\$1,357,950</b>	<b>\$1,758,723</b>	<b>\$1,613,997</b>
Revenue:				
Taxes	\$1,759,676	\$1,809,463	\$1,809,463	\$2,029,343
Interest	99,594	78,053	78,053	127,160
Rental Income	32,571	35,000	35,000	35,750
DuVal Donation	9,902	0	0	0
Instructional Fees	126,895	101,855	101,855	116,401
Performing Arts	91,697	138,568	138,568	129,153
Vending	2,955	3,550	3,550	3,550
Senior Adult Programs	10,589	8,000	8,000	8,000
Special Events	46,788	52,408	52,408	65,984
Theater Rentals	29,936	24,856	24,856	28,378
Youth Programs	131,041	141,630	141,630	153,225
Miscellaneous Income	28,252	27,770	27,770	34,887
Teen Center Income	26,958	42,047	42,047	37,722
Visual Arts	(2,621)	7,487	7,487	7,487
<b>Total Revenue</b>	<b>\$2,394,233</b>	<b>\$2,470,687</b>	<b>\$2,470,687</b>	<b>\$2,777,040</b>
<b>Total Available</b>	<b>\$4,307,887</b>	<b>\$3,828,637</b>	<b>\$4,229,410</b>	<b>\$4,391,037</b>
Expenditures:				
Personnel Services	\$1,306,453	\$1,406,596	\$1,406,596	\$1,276,444
Operating Expenses	695,654	815,528	962,172	876,813
Capital Equipment	3,800	35,979	38,993	13,000
Capital Projects	417,069	0	86,602	250,000
<b>Subtotal Expenditures</b>	<b>\$2,422,976</b>	<b>\$2,258,103</b>	<b>\$2,494,363</b>	<b>\$2,416,257</b>
COLA Reserve	0	0	0	12,764
<b>Total Expenditures</b>	<b>\$2,422,976</b>	<b>\$2,258,103</b>	<b>\$2,494,363</b>	<b>\$2,429,021</b>
Transfer Out:				
County Debt Service (200)	\$126,188	\$121,050	\$121,050	\$115,838
<b>Total Transfer Out</b>	<b>\$126,188</b>	<b>\$121,050</b>	<b>\$121,050</b>	<b>\$115,838</b>
<b>Total Disbursements</b>	<b>\$2,549,164</b>	<b>\$2,379,153</b>	<b>\$2,615,413</b>	<b>\$2,544,859</b>
<b>Ending Balance</b>	<b>\$1,758,723</b>	<b>\$1,449,484</b>	<b>\$1,613,997</b>	<b>\$1,846,178</b>
Equipment Replacement Reserve <sup>1</sup>	\$446,229	\$555,644	\$555,644	\$446,955
<b>Unreserved Balance</b>	<b>\$1,312,494</b>	<b>\$893,840</b>	<b>\$1,058,353</b>	<b>\$1,399,223</b>
<b>Tax Rate per \$100 of Assessed Value</b>	<b>\$0.028</b>	<b>\$0.028</b>	<b>\$0.028</b>	<b>\$0.028</b>

<sup>1</sup> In FY 1998, the Equipment Replacement Reserve was established to provide for the replacement of capital equipment and some building repairs that are not included under capital expansion projects within this fund.

# FUND 113 MCLEAN COMMUNITY CENTER

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## FY 2002 Summary of Capital Projects

Fund: 113 McLean Community Center

<b>Project #</b>	<b>Description</b>	<b>Total Project Estimate</b>	<b>FY 2000 Actual Expenditures</b>	<b>FY 2001 Revised Budget</b>	<b>FY 2002 Advertised Budget Plan</b>
003600	Mc Lean Community Center Addition	\$493,656	\$0.00	\$6,504.80	\$0
003601	McLean Community Center Improvements	673,985	545.00	74,455.00	250,000
003612	Susan B. DuVal Arts Studio	516,470	416,523.74	5,642.61	0
<b>Total</b>		<b>\$1,684,111</b>	<b>\$417,068.74</b>	<b>\$86,602.41</b>	<b>\$250,000</b>

# FUND 115

## BURGUNDY VILLAGE COMMUNITY CENTER

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### Agency Mission

To provide and maintain a facility for the citizens of the Burgundy Village district so they may have an opportunity to plan, organize, and implement recreational, social, and civic activities.

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	0/0	0/0	0/0	0/0
Expenditures:				
Personnel Services	\$12,596	\$13,649	\$13,649	\$13,649
Operating Expenses	6,374	8,905	8,905	8,905
Capital Equipment	25,532	0	0	0
<b>Total Expenditures</b>	<b>\$44,502</b>	<b>\$22,554</b>	<b>\$22,554</b>	<b>\$22,554</b>

### Purpose

Fund 115, Burgundy Village Community Center, was established in 1970, along with a special tax district, to finance the operations and maintenance of the Burgundy Village Community Center for use by residents of the Burgundy Community. Residents of this district pay an additional amount on their real estate taxes to fund the Center. The subdivisions of Burgundy Village, Somerville Hill, and Burgundy Manor are included in the special tax district. Funding for center operations and maintenance is derived from the tax district receipts, interest on center funds invested by the County, and rentals.

The Burgundy Village Community Center is used for meetings, public service affairs, and private parties. Residents of the Burgundy Community rent the facility for \$15.00 per event; non-residents are charged \$125.00 per event. There is no charge for community activities or meetings such as the Burgundy Civic Association, Neighborhood Watch and community events sponsored by the Operations Board.

On June 8, 1998, the Fairfax County Board of Supervisors adopted a Resolution and Articles of Operation for Burgundy Village Community Center which abolished the Operations Committee. As a result, the five-member Operations Board was established which called for annual elections.

### Key Accomplishments

- ◆ Implemented the first Fall Festival in FY 2000. The event included a community yard sale, food and games for the children, with over 200 people in attendance.
- ◆ Replaced the 25-year-old heating and air conditioning unit.

### FY 2002 Initiatives

- ◆ To improve the exterior of the facility by repainting areas that have deteriorated due to weather conditions.
- ◆ To search for a full time church that will use the community center on an on-going basis.

### Performance Measurement Results

The customer satisfaction rate continues to be extremely high. FY 2000 Actual Rentals are decreased due to the required closing of the Center during the installation of the new heating and air conditioning unit. Center rentals are projected to increase 50.7 percent in FY 2001 and 5.0 percent in FY 2002.

# FUND 115

## BURGUNDY VILLAGE COMMUNITY CENTER

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### Funding Adjustments

The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:

- ◆ There have been no revisions to this fund since approval of the FY 2001 Adopted Budget Plan.

### Objectives

- ◆ To increase community center rentals by 5.0 percent, from 202 estimated in FY 2001 to 212 in FY 2002, in order to create a focal point in the community.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual <sup>1</sup>	FY 2001	FY 2002
<b>Output:</b>					
Rentals	169	183	192 / 134	202	212
<b>Efficiency:</b>					
Cost per rental <sup>2</sup>	\$90.38	\$65.25	\$16.07 / \$35.19	\$17.90	\$21.13
<b>Service Quality:</b>					
Percent of users satisfied with the use of the facility	NA	95%	95%	95%	96%
<b>Outcome:</b>					
Percent change in facility use to create a community focal point	(7.7%)	8.3%	4.9% / (26.8%)	50.7%	5.0%

<sup>1</sup> FY 2000 Actual Rentals are lower due to the center closing during the installation of a new heating and air conditioning unit.

<sup>2</sup> New methodology used beginning in FY 2000.



# FUND 115 BURGUNDY VILLAGE COMMUNITY CENTER

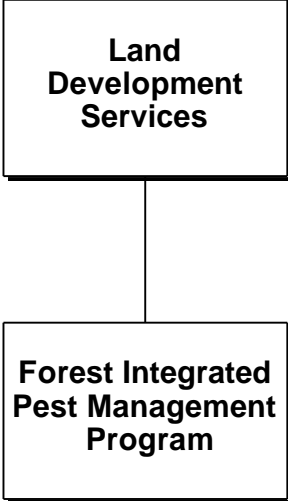
## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 115, Burgundy Village  
Community Center

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$139,919</b>	<b>\$122,538</b>	<b>\$119,046</b>	<b>\$125,067</b>
Revenue:				
Taxes	\$9,375	\$9,637	\$9,637	\$10,066
Interest	7,059	7,538	7,538	6,378
Rent	7,195	11,400	11,400	11,970
Total Revenue	\$23,629	\$28,575	\$28,575	\$28,414
<b>Total Available</b>	<b>\$163,548</b>	<b>\$151,113</b>	<b>\$147,621</b>	<b>\$153,481</b>
Expenditures:				
Personnel Services	\$12,596	\$13,649	\$13,649	\$13,649
Operating Expenses	6,374	8,905	8,905	8,905
Capital Equipment	25,532	0	0	0
Subtotal Expenditures	\$44,502	\$22,554	\$22,554	\$22,554
COLA Reserve	0	0	0	136
Total Expenditures	\$44,502	\$22,554	\$22,554	\$22,690
<b>Total Disbursements</b>	<b>\$44,502</b>	<b>\$22,554</b>	<b>\$22,554</b>	<b>\$22,690</b>
<b>Ending Balance</b>	<b>\$119,046</b>	<b>\$128,559</b>	<b>\$125,067</b>	<b>\$130,791</b>
<b>Tax Rate per \$100 of Assessed Value</b>	<b>\$0.02</b>	<b>\$0.02</b>	<b>\$0.02</b>	<b>\$0.02</b>

# FOREST INTEGRATED PEST MANAGEMENT PROGRAM



***Agency Position Summary***

8 Regular Positions / 8.0 Regular Staff Years

### ***Position Detail Information***

**FOREST INTEGRATED PEST MANAGEMENT PROGRAM**

- 1 Urban Forester III
- 1 Naturalist II
- 4 Naturalists I
- 1 Info Technology Tech III
- 1 Secretary I
- 8 Positions
- 8.0 Staff Years

# FUND 116

## FOREST INTEGRATED PEST MANAGEMENT PROGRAM

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### Agency Mission

To control forest pest infestation throughout the County through detection, abatement, and public information programs, so that no more than one percent of County tree cover is defoliated annually.

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	8/ 8	8/ 8	8/ 8	8/ 8
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Expenditures:				
Personnel Services	\$164,043	\$338,944	\$338,944	\$358,102
Operating Expenses	159,367	524,375	524,375	512,417
Capital Equipment	5,747	0	0	0
<b>Total Expenditures</b>	<b>\$329,157</b>	<b>\$863,319</b>	<b>\$863,319</b>	<b>\$870,519</b>

### Purpose

The Fairfax County Forest Pest Management Program is a cooperative program with the United States Department of Agriculture - Forest Service and the Virginia Department of Agriculture and Consumer Services (VDACS). VDACS maintains a list of insects that are eligible for control by this program. Currently there are two insects listed by VDACS - the gypsy moth and the fall cankerworm. The cooperative program investigates tree damage due to forest pests by conducting annual insect monitoring surveys throughout the County. Forested areas with high pest populations are identified for possible treatment the following spring. The proposed treatment plan, together with resource requirements to implement the treatment plan, are submitted annually to the Board of Supervisors for approval in February. Treatment is conducted in late April through early May before pests can damage trees. Throughout the year, staff educates Fairfax County communities regarding pest suppression methods and measures that they may take to alleviate potential forest pest population explosions.

The Gypsy Moth Suppression Program is funded by a Countywide tax levy. The amount of the tax rate has varied annually due to the cyclical nature of the gypsy moth and fall cankerworm populations. For example, the rate was at \$0.0010 per \$100 assessed value in FY 1997. From FY 1998 through FY 2000, no tax assessment was necessary. For FY 2001, the Board-approved tax rate was \$0.00096 per \$100 assessed value to provide for treatment of the cankerworm as well as the gypsy moth. The FY 2002 proposed tax rate remains at \$0.00096 per \$100 assessed value.

Pest populations follow a cyclical curve over time. Populations will be high for a period of years, and then drop for a period, only to rise again. For example, in 1990, 43,000 acres in the County were treated, while in 1993, only 3,000 acres required treatment using the same treatment criteria. By 1995, the treatment requirement was up to 45,000 acres. Past treatments were effective in reducing the gypsy moth populations in FY 1996 through 1999. It is estimated that in FY 2002, the Forest Pest Management Program will spray 7,000 acres including 5,000 for gypsy moths and 2,000 for cankerworms. However, the actual number of acres will not be known until the egg mass survey is conducted between August 2001 and January 2002. At that time, the confirmed number of acres requiring treatment will be presented to the Board of Supervisors for approval, and funding adjustments will be made as needed. Preliminary assessments indicate that Northern Virginia may experience a significant growth in gypsy moth and fall cankerworm populations in FY 2002. If additional treatment is required, these needs can be addressed from Fund Balance, based on the recommended funding level and proposed tax levy.

# FUND 116

## FOREST INTEGRATED PEST MANAGEMENT PROGRAM

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### Funding Adjustments

The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:

- ◆ An increase of \$19,158 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ A net decrease of \$11,958 in Operating Expenses primarily due to a decrease of \$14,927 in Department of Vehicle Services charges based on anticipated charges for fuel, the County motor pool, vehicle replacement, and maintenance costs.

The following funding adjustments reflect all approved changes in the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:

- ◆ There have been no revisions to this fund since approval of the FY 2001 Adopted Budget Plan.

### Objectives

- ◆ To control the infestation of gypsy moths and cankerworms through detection and abatement programs, so that no more than three percent of County tree cover is defoliated.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Field surveys completed annually in areas known or suspected to be infested	3,000	3,000	3,000 / 3,200	3,200	3,200
<b>Efficiency:</b>					
Field surveys conducted per staff	600	600	750 / 800	800	800
<b>Service Quality:</b>					
Percent of County households affected by abatement efforts which are notified	100%	100%	100% / 100%	100%	100%
<b>Outcome:</b>					
Percent of County tree defoliation resulting from gypsy moth infestation	0%	1%	1% / 0%	1%	3%

# FUND 116 FOREST INTEGRATED PEST MANAGEMENT PROGRAM

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 116, Forest Integrated Pest Management Program

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$575,565</b>	<b>\$118,949</b>	<b>\$279,023</b>	<b>\$320,700</b>
Revenue:				
General Property Taxes	\$0	\$857,857	\$857,857	\$839,412
Interest on Investments	24,346	47,139	47,139	47,139
Miscellaneous Revenues	8,269	0	0	0
Total Revenue	\$32,615	\$904,996	\$904,996	\$886,551
<b>Total Available</b>	<b>\$608,180</b>	<b>\$1,023,945</b>	<b>\$1,184,019</b>	<b>\$1,207,251</b>
Expenditures:				
Personnel Services	\$164,043	\$338,944	\$338,944	\$358,102
Operating Expenses	159,367	524,375	524,375	512,417
Capital Equipment	5,747	0	0	0
Subtotal Expenditures	\$329,157	\$863,319	\$863,319	\$870,519
COLA Reserve	0	0	0	3,581
Total Expenditures	\$329,157	\$863,319	\$863,319	\$874,100
<b>Total Disbursements</b>	<b>\$329,157</b>	<b>\$863,319</b>	<b>\$863,319</b>	<b>\$874,100</b>
<b>Ending Balance</b>	<b>\$279,023</b>	<b>\$160,626</b>	<b>\$320,700</b>	<b>\$333,151</b>
<b>Tax Rate Per \$100 of Assessed Value</b>	<b>\$0.00000</b>	<b>\$0.00096</b>	<b>\$0.00096</b>	<b>\$0.00096</b>

# FUND 118

## CONSOLIDATED COMMUNITY FUNDING POOL

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### Agency Mission

To provide a pool of funds to be awarded on a competitive basis for human service programs offered by community-based agencies. The Department of Systems Management for Human Services (DSMHS) and the Department of Administration for Human Services (DAHS) will assume oversight responsibility for this funding pool.

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Expenditures:				
Operating Expenses	\$4,895,070	\$5,820,176	\$6,159,155	\$5,923,150
<b>Total Expenditures</b>	<b>\$4,895,070</b>	<b>\$5,820,176</b>	<b>\$6,159,155</b>	<b>\$5,923,150</b>

### Purpose

In FY 1997, the Board of Supervisors approved the development and the implementation of a competitive funding process to fund services best provided by community-based agencies and organizations, formerly funded through a contribution or through a contract with an individual County agency. In accordance with the Board's direction, this process was operational in FY 1998 and was guided by the following goals:

- Provide support for services that are an integral part of the County's vision and strategic plan for human services;
- Serve as a catalyst to community-based agencies, both large and small, to provide services and leverage resources;
- Strengthen the community's capacity to provide human services to individuals and families in need through effective and efficient use of resources; and
- Help build public/private partnerships and improve coordination and collaboration, especially within the five human service regions of the County.

Fund 118, Consolidated Community Funding Pool, was established in FY 1998 to provide a budget mechanism for this funding process.

The Consolidated Community Funding Pool process reflects significant strides to improve services to County residents and to usher in a new era of strengthened relations between the County and community of private, non-profit organizations. First, all programs funded through this process are required to develop and track program outcome measures. To aid agencies in meeting this requirement, the County (in partnership with the Fairfax-Falls Church United Way) has provided several performance measurement-training opportunities for staff and volunteers from all interested community-based agencies. Second, the criteria used to evaluate the proposals explicitly encourage agencies to leverage County funding through strategies such as cash match from other non-County sources, in-kind services from volunteers, or contributions from the business community and others. Third, the criteria encourage agencies to demonstrate cooperation and/or collaboration with other organizations to minimize duplication or to achieve efficiencies in service delivery or administration.

Continued efforts have been made to streamline the funding process for both the County and community-based agencies. FY 2002 will be the third year of a consolidated process for setting priorities and awarding funds from both the Consolidated Community Funding Pool and Community Development Block Grant (CDBG) processes. In past years, the CDBG process and the Consolidated Community Funding Pool grant process were similar activities that operated under different time frames, with separate application requirements and different evaluation criteria. With the December 8, 1997 approval of the Board of Supervisors, these two processes have been merged under the title of Consolidated Community Funding Pool. The Consolidated Community Funding Pool is funded from Federal Community

# FUND 118

## CONSOLIDATED COMMUNITY FUNDING POOL

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Development Block Grant, Targeted Public Services, and Affordable Housing funds; Federal Community Services Block Grant funds; and local Fairfax County General Funds. Although the process for setting priorities and awarding funds has been consolidated, Fund 118 contains only the local Fairfax County General Fund and Community Services Block Grant portion of the funds. The Federal Community Development Block Grant funds remain in Fund 142 (for grant accounting purposes).

On July 26, 1999, the Board of Supervisors approved the Consolidated Community Funding Advisory Committee (CCFAC) recommendation to change from one-year contract awards to two-year contract awards for agencies receiving funds through the Consolidated Community Funding Pool. This recommendation was made after several months of study by the CCFAC, which included information gathering and input from private non-profit agencies regarding the strengths and shortcomings of multiple year contract awards. The CCFAC will evaluate the success of the two-year award approach and will make a recommendation on whether to continue with the two-year contract award format to the Board of Supervisors in advance of the FY 2003 awards.

The County Executive appointed the Consolidated Community Funding Advisory Committee to oversee all aspects of this merged process. A major responsibility of the CCFAC is to recommend annual funding priorities for the Consolidated Community Funding Pool. The CCFAC undertook a number of activities to gather information in the development of funding priorities, including: public forums; surveys of members of human services boards, authorities, and commissions; discussions with leadership staff from County agencies; focus groups for low-income persons sponsored by the Community Action Advisory Board; and a review of documented service needs and demographic trends. The CCFAC held a public hearing on August 10, 1999 to receive comments from all interested parties about the funding priorities. Subsequent to the receipt and review of public comments, the CCFAC finalized the funding priorities and forwarded them to the Board of Supervisors for action. The Board of Supervisors approved CCFAC's FY 2001/ FY 2002 recommended priorities on September 13, 1999.

The CCFAC has organized the FY 2001/ FY 2002 funding priorities according to six outcome areas. The recommended target percentages for each outcome area for FY 2002 are intended to be used as guides for applicants and for the Selection Advisory Committee.

<b>Outcome</b>	<b>Target</b>
1. People Find and Maintain Safe, Appropriate, and Affordable Housing	27%
2. People Have the Supports They Need to Be Self-Sufficient	23%
3. Youth Make Safe, Responsible Decisions	15%
4. Families and Individuals are Healthy, Stable, and Independent	15%
5. Families and Individuals Meet Their Basic Needs	11%
6. Communities are Safe, Supportive, Inclusive, and Thriving	9%

A Request for Proposal (RFP) was issued in the fall of 1999, utilizing the funding criteria approved by the Board of Supervisors. Funds were awarded for a two-year period on a competitive basis after a citizen Selection Advisory Committee reviewed responses from all eligible community organizations to the RFP. The FY 2002 awards listed in the Allocation for FY 2002 section represent the second year awards for the two-year funding period.

The Department of Systems Management for Human Services and the Department of Administration for Human Services have administrative oversight responsibility for the Consolidated Community Funding Pool. Together with the Fairfax County Department of Housing and Community Development, they are responsible for planning, implementation, and oversight of all facets of the Consolidated Community Funding Pool process.

# FUND 118

## CONSOLIDATED COMMUNITY FUNDING POOL

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### FY 2002 Initiatives

- ◆ Streamline the funding process for both the County and community-based agencies.
- ◆ Utilize a two-year contact awards cycle for agencies receiving funds through the Consolidated Community Funding Pool (CCFP).
- ◆ Gather information for the development of funding priorities, including: public forums; surveys of members of human services boards, authorities, and commissions; discussions with leadership staff from County agencies; and focus groups.
- ◆ Review documented service needs and demographic trends.

### Allocation for FY 2002

The FY 2002 Advertised Budget Plan depicts the consolidation of both the funding allocations for the Consolidated Community Funding Pool (Fund 118) and the funding distribution for the Community Development Block Grant (Fund 142). The following chart summarizes the FY 2002 funding awards (the second year of the two-year cycle) from the Community Funding Pool as recommended by the CCFP Citizen Selection Advisory Committee and approved by the Board of Supervisors on April 17, 2000. It should be noted that Fund 142 award amounts are based on the FY 2001 CDBG award from United States Department of Housing and Urban Development (HUD). Adjustments may be required in projects recommended for CDBG funding for FY 2002 based on final award of funding by HUD.

<u>PROJECT / ORGANIZATION</u>	<u>DESCRIPTION</u>	<u>FUND 118 AWARD</u>	<u>FUND 142 AWARD</u>
4-H Character Club / Culmore 4-H Character Club	Day camp, after school homework, character and life skills services	\$20,000	
ACCA Emergency Food / Annandale Christian Community for Action (ACCA)	Emergency food	10,000	
Administrative Support for Housing Capital Projects / Wesley Housing Development	Administer the development and operation of affordable housing projects		85,000
Adult Day Health Care / Family Respite Center	Activities for people with middle stages of Alzheimer's and people with advanced dementia	60,000	
Adult Literacy and English as a Second Language / Literacy Council of Northern Virginia	Adult functional reading and writing skill development and ESL instruction	64,492	
Affordable Housing for People with Physical Disabilities / Wesley Housing Development Corporation	Develop the first affordable apartment community in the County for physically disabled people		100,000
Affordable, Rental, Transitional Housing / Robert Pierre Johnson (RPJ) Housing Development Corporation	Administer the development and operation of low and moderate income housing		128,157
APD Housing Administration / Alliance for the Physically Disabled (APD)	Resident services for severely disabled adults	55,000	
Bilingual Rehab. Specialist / Town of Herndon	Assist limited English-speaking people to foster housing rehabilitation, modernization, and maintenance		35,508
Chantilly Mews Family Preservation / Black Women United for Action	Education, conflict resolution, emergency assistance, mentoring, life skills workshops, holiday activities and prevention seminars	42,000	
Community and Family Initiatives / Center for Multicultural Human Services (CMHS)	Community intervention, job skills training, ESL classes, parent groups, youth groups and case management services	191,000	
Community Program for Youth on Probation and Parole / Community Mediation Service	Guidance and case management services for youth on parole or probation	64,916	
Community Self-Sufficiency and Development / Reston Interfaith	Crisis intervention, support groups, life skills classes and financial workshops	49,000	



# FUND 118

## CONSOLIDATED COMMUNITY FUNDING POOL

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<u>PROJECT / ORGANIZATION</u>	<u>DESCRIPTION</u>	<u>FUND 118 AWARD</u>	<u>FUND 142 AWARD</u>
Comprehensive Food Service / United Community Ministries	Emergency food and resource access services	102,131	
Construction Training Opportunities / Northern Virginia Family Service	Skills instruction and on the job training in construction trades	75,000	
Culmore Youth Outreach / Alternative House	After school counseling and activities for youth at risk of dropping out of school	1,164	58,185
Daycare Provider Training / Infant Toddler Family Day Care	Infant toddler family day care provider training	30,000	
Developmental Day Care Services at the BEL Center / United Community Ministries	Low cost child care	72,222	
Emergency Assistance, Rent, Utilities and Medicine / Falls Church Community Services Council	Emergency rent and utility assistance	16,480	
Emergency Food / Falls Church Community Services Council	Emergency food services	9,683	
Employment Services / United Community Ministries	Micro enterprise, job development, computer training and job placement	63,753	122,113
Encircling Families / Project W.O.R.D.	Mentoring and support services for parents with disabilities	35,000	
ERA (Educational and Recreational Activities for Youth) / Boat People S.O.S.	Parenting skills training and after school activities for Vietnamese parents and youth	12,000	
Family Assistance Program / Bethany House of Northern Virginia	Shelter, counseling, and support services for abused women and children	43,000	
Family Enrichment Services / Fairfax Area Christian Emergency and Transitional Services (FACETS)	Educational and recreational services for public housing families		100,000
Family Renewal / United Community Ministries	Assist homeless families living in motels, Section 8 housing and shared housing	8,500	
Food and Nutrition / Reston Interfaith	Emergency and surplus food assistance	60,636	
Food Emergency Assistance and Job Counseling / Lincoln, Lewis and Vannoy Communities for Assistance & Improvement	Emergency food and job counseling and placement services		110,314
Food for Others Fairfax / Food for Others	Emergency food services	63,436	
Food Outreach & Family Assistance / Our Daily Bread	Emergency food, financial assistance and family mentoring services	70,000	
Health and Mental Health Social Services / Vietnamese Resettlement Association	Health care access for Vietnamese immigrants	35,678	
Hermanos y Hermanas Latino Outreach / Big Brothers / Big Sisters of the National Capital Area	Mentoring services for youth in elementary and middle schools	39,557	
Herndon Elementary Enrichment / Reston Interfaith	After school academic program for third through fifth graders who have been identified as being at risk of school failure	16,220	
Herndon Homeless Outreach / Reston Interfaith	Food, clothing, and resource access services for homeless families	6,829	
Herndon-Reston FISH / Herndon-Reston FISH	Emergency assistance services	37,902	
Holistic Approaches / National Rehab. & Rediscovery	Therapeutic dance / movement and neuromuscular training to clients with brain injuries and other neuralgic disabilities in the areas of physical and psychosocial health, stability, and independence	23,750	
Homeless Intervention Services / FACETS	Emergency food, emergency assistance, counseling and advocacy for homeless families living in motels		75,000
Homes for the Homeless / Christian Relief Services Charities	Development and operation of low income and moderate income housing		160,000

# FUND 118

## CONSOLIDATED COMMUNITY FUNDING POOL

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<u>PROJECT / ORGANIZATION</u>	<u>DESCRIPTION</u>	<u>FUND 118 AWARD</u>	<u>FUND 142 AWARD</u>
Homestretch Capital Project / Homestretch	Acquisition of housing units to provide housing for families participating in the Homestretch Transitional Housing Program		16,303
Homestretch English as a Second Language / Homestretch	ESL classes for transitional housing residents	32,000	
Homestretch Transitional Housing / Homestretch	Comprehensive transitional housing services for up to two years to low-income homeless families with children under age 18	215,000	
Housing Case Management and Advocacy Services / Housing and Community Services of Northern Virginia	Case management, emergency assistance and advocacy services for homeless and near homeless families		90,000
Housing Counseling / Vietnamese Resettlement Association	Housing counseling for Vietnamese immigrants	40,000	
Housing Counseling and Planning / Northern Virginia Family Service	Housing counseling and placement services	200,000	
Center for Housing Counseling Training / Center for Housing Counseling Training	Housing and homeownership counselor training	25,000	
Housing Development Administration / Reston Interfaith	Development of low and moderate income housing		136,000
Cedar Ridge Community Center / Reston Interfaith	Low and moderate income housing management and social service assistance services		52,114
Intensive Supportive Housing / Psychiatric Rehabilitation Services	A permanent supportive housing program for homeless individuals with a serious mental illness		14,550
Just Neighbors Ministry Legal Services / Just Neighbors Ministry	Legal services for immigrants, refugees and asylum seekers	88,000	
Laurie Mitchell Employment Center / Fairfax Opportunities Unlimited	Computer skills and work environment skills for persons with mental health disabilities	80,000	
Legal Aid / Legal Services of Northern Virginia	Legal service assistance	544,224	
Lift One and Lift Two / Residential Youth Services	Transitional living and support services to homeless and foster care youth	52,178	
Mental Health and Substance Abuse Services for At-Risk Children and Adolescents / Jewish Social Services Agency	Mental health and substance abuse services for low income children with high risk and / or disruptive behavior	35,000	
Mental Health Homeless Prevention / Psychiatric Rehabilitation Services	Homeless prevention support services for public housing and Section 8 housing residents with mental health disabilities	94,613	
Microenterprise Development Program / Ethiopian Community Development Council	Micro-loans, training and on-going technical assistance for low and moderate income persons starting businesses		69,000
MIROP (Multicultural Information, Referral and Outreach Project) / Center for Multicultural Human Services (CMHS)	Mental health services for low income language minority individuals	60,000	
Multicultural Housing Counseling & Education / CMHS	Housing counseling services for low income language minority families	25,000	
Multicultural Mental Health Services / CMHS	Mental health services for low-income language minority individuals	125,000	
Multiple Services for Hispanic Immigrant Families / Hispanic Committee of Virginia	Education, employment, immigration information, referral, and social services for Hispanic families	483,760	
Multi-Service Programs for Family Sufficiency Support / Korean Community Service Center of Greater Washington	Social service, health care, employment, youth and elderly services for Korean families	65,000	
Newcomer Service / Newcomers Community Service Center	ESL, job counseling, housing referral, immigration, and vocational training for refugees and immigrants	40,000	
Northern Virginia Dental Clinic / Northern Virginia Dental Clinic	Dental services for low-income individuals	58,000	

# FUND 118

## CONSOLIDATED COMMUNITY FUNDING POOL

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<u>PROJECT / ORGANIZATION</u>	<u>DESCRIPTION</u>	<u>FUND 118 AWARD</u>	<u>FUND 142 AWARD</u>
Offender Services / Opportunities, Alternatives and Resources	Employment skills training, mentoring, counseling, and family assistance services for incarcerated individuals	545,898	
Older Job Seeker Assistance / Senior Employment Resources	Job counseling and placement services for older individuals	25,000	
On-Call Ministry / Western Fairfax Christian Ministries	Emergency rent and utility payments to prevent evictions and utility cutoffs		63,036
Pals Mentoring Program / Northern Virginia AIDS Ministry (NOVAM)	Mentoring services for children of HIV / AIDS parents	10,000	
Patient Care Fund / Hospice of Northern Virginia	In-home nursing, counseling and support services for the terminally ill	30,000	
Pro Bono Program / Fairfax Bar Foundation	Recruit attorneys to provide free legal services	15,000	
Project Life/Resource Mothers / YMCA of Metropolitan Washington/Fairfax County	Pregnant teen support services	213,700	
Project Promising Futures / Wesley Housing Development Corporation	Computer training, adult education, ESL, life skills classes and employment services to low-income residents	35,000	
Promoting Healthy Families / Lorton Community Action Center	Job skills classes, computer training, tutoring and recreation services for low income families	60,822	
Reaching Adolescent Potential (RAP) / Center for Multicultural Human Services	Counseling, tutoring, and life skills development for at risk students	249,900	
Resource Advisory Program (RAP) / Northern Virginia Family Service	Resource linkage, tutoring, and life skills development for at risk students	355,000	
RIHC Townhouse Acquisition / Reston Interfaith Self-Sufficiency / Lorton Community Action Center	Acquisition of housing units for families		200,000
Self-Sufficiency Training for Korean Americans / Korean American Association of Northern Virginia	Self-sufficiency case management and basic needs assistance services	46,400	
Self-Sufficiency Training for Korean Americans / Korean American Association of Northern Virginia	Job skills training and placement	55,000	
Services for Abused/Neglected Children / Fairfax Court Appointed Special Advocates	Advocacy and support services for abused/neglected children	137,000	
Suicide/Crisis Information and Referral / Northern Virginia Hotline	Twenty-four hour suicide, crisis, information and referral hotline	100,000	
TEC 2000 - Technical Connections / Fairfax Opportunities Unlimited	Computer training for persons with disabilities	73,200	
The Housing Continuum / Good Shepherd Housing and Family Services	Emergency assistance, rental/sublet and homeless transition services		257,500
Training Futures / Northern Virginia Family Service	Clerical skills training and job placement services	100,000	
Transportation and Emergency Financial Assistance Program / Northern Virginia AIDS Ministry (NOVAM)	Transportation and emergency financial assistance for persons infected with AIDS	20,000	
Volunteer Home Repair Programs / RPJ Housing Development Corporation	Home repair assistance for low income families and individuals	52,939	
Volunteer Program Coordination / Whitman-Walker Clinic of Northern Virginia	Home visitation, companion and telephone support services for persons with AIDS	26,167	
VTAP (Victims of Torture Assistance) / Boat People S.O.S.	Outpatient psychotherapy for individuals for the treatment of trauma as a result of torture	50,000	
Youth in Action / United Community Ministries	After school services and activities for low-income children; and crisis intervention, counseling and resource access services for their parents	80,000	
<b>Total FY 2002 Award (86 programs)</b>		<b>\$5,923,150</b>	<b>\$1,872,780</b>

# FUND 118

## CONSOLIDATED COMMUNITY FUNDING POOL

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### **Funding Adjustments**

*The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:*

- ◆ A decrease of \$236,005 in Operating Expenses is attributable to encumbered carryover required for the FY 2000 fourth quarter payments to community-based organizations.

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ At the FY 2000 Carryover Review, the Board of Supervisors approved an increase of \$338,979 due to encumbered carryover.

# FUND 118

## CONSOLIDATED COMMUNITY FUNDING POOL

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### FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 118, Consolidated Community  
Funding Pool

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$87,764</b>	<b>\$0</b>	<b>\$338,979</b>	<b>\$0</b>
Transfer In:				
General Fund (001)	\$5,146,285	\$5,820,176	\$5,820,176	\$5,923,150
Total Transfer In	\$5,146,285	\$5,820,176	\$5,820,176	\$5,923,150
<b>Total Available</b>	<b>\$5,234,049</b>	<b>\$5,820,176</b>	<b>\$6,159,155</b>	<b>\$5,923,150</b>
Expenditures:				
Community Funding Pool Operating Expenses	\$4,895,070	\$5,820,176	\$6,159,155	\$5,923,150
Total Expenditures	\$4,895,070	\$5,820,176	\$6,159,155	\$5,923,150
<b>Total Disbursements</b>	<b>\$4,895,070</b>	<b>\$5,820,176</b>	<b>\$6,159,155</b>	<b>\$5,923,150</b>
<b>Ending Balance</b>	<b>\$338,979</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# FUND 119 CONTRIBUTORY FUND

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Expenditures:				
Operating Expenses	\$0	\$6,021,696	\$6,198,375	\$6,821,436
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$6,021,696</b>	<b>\$6,198,375</b>	<b>\$6,821,436</b>

Note: FY 2000 expenditures totaling \$5,441,539 were charged to the General Fund prior to the creation of Fund 119.

## Contributory Overview

Fund 119, Contributory Fund, was established in FY 2001 to reflect the General Fund support for agencies or organizations that will receive County contributions. Funding for these various organizations and/or projects was previously included in the General Fund under Agency 88, Contributory Agencies. However, because the expenditures made to these organizations are not in support of direct County operations, the use of direct expenditures from the General Fund distorts the cost of County operations. Therefore, a separate fund was established in FY 2001 to show the General Fund support of these organizations in the form of a transfer, rather than as a direct expenditure. FY 2002 funding totals \$6,821,436 and reflects an increase of \$623,061 or 10.1 percent over the *FY 2001 Revised Budget Plan* funding level of \$6,198,375. Individual contributions are described in detail below.

Contributory funding is in compliance with the policy of the Board of Supervisors to make General Fund appropriations of specified amounts to various nonsectarian, nonprofit, or quasi-governmental entities for the purpose of promoting the general health and welfare of the community. Contributory Agency positions are not part of the County merit system. Funding for all Contributory Agencies is reviewed annually. Each request is reviewed on the basis of impact to Fairfax County citizens, contractual or regional commitments, the responsibilities of State agencies, and a prior County commitment of funding. When appropriate, a nonprofit agency that provides specific contractual partnership services may be referred to Fund 118, Consolidated Community Funding Pool, for funding through the Consolidated Community Funding Advisory Committee. Because public funds are being appropriated, funds provided to designated agencies are currently made contingent upon submission and review of quarterly or annual reports. This oversight activity includes reporting requirements prescribed by the County Executive, which require designated agencies to accurately describe the level and quality of services provided to County residents as well as the overall financial strength and stability of the County's Contributory Agencies. Various County agencies may be tasked with oversight of program reporting requirements. Contributory agencies that do not file reports as requested may, at the discretion of the County Executive, have payments withheld until appropriate reports are filed and reviewed.

It should be noted that population is used by a number of the organizations as the basis for their requests for FY 2002 funding from Fairfax County. The population figures cited by the individual organizations for Fairfax County may differ from one another due to the particular projection service utilized.

# FUND 119 CONTRIBUTORY FUND

The following chart summarizes the FY 2002 funding to the various organizations and projects.

Note:<sup>1</sup>  The shaded column indicates Contribution awards that were budgeted within the General Fund in Agency 88, Contributory Agencies prior to FY 2001.

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Legislative-Executive Functions/Central Service Agencies:</b>				
Dulles Area Transportation Assoc.	\$9,000	\$9,000	\$9,000	\$9,000
Metropolitan Washington Council of Governments	642,711	648,640	648,640	683,633
National Association of Counties	14,827	15,242	15,242	15,669
Northern Virginia Regional Commission	328,476	333,830	333,830	341,719
Northern Virginia Transportation Commission	158,749	155,318	155,318	174,453
Public Technology Incorporated	27,500	27,500	27,500	27,500
Virginia Association of Counties	158,168	163,183	163,183	171,342
Virginia Innovation Group	5,000	5,000	5,000	5,000
Virginia Institute of Government	20,000	20,000	20,000	20,000
Virginia Municipal League	76,756	79,818	79,818	86,203
Washington Airports Task Force	40,500	40,500	40,500	40,500
<b>Subtotal Legislative-Executive</b>	<b>\$1,481,687</b>	<b>\$1,498,031</b>	<b>\$1,498,031</b>	<b>\$1,575,019</b>
<b>Public Safety:</b>				
NOVARIS	\$47,350	\$17,476	\$17,476	\$134,886
Partnership For Youth	50,000	50,000	50,000	50,000
YMCA - Looking Glass II	22,875	22,875	22,875	22,875
<b>Subtotal Public Safety</b>	<b>\$120,225</b>	<b>\$90,351</b>	<b>\$90,351</b>	<b>\$207,761</b>
<b>Health and Welfare:</b>				
Health Systems Agency of Northern Virginia	\$79,800	\$79,800	\$79,800	\$86,750
Northern Virginia Healthcare Center/District Home of Manassas	443,181	512,789	512,789	512,789
Small Business Employees Health Insurance Demonstration Project	35,978	0	114,022	0
Vanguard Services Unlimited	0	0	0	350,000
Volunteer Center	180,929	230,929	230,929	230,929
<b>Subtotal Health and Welfare</b>	<b>\$739,888</b>	<b>\$823,518</b>	<b>\$937,540</b>	<b>\$1,180,468</b>

# FUND 119 CONTRIBUTORY FUND

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Parks, Recreation and Cultural:</b>				
Arts Council of Fairfax County	\$190,036	\$200,737	\$200,737	\$200,737
Arts Council of Fairfax County - Arts Groups Grants	120,000	120,000	120,000	120,000
Dulles Air and Space Museum	300,000	300,000	300,000	300,000
Fairfax Symphony Orchestra	202,922	229,975	229,975	229,975
Northern Virginia Regional Park Authority	1,424,692	1,456,686	1,456,686	1,585,771
Reston Historic Trust	20,000	20,000	20,000	20,000
The Claude Moore Colonial Farm	31,500	31,500	31,500	31,500
The Learning in Retirement Institute	25,000	0	0	0
Town of Vienna Teen Center	20,000	40,000	40,000	40,000
Virginia Opera Company	25,000	25,000	50,000	25,000
Wolf Trap Foundation for the Performing Arts	25,000	25,000	25,000	25,000
Fort Belvoir National Army Museum	0	25,000	25,000	0
<b>Subtotal Parks, Recreation &amp; Cultural</b>	<b>\$2,384,150</b>	<b>\$2,473,898</b>	<b>\$2,498,898</b>	<b>\$2,577,983</b>
<b>Community Development:</b>				
Architectural Review Board	\$3,500	\$3,500	\$3,500	\$3,500
Commission for Women	7,304	7,116	7,116	6,916
Fairfax County History Commission	26,022	26,022	26,022	26,022
Celebrate Fairfax, Incorporated	18,996	21,262	21,262	22,597
Northern Virginia Community College	102,898	102,248	102,248	101,550
Northern Virginia Soil and Water Conservation District	212,177	410,957	410,957	345,957
Northern Virginia 4-H Education Center	15,000	25,000	25,000	25,000
Occoquan Watershed Monitoring Program	73,500	84,525	84,525	79,814
Southeast Fairfax Development Corporation	142,250	142,250	142,250	142,250
VPI/UVA Education Center	50,000	50,000	50,000	50,000
Women's Center of Northern Virginia	29,942	29,942	29,942	29,942
Washington Area Housing Partnership	4,000	4,000	4,000	4,000
Northern Virginia Conservation Trust Partnership	0	209,076	209,076	385,000
<b>Subtotal Community Development</b>	<b>\$685,589</b>	<b>\$1,115,898</b>	<b>\$1,115,898</b>	<b>\$1,222,548</b>
<b>Nondepartmental:</b>				
Fairfax Public Law Library	\$20,000	\$20,000	\$57,657	\$57,657
Culmore Day Laborer Project	10,000	0	0	0
<b>Subtotal Nondepartmental:</b>	<b>\$30,000</b>	<b>\$20,000</b>	<b>\$57,657</b>	<b>\$57,657</b>
<b>Total County Contributions</b>	<b>\$5,441,539</b>	<b>\$6,021,696</b>	<b>\$6,198,375</b>	<b>\$6,821,436</b>



# FUND 119

## CONTRIBUTORY FUND

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### Funding Adjustments

*The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:*

- ◆ The Legislative-Executive Functions/Central Service Agencies Program area increases \$76,988 or 5.1 percent for several organizations based on adjusted County population figures for which population is cited and used in the calculation. It should be noted that population, as determined by the County's own Urban Development Information System (UDIS), Fairfax County Department of Systems Management for Human Services, may differ from other particular projection services.
- ◆ The Public Safety Program area increases \$117,410 or 130.0 percent due to an increase for NOVARIS based on delays in the funding requirements for a seven-year lease/purchase agreement for the acquisition of live-scan fingerprinting equipment, digital photography technology, and an upgrade to the existing NOVARIS system in FY 2000 and FY 2001 now required in FY 2002 to restore the project to the original schedule.
- ◆ The Health and Welfare Program area increases \$242,928 or 25.9 percent due primarily to an increase of \$356,950 including \$350,000 in non-recurring funding for County's share of the construction cost of the Vanguard Facility and \$6,950 for the Health Systems Agency of Northern Virginia to support the County's per capita contribution for the coordination of healthcare services, which is partially offset by a decrease of \$114,022 based on the completion of the Small Business Employees Health Insurance Demonstration Project that requires no funding in FY 2002.
- ◆ The Parks, Recreation, and Cultural Program area increases \$79,085 or 3.2 percent due primarily to an increase of \$129,085 for the Northern Virginia Park Authority to support the County's annual per capita contribution for the coordination of park services, which is partially offset by a decrease of \$50,000 in non-recurring funding, including \$25,000 for the Virginia Opera Company and \$25,000 for the Fort Belvoir National Army Museum.
- ◆ The Community Development Program area increases \$106,650 or 9.6 percent due primarily to increases of \$1,335 attributable to inflationary components associated with the collection and disposal of waste tonnage collected at the Fairfax Fair, \$95,000 for the Northern Virginia Soil and Water Conservation District to fund 1/1.0 SYE Soil Scientist position and associated operating costs to accelerate completion and updating of soil survey maps for Fairfax County in coordination with the United States Department of Agriculture's Natural Resources Conservation Service from six years to four years, and \$175,924 for the Northern Virginia Conservation Trust for expansion of the County's land conservation efforts, which are partially offset by decreases including \$200 for the Commission on Women for printing and phototypesetting, \$698 for Northern Virginia Community College, and \$4,711 for the Occoquan Watershed Monitoring Program due to reduced funding requirements from Fairfax County, and \$160,000 for the Northern Virginia Soil and Water Conservation District due to decreases associated with one-time funding to support the cost of soil mapping the southeastern portion of the County in partnership with the Fairfax County Office of Site Development Services.
- ◆ The Nondepartmental Program area funding is consistent with FY 2001 contributions of \$57,657.

## FUND 119 CONTRIBUTORY FUND

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*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since the passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000.*

As part of the FY 2001 Carryover Review, the following amounts were added:

- ◆ \$114,022 in unexpended FY 2000 funding for the Small Business Employee Health Insurance Demonstration Project that was delayed during FY 2000.
- ◆ \$25,000 in non-recurring funding for the Virginia Opera Company to support the agency's operations and educational program.
- ◆ \$37,657 in recurring funding to assist the Fairfax Law Library with its operational costs.

# FUND 119 CONTRIBUTORY FUND

## FY 2002 Advertised Budget Plan Contributions

### Legislative-Executive Functions/Central Service Agencies:

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Dulles Area Transportation Assoc.	\$9,000	\$9,000	\$9,000	\$9,000

DATA is a transportation management association dedicated to improving transportation in a 150-square mile area around Dulles Airport and Route 28. Its membership is comprised of elected officials of the Commonwealth of Virginia, Fairfax County, Loudoun County, and the towns of Herndon and Leesburg, senior executives of Dulles Airport and other employer firms, property owners, and business professionals. The Board of Supervisors approved the first contribution for DATA in the FY 1993 budget.

DATA provides a neutral public forum for identifying transportation needs within the Greater Dulles Area and generating solutions to meet them. DATA also:

- Facilitates public transit through surveys of employee needs and works with local transit planning officials to meet these needs.
- Advocates project planning and programming for road and intersection improvements that will preserve accessibility and mobility for business, employees, and residents in accordance with jurisdictional plans.

DATA currently has 148 members, 113 are dues-paying individuals and businesses, 7 are dues-paying governmental or quasi-governmental organizations, 8 are citizen representatives (2 per member locality) and 20 are local representatives to the General Assembly, representatives of citizen associations, and affiliate members (e.g., Fairfax County Chamber of Commerce), all of whom are not obligated to pay dues.

DATA's FY 2002 expenditure base is projected to be \$244,000, an increase of \$19,300 or 8.6 percent over the *FY 2001 Revised Budget Plan*. This increase is primarily due to salary and fringe benefit adjustments, as well as increased Operating Expenses resulting from the organization's decision to expand operations to serve more employers in the Dulles corridor.

An amount of \$9,000 is funded for this organization in FY 2002 and is consistent with the *FY 2001 Revised Budget Plan*.

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Metropolitan Washington Council of Governments	\$642,711	\$648,640	\$648,640	\$683,633

The Metropolitan Washington Council of Governments (COG) is the regional planning organization of the Washington, D.C. area's local governments. COG works toward solutions to regional problems such as energy shortages, traffic congestion, inadequate housing, and air and water pollution. Currently, 16 area jurisdictions are members, including Fairfax County. Funding for COG is provided through Federal and State grants, contributed services, special contributions (fees for services), and local government contributions.

# FUND 119 CONTRIBUTORY FUND

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The COG Board of Directors' Finance Committee unanimously endorsed a recommendation by the Executive Director that there be no increase for FY 2002 in the per capita rate of \$0.530033 for member contributions. Annual COG contributions are based on the per capita rate multiplied by the population estimates provided by member jurisdictions.

FY 2002 revenue sources total \$20,758,392, an increase of \$4,513,291 or 27.8 percent over the *FY 2001 Revised Budget Plan* of \$16,245,101, primarily due to anticipated receipt of several Federal and State grants as well as revenue anticipated from new entrepreneurial activities including Energy Performance Contracting services. The major revenue elements are: \$2,118,119 in the General Local Contribution; \$13,774,246 in Federal/State grants, an increase of \$3,431,000 or 33.2 percent over the FY 2001 projection of \$10,343,246; an estimate of \$4,186,027 in special contributions including the regional funds and grants from foundations, an increase of \$537,620, or 14.7 percent, over the FY 2001 projection of \$3,648,407; and anticipated revenue from new entrepreneurial activities in the amount of \$680,000.

Local contributions primarily provide the required local match for receiving Federal/State funding, as well as COG's basic administrative expenses. Special contributions are assessed to local jurisdictions in response to requests for special studies and payments. An amount of \$3,406,527 in special contributions is projected for FY 2002 and represents 16.4 percent of all FY 2002 revenue.

The FY 2002 Administrative Contribution totals \$528,987 and is \$28,955 or 5.8 percent over the *FY 2001 Revised Budget Plan* amount of \$500,032. COG calculates each jurisdiction's share based on the region's estimated population. The agency has elected not to increase the pro rata share for member jurisdictions in FY 2002, as was the case in FY 2001.

The total FY 2002 County contribution to COG is \$881,769. In addition to the Administrative Contribution of \$528,987 and Special Contributions of \$154,646, for a total Fund 119 contribution of \$683,633, an amount of \$25,000 is budgeted in Fund 114, I-95 Refuse Disposal, and \$173,136 (\$154,285 for Water Resource Planning and \$18,851 for Blue Plains Users) is budgeted in Fund 401, Sewer Operation Maintenance Fund - Wastewater Management.

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
National Association of Counties	\$14,827	\$15,242	\$15,242	\$15,669

NACo is a national public interest group that represents and informs participating governments of current developments and policies that affect services and operations. Toward accomplishing this goal, NACo publishes the County News, lobbies for new legislation, and serves as a liaison between counties and the Federal government. This association receives funding from 2,000 counties out of a total of 3,066 in the United States. NACo, the only national organization that represents county governments in the United States, is a full-service organization that provides an extensive line of services including legislative, research, technical, and public affairs assistance to its members. The association acts as a liaison with other levels of government, works to improve public understanding of counties, serves as a national advocate for counties, and provides them with resources to help them find innovative methods to meet the challenges they face. NACo is involved in a number of special projects that deal with such issues as the environment, sustainable communities, volunteerism, and intergovernmental studies.

The County's FY 2002 contribution for NACo is \$15,669, an increase of \$427 or 2.8 percent over the *FY 2001 Revised Budget Plan* of \$15,242 for membership dues.

## FUND 119 CONTRIBUTORY FUND

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Northern Virginia Regional Commission	\$328,476	\$333,830	\$333,830	\$341,719

The General Assembly passed the Virginia Area Development Act of 1968, which subdivided the Commonwealth into 22 planning districts, each to be served by a Planning District Commission (PDC). Although membership was not mandated by the State, any locality that did not join a PDC was ineligible for certain Federal grant programs.

Fairfax County is a member of the Northern Virginia Regional Commission. The Commission is charged with the promotion of the physical, social, and economic development of the Northern Virginia area by encouraging and facilitating local government cooperation. The work of the Commission is supported primarily by annual contributions from 13 member jurisdictions, as well as State and Federal funding.

The total FY 2002 Fairfax County funding amount is \$341,719, an increase of \$7,889 or 2.4 percent over the *FY 2001 Revised Budget Plan* of \$333,830. The amount provides for funding the annual contribution of \$294,735, as well as special contributions of \$26,539 to support the Occoquan Watershed Management Program, \$15,945 for the Four-Mile Run-off Program, and \$4,500 for the Regional Waste Reduction Program. The increase is primarily attributable to the projected increase in Fairfax County's population based on the Center for Public Service estimates. The per capita rate has remained the same since FY 1991.

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Northern Virginia Transportation Commission	\$158,749	\$155,318	\$155,318	\$174,453

The NVTC is the Executive Agency of the Northern Virginia Transportation District. It was established by State statute as a political subdivision of the Commonwealth of Virginia. The principal business activity of the Commission is to manage and control the functions, affairs, and property of the Northern Virginia Transportation District, as defined in the Transportation Act of 1964. It coordinates the development of an integrated transit system in Northern Virginia and represents the six constituent jurisdictions (Alexandria, Falls Church, Fairfax City, Arlington County, Fairfax County, and Loudoun County) on the Metro Board. Each NVTC jurisdiction is assigned a percentage of the local portion of NVTC's administrative budget based on the jurisdiction's share of State aid received from NVTC in the previous year. This is determined by the application of a Subsidy Allocation model which projects the total amount of State aid received by the region and local jurisdictions. This model contains seven formulas that include such variables as Metro construction costs, Metrorail service costs, ridership volume, and population. These calculated percentages for each jurisdiction are applied to NVTC's remaining administrative budget after other revenue sources such as State aid, interest earned, and project chargebacks have been included.

The NVTC projected expenditure base for FY 2002 is \$936,200, a decrease of \$24,900 or 2.6 percent from the *FY 2001 Revised Budget Plan* of \$961,100. Despite lower budget expenditures, local and State contributions will increase. The increase is primarily due to an accumulated surplus having been spent on previous budgets with only \$41,200 anticipated from this source for FY 2002 compared to \$141,000 for FY 2001. Also, chargebacks to the Virginia Railway Express are anticipated to decrease considerably in FY 2002, to \$195,000 from \$230,000 in FY 2001. It should be also noted that each individual jurisdiction is required by State statute to pay a share of the Commission's budget that is proportional to the amount of financial assistance received from the Commission. In FY 2002, Fairfax County will receive more financial assistance than in FY 2001.

## FUND 119 CONTRIBUTORY FUND

The total FY 2001 Fairfax County funding for this agency is \$174,453, an increase of \$19,135 or 12.3 percent over the *FY 2001 Revised Budget Plan* of \$155,318. This amount is calculated on Fairfax County's share of the local portion of the Commission's administrative budget.

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Public Technology Incorporated	\$27,500	\$27,500	\$27,500	\$27,500

PTI is the nonprofit, membership-based technology research, development, and commercialization organization for all cities and counties in the United States. Through its membership, cities and counties can conduct applied research and development and technology transfer functions. The National League of Cities (NLC), the National Association of Counties (NACo), and the International City/County Management Association (ICMA) provide PTI with its policy direction. Membership helps to ensure that the County remains current on emerging technologies to keep abreast of trends, challenges, and innovative solutions.

An amount of \$27,500 is funded for County membership in PTI based on population and is consistent with the *FY 2001 Revised Budget Plan*.

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Virginia Association of Counties	\$158,168	\$163,183	\$163,183	\$171,342

VACo is a service organization dedicated to improving County government in the Commonwealth of Virginia. To accomplish this goal, the Association represents Virginia counties regarding State legislation that would have an impact on them. The Association also sponsors conferences, publications, and programs designed to improve County government and to keep County officials informed about recent developments in the State as well as across the nation. The FY 2002 Fairfax County contribution to VACo is \$171,342, an increase of \$8,159, or 5.0 percent, over the *FY 2001 Revised Budget Plan* of \$163,183. It is anticipated that the governing board of VACo will approve their organization's final FY 2002 budget in the spring 2001. The 5.0 percent increase in the County contribution is based on the estimated FY 2002 population of 990,618 (Weldon Cooper Center for Public Service, University of Virginia, 1999 Provisional Estimates) that VACo applies Statewide rather than using local population estimates. The amount of \$171,342 will provide sufficient funding to cover any potential per capita rate increase that may be approved by the VACo Board and/or to accommodate increased dues requirements resulting from population growth in Fairfax County.

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Virginia Innovation Group	\$5,000	\$5,000	\$5,000	\$5,000

IG is a nonprofit organization serving local governments by providing information, training, and technology programs. The information services program includes inquiry research, Municipal Information Search Tool (MIST), and newsletters. MIST allows seamless Internet access to full-text local government documents by members through the IG primary server. Newsletters are provided to members periodically on innovative products, microcomputers, the Internet, and research and development. Inquiries are researched using its staff and library that contains many current local government documents. Staff also

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conducts numerous phone interviews with various organizations. More than 2,500 local government inquiries are addressed annually. The training program utilizes informative workshops on new product development, as well as coordinates focus groups to evaluate prototypes. In addition, the training program provides access to a full line of local government-produced videos and satellite television training on topics pertinent for both management and line personnel.

During the development of the FY 1999 budget, \$5,000 was included for membership dues to IG for Fairfax County's share of costs based on population category. The membership dues remain consistent for FY 2002.

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Virginia Institute of Government	\$20,000	\$20,000	\$20,000	\$20,000

In the FY 1994 General Assembly Session, legislation was passed which created the Virginia Institute of Government to be staffed by the Weldon Cooper Center for Public Service. The Institute is an ongoing informal gathering of organizational development staff from Virginia localities established to exchange ideas and strategies for developing high-performance governments and to help the Institute identify areas of needed assistance. The Institute operates with an advisory board of 18 members, each appointed for a single two-year term. It is made up of an equal number of members from the State's legislative and executive branches as well as local governments.

The total Fairfax County FY 2002 funding for this agency is \$20,000 and is consistent with the *FY 2001 Revised Budget Plan*.

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Virginia Municipal League	\$76,756	\$79,818	\$79,818	\$86,203

The Virginia Municipal League (VML) is a nonprofit, nonpartisan organization of cities, towns, and urban counties established to improve and assist local governments through research, training, and other services. League activities include the sponsorship of conferences, legislative lobbying, training sessions for elected officials, and the publication of a periodical, Virginia Town and City. Forty cities, 155 towns, and 14 urban counties in Virginia contribute to the VML based on population. There is a minimum charge of \$280 for each locality where the population is under 500.

The FY 2002 Fairfax County funding amount included for this agency is \$86,203, an increase of \$6,385 or 8.0 percent over the *FY 2001 Revised Budget Plan* of \$79,818. This contribution will provide sufficient funding to cover increased dues requirements resulting from population growth in Fairfax County. It is anticipated that the governing body of the VML will approve the organization's FY 2002 budget in the spring of 2001.

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Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Washington Airports Task Force	\$40,500	\$40,500	\$40,500	\$40,500

The Commonwealth of Virginia, local governments, the Federal Aviation Agency, and the private sector support the Washington Airports Task Force. Its purpose is to develop, market, and promote domestic and foreign usage of the Metropolitan Washington Airports. Its track record has yielded hundreds of millions of dollars in economic return for the Washington region and the Commonwealth of Virginia, including investment, tourism income, trade opportunities, and jobs.

Total Fairfax County funding included for this agency for FY 2002 is \$40,500 and is consistent with the *FY 2001 Revised Budget Plan*. Fairfax County's FY 2002 contribution will be used to implement and maintain a comprehensive, proactive marketing and sales program to promote the region's air service opportunities to the world's airlines and other air service providers; encourage improvement of airport access typified by roads, rail, and additional Potomac River crossings between I-495 and Route 15; advocate for regional infrastructure developments and policies that protect current surface access modes (e.g., Dulles Access Road and Route 28) to National and Dulles Airports; promote a user-friendly environment at National and Dulles Airports for air carriers, passengers and shippers; and provide professional staff and support for Fairfax County's economic and tourism initiatives.

<b>Subtotal Legislative-Executive</b>	<b>\$1,481,687</b>	<b>\$1,498,031</b>	<b>\$1,498,031</b>	<b>\$1,575,019</b>
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### **Public Safety:**

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
NOVARIS	\$47,350	\$17,476	\$17,476	\$134,886

NOVARIS utilizes state-of-the-art computer equipment to identify criminals by categorizing and matching fingerprints. It enables police to match a fingerprint found at the scene of a crime with any individual who has been arrested in the Washington Metropolitan Area by comparing the print or partial print with all prints in the database. The following jurisdictions contribute to the upgrade and operation of NOVARIS: City of Alexandria (8.853% of total cost), Arlington County (11.438%), City of Fairfax (2.023%), Fairfax County (50.796%), City of Falls Church (0.995%), Prince William County (10.908%), Montgomery County (7.494%), and Prince George's County (7.494%). The system is housed in Fairfax County and is staffed by personnel contributed by the participating jurisdictions.

The total Fairfax County FY 2002 contribution of \$134,886 is an increase of \$117,410 or 671.8 percent over the *FY 2001 Revised Budget Plan* of \$17,476 and represents the County's annual share of costs associated with operations and upgrades of the system. The increase is primarily due to delays associated with the acquisition of live-scan fingerprinting equipment, digital photography technology, and an upgrade to the existing NOVARIS system experienced in FY 2001. Participating Washington Metropolitan Area jurisdictions share costs associated with NOVARIS based on the sworn police population of each jurisdiction as approved by the NOVARIS Advisory Board on July 30, 1997. Fairfax County's annual share of NOVARIS is currently 50.796 percent of the total FY 2002 operating requirement of \$265,546.



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Fairfax County exercises a fiduciary responsibility for the financial management and operation of the Northern Virginia Regional Identification System (NOVARIS) and the Fairfax County contribution is made through the Contributory Fund.

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Partnership For Youth	\$50,000	\$50,000	\$50,000	\$50,000

Included in FY 2002 is \$50,000 for a grant match for the County's Partnership for Youth Program. The Fairfax Partnership on Youth was created in 1997 as an outgrowth of Fairfax County Community Initiative to Reduce Youth Violence (CIRYV). The agency seeks to reduce youth violence by facilitating a forum for public and private providers to collaborate, evaluate, and create programs, activities, and services to better integrate activities, fill gaps, and avoid duplication of efforts in the provision of services to youths in the community. In FY 2001, the Board of Supervisors approved funding in the amount of \$50,000 for the County's Partnership for Youth Program to match State grant monies for the youth mentoring program. FY 2002 Fairfax County funding is consistent with the *FY 2001 Revised Budget Plan* and will be released to the Partnership if grant funds are received. These funds are held in reserve as a grant match pending approval of the grant previously received.

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
YMCA - Looking Glass II	\$22,875	\$22,875	\$22,875	\$22,875

Looking Glass II is a program that has operated in the Herndon/Reston area since 1974 offering long-term (six to eight months) individual, family, and group counseling to juveniles. The program's objective is to decrease juvenile delinquency through counseling prior to police or court involvement. In 1989, the project expanded to include Marshall, Chantilly, Langston Hughes, Dogwood, and Hunters Wood schools. It is projected that approximately 88 percent of the youth who have completed the program have been diverted from involvement with the Juvenile Court. FY 2002 Fairfax County funding is consistent with the *FY 2001 Revised Budget Plan*.

<b>Subtotal Public Safety</b>	<b>\$120,225</b>	<b>\$90,351</b>	<b>\$90,351</b>	<b>\$207,761</b>
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## **Health and Welfare:**

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Health Systems Agency of Northern Virginia	\$79,800	\$79,800	\$79,800	\$86,750

HSA of Northern Virginia is a regional body charged with coordinating and improving the health care system for Northern Virginia. To accomplish this, the agency establishes short-term objectives and long-range goals, as well as prepares annual implementation plans. In addition, HSA reviews all health-related Federal grant applications submitted by participating jurisdictions, as well as the need for new health services in the area. Member jurisdictions include the Counties of Fairfax, Arlington, Prince William, and Loudoun, as well as the Cities of Fairfax, Alexandria, and Falls Church. Funding contributions to HSA from local jurisdictions are encouraged but not required.

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The Health Systems Agency established a per capita contribution standard of \$0.10 approximately ten years ago. Although Fairfax County has grown significantly in population since that time, the Health Systems Agency's local jurisdiction contribution requests have remained constant due to contributions from other sources. In FY 2002, revenues are projected to be received from three other sources: the Virginia Department of Health, \$187,000 or 44.4 percent; grants and contracts, \$88,000 or 20.9 percent; and interest earnings and miscellaneous income of \$6,780 or 1.6 percent. The total contributory amount of \$139,467 from local jurisdictions represents approximately 33.1 percent of revenues received by the Health Systems Agency. Fairfax County is the largest local government contributor, providing \$86,750 or 62.2 percent of the support received from the local government units.

In FY 1997, Fairfax County reduced its contributory amount from \$86,750 to \$79,800, and in FY 1998, Loudoun County reduced its contribution by 50.0 percent from \$8,772 to \$4,386. In FY 2000, the agency realized an unrestricted fund balance of approximately \$200,436 that accumulated during the past eleven years and is maintained in the event of unforeseen requirements. The fund balance has been used to offset reduced contributions from local jurisdictions.

The FY 2002 Fairfax County funding amount for the Health Systems Agency is \$86,750 and is \$6,950, or 8.7 percent, over the *FY 2001 Revised Budget Plan* of \$79,800.

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Northern Virginia Healthcare Center/District Home of Manassas	\$443,181	\$512,789	\$512,789	\$512,789

The Counties of Fairfax, Fauquier, Loudoun, and Prince William as well as the City of Alexandria established the Northern Virginia Healthcare Center Commission in 1987. Each jurisdiction is represented by a member on the Commission, which operates a long-term healthcare facility that opened in May 1991 and maintains 175 nursing home beds at the Northern Virginia Healthcare Center (nursing facility). The Northern Virginia Healthcare Center provides nursing care on a 24-hour basis, which includes professional observation, administration of medications, and physician-prescribed treatments. Other services include special diets, recreational activities, physical and occupational therapy, and arrangements for physician, laboratory, and radiology services.

The facility is adjacent to the adult care residence (District Home), which is operated through an agreement with Birmingham Green Adult Care Residence. The 60-bed facility is also under the auspices of the Commission. This facility primarily provides room and board, along with assistance in activities of daily living for the aged and homeless. Nursing consultation is available, and medical services are arranged either through the staff of the nursing home or other community services. Residents are admitted based on sponsorship by their jurisdiction's Public Welfare/Social Services Department. The District Home is a shelter for the aged and homeless who are indigent but self-sufficient, mobile, and independent in their movement.

Operating costs for the facility are primarily covered through the Medicaid and General Relief programs at the maximum rates established by the State. To the degree that these funds are inadequate to cover the full costs of the operation of the facility, the sponsoring jurisdictions then subsidize the home on a user formula basis. The combined facilities are commonly known as Birmingham Green.

The total FY 2002 Fairfax County funding for these facilities is \$512,789, which is unchanged from the *FY 2001 Revised Budget Plan*. The funding level is based upon current and projected utilization of the two facilities, taking into account the number of Fairfax County residents and the approved per diem rates. Each jurisdiction pays for Personnel Services and Operating Expenses at a level proportionate to the number of the jurisdiction's residents at the home. The estimated contributions included in this budget

## FUND 119 CONTRIBUTORY FUND

are for planning purposes. Each jurisdiction is billed for its utilization based on the actual number of beds per day, month, and year.

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Small Business Employees Health Insurance Demonstration Project	\$35,978	\$0	\$114,022	\$0

Funding in the amount of \$114,022 was carried over from FY 2000 for the Small Business Employees Health Insurance Demonstration Project to assist with the planning and development of a demonstration project to provide a basic health care plan offered to employees of small businesses located in Northern Virginia. The project is scheduled for completion in FY 2001 so no FY 2002 funding is included.

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Vanguard Services Unlimited Facility	\$0	\$0	\$0	\$350,000

Funding in the amount of \$350,000 is included in FY 2002 for Vanguard Services Unlimited for non-recurring (one-time) capital costs associated with the replacement of the Phoenix Program building in Arlington, Virginia. Vanguard Services Unlimited, a non-profit community-based organization, offers treatment and recovery services to individuals and their families who are suffering from the effects of substance abuse. Vanguard has provided treatment and recovery services for individuals who are unable to afford the cost of services in the Northern Virginia and greater mid-Atlantic region for over 30 years.

Vanguard currently operates nine programs, including both residential and outpatient treatment programs, seven licensed by the Commonwealth of Virginia and two by the District of Columbia. The Phoenix Program, the oldest of Vanguard's programs, is a primary care residential program for chemically addicted men and women. The program consists of a 75-bed, 24-hour/day residential facility that is designed to treat individuals with a high level of impairment. The population served by the Phoenix Program includes men and women from Northern Virginia and the Greater Washington Metropolitan Area, and is reflective of the diverse community in which the program is located.

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Volunteer Center	\$180,929	\$230,929	\$230,929	\$230,929

The Volunteer Center is a private, nonprofit corporation that is incorporated in the Commonwealth of Virginia. Its primary goals are: to assist private nonprofit and public agencies in developing strong, efficiently managed organizations and volunteer programs; to increase citizens' direct service participation in the community; and to increase the public's awareness of both the need for and the benefits of volunteer service to the Fairfax County community. The center receives funding from Fairfax County as its sole local government source. The contribution amount represents 34.1 percent of the estimated \$676,658 in projected revenues for FY 2002.

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Grant funding was received from the Points of Light Foundation for FY 1999 through March of FY 2000. During the second year of the Points of Light Foundation Grant, the Center made a commitment to establish Family Matters Clubs in low-income, multicultural communities to engage this population in active community life and leadership activities that address neighborhood issues. In order to continue the effort in FY 2001, the agency requested and received \$50,000 in additional funding from Fairfax County. This funding represented a 27.6 percent increase over the *FY 2000 Revised Budget Plan*. The total Fairfax County FY 2002 funding amount for this agency is \$230,929, which is consistent with the *FY 2001 Revised Budget Plan*.

<b>Subtotal Health and Welfare</b>	<b>\$739,888</b>	<b>\$823,518</b>	<b>\$937,540</b>	<b>\$1,180,468</b>
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## **Parks, Recreation and Cultural:**

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Arts Council of Fairfax County	\$190,036	\$200,737	\$200,737	\$200,737

The Arts Council of Fairfax County is a private, nonprofit organization whose goals are to encourage, coordinate, develop, and meet the needs of County residents and organizations for cultural programs. It develops and maintains a broad range of visual and performing arts programs designed to contribute to the growth of an integrated area-wide cultural community. It also supports and encourages the development of local artists and organizations by providing opportunities to reach new audiences through participation in Arts Council-sponsored activities.

The FY 2002 Fairfax County contribution to this agency is FY 2002 Fairfax County funding is consistent with the *FY 2001 Revised Budget Plan*. The County's contribution amount represents 17.1 percent of the total projected revenue of \$1,176,621. Other revenue sources include the Fairfax County Arts Group funding, \$120,000; the Virginia Commission Challenge Grant, \$52,400; the Virginia Commission Government Grant, \$5,000; contributions and other grants, \$310,000; membership fees, \$20,000; program fees, \$270,000; equipment/space rental, \$18,000; video production, \$30,000; interest, \$10,000; other miscellaneous charges, \$100; and a beginning balance of \$140,384.

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Arts Council of Fairfax County - Arts Groups Grants	\$120,000	\$120,000	\$120,000	\$120,000

In 1980, the Arts Council Advisory Panel was established to institute a grant system for County arts organizations. The Advisory Panel is the official entity established by the Arts Council for evaluating and ranking all art requests for funds, support services, and facilities support from the Fairfax County Government. This panel reviews all applications from local arts organizations, and based on eligibility and evaluating criteria, makes recommendations to the County Board of Supervisors for approving grants. It also encourages County arts organizations to seek contributions from a wide range of sources. Fairfax County is the sole contributor to this agency.

The total FY 2002 funding included for the Arts Council of Fairfax County - Arts Groups Grants is \$120,000, which is consistent with the *FY 2001 Revised Budget Plan*.

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Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Dulles Air and Space Museum	\$300,000	\$300,000	\$300,000	\$300,000

In FY 2000, the Smithsonian National Air and Space Museum requested a commitment from Fairfax County to contribute \$4,800,000 over the next three years toward the Dulles Center project. The fundraising efforts to construct the building, scheduled to open in FY 2004, total \$130 million. It is projected that the Dulles Center will attract an annual visitorship of 3,000,000 and bring income to the area. Education will be a vital part of the mission of the Center. There will be classrooms and expanded programs for educators and students within the County and beyond. The goal will be to teach young people about America's aviation and space heritage and emphasize the importance of technology. A total of \$8 million in Federal funds has been allocated for planning and design. The Commonwealth of Virginia has committed \$39 million for the development of the infrastructure, and work on the site design was completed in the spring of 1999.

In FY 2002, an amount of \$300,000 is funded for the Smithsonian National Air and Space Museum Dulles Center, which is the same level as FY 2001. Future County funding will be reviewed on an annual basis.

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Fairfax Symphony Orchestra	\$202,922	\$229,975	\$229,975	\$229,975

The Fairfax Symphony Orchestra (FSO) is a nonprofit organization chartered by the Virginia State Commission in 1966. A mixture of public and private contributions supports the orchestra. The FSO provides County residents with the opportunity to hear and learn about symphonic and ensemble music. The orchestra sponsors a variety of programs, including its own concert series, programs in the public schools, master classes for young music students, chamber orchestra for young adults, and the special music collection in the Fairfax County Public Library.

The County's FY 2002 contribution to the Fairfax Symphony is consistent with the *FY 2001 Revised Budget Plan* of \$229,975. The County's contribution represents 15.0 percent of the agency's projected revenue of \$1,530,171 for FY 2002. Other revenue sources include private contributions, grants, and fees.

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Northern Virginia Regional Park Authority	\$1,424,692	\$1,456,686	\$1,456,686	\$1,585,771

The NVRPA is a multi-jurisdictional, special-purpose agency established to provide a system of regional parks for the Northern Virginia area. It operates a combined 19 major regional parks and manages various historic and conservation-oriented facilities, lands, trails and recreational facilities. The parks include: Algonkian, Brambleton, Bull Run, Fountainhead, Meadowlark Gardens, Carlyle House, Cameron Run, Hemlock Overlook, Pohick Bay, Upton Hill, Potomac Overlook, Red Rock, Sandy Run, and W&OD Railroad Park. In addition, NVRPA owns and preserves over 10,000 acres of land. It is estimated that in FY 2002, approximately 80 percent of NVRPA's funding will come from park revenues and 20 percent from the Park Authority's six member jurisdictions. The jurisdictions include the Cities of Falls Church, Fairfax, and Alexandria, and the Counties of Arlington, Loudoun, and Fairfax.

## FUND 119 CONTRIBUTORY FUND

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Current projections indicate that \$3,747,295 will be expended from the NVRPA's General Fund and \$8,776,268 will be expended from the NVRPA's Enterprise Fund for a total of \$12,523,563. However, the NVRPA is asking member jurisdictions for an increase of only \$178,243 over the FY 2001 actual contribution of \$2,533,843. This represents an aggregate 6.0 percent increase from jurisdictions. The total FY 2002 Fairfax County funding for the Northern Virginia Regional Park Authority is \$1,585,771, which is \$129,085, or 8.9 percent, over the *FY 2001 Revised Budget Plan* of \$1,456,686.

Fairfax County comprises 66.37 percent, slightly more than two-thirds of the total population served by this agency. Since the localities' contributions are based upon their percentage of the total population, Fairfax County's contribution will comprise slightly more than two-thirds of the total budget that is not covered by user fees.

It should be noted that, in addition to the operating contribution, an amount of \$2,250,000 has been included in Fund 306, Northern Virginia Regional Park Authority, as the FY 2002 annual capital contribution.

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Reston Historic Trust	\$20,000	\$20,000	\$20,000	\$20,000

During deliberations on the FY 2000 Advertised Budget Plan, the Board of Supervisors approved \$20,000 in non-recurring (one-time) funding for a public/private partnership with Reston Historic Trust to assist in the operational costs of the Reston Museum, located at Lake Anne Plaza. The museum has evolved as a focal point in the community, hosting special events, weekend programs and lectures, and providing exhibits which depict Reston's past and future. As part of their deliberations on the FY 2001 Advertised Budget Plan, the Board approved recurring funding of \$20,000 to continue the public/private partnership with Reston Historic Trust in support of the museum. In FY 2002, the agency will focus its efforts on a revitalization study, generating significant financial support from residential and business communities for programs and projects, and grant writing to leverage Fairfax County funding of Reston revitalization efforts.

The County's FY 2002 contribution to the Reston Historic Trust is \$20,000, which is consistent with the *FY 2001 Revised Budget Plan*.

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
The Claude Moore Colonial Farm	\$31,500	\$31,500	\$31,500	\$31,500

The Claude Moore Colonial Farm at Turkey Run in McLean, Virginia is designated a historical site. It is the only privately operated National Park in the United States. The park's 18<sup>th</sup> Century living history family farm site authentically and realistically recreates the social, technological, environmental, and cultural living conditions faced by Northern Virginians of ordinary means in 1771. This offers a rare, hands-on learning experience about the basics of life, food, shelter, and the environment during the Colonial period.

## FUND 119 CONTRIBUTORY FUND

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The FY 2002 level of support of \$31,500 is consistent with the *FY 2001 Revised Budget Plan*. This support provides a critical component in an operating budget generated primarily from weather-dependent, self-supporting programs, and fundraising events. The contribution will help ensure continuation of Farm programs to Fairfax County residents – especially the Environmental Living Program, the Colonial Experience Program, the school visits to the 18<sup>th</sup> Century Farm Site, the developing horticultural and animal education programs, and the 18<sup>th</sup> Century Market Fairs, along with the special-focus monthly programs on the Farm Site. The County's contribution represents 7.5 percent of the Farm's projected revenue of \$421,691 for FY 2002. Other revenue sources include program fees, pavilion rentals, membership dues, endowment income, and contributions from the National Park Service and private contributors.

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
The Learning in Retirement Institute	\$25,000	\$0	\$0	\$0

LRI is a tax-exempt membership organization designed to offer senior citizens in Northern Virginia non-credit, no-prerequisite classes in a wide variety of subjects, taught by outside instructors and LRI members, and supplemented by special events featuring speakers and educational field trips. Programs are offered at two sites: Tallwood on the George Mason University campus and a recently opened site at Lake Anne. Except for a building provided by George Mason University and member contributions and fees, the Institute receives no continuing financial aid or support from any source.

During deliberations on the FY 2000 Advertised Budget Plan, the Board of Supervisors approved \$25,000 of non-recurring (one-time) funding to LRI to support the purchase of a modular unit at the Tallwood site on the campus of George Mason University. The modular unit will be used to expand office space to accommodate growth in staff functions.

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Town of Vienna Teen Center	\$20,000	\$40,000	\$40,000	\$40,000

The Vienna Teen Center is operated by the Town of Vienna Parks and Recreation Department. The Center provides local teenagers with positive, supervised recreational and educational programs and activities. Contributions made by the County assist the Town of Vienna in the operation and improvement of the Center. The contributions supplement expenses for staffing the Teen Center, programming, and the purchase of materials, equipment, and supplies.

During their deliberations on the FY 2001 Advertised Budget Plan, the Board of Supervisors approved \$40,000 in funding for the Teen Center. The amount included \$20,000 to supplement operational expenses at the center including the purchase of capital equipment, and \$20,000 for the expansion of teen programs, activities and special events and staff required for planning, implementing, and supervising the expanded operations. The FY 2002 contribution of \$40,000 represents approximately 35.3 percent of the Center's projected expenditure and revenue requirements of \$113,395 and is consistent with the *FY 2001 Revised Budget Plan*.

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Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Virginia Opera Company	\$25,000	\$25,000	\$50,000	\$25,000

The Virginia Opera Company fosters appreciation of the arts through a variety of educational programs offered to schoolchildren. In FY 2002, approximately 60,000 students in Northern Virginia will be reached through the Virginia Opera Company's education program. It is estimated that individuals, corporations, foundations, and government sources contribute approximately 42 percent of the Virginia Opera Company's funding. The remaining 58 percent is funded through earned revenue. In FY 2001, the Virginia Opera Company was funded \$25,000 which was consistent with the *FY 2000 Revised Budget Plan*. As a part of FY 2001 Carryover Review, the Board of Supervisors approved non-recurring funding of \$25,000 to support the agency's operations and educational program. The total FY 2002 contribution for the Virginia Opera Company is recurring funding of \$25,000, a decrease of \$25,000 or 50 percent from the *FY 2001 Revised Budget Plan* of \$50,000. The contribution represents approximately 1.2 percent of the Opera Company's projected expenditure and revenue requirements of \$2,027,737 for FY 2002.

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Wolf Trap Foundation for the Performing Arts	\$25,000	\$25,000	\$25,000	\$25,000

This is a private/public partnership founded in 1968 between the Wolf Trap Foundation and the National Park Service for the operation of the Wolf Trap Farm Park for the Performing Arts in Vienna, Virginia. The partnership was founded through a gift of land to the United States Government. The National Park Service maintains the property and conducts parking and audience management. The Foundation, with a \$22 million budget, is responsible for all other aspects of running the facility, including the presentation of a wide variety of performances and education programs. Foundation programs reach approximately 500,000 people in Fairfax County each year at two sites: the Filene Center, a 7,000-seat outdoor amphitheater in a park-like setting, and the Barns of Wolf Trap, two 18<sup>th</sup> Century barns reconstructed at Wolf Trap using original building materials and techniques.

Fairfax County contributed \$25,000 to Wolf Trap in FY 1999 to support the Foundation's efforts to provide Fairfax County citizens with access with the best possible performing arts and to position Fairfax County nationally as a leader in the arts and arts-in-education. The amount is not based on a formula, per capita, or any agreement. For FY 2002, funding in the amount of \$25,000 is included and is consistent with the *FY 2001 Revised Budget Plan*. The funding will support all aspects of the facility's operations and provide interpretive programs, including children's performances and pre-concert lectures.



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Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Fort Belvoir National Army Museum	\$0	\$25,000	\$25,000	\$0

During their deliberations on the FY 2001 Advertised Budget Plan, the Board of Supervisors approved a non-recurring (one-time) contribution of \$25,000 to support lobbying efforts to establish the National Army Museum to be located at Fort Belvoir in Mount Vernon. The funding will support such expenses as postage, preparation of a brochure, reproduction costs, videos, a reception, and other related activities and materials. It is anticipated that such a facility would benefit the County and the Northern Virginia area by increasing tourism to the region. Since the Board of Supervisors designated FY 2001 funding as non-recurring, no contribution is recommended in FY 2002.

<b>Subtotal Parks, Recreation &amp; Cultural</b>	<b>\$2,384,150</b>	<b>\$2,473,898</b>	<b>\$2,498,898</b>	<b>\$2,577,983</b>
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### **Community Development:**

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Architectural Review Board	\$3,500	\$3,500	\$3,500	\$3,500

The Architectural Review Board (ARB) advises and assists the Board of Supervisors (BOS) in its efforts to preserve and protect historic places in the County. The organization also administers 13 Historic Overlay Districts and advises the BOS on other properties deserving of historic preservation either through historic district zoning and/or easements. The ARB is comprised of 11 members who have demonstrated knowledge and interest in the preservation of historical and architectural landmarks.

The amount funded in FY 2002 is \$3,500, which is consistent with the *FY 2001 Revised Budget Plan*.

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Commission for Women	\$7,304	\$7,116	\$7,116	\$6,916

The Commission for Women is an 11-member board created by the Board of Supervisors to promote the equality of women and girls in Fairfax County, to advise the Board of Supervisors on the concerns of Fairfax County's women and girls, and to communicate those concerns to the general public. The Commission also presents possible solutions and policy reforms for problems that affect women and girls and assists in developing programs and services that meet the needs of all the County's women. In addition, the Commission supports efforts in providing information to female business owners.

The total FY 2002 contribution is \$6,916 which represents a decrease of \$200 or 2.8 percent from the *FY 2001 Revised Budget Plan* of \$7,116, due primarily to decreases in printing and typesetting costs which resulted from the increased use of the Commission for Women website and other technology in providing public information.

## FUND 119 CONTRIBUTORY FUND

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Fairfax County History Commission	\$26,022	\$26,022	\$26,022	\$26,022

The History Commission advises County government and generally promotes the public interest in matters concerning the history of Fairfax County. It engages in educational, preservation, and research activities to promote interest in the County's historical past and also provides advisory and liaison services to ensure preservation of historic County records and sites. Major programs include: educational activities, cooperative ventures with local universities in implementing history programs, liaison functions with State/National historic preservation organizations, historic record indexing projects, archaeology programs, and expansion of photographic archives. The total FY 2002 Fairfax County funding included for this agency is \$26,022, which is consistent with the *FY 2001 Revised Budget Plan*.

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Celebrate Fairfax, Incorporated	\$18,996	\$21,262	\$21,262	\$22,597

Celebrate Fairfax, Incorporated was formed to develop educational or entertainment products, services, and events which promote a sense of community among those who live or work in Fairfax County and to coordinate the annual Fairfax Fair. This urban fair symbolizes unity among the civic, business, and governmental sectors and demonstrates how public and private partnerships can work together to provide the best for the citizens of Fairfax County at a low cost. The Corporation also produces "Fall for Fairfax," Fairfax County's annual environmental festival sponsored by the Fairfax County Board of Supervisors.

An amount of \$22,597 is funded for FY 2002 to be used for clean-up costs associated with the Fairfax Fair pursuant to the Memorandum of Agreement between the County Board of Supervisors and Celebrate Fairfax, Inc. This amount represents an increase of \$1,335 or 6.3 percent over the *FY 2001 Revised Budget Plan* of \$21,262 and is attributable to inflationary components associated with the collection and disposal of waste tonnage collected at Fairfax Fair.

It should be noted that Celebrate Fairfax, Inc. receives a high level of community and corporate support, both financial and in-kind. It is anticipated that the Corporation will also continue to receive significant in-kind support from various County agencies in FY 2002 to support the Fairfax Fair.

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Northern Virginia Community College	\$102,898	\$102,248	\$102,248	\$101,550

NVCC is a comprehensive institution of higher education offering programs of instruction generally extending not more than two years beyond the high school level. The College currently has five campuses (Alexandria, Annandale, Loudoun, Manassas, and Woodbridge) with permanent facilities constructed on each site. Each year the College serves more than 60,000 students in credit-earning courses and 25,000 students in non-credit (continuing education) activities.

NVCC projects FY 2002 expenditures of \$199,385 for base operating requirements. This amount includes \$177,385 for General Administration (President's Office, College Board travel and memberships, student scholarships, loans, and grants), \$18,000 for Community Services (community information), and

## FUND 119 CONTRIBUTORY FUND

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\$4,000 for a contingency reserve. The base, which is funded by the governing bodies of the local jurisdictions served by the College and any fund balances, supports additional services which could not have been provided under the College's annual State fiscal appropriations. For example, local funding provides for increased matching loan funds and support of community service activities. This local funding is for Operating Expenses only and is not applied toward Personnel Services. The local jurisdictions served by the College are requested to contribute their share of the College's base expenditure, which is calculated on a per capita basis as reported by the College using population figures from the Weldon Cooper Center for Public Service.

The total FY 2002 Fairfax County contribution to this agency for operations and maintenance is \$101,550, a decrease of \$698, or 0.7 percent, due primarily to an unexpended fund balance of \$11,965 carried forward for use in FY 2002, thereby reducing the amount of funding required from cooperating jurisdictions. This amount reflects the County's share of the services provided to Fairfax County residents as reported by the College and is 50.93 percent of the College's base expenditure requirement for FY 2002. In addition, County funding of \$592,707 will be included in Fund 303, County Construction, for an annual capital contribution to the College.

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Northern Virginia Soil and Water Conservation District	\$212,177	\$410,957	\$410,957	\$345,957

The NVSWCD is an independent subdivision of State government authorized by Virginia State law to provide leadership in the conservation and protection of Fairfax County's soil and water resources. Technical assistance and information compiled by this organization are made available to State and local government agencies and private citizens. The goal of the NVSWCD is to continue to improve the quality of the environment and general welfare of the citizens of Fairfax County by providing them with a means of dealing with soil, water conservation, and related natural resource problems. It provides County agencies with comprehensive environmental evaluations for proposed land-use changes with particular attention to the properties of soils, erosion potential, drainage, and the impact on the surrounding environment. Through this agency, Fairfax County provides assistance to the District of Columbia in its conservation efforts. It is the sole local governmental entity that contributes to the District's operating costs for special conservation projects, educational publications, and stream restoration.

NVSWCD projects FY 2002 expenditures of \$488,442 for its base operating requirements that include assistance to DC. The FY 2002 County contribution of \$345,957 is \$115,000 or 49.8 percent over the *FY 2001 Revised Budget Plan* base amount of \$230,957. This amount represents 53.5 percent of the agency's FY 2002 anticipated revenues to support expenditures totaling \$646,312. The increase will fund 1/1.0 SYE Soil Scientist position to allow the NVSWCD to accelerate completion and updating of soil survey maps for Fairfax County in coordination with the United States Department of Agriculture's Natural Resources Conservation Service from six years to four years. Other revenue sources include the State, NVSWCD, grants, interest, and other miscellaneous revenues.

In addition to the base operating contribution, the Board of Supervisors approved an additional contribution of \$180,000 for conservation efforts in FY 2001. This amount included \$160,000 for a public/private partnership with the NVSWCD to support the cost of soil mapping the southeastern portion of the County in partnership with the Fairfax County Office of Site Development Services, and \$20,000 to match monies from the State, which allowed NVSWCD to employ a watershed specialist on a full-time basis. The position was previously employed on a part-time basis and was supported by State contributions. The position coordinates and trains volunteer stream monitors and coordinates the County's Stream Protection Strategy staff. It was projected that the County's watershed and stream monitoring efforts would benefit from a full-time watershed specialist providing a tremendous amount of vital information at a nominal cost to the County.

## FUND 119 CONTRIBUTORY FUND

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Northern Virginia 4-H Education Center	\$15,000	\$25,000	\$25,000	\$25,000

The Northern Virginia 4-H Educational Center was developed in cooperation with the Virginia Cooperative Extension Service. The Center currently serves 19 localities in Northern Virginia with approximately 50 percent of the program participants being Fairfax County residents. This educational and recreational complex for youth and adults residing in Northern Virginia is located in Front Royal, Virginia.

In 1988, the 4-H Center realized a need to expand the facility to include overnight lodging, meal service, and a meeting and conference center. A total of \$500,000 was requested from Fairfax County to partially fund the construction of a Conference Center. A FY 1989 Fairfax County contribution of \$250,000 was used, along with contributions from other sources, to start the construction of the Center. In FY 1990 and FY 1991, County contributions of \$25,000 to the capital project were approved. A \$50,000 County contribution was approved by the Board of Supervisors in FY 1995, as well as in FY 1996. As part of the FY 1997 Adopted Budget Plan, the Board of Supervisors approved a contribution of \$45,000 for the center, and made a final contribution of \$55,000 in FY 1998. Beginning in FY 1999, the County's contribution was reduced to \$15,000 and approved as an ongoing supplement to the agency's Operating Expenses. As part of their deliberations on the FY 2001 Advertised Budget Plan, the Board of Supervisors approved a contribution of \$25,000, which includes \$15,000 to supplement the operating expenses and \$10,000 to support the center's capital improvements in order to minimize the fees to campers.

The total FY 2002 Fairfax County funding included for this agency is \$25,000, which is consistent with the *FY 2001 Revised Budget Plan*.

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Occoquan Watershed Monitoring Program	\$73,500	\$84,525	\$84,525	\$79,814

The OWMP and the Occoquan Watershed Monitoring Laboratory (OWML) were established to ensure that water quality is monitored and protected in the Occoquan Watershed. The cost of the OWMP is equally divided between water supply and sewage users. As a result, 50 percent of Operating Expenses is supported by the Fairfax County Water Authority and 50 percent by the participants: Fairfax, Fauquier, Loudoun, and Prince William counties, and the cities of Manassas and Manassas Park. The Watershed Monitoring Program Funding Agreement of 1988 requires Fairfax County to provide 12.5 percent of the Operating Expenses.

The total amount included for Fairfax County's share of the Operating Expenses in FY 2002 is \$79,814 based upon agency projections. This represents a decrease of \$4,711 or 5.6 percent from the *FY 2001 Revised Budget Plan* of \$84,525. The decrease is primarily due to the waiver of 19 percent of the agency's budgeted indirect costs by Virginia Tech. The Fairfax County contribution is based on the population percentage of each user jurisdiction and represents 10.15 percent of the agency's total budget.

## FUND 119 CONTRIBUTORY FUND

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Southeast Fairfax Development Corporation	\$142,250	\$142,250	\$142,250	\$142,250

The SFDC is a private, nonprofit organization established to combat community deterioration by assisting and implementing programs, projects, and activities designed to foster economic development, thereby ameliorating conditions of physical decline and chronic unemployment in the Route 1 Corridor of Fairfax County. The SFDC assists developers in land assembly, securing public approvals, financing, and managing the redevelopment of surplus publicly-owned sites. SFDC continues to foster growth in existing businesses, while simultaneously promoting the physical renovation of the area through initiatives involving beautification, developmental planning, and ongoing market studies and needs assessments. The total FY 2002 Fairfax County contribution for SFDC is \$142,250, which is consistent with the *FY 2001 Revised Budget Plan*.

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
VPI/UVA Education Center	\$50,000	\$50,000	\$50,000	\$50,000

In FY 1995, Fairfax County signed an agreement with the City of Falls Church, the Virginia Polytechnic Institute and State University (VPI), and the University of Virginia (UVA) to provide support for a new Education Center to be constructed in Falls Church. As part of this agreement, the Board of Supervisors agreed to waive all development/regulatory fees and costs, and provide review and inspection services necessary for the development of this center. In addition to one-time FY 1996 sewer availability and connection charges of \$70,881, the County agreed to contribute an annual amount of \$50,000 toward the facility, to be paid each year for 20 years, commencing in FY 1995. The total value of this 20-year contribution will be \$1,000,000.

The total FY 2002 Fairfax County contribution for the VPI/UVA Education Center is \$50,000, which is consistent with the *FY 2001 Revised Budget Plan*.

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Women's Center of Northern Virginia	\$29,942	\$29,942	\$29,942	\$29,942

The Women's Center is a private, nonprofit organization that provides personal and professional development services to women in Northern Virginia. Since FY 1978, the Board of Supervisors has contributed to this center in order to provide free services to Fairfax County female residents who are unemployed, separated, abandoned, or divorced and the head of a household. Services include individual and group workshop sessions for women covering such areas as divorce, separation, financial planning, and legal rights. Approximately 63 percent of the services provided by the Center are for County residents. The orientation of the Center is psychological and emotional support, rather than solely career counseling. The total FY 2002 Fairfax County contribution included for this agency is \$29,942, which is consistent with the *FY 2001 Revised Budget Plan*.

## FUND 119 CONTRIBUTORY FUND

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Washington Area Housing Partnership	\$4,000	\$4,000	\$4,000	\$4,000

This contribution represents membership fees in the Washington Area Housing Partnership. The organization is a regional, public/private housing partnership that addresses housing issues in the Washington Metropolitan Area. The Partnership undertakes a neighborhood initiative in each of the Northern Virginia, DC, and suburban Maryland regions each year.

During deliberations on the FY 1999 Advertised Budget Plan, the Board of Supervisors approved recurring funding in the amount of \$4,000 for membership fees in the Washington Area Housing Partnership. In FY 2002, funding of \$4,000 is included based upon the aforementioned membership fee, which is unchanged from FY 2001.

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Northern Virginia Conservation Trust Partnership	\$0	\$209,076	\$209,076	\$385,000

During their deliberations on the FY 2001 Advertised Budget Plan, the Board of Supervisors funded a non-recurring (one-time) amount of \$209,076 for the Northern Virginia Conservation Trust Partnership (NVCT) (formerly the Fairfax Land Preservation Trust). An amount of \$170,000 was funded to enable the County to further its conservation efforts and meet public need without creating new County positions. This amount included \$80,000 for land costs/purchases directly related to conservation easements, \$45,000 for public outreach funding to support staff and material for educating the public about conservation, and \$45,000 for administrative support for staff and materials for the management of Fairfax County conservation efforts. It was anticipated that the contribution amount would be partially matched by approximately \$75,000 in other contributions to the trust in FY 2001. The County's total contribution also included \$39,076 that was paid to the Park Authority to eliminate the balance of a loan obligation associated with seed money for the trust and office space provided by the Park Authority.

The Fairfax County Board of Supervisors (BOS) has expressed a strong interest in creating an expanded open space/conservation easement program. In response to a BOS request, the Department of Planning and Zoning prepared a May 2000 report to the BOS on open space easements suggesting that an effective way to expand existing land conservation efforts was via a public/private partnership with the NVCT. On October 30, 2000, the BOS directed staff to pursue a public/private partnership with the NVCT to outsource the County's Open Space Easement Program and to include a recommendation for recurring funding in the FY 2002 annual operating budget.

In FY 2002, funding of \$385,000 is included, which represents an increase of \$175,924 or 84.1 percent over the *FY 2001 Revised Budget Plan*. This request to accelerate the program includes \$50,000 for administrative support staff and materials to manage conservation efforts in the County; \$50,000 for public outreach to increase public awareness of conservation options; \$200,000 to support a land fund for costs directly related to conservation easements, fee simple purchase, and/or options to purchase lands in Fairfax County; \$65,000 for one NVTC land specialist to work with targeted landowners in Fairfax County; and \$20,000 for contribution to NVTC's Land Stewardship Fund to cover long-term easements monitoring and enforcement responsibilities.

<b>Subtotal Community Development</b>	<b>\$685,589</b>	<b>\$1,115,898</b>	<b>\$1,115,898</b>	<b>\$1,222,548</b>
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# FUND 119 CONTRIBUTORY FUND

**Nondepartmental:**

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Fairfax Public Law Library	\$20,000	\$20,000	\$57,657	\$57,657

The mission of the Fairfax Public Law Library is to assist non-attorneys as well as members of the legal community with legal research inquiries. The legal resources available in the Law Library are not available to the public at any other single location within the County. By providing information about laws and procedures to over 33,000 non-lawyer citizens each year, the Fairfax Public Law Library plays a critical role in providing citizens meaningful access to justice. The Law Library receives 90 percent of its funding from assessments of \$4 on civil case filings. The annual contribution from the County is provided to assist the Law Library with operational costs. During their deliberations on the FY 2001 Advertised Budget Plan, the Board of Supervisors approved \$20,000 to support the agency's operating cost. As part of the *FY 2001 Carryover Review*, an additional \$37,657 in recurring funding was included due to a projected decrease in its primary source of funding, fee assessments of \$4 on civil cases filed in the General District and District Court for total funding of \$57,657.

Located in the Fairfax County Judicial Center, the Fairfax Public Law Library assists the public as well as members of the legal community with locating sources for legal information and provides bibliographic instruction. In addition to the collection, the Law Library has five work stations dedicated to providing general information on divorce, immigration, estate planning, and employment for patrons, and four computer work stations where the public may access legal materials on CD-ROMs. In FY 2002, the Fairfax Public Law Library projects it will serve more than 75,000 patrons.

Revenue sources of \$278,107 include \$205,000 from civil case filing fees, \$57,657 from the Fairfax County Contributory Fund 119, \$4,000 from Fairfax Bar contributions, \$4,250 from Friends of the Law Library donations, \$2,750 from library services and, \$4,450 from miscellaneous income.

The total FY 2002 Fairfax County funding for this agency is \$57,657, which is consistent with the *FY 2001 Revised Budget Plan*.

Fairfax County	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Culmore Day Laborer Project	\$10,000	\$0	\$0	\$0

As part of the FY 1999 Carryover Review, the Board of Supervisors approved a non-recurring (one-time) amount of \$10,000 for a public/private partnership in the Culmore area to assist day work laborers with training to improve their skills. No recurring funding has been included for subsequent fiscal years.

<b>Subtotal Nondepartmental:</b>	<b>\$30,000</b>	<b>\$20,000</b>	<b>\$57,657</b>	<b>\$57,657</b>
<b>Total County Contributions</b>	<b>\$5,441,539</b>	<b>\$6,021,696</b>	<b>\$6,198,375</b>	<b>\$6,821,436</b>

# FUND 119 CONTRIBUTORY FUND

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 119, Contributory Fund

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Transfer In:				
General Fund (001) <sup>1</sup>	\$5,441,539	\$6,021,696	\$6,198,375	\$6,821,436
COLA Reserve <sup>2</sup>	0	0	0	11,202
Total Transfer In	\$5,441,539	\$6,021,696	\$6,198,375	\$6,832,638
<b>Total Available</b>	<b>\$5,441,539</b>	<b>\$6,021,696</b>	<b>\$6,198,375</b>	<b>\$6,832,638</b>
Expenditures:				
Legislative-Executive Functions/Central Service Agencies	\$1,481,687	\$1,498,031	\$1,498,031	\$1,575,019
Public Safety	120,225	90,351	90,351	207,761
Health and Welfare	739,888	823,518	937,540	1,180,468
Parks, Recreational and Cultural	2,384,150	2,473,898	2,498,898	2,577,983
Community Development	685,589	1,115,898	1,115,898	1,222,548
Nondepartmental	30,000	20,000	57,657	57,657
Subtotal Expenditures	\$5,441,539	\$6,021,696	\$6,198,375	\$6,821,436
COLA Reserve	\$0	\$0	\$0	\$11,202
Total Expenditures	\$5,441,539	\$6,021,696	\$6,198,375	\$6,832,638
<b>Total Disbursements</b>	<b>\$5,441,539</b>	<b>\$6,021,696</b>	<b>\$6,198,375</b>	<b>\$6,832,638</b>
<b>Ending Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> Prior to FY 2001, funding to support the Contributory awards was appropriated within the General Fund to Agency 88, Contributory Agencies. Beginning in FY 2001, expenditures for the Contributory agencies were moved to the Fund 119, Contributory Fund, which receives a transfer amount from the General Fund equaling the expenditure.

<sup>2</sup> The FY 2002 COLA Reserve of \$11,202 will be held in reserve and spread proportionately to the four agencies within this fund that receive COLA adjustments from the County, subject to approval by the Board of Supervisors as part of their deliberations on the FY 2002 Advertised Budget Plan.



# CONTRIBUTORY FUND

## FUND 703 - NOVARIS

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### **Non-Appropriated Funds**

Fairfax County exercises a fiduciary responsibility for the financial management and operation of the Northern Virginia Regional Identification System (NOVARIS). Therefore, this fund is displayed here for information. The Fairfax County contribution is made through the Contributory Fund. The total Fairfax County FY 2002 contribution of \$134,886 represents the County's annual share of costs associated with operations and upgrades of the system. Participating Washington Metropolitan Area jurisdictions share costs associated with NOVARIS based on the sworn police population of each jurisdiction as approved by the NOVARIS Advisory Board on July 30, 1997. Fairfax County's annual share of NOVARIS is currently 50.796 percent of the total FY 2002 operating requirement of \$265,546. See the NOVARIS Fund Statement on the next page.

# CONTRIBUTORY FUND FUND 703 - NOVARIS

## FUND STATEMENT

Fund Type G70, Trust and Agency Funds

Fund 703, Northern Virginia  
Regional Identification System (NOVARIS)

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance<sup>1</sup></b>	<b>\$382,891</b>	<b>\$436,294</b>	<b>\$474,809</b>	<b>\$198,325</b>
Revenue:				
Interest on Investments	\$21,166	\$5,000	\$5,000	\$5,000
Fairfax County (Police and Sheriff)	47,350	17,476	17,476	134,886
Arlington County	10,662	3,935	3,935	30,373
Prince William County	10,168	3,753	3,753	28,965
City of Fairfax	1,886	696	696	5,372
City of Falls Church	927	342	342	2,642
City of Alexandria	8,252	3,046	3,046	23,508
Montgomery County	6,985	2,578	2,578	19,900
Prince Georges County	6,985	2,578	2,578	19,900
Total Revenue:	\$114,381	\$39,404	\$39,404	\$270,546
<b>Total Available</b>	<b>\$497,272</b>	<b>\$475,698</b>	<b>\$514,213</b>	<b>\$468,871</b>
Expenditures:				
Operating Expenses	\$22,463	\$154,863	\$154,863	\$177,122
Capital Equipment	0	220,835	220,835	228,268
Fairfax County Expenses Only: (Digital Photography Equipment and Maintenance) <sup>2</sup>	0	90,000	90,000	53,481
Total Expenditures	\$22,463	\$465,698	\$465,698	\$458,871
<b>Total Disbursements</b>	<b>\$22,463</b>	<b>\$465,698</b>	<b>\$465,698</b>	<b>\$458,871</b>
<b>Ending Balance</b>	<b>\$474,809</b>	<b>\$10,000</b>	<b>\$48,515</b>	<b>\$10,000</b>

<sup>1</sup> The FY 2002 Beginning Balance assumes the carryover of \$198,325 from FY 2001 associated with delays in the delivery and acceptance of the automated fingerprint identification system. The delays extended the system's twelve-month warranty period, resulting in significantly lower than anticipated maintenance costs in FY 2001. In addition, the actual interest rate applied to the seven-year lease/purchase agreement was lower than anticipated. Therefore, the FY 2001 funding dedicated for these related costs will be carried forward to FY 2002 and will partially offset FY 2002 funding requirements for participating jurisdictions.

<sup>2</sup> This represents the lease/purchase associated with the digital photography equipment paid for by Fairfax County only.

# FUND 120

## E-911

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### Purpose

The 2000 Virginia General Assembly passed legislation that requires localities to account for E-911 revenues and expenditures separately. In FY 2001, a new special revenue fund, Fund 120, E-911, was created to satisfy this requirement. Prior to FY 2001, E-911 fees were reflected in the General Fund and Fund 104, Information Technology. Fund 120, E-911, recognizes revenue from estimated E-911 fees and Commonwealth reimbursement associated with Wireless E-911. All expenditures allowable by law directly associated with the Public Safety Communications Center (PSCC) are billed directly to this fund. Information technology projects associated with the PSCC are also budgeted in this fund. A General Fund Transfer covers any difference between revenues and expenditures.

### FY 2002 Initiatives

- ◆ FY 2002 funding in the amount of \$22,345,493 has been provided to support the E-911 program. Of this amount, \$3,796,353 is supported by a General Fund Transfer.
- ◆ FY 2002 funding in the amount of \$6,084,140 has been included for Information Technology initiatives associated with the PSCC. Details of specific projects are included on the Project Detail Table that follows.
- ◆ A number of public safety compensation initiatives have been included in the FY 2002 Advertised Budget Plan in order to enhance the competitiveness of County salaries within the region's employment market and to provide consistency among positions with similar levels of responsibility. The FY 2002 funding level includes the conversion of the current Fire, Police and Sheriff Department pay scales for uniformed positions into a single unified public safety scale. In addition, a 20-year longevity step, with an effective date of January 12, 2002 has been added. Other adjustments such as a phased increase in the County's shift differential rate are recommended. Details of these adjustments can be found in the Highlights section of the Overview Volume.

### Funding Adjustments

*The following funding adjustments from the FY2001 Revised Budget Plan are necessary to support the FY 2002 program:*

- ◆ An increase of \$199,274 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ An increase of \$1,104,726 in Personnel Services, including \$117,066 in Fringe Benefits, primarily due to a two grade salary increase for all PSCC employees in the Public Safety Communicator class intended to aid in recruitment and retention. In addition, funding has been included to recognize the new unified public safety pay scale and to provide non-Pay for Performance employees an additional 5 percent increase after completing 20 years of service.
- ◆ An increase of \$1,654,734 in Operating Expenses due to the following increases in telecommunication expenses: \$736,934 to fund database maintenance for Competitive Local Exchange Carriers located within Fairfax County; \$381,000 to fund the post-warranty maintenance for the eight trunked radio sites and the voice radios in use by the Police, Fire and Rescue, and Sheriff's Departments; \$240,000 to fund the Verizon-provided SONET redundant network contract that connects the eight trunked radio sites, and \$296,800 to fund the County's radio consultant services as well as the annual contract Software Subscription Agreement that maintains and provides necessary updates to the operating system for the Public Safety Voice Radio System.
- ◆ An increase of \$291,542 in Operating Expenses primarily due to an increase of \$201,215 in Computer Aided Dispatch (CAD) hardware and software requirements, as well as an increase of \$167,848 to provide language line services to assist non-English speaking callers, partially offset by a decrease of \$35,200 in the actual rent of the PSCC facility.

# FUND 120

## E-911

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- ◆ An increase of \$1,883,908 in the General Fund transfer is primarily due to an increase of \$1,654,734 in telecommunication expenses based on contractual obligations.

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ At the FY 2000 Carryover Review, the Board of Supervisors approved an increase of \$7,491,485 to reflect the transfer of all PSCC Information Technology operations, equipment, and projects from Fund 104, Information Technology to Fund 120, E-911.

# FUND 120 E-911

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 120, E-911

	FY 2000 Actual	FY 2001 Adopted Budget Plan <sup>1</sup>	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Revenue:				
E-911 Fees	\$0	\$15,020,306	\$15,020,306	\$16,030,656
State Reimbursement (Wireless E-911)	0	1,296,595	1,296,595	1,979,879
Interest Income	0	0	0	538,605
<b>Total Revenue</b>	<b>\$0</b>	<b>\$16,316,901</b>	<b>\$16,316,901</b>	<b>\$18,549,140</b>
Transfer In:				
General Fund (001)	\$0	\$1,912,445	\$1,912,445	\$3,708,044
Fund 104	0	0	7,491,485	0
COLA Reserve	0	0	0	88,309
<b>Total Transfer In</b>	<b>\$0</b>	<b>\$1,912,445</b>	<b>\$9,403,930</b>	<b>\$3,796,353</b>
<b>Total Available</b>	<b>\$0</b>	<b>\$18,229,346</b>	<b>\$25,720,831</b>	<b>\$22,345,493</b>
Expenditures:				
Personnel Services	\$0	\$7,858,443	\$7,858,443	\$9,162,443
Operating Expenses	0	5,064,325	5,064,325	7,010,601
IT Projects	0	5,306,578	12,798,063	6,084,140
<b>Subtotal Expenditures</b>	<b>\$0</b>	<b>\$18,229,346</b>	<b>\$25,720,831</b>	<b>\$22,257,184</b>
COLA Reserve	0	0	0	88,309
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$18,229,346</b>	<b>\$25,720,831</b>	<b>\$22,345,493</b>
<b>Total Disbursements</b>	<b>\$0</b>	<b>\$18,229,346</b>	<b>\$25,720,831</b>	<b>\$22,345,493</b>
<b>Ending Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> Fund 120, E-911, was created during the FY 2001 Add-On process to satisfy a State legislative requirement that E-911 revenues and expenditures be accounted for separately.

# FUND 120 E-911

IT0001	Public Safety Communications Network/Systems				
Total Project Estimate	Prior Year Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan <sup>1</sup>	FY 2002 Advertised Budget Plan	Future Years
TBD	\$12,483,830	\$13,033,661	\$12,798,063	<b>\$6,084,140</b>	TBD
<p>This project was established in FY 1995 to replace and upgrade the County's critical Public Safety Communications Network (PSCN) and its component systems. Funding for this project is provided from E-911 fees. The network's component systems are vital for ensuring immediate and systematic response to emergencies, and replacement and enhancement is necessary to maintain performance, availability, reliability, and capacity for growth due to increases in County population and demand for public safety services. The PCSN supports emergency communications of the Police, Fire and Rescue, and Sheriff's departments. This includes public safety call taking (E-911, Cellular 911, non-emergency), dispatching, and all affiliated communications support. Two of the major technologies utilized are a Computer-Aided Dispatch (CAD) system with an integrated mobile data communications component and a wireless digital radio network for voice communications.</p> <p>The CAD system is used to dispatch appropriate equipment and personnel to events and emergencies and to communicate and track up-to-date information in a rapidly changing environment. The mobile data communications component of CAD allows the dispatch of resources with minimal voice communications, provides field units to direct access to local, state, and national data bases, and allows continuous contact with the Public Safety Communications Center (PSCC). This project replaces and upgrades CAD and its mobile data communications component originally implemented in 1986. The old systems are technologically obsolete, severely undersized, and at the end of their effective, supportable life cycle. Replacement ensures continued reliable operation of these critical systems, incorporates software, hardware, and user functionality advances made since the 1980's, and allows for future migration in capability as new technologies emerge.</p> <p>Migration to the new digital radio network is necessary to accommodate growing public safety voice communications requirements and to remedy performance, coverage, fragmentation, and reliability problems associated with an aging, technologically obsolete system at the very end of its sustainable life cycle. Deficiencies in the old system severely impeded critical communications and safety in emergency situations. The new trunked wireless digital voice communications system consolidates all County public safety voice communication and is designed to address coverage, reliability, and operational limitations of the old system used by public safety agencies in the County. It provides capacity for growth and enhancement for the next twenty years.</p> <p>FY 2002 funding is included for: the fifth year of a five-year lease purchase payment and remaining consultant services to complete the mobile data communications system component of the CAD system (\$2,059,211), the fifth year of a ten-year lease purchase payment for the wireless voice radio project (\$2,534,956), and the fifth year of a five-year lease payment for the replacement of the CAD Map Display capability (\$72,693). Funding is also included to complete the life cycle replacement of the CAD system software and hardware (<i>Altaris</i>) (\$239,980); to complete the enhancement of the CAD mobile data communications system to allow In-Vehicle Report Writing for Police Officers and to design and implement an interface to transport the information to the Police Records Management System (\$377,500); to add two additional CAD call taking consoles at the PSCC (\$72,000); to enhance the new CAD system with Automatic Vehicle Location capability to identify and track the real time location of vehicles for emergency response decisions (\$207,800); to pilot test portable hand held mobile data terminals (\$500,000); and, to provide for externally mandated software enhancements to the old CAD system until the new system is installed (\$20,000). All of these projects are critical to the County's public safety emergency communications capabilities. These projects are entirely supported by E-911 fees.</p>					

# FUND 120

## E-911

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**Return on Investment (ROI):** The return on investment for this project is realized by the performance, productivity, and effectiveness of public safety services in Fairfax County. Replaced and upgraded technology for these systems is critical to the safety of the public and the public safety personnel they support. They preserve the investments in technology that have been made and allow increased functionality, performance, and reliability to be achieved to facilitate responses to, and management of, emergencies. They mitigate the need for extraordinarily large additions of personnel that would be necessary to provide the same level of service and results without this technology. The increased access to important information, improvements to maintenance and reliability, increased capacity for growth, and enhanced functionality for users now and for the future built upon past investments, responds to critical existing requirements, and sets the stage for the next generation of public safety communications technology.

<sup>1</sup> In FY 2001, funding for PSCC Information Technology projects was moved from Fund 104, Information Technology to Fund 120, E-911.

# FUND 191

## PUBLIC SCHOOL FOOD AND NUTRITION SERVICES

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### **Purpose**

Fairfax County Public Schools Food and Nutrition Services Fund totals \$50.0 million for all Food Service's operational and administrative costs. This fund is totally self-supporting and is operated under the Federally funded National School Lunch and Child Nutrition Acts. The Food and Nutrition Services program:

- Procures, prepares, and serves lunches and a la carte items to over 135,000 customers daily
- Offers breakfasts in 166 schools and centers
- Contracts meals to day care centers and private schools for all school-age child care programs
- Provides meals at 18 senior nutrition sites
- Delivers summer meals to children for low-income families in variety of settings such as community centers and apartments

Other responsibilities include nutrition education, enforcement of sanitary practices, specifications for food and equipment, and layout and design of kitchens in new schools.

The FY 2002 School Food and Nutrition Services Fund disbursements total \$50.0 million for all operating costs of food service, including administrative support. No General Fund support is required for the Food and Nutrition Services Fund as revenues are derived primarily from food sales and Federal and State aid.

It should be noted that the following fund statement reflects the FY 2002 Fairfax County School Board's Advertised Budget. Adjustments to this fund, adopted by the Fairfax County School Board on February 6, 2001, will be discussed in the Overview Volume of the FY 2002 Advertised Budget Plan.



# FUND 191 PUBLIC SCHOOL FOOD AND NUTRITION SERVICES

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 191, Public School Food  
and Nutrition Services

	FY 2000 Actual <sup>1</sup>	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan <sup>2</sup>	FY 2002 School Board's Advertised
<b>Beginning Balance</b>	<b>\$14,243,058</b>	<b>\$9,560,716</b>	<b>\$12,438,224</b>	<b>\$7,019,517</b>
Revenue:				
Food Sales	\$31,249,665	\$29,798,486	\$32,363,741	\$33,872,592
Federal Aid	12,709,658	12,638,694	13,047,824	13,351,175
State Aid	724,928	734,128	738,047	781,476
Other Revenue	667,478	510,000	510,000	510,000
<b>Total Revenue</b>	<b>\$45,351,729</b>	<b>\$43,681,308</b>	<b>\$46,659,612</b>	<b>\$48,515,243</b>
<b>Total Available</b>	<b>\$59,594,787</b>	<b>\$53,242,024</b>	<b>\$59,097,836</b>	<b>\$55,534,760</b>
Total Expenditures	\$47,276,806	\$44,450,003	\$52,078,319	\$50,028,308
Transfers Out:				
School Operating Fund (090)	\$0	\$1,973,000	\$0	\$0
<b>Total Transfers Out</b>	<b>\$0</b>	<b>\$1,973,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Disbursements</b>	<b>\$47,276,806</b>	<b>\$46,423,003</b>	<b>\$52,078,319</b>	<b>\$50,028,308</b>
Inventory Change	120,243	0	0	0
<b>Ending Balance</b>	<b>\$12,438,224</b>	<b>\$6,819,021</b>	<b>\$7,019,517</b>	<b>\$5,506,452</b>

<sup>1</sup> FY 2000 Actuals reflect audit adjustments included in the FY 2000 Comprehensive Annual Financial Report (CAFR). The FY 2000 Audit Package detailing all of these changes will be included in the FY 2001 Third Quarter Review.

<sup>2</sup> The *FY 2001 Revised Budget Plan* reflects adjustments adopted by the Fairfax County School Board on December 7, 2000 during their FY 2001 Midyear Review. The Fairfax County School Board adjustments will be officially reflected in the County's FY 2001 Third Quarter Review, which will be acted on by the Board of Supervisors in April 2001.

# FUND 192 PUBLIC SCHOOL GRANTS AND SELF-SUPPORTING PROGRAMS

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## **Purpose**

The Grants and Self-Supporting Programs Fund, reflects revenue and associated expenditures for Federal, State and private industry grants, and from summer school fees. Prior to the FY 1998 creation of this fund, revenue and expenditures for these grants and self-supporting programs were budgeted in Fund 090, School Operating Fund. FY 2002 expenditures are estimated at \$39.8 million.

It should be noted that the following fund statement reflects the FY 2002 Fairfax County School Board's Advertised Budget. Adjustments to this fund, adopted by the Fairfax County School Board on February 6, 2001, will be discussed in the Overview Volume of the FY 2002 Advertised Budget Plan.

# FUND 192 PUBLIC SCHOOL GRANTS AND SELF-SUPPORTING PROGRAMS

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 192, Public School Grants and Self-Supporting Programs

	FY 2000 Actual <sup>1</sup>	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan <sup>2</sup>	FY 2002 School Board's Advertised <sup>3</sup>
<b>Beginning Balance</b>	<b>\$2,415,563</b>	<b>\$0</b>	<b>\$5,332,245</b>	<b>\$1,500,000</b>
Revenue:				
State Aid	\$5,388,733	\$2,384,222	\$10,726,328	\$9,510,984
Federal Aid	9,942,125	14,502,223	17,137,425	12,415,476
Tuition	2,424,045	2,627,115	2,627,115	2,516,291
Industry, Foundation, Other	979,152	610,495	982,196	968,531
<b>Total Revenue</b>	<b>\$18,734,055</b>	<b>\$20,124,055</b>	<b>\$31,473,064</b>	<b>\$25,411,282</b>
Transfers In:				
School Operating Fund Grants	\$0	\$0	\$16,757	\$0
Summer School (090)	9,131,171	8,792,327	8,896,671	11,071,821
Cable Communications Fund (105) <sup>4,5</sup>	1,693,834	1,793,500	1,793,500	1,767,718
<b>Total Transfers In</b>	<b>\$10,825,005</b>	<b>\$10,585,827</b>	<b>\$10,706,928</b>	<b>\$12,839,539</b>
<b>Total Available</b>	<b>\$31,974,623</b>	<b>\$30,709,882</b>	<b>\$47,512,237</b>	<b>\$39,750,821</b>
Total Expenditures	\$26,642,378	\$30,709,882	\$47,512,237	\$39,750,821
<b>Total Disbursements</b>	<b>\$26,642,378</b>	<b>\$30,709,882</b>	<b>\$47,512,237</b>	<b>\$39,750,821</b>
<b>Ending Balance</b>	<b>\$5,332,245</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> FY 2000 Actuals reflect audit adjustments included in the FY 2000 Comprehensive Annual Financial Report (CAFR). The FY 2000 Audit Package detailing all of these changes will be included in the FY 2001 Third Quarter Review.

<sup>2</sup> The *FY 2001 Revised Budget Plan* reflects adjustments adopted by the Fairfax County School Board on December 7, 2000 during their FY 2001 Midyear Review. The Fairfax County School Board adjustments will be officially reflected in the County's *FY 2001 Third Quarter Review* which will be acted on by the Board of Supervisors in April 2001.

<sup>3</sup> Assumes an additional \$1.5 million in projected FY 2001 summer school ending balance to be carried over to balance the FY 2002 budget.

<sup>4</sup> In the FY 2002 School Board's Advertised Budget Plan, the Transfer In from Fund 105, Cable Communications, is \$126,783 higher than the \$1,640,935 Transfer Out shown on County Fund Statements. The actual amount to be transferred to FCPS on an annual basis is based on actual gross receipts. This amount is calculated as one percent of gross revenue. Annual reconciliation of the revenue and subsequent transfer will be conducted, and adjustments to the transfer level will be incorporated in the next year's budget.

<sup>5</sup> This funding reflects a direct transfer to FCPS to support a replacement equipment grant of \$250,000.

# FUND 193

## **PUBLIC SCHOOL ADULT AND COMMUNITY EDUCATION**

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### **Purpose**

The Public School Adult and Community Education Fund provides for adult education programs such as basic skill education, high school completion, and English as a Second Language. FY 2002 expenditures are estimated at \$9,574,041.

It should be noted that the following fund statement reflects the FY 2002 Fairfax County School Board's Advertised Budget. Adjustments to this fund, adopted by the Fairfax County School Board on February 6, 2001, will be discussed in the Overview Volume of the FY 2002 Advertised Budget Plan.

# FUND 193

## PUBLIC SCHOOL ADULT AND COMMUNITY EDUCATION

### FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 193, Public School Adult and  
Community Education

	FY 2000 Actual <sup>1</sup>	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan <sup>2</sup>	FY 2002 School Board's Advertised
<b>Beginning Balance</b>	<b>\$1,432,915</b>	<b>\$0</b>	<b>\$1,703,109</b>	<b>\$0</b>
Revenue:				
State Aid	\$1,244,478	\$1,132,888	\$1,195,247	\$1,241,125
Federal Aid	292,540	275,000	351,162	284,000
Tuition	5,614,021	6,888,622	7,189,360	6,948,785
Industry, Foundation, Other	154,983	0	0	0
<b>Total Revenue</b>	<b>\$7,306,022</b>	<b>\$8,296,510</b>	<b>\$8,735,769</b>	<b>\$8,473,910</b>
Transfers In:				
School Operating Fund (090)	\$1,012,897	\$1,080,159	\$3,183,218	\$1,100,131
<b>Total Transfers In</b>	<b>\$1,012,897</b>	<b>\$1,080,159</b>	<b>\$3,183,218</b>	<b>\$1,100,131</b>
<b>Total Available</b>	<b>\$9,751,834</b>	<b>\$9,376,669</b>	<b>\$13,622,096</b>	<b>\$9,574,041</b>
Total Expenditures	\$8,048,725	\$9,376,669	\$13,622,096	\$9,574,041
<b>Total Disbursements</b>	<b>\$8,048,725</b>	<b>\$9,376,669</b>	<b>\$13,622,096</b>	<b>\$9,574,041</b>
<b>Ending Balance</b>	<b>\$1,703,109</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> FY 2000 Actuals reflect audit adjustments included in the FY 2000 Comprehensive Annual Financial Report (CAFR). The FY 2000 Audit Package detailing all of these changes will be included in the FY 2001 Third Quarter Review.

<sup>2</sup> The *FY 2001 Revised Budget Plan* column reflects adjustments adopted by the Fairfax County Public School Board on December 7, 2000 during their FY 2001 Midyear. The Fairfax County School Board adjustments will be officially reflected in the County's FY 2001 Third Quarter Review, which will be acted on by the Board of Supervisors in April 2001.

# SOLID WASTE OPERATIONS OVERVIEW

## Operational Structure

The County's Solid Waste Operations are under direct supervision of the Director of the Department of Public Works and Environmental Services (DPWES). The administration of waste disposal is achieved through the Solid Waste Collection and Recycling Operations and the Solid Waste Disposal and Resource Recovery Operations. The composition of operations includes a County-owned and operated refuse transfer station, an Energy/Resource Recovery Facility (E/RRF), a regional municipal landfill operated by the County, two citizens' disposal facilities, 12 drop-off sites for recyclables, and equipment and facilities for refuse collection, disposal, and recycling operations. Program operations will continue to be accomplished through the two entities consisting of five funds established previously under the special revenue fund structure. The combined expenditures of \$100,711,142 and a staffing level of 319/319.0 SYE are required to meet financial and operational requirements for waste collection and disposal programs. The FY 2002 Advertised Budget Plan funding level represents a decrease of \$4,374,062 or 4.2 percent from the *FY 2001 Revised Budget Plan* estimate of \$105,085,204. Further details can be found within individual narratives immediately following the Overview section.

The Solid Waste Refuse Collection and Recycling Operations manages two funds including Fund 108, Leaf Collection, which provides for the collection and disposal of leaves within leaf collection sanitary districts, and Fund 109, Refuse Collection and Recycling Operations, which provides for overall administration of the division, collection, and disposal of refuse from sanitary districts within the County, the County Agency Routes Program, the Solid Waste Reduction and Recycling Centers (SWRRC) Program, and for the overall management and operation of the County's recycling programs. Fund 109 also provides the management and operational control of the Solid Waste General Fund (DSW-GF) Programs for which services are provided on behalf of the County. These programs consist of the Community Cleanup, the Court/Board Directed Cleanup, Evictions, and Health Department Referral operations.

The Solid Waste Disposal and Resource Recovery Operations manages three funds, including Fund 110, Refuse Disposal, which is responsible for: channeling refuse collected throughout Fairfax County to the E/RRF, the Prince William County Facility, or an appropriate debris landfill, and transferring yard waste to Prince William Compost Facilities; coordinating the facility use agreement between Fairfax and Prince William counties; and operating the County's Battery, White Goods, and Household Hazardous Waste programs, the Citizens' Disposal Facilities, and brush mulching. Fund 112, Energy/Resource Recovery Facility, oversees the disposal of Fairfax County and District of Columbia refuse at the E/RRF, and Fund 114, I-95 Refuse Disposal, provides management and operational control for the deposit of ash at the I-95 Landfill for regional participants.

Summary by Operation				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
General Fund Programs	\$70,924	\$68,472	\$68,472	\$74,874
Leaf Collection	977,615	1,051,556	1,142,602	1,099,456
Refuse Collection and Recycling Operations	12,221,113	12,604,277	12,801,819	13,864,529
Refuse Disposal	36,049,476	31,686,451	33,394,001	37,885,736
Energy Resource Recovery (E/RR) Facility	28,704,794	29,973,715	29,981,139	33,891,191
I-95 Refuse Disposal	5,064,177	4,477,602	27,697,171	13,895,356
<b>Total Expenditures</b>	<b>\$83,088,099</b>	<b>\$79,862,073</b>	<b>\$105,085,204</b>	<b>\$100,711,142</b>

# SOLID WASTE OPERATIONS OVERVIEW

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	321/321.0	321/321.0	319/319.0	319/319.0
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Expenditures:				
Personnel Services	\$13,386,746	\$15,127,574	\$15,127,574	\$16,252,233
Operating Expenses	66,767,372	64,128,336	64,191,671	73,176,248
Recovered Costs	(663,153)	(692,037)	(692,037)	(769,009)
Capital Equipment	2,987,329	930,200	1,328,709	3,764,090
Capital Projects	609,805	368,000	25,129,287	8,287,580
<b>Total Expenditures<sup>1</sup></b>	<b>\$83,088,099</b>	<b>\$79,862,073</b>	<b>\$105,085,204</b>	<b>\$100,711,142</b>

<sup>1</sup> It should be noted that total expenditures represent the operating requirement of five separate and independent Solid Waste funds. The expenditures also include funding required to support four programs administered by Solid Waste Operations on behalf of the General Fund. Each program or fund operation provides a specific service to County citizens, other Solid Waste funds, or both. As a result of the Solid Waste intra and inter-agency billings structure for services provided, revenues and expenditures may flow through more than one fund.

## FY 2002 Funding Changes

In FY 2002, a General Fund transfer of \$5.5 million is required to fund the operating deficit for Fund 110, Refuse Disposal. In FY 2001, approximately \$5.5 million was available and transferred from the Rate Stabilization Reserve in Fund 112, the Energy/Resource and Recovery Facility (E/RRF) to fund the operating deficit for Fund 110. No surplus reserve funding is available for transfer in FY 2002 from the Solid Waste funds in order to meet the operating deficit for Fund 110.

The County's solid waste disposal program has come under significant financial pressure recently due to a number of factors, most notably an adverse decision in 1994 on solid waste flow control by the United States Supreme Court and the development of several large landfills within Virginia and in neighboring states that has created tremendous competitive price pressure on the operation of the County's refuse disposal system. The fixed costs required to support the debt service on the E/RRF and the minimum operating costs required to process the Guaranteed Annual Tonnage (GAT), the Division of Solid Waste has had limited options available to reduce costs or build an additional revenue base. Thus, while private waste management firms have developed privately owned disposal sites downstate which are able to charge as little as one third to one half the per-ton disposal rate required to support the E/RRF, the County has continued programs that serve community responsibilities but do not pay for themselves. These programs include the County's Recycling Program, the Household Hazardous Waste Program, and the Code Enforcement Program. The estimated net cost of these programs is \$1.48 million in FY 2002.

As a result of competitive pricing, continued migration of refuse from the County's waste stream, and the need to maintain the tonnage levels at the E/RRF, disposal rates have been set at levels that have not supported operational requirements since 1995. In FY 1999, the County established and implemented a two-year contractual disposal fee that reduced the disposal rate charged by Fund 110, Refuse Disposal, from the system fee of \$45 per ton to a negotiated contract fee of \$36 per ton. This rate was made available only to collection haulers who signed a two-year agreement to deliver all or an agreed amount of their disposal tonnages to County facilities. This change was made to stem the migration of waste tonnages out of the County in order to continue to satisfy the annual contractual delivery of 930,750 tons to the E/RRF. In FY 2001, a further reduction to the negotiated contract fee was effected to \$34 per ton in order to maintain the competitive attraction to the private haulers whose two-year contracts with the Division of Solid Waste Disposal and Resource Recovery would expire in FY 2001. These measures, while assuring adequate tonnage to guarantee the annual contract requirement, have contributed to eroding the revenue base. Fund balances and the use of equipment and other reserves have covered the deficits through FY 2001. For FY 2002, a General Fund subsidy of \$5.5 million is proposed while options are explored for a permanent solution.

# SOLID WASTE OPERATIONS OVERVIEW

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## Operational Overview

The following summarizes the various programs within the Solid Waste Operations. For more detailed information on the operational aspect of the various programs, see the narratives of individual funds which immediately follow the Solid Waste Overview.

## SOLID WASTE GENERAL FUND PROGRAMS

The Division of Solid Waste Refuse Collection and Recycling currently operates four programs on behalf of the General Fund. These programs provide for the collection of refuse that presents a hazard to the health, safety, and welfare of County citizens. They include the Health Department Referral Program, the Community Cleanup Program, the Court/Board Directed Cleanup Program and the Evictions Program. Fund 109, Refuse Collection and Recycling Operations, provides the equipment and personnel resources for the DSW-GF Programs and bills the General Fund for providing cleanup services. The cost of refuse disposal to General Fund programs is the negotiated contract fee, as paid to Fund 110, Refuse Disposal. The overall cost to the General Fund is reduced by the amount of cleanup fees recovered from property owners for cleanup work performed on their property at the direction of the Health Department, and those fees recovered through court-directed cleanups. These are the only activities under the General Fund programs for which costs are recovered. The following discussions briefly describe the four activities of the General Fund programs for FY 2002:

### ◆ **Community Cleanup Program**

Equipment and personnel from Fund 109, Refuse Collection and Recycling Operations, are provided to communities and civic organizations that request collection and cleanup support. Communities and organizations that petition and qualify for cleanup services under the guidelines of this program are issued special permits which allow the pick-up and hauling of refuse to disposal facilities without charge. They are eligible to receive a permit twice a year. It is estimated that 110 permits will be issued for cleanups in FY 2002.

### ◆ **Health Department Referral Program**

The County Health Department solicits the Department of Public Works and Environmental Services to remove refuse from properties that present a hazard to the health, safety, and welfare of County citizens. After a work order is received, refuse collection personnel collect and dispose of the refuse. These operations vary in scope from small cleanups requiring limited personnel and equipment to larger operations requiring various pieces of equipment and a greater number of personnel. Costs for providing cleanup services under this program are recovered from property owners who are billed for cleanup of their property. The fees recovered are returned to the General Fund.

### ◆ **Evictions Program**

At the request of the Sheriff's Department, refuse collection equipment and personnel are used to collect and dispose of materials left by evicted tenants. Disposal service is requested 24 hours after the eviction if the evicted tenant has not reclaimed the materials within that time frame. All costs for providing collection and disposal services are billed to the General Fund.



# SOLID WASTE OPERATIONS OVERVIEW

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## ◆ Court/Board Directed Cleanup Program

As an agency of the Department of Public Works and Environmental Services (DPWES), the Division of Solid Waste Refuse Collection and Recycling is frequently directed by the Fairfax County Circuit Court to remove refuse from properties that are in violation of County zoning ordinances. Additionally, in response to citizen complaints or requests to cleanup neighborhood blight, the Division may be directed to provide special cleanups by the Board of Supervisors. The population growth in the County in recent years has resulted in these activities becoming more common. Beginning in FY 2001, this cost became a separate budget element of the DSW-GF Programs. This will allow the division to budget for and track these expenditures on its own. The fees recovered from Court/Board Directed Cleanups will be returned to the General Fund.

## **FUND 108, LEAF COLLECTION**

Fund 108, Leaf Collection, is responsible for the collection of leaves within Fairfax County's leaf collection districts. It is anticipated that in FY 2002, Fund 108 will provide collection service to approximately 18,889 household units within 26 approved leaf districts on three different occasions. It is anticipated that some of the leaves collected by Fund 108 in FY 2002 will be mulched and provided to County citizens. Some will be transported to composting facilities in Prince William County as part of a facility use agreement between Prince William and Fairfax counties, or to other private yard waste facilities. Fund 108 pays Fund 110, Refuse Disposal, for the composting fee and transportation of leaves. Revenue is derived from a levy charged to homeowners within leaf collection districts. The levy charged is \$0.01 per \$100 of assessed real estate value.

## **FUND 109, REFUSE COLLECTION AND RECYCLING OPERATIONS**

Program operations consist of:

### ▪ Administration of Division Operations

Administration of Division Operations provides for the overall management, administrative and technical support functions for all of the funds that comprise the Division of Solid Waste Collection and Recycling.

### ▪ Operational Support

Operational Support staff provide supervision and technical support for all refuse collection activities within Fairfax County including: Residential and General Collection routes (R&G), County Agency Routes (CAR), Leaf Collection, Solid Waste Reduction and Recycling Centers (SWRRC), General Fund programs, brush and special collections.

### ▪ Residential and General Collection

Residential and General Collection (R&G) is responsible for the collection of refuse from household units within Fairfax County's approved sanitary districts. For FY 2002, it is estimated that 38,699 household units will be served in 61 districts. R&G also coordinates the curbside recycling collection operations. The cost of refuse disposal to R&G is the negotiated contract fee in FY 2002, as paid to Fund 110, Refuse Disposal. Revenue to support operations is derived from the refuse collection fee, which will remain at the current annual rate of \$210 per household.

The approximately 38,699 household units to be served within the approved sanitary districts represent approximately 10.6 percent of the projected 365,670 household units within Fairfax County in FY 2002.

# SOLID WASTE OPERATIONS OVERVIEW

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## ▪ Solid Waste Reduction and Recycling Centers (SWRRC)

The Solid Waste Reduction and Recycling Center (SWRRC) Program represents two sites located in Great Falls and McLean that are operated by the Division of Solid Waste Collection and Recycling. These sites manage the disposal of refuse and recyclable materials primarily by those citizens who choose not to participate in refuse pick-up services provided by the County or private haulers. Revenue for program operations is derived currently from a user fee of \$185 per year that is charged to each program participant. The participant fee covers the full cost of program operations, including the cost of recycling. Increasing costs and decreasing participation necessitates an increase in the annual user fee from \$185 to \$195 per participant in FY 2002.

## ▪ County Agency Routes

County Agency Routes (CAR) is responsible for the collection of refuse from County agencies and a small number of organizations associated with County agencies. The cost of refuse disposal to CAR is the negotiated contract fee, which is paid to Fund 110, Refuse Disposal. Revenue is derived from billings to County agencies based on the cubic yard capacity of the containers assigned to individual agencies. The cost per cubic yard is formula-driven, and is based on fiscal year operating requirements. For FY 2002, the calculated rate is \$3.73 per cubic yard, an increase of \$.20 over the FY 2001 Adopted Budget Plan rate of \$3.53 per cubic yard. In FY 2002, the number of cubic yards collected on CAR is projected to be 264,770 cubic yards.

## ▪ Recycling Operations

Recycling Operations is responsible for providing the overall management (administrative and operational coordination) of solid waste reduction and recycling programs that are required by the County, and for developing plans for future recycling programs and waste reduction systems. The goal for FY 2002 is to maintain the recycling rate in the municipal solid waste stream at or above 25 percent as mandated by the State of Virginia.

Revenue is generated from the sale of recyclable materials (aluminum cans, newspaper, cardboard, glass, and scrap metal) which serves to partially offset expenditure requirements. In addition, revenue (program support) is received from Fund 110, Refuse Disposal, through billings by Fund 109 for administration and coordination of recycling operations on behalf of Fund 110. In FY 2002, it is estimated that \$869,913 will be required from Fund 110 to support recycling operations.

## **FUND 110, REFUSE DISPOSAL**

Fund 110, Refuse Disposal, has the primary responsibility of channeling refuse collected throughout Fairfax County to either the E/RRF, a private debris landfill, or Prince William County Facility, and yard debris to composting facilities. Fund 110 also funds the County's Recycling Program, the Citizens' Disposal Facilities (CDF), the Code Enforcement Program, the Household Hazardous Waste (HHW) Program, and the Battery and White Goods programs.

If refuse is non-burnable, it will be directed to and disposed of at the Prince William County Landfill through the Facility Use Agreement or at a private debris landfill. Revenue to support refuse disposal operations is derived from fees collected from private haulers who service Fairfax County; Fund 108, Leaf Collection; Fund 109, Refuse Collection and Recycling Operations; the Solid Waste Reduction and Recycling Centers (SWRRC); and the Citizens' Disposal Facilities. Fund 110 charges disposal fees to refuse collectors and citizens for the disposal of waste. The disposal charge helps support operations of the transfer station, including brush and yard waste, and administration of the County's disposal system. Fund 110 is in turn charged by the Fund 112 to incinerate the County's waste. However, the current fee structure within Fund 110 will not support fully these expenses in FY 2002.

# SOLID WASTE OPERATIONS OVERVIEW

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## FY 2002 Operating Shortfall

The County's solid waste disposal program has come under significant financial pressure recently due to a number of factors, most notably an adverse decision in 1994 of solid waste flow control by the United States Supreme Court and the development of several large landfills within Virginia and in neighboring states. In FY 1999, the County established and implemented a two-year contractual disposal fee that reduced the disposal rate charged by Fund 110, Refuse Disposal, from the system fee of \$45 per ton to a negotiated contract fee of \$36 per ton. This rate was made available only to collection haulers who signed a two-year agreement to deliver all or an agreed amount of their disposal tonnages to County facilities. This change was made to stem the migration of waste tonnages out of the County in order to continue to satisfy the annual contractual delivery of 930,750 tons to the E/RRF. In FY 2001, a further reduction to the negotiated contract fee of \$34 per ton was effected in order to maintain the competitive attraction to the private haulers whose two-year contracts with the Division of Solid Waste Disposal and Resource Recovery would expire in FY 2001.

In addition to discount/contract fees that reduce revenues, there are specific programs within the entire scope of the County's disposal operations that do not fully recover costs and must be subsidized. These programs include the County's Recycling Program, the Household Hazardous Waste Program, and the Code Enforcement Program. The estimated net cost of these programs is \$1.48 million in FY 2002.

Due to the fixed costs required to support the debt service on the E/RRF and the minimum operating costs required to process the Guaranteed Annual Tonnage (GAT), the Division of Solid Waste has had limited options available to reduce costs or build an additional revenue base. During this time, private waste management firms have developed privately owned disposal sites downstate which are able to charge as little as one third to one half the per-ton disposal rate required to support the E/RRF and the programs serving community responsibilities, thereby diverting needed waste tonnages to less expensive alternatives.

As a result of competitive pricing, continued migration of refuse from the County's waste stream, and the need to maintain the tonnage levels at the E/RRF, disposal rates have been set at levels that have not supported operational requirements since 1995. Reserves available were utilized and capital expenditures deferred so that the disposal rate could be maintained at a competitive level. Since FY 1995, the Division of Solid Waste has implemented a number of different initiatives in order to address the reduced revenue base and tonnages resulting from competitive pricing. Actions taken include:

- Abolishment and/or redirection of 4/4.0 SYE positions from FY 1998 through FY 2001 that were no longer needed to support program operations based on the agency's initiative and reductions in the operational and workload requirements.
- A contract discount rate was implemented in order to maintain the current tonnage levels and stem the migration of tonnage from the County.
- Other mechanisms include implementation of the Supplemental Waste Program, which receive specific deliveries of items such as used carpet, out-of-date pharmaceuticals, off-spec or defective consumer products such as shampoo, debris from oil spill cleanups, DEA seized drugs, and any other materials that can be safely incinerated. Also initiated was the Spot Market Program, which seeks to procure regular municipal solid waste from outside of the County at higher tipping fees.
- Delayed replacement of large capital equipment items from FY 1997 through FY 2000 as a means of reducing costs. A pilot program will be implemented to lease tractor-trailer trucks instead of purchasing them which will result in up-front savings of an estimated \$646,000 in FY 2001.
- Use of an average \$4.8 million annually in reserve funds to support operating requirements from FY 1995 through FY 2001.

# SOLID WASTE OPERATIONS OVERVIEW

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The discount rate has proven to be effective in retaining the disposal tonnage level within the County's waste stream. However, in maintaining a discount rate, program costs have exceeded revenues by a yearly average of \$4.8 million. These shortfalls were absorbed from the fund balance which, in FY 2000, was depleted. In FY 2001, net revenues will fall short of the operational requirements, including \$1.3 million in subsidized programs, by \$5.5 million. To support the operating shortfall in FY 2001, an offsetting amount was transferred to Fund 110 from the Rate Stabilization Reserve in Fund 112, E/RRF. In FY 2002, the total projected deficit is \$7.1 million, an amount of \$5.5 million will be transferred from the General Fund to cover the operating deficit, including a portion, but not all, of the equipment replacement reserve requirements. It should be noted that approximately \$1.6 million of reserve requirements is not being funded at this time. Details of the revenues, expenses, and shortfalls are as follows:

	Revenues	Expenses	Shortfall
Recycling Education and Administration	\$444,190	\$1,314,103	\$869,913
Household Hazardous Waste	0	417,500	417,500
Ordinance Enforcement	24,000	217,000	193,000
Reserve Requirements	-	-	1,884,090
Operating Deficit	-	-	2,135,497
<b>Total</b>	<b>\$468,190</b>	<b>\$1,948,603</b>	<b>\$5,500,000</b>

## **Long-Term Strategy**

The Division of Solid Waste continues to consider many options to address the County's refuse disposal system income requirements on a long-term basis. A review of the most expedient options demonstrated that they would either be inequitable or too costly to implement. Therefore, direct General Fund support for the operating deficit is recommended in the short term as the most effective and equitable means of supporting the refuse disposal operation until a longer-term solution is found.

The Division of Solid Waste will address strategic alternatives such as waste stream control and funding alternatives, to identify more permanent solutions to guarantee a stable source of revenue to support the solid waste system during changing market conditions. Legal constraints, however, will severely restrict the available options.

## **FUND 112, ENERGY RESOURCE AND RECOVERY FACILITY (E/RRF)**

Fund 112, E/RRF, is responsible for the incineration of refuse collected in Fairfax County; a portion collected in the District of Columbia (DC); refuse collected by Supplemental and Spot Market operations; and from Prince William County through a facility use agreement with Fairfax County. Disposal expenditures in this fund are included in the calculation of the payment made to Ogden Martin, the facility operator, for the overall operation of the facility. In FY 2002, the payment to Ogden Martin is estimated to be \$31.7 million based on refuse tonnage estimates of 1,089,200 tons. This is a formula-driven fee which factors variables, including credits derived from the sale of energy to Virginia Power, plant operating costs, bond retirement payments, and the cost of depositing ash residue into the I-95 Landfill. Receipts are derived from the fee charged for the incineration of refuse. This fee is tied directly to the support requirement for incinerator operations.

# **SOLID WASTE OPERATIONS OVERVIEW**

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During FY 1999, a three-year contractual agreement with reduced rates of \$25 and \$20 per ton was implemented to ensure continued delivery of the District of Columbia (DC) refuse to the County's waste stream. This adjustment was made in response to tonnage losses in the waste stream and was aimed at ensuring that the County remains competitive with other waste disposal facilities in the area and retains the current level of waste flow by maintaining its customer base. The decreases were also aimed at curbing the migration of refuse tonnage from the County disposal facilities in order to ensure that the Guaranteed Annual Tonnage (GAT) obligation at the E/RRF is met. The current tipping fee of \$28 per ton, and DC contractual rates, were assumed to remain in effect through FY 2002 and are expected to generate \$30,057,100 in revenue.

The County's refuse disposal system, as administered in Fund 110, Refuse Disposal, has maintained a stable disposal rate over the past five years and began to offer discount rates in order to remain competitive and retain tonnage levels. As a result, Fund 110 program costs over the same period have exceeded revenues by a yearly average of \$4.8 million. These shortfalls have been absorbed from the fund balance, which in FY 2000 was depleted. The projected revenue shortfall for operational requirements in FY 2001 was \$5.5 million. To support this requirement, an offsetting amount was transferred from the Rate Stabilization Reserve in Fund 112, E/RRF. In FY 2002, the total projected deficit is \$7.1 million and \$5.5 million will be transferred from the General Fund to cover the operating deficit, but not the entire equipment replacement, construction, and environmental reserve requirements.

## **FUND 114, I-95 REFUSE DISPOSAL**

Fund 114, I-95 Refuse Disposal, has the overall responsibility of operating the I-95 Landfill, which is a multi-jurisdictional refuse deposit site now dedicated to the disposal of ash generated by the County's E/RRF and the Alexandria/Arlington incinerator operations. Revenue is derived primarily from the landfill tip fee paid by the E/RRF and participating jurisdictions. The requirements for Fund 114 include meeting operating expenses necessary to maintain efficient disposal operations; funding for various projects required to meet local, State, and Federal mandates; and attention to landfill closure requirements. Due to early planning, funding for landfill closure requirements were met prior to closing the I-95 Landfill to municipal solid waste (MSW) in FY 1996. Significant fund balances grew over the years from interest earnings on the reserve balances. In FY 2001, the Technical Review Committee recognized that reserves could be maintained and operating needs met by recommending a decrease to the ash disposal rate of \$14 to \$11.50 per ton. The proposed rate was implemented in FY 2001 and will be continued in FY 2002.

# SOLID WASTE OPERATIONS OVERVIEW

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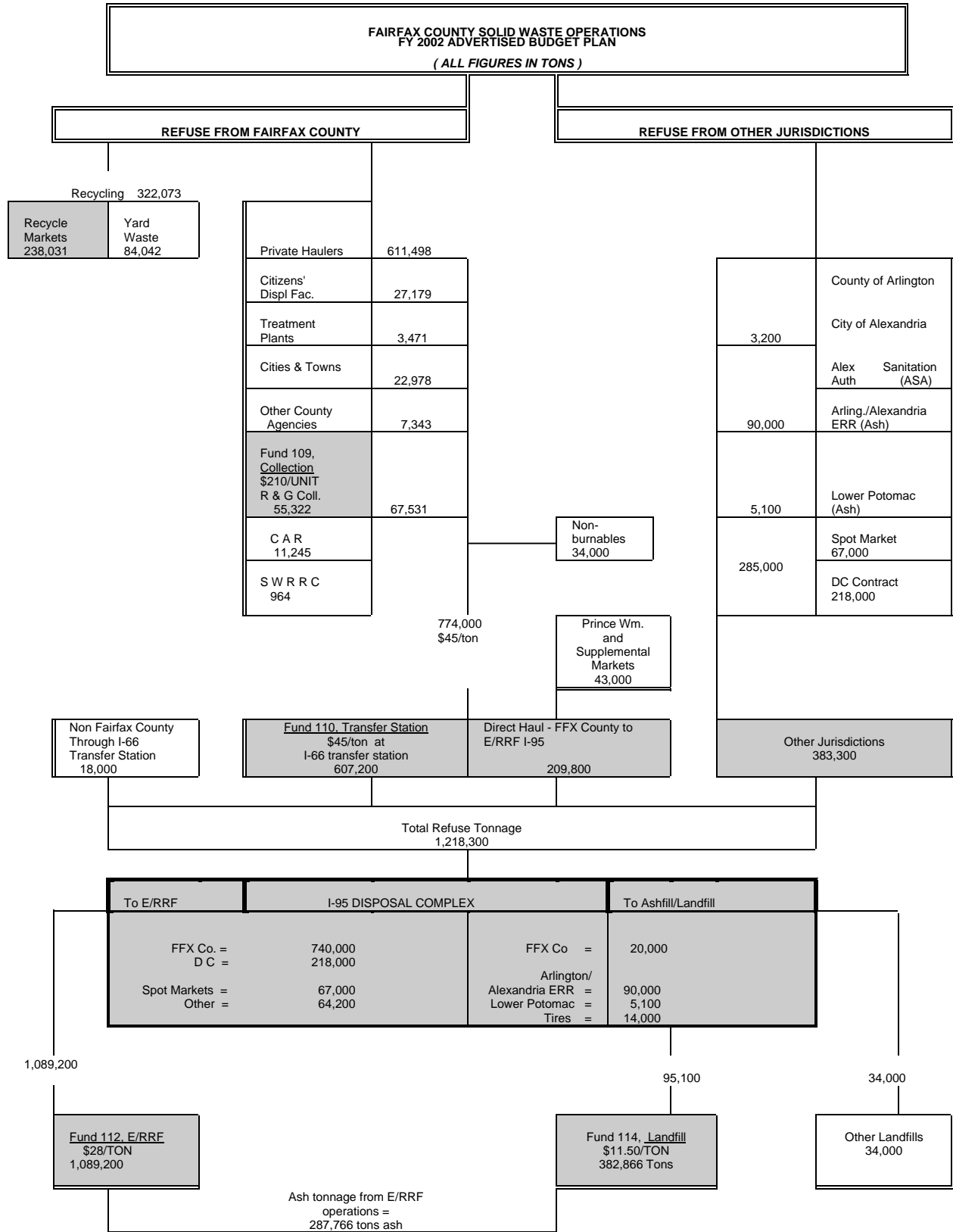
## OPERATIONAL FEE STRUCTURE

### Solid Waste Operations FY 2002 Fee Structure<sup>1</sup>

	<b>Fund 108, Leaf Collection</b>	<b>Fund 109, Refuse Collection and Recycling Operations</b>	<b>Fund 110, Refuse Disposal</b>	<b>Fund 112, E/RRF</b>	<b>Fund 114, I-95 Refuse Disposal</b>
<b>FY 2002 Fee</b>	\$0.01/\$100 Assessed Property Value	\$210/Unit	\$45/Ton, System Fee Negotiated Contract/Discount	\$28/Ton	\$11.50/Ton
<b>FY 2001 Fee</b>	\$0.01/\$100 Assessed Property Value	\$210/Unit	\$45/Ton, System Fee \$34/Ton, Negotiated Contract/Discount	\$28/Ton	\$11.50/Ton
<b>Who Pays</b>	Leaf District Residents	Sanitary District Residents	Private Collectors, Citizens and County Agencies through Fund 109	The County through Fund 110	E/RRF, Fund 110, and Participating Jurisdictions

<sup>1</sup> There are numerous special rates that have been negotiated and implemented as the need has risen which are not reflected in the structure above. Examples include varying miscellaneous charges for yard debris (brush, grass, and leaves), tires, and others.

# SOLID WASTE OPERATIONS OVERVIEW



# UNCLASSIFIED ADMINISTRATIVE EXPENSES - DIVISION OF SOLID WASTE GENERAL FUND PROGRAMS

## Agency Mission

To provide funding support for programs administered/operated on behalf of the General Fund. This support provides refuse collection and disposal services to citizens, communities, and County agencies through the Solid Waste General Fund programs consisting of the Community Cleanups, Court/Board-directed Cleanups, Health Department Referrals, and Evictions Programs.

Solid Waste General Fund Programs				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Solid Waste General Fund Programs				
Community Cleanup	\$28,038	\$36,769	\$36,769	\$29,716
Health Department Referral <sup>1</sup>	4,621	3,617	3,617	4,692
Evictions	20,660	15,483	15,483	22,034
Court/Board-Directed Cleanups	17,605	12,603	12,603	18,432
<b>Total Expenditures</b>	<b>\$70,924</b>	<b>\$68,472</b>	<b>\$68,472</b>	<b>\$74,874</b>
Income				
Cleanup Fees <sup>2</sup>	\$28,920	\$12,941	\$22,838	\$23,124
<b>Total Income</b>	<b>\$28,920</b>	<b>\$12,941</b>	<b>\$22,838</b>	<b>\$23,124</b>
<b>Net Cost to the County</b>	<b>\$42,004</b>	<b>\$55,531</b>	<b>\$45,634</b>	<b>\$51,750</b>

<sup>1</sup> Health Department Referral expenditures can vary widely from year to year depending upon the size of the tasks requiring cleanup referred to the Division of Solid Waste Refuse Collection and Recycling Operations.

<sup>2</sup> The overall cost to the General Fund is reduced by fees recovered from property owners, who are charged for cleanup work performed on their property at the direction of the Health Department, or by sanctions imposed at the direction of the County Court for cleanups stemming from zoning violations.

## Purpose

Solid Waste Refuse Collection and Recycling operates four programs on behalf of the General Fund for the collection and disposal of refuse that presents a hazard to health, safety, and welfare of County citizens. These programs include Community Cleanup Program, the Health Department Referral Program, the Evictions Program, and the Court/Board-directed Cleanups. Fund 109, Refuse Collection and Recycling Operations, provides staff and equipment for program operations. All charges incurred by Fund 109 for providing collection/disposal services for these programs are billed to the General Fund. The overall cost to the General Fund is reduced by the amount of cleanup fees recovered from property owners for cleanup work performed on their property at the direction of the Health Department or the County courts. The recovered funds are returned to the General Fund by way of the revenue stream.

## Key Accomplishments

- ◆ Initiated the Court/Board-directed cleanup program in FY 2001. This program provided separate resources to rectify zoning violations and other potentially hazardous situations at the direction of the County courts or the Board of Supervisors.
- ◆ Issued all necessary permits to community and civic organizations for the Community Cleanup Program.
- ◆ Responded in a fully effective manner to all cleanup requests from the Health Department to eliminate unsanitary conditions and to the Sheriff's Office for eviction cleanups.



# UNCLASSIFIED ADMINISTRATIVE EXPENSES - DIVISION OF SOLID WASTE GENERAL FUND PROGRAMS

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## FY 2002 Initiatives

- ◆ To maintain the established response rate to county agencies and community and civic groups for refuse collection and disposal support requests.

## Performance Measurement Results

The establishment of the Court/Board-directed and Board approved cleanups in FY 2001 has allowed the Solid Waste and Recycling Division to respond to all requests for support from Community groups, the Courts, and the Board of Supervisors. One hundred percent of all requests from the Health Department and the Sheriff's Office have also been accommodated in a timely and satisfactory manner. In three of the four efficiency factors, the average cost of cleanups have increased indicating that these activities are becoming more extensive and consequently, more expensive.

## Funding Adjustments

*The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:*

- ◆ A decrease of \$7,053 in the Community Cleanup Program funding requirements based on the projected activity level for FY 2002.
- ◆ An increase of \$1,075 in the Health Department Referral Program based on prior year costs and projected requirements for FY 2002.
- ◆ An increase of \$6,551 in the Eviction Program based on the projected activity for FY 2002.
- ◆ An increase of \$5,829 for Court/Board-directed cleanups based on the program cost experience in FY 2000.

*The following funding adjustments reflect all approved changes in the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ There have been no revisions to this agency since approval of the FY 2001 Adopted Budget Plan.

## Objectives

- ◆ To continue completing 100 percent of the refuse collection requests on the scheduled day, for all community cleanups.
- ◆ To continue collecting and disposing of 100 percent of the Health Department Cleanups within the response time set by the Health Department for each request.
- ◆ To continue performing 100 percent of the requested Eviction Cleanups within 24 hours when requested by the Sheriff's Office.
- ◆ To continue performing 100 percent of all cleanups directed by the County courts or approved by the Board of Supervisors in a timely manner.

# UNCLASSIFIED ADMINISTRATIVE EXPENSES - DIVISION OF SOLID WASTE GENERAL FUND PROGRAMS

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Community Cleanups completed	101	87	112 / 100	100	100
Health Department Cleanups completed	3	6	5 / 2	2	2
Eviction Cleanups completed	88	140	121 / 160	168	176
Court/Board Directed Cleanups completed <sup>1</sup>	1	3	2/2	2	2
<b>Efficiency:</b>					
Average cost per Community Cleanup	\$348	\$486	\$316 / \$280	\$294	\$297
Average cost per Health Department Cleanup	\$690	\$672	\$694 / \$2,310	\$2,316	\$2,346
Average cost per Eviction Cleanup	\$302	\$129	\$122 / \$129	\$128	\$125
Average cost per Court/Board Directed Cleanup	\$5,630	\$6,419	\$5,136 / \$8,803	\$9,103	\$9,216
<b>Service Quality:</b>					
Percent of Community Cleanups services rated good or better	NA	95%	95% / 95%	95%	95%
Percent of complaints from the Health Department on Cleanups	0%	0%	0% / 0%	0%	0%
Percent of complaints from Sheriff's Department on Cleanups	0%	0%	0% / 0%	0%	0%
Percent of complaints from the County Circuit Court on Cleanups	0%	0%	0% / 0%	0%	0%
<b>Outcome:</b>					
Percent of Community Cleanups completed as scheduled	100%	100%	100% / 100%	100%	100%
Percent of Health Department Cleanups completed within the Health Department time line	100%	100%	100% / 100%	100%	100%
Percent of Eviction Cleanups completed within 24 hours	100%	100%	100% / 100%	100%	100%
Percent of Court/Board directed Cleanups completed as ordered	100%	100%	100% / 100%	100%	100%

<sup>1</sup> Beginning in FY 2001, Court/Board-directed and Board-directed Cleanups are shown as a separate cost element of the Division of Solid Waste General Fund Programs. The Community Cleanup Program absorbed previous expenditures associated with these activities. Since expenditures for the Court/Board-directed Cleanups were tracked independently, indices for previous and future year estimates have been reflected.

# FUND 108 LEAF COLLECTION

## Agency Mission

To provide vacuum leaf collection service at the streetline for all customers within designated residential leaf districts on three separate occasions during the leaf collection season (the period from October through December) in order to enhance the County's aesthetic environment.

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years <sup>1</sup>				
Regular	0/0	0/0	0/0	0/0
Expenditures:				
Operating Expenses	\$953,127	\$1,051,556	\$1,051,556	\$1,054,666
Capital Equipment	24,488	0	91,046	44,790
<b>Total Expenditures</b>	<b>\$977,615</b>	<b>\$1,051,556</b>	<b>\$1,142,602</b>	<b>\$1,099,456</b>

<sup>1</sup> No positions are established in Fund 108, Leaf Collection. Personnel for program operations is provided in Fund 109, Refuse Collection and Recycling Operations, and other Division of Solid Waste funds which charge Fund 108 through intra-agency billings, for the amount of staff costs incurred.

## Purpose

The Division of Solid Waste Refuse Collection and Recycling Operations provides for leaf collection and disposal within 26 Fairfax County Refuse Collection Districts. Leaf Districts are established and/or abolished through a petition process approved by the Board of Supervisors. This process could result in an increase or a decrease in the number of residential or commercial units within a specific collection district, or a district could be totally eliminated. Petition approvals affect the number of units serviced in a given year.

All leaves collected are either transported to a composting facility in Loudoun County or Prince William County or mulched and provided to citizens. Revenue is derived from a collection levy (service fee) that is charged to homeowners and businesses within the districts. The current levy is \$0.01 per \$100 of assessed real estate value for property within the leaf districts. Based on the current rate of assessment, the levy will generate \$628,016 in FY 2002.

## Key Accomplishments

- ◆ Provided efficient vacuum leaf collection service at the lowest possible cost. Two years ago, the agency tested whether a private contractor could provide leaf collection service at a lower cost by soliciting bids from private contractors in a limited part of the county's leaf collection area. The lowest responsive bid would have cost substantially more per household than the agency currently charges. In another test of the market, the agency solicited bids for supplying contract labor to operate vacuum leaf equipment rather than hiring seasonal laborers. In this proposal no responsive bids were received.

## FY 2002 Initiatives

- ◆ In FY 2002, leaf collection operations will provide collection services on three different occasions to an estimated 18,889 residential and commercial units within these districts. They include: Braddock 2; Dranesville 1A11, 1A21, 1A61, 1B1, 1E and 3; Lee 1B, 1C, 1D, and 1E; Mason 1, 1A, 2, 4, 7A, and 9; Mount Vernon 1A, 1B and 1C; and Providence 1, 2, 4, 6, 7, and 8.

# FUND 108

## LEAF COLLECTION

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### Performance Measurement Results

The agency continues to use customer surveys to gauge service quality. Although a formal survey was not conducted in FY 2000, the agency received 34 unsolicited responses indicating 98% satisfaction with collection service to a notice announcing revised collection schedules.

It should be noted that the collection cost per household has varied in the past and will continue to vary from year to year. This does not reflect changing productivity or efficiency but results primarily from purchases of replacement capital equipment that can substantially increase or decrease expenditures from year to year.

### Funding Adjustments

*The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:*

- ◆ An increase of \$3,110 due to Department of Vehicle Services charges based on anticipated charges for fuel, vehicle replacement, and maintenance costs.
- ◆ Capital Equipment funding of \$44,790 provides for the replacement of trailer mounted vacuum leaf machines that have reached the replacement criteria of age, usage, and condition.

*The following funding adjustments reflect all approved changes in the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ As part of the FY 2000 Carryover Review, expenditures were increased a total of \$91,046 in encumbered funds for Capital Equipment that could not be absorbed within the FY 2001 funding level.

### Objectives

- ◆ To remove at least 95 percent of the leaves placed at the curb by citizens, within each leaf collection district, during the specified leaf collection period.

# FUND 108 LEAF COLLECTION

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate / Actual	FY 2001	FY 2002
<b>Output:</b>					
Homes within districts	18,589	18,655	18,686 / 18,686	18,748	18,889
Cubic yards of leaves collected	66,380	64,675	67,500 / 65,885	69,000	69,520
<b>Efficiency:</b>					
Net cost per home collected <sup>1</sup>	\$56.51	\$38.72	\$56.29 / \$42.85	\$54.03	\$50.87
Hours per cubic yard collected <sup>2</sup>	0.31	0.27	0.27 / 0.22	0.22	0.22
<b>Service Quality:</b>					
Percent of customers rating service very good or excellent	65.0%	83.8%	85.0% / 98.0%	87.5%	90.0%
<b>Outcome:</b>					
Percent of customers' leaves removed from curb <sup>3</sup>	91.0%	93.8%	95.0% / NA	95.0%	95.0%

<sup>1</sup> The net cost per home fluctuates due to changes in interest on investment revenue received by the agency and changes in Capital Equipment expenditures incurred by the agency.

<sup>2</sup> Hours per cubic yard collected was changed in the FY 2002 submission; prior submissions are recalculated in their same manner to provide consistency for comparative purposes.

<sup>3</sup> No survey was conducted in FY 2000. Thus, it is not possible to determine if the removal of 95% of streetline leaves was achieved.

# FUND 108 LEAF COLLECTION

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

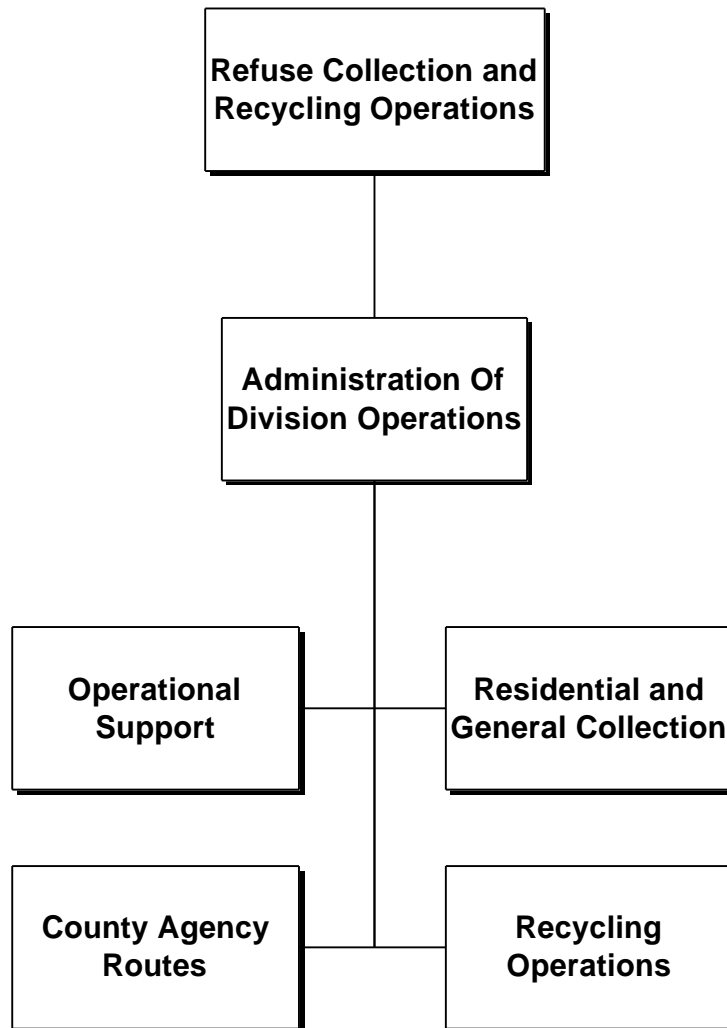
Fund 108, Leaf Collection

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$3,034,517</b>	<b>\$2,553,479</b>	<b>\$2,809,521</b>	<b>\$2,390,047</b>
Revenue:				
Interest on Investments	\$150,425	\$106,349	\$106,349	\$106,500
Rental of Equipment	26,501	23,340	23,340	27,555
Sale of Equipment	6,324	0	0	4,500
Capital Equipment Reserve <sup>1</sup>	91,410	80,060	80,060	73,635
Leaf Collection Levy/ Fee	477,959	513,379	513,379	559,124
<b>Total Revenue</b>	<b>\$752,619</b>	<b>\$723,128</b>	<b>\$723,128</b>	<b>\$771,314</b>
<b>Total Available</b>	<b>\$3,787,136</b>	<b>\$3,276,607</b>	<b>\$3,532,649</b>	<b>\$3,161,361</b>
Expenditures:				
Operating Expenses	\$953,127	\$1,051,556	\$1,051,556	\$1,054,666
Capital Equipment	24,488	0	91,046	44,790
<b>Total Expenditures</b>	<b>\$977,615</b>	<b>\$1,051,556</b>	<b>\$1,142,602</b>	<b>\$1,099,456</b>
<b>Total Disbursements</b>	<b>\$977,615</b>	<b>\$1,051,556</b>	<b>\$1,142,602</b>	<b>\$1,099,456</b>
<b>Ending Balance</b>	<b>\$2,809,521</b>	<b>\$2,225,051</b>	<b>\$2,390,047</b>	<b>\$2,061,905</b>
Equipment Replacement Reserve <sup>2</sup>	\$298,109	\$326,033	\$326,033	\$366,342
<b>Unreserved Balance</b>	<b>\$2,511,412</b>	<b>\$1,899,018</b>	<b>\$2,064,014</b>	<b>\$1,695,563</b>
<b>Leaf Collection Levy/Fee per \$100 Assessed Value</b>	<b>\$0.01</b>	<b>\$0.01</b>	<b>\$0.01</b>	<b>\$0.01</b>

<sup>1</sup> For accounting and reporting purposes, revenue from leaf collection districts that is required for additions to the Capital Equipment Replacement Reserve is shown as receipts to the Capital Equipment Replacement Reserve.

<sup>2</sup> Funds reserved for equipment replacement are not encumbered based on normal accounting practices; however, they are allocated for future equipment replacement purchases.

**DEPARTMENT OF PUBLIC WORKS  
AND ENVIRONMENTAL SERVICES  
SOLID WASTE MANAGEMENT**



# FUND 109

## REFUSE COLLECTION AND RECYCLING OPERATIONS

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### *Agency Position Summary*

139 Regular Positions / 139.0 Regular Staff Years

### ***Position Detail Information***

#### **DIVISION OF REFUSE COLLECTION AND RECYCLING - ADMINISTRATION OF DIVISION OPERATIONS**

1	Director of Refuse Collection and Recycling
1	Assistant Director/Engineer IV
1	Engineer III
1	Engineer II
1	Network/Telecommunication Analyst I
2	Management Analysts II
1	Management Analyst I
1	Accounting Technician
1	Account Clerk II
1	Secretary II
1	Secretary I
<u>1</u>	Clerical Specialist
13	Positions
13.0	Staff Years

#### **OPERATIONAL SUPPORT (Formerly Administration of Collection Operations)**

1	Refuse Superintendent
1	Assistant Refuse Superintendent
4	Clerical Specialists
1	Welder II
<u>1</u>	Maintenance Trade Helper I
8	Positions
8.0	Staff Years

#### **RESIDENTIAL & GENERAL COLLECTIONS**

1	Management Analyst II
1	Senior Refuse Supervisor
4	Refuse Supervisors
9	Heavy Equipment Operators
30	Motor Equipment Operators
19	Public Service Workers II
<u>31</u>	Public Service Workers I
95	Positions
95.0	Staff Years

#### **COUNTY AGENCY ROUTES**

4	Heavy Equipment Operators
1	Motor Equipment Operator
<u>1</u>	Maintenance Trade Helper II
6	Positions
6.0	Staff Years

#### **RECYCLING OPERATIONS**

1	Management Analyst IV
3	Management Analysts II
1	Inter/intranet Architect I
1	Management Analyst I
1	Refuse Supervisor
1	Clerical Specialist
1	Administrative Aide
1	Publications Assistant
2	Engineers II
4	Heavy Equipment Operators
<u>1</u>	Public Service Worker I
17	Positions
17.0	Staff Years



# FUND 109

## REFUSE COLLECTION AND RECYCLING OPERATIONS

### Agency Mission

To protect Fairfax County citizens against disease, pollution, and other contamination associated with the improper disposal of refuse, by providing efficient and economical refuse collection services to citizens in 61 refuse collection sanitary districts, and to Fairfax County agencies. To reduce the County's municipal solid waste stream through the effective development, implementation, and management of comprehensive waste reduction and recycling programs to ensure that Fairfax County meets or exceeds the Commonwealth of Virginia mandated goal of recycling 25.0 percent of the solid waste stream.

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	141/ 141	141/ 141	139/ 139	139/ 139
Expenditures:				
Personnel Services	\$5,390,318	\$6,300,439	\$6,300,439	\$6,661,120
Operating Expenses	6,165,306	6,033,090	6,076,920	6,644,729
Capital Equipment	1,008,455	262,000	415,712	955,000
Capital Projects <sup>1</sup>	0	368,000	368,000	0
<b>Subtotal</b>	<b>\$12,564,079</b>	<b>\$12,963,529</b>	<b>\$13,161,071</b>	<b>\$14,260,849</b>
Less:				
Recovered Costs	(342,966)	(359,252)	(359,252)	(396,320)
<b>Total Expenditures</b>	<b>\$12,221,113</b>	<b>\$12,604,277</b>	<b>\$12,801,819</b>	<b>\$13,864,529</b>

<sup>1</sup> Capital Projects expenditures are shown under the Residential and General Collection Cost Center.

Summary by Cost Center				
Category <sup>1</sup>	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Administration of Division Operations	\$507,864	\$591,702	\$596,191	\$730,114
Operational Support	559,372	636,091	637,291	677,026
Residential and General Collections	8,945,091	9,161,881	9,241,482	9,905,798
County Agency Routes	1,091,233	955,869	1,034,416	1,002,821
State Litter Funds	86,954	0	0	0
Recycling Operations	1,030,599	1,258,734	1,292,439	1,548,770
<b>Total Expenditures</b>	<b>\$12,221,113</b>	<b>\$12,604,277</b>	<b>\$12,801,819</b>	<b>\$13,864,529</b>

<sup>1</sup> State Litter Funds are a pass-through cost shown under the Operational Support Cost Center.

### Purpose

The Division of Solid Waste Refuse Collection and Recycling, (Fund 109, Refuse Collection and Recycling Operations), is responsible for the collection of refuse and recyclable materials within Fairfax County's sanitary districts and from County agencies. The agency coordinates the County's recycling waste reduction operations. It is responsible also for the administration and program operations of the Solid Waste General Fund Programs (e.g., Health Department Referrals, Community Cleanups, Evictions, and Court Ordered Cleanups) on behalf of the County. In addition, it provides staff and vehicles for program operations at the Solid Waste Reduction and Recycling Center (SWRRC) locations.

# FUND 109

## REFUSE COLLECTION AND RECYCLING OPERATIONS

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Residents within sanitary refuse collection districts, which are created by the Board of Supervisors upon citizen petition, are charged an annual fee for service through the semi-annual property tax collection system. The current annual fee of \$210 per unit served will continue in FY 2002. The SWRRC program operates on a fee basis in which program participants purchase a permit (user fee) which entitles the holder to use the disposal and recycling facilities at two SWRRC sites located in Great Falls and McLean. The current annual user fee of \$185 per participant is proposed to be increased to \$195 for FY 2002 in order to reduce the deficit between operating costs and user fee revenues.

### Key Accomplishments

- ◆ Implemented a Geographic Imaging System (GIS)-based routing system in FY 2000, resulting in a reduction of the number of sanitary district collection routes, enhancing agency efficiency.
- ◆ Implemented an integrated voice response (IVR) system for requesting and scheduling special pickup of brush or bulky items in FY 2001, enabling customers to schedule collections by telephone 24-hours a day.
- ◆ The Waste Reduction and Recycling staff initiated a study on improving citizen information and outreach to increase the recycling rate.

### FY 2002 Initiatives

- ◆ An Information Systems proposal is being submitted for Internet-based scheduling of special collections within sanitary districts via the agency's WebPages on the Internet.
- ◆ The addition of mixed paper to the recyclable material collected curbside in the sanitary districts, beginning midway through FY2001, is estimated to convert 5,676 tons of material from refuse to recyclables. This will result in an avoided disposal cost of \$192,984 at the current negotiated contractual tipping fee of \$34 per ton and an increased estimated revenue from sale of recyclable materials of \$90,816. As a result, in the future as recycling increases, this program is expected to cover the additional contract cost of providing this recycling collection.
- ◆ Fund 109 will provide refuse collection service for approximately 38,699 residential and other units in 56 sanitary districts. The agency projects that disposable material collected by the Division will total 74,096 tons, including 61,887 for residential collection and 11,245 tons for County agency collection.

### Performance Measurement Results

Actual measures of Output, Efficiency, Service Quality and Outcomes were more positive than the estimates in most program areas and cost centers in FY 2000. As a result, some of the objectives have been updated, revised or replaced in FY 2002. For example, since the participation rate in recycling programs has reached 75 percent already, an objective has been revised and updated to "increase the recycling participation rate in the County Sanitary Collection Districts by one percent per year over the next five years from 75 percent to 80 percent."

However, in other instances, changing business practices and a review of collection constraints led to more substantial revisions. For example, because State mandates imposed on private refuse collectors now require only an aggregate calendar year report of recycling tonnage, the agency is unable to accurately determine fiscal year totals necessary for calculating the efficiency of the agency efforts to increase the private hauler recycling tonnage. Therefore, the tonnage indicators and related measures (staff hours per ton and cost per ton) for private hauler tonnage has been changed to calendar years from fiscal years and prior year actuals revised accordingly.

# FUND 109

## REFUSE COLLECTION AND RECYCLING OPERATIONS

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### Funding Adjustments

The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:

- ◆ An increase of \$360,681 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ An increase of \$567,809 in Operating Expenses primarily due to an increase of \$85,321 in Other Operating Equipment for the scheduled replacement of front loading refuse containers used in the collection of refuse on County Agency Routes; an increase of \$352,550 to implement the recycling of mixed paper in county Sanitary Districts; an increase of \$118,601 in Department of Vehicle Services charges based on anticipated charges for fuel, the County motor pool, vehicle replacement and maintenance costs; an increase of \$120,636 for other operating expenses; offset by a decrease of \$109,299 in refuse disposal charges due to an estimated reduction of tonnage to be collected on residential routes.
- ◆ An increase of \$37,068 in Character 40, Recovered Costs based on projected salary and operating expense requirements.
- ◆ An amount of \$955,000 is funded for Capital Equipment in FY 2002. The level of funding includes \$95,000 for five compactors for new facilities that will open in FY 2002; the South County Government Center and the Adult and Juvenile Detention Centers. Also included is funding for vehicles and equipment recommended for replacement by the Department of Vehicle Services based on the age and condition of the equipment: four rear loading refuse packer trucks, \$528,000; one carryall, 8 passenger 4x4 truck, \$32,000; one 1 ton 4x4 pickup truck, \$32,000; two roll-off trucks and two compactors with power units, \$268,000.

The following funding adjustments reflect all approved changes in the FY 2000 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:

- ◆ As part of the FY 2000 Carryover Review, expenditures were increased \$197,542 including \$99,331 in encumbered funds for Operating and Capital Equipment expenditure obligations and \$98,211 for unencumbered FY 1999 Close Management Initiatives (CMI) funds.



## Administration of Division Operations

### Goal

To provide management and administrative support to the Division of Refuse Collection and Recycling Operations, enabling its compliance with the Fairfax County Solid Waste Management Plan.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	13/ 13	13/ 13	13/ 13	13/ 13
<b>Total Expenditures</b>	<b>\$507,864</b>	<b>\$591,702</b>	<b>\$596,191</b>	<b>\$730,114</b>

See note 1 under Performance Elements for Operational Support.

# FUND 109

## REFUSE COLLECTION AND RECYCLING OPERATIONS



### Operational Support

#### Goal

To provide efficient supervision and support for all refuse collection and recycling activities including response to telephone requests for customer service.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	8/8	8/8	8/8	8/8
<b>Total Expenditures</b>	<b>\$559,372</b>	<b>\$636,091</b>	<b>\$637,291</b>	<b>\$677,026</b>

#### Objectives

- ◆ To achieve efficient collection services by limiting cost increases to less than 16.0 percent in FY 2001 and less than 5.0 percent in FY 2002.
- ◆ To reduce the number of collection service complaints by at least 2.6 percent in FY 2002.
- ◆ To increase to 98.5 percent, the percentage of telephone requests for customer service responded to within three minutes.

#### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Tonnage collected	91,681	93,194	96,201 / 98,158	100,895	100,005
Calls received <sup>1</sup>	57,288	60,180	59,300 / 66,379	97,500	95,000
<b>Efficiency:</b>					
Cost per ton collected <sup>2</sup>	\$4.88	\$5.24	\$5.72 / \$5.70	\$6.57	\$6.77
Cost per call	\$2.26	\$2.30	\$3.37 / \$2.37	\$1.76	\$1.87
<b>Service Quality:</b>					
Valid complaints per 1,000 customers (all collections)	48.6	31.2	28.2 / 15.1	15.5	15.1
Percent of customers rating, telephone response good or better	91.2%	95.1%	95.5% / 96.2%	96.2%	96.3%
<b>Outcome:</b>					
Percent change in cost per ton <sup>3</sup>	3.90%	7.30%	9.1% / 8.8%	15.4%	3.0%
Percent change in complaints	(10.3%)	(21.0%)	(9.6%) / (51.6%)	2.6%	(2.6%)
Percent of calls with response within three minutes	NA	NA	NA / 96.5%	98.5%	98.5%

# FUND 109

## REFUSE COLLECTION AND RECYCLING OPERATIONS

<sup>1</sup> All agency customer service functions for administration and operation support were merged into one location during FY 2000 and, thus, no Performance Measurement Indicators appear for Administration. The FY 2000 actual represents seven months of actual calls reported by an integrated voice response system. Estimated calls previously reported as a performance indicator for the Administration cost center are not included. The FY 2001 and FY 2002 reflect the total customer calls previously split between Administration and Operational Support based on current call volume.

<sup>2</sup> The large increase in FY 2001 is primarily due to increasing personnel costs.

<sup>3</sup> The large increase in FY 2001 is primarily due to increasing personnel costs.



### Residential and General Collection

#### Goal

To provide efficient collection of refuse and recyclable materials to customers within Sanitary Collection Districts and at Solid Waste Reduction and Recycling Centers (SWRRC) to maintain sanitation in these areas and enhance conservation of resources.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	97/ 97	97/ 97	95/ 95	95/ 95
<b>Total Expenditures</b>	<b>\$8,945,091</b>	<b>\$9,161,881</b>	<b>\$9,241,482</b>	<b>\$9,905,798</b>

#### Objectives

- ◆ To efficiently provide weekly refuse pickup to all residents within County Sanitary Collection Districts.
- ◆ To increase the recycling participation rate in County Sanitary Collection Districts by 1.0 percent per year over the next five years, from an estimated rate of 75.0 percent to 80.0 percent.

#### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Refuse collections made <sup>1</sup>	3,514,935	3,551,293	3,560,303 /3,560,303	3,571,406	3,576,866
Refuse tons collected	59,758	61,460	62,735 / 66,028	64,974	60,923
Tons of recyclables collected	10,622	10,680	11,676 / 10,734	14,045	16,410
<b>Efficiency:</b>					
Net cost per pickup – refuse collection (all materials)	\$1.87	\$1.64	\$1.97 / \$1.84	\$1.93	\$2.02
Net cost per home per year for recycling collection	\$26.76	\$25.37	\$25.98 / \$24.77	\$27.38	\$29.99

# FUND 109

## REFUSE COLLECTION AND RECYCLING OPERATIONS

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Service Quality:</b>					
Collection complaints per 1,000 homes	15.6	18.1	18.0 / 17.3	17.9	17.3
Percentage of customers rating services good or better	88.0%	97.4%	97.5% / 96.5%	97.0%	97.0%
Missed collection complaints per 1,000 homes – recycling	16.2	8.7	12.0 / 3.7	3.7	3.6
<b>Outcome:</b>					
Percentage of homes within sanitary districts receiving a weekly refuse collection	100%	100%	100% / 100%	100%	100%
Percentage of homes setting out recyclable materials	NA	75%	76% / 75%	76%	77%

<sup>1</sup> The number of collections is derived by multiplying the number of households in the sanitary districts by 52 weeks, then adding the number of yard debris, brush, and bulk special collections to the total.



## County Agency Routes

### Goal

To provide efficient refuse collection and recycling services to County agencies, resulting in the elimination of health hazards and supporting conservation of natural resources.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	6/6	6/6	6/6	6/6
<b>Total Expenditures</b>	<b>\$1,091,233</b>	<b>\$955,869</b>	<b>\$1,034,416</b>	<b>\$1,002,821</b>

### Objectives

- ◆ To provide efficient/comprehensive refuse collection to designated Fairfax County Government agencies by increasing the cost increase per cubic yard by no more than 6.8 percent in FY 2002.

# FUND 109

## REFUSE COLLECTION AND RECYCLING OPERATIONS

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Trash collected from County Agencies (Cubic Yards) <sup>1</sup>	209,332	214,234	268,314 / 246,538	255,502	268,314
Tons recycled by County agencies <sup>2</sup>	1,099	896	1,112 / 828	870	1,112
County agencies receiving recycling services	70	76	76 / 79	79	79
<b>Efficiency:</b>					
Staff hours per cubic yard of refuse collected	.04	.03	.02 / .03	.03	.03
Net cost per ton for recycling	\$81.54	\$74.13	\$76.83 / \$78.50	\$74.75	\$74.75
Cost per cubic yard of refuse collected <sup>3</sup>	\$3.50	\$3.28	\$3.16 / \$3.35	\$3.53	\$3.73
Staff hours per ton for recycling	3.88	3.73	3.01 / 4.10	4.10	4.10
<b>Service Quality:</b>					
Complaints (refuse)	20	12	10 / 7	7	7
Complaints (recycling)	6	0	0 / 0	0	0
Percent of Satisfied Customers	98%	98%	98% / 97.6%	98%	98%
<b>Outcome:</b>					
Percentage change in cost per cubic yard	(2.5%)	(6.0%)	(3.7%) / 2.0%	5.4%	6.8%

<sup>1</sup> To achieve higher efficiency and to accurately display data, starting in FY 2000, cubic yards from compactor units were included in the total cubic yards and cubic yards' cost calculation. The significant increase in cubic yards in FY 2001 and FY 2002 is attributable to the addition of three new locations for compactor units and an anticipated increase in service level.

<sup>2</sup> The increase in the FY 1999 and FY 2000 tonnage is due to disposal of contaminated recyclable material loads (approximately 42 tons in FY 2000).

<sup>3</sup> The significant increase in FY 2002 cubic yards cost is due to an anticipated increase in personnel costs and the inclusion of depreciation for three compactor units to be purchased in FY 2002.

# FUND 109

## REFUSE COLLECTION AND RECYCLING OPERATIONS



### Recycling Operations

#### Goal

To reduce the County's waste stream through the effective development, implementation, and management of waste reduction and recycling programs which serve the community and meet or exceed the Commonwealth of Virginia mandated goal of 25 percent.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	17/ 17	17/ 17	17/ 17	17/ 17
<b>Total Expenditures</b>	<b>\$1,030,599</b>	<b>\$1,258,734</b>	<b>\$1,292,439</b>	<b>\$1,548,770</b>

#### Objectives

- ◆ To maintain the tonnage of County-wide curbside recycling programs operated by the private sector by 3,000 tons per year over the next five years.
- ◆ To sustain a state-mandated recycling rate of at least 25 percent.

#### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Tons recycled by private haulers <sup>1</sup>	52,109	63,852	60,659 / 66,435	69,435	72,435
Tons of recycled materials at recycling drop-off centers (RDOCs) <sup>2</sup>	7,950	6,412	10,400 / 6,702	6,800	6,800
Information/education efforts:					
General info pieces	317	295	295 / 295	295	295
Special events	2	4	3 / 3	3	3
Major staff actions (legislative, State and local participation etc.)	10	10	10 / 10	10	10
<b>Efficiency:</b>					
Per ton cost to recycle materials at RDOCs:					
Dollars (Net)/ton <sup>3</sup>	\$68.78	\$59.16	\$44.01 / \$55.98	\$77.53	\$91.40
Staff hours/ton for RDOCs <sup>4</sup>	2.22	2.76	NA / 2.64	2.60	2.60
Dollars per ton cost of educational efforts for recycling:					
Dollars per ton <sup>5</sup>	\$10.23	\$6.97	NA / \$6.55	\$6.80	\$6.69
Agency staff hours per ton collected by private haulers <sup>6</sup>	0.080	0.055	NA / 0.053	0.051	0.049



# FUND 109

## REFUSE COLLECTION AND RECYCLING OPERATIONS

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Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Service Quality:</b>					
Percent of citizens rating services at RDOCs good or better	NA	NA	NA / 93.5%	94.0%	95.0%
Percent rating published information good or better <sup>7</sup>	NA	NA	NA / NA	NA	NA
<b>Outcomes:</b>					
Tonnage increase in private hauler recycling <sup>8</sup>	7,572	11,743	3,000 / 2,583	3,000	3,000
Total recycling rate	36.96%	34.50%	34.0% / 31.0%	31.0%	31.0%

<sup>1</sup>The tonnage recycled by private haulers is only reportable on a calendar year basis, therefore, the actual years reported are the calendar year preceding the fiscal year, i. e., CY 1998, CY 1999 and CY 2000 are Actuals and CY 2001 and CY 2002 are Estimates.

<sup>2</sup>The previously reported actual amount for FY 1999, as well as the FY 2000 and FY 2001 tonnages include materials which should not be reflected in this total; the FY 1999 amount has been corrected and future estimates reflect inclusion only of the proper constituents.

<sup>3</sup>The significant increase in the FY 2001 estimate is based on additional Capital Equipment purchases as well as increased personnel costs as a result of market pay adjustments and the implementation of Pay for Performance.

<sup>4</sup>Prior year actuals are revised to reflect methodology calculating hours per ton.

<sup>5</sup>Prior year actuals are revised to reflect methodology calculating CY tonnages and costs.

<sup>6</sup>Calculation based on CY tonnage and CY staff hours.

<sup>7</sup>A survey will be conducted and concluded in FY 2001; once a baseline value is established; future goals will be developed.

<sup>8</sup> Indicator revised to be consistent with the objective; tonnage is based on calendar year reporting.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 109 REFUSE COLLECTION AND RECYCLING OPERATIONS

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 109, Refuse Collection

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$14,823,748</b>	<b>\$13,336,773</b>	<b>\$14,355,467</b>	<b>\$13,111,778</b>
Revenue:				
Interest on Investments	\$765,199	\$589,165	\$589,165	\$590,308
<b>R &amp; G Collection:</b>				
Household Levy <sup>1</sup>	\$7,996,800	\$8,021,790	\$8,021,790	\$8,034,390
Miscellaneous	267,425	160,345	160,345	402,539
SWRRC Program	184,216	185,000	185,000	165,750
Sale of Equipment	25,398	15,000	15,000	50,500
Subtotal	\$8,473,839	\$8,382,135	\$8,382,135	\$8,653,179
<b>County Agency Routes:</b>				
Miscellaneous Agencies	\$827,359	\$896,506	\$896,506	\$991,903
Sale of Equipment	24,651	13,500	13,500	0
Miscellaneous	118,900	114,545	114,545	97,723
Subtotal	\$970,910	\$1,024,551	\$1,024,551	\$1,089,626
<b>General Fund Programs:</b>				
Community Cleanup	\$28,038	\$36,769	\$36,769	\$29,716
Health Department Referrals	4,621	3,617	3,617	4,692
Evictions	20,660	15,483	15,483	22,034
Court Ordered/Mandated	17,605	12,603	12,603	18,432
Subtotal	\$70,924	\$68,472	\$68,472	\$74,874
<b>Other Collection Revenue:</b>				
Leaf Collection	\$270,791	\$256,405	\$256,405	\$294,831
Miscellaneous	17,426	4,675	4,675	10,308
State Litter Funds	86,954	0	0	0
Fairfax Fair	18,996	21,262	21,262	21,597
Subtotal	\$394,167	\$282,342	\$282,342	\$326,736
<b>Recycling Operations:</b>				
Program Support <sup>2</sup>	\$744,737	\$836,428	\$836,428	\$869,913
Sale of Materials	136,605	137,995	137,995	157,820
Miscellaneous	196,451	237,042	237,042	286,370
Subtotal	\$1,077,793	\$1,211,465	\$1,211,465	\$1,314,103
Total Revenue	\$11,752,832	\$11,558,130	\$11,558,130	\$12,048,826
<b>Total Available</b>	<b>\$26,576,580</b>	<b>\$24,894,903</b>	<b>\$25,913,597</b>	<b>\$25,160,604</b>

# FUND 109

## REFUSE COLLECTION AND RECYCLING OPERATIONS

### FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 109, Refuse Collection

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Expenditures:				
Personnel Services	\$5,390,317	\$6,300,439	\$6,300,439	\$6,661,120
Operating Expenses	6,165,307	6,033,090	6,076,920	6,644,729
Recovered Costs <sup>3</sup>	(342,966)	(359,252)	(359,252)	(396,320)
Capital Equipment	1,008,455	262,000	415,712	955,000
Capital Projects	0	368,000	368,000	0
Subtotal Expenditures	\$12,221,113	\$12,604,277	\$12,801,819	\$13,864,529
COLA Reserve	0	0	0	66,611
Total Expenditures	\$12,221,113	\$12,604,277	\$12,801,819	\$13,931,140
<b>Total Disbursements</b>	<b>\$12,221,113</b>	<b>\$12,604,277</b>	<b>\$12,801,819</b>	<b>\$13,931,140</b>
<b>Ending Balance</b>	<b>\$14,355,467</b>	<b>\$12,290,626</b>	<b>\$13,111,778</b>	<b>\$11,229,464</b>
Collection Equipment Reserve <sup>4</sup>	\$528,844	\$648,800	\$602,497	\$660,653
Recycling Equipment Reserve	209,248	344,314	345,210	142,210
PC Replacement Reserve <sup>5</sup>	50,800	62,500	68,250	68,100
<b>Unreserved Balance<sup>6</sup></b>	<b>\$13,566,575</b>	<b>\$11,235,012</b>	<b>\$12,095,821</b>	<b>\$10,358,501</b>
Levy per Household Unit	\$210/Unit	\$210/Unit	\$210/Unit	\$210/Unit

# FUND 109

## REFUSE COLLECTION AND RECYCLING OPERATIONS

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<sup>1</sup> The collection FY 2002 levy/fee per household unit will remain at the current rate of \$210 per unit. Although the Refuse Collection levy is separate and not a real estate tax, it is included on and collected as part of the County's real estate tax bill. This amount does not include approximately 440 units which will be billed directly by the agency.

<sup>2</sup> The estimate for Program Support is calculated using the projected level of expenditures for recycling operations as conducted in Fund 109, Refuse Collection and Recycling Operations, and offset by revenue received from the sale of recycled materials.

<sup>3</sup> Recovered Costs represents billings to Fund 108, Leaf Collection, for its share of the total administrative cost for Agency 46, Division of Refuse Collection and Recycling Operations. Also included is an amount billed to Fund 110, Refuse Disposal, for administrative costs for the recycling program, as coordinated in Fund 109, Refuse Collection and Recycling Operations.

<sup>4</sup> Funds reserved for equipment replacement are not encumbered based on normal accounting practices, but are allocated at a future date for equipment purchases. The requirements for Collection Operations are funded through the collection revenue received in Fund 109, Refuse Collection and Recycling Operations, while requirements for Recycling Operations are provided as a component of the Program Support.

<sup>5</sup> The PC Replacement Reserve was established to provide funding for the timely replacement of obsolete computer equipment.

<sup>6</sup> The Unreserved Ending Balance is utilized to offset potential increases in the refuse disposal fee. Utilization of the balance in Fund 109, Refuse Collection and Recycling Operations, effectively allows the agency to absorb those fee adjustments, while not increasing the refuse collection levy.

# FUND 109

## REFUSE COLLECTION AND RECYCLING OPERATIONS

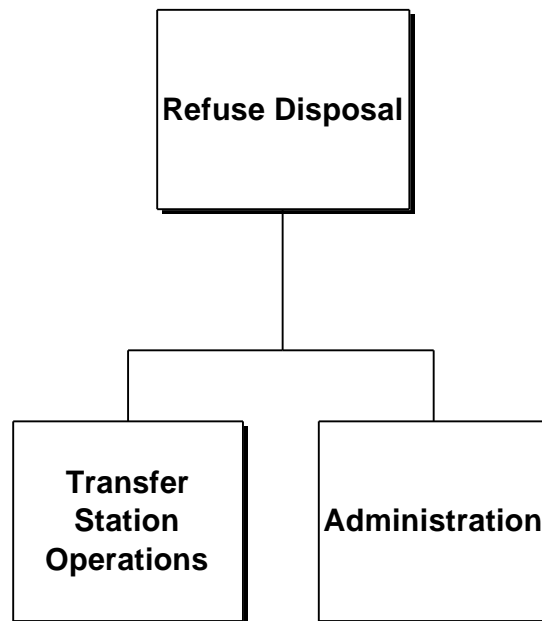
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### FY 2002 Summary of Capital Projects

Fund: 109 Refuse Collection and Recycling Operations

Project #	Description	Total Project Estimate	FY 2000 Actual Expenditures	FY 2001 Revised Budget	FY 2002 Advertised Budget Plan
109001	Newington Facility Expansion	\$368,000	\$0.00	\$368,000.00	\$0
<b>Total</b>		<b>\$368,000</b>	<b>\$0.00</b>	<b>\$368,000.00</b>	<b>\$0</b>

**DEPARTMENT OF PUBLIC WORKS  
AND ENVIRONMENTAL SERVICES  
SOLID WASTE MANAGEMENT**



# FUND 110

## REFUSE DISPOSAL

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### *Agency Position Summary*

134 Regular Positions / 134.0 Regular Staff Years

### ***Position Detail Information***

#### **DIVISION OF SOLID WASTE DISPOSAL AND RESOURCE**

##### **RECOVERY**

1 Director of Refuse Disposal and Resource  
Recovery  
1 Assistant Director/Engineer IV  
2 Positions  
2.0 Staff Years

##### **TRANSFER STATION OPERATIONS**

1 Refuse Superintendent  
3 Assistant Refuse Superintendents  
3 Heavy Equipment Supervisors  
1 Management Analyst II  
2 Engineering Technicians II  
2 Engineering Technicians I  
3 Environmental Technicians II  
7 Weighmasters  
72 Heavy Equipment Operators  
1 Motor Equipment Operator  
2 Garage Service Workers  
1 Welder II  
3 Public Service Workers II  
18 Public Service Workers I  
1 Maintenance Trade Helper II  
1 Clerical Specialist  
121 Positions  
121.0 Staff Years

#### **ADMINISTRATION**

1 Engineer II  
1 Management Analyst III  
1 Management Analyst II  
1 Network/Telecommunications Analyst II  
1 Accountant II  
2 Account Clerks II  
1 Secretary II  
1 Clerk Typist II  
2 Clerical Specialists  
11 Positions  
11.0 Staff Years

# FUND 110 REFUSE DISPOSAL

## Agency Mission

To protect Fairfax County citizens against disease, pollution, and other contamination associated with the improper disposal of refuse by providing for the transportation of solid waste from the Transfer Station to the I-95 Sanitary Landfill and to the Energy Resource Recovery (ERR) Facility by means of direct haul. The agency will also transport debris generated through the Yard Waste Program to disposal facilities located in Prince William and Loudoun Counties, and will coordinate the County's Household Hazardous Waste Program and Citizens' Disposal Facilities. In addition, the agency will coordinate all associated technical and administrative functions.

<b>Agency Summary</b>				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	134/ 134	134/ 134	134/ 134	134/ 134
Expenditures:				
Personnel Services	\$6,155,624	\$6,544,603	\$6,544,603	\$7,127,426
Operating Expenses	28,600,108	25,176,933	25,176,933	29,261,999
Capital Equipment	1,613,931	297,700	422,431	1,869,000
Capital Projects	0	0	1,582,819	0
<b>Subtotal</b>	<b>\$36,369,663</b>	<b>\$32,019,236</b>	<b>\$33,726,786</b>	<b>\$38,258,425</b>
Less:				
Recovered Costs	(\$320,187)	(\$332,785)	(\$332,785)	(\$372,689)
<b>Total Expenditures</b>	<b>\$36,049,476</b>	<b>\$31,686,451</b>	<b>\$33,394,001</b>	<b>\$37,885,736</b>

<b>Summary by Cost Center</b>				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Refuse Disposal and Energy Resource Recovery	\$1,166,143	\$0	\$0	\$0
Administration	606,117	674,339	674,339	694,704
Transfer Station	34,277,216	31,012,112	31,136,843	37,191,032
<b>Subtotal</b>	<b>\$36,049,476</b>	<b>\$31,686,451</b>	<b>\$31,811,182</b>	<b>\$37,885,736</b>
Capital Projects <sup>1</sup>	\$0	\$0	\$1,582,819	\$0
<b>Total Expenditures</b>	<b>\$36,049,476</b>	<b>\$31,686,451</b>	<b>\$33,394,001</b>	<b>\$37,885,736</b>

<sup>1</sup> Capital Projects expenditures are shown under the Transfer Station Cost Center.

## Purpose

Fund 110, Refuse Disposal, has the primary responsibility for coordinating the disposal of solid waste generated within Fairfax County by channeling the collected refuse to the Energy/Resource Recovery Facility (E/RRF). Refuse that cannot be burned in the E/RRF is directed to a landfill or disposed of through a contractor, while yard debris is transported to a Prince William County or private compost facility. Other operations coordinated within this fund are the Citizen's Disposal Facilities (CDF), the Household Hazardous Waste (HHW) Program, Ordinance Enforcement Program, the White Goods Program, and the Battery Program. The Administrative Cost Center will continue to perform the tasks associated with the overall administrative, technical, and management functions for those funds that comprise the Division of Solid Waste Disposal and Resource Recovery. The funds are 110, Refuse Disposal; 112, Energy Resource and Recovery Facility; and 114, I-95 Refuse Disposal.



# FUND 110

## REFUSE DISPOSAL

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### Key Accomplishments

- ◆ The Board of Supervisors approved a new agreement with Prince William County which allows Fairfax County to work even more closely together in support of our solid waste operations, with shared use of our disposal/composting facilities.
- ◆ Changes to the operations of the Transfer Station were implemented in a continuing effort to increase efficiency and enhance revenues by: working with attending physicians to reduce “lost time due to injuries; initiation of a program to accept construction debris at the transfer station; locating a disposal contractor to accept propane gas tanks so citizens can dispose of damaged or surplus tanks in a responsible manner; initiating a truck leasing experiment to reduce expenditures; and arranging for construction of a barrier on top of the closed landfill, at no cost to the county, to provide a visual screen for buses that park there in the summer.
- ◆ Enforcement of Chapter 109 of the County Code increased unexpectedly with stricter enforcement of the code. The recent practice of long-haul waste trucks using public right-of-ways or private parking lots for storage of tractor-trailers fully loaded with rotting trash resulted in significant reduction in the number of odor complaints.

### FY 2002 Initiatives

- ◆ Develop alternative funding mechanisms to restore financial stability and future operational, and residual support for the County’s solid waste management system.
- ◆ Continue revenue enhancement initiatives and cost cutting efforts such as expanded facility leasing arrangements and use of contractor support to contribute to the continued viability of the system.
- ◆ Expand customer service initiatives which include reviews of program and facilities to provide necessary and desired services and achieve active public participation through customer surveys.

### Performance Measurement Results

The administrative staff processed 2,335 invoices and 2,200 vendor payments, representing an increase of 135 customers and 40 vendors. The accuracy rate achieved remained above targets despite an increase in workload. Customer complaints remained below two percent.

The I-66 Transfer Station received satisfactory ratings (the highest possible) from the Virginia Department of Environmental Quality for all inspections conducted during FY 2000. The facilities are in compliance with all provisions of the operating permits and the Virginia Solid Waste Management Regulations. The Transfer Station exceeded its goal to haul 95 percent of the legal load limit. The 95 percent level was 17.88 tons per vehicle. The actual achieved was 100 percent.

### Funding Adjustments

*The following funding adjustments from the FY2001 Revised Budget Plan are necessary to support the FY2002 program:*

- ◆ A General Fund Transfer of \$5,500,000 to allow the County to continue to maintain a stable disposal rate in order to stay competitive and retain required refuse tonnage levels while providing the level of service to specific refuse disposal programs that do not fully recover costs, specifically the County’s Recycling Program, the Household Hazardous Waste Program and the Code Enforcement Program. The transfer is discussed in detail in the Solid Waste Overview.
- ◆ An increase of \$582,823 in Personnel Services associated with salary adjustments necessary to support the County’s compensation program.

# FUND 110 REFUSE DISPOSAL

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- ◆ An increase of \$594,525 in contractor compensation to transport and commercially dispose of brush and yard debris which can no longer be accepted at the Prince William County Facility.
- ◆ An increase of \$128,041 in Department of Vehicle Service charges based on anticipated charges for fuel, the County's motor pool, vehicle replacement and maintenance costs.
- ◆ An increase of \$3,362,500 due to increased tonnage estimates over the FY 2001 Adopted Budget Plan. Forecast is based on FY 2000 actual tonnage that indicated 699,500 tons of refuse could be expected in FY 2001. The most recent estimate based on partial FY 2001 tonnages show an increase of an additional 100,000 tons of refuse in FY 2002.
- ◆ An amount of \$1,869,000 is funded for Capital Equipment for FY 2002. The level of funding includes \$618,000 for the replacement of six road tractors and \$437,500 for seven road trailers; \$23,000 for replacement of one automobile which has reached the criteria of age, usage and condition for replacement; and replacement of two specialized pieces of equipment, \$295,500 for a rubber tire loader and \$495,000 for a tub grinder necessary to process stumps and yard waste.

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ As part of the FY 2000 Carryover Review, expenditures were increased \$1,707,550, including \$1,582,819 in unexpended Capital Project balances and \$124,731 in encumbered Capital Equipment expenditure requirements that cannot be supported from the FY 2001 Adopted Budget Plan funding level.



## Administration

### Goal

Provide effective management of refuse disposal within Fairfax County in order to protect County citizens against disease, pollution, and other contamination associated with the improper disposal of refuse. Provide management planning for future waste disposal operations within the County, as well as participate in the planning discussions of other jurisdictions. These authorities include Arlington County, Prince William County, the City of Alexandria, the District of Columbia, the Alexandria Sanitation Authority, the Arlington/Alexandria ERR Facility, and the Fairfax County sewage treatment plants.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	13/13	13/13	13/13	13/13
<b>Total Expenditures</b>	<b>\$606,117</b>	<b>\$674,339</b>	<b>\$674,339</b>	<b>\$694,704</b>

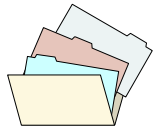
### Objectives

- ◆ To maintain or improve the accuracy rate of customer invoices at or greater than 99 percent.
- ◆ To maintain or improve the accuracy rate of payments at or greater than 98 percent.

# FUND 110 REFUSE DISPOSAL

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Jurisdictions served	8	8	8 / 8	8	8
Contracts managed	12	12	12 / 14	10	10
Customers invoiced	2,191	2,200	2,280 / 2,335	2,400	2,400
Vendors paid	2,160	2,160	2,200 / 2,200	2,200	2,200
<b>Efficiency:</b>					
Cost per invoice processed	NA	NA	NA / \$9.62	\$10.06	\$10.52
Payments processed per staff hour	2	2	2 / 2	2	2
<b>Service Quality:</b>					
Percent of vendor complaints	<2%	<2%	<2% / <2%	<2%	<2%
<b>Outcome:</b>					
Percent of accurate invoices	99.66%	99.70%	99.00% / 99.70%	99.00%	99.00%
Percent of accurate payments	NA	>98%	>98% / 98%	>98%	>98%



## Transfer Station

### Goal

To provide a sanitary facility for receiving, loading, transporting, and disposal of municipal solid waste, yard waste, and household hazardous waste materials generated within Fairfax County, by the most feasible and economical method.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	121/121	121/121	121/121	121/121
<b>Total Expenditures</b>	<b>\$34,277,216</b>	<b>\$31,012,112</b>	<b>\$31,136,843</b>	<b>\$37,191,032</b>

# FUND 110 REFUSE DISPOSAL

## Objectives

- ◆ To provide a sanitary facility for receiving, loading, and transporting approximately 2,095 tons of commercial and residential refuse daily by the most feasible and economical method available, while maintaining a 100 percent satisfactory rating from State inspections.
- ◆ To recycle white goods, which are metal objects and appliances, in order to remove PCB capacitors and CFC (Freon) in accordance with Federal and State regulations, with minimal complaints on processing.
- ◆ To provide the sanitary acceptance and transportation of refuse from Fairfax County Citizens Disposal Facilities (CDF) and maintain citizen complaints to less than or equal to 2 per 100 customers.
- ◆ To haul within 95 percent of the maximum legal carrying weight capacity of County tractor trailer trucks.

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Virginia Department of Environmental Quality (DEQ) inspections conducted	4	4	4 / 4	4	4
Loads of refuse hauled	26,734	31,043	31,043 / 33,256	31,043	31,043
Citizen Disposal Facilities (CDF) customers served	235,776	289,470	289,470 / 281,506	281,506	281,506
Tons of refuse hauled	471,712	544,928	544,928 / 599,287	599,287	599,287
Tons of white goods refuse processed	4,882	4,620	4,620 / 5,638	5,638	5,638
Tons of brush processed	31,511	33,229	33,229 / 38,336	38,336	38,939
Tons of yard debris processed	27,578	36,939	36,939 / 37,005	36,939	36,939
Tons of refuse at CDF	NA	38,817	38,817 / 39,285	39,285	39,285
Loads of yard waste hauled (I-66 & I-95 facilities)	1,782	2,359	2,359 / 1,954	1,954	1,954
<b>Efficiency:</b>					
Disposal System cost per ton	\$45	\$45	\$45 / \$45	\$45	\$45
Staff hours to process refuse	NA	123,144	123,144 / 129,428	129,428	129,428
Staff hours per ton refuse processed	.30	.23	.23 / .22	.22	.22
Staff hours to process white goods	NA	8,758	8,758 / 10,400	10,400	10,400
Staff hours per ton white goods recycled	NA	1.89	1.89 / 1.84	1.84	1.84
Staff hours to process material at CDF	NA	33,218	33,218 / 32,396	32,396	32,396
Staff hours per ton of material processed through the CDF	NA	.85	.85 / .82	.82	.82
Satisfactory Virginia DEQ inspection reports	4	4	4 / 4	4	4

# FUND 110 REFUSE DISPOSAL

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
Citizen complaints about the CDF operations	2	0	1 / 2	2	2
Vendor complaints about inadequate White Goods processing	0 / 0	0	0 / 0	0	0
Police citations for overloading	0 / 0	0	0 / 0	0	0
<b>Outcome:</b>					
Percent satisfactory Virginia DEQ Inspection ratings	100%	100%	100% / 100%	100%	100%
White goods processed in accordance with Federal and State regulations	Yes	Yes	Yes / Yes	Yes	Yes
Cleaner environment maintained with white goods processing	Yes	Yes	Yes / Yes	Yes	Yes
CDF customer complaints kept at less than or equal to 2 per 100	Yes	Yes	Yes / Yes	Yes	Yes
Percent of trucks hauling 95 percent of maximum legal weight	100%	100%	100% / 100%	100%	100%

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 110 REFUSE DISPOSAL

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 110, Refuse Disposal

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$5,414,314</b>	<b>\$1,589,448</b>	<b>\$3,465,629</b>	<b>\$1,668,631</b>
Revenue:				
Interest on Investment	\$361,597	\$106,280	\$106,280	\$93,984
Refuse Disposal Revenue:				
Private Collectors	\$23,070,806	\$18,071,680	\$18,071,680	\$20,790,932
Cities and Towns <sup>1</sup>	1,790,663	774,520	774,520	781,252
County Collection	2,320,241	2,084,200	2,084,200	1,880,948
Treatment Plants	200,967	109,230	109,230	118,014
County Agency Routes	367,028	330,480	330,480	382,330
Other Agencies	138,318	291,040	291,040	249,662
SWRRC Program	39,459	41,480	41,480	32,776
Citizens' Disposal Facilities	1,641,932	1,421,550	1,421,550	1,223,055
Debris	0	0	0	2,473,250
Supplemental Market	569,191	414,000	414,000	585,000
Subtotal	\$30,138,605	\$23,538,180	\$23,538,180	\$28,517,219
Other Revenue:				
Brush	\$284,338	\$582,500	\$582,500	\$957,500
Yard Waste	1,117,684	1,294,720	1,294,720	1,321,000
Tires				157,500
Subtotal	\$1,402,022	\$1,877,220	\$1,877,220	\$2,436,000
Miscellaneous Revenue:				
White Goods	\$166,535	\$260,000	\$260,000	\$200,000
Sale of Equipment	187,433	51,000	51,000	138,150
Licensing Fees	22,500	24,000	24,000	24,000
Miscellaneous	322,099	279,948	279,948	381,845
Subtotal	\$698,567	\$614,948	\$614,948	\$743,995
Total Revenue	\$32,600,791	\$26,136,628	\$26,136,628	\$31,791,198
Transfers In: <sup>2</sup>				
ERR Facility (112)	\$0	\$5,460,375	\$5,460,375	\$0
General Fund (001)	1,500,000	0	0	5,500,000
Total Transfers In	\$1,500,000	\$5,460,375	\$5,460,375	\$5,500,000
<b>Total Available</b>	<b>\$39,515,105</b>	<b>\$33,186,451</b>	<b>\$35,062,632</b>	<b>\$38,959,829</b>

# FUND 110 REFUSE DISPOSAL

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 110, Refuse Disposal

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Expenditures:				
Personnel Services	\$6,155,624	\$6,544,603	\$6,544,603	\$7,127,426
Operating Expenses <sup>1</sup>	28,600,108	25,176,933	25,176,933	29,261,999
Recovered Costs	(320,187)	(332,785)	(332,785)	(372,689)
Capital Equipment	1,613,931	297,700	422,431	1,869,000
Capital Projects	0	0	1,582,819	0
Subtotal Expenditures	\$36,049,476	\$31,686,451	\$33,394,001	\$37,885,736
COLA Reserve	0	0	0	71,274
Total Expenditures	\$36,049,476	\$31,686,451	\$33,394,001	\$37,957,010
<b>Total Disbursements</b>	<b>\$36,049,476</b>	<b>\$31,686,451</b>	<b>\$33,394,001</b>	<b>\$37,957,010</b>
<b>Ending Balance</b>	<b>\$3,465,629</b>	<b>\$1,500,000</b>	<b>\$1,668,631</b>	<b>\$1,002,819</b>
Reserves:				
Operating & Maintenance Reserve	\$1,500,000	\$1,500,000	\$1,500,000	\$0
Equipment Reserve <sup>3</sup>	2,076,089	2,451,708	2,451,708	424,393
Environmental Reserve <sup>4</sup>	0	500,000	500,000	500,000
PC Replacement Reserve	73,046	76,155	76,155	67,855
<b>Unreserved Balance</b>	<b>(\$183,506)</b>	<b>(\$3,027,863)</b>	<b>(\$2,859,232)</b>	<b>\$10,571</b>
Disposal Rate/Ton <sup>5</sup>	\$45.00	\$45.00	\$45.00	\$45.00

<sup>1</sup> In order to account for revenues and expenditures in the proper fiscal year, audit adjustments have been reflected to show an increase of \$982,637 to FY 2000 revenue, and an increase of \$1,166,143 to FY 2000 expenditures. The audit adjustments have been included in the FY 2000 Comprehensive Annual Financial Report (CAFR). Details of the FY 2000 audit adjustment will be included in the FY 2001 Third Quarter Package.

<sup>2</sup> Cited amounts have been transferred in FY 2000 and FY 2001 to Fund 110 to cover the revenue shortfalls for operational requirements. These transfers provided a subsidy allowing the County to continue to provide the level of service to specific refuse disposal programs that do not fully recover costs. Subsidized programs include the County's Recycling Program, the Household Hazardous Waste Program, and the Code Enforcement Program. The current fee structure for Fund 110 will not support these expenses in FY 2002. In FY 2002, a transfer from the General Fund will provide funding to maintain the competitiveness of the County's Solid Waste System in attracting and maintaining commercial waste, to provide for market fluctuations, and maintain the current level of service to the disposal customers.

# FUND 110 REFUSE DISPOSAL

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<sup>3</sup> The Equipment Replacement Reserve provides for the timely replacement of equipment required to operate the I-66 Transfer Station. Funds are transferred from Refuse Disposal revenue to the Equipment Replacement reserve, as are proceeds from the sale of equipment. The reserve requirement is based on a replacement schedule, comprised of yearly payments to the reserve, which is based on the useful life of the vehicle/equipment. The yearly estimated Reserve amount includes the annual portion of the replacement cost for new vehicles/equipment, and continued contributions for previously acquired vehicles/equipment for which the replacement requirement has not been met.

<sup>4</sup> The Environmental Reserve provides contingency funds for future environmental control projects at the I-66 Transfer Station.

<sup>5</sup> In August 1998 (FY 1999), Fairfax County implemented a contractual rate discount that was offered to any hauler that guaranteed all of its collected refuse or a specified tonnage amount would be delivered to the Energy Resource Recovery (ERR) Facility or other County disposal sites. The contractual agreement reduced the system disposal fee by \$9 from the FY 1999 Adopted Budget Plan level of \$45 per ton to \$36 per ton. The discounted contractual fee remained in effect through FY 2000 but was reduced to \$34 per ton at the start of FY 2001 to stay competitive with private operations. It should be noted that the approved system fee of \$45 remains in effect for non-contractual disposal charges. The system fee is recommended to remain the same during negotiations for a new contract rate. The new rate will be effective on July 1, 2001.



# FUND 110 REFUSE DISPOSAL

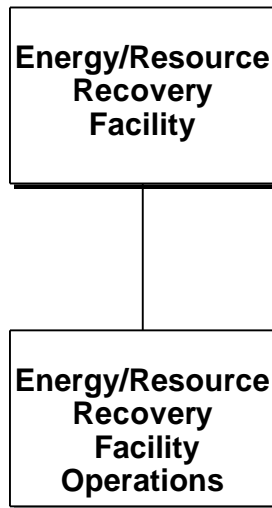
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## FY 2002 Summary of Capital Projects

**Fund: 110 Refuse Disposal**

<b>Project #</b>	<b>Description</b>	<b>Total Project Estimate</b>	<b>FY 2000 Actual Expenditures</b>	<b>FY 2001 Revised Budget</b>	<b>FY 2002 Advertised Budget Plan</b>
174002	I-66 Transfer Station Expansion	\$13,114,900	\$0.00	\$820,013.95	\$0
174003	Drainage Downchutes	188,000	0.00	55,973.00	0
174004	Access Road Reconstruction	233,600	0.00	193,785.00	0
174005	Groundwater Well Installation	177,213	0.00	42,382.00	0
174006	Citizens Disposal Facility	974,875	0.00	470,665.00	0
<b>Total</b>		<b>\$14,688,588</b>	<b>\$0.00</b>	<b>\$1,582,818.95</b>	<b>\$0</b>

**DEPARTMENT OF PUBLIC WORKS  
AND ENVIRONMENTAL SERVICES  
SOLID WASTE MANAGEMENT**



# FUND 112

## ENERGY/RESOURCE RECOVERY FACILITY

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### *Agency Position Summary*

9 Regular Positions / 9.0 Regular Staff Years

### ***Position Detail Information***

#### **ADMINISTRATION**

1	Engineer III
1	Management Analyst II
1	Engineer Technician II
1	Secretary I
<u>5</u>	Weighmasters
9	Positions
9.0	Staff Years

# FUND 112

## ENERGY/RESOURCE RECOVERY FACILITY

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### Agency Mission

To serve Fairfax County citizens by providing effective, efficient solid waste disposal through incineration; to generate energy through the recovery of refuse resources; and to reduce the need for landfill space through volume reduction of solid waste.

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	9/ 9	9/ 9	9/ 9	9/ 9
Expenditures:				
Personnel Services	\$345,595	\$439,160	\$439,160	\$459,020
Operating Expenses	28,357,739	29,534,555	29,534,555	33,406,171
Capital Equipment	1,460	0	7,424	26,000
<b>Total Expenditures</b>	<b>\$28,704,794</b>	<b>\$29,973,715</b>	<b>\$29,981,139</b>	<b>\$33,891,191</b>

### Purpose

Fund 112 manages the contract for the I-95 Energy/Resource Recovery Facility (E/RRF), owned and operated by Ogden Martin Systems Fairfax, Inc. (OMSF), which burns municipal solid waste (MSW) to produce approximately 72 megawatts of electricity which is sold to Virginia Power. Under the terms of the Service Agreement, the County is required to deliver at least 930,750 tons of MSW per year, for which it pays a disposal fee to OMSF. In order to meet this guarantee, the County has accepted additional MSW from the District of Columbia, originally under the terms of an interjurisdictional agreement and now through the District's waste disposal contractor. The County charges a disposal fee to all users of the E/RRF and subsequently pays the contractual disposal fee to OMSF from these revenues. Revenues for the sale of electricity are used to offset the cost of the disposal fee paid to OMSF.

### Key Accomplishments

- ◆ In FY 1999, refinanced the bonds used to fund the construction of the E/RRF through an innovative option sale agreement, resulting in annual savings to the County of over \$4 million.
- ◆ Renegotiated the Power Purchase agreement between Virginia Power and OMSF, of which the County is the principal beneficiary. This has resulted in an increase in the County's share of electric power revenues from \$16.5 million in FY1997 to \$18.2 million in FY 2000, serving to lower overall disposal costs.
- ◆ Continued to process waste tires and participate in the Virginia Waste Tire End User Program, and is the area's preeminent waste tire disposal facility, generating net revenues for the agency. Tires were originally incinerated in the E/RRF, but now are shredded at the I-95 Landfill site due to operational problems caused by burning tires. Shredded tires had been used as a protective layer in the next cell of the ash landfill, lowering construction costs and providing beneficial use for waste tires.

# FUND 112

## ENERGY/RESOURCE RECOVERY FACILITY

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### FY 2002 Initiatives

- ◆ Prepared an application to the Virginia Department of Environmental Quality for direct discharge of E/RRF cooling tower water into Mills Branch Culvert. Discharges of cooling tower water have been increasing dramatically in the past few years, due to increases in conductivity values of water supplied by the Fairfax County Water Authority. The discharges had been directed to the sanitary sewer, an inefficient and uneconomical method since the water contains no impurities or pollutants. The elimination of the need to purchase additional sewer capacity results in a saving to the County of almost \$1 million that would be passed through from OMSF. Staff has initiated the effort to obtain direct discharge permit, which will save the cost of additional sewer capacity, free capacity at the Noman M. Cole pollution control plant, reduce existing sanitary sewer pass through costs, and have no adverse effect on the environment.
- ◆ Continued to monitor the flow of MSW into the E/RRF and search for additional waste if required to meet the tonnage commitment contained in the Service Agreement.

### Performance Measurement Results

The performance measures for Fund 112, Energy/Resource Recovery Facility are related to the operation and efficiency of the facility. The measurement of tons above the Guaranteed Annual Tonnage (GAT) quantifies the ability of the County, as stated in the Service Agreement, to “deliver or cause to be delivered at least 930,750 tons of municipal solid waste” for which the County must pay a disposal fee to OMSF. This minimum guarantee measures staff’s ability to find new waste sources when needed, and manage those that are already being delivered to the E/RRF. In addition, energy generated per ton is directly related to waste delivered, since increased amounts of fuel (tons of municipal solid waste) result in more steam generation, and therefore, more energy produced. Likewise, electricity sold is a measure of the E/RRF’s waste deliveries as well as its operating efficiency.

### Funding Adjustments

*The following funding adjustments from the FY2001 Revised Budget Plan are necessary to support the FY2002 program:*

- ◆ An increase of \$19,860 in Personnel Services associated with salary adjustments necessary to support the County’s Compensation Program.
- ◆ An increase of \$3,871,616 in Operating Expenses, primarily due to the additional formula-driven costs of \$2,529,836 associated with operation of the facility which this year also includes operation of the emission control systems mandated by the Clean Air Act Amendments of 1990; increased requirements of \$1,168,266 for debt service on the E/RRF and \$173,514 primarily for other internal charges.
- ◆ A total of \$26,000 for Capital Equipment for the replacement of one pickup truck that has reached the criteria of age, usage, and condition for replacement.

*The following funding adjustments reflect all approved changes in the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ As part of the FY 2000 Carryover Review, expenditures were increased a total of \$7,424 in funds for Capital Equipment that could not be absorbed within the FY 2001 funding level.

# FUND 112

## ENERGY/RESOURCE RECOVERY FACILITY

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### Objectives

- ◆ To deliver no less than the Guaranteed Annual Tonnage (GAT) amount of 930,750 tons of municipal solid waste to the E/RRF as required under the contractual obligations of the Service Agreement between Ogden Martin Systems of Fairfax and Fairfax County.
- ◆ To sell at least 87.0 percent of electric energy generated from the operation of the I-95 Energy/Resource Recovery Facility after internal use.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Tons municipal solid waste delivered <sup>1</sup>	973,556	984,573	1,006,000 / 1,055,343	1,102,200	1,089,200
Energy generated (kWh In thousands)	606,199	644,707	640,000 / 676,978	680,000	680,000
<b>Efficiency:</b>					
Tons above GAT	42,806	53,823	116,566 / 124,593	171,450	158,450
Energy generated per ton	623	655	636 / 641	617	624
<b>Service Quality:</b>					
Percent of GAT Delivered	104.60%	105.78%	108.08% / 113.39%	188.42%	117.02%
Energy sold (kWh In thousands)	525,322	557,957	555,000 / 590,059	595,000	595,000
<b>Outcome:</b>					
Met GAT requirement	Yes	Yes	Yes / Yes	Yes	Yes
Percent of energy sold (internal use approx. 12.5%)	86.66%	86.54%	87.72% / 87.16%	87.50%	87.50%

<sup>1</sup> The FY 2000 through FY 2002 tonnages include only those tons processed in the E/RRF. In addition, 14,000 tons of tires are projected to be received in each of the years, and processed at the I-95 complex. The tires will be disposed at another site.

# FUND 112 ENERGY/RESOURCE RECOVERY FACILITY

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 112, Energy/Resource Recovery (ERR) Facility

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$15,406,297</b>	<b>\$14,916,958</b>	<b>\$17,041,404</b>	<b>\$10,606,697</b>
Revenue:				
Disposal Revenue:				
County of Fairfax	\$20,836,157	\$18,340,000	\$18,340,000	\$20,720,000
District of Columbia	3,807,230	4,100,000	4,100,000	4,585,000
Waste Exchange Agreement	783,860	568,400	568,400	840,000
Blue Plains	1,702,927	1,914,000	1,914,000	105,600
Other Jurisdictions	103,085	214,500	214,500	504,000
Tire Program	867,866	997,500	997,500	997,500
Supplemental/Spot Market Programs <sup>1</sup>	1,291,180	1,759,600	1,759,600	2,305,000
Subtotal Revenue	\$29,392,305	\$27,894,000	\$27,894,000	\$30,057,100
Other Revenue:				
Interest on Investments	580,201	609,057	609,057	564,369
DC Haul Reimbursement	258,019	288,750	288,750	0
Miscellaneous <sup>2</sup>	109,376	215,000	215,000	215,000
Subtotal Other Revenue	\$947,596	\$1,112,807	\$1,112,807	\$779,369
Total Revenue	\$30,339,901	\$29,006,807	\$29,006,807	\$30,836,469
<b>Total Available</b>	<b>\$45,746,198</b>	<b>\$43,923,765</b>	<b>\$46,048,211</b>	<b>\$41,443,166</b>
Expenditures:				
Personnel Services	\$345,595	\$439,160	\$439,160	\$459,020
Operating Expenses <sup>3</sup>	28,357,739	29,534,555	29,534,555	33,406,171
Capital Equipment	1,460	0	7,424	26,000
Subtotal Expenditures	\$28,704,794	\$29,973,715	\$29,981,139	\$33,891,191
COLA Reserve	0	0	0	4,590
Total Expenditures	\$28,704,794	\$29,973,715	\$29,981,139	\$33,895,781
Transfers Out:				
Refuse Disposal (Fund110) <sup>4</sup>	\$0	\$5,460,375	\$5,460,375	\$0
Total Transfers Out:	\$0	\$5,460,375	\$5,460,375	\$0
<b>Total Disbursements</b>	<b>\$28,704,794</b>	<b>\$35,434,090</b>	<b>\$35,441,514</b>	<b>\$33,895,781</b>
<b>Ending Balance</b>	<b>\$17,041,404</b>	<b>\$8,489,675</b>	<b>\$10,606,697</b>	<b>\$7,547,385</b>
Tipping Fee Reserve <sup>5</sup>	\$2,843,150	\$1,888,767	\$1,888,767	\$946,477
Rate Stabilization Reserve <sup>6</sup>	10,802,462	6,600,908	6,600,908	6,600,908
<b>Unreserved Ending Balance</b>	<b>\$3,395,792</b>	<b>\$0</b>	<b>\$2,117,022</b>	<b>\$0</b>
Disposal Rate/Ton <sup>7</sup>	\$28/Ton	\$28/Ton	\$28/Ton	\$28/Ton

# FUND 112

## ENERGY/RESOURCE RECOVERY FACILITY

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<sup>1</sup> Disposal revenue shown from Supplemental Waste and Spot Market Program operations reflects only that refuse tonnage for which the tipping fee/per ton disposal rate is charged. Additional income derived from charges in excess of the tipping fee for these operations is reflected as miscellaneous revenue.

<sup>2</sup> Miscellaneous revenue includes income received in excess of the tipping fee which is derived from the Spot Market and Supplemental Waste Programs.

<sup>3</sup> In order to account for expenditures in the proper fiscal year, an audit adjustment in the amount of \$153,920 has been reflected as a decrease to FY 2000 expenditures. The audit adjustment has been included in the FY 2000 Comprehensive Annual Financial Report (CAFR). Details of the FY 2000 audit adjustments will be included in the FY 2001 Third Quarter Package.

<sup>4</sup> In FY 2001, an amount of \$5,460,375 will be transferred to Fund 110, Refuse Disposal to offset FY 2001 expenditure requirements. The transfer amount is comprised of \$4,201,554 from the available Rate Stabilization Reserve and \$1,258,821 in unreserved balance. The funding provides a subsidy to allow the County to continue to provide the level of service to specific refuse disposal programs that do not fully recover costs. Subsidized programs include the County's Recycling Program, the Household Hazardous Waste Program, and the Code Enforcement Program. Fund 110's current fee structure will not support these expenses in FY 2001. The Rate Stabilization Reserve was established to address revenue shortfalls, and contingency requirements of those funds that make up the disposal operations under the Division of Solid Waste Refuse Disposal and Resource Recovery. A balance of \$6,600,908 remains in this reserve.

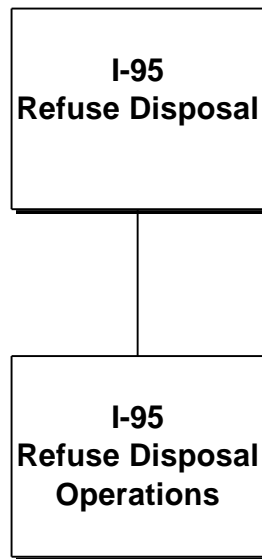
<sup>4</sup> The Tipping Fee Reserve was established to provide for adjustments associated with additional funding requirements to Ogden Martin as a result of a year-end shortfall or audit reconciliation.

<sup>6</sup> On November 4, 1998, earlier bonds sold to finance the E/RRF were retired and refinanced at lower interest rates. The new bonds were refinanced at a rate between 5.5 to 6.1 percent compared to the older rate of 7.75 percent. Excess proceeds from the original bond issue totaling \$10.8 million, were released to the Solid Waste Authority (SWA). At its annual meeting held January 25, 1999, the SWA approved the transfer of these monies from a separate Solid Waste Authority account to Fund 112. As part of their discussions, the Solid Waste Authority directed that the funds be moved to, and reside in a "Rate Stabilization Reserve" in Fund 112 where the funds are to be used to offset operating shortfalls in any of the funds that comprise the Division of Solid Waste Refuse Disposal and Resource Recovery.

<sup>7</sup> The current tipping fee of \$28/ton will remain the same for FY 2002. If required, the tonnage and revenue estimates for FY 2001 will be adjusted at the scheduled Third Quarter review.



**DEPARTMENT OF PUBLIC WORKS  
AND ENVIRONMENTAL SERVICES  
SOLID WASTE MANAGEMENT**



# FUND 114

## I-95 REFUSE DISPOSAL

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### *Agency Position Summary*

37 Regular Positions / 37.0 Regular Staff Years

### ***Position Detail Information***

#### **I-95 REFUSE DISPOSAL**

2	Engineers III
1	Engineer II
2	Engineer Technicians III
4	Engineer Technicians II
3	Engineer Technicians I
1	Refuse Superintendent
3	Assistant Refuse Superintendents
1	Industrial Electrician II
1	Industrial Electrician I
8	Heavy Equipment Operators
1	Motor Equipment Operator
2	Weighmasters
1	Management Analyst I
1	Clerical Specialist
6	Public Service Workers I
37	Positions
37.0	Staff Years

# FUND 114

## I-95 REFUSE DISPOSAL

### Agency Mission

To manage the I-95 Landfill in such a manner as to provide a site where solid waste and recyclable materials from County citizens are gathered and properly disposed, and a deposit site where ash from the Energy/Resource Recovery Facility and other participating municipalities can be properly disposed.

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	37/ 37	37/ 37	37/ 37	37/ 37
Expenditures:				
Personnel Services	\$1,495,210	\$1,843,372	\$1,843,372	\$2,004,667
Operating Expenses	2,620,169	2,263,730	2,287,134	2,733,809
Capital Equipment	338,993	370,500	392,096	869,300
Capital Projects	608,556	0	23,174,569	8,287,580
<b>Total Expenditures</b>	<b>\$5,062,928</b>	<b>\$4,477,602</b>	<b>\$27,697,171</b>	<b>\$13,895,356</b>

### Purpose

The I-95 Sanitary Landfill has operated for more than two decades, and has served the solid waste disposal needs of the residents of the participating jurisdictions who have utilized the facility. The municipal solid waste (MSW) section of the I-95 Landfill closed in December 1995, and since that time the facility has accepted only ash material for land burial. The I-95 Sanitary Landfill continues to operate as a model facility, meeting permit requirements, inspection criteria, and availability requirements for the participating jurisdictions and customers of the facility.

### Key Accomplishments

- ◆ In cooperation with the Virginia Department of Environmental Quality (DEQ), amended the facility's operating permit to adopt required Ground Water Protection Standards (GPS).
- ◆ Began construction of the second phase of the Area 3 Lined Landfill for the continued acceptance of ash from the Fairfax and Arlington/Alexandria Waste to Energy Facilities.
- ◆ Processed an additional 18,131 tons of ash in FY 2000 while remaining within budget limitations with existing equipment and employees.
- ◆ Processed landfill gas for our energy partner, Michigan Co-generation Systems, exceeding the target delivery criteria of 96 percent by a factor of 2.4 percent.

### FY 2002 Initiatives

- ◆ Update the landfill closure plan to conform to the revised Virginia Department of Environmental Quality's landfill closure regulations.
- ◆ Continue closure work at the appropriate areas of the landfill site.
- ◆ Evaluate potential ash reuse in lieu of gravel, which may result in significant savings.
- ◆ Continue construction work on Area 3 Lined Landfill for ash disposal.

# FUND 114

## I-95 REFUSE DISPOSAL

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### Performance Measurement Results

During FY 2000, the I-95 Landfill Facility processed 380,070 tons of ash, an increase of 18,131 tons over FY 1999. The \$14/ton cost to dispose of the ash in FY 2000 was decreased to \$11.50 per ton in FY 2001. This was accomplished despite increased processing costs due to higher tonnages. Increasing efficient operating processes permitted the implementation of the \$2.50 rate reduction. A more accurate measurement system for ash site staff hours during FY 2001 negates comparison to the FY 2000 estimate. The revised measurement technique now includes the additional activities of storm water management, erosion controls, and administration. This will provide a more accurate measurement for current and future years. The I-95 Landfill complex received "Satisfactory" ratings (the highest possible rating) from the Department of Environmental Quality for all inspections conducted during FY 2000. The facility is in compliance with all provisions of the permits and the Virginia Solid Waste Management regulations.

### Funding Adjustments

*The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 programs:*

- ◆ An increase of \$161,295 in Personnel Services associated with salary adjustments necessary to support the County's Compensation Program.
- ◆ An increase of \$425,345 in Operating Expenses primarily related to outside contractor expenses based on revised landfill permit requirements of the Environmental Protection Agency and the Virginia Department of Environmental Quality.
- ◆ An increase of \$21,330 in Operating Expenses for Department of Vehicle Services charges based on anticipated charges for fuel, the County motor pool, vehicle replacement, and maintenance costs.
- ◆ An amount of \$869,300 is funded for Capital Equipment in FY 2002. This includes replacement purchases consisting of one pickup truck, \$26,500, one Rubber Tire Loader, \$295,500, and two bulldozers, \$488,500. Funding for the replacement of these items of equipment is based on Department of Vehicle Service's recommendation and replacement criteria consisting of vehicle (machine) age, usage, condition, and maintenance cost relative to the average of that particular vehicle or equipment class. In addition an amount of \$58,800 is included to replace four submersible pumps. The replacement pumps would utilize stainless steel components at the wetted end to withstand corrosion and fatigue longer than the current cast iron models.
- ◆ An amount of \$8,287,580 is required for Project 186650 in order to complete the closure of the Municipal Solid Waste (MSW) area of the I-95 Landfill.

*The following funding adjustments reflect all approved changes in the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ As part of the FY 2000 Carryover Review, expenditures for FY 2001 were increased a total of \$23,219,569 that included \$10,046 for encumbered expenditure obligations, and unencumbered CMI savings of \$34,954, and \$23,174,569 for unexpended Capital Project balances.

### Objectives

- ◆ To manage the I-95 Landfill in an efficient, environmentally safe manner, meeting 100 percent of the regulatory standards.
- ◆ To provide a permitted site where ash resulting from the Energy/Resource Recovery (E/RR) Facility and other participating municipalities can properly be disposed.

# FUND 114

## I-95 REFUSE DISPOSAL

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Tons of ash received	337,197	361,939	355,672 / 380,070	386,301	382,866
Virginia Department Environmental Quality (DEQ) inspections addressed	4	4	12 / 8	12	12
<b>Efficiency:</b>					
Cost per ton to dispose of ash	\$20.00	\$16.00	\$14.00 / \$14.00	\$11.50	\$11.50
Staff hours spent per ton of ash disposed <sup>1</sup>	59.0	59.7	59.3 / 54.2	55.1	54.6
<b>Service Quality:</b>					
Satisfactory DEQ Inspection reports	4	4	12 / 8	12	12
<b>Outcome:</b>					
Percent satisfactory DEQ inspection ratings	100%	100%	100%	100%	100%

<sup>1</sup> Beginning in FY 2000, a revised measurement technique now includes the additional activities of Storm Water Management, erosion controls, and administration to more accurately measure tons of ash disposed per ash site staff hour.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing projects" or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 114 I-95 REFUSE DISPOSAL

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 114, I-95 Refuse Disposal

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$72,516,412</b>	<b>\$52,235,278</b>	<b>\$76,973,319</b>	<b>\$56,610,902</b>
Revenue:				
Interest on Investments	\$3,652,701	\$2,480,026	\$2,480,026	\$3,442,481
Refuse Disposal Revenue:				
I-95 ERR (Ash)	4,190,349	3,031,078	3,031,078	3,305,209
Arlington/Alexandria ERR	1,188,292	1,000,500	1,000,500	1,039,100
County of Fairfax	171,192	420,000	420,000	501,500
District of Columbia	0	0	0	0
Lower Potomac	75,208	58,650	58,650	58,650
Subtotal	\$5,625,041	\$4,510,228	\$4,510,228	\$4,904,459
Miscellaneous Revenue:				
Sale of Equipment	\$10,757	\$37,000	\$37,000	\$111,000
Sale of Methane Gas	191,600	191,600	191,600	191,600
Miscellaneous Revenue	40,985	115,900	115,900	50,800
Subtotal	\$243,342	\$344,500	\$344,500	\$353,400
Total Revenue	\$9,521,084	\$7,334,754	\$7,334,754	\$8,700,340
<b>Total Available</b>	<b>\$82,037,496</b>	<b>\$59,570,032</b>	<b>\$84,308,073</b>	<b>\$65,311,242</b>
Expenditures:				
Personnel Services	\$1,495,210	\$1,843,372	\$1,843,372	\$2,004,667
Operating Expenses	2,620,169	2,263,730	2,287,134	2,733,809
Capital Equipment	338,993	370,500	392,096	869,300
Capital Projects	609,805	0	23,174,569	8,287,580
Subtotal Expenditures	\$5,064,177	\$4,477,602	\$27,697,171	\$13,895,356
COLA Reserve	0	0	0	20,047
Total Expenditures	\$5,064,177	\$4,477,602	\$27,697,171	\$13,915,403
<b>Total Disbursements</b>	<b>\$5,064,177</b>	<b>\$4,477,602</b>	<b>\$27,697,171</b>	<b>\$13,915,403</b>
<b>Ending Balance</b>	<b>\$76,973,319</b>	<b>\$55,092,430</b>	<b>\$56,610,902</b>	<b>\$51,395,839</b>

# FUND 114 I-95 REFUSE DISPOSAL

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 114, I-95 Refuse Disposal

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Reserves				
Landfill Closure Reserve <sup>1</sup>	\$17,355,835	\$0	8,287,580	\$0
Active Cell Closure Liability Reserve <sup>2</sup>	8,000,000	8,000,000	8,000,000	10,000,000
Inactive Cell Closure Liability Reserve <sup>3</sup>	8,000,000	8,000,000	8,000,000	8,000,000
Environmental Reserve <sup>4</sup>	5,000,000	5,000,000	5,000,000	5,000,000
Ashfill Construction Reserve <sup>5</sup>	10,612,665	10,858,592	5,000,000	6,000,000
Construction-Miscellaneous Reserve <sup>6</sup>	6,548,351	2,000,000	1,009,702	1,031,435
Post-Closure <sup>7</sup>	21,000,000	21,000,000	21,000,000	21,000,000
PC Replacement <sup>8</sup>	8,330	8,694	8,694	12,988
Operating and Maintenance Reserve	448,138	225,144	304,926	351,416
<b>Unreserved Ending Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Disposal Rate/Ton <sup>9</sup>	\$14.00	\$11.50	\$11.50	\$11.50

<sup>1</sup> Reserve for closure of the raw waste landfill.

<sup>2</sup> Reserve necessary for the closure of active disposal cells of the Ash Landfill, required by the State to be established in order for landfilling activities to progress.

<sup>3</sup> Reserve necessary to perform closure activities on the completed cells of the Ash Landfill. Closure activities are required by the facilities permit, Environmental Protection Agency, and State regulations.

<sup>4</sup> The Environmental Reserve has been established primarily for future Environmental Projects.

<sup>5</sup> Reserve required for the construction of next phase of the ashfill liner system.

<sup>6</sup> The Construction Reserve is established to provide funds to meet the requirements of current and future construction projects necessary for the operation of the I-95 Landfill, such as drainage and roads.

<sup>7</sup> Post Closure Care is required for a 30 year-period after the landfill closes and is mandated by Federal and State regulations. Current funding of \$21,000,000 represents 55 percent of the estimated requirements of \$37,860,000 and is not sufficient to cover all identified costs. Additional funds will be set aside in future years.

<sup>8</sup> The PC Replacement Reserve was established in FY 1995 in order to meet requirements for the timely replacement of obsolete computer equipment.

<sup>9</sup> Effective July 1, 2000, the jurisdictional rate was reduced from \$14/ton to \$11.50/ton. The FY 2002 recommended rate remains at \$11.50/ton.

# FUND 114

## I-95 REFUSE DISPOSAL

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### FY 2002 Summary of Capital Projects

**Fund: I-95 Refuse Disposal**

Project #	Description	Total Project Estimate	FY 2000 Actual Expenditures	FY 2001 Revised Budget	FY 2002 Advertised Budget Plan
186420	Repair/Maint/Wash Facility	\$1,026,645	\$0.00	\$60,251.00	\$0
186435	I-95 Landfill Basin 20		57,932.45	8,608,764.55	0
186440	I-95 Landfill Leachate Facility		0.00	2,917,342.00	0
186450	I-95 Landfill Rd. Construction		0.00	27,632.00	0
186455	Perimeter Fence Construction		0.00	58,690.50	0
186460	Area 7 Roadway Construction	258,000	0.00	241,165.00	0
186470	Paved Ditch Extension Areas		0.00	362,818.00	0
186600	Methane Gas Recovery		191,637.52	1,829,651.00	0
186650	I-95 Landfill Closure	57,088,579	360,235.05	9,068,254.48	8,287,580
<b>Total</b>		<b>\$58,373,224</b>	<b>\$609,805.02</b>	<b>\$23,174,568.53</b>	<b>\$8,287,580</b>





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# Debt Service Funds

# DEBT SERVICE FUNDS

## Purpose

The Debt Service Funds account for the general obligation bond debt service of the County, general obligation bond debt of Special Revenue Funds, and general obligation bond debt and loans of the Literary Funds of Virginia for the Fairfax County Public Schools (FCPS). In addition, Debt Service expenditures are included for the Lease Revenue bonds associated with the Community Development Center (the Herry Building) and the Human Services Center (the Pennino Building) and payments of the Fairfax County Redevelopment and Housing Authority (FCRHA) Lease Revenue bonds. Revenues for the debt service funds are derived principally from transfers from the General Fund. It should be noted that Debt Service on sewer revenue bonds is reflected in the Enterprise Funds.

## FY 2002 Initiatives

The following is a chart illustrating the debt service payments and projected fiscal agent fees required in FY 2002:

	<b>FY 2002 Advertised Budget Plan</b>
<b>Fund 200, County Debt Service</b>	\$88,926,002
Government Center Properties	8,774,046
FCRHA Community Centers	1,283,785
McLean Community Center	115,838
Fiscal Agent Fees	17,000
Subtotal	<b>\$99,116,671</b>
<b>Fund 201, School Debt Service</b>	\$106,627,299
Literary Loans	103,000
Fiscal Agent Fees	5,000
Subtotal	<b>\$106,735,299</b>
<b>Total</b>	<b>\$205,851,970</b>

Funding of \$205,851,970 includes an amount of \$202,847,559 from the General Fund, \$25,000 in revenue from Fairfax City, \$115,838 from Small District #1, Dranesville (McLean Community Center), and \$2,863,573 in fund balances from savings in FY 2001.

Funding is included in FY 2002 for expenditures that are directly attributed to the lease purchase of the Community Development Center (Herry Building) and the Human Services Center (Pennino Building). On March 15, 1994, the Economic Development Authority (EDA) issued \$116,965,000 in lease revenue bonds to finance the acquisition of the Government Center properties. An amount of \$8,774,046 has been set aside in Fund 200, County Debt Service, for the lease costs associated with the acquisition of the buildings for the eighth year's payments. In addition, an amount of \$1,015,035 has been included in FY 2002 for payments for the FCRHA Lease Revenue bond for leases associated with the Mott Community Center, the Gum Springs Community Center, the Bailey's Community Center, and the Herndon Harbor Adult Day Care Center.

# DEBT SERVICE FUNDS

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This level of expenditure provides for payment of principal and interest on \$1,474,972,525 in existing and projected County general obligation debt (including literary loans), \$112,985,000 in lease revenue debt for the Government Center properties and existing and projected FCRHA Lease Revenue bonds, and \$600,000 in Special Revenue Fund debt outstanding at the beginning of FY 2002. For planning purposes, funding has been included for School bond sales of \$130,000,000 and County bond sales of approximately \$77,190,000 in the Spring and Fall of 2001 at an interest rate of 5.75 percent. In addition, an FCRHA Lease Revenue sale of approximately \$2,500,000 is included for additional Community Center projects. The estimate is based on the most current cashflow requirements and is consistent with the cashflow indicated in the FY 2001 - FY 2005 Capital Improvement Program (With Future Years to 2008).

The Board of Supervisors has agreed to assume the FY 2002 debt service of \$5.8 million for \$60,000,000 in bonds sold for School capital projects as a result of an agreement with the School Board concerning the transfer of the Pine Ridge School site to the Fairfax County Park Authority. This additional \$60,000,000 reflects \$30,000,000 sold in the Fall of 1999 and \$30,000,000 sold in the Fall of 2000. It is anticipated that the School Board will resume debt service payments in FY 2003 assuming the availability of State lottery funds.

## Debt Service Ratios

The Board of Supervisors has adopted specific debt indicators within the Ten Principles of Sound Financial Management to effectively manage the County's bonded indebtedness. The Ten Principles state that the County's debt ratios shall be maintained at the following levels:

- ◆ Net debt as a percentage of estimated market value should always remain less than 3.0 percent.
- ◆ The ratio of debt service expenditures as a percentage of Combined General Fund disbursements should remain under 10.0 percent. To this end, for planning purposes, the target on annual sales will be \$150 million, or \$750 million over a five-year period, with a technical limit of \$175 million in any given year. This planning limit shall exist even though the ratio of debt to taxable property value remains less than 3.0 percent and the ratio of debt service to Combined General Fund disbursements remains less than 10.0 percent.

The Board of Supervisors annually reviews the cash requirements for capital project financing to determine the capacity to incur additional debt for construction of currently funded projects as well as capital projects in the early planning stages. In FY 1992 and FY 1994, bond projects were deferred in order to reduce planned sales and remain within capacity guidelines.

The FY 2002 debt service budget has been prepared on the basis of the construction and bond sale limitations set in place by the Board of Supervisors. The FY 2001 and FY 2002 capital programs supported by general obligation bonds will be reviewed in conjunction with the FY 2001 - FY 2005 Capital Improvement Program (With Future Years to 2008).

The following are ratios and annual sales reflecting debt indicators for FY 1998 - FY 2002:

### ***Net Debt as a Percentage of Market Value of Taxable Property***

<b><u>Fiscal Year Ending</u></b>	<b><u>Net Bonded Indebtedness</u></b>	<b><u>Estimated Market Value</u></b>	<b><u>Percentage</u></b>
1998	1,258,171,800	83,471,400,000	1.51%
1999	1,314,377,875	87,086,700,000	1.51%
2000	1,380,266,450	92,647,700,000	1.49%
2001 (est.)	1,474,972,525	100,122,500,000	1.47%
2002 (est.) <sup>1</sup>	1,530,776,596	107,818,900,000	1.42%

<sup>1</sup> For projection purposes, a sale of \$177.56 million has been included for FY 2002.

# DEBT SERVICE FUNDS

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## Debt Service Requirements as a Percentage of Combined General Fund Disbursements

<u>Fiscal Year Ending</u>	<u>Debt Service Requirements<sup>1</sup></u>	<u>General Fund Disbursements</u>	<u>Percentage</u>
1998	163,501,001	1,756,990,140	9.3%
1999	163,541,092	1,849,587,184	8.8%
2000	176,998,991	2,000,540,810	8.8%
2001 (est.)	186,668,468	2,177,809,703	8.6%
2002 (est.)	196,940,086	2,304,027,532	8.5%

<sup>1</sup> Does not include debt service for EDA lease revenue bonds, Small District debt, or fiscal agent fees.

## Annual Bond Sales

<u>Fiscal Year Ending</u>	<u>Sales (millions)</u>	<u>Total for the Five-Year Period Ending FY 2002</u>
1998	136.00	-
1999	154.20	-
2000	171.60	-
2001 (est.)	206.94	-
2002 (est.) <sup>1</sup>	186.76	855.50

<sup>1</sup> For projection purposes, a sale of \$186.76 million has been included for FY 2002. Actual County and School bond sale amounts are based on the cash requirements for each project and municipal bond market conditions.

## Funding Adjustments

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ There have been no revisions to this fund since approval of the FY 2001 Adopted Budget Plan.

# FUND 200 COUNTY DEBT SERVICE

## FUND STATEMENT

Fund Type G20, Debt Service Funds

Fund 200, County Debt Service

	FY 2000 Actual <sup>1</sup>	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance<sup>2</sup></b>	<b>\$2,670,073</b>	<b>\$1,642,679</b>	<b>\$2,008,626</b>	<b>\$965,947</b>
Revenue:				
Miscellaneous Revenue	\$18,064	\$0	\$0	\$0
Bond Proceeds	0	0	0	0
Revenue from Fairfax City	27,285	27,000	27,000	25,000
<b>Total Revenue</b>	<b>\$45,349</b>	<b>\$27,000</b>	<b>\$27,000</b>	<b>\$25,000</b>
Transfers In:				
General Fund (001)	\$93,617,253	\$93,669,907	\$93,669,907	\$96,726,101
FCRHA Lease Revenue Bonds (001)	995,097	997,530	997,530	1,283,785
McLean Community Center (113)	126,188	121,050	121,050	115,838
Neighborhood Improvement (314)	0	0	0	0
<b>Total Transfers In</b>	<b>\$94,738,538</b>	<b>\$94,788,487</b>	<b>\$94,788,487</b>	<b>\$98,125,724</b>
<b>Total Available</b>	<b>\$97,453,960</b>	<b>\$96,458,166</b>	<b>\$96,824,113</b>	<b>\$99,116,671</b>
Expenditures:				
County General Obligation Bonds:				
Principal	\$52,988,500	\$54,123,501	\$54,123,501	\$53,773,405
Interest	32,860,966	31,622,383	31,622,383	26,812,905
Debt Service on Projected Sales	0	801,406	801,406	8,339,692
<b>Subtotal County Debt Service</b>	<b>\$85,849,466</b>	<b>\$86,547,290</b>	<b>\$86,547,290</b>	<b>\$88,926,002</b>
EDA Lease Revenue Bonds	8,775,970	8,775,296	8,775,296	8,774,046
FCRHA Lease Revenue Bonds	968,752	997,530	997,530	1,283,785
Small District Debt	126,188	121,050	121,050	115,838
Refunding Escrow Substitution	0	0	0	0
Credit for Accrued Interest	(283,297)	0	0	0
Fiscal Agent Fees	8,255	17,000	17,000	17,000
<b>Total Expenditures</b>	<b>\$95,445,334</b>	<b>\$96,458,166</b>	<b>\$96,458,166</b>	<b>\$99,116,671</b>
<b>Total Disbursements</b>	<b>\$95,445,334</b>	<b>\$96,458,166</b>	<b>\$96,458,166</b>	<b>\$99,116,671</b>
<b>Ending Balance</b>	<b>\$2,008,626</b>	<b>\$0</b>	<b>\$365,947</b>	<b>\$0</b>
Reserve for Arbitrage Rebate	0	0	0	0
<b>Unreserved Ending Balance</b>	<b>\$2,008,626</b>	<b>\$0</b>	<b>\$365,947</b>	<b>\$0</b>

<sup>1</sup> FY 2000 Expenditures have been updated to reflect all FY 2000 audit adjustments. These adjustments reflect a reduction of \$319,210 primarily as the result of accrued interest postings to be outlined in detail in the FY 2001 Third Quarter Review audit package.

<sup>2</sup> The FY 2002 Beginning Balance reflects anticipated adjustments at the FY 2001 Third Quarter Review to address FY 2001 requirements for the 2000B General Obligation Bond Sale for Funds 200 and 201, School Debt Service. The FY 2001 Ending Balance after these changes will be \$965,947.

**COUNTY OF FAIRFAX, VIRGINIA**  
**SCHEDULE OF GENERAL OBLIGATIONS AND SPECIAL REVENUE BONDS FOR FY 2002**  
**Fund 200 - County Debt Service**

SERIES	AMOUNT OF ISSUE: (BONDS PAYABLE)	INTEREST ON ISSUE: (INTEREST PAYABLE)	PRINCIPAL OUTSTANDING AS OF 6/30/01	INTEREST OUTSTANDING AS OF 6/30/01	PRINCIPAL DUE FY02	INTEREST DUE FY02	TOTAL DUE FY02	PRINCIPAL OUTSTANDING AS OF 6/30/02	INTEREST OUTSTANDING AS OF 6/30/02
<i>Series 1992B Refunding Bonds: Issued June 15, 1992 - Final Payment FY 2008</i>									
Correctional Camp Ref 1992B	543,500	274,470	147,500	31,724	27,800	8,525	36,325	119,700	23,199
Jail/Work Release Ref 1992B	1,064,100	537,865	288,500	62,086	54,300	16,684	70,984	234,200	45,403
Library Ref 1992B	1,859,900	939,587	504,300	108,540	95,000	29,166	124,166	409,300	79,374
Neighborhood Imp Ref 1992B	4,868,300	2,458,909	1,319,900	284,099	248,800	76,342	325,142	1,071,100	207,757
Parks Ref 1992B	8,701,500	4,395,466	2,359,200	507,785	444,700	136,450	581,150	1,914,500	371,335
Prim & Sec Roads Ref 1992B	16,919,200	8,547,090	4,587,600	987,453	864,700	265,344	1,130,044	3,722,900	722,108
Public Safety Ref 1992B	2,192,200	1,107,158	594,300	127,927	112,100	34,376	146,476	482,200	93,551
Secondary Roads Ref 1992B	2,205,300	1,113,272	597,900	128,625	112,600	34,564	147,164	485,300	94,062
Storm Drainage Ref 1992B	3,576,000	1,806,117	999,500	208,669	182,700	56,073	238,773	786,800	152,596
Transit Ref 1992B	3,284,500	1,658,801	890,500	191,662	167,900	51,503	219,403	722,600	140,160
	45,214,500	22,838,734	12,259,200	2,638,570	2,310,600	709,026	3,019,626	9,948,600	1,929,545
<i>Series 1992C Refunding Bonds: Issued Dec. 15, 1993 - Final Payment FY 2009</i>									
Commercial Redevel Ref 1992C	1,750,400	877,283	1,060,200	198,928	134,295	55,076	189,371	925,905	143,852
Human Services Ref 1992C	564,700	283,043	342,000	64,181	43,346	17,770	61,116	298,654	46,412
Jail/Work Release Ref 1992C	1,249,500	626,238	756,900	142,003	95,797	39,315	135,112	661,103	102,687
Neighborhood Imp Ref 1992C	4,505,700	2,259,234	2,729,300	512,066	345,582	141,773	487,355	2,383,718	370,293
Parks Ref 1992C	17,312,000	8,676,693	10,486,500	1,967,484	1,327,802	544,726	1,872,528	9,158,698	1,422,758
Prim & Sec Roads Ref 1992C	31,117,700	15,596,006	18,849,000	3,536,473	2,386,717	979,123	3,365,840	16,462,283	2,557,350
Public Safety Ref 1992C	125,000	62,624	75,700	14,200	9,600	3,932	13,532	66,100	10,269
Storm Drainage Ref 1992C	1,575,200	789,458	954,200	179,014	120,835	49,562	170,397	833,365	124,511
Transit Ref 1992C	1,677,200	840,615	1,015,900	190,614	128,653	52,774	181,427	887,247	137,840
Transportation Ref 1992C	25,942,600	13,002,268	15,714,400	2,948,330	1,989,773	816,287	2,806,060	13,724,627	2,132,042
	85,820,000	43,012,463	51,984,100	9,753,292	6,582,400	2,700,339	9,282,739	45,401,700	7,052,953
<i>Series 1993A Refunding Bonds: Issued April 1, 1993 - Final Payment FY 2010</i>									
Adult Detention Ref 1993A	597,000	302,638	359,400	80,549	65,091	9,211	74,302	294,309	71,338
Commercial Redevel Ref 1993A	910,600	461,524	548,400	122,878	99,336	14,051	113,387	449,064	108,827
Correctional Camp Ref 1993A	603,800	306,036	363,700	81,480	65,904	9,317	75,221	297,796	72,163
Human Services Ref 1993A	629,200	318,899	378,900	84,905	68,621	9,709	78,329	310,279	75,196
Jail/Work Release Ref 1993A	4,634,200	2,348,680	2,790,300	625,321	505,710	71,504	577,214	2,284,590	553,817
Juvenile Detention Ref 1993A	398,000	201,692	239,700	53,699	43,427	6,140	49,568	196,273	47,569
Library Ref 1993A	2,250,100	1,140,382	1,355,000	303,619	245,506	34,718	280,224	1,109,494	268,901
Neighborhood Imp Ref 1993A	8,313,700	4,213,605	5,006,200	1,121,819	907,262	128,277	1,035,538	4,098,938	993,542
Parks Ref 1993A	25,893,300	13,021,774	15,471,300	3,466,965	2,803,824	396,438	3,200,261	12,667,476	3,070,528
Prim & Sec Roads Ref 1993A	33,428,300	16,942,003	20,128,800	4,510,702	3,547,894	515,786	4,163,580	16,480,996	3,994,916
Public Safety Ref 1993A	5,336,100	2,704,419	3,213,100	720,034	582,323	82,334	664,657	2,530,777	637,701
Secondary Roads Ref 1993A	6,315,800	3,200,930	3,803,200	852,227	689,192	97,450	786,641	3,114,008	754,778
Storm Drain Ref 1993A	3,403,300	1,724,876	2,049,300	459,237	371,422	52,512	423,935	1,677,878	406,725
Transit Ref 1993A	2,662,900	1,349,585	1,603,500	359,319	290,577	41,087	331,664	1,312,923	318,232
Transportation Ref 1993A	17,876,400	9,060,075	10,764,200	2,412,188	1,950,811	275,827	2,226,638	8,813,389	2,136,361
	113,052,700	57,296,917	68,075,000	15,254,943	12,336,900	1,744,359	14,081,259	55,738,100	13,510,584
<i>Series 1993B: Issued May 15, 1993 - Final Payment on unrefunded portion FY 2005</i>									
Adult Detention 1993B	1,860,000	1,007,803	620,000	77,500	155,000	31,000	186,000	465,000	46,500
Human Services 1993B	1,980,000	1,072,823	660,000	62,500	165,000	33,000	198,000	495,000	49,500
Juvenile Detention 1993B	60,000	32,510	20,000	2,500	5,000	1,000	6,000	15,000	1,500
Library 1993B	3,480,000	1,885,567	1,160,000	145,000	290,000	58,000	348,000	870,000	87,000
Neighborhood 1993B	960,000	520,156	320,000	40,200	80,000	16,000	96,000	240,000	24,000
Parks 1993B	1,950,000	1,057,504	660,000	81,500	165,000	32,500	197,500	495,000	48,750
Public Safety 1993B	4,680,000	2,535,763	1,560,000	195,000	390,000	78,000	468,000	1,170,000	117,000
Storm Drainage 1993B	780,000	425,627	260,000	32,500	65,000	13,000	78,000	195,000	19,500
Transportation Imp 1993B	23,250,000	12,596,603	7,740,000	968,750	1,935,000	387,500	2,322,500	5,805,000	581,250
	39,000,000	21,134,356	13,000,000	1,625,000	3,250,000	650,000	3,900,000	9,750,000	975,000
<i>Series 1993C Refunding Bonds: Issued July 15, 1993 - Final Payment FY 2012</i>									
Adult Detention Ref 1993C	5,497,800	2,931,956	3,597,100	1,073,764	356,922	184,342	541,264	3,240,178	889,422
Commercial Redevel Ref 1993C	1,111,500	592,771	727,200	217,089	72,138	37,270	109,408	655,062	179,820
Correctional Camp Ref 1993C	3,188,400	1,700,381	2,086,200	622,727	206,989	106,909	313,898	1,879,211	515,818
Courthouse Ref 1993C	6,217,100	3,315,562	4,067,900	1,214,251	403,558	208,461	612,019	3,664,342	1,005,790
Health Facilities Ref 1993C	190,300	101,487	124,600	37,167	12,304	6,381	18,685	112,296	30,787
Human Services Ref 1993C	4,237,400	2,259,772	2,772,500	827,591	275,059	142,079	417,138	2,497,441	685,512
Jail/Work Release Ref 1993C	69,400	37,015	45,400	13,556	4,465	2,327	6,792	40,935	11,228
Library Ref 1993C	9,140,300	4,874,480	5,980,500	1,785,170	593,281	306,475	899,756	5,387,219	1,478,695
Neighborhood Imp Ref 1993C	15,428,100	8,227,729	10,094,500	3,013,223	1,001,504	517,305	1,518,809	9,092,996	2,485,918
Parks Ref 1993C	31,411,900	16,751,843	20,552,500	6,134,990	2,039,027	1,053,245	3,092,272	18,513,473	5,081,746
Prim & Sec Roads Ref 1993C	19,311,100	10,298,525	12,635,000	3,771,606	1,253,542	647,503	1,901,045	11,381,458	3,124,103
Public Safety Ref 1993C	6,003,800	3,201,826	3,928,200	1,172,598	389,766	201,310	591,076	3,538,434	971,288
Storm Drain Ref 1993C	2,501,400	1,334,004	1,636,700	488,549	162,336	83,873	246,209	1,474,364	404,676
Transit Ref 1993C	5,710,300	3,045,288	3,736,200	1,115,269	370,715	191,467	562,182	3,365,485	923,802
Transportation Ref 1993C	18,616,200	9,927,875	12,180,500	3,635,900	1,208,393	624,205	1,832,598	10,972,107	3,011,695
	128,635,000	68,600,614	84,165,000	25,123,450	8,350,000	4,313,151	12,663,151	75,815,000	20,810,299
<i>Series 1994A: Issued May 25, 1994 - Final Payment FY 2005</i>									
Parks 1994A	5,252,500	2,843,852	1,910,000	248,301	477,500	98,365	575,865	1,432,500	149,936
Neighborhood Imp 1994A	4,125,000	2,233,386	1,500,000	194,998	375,000	77,249	452,249	1,125,000	117,749
Public Safety 1994A	3,630,000	1,965,386	1,320,000	171,602	330,000	67,980	397,980	990,000	103,621
Adult Detention 1994A	2,684,000	1,453,197	976,000	126,883	244,000	50,265	294,265	732,000	76,618
Juvenile Detention 1994A	60,500	32,759	22,000	2,861	5,500	1,133	6,633	16,500	1,728
Human Services 1994A	3,234,000	1,750,981	1,176,000	152,882	294,000	60,565	354,565	882,000	92,317
Library 1994A	2,090,000	1,131,580	760,000	98,798	190,000	39,139	229,139	570,000	59,658
Storm Drainage 1994A	825,000	446,681	300,000	39,002	75,000	15,451	90,451	225,000	23,551
Commercial Redevel 1994A	54,900	29,784	19,900	2,603	5,000	1,031	6,031	14,900	1,572
Transportation 1994A	22,924,000	12,411,695	8,336,000	1,065,682	2,064,000	429,305	2,513,305	6,252,000	654,378
	44,879,900	24,299,300	16,319,900	2,121,611	4,080,000	840,483	4,920,483	12,239,900	1,281,128

**COUNTY OF FAIRFAX, VIRGINIA**  
**SCHEDULE OF GENERAL OBLIGATIONS AND SPECIAL REVENUE BONDS FOR FY 2002**  
**Fund 200 - County Debt Service**

SERIES	AMOUNT OF ISSUE: (BONDS PAYABLE)	INTEREST ON ISSUE: (INTEREST PAYABLE)	PRINCIPAL OUTSTANDING AS OF 6/30/01	INTEREST OUTSTANDING AS OF 6/30/01	PRINCIPAL DUE FY02	INTEREST DUE FY02	TOTAL DUE FY02	PRINCIPAL OUTSTANDING AS OF 6/30/02	INTEREST OUTSTANDING AS OF 6/30/02
<b>Series 1995A:</b>									
<i>Issued May 24, 1995; Final Payment FY 2015</i>									
Adult Detention 1995A	650,000	374,586	452,000	180,426	33,000	24,218	57,218	419,000	156,209
Commercial Redevel. 1995A	720,000	417,721	504,000	202,401	36,000	27,000	63,000	468,000	175,401
Human Services 1995A	700,000	406,118	490,000	196,779	35,000	26,250	61,250	455,000	170,529
Juvenile Detention 1995A	1,200,000	696,202	840,000	337,335	60,000	45,000	105,000	780,000	292,335
Library 1995A	1,640,000	951,476	1,148,000	461,025	82,000	61,500	143,500	1,066,000	399,525
Neighborhood Imp. 1995A	3,420,000	1,984,175	2,394,000	961,405	171,000	128,250	299,250	2,223,000	833,155
Parks 1995A	3,630,000	2,103,696	2,538,000	1,018,345	182,000	135,969	317,969	2,356,000	882,376
Public Safety 1995A	3,760,000	2,191,432	2,632,000	1,056,983	188,000	141,000	329,000	2,444,000	915,983
Storm Drainage 1995A	3,490,000	2,022,263	2,440,000	978,786	175,000	130,718	305,718	2,265,000	848,068
Transportation 1995A	17,750,000	10,295,669	12,422,000	4,987,653	888,000	665,469	1,553,469	11,534,000	4,322,184
	36,960,000	21,433,337	25,860,000	10,381,137	1,850,000	1,385,373	3,235,373	24,010,000	8,995,764
<b>Series 1996A</b>									
<i>Issued May 22, 1996; Final Payment FY 2016</i>									
Adult Detention 1996A	23,240,000	13,048,626	17,427,482	7,442,436	1,162,509	918,419	2,080,928	16,264,973	6,524,017
Commercial Redevel. 1996A	940,000	-	704,938	301,026	47,021	37,148	84,169	657,917	263,878
Human Services 1996A	1,110,000	623,236	832,452	355,471	55,524	43,866	99,390	776,928	311,605
Juvenile Detention 1996A	1,450,000	814,134	1,087,406	464,351	72,532	57,302	129,834	1,014,874	407,048
Library 1997A	290,000	-	217,488	92,872	14,506	11,461	25,967	202,982	81,411
Neighborhood Imp. 1996A	3,030,000	1,701,264	2,272,068	970,337	151,566	119,742	271,308	2,120,502	850,594
Parks 1996A	5,070,000	2,846,667	3,801,978	1,623,630	253,611	200,361	453,972	3,548,367	1,423,269
Public Safety 1996A	3,720,000	2,088,681	2,789,538	1,191,304	186,081	147,010	333,091	2,603,457	1,044,294
Storm Drain. 1996A	250,000	-	187,490	80,063	12,505	9,880	22,385	174,985	70,183
Transportation 1996A	11,150,000	6,260,422	8,361,159	3,570,705	557,750	440,636	998,386	7,803,409	3,130,069
	50,250,000	27,383,032	37,681,999	16,092,194	2,513,605	1,985,824	4,499,429	35,168,394	14,106,370
<b>Series 1997A</b>									
<i>Issued May 28, 1997; Final Payment FY 2017</i>									
Adult Detention 1997A	28,000,000	15,376,394	22,400,000	9,864,750	1,400,000	1,169,000	2,569,000	21,000,000	8,695,750
Commercial Redevel. 1997A	600,000	329,494	480,000	211,388	30,000	25,050	55,050	450,000	186,338
Human Services Fac 1997A	800,000	439,326	640,000	281,850	40,000	33,400	73,400	600,000	248,450
Juvenile Detention 1997A	5,650,000	3,102,737	4,520,000	1,990,566	282,500	235,888	518,388	4,237,500	1,754,678
Library 1997A	1,600,000	878,651	1,280,000	563,700	80,000	66,800	146,800	1,200,000	496,900
Neighborhood Imp. 1997A	1,250,000	686,446	1,000,000	440,391	62,500	52,188	114,688	937,500	388,203
Parks 1997A	7,200,000	3,953,930	5,760,000	2,536,650	360,000	300,600	660,600	5,400,000	2,236,050
Public Safety 1997A	9,300,000	5,107,160	7,440,000	3,276,506	465,000	388,275	853,275	6,975,000	2,888,231
Storm Drainage 1997A	2,500,000	1,372,892	2,000,000	880,781	125,000	104,375	229,375	1,875,000	776,406
Transit 1997A	640,000	351,460	512,000	225,480	32,000	26,720	58,720	480,000	199,760
Transportation 1997A	11,460,000	6,293,389	9,166,000	4,037,501	573,000	478,455	1,051,455	8,595,000	3,559,046
	69,000,000	37,891,879	55,200,000	24,309,563	3,450,000	2,880,750	6,330,750	51,750,000	21,428,813
<b>Series 1998A</b>									
<i>Issued May 15, 1998; Final Payment FY 2018</i>									
Adult Detention 1998A	10,000,000	5,151,000	8,500,000	3,776,250	500,000	408,750	908,750	8,000,000	3,367,500
Commercial Redevel. 1998A	700,000	360,570	595,000	264,338	35,000	28,613	63,613	560,000	236,725
Human Services Fac. 1998A	1,100,000	566,610	935,000	415,388	55,000	44,963	99,963	880,000	370,425
Juvenile Detention 1998A	2,700,000	1,390,770	2,295,000	1,019,588	135,000	110,363	245,363	2,160,000	909,225
Library 1998A	3,500,000	1,802,850	2,975,000	1,321,688	175,000	143,063	318,063	2,800,000	1,178,625
Neighborhood Imp. 1998A	150,000	77,265	127,500	56,644	7,500	6,131	13,631	120,000	50,512
Parks 1998A	3,000,000	1,545,300	2,550,000	1,132,875	150,000	122,625	272,625	2,400,000	1,010,250
Public Safety 1998A	5,100,000	2,627,010	4,335,000	1,925,888	255,000	208,463	463,463	4,080,000	1,717,425
Transit Fac. 1998A	8,460,000	4,357,746	7,191,000	3,194,708	423,000	345,803	768,803	6,768,000	2,848,905
Transportation 1998A	14,000,000	7,211,400	11,900,000	5,286,750	700,000	572,250	1,272,250	11,200,000	4,714,500
	48,710,000	25,090,521	41,403,500	18,394,114	2,435,500	1,991,021	4,426,521	38,968,000	16,403,093
<b>Series 1999A - Refunding portion</b>									
<i>Issued Apr 1, 1999; Final Payment FY 2014</i>									
Adult Detention 1999A Refunding	3,515,400	1,561,301	3,319,100	1,218,721	84,300	151,585	236,885	3,234,800	1,067,137
Commercial & Redevel. 1999A Refunding	46,100	20,474	43,600	15,982	1,100	1,988	3,088	42,500	13,984
Correctional Camp 1999A Refunding	142,700	63,378	134,700	49,471	3,400	6,153	9,553	131,300	43,318
Human Services 1999A Refunding	4,057,700	1,802,154	3,831,100	1,406,726	97,400	174,969	272,369	3,733,700	1,231,757
Jail/Work Release 1999A Refunding	279,500	124,135	263,900	96,897	6,700	12,052	18,752	257,200	84,845
Juvenile Detention 1999A Refunding	91,600	40,682	86,400	31,756	2,200	3,950	6,150	84,200	27,806
Library 1999A Refunding	4,611,600	2,048,158	4,354,000	1,598,752	110,600	198,853	309,453	4,243,400	1,399,900
Neighborhood Imp. 1999A Refunding	5,386,300	2,392,227	5,085,500	1,867,326	129,200	232,258	361,458	4,956,300	1,636,068
Parks & Park Facilities 1999A Refunding	8,011,900	3,558,340	7,564,500	2,777,571	192,200	345,474	537,674	7,372,300	2,432,096
Prim & Sec Roads 1999A Refunding	5,022,100	2,230,474	4,741,700	1,741,065	120,500	216,554	337,054	4,621,200	1,524,511
Public Safety 1999A Refunding	6,806,500	3,022,983	6,426,300	2,359,682	163,300	293,497	456,797	6,263,000	2,066,185
Storm Drainage 1999A Refunding	2,161,800	960,124	2,041,100	749,454	51,900	93,217	145,117	1,989,200	656,237
Transit 1999A Refunding	862,500	383,064	814,300	299,012	20,700	37,191	57,891	793,600	261,821
Transportation 1999A Refunding	35,047,800	15,565,843	33,900,400	12,150,393	840,900	1,511,266	2,352,166	32,249,500	10,639,128
	76,043,500	33,773,337	71,796,600	26,362,808	1,824,400	3,279,005	5,103,405	69,972,200	23,083,803
<b>Series 1999A - New funding portion</b>									
<i>Issued Apr 1, 1999; Final Payment FY 2019</i>									
Adult Detention 1999A	3,870,000	1,912,062	3,483,000	1,535,664	193,500	161,814	355,314	3,289,500	1,373,850
Commercial & Redevel. 1999A	1,500,000	741,109	1,350,000	595,219	75,000	62,719	137,719	1,275,000	532,500
Human Services 1999A	3,740,000	1,847,833	3,366,000	1,484,079	187,000	156,379	343,379	3,179,000	1,327,700
Jail/Work Release 1999A	475,000	234,685	427,500	188,486	23,750	19,861	43,611	403,750	168,625
Neighborhood Imp. 1999A	2,950,000	1,457,515	2,655,000	1,170,597	147,500	123,347	270,847	2,507,500	1,047,250
Parks & Park Facilities 1999A	12,130,000	5,993,104	10,917,000	4,813,336	606,500	507,186	1,113,686	10,310,500	4,306,150
Public Safety 1999A	2,830,000	1,388,226	2,547,000	1,122,979	141,500	118,329	259,829	2,405,500	1,004,650
Transportation 1999A	26,705,000	13,194,217	24,034,500	10,596,878	1,335,250	1,116,603	2,451,853	22,699,250	9,480,275
	54,200,000	26,778,752	48,780,000	21,507,237	2,710,000	2,266,238	4,976,238	46,070,000	19,241,000
<b>Series 1999B</b>									
<i>Issued Dec 1, 1999; Final Payment FY2020</i>									
Neighborhood Improvements	2,100,000	1,186,080	1,995,000	1,024,327	105,000	102,323	207,323	1,890,000	922,005
Parks and Park Facilities	1,500,000	847,200	1,485,000	731,662	75,000	73,088	148,088	1,350,000	655,575
	3,600,000	2,033,280	3,420,000	1,755,989	180,000	175,410	355,410	3,240,000	1,580,579



**COUNTY OF FAIRFAX, VIRGINIA**  
**SCHEDULE OF GENERAL OBLIGATIONS AND SPECIAL REVENUE BONDS FOR FY 2002**  
**Fund 200 - County Debt Service**

SERIES	AMOUNT OF ISSUE: (BONDS PAYABLE)	INTEREST ON ISSUE: (INTEREST PAYABLE)	PRINCIPAL OUTSTANDING AS OF 6/30/01	INTEREST OUTSTANDING AS OF 6/30/01	PRINCIPAL DUE FY02	INTEREST DUE FY02	TOTAL DUE FY02	PRINCIPAL OUTSTANDING AS OF 6/30/02	INTEREST OUTSTANDING AS OF 6/30/02
<b>Series 2000A</b>									
<i>Issued Apr 1, 2000; Final Payment FY2020</i>									
Parks & Park Facilities	12,000,000	6,664,325	11,400,000	5,930,550	600,000	597,450	1,197,450	10,800,000	5,333,100
Transportation Improvement & Facilities	8,700,000	4,831,636	8,265,000	4,299,649	435,000	433,151	868,151	7,830,000	3,866,497
Public Library Facilities	5,600,000	3,110,018	5,320,000	2,767,590	280,000	278,810	558,810	5,040,000	2,488,780
Public Safety Facilities	4,000,000	2,221,442	3,800,000	1,976,850	200,000	199,150	399,150	3,600,000	1,777,700
Adult Detention Facilities	4,000,000	2,221,442	3,800,000	1,976,850	200,000	199,150	399,150	3,600,000	1,777,700
Neighborhood Improvements	1,500,000	833,041	1,425,000	741,319	75,000	74,681	149,681	1,350,000	666,637
Commercial & Redevelopment Area Improv.	1,500,000	833,041	1,425,000	741,319	75,000	74,681	149,681	1,350,000	666,637
Human Services Facilities	700,000	388,752	665,000	345,948	35,000	34,851	69,851	630,000	311,097
	<b>38,000,000</b>	<b>21,103,696</b>	<b>36,100,000</b>	<b>18,780,074</b>	<b>1,900,000</b>	<b>1,891,925</b>	<b>3,791,925</b>	<b>34,200,000</b>	<b>16,888,149</b>
<b>Series 2000B</b>									
<i>Issued Dec 1, 2000; Final Payment FY2021</i>									
Parks & Park Facilities	2,250,000	1,143,059	2,250,000	1,087,812	115,000	107,185	222,185	2,135,000	980,627
<b>Total Current General Obligation Debt - County</b>	<b>835,615,600</b>	<b>433,813,276</b>	<b>568,295,299</b>	<b>195,187,795</b>	<b>53,888,405</b>	<b>26,920,090</b>	<b>80,808,495</b>	<b>514,406,894</b>	<b>168,267,705</b>
<b>Projected Sales</b>									
Spring 2001 Bond Sale (FY 2001)	74,690,000	45,094,088	74,690,000	45,094,088	3,734,500	4,294,675	8,029,175	70,955,500	40,799,413
Fall 2001 Bond Sale (FY 2002)	2,500,000	1,509,375	-	-	-	88,332	88,332	2,500,000	1,421,043
<b>Total Projected Sales</b>	<b>77,190,000</b>	<b>46,603,463</b>	<b>74,690,000</b>	<b>45,094,088</b>	<b>3,734,500</b>	<b>4,383,007</b>	<b>8,117,507</b>	<b>73,455,500</b>	<b>42,220,456</b>
<b>Special Assessment Bonds</b>									
<i>McLean Community Center</i>									
<i>Issued July 1, 1988; Final Payment FY 2008</i>	1,500,000	1,115,513	600,000	175,594	75,000	40,838	115,838	525,000	134,756
<b>Lease Revenue Bonds</b>									
<i>EDA Lease Revenue Bonds</i>									
<i>Issued March 1, 1994; Final Payment FY 2019</i>	116,965,000	101,665,849	99,095,000	58,853,932	3,385,000	5,389,046	8,774,046	95,710,000	53,464,886
<i>FCRHA Lease Revenue Bonds</i>									
<i>Mott/Gum Springs Community Centers</i>	6,390,000	4,466,366	5,570,000	2,933,738	230,000	302,158	532,158	5,340,000	2,631,580
<i>Issued September 15, 1996; Final Payment June 1, 2017</i>									
<i>Baileys Community Center</i>	5,500,000	2,756,967	4,820,000	2,198,538	205,000	210,793	415,793	4,615,000	1,987,745
<i>Issued December 1, 1998; Final Payment June 1, 2018</i>									
<i>Adult Day Care Center</i>	1,000,000	1,038,776	1,000,000	938,370	15,000	52,084	67,084	985,000	886,287
<i>Issued May 27, 1999; Final Payment May 1, 2029</i>									
<b>Total Current Lease Revenue Bonds</b>	<b>129,855,000</b>	<b>109,927,958</b>	<b>110,485,000</b>	<b>64,924,577</b>	<b>3,835,000</b>	<b>5,954,080</b>	<b>9,789,080</b>	<b>106,650,000</b>	<b>58,970,497</b>
Projected Lease Revenue Sale (FY 2001)	2,500,000	1,509,375	2,500,000	1,509,375	125,000	143,750	268,750	2,375,000	1,365,625
<b>Total County Debt Service</b>	<b>1,046,660,600</b>	<b>592,969,585</b>	<b>756,570,299</b>	<b>306,891,429</b>	<b>61,657,905</b>	<b>37,441,764</b>	<b>99,099,671</b>	<b>697,412,394</b>	<b>270,959,039</b>

# DEBT SERVICE FUNDS

## FUND STATEMENT

### Fund Type G20, Debt Service Funds

### Fund 201, School Debt Service

	FY 2000 Actual <sup>1</sup>	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance<sup>2</sup></b>	<b>\$167,961</b>	<b>\$3,127,961</b>	<b>\$3,812,337</b>	<b>\$1,897,626</b>
Revenues:				
Bond Proceeds	\$0	\$0	\$0	\$0
Total Revenues	\$0	\$0	\$0	\$0
Transfers In:				
School Operating (090) <sup>3</sup>	\$3,710,000	\$750,000	\$833,926	\$0
General Fund (001)	89,459,914	95,250,687	95,250,687	104,837,673
Total Transfers In	\$93,169,914	\$96,000,687	\$96,084,613	\$104,837,673
<b>Total Available</b>	<b>\$93,337,875</b>	<b>\$99,128,648</b>	<b>\$99,896,950</b>	<b>\$106,735,299</b>
Expenditures:				
Principal:				
General Obligation Bonds	\$52,596,500	\$58,021,499	\$58,021,499	\$57,421,599
Literary Fund Loans	126,425	88,925	88,925	88,925
Subtotal Principal	\$52,722,925	\$58,110,424	\$58,110,424	\$57,510,524
Interest:				
General Obligation Bonds	\$37,436,696	\$38,584,069	\$38,584,069	\$33,865,076
Literary Fund Loans	21,152	17,051	17,051	14,075
Subtotal Interest	\$37,457,848	\$38,601,120	\$38,601,120	\$33,879,151
Debt Service on Projected Sales	\$0	\$2,412,104	\$2,412,104	\$15,340,624
Subtotal School Debt Service	\$90,180,773	\$99,123,648	\$99,123,648	\$106,730,299
Refunding Escrow	\$0	\$0	\$0	\$0
Credit for Accrued Interest	(655,657)	0	0	0
Fiscal Agent Fees	422	5,000	5,000	5,000
Total Expenditures	\$89,525,538	\$99,128,648	\$99,128,648	\$106,735,299
<b>Total Disbursements</b>	<b>\$89,525,538</b>	<b>\$99,128,648</b>	<b>\$99,128,648</b>	<b>\$106,735,299</b>
<b>Ending Balance</b>	<b>\$3,812,337</b>	<b>\$0</b>	<b>\$768,302</b>	<b>\$0</b>
Reserve for Future School Debt Service	2,960,000	0	0	0
<b>Unreserved Ending Balance</b>	<b>\$852,337</b>	<b>\$0</b>	<b>\$768,302</b>	<b>\$0</b>

<sup>1</sup> FY 2000 Expenditures have been updated to reflect all FY 2000 audit adjustments. These adjustments reflect a reduction of \$456,954 primarily as the result of accrued interest postings to be outlined in detail in the FY 2001 Third Quarter Review audit package.

<sup>2</sup> The FY 2002 Beginning Balance reflects anticipated adjustments at the FY 2001 Third Quarter Review to address FY 2001 requirements for the 2000B General Obligation Bond Sale for Funds 201 and 200, County Debt Service. The FY 2001 Ending Balance after these changes will be \$1,897,626.

<sup>3</sup> To accurately reflect the FY 2001 Ending Balance, the FY 2001 Transfer In from the School Operating Fund has been updated here to reflect the reconciliation of actual debt service costs for the 1999B and 2000B General Obligation Bond Sales which have been provided to the School Board and will be included as part of the FY 2001 Third Quarter Review.

**COUNTY OF FAIRFAX, VIRGINIA**  
**SCHEDULE OF GENERAL OBLIGATIONS AND LITERARY LOANS FOR FY 2002**  
**Fund 201, Schools Debt Service**

SERIES	AMOUNT OF ISSUE: (BONDS PAYABLE)	INTEREST ON ISSUE: (INTEREST PAYABLE)	PRINCIPAL OUTSTANDING AS OF 6/30/01	INTEREST OUTSTANDING AS OF 6/30/01	PRINCIPAL DUE FY02	INTEREST DUE FY02	TOTAL DUE FY02	PRINCIPAL OUTSTANDING AS OF 6/30/02	INTEREST OUTSTANDING AS OF 6/30/02
<b>GENERAL OBLIGATION BONDS - SCHOOLS</b>									
1992B Refunding Bonds <i>Refunding Bonds Issued June 15, 1992; Final Payment FY 2008</i>	47,020,500	23,758,373	12,730,800	2,740,034	2,399,400	736,291	3,135,691	10,331,400	2,003,744
1992C Refunding Bonds <i>Refunding Bonds Issued Dec. 15, 1992; Final Payment FY 2009</i>	51,205,000	25,662,912	31,015,900	5,818,785	3,927,600	1,611,121	5,538,721	27,088,300	4,207,664
1993A Refunding Bonds <i>Refunding Bonds Issued April 1, 1993; Final Payment FY 2010</i>	89,987,300	45,607,029	54,175,000	11,976,089	9,818,100	1,373,752	11,191,852	44,356,900	10,602,338
1993B <i>Issued May 15, 1993; Final Payment on unrefunded portion FY 2005</i>	22,800,000	12,353,716	7,600,000	950,000	1,900,000	380,000	2,280,000	5,700,000	570,000
1993C Refunding Bonds <i>Refunding Bonds Issued July 15, 1993; Final Payment FY 2012</i>	124,410,000	66,345,487	81,400,000	24,295,602	8,075,000	4,171,426	12,246,426	73,325,000	20,124,176
1994A <i>Issued May 25, 1994; Final Payment FY 2005</i>	42,075,100	22,780,553	15,300,100	1,988,989	3,825,000	787,947	4,612,947	11,475,100	1,201,042
1995A <i>Issued May 15, 1995; Final Payment FY 2015</i>	63,000,000	36,547,617	44,100,000	17,707,324	3,150,000	2,362,466	5,512,466	40,950,000	15,344,858
1996A <i>Issued May 15, 1996; Final Payment FY 2016</i>	63,900,000	35,878,111	47,918,001	20,463,499	3,196,399	2,525,256	5,721,655	44,721,602	17,938,242
1997A <i>Issued May 15, 1997; Final Payment FY 2017</i>	75,000,000	41,186,771	60,000,000	26,423,438	3,750,000	3,131,250	6,881,250	56,250,000	23,292,188
1997B <i>Issued Dec. 1, 1997; Final Payment FY 2018</i>	60,000,000	30,675,000	51,000,000	21,307,500	3,000,000	2,377,500	5,377,500	48,000,000	18,930,000
1998A <i>Issued May 15, 1998; Final Payment FY 2018</i>	27,290,000	14,057,079	23,196,500	10,305,386	1,364,500	1,115,479	2,479,979	21,832,000	9,189,907
1999A Refunding portion <i>Issued Apr 1, 1999; Final Payment FY 2014</i>	63,171,500	28,056,472	59,643,400	21,900,335	1,515,600	2,723,963	4,239,563	58,127,800	19,176,372
1999A New funding portion <i>Issued Apr 1, 1999; Final Payment FY 2019</i>	100,000,000	49,407,292	90,000,000	39,681,250	5,000,000	4,181,250	9,181,250	85,000,000	35,500,000
1999B <i>Issued Dec 1, 1999; Final Payment FY2020</i>	80,000,000	45,184,000	76,000,000	39,022,000	4,000,000	3,898,000	7,898,000	72,000,000	35,124,000
2000A <i>Issued Apr 1, 2000; Final Payment FY2020</i>	50,000,000	27,768,021	47,500,000	24,710,625	2,500,000	2,489,375	4,989,375	45,000,000	22,221,250
2000B <i>Issued Dec 1, 2000; Final Payment FY2021</i>	50,000,000	25,685,000	50,000,000	24,457,187	2,500,000	2,383,750	4,883,750	47,500,000	22,073,437
<b>Total Current General Obligation Bonds- Schools</b>	<b>1,009,859,400</b>	<b>530,953,432</b>	<b>751,579,701</b>	<b>293,748,044</b>	<b>59,921,599</b>	<b>36,248,826</b>	<b>96,170,425</b>	<b>691,658,102</b>	<b>257,499,218</b>
<b>Projected Sales</b>									
Spring 2001 Bond Sale (FY 2001)	80,000,000	48,300,000	80,000,000	48,300,000	4,000,000	4,600,000	8,600,000	76,000,000	43,700,000
Fall 2001 Bond Sale (FY 2002)	50,000,000	30,187,500	-	-	-	1,856,874	1,856,874	50,000,000	28,330,626
<b>Total Projected Sales</b>	<b>130,000,000</b>	<b>78,487,500</b>	<b>80,000,000</b>	<b>48,300,000</b>	<b>4,000,000</b>	<b>6,456,874</b>	<b>10,456,874</b>	<b>126,000,000</b>	<b>72,030,626</b>
<b>Literary Fund Loans:</b>									
Terra Centre Elem. Sch.	350,000	115,451	35,000	1,575	17,500	1,050	18,550.00	17,500.00	525.00
Science Lab. #1	1,274,213	433,861	318,625	30,991	63,725	10,330	74,055.25	254,900.00	20,660.50
Science Lab. #2	148,245	80,562	53,900	10,780	7,700	2,695	10,395.00	46,200.00	8,085.00
<b>Total Literary Loans-Schools</b>	<b>2,522,458</b>	<b>870,648</b>	<b>407,525</b>	<b>43,346</b>	<b>88,925</b>	<b>14,075</b>	<b>103,000</b>	<b>318,600</b>	<b>29,271</b>
<b>Total School Debt Service</b>	<b>1,142,381,858</b>	<b>610,311,579</b>	<b>831,987,226</b>	<b>342,091,389</b>	<b>64,010,524</b>	<b>42,719,775</b>	<b>106,730,299</b>	<b>817,976,702</b>	<b>329,559,114</b>
<b>TOTAL FUNDS 200 &amp; 201</b>	<b>2,189,042,458</b>	<b>1,203,281,164</b>	<b>1,588,557,525</b>	<b>648,982,818</b>	<b>125,668,429</b>	<b>80,161,539</b>	<b>205,829,970</b>	<b>1,515,389,096</b>	<b>600,518,154</b>



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# Capital Projects Overview

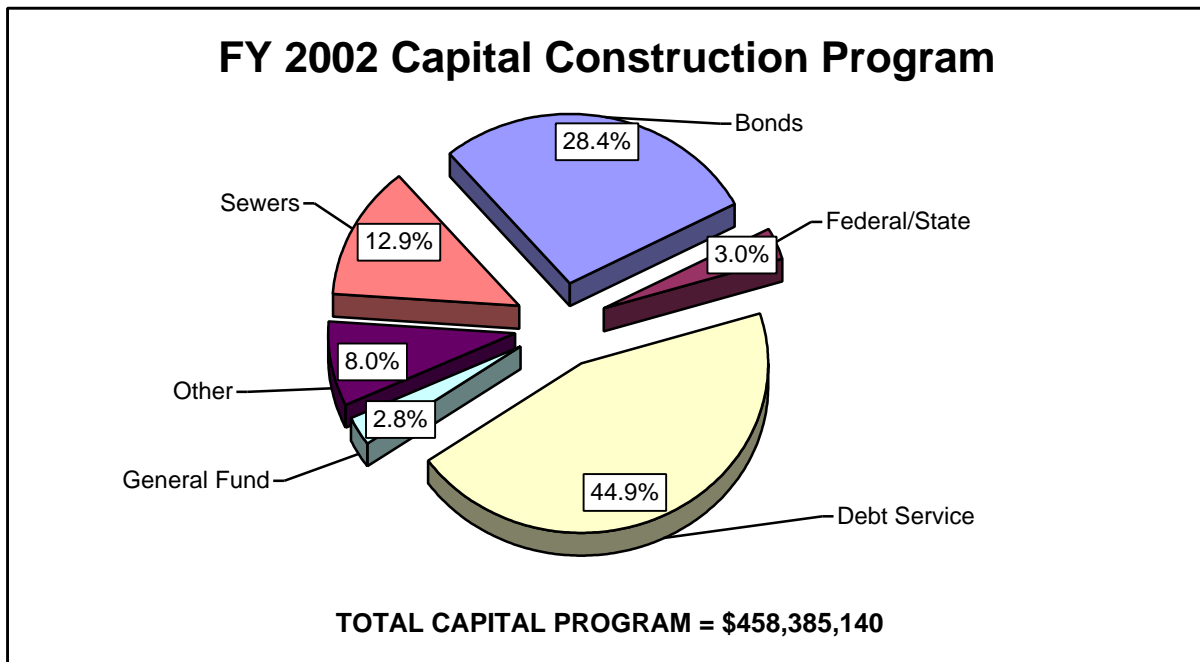
# CAPITAL PROJECTS OVERVIEW

## Summary Of Capital Construction Program

The Capital Construction Program of Fairfax County is organized to meet the existing and anticipated future needs of the citizens of the County and to enable the County government to provide necessary services. The Capital Construction Program (other than sanitary sewer construction and resource recovery projects) is primarily financed through transfers from the General Fund and the sale of General Obligation bonds. Supplementing the General Fund and General Obligation bond monies are additional funding sources including Federal and State grants, contributions, and tax revenues from special revenue districts.

The Fairfax County Capital Construction Program includes: School construction of both new and renovated school facilities, park facilities, primary and secondary roadways, libraries, trails/sidewalks, fire stations, government centers with police substations, storm drainage infrastructure, streetlight installations, and the renovation/maintenance of County facilities. In addition, the capital improvement program includes the construction of housing units to provide affordable housing opportunities to citizens, neighborhood improvements to older County neighborhoods, and commercial revitalization initiatives for specific commercial centers throughout the County.

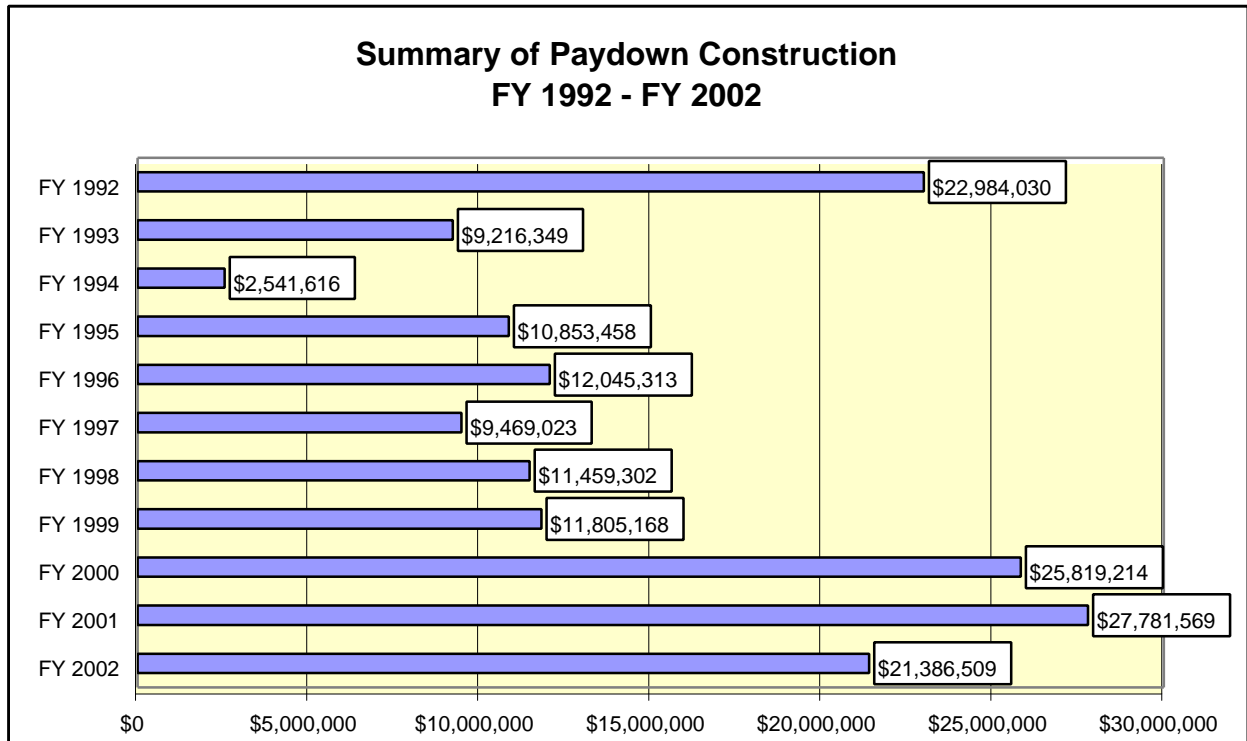
Funding in the amount of \$458,385,140 is included in FY 2002 for the County's Capital Construction Program. Of this amount, \$205,851,970 is included for debt service and \$252,533,170 is included for capital expenditures. The source of funding for capital expenditures includes: \$13,023,733 in General Fund monies (including \$500,000 in projected carryover funds), \$130,258,523 in General Obligation Bonds, \$59,031,754 in sewer system revenues, \$13,785,663 in Federal/State Aid, and \$36,433,497 in financing from various other sources. Other sources of financing include transfers from other funds, developer contributions and payments, pro rata share deposits, and miscellaneous revenues.



# CAPITAL PROJECTS OVERVIEW

## Capital Paydown Program

In FY 2002, an amount of \$21,386,509 has been included for the Capital Paydown Program. This funding level is supported by General Fund transfers in the amount of \$12,523,733, State Aid in the amount of \$8,362,776, and \$500,000 in projected carryover funds which will be re-directed to meet FY 2002 requirements. The paydown construction program had been constrained in the past based on budget limitations. Between FY 1986 and FY 1990, the County paydown construction program averaged approximately \$46.0 million, or 4.6 percent, of the General Fund disbursements. The FY 2002 Advertised Budget Plan paydown program of \$21.39 million represents 0.93 percent of General Fund disbursements.



The above graph depicts the level of paydown funding between FY 1992 and FY 2002. A significant decrease in paydown funding began in FY 1993, with an extremely low program in FY 1994. Beginning in FY 1995, annual paydown funding increased slightly, but only the most pressing requirements were addressed. The following list highlights the capital projects funded in the FY 2002 Paydown Program.

# CAPITAL PROJECTS OVERVIEW

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## *FY 2002 Paydown Highlights*

		<u>Amount</u>
▶ County Maintenance Projects		\$4,160,000
HVAC/Electrical Systems	1,250,000	
Carpet Replacement	500,000	
Roof Repairs and Waterproofing	330,000	
Parking Lot Repairs	400,000	
Miscellaneous Building Repairs	850,000	
Fire Alarm System Replacements	200,000	
Commercial Revitalization Program Maintenance	200,000	
Americans With Disabilities Compliance (County)	100,000	
Massey Building Carpet Replacement	250,000	
Generator Replacement	80,000	
▶ Park Maintenance Projects		2,029,000
Park General Maintenance (major facility repairs)	605,000	
Park Grounds Maintenance	800,000	
Park Facilities Maintenance (minor routine repairs)	470,000	
Americans with Disabilities Compliance (Parks)	154,000	
▶ Athletic Field Maintenance and Development		2,099,552
Boys' Baseball Field Lighting	100,000	
Girls' Softball Field Lighting	100,000	
Girls' Fast Pitch Softball Fields	200,000	
Wakefield Softball Complex	300,000	
Parks Maintenance of FCPS Fields	1,399,552	
▶ Land Acquisition Reserve		2,000,000
▶ Commercial Revitalization Initiatives		1,850,000
▶ Countywide Walkways (Trails and Sidewalks)		1,000,000
▶ Countywide Storm Drainage Projects		1,000,000
▶ Streetlights		1,000,000
▶ South County Center		859,500
▶ Dam Inspections and Repairs		759,500
▶ Falls Church McLean Children's Center		600,000
▶ Northern Virginia Community College Capital Contribution		592,707
▶ Stormwater Control Planning		500,000
▶ Annual Operating and Overhead Contributions for SACC		500,000
▶ Mount Vernon Mental Health Center		400,000
▶ Traffic Light Signalization at Fire Stations		378,000
▶ Laurel Hill		300,000
▶ VDOT Sidewalk Repair/Replacement		300,000
▶ Mt. Gilead Property		163,750
▶ Road Maintenance/VDOT Participation Projects		150,000
▶ Providence District Supervisor's Office		100,000
▶ Developer Defaults		100,000
▶ Other		544,500
<b>Total</b>		<b>\$21,386,509</b>



# CAPITAL PROJECTS OVERVIEW

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## *County Maintenance Projects*

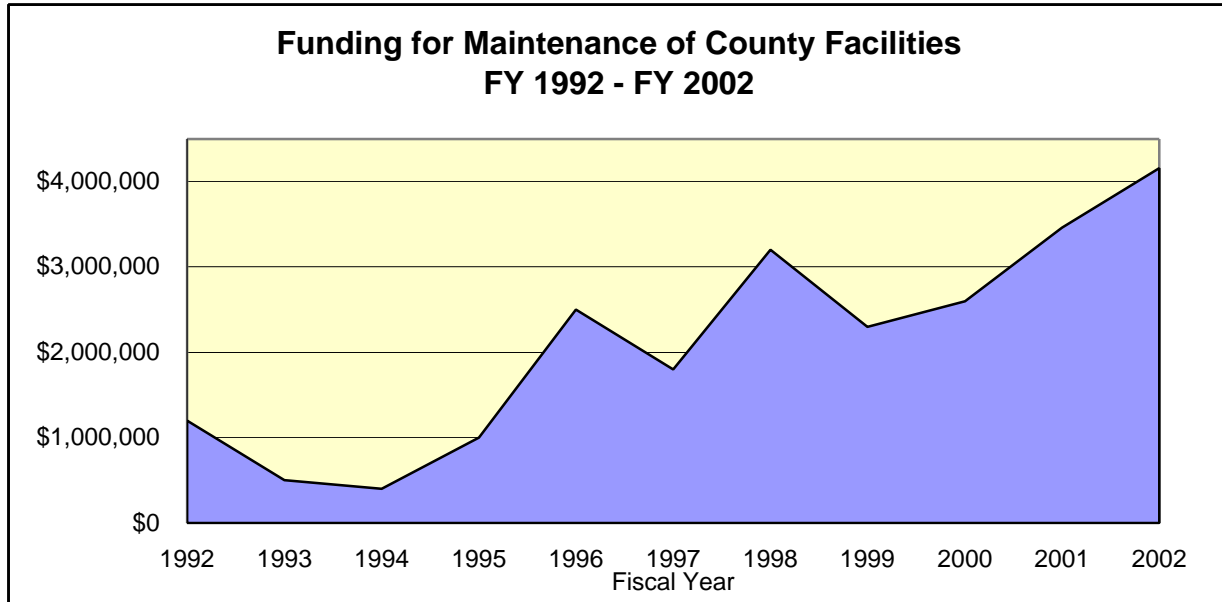
FY 2002 funding in the amount of \$4,160,000 has been included for County maintenance. As with any maintenance program, sufficient attention is required to avoid increased project costs in the future. As long-term maintenance and renovation costs are difficult to project, they are not included in the initial costs of capital projects; however, they are essential to the service life and level of service provided by a facility. Continued funding of maintenance requirements is included in the County's Paydown Program to protect and extend the life of County facilities. County requirements are generated through scheduled preventative maintenance or from user requests for facility alterations. It is estimated that the backlog of County maintenance, repair, and replacement requirements exclusive of the FY 2002 funding provided totals approximately \$6.2 million. Specific funding levels in FY 2002 include:

- ◆ An amount of \$3,530,000 will continue to provide a consistent level of general maintenance funds to address priority projects at County facilities. Funded general maintenance projects include carpet replacement (\$500,000), HVAC/electrical replacement (\$1,250,000), roof repair and waterproofing (\$330,000), parking lot resurfacing (\$400,000), and fire alarm replacement (\$200,000). In addition, the County maintenance budget includes funding for miscellaneous building repairs or ongoing requirements throughout the fiscal year (\$850,000). These miscellaneous requirements include but are not limited to minor remodeling, reorganization of office space, vandalism removal, plumbing repairs, painting, and other emergency repairs.
- ◆ An amount of \$200,000 is included for recurring maintenance of capital improvements associated with the Commercial Revitalization Program as approved by the Board of Supervisors on December 2, 1996. Maintenance projects include landscaping, mowing, trash pickup, graffiti removal, and maintenance of bus shelters, bicycle racks, area signs, and street furniture. Maintenance will be provided in four major revitalization areas in Fairfax County, including Annandale, Route 1, Springfield, and Bailey's Crossroads.
- ◆ Funding to continue the implementation of ADA compliance at County facilities has also been included in FY 2002. Title II of the ADA prohibits discrimination on the basis of disability by public entities and requires that each program, service, or activity conducted by a public entity be readily accessible to and usable by individuals with disabilities. Funding in the amount of \$100,000 is included for County facilities. All remaining funding for facility modifications has been committed for specific projects. Additional funding in FY 2002 provides for the continuation of Phase II of County ADA Compliance. Phase II involves modifications to designated curb ramps throughout the County. ADA requirements have been adjusted in recent years to reflect lower than anticipated construction costs, determination of other means of accomplishing program access, consolidation/reorganization of County agencies resulting in the elimination of some facilities from the backlog, and reductions in the scope requirements for County Fire Stations which do not serve as public access facilities and require less ADA accessibility.
- ◆ An amount of \$250,000 is also included to begin carpet replacement at the Massey Building. The existing carpet is well beyond its expected service life and is in an advanced state of wear and deterioration. This is the first phase of the Massey Building carpet replacement. Total costs are expected to be approximately \$800,000.

# CAPITAL PROJECTS OVERVIEW

- ◆ The annual generator replacement program has been funded in FY 2002 in the amount of \$80,000. This program provides a funding mechanism to replace generators in the fiscal years in which the generator reaches its useful life of 25 years.

The following chart depicts County maintenance funding between FY 1992 and FY 2002, including roof repairs, HVAC replacement, carpet replacement, parking lot resurfacing, fire alarm system replacements, and miscellaneous building repairs.



## ***Park Maintenance Projects***

FY 2002 funding in the amount of \$2,029,000 has been included for Park maintenance. The Park facilities maintained with General Fund monies include but are not limited to field houses, boat houses, pump houses, maintenance facilities, sheds, shelters, and office buildings. Park priorities are based on the assessment of current repair needs, including safety and health issues, facility protection, facility renewal, and improved services. In addition, Park maintenance requirements are generated through scheduled preventative maintenance or from user requests for facility alterations. Specific funding levels in FY 2002 include:

- ◆ An amount of \$605,000 is included for general park maintenance at non-revenue supported Park facilities. These maintenance requirements include major non-recurring repairs/replacements and improvements to roofs, electrical and lighting systems, security and fire alarms, sprinklers, and HVAC equipment. Of this amount, \$200,000 is included for critical emergency repairs identified throughout the fiscal year, and \$405,000 is dedicated for specific major facility maintenance repairs.
- ◆ An amount of \$800,000 is included to fund annual requirements for Parks grounds maintenance at non-revenue supported parks. Grounds maintenance includes the upkeep of sidewalks, parking lots, bridges, recreation and irrigation equipment, picnic equipment, tennis courts, and trails at County parks.
- ◆ Funding is also included in the amount of \$470,000 for minor routine preventive maintenance of non-revenue supported Park Authority structures. These repairs include the replacement of broken windows and doors, equipment repairs, and the scheduled inspection of HVAC, security, and fire alarm systems.

# CAPITAL PROJECTS OVERVIEW

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- ◆ An amount of \$154,000 to continue the implementation of ADA compliance at Park facilities has been included in FY 2002. Park facilities continue to be modified on a priority basis. ADA requirements have been adjusted in recent years to reflect lower than anticipated construction costs, project scope adjustments and determination of other means of accomplishing program access.

## ***Athletic Field Maintenance Projects***

FY 2002 funding in the amount of \$2,099,552 has been included for athletic field maintenance. In recent years, athletic field maintenance has been identified as a critical need. An effort has been made to provide continuous maintenance to retain quality athletic fields at acceptable standards. Maintenance of athletic fields includes field lighting, fencing, irrigation, dugout covers, infield dirt, aerification, and seeding. These maintenance efforts will improve safety standards, improve playing conditions, and increase user satisfaction. Specific funding levels in FY 2002 include:

- ◆ An amount of \$100,000 has been included to continue the replacement and upgrading of Fairfax County Public Schools boys' baseball field lighting systems used by many County organizations. FY 2002 funding provides for lighting improvements for varsity baseball fields at prioritized high schools in the County. FY 2002 funding provides for baseball field lighting improvements at Oakton High School. This effort is being coordinated by the Department of Community and Recreation Services.
- ◆ Funding in the amount of \$100,000 has been included to continue adding lights on Fairfax County Public Schools athletic fields used for girls' softball. Staff from the Department of Community and Recreation Services continue to work with representatives from Fairfax Athletic Inequities Reform (FAIR) and coordinate with the Fairfax County Public Schools and the Fairfax County Park Authority to identify, prioritize, and develop proposed plans for addressing girls' softball field lighting requirements. FY 2002 funding provides for lighting improvements on fields at prioritized schools in the County. FY 2002 funding provides for softball field lighting improvements at Carson Middle School. This effort is being coordinated by the Department of Community and Recreation Services.
- ◆ Funding in the amount of \$200,000 associated with the Girls' Fast Pitch Softball Action Plan has been included in FY 2002. This Plan establishes a separate annual fund in the amount of \$200,000 a year for five years in an effort to spread the costs for small project maintenance and improvements to various girls' fast pitch softball fields throughout the County as requested by Fairfax Athletic Inequities Reform (FAIR). These fields include both Fairfax County Public Schools and County/Parks fields. FY 2002 represents the fourth year of the five-year program. This effort is being coordinated by the Department of Community and Recreation Services.
- ◆ Funding in the amount of \$300,000 is included to support the FAIR group request to create a girls' softball complex at Wakefield Park. FY 2002 funding will provide for preliminary work on the project, to include design and construction of two additional girls' softball fields at the park. This effort is being coordinated by the Park Authority.
- ◆ Funding of \$1,399,552 is included to support general maintenance at designated Fairfax County Public Schools athletic fields. This maintenance effort includes consistent mowing frequency of 28 times per year at designated school sites and provides for aerification and over-seeding to improve turf coverage and reduce the chance of injury. This program was established in an effort to maintain consistent standards among all athletic fields, improve playing conditions and safety standards, and increase user satisfaction. This effort is being managed by the Park Authority; however, all field maintenance will be coordinated between the Park Authority and the Department of Community and Recreation Services.

# CAPITAL PROJECTS OVERVIEW

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## ***New and Renovated County Facilities***

Funding in the amount of \$2,259,500 is included in FY 2002 for new or renovated facilities throughout the County. Specific funding levels in FY 2002 include:

- ◆ Funding of \$859,500 is included to provide for moving costs and phone systems related to the opening of the South County Center. On February 11, 2000, the Board of Supervisors entered into a Master Sales and Development Agreement with Madison Development partners to construct an office building for lease to Fairfax County. This 159,000-square-foot facility will include a senior center, an expanded teen center, an employment center, office space for County staff, community meeting rooms and an e-government center.
- ◆ Funding of \$400,000 is included for temporary trailers to house mental health programs staff until the Mount Vernon Mental Health facility is renovated. The County will vacate all leased space in the IMP Building upon completion of the South County Center; however, those programs that will relocate to the Mount Vernon Mental Health Center will need the temporary accommodations until renovations are complete.
- ◆ Funding of \$600,000 provides for partial reimbursement to the Fairfax County Public Schools for renovations necessary to construct a SACC facility at Lemon Road Elementary School. The new Center will replace leased space at Chesterbrook Presbyterian Church and will provide SACC and day care services to children.
- ◆ In the summer of 2001, the Laurel Hill (Lorton) property will be transferred to Fairfax County. Formerly the Lorton Correctional Facility, this site includes approximately 1,500 acres. The tract contains historically significant buildings, athletic fields, and resource protection areas. Key areas have been identified where improvements and/or modifications are required. FY 2002 funding of \$300,000 will begin to address prioritized needs at this site.
- ◆ Funding of \$100,000 is included for preliminary costs associated with the relocation and expansion of the Providence District Supervisor's Office, including relocation assessments, initial design studies, and lease costs for temporary quarters. Current facilities are no longer adequate and lack any sort of community meeting space now enjoyed by most other Supervisors' offices. Expansion on site is not an option due to the lack of ground space.

## ***Safety Related Projects***

- ◆ An amount of \$500,000 has been included to continue work associated with an update of the Countywide Stormwater Control Plan. This plan will identify infrastructure deficiencies as well as strategies for addressing Federal, State, and County storm water control requirements.
- ◆ Funding of \$1,000,000 has been included in FY 2002 for storm drainage projects throughout the County. The Department of Public Works and Environmental Services will conduct a comprehensive review of all County storm drainage projects and return to the Board of Supervisors with recommended allocations for priority projects.
- ◆ Funding of \$1,000,000 has been included in FY 2002 for walkways throughout the County. The Department of Public Works and Environmental Services will conduct a comprehensive review of all County trail and sidewalk projects and return to the Board of Supervisors with recommended allocations for priority projects.

# CAPITAL PROJECTS OVERVIEW

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- ◆ The Citizen Petition Street Light Program provides residential lighting at locations justified and desired by residents and was re-opened in FY 2000. FY 2002 funding of \$1,000,000 is expected to support 50 petition requests and approximately 500 streetlights. Approved locations are determined in consultation with the Fairfax County Police Department, based on nighttime crime rates and traffic safety. Street light petitions must meet pre-approved criteria and are presented annually to the Board of Supervisors for approval.
- ◆ Funding of \$378,000 has been included for the installation of traffic signalization systems at various fire stations throughout the County. These traffic light installations enhance the timely response of emergency personnel to citizen requests for assistance. FY 2002 funding will provide for installations at the Great Falls Fire Station entrance to Georgetown Pike, the Gallows Road and Route 7 intersection, and the Westfields Boulevard and Route 28 intersection.
- ◆ Total FY 2002 funding in the amount of \$759,500 is included for conducting inspections, monitoring, and repairing dams and emergency spillways. This level of funding provides for required inspections at five County-owned dams, internal monitoring of drainage problems with dam embankments, and initiation of subsurface investigations. In addition, funding provides for design, easements, and the implementation of required repairs at prioritized facilities.
- ◆ Funding of \$300,000 has been included for the Virginia Department of Transportation (VDOT) participation project for sidewalk repair and replacement. VDOT conducts repair and replacement of County maintained sidewalks and is reimbursed by the County, subject to an agreement approved by the Board of Supervisors. County costs are minimized based on the ability to implement multiple VDOT sidewalk construction contracts.

## ***Other Paydown Program Projects***

### ***Land Acquisition Reserve***

FY 2002 funding in the amount of \$2,000,000 provides monies earmarked for the acquisition of land or open space preservation for future County facilities and capital projects. This reserve will improve the County's competitiveness in the current market.

### ***Commercial Revitalization Program***

FY 2002 funding of \$1,850,000 has been provided for the continuation of commercial revitalization efforts. Specific projects include: Island Walk Cooperative, Commerce Street Redevelopment, Kings Crossing Redevelopment, Richmond Highway Corridor, and Commercial Revitalization program costs.

### ***Northern Virginia Community College***

Fairfax County participates with eight other jurisdictions in providing funds for required capital improvements in the Northern Virginia Community College system. An amount of \$592,707 has been included in FY 2002 for Fairfax County's contribution to the continued construction and maintenance of various capital projects on college campuses.

### ***SACC Contribution***

FY 2002 funding to support an annual contribution of \$500,000 is included to offset school operating and overhead costs associated with School Aged Child Care (SACC) Centers. The construction and renovation costs for SACC centers will be funded by the Fairfax County Public Schools through General Obligation bonds for which debt service costs are provided by the County General Fund.

### ***Mt. Gilead Property***

FY 2002 represents the fifth year of a six-year payment plan to purchase the historic Mt. Gilead property in Centreville, Virginia. The aggregate purchase price of the property is \$996,620, and the six-year payment plan was approved by the Board of Supervisors on September 9, 1996. Funding in the amount of \$163,750 is included for the FY 2002 payment.

# CAPITAL PROJECTS OVERVIEW

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## ***Road Maintenance/VDOT Participation***

FY 2002 funding has been included to support the Road Viewer (\$50,000), Road Maintenance (\$50,000) and VDOT Participation (\$50,000) projects. The Road Viewer Program provides for the upgrading of County roads for acceptance into the State Secondary System. Once the roads are accepted into the State system, ongoing maintenance costs are provided by the State, and County funds are no longer required. For those roads which are not currently included in the State Secondary System, annual funding is provided for maintenance to ensure the safe operation of vehicles on these travelways. The VDOT Participation Program enables the County to benefit from the construction of trails and storm sewer infrastructure associated with roadway improvements by sharing in the cost of the VDOT project. The agreements are executed by both parties in advance of construction, and actual billing normally occurs after VDOT construction is complete.

## ***Developer Defaults***

This program is necessitated by economic conditions surrounding the construction industry which result in some developers not completing required public facilities, including acceptance of roads by the State, walkways, and storm drainage improvements. The costs of providing these improvements may be offset by the receipt of developer default revenues from developer escrow and court judgements and/or compromise settlements. FY 2002 funding in the amount of \$400,000 is included for construction of outstanding developer default projects, of which \$300,000 is funded by anticipated developer default revenues and \$100,000 is funded by the General Fund. Projects which are constructed with anticipated developer default revenue will be dependent on specific default project revenue recovery. General Fund support of the program is necessary due to the time required between the construction of the improvements and the recovery of the bonds through legal action or when the developer default revenue is not sufficient to fund the entire cost of the project. FY 2002 General Fund funding will support developer default projects which are identified throughout the fiscal year. It should be noted that there is currently no significant unfunded backlog of developer default projects at this time.

## ***Other***

In addition to the General Fund supported projects noted above, funding has been included to continue safety upgrades and maintenance of existing County trails, upgrade selected County phone systems, implement emergency watershed improvements identified throughout the fiscal year, continue the improvements to Shawnee Road, and maintain and establish secondary monumentation control points for the Geographic Information System (GIS) system .

## **Capital General Obligation Bond Program**

The Board of Supervisors annually reviews cash requirements for capital projects financed by General Obligation bonds to determine the ongoing schedule for construction of currently funded projects as well as those capital projects in the early planning stages. The bond capital program is reviewed annually by the Board of Supervisors in association with the Capital Improvement Program (CIP), and revisions are made to cashflow estimates and appropriation levels if necessary. The CIP is designed to balance the need for public facilities as expressed by the Countywide land use plan with the fiscal capability of the County to meet those needs. The CIP serves as a general planning guide for the construction of general purpose, school, and public utility facilities in the County. The County's ability to support the CIP is entirely dependent upon and linked to the operating budget. The size of the bond program in particular is linked to the approved General Fund disbursement level.

# CAPITAL PROJECTS OVERVIEW

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The Virginia Constitution requires that long-term debt pledged by the full faith and credit of the County can only be approved by voter referendum. There is no statutory limit on the amount of debt the voters can approve. It is the County's own policy to manage debt within the guidelines identified in the *Ten Principles of Sound Financial Management*. The *Ten Principles* specifically indicate that debt service expenditures as a percentage of General Fund disbursements should remain under 10 percent and that the percentage of debt to estimated market value of assessed property should remain under 3 percent. The County continues to maintain these debt ratios with debt service requirements as a percentage of General Fund disbursements at 8.8 percent, and net debt as a percentage of market value at 1.49 percent as of June 30, 2000.

Continual monitoring and adjustments to the County's Capital Improvement Program have been necessary, as economic conditions have changed. The FY 2001 - 2005 Capital Improvement Program (With Future Years to 2008) was approved by the Board of Supervisors on April 24, 2000. FY 2001 was the second year that the Board of Supervisors authorized \$130 million in bond sales for School Construction.

In FY 2002, an amount of \$130,258,523 is included in General Obligation bond funding. Of this amount, \$100,000,000 is budgeted in Fund 390, Public School Construction, and \$4,918,523 has been included in Fund 309, Metro Operations and Construction, to support the completion of the 103-mile Metrorail System, as well as maintain and/or acquire facilities, equipment, railcars and buses. In addition, FY 2002 bond funding in the amount of \$25,340,000 has been included for the Northern Virginia Regional Park Authority (\$2,250,000), the Fairfax Center and Crosspointe Fire Stations (\$1,570,000), and several projects within the Park Authority bond program (\$21,520,000). Funding for these bond projects is consistent with the FY 2001 - 2005 Capital Improvement Program (With Future Years to 2008) as approved by the Board of Supervisors on April 24, 2000.

## Waste Water Management System

The Fairfax County Wastewater Management Program is managed by the Wastewater Administration Division within the Department of Public Works and Environmental Services, and includes one County-owned wastewater treatment plant with a total treatment capacity of 54 million gallons per day (MGD), approximately 3,100 miles of sewer lines, 60 pumping stations, and 50 metering stations, covering approximately 234 square miles of the County's 399 square mile land area. In addition to the County-owned treatment plant the system owns, by agreement, purchase capacity in the Alexandria Sanitation Authority Plant, the Upper Occoquan Sewage Authority Plant, the District of Columbia Blue Plains Plant, and the Arlington County Plant, for a total treatment capacity of 133.6 MGD.

An amount of \$59,031,754 is funded in FY 2002 to provide for the County's share of design and construction costs for several pump station renovations, the upgrading of existing sewer meters throughout the County, ASA treatment plant improvements to comply with Virginia Water Control Board regulations, the recurring repair and replacement of County sewer lines, replacement of the filter presses at the Noman M. Cole Treatment Plant, rehabilitation of the mono media filter bottoms at the Noman M. Cole Treatment Plant, replacement of the Pohick Sewer Trunkline, and the County's share of the DCWASA Blue Plains plant upgrade.

## Other Financing

Capital projects supported by other financing include \$13,785,663 in Federal/State aid associated and \$36,433,497 in other financing. Capital projects financed by other funding mechanisms include: developer contributions for road improvements throughout the County, developer default revenues, housing trust fund revenues, refuse collection revenues, school Parent Teachers Association contributions and pro rata share storm drainage collections.

# CAPITAL PROJECTS OVERVIEW

## Capital Construction and Operating Expenditure Interaction

To maintain a balanced budget, annual revenues are projected and operating and capital construction expenditures are identified to determine the County's overall requirements and funding availability. Funding levels for capital construction projects are based on the merits of a particular project together with the available funding from all financing sources, with primary reliance on General Obligation bonds. The Board of Supervisors annually reviews cash requirements for capital project financing. The County's capital program has a direct impact on the operating budget, particularly in association with the establishment and opening of new facilities. The Board of Supervisors continues to be cognizant of the effect of the completion of capital projects on the County's operating budget. The FY 2002 operating cost estimates associated with the completion of capital projects have been included in the County's operating budget.

In the FY2002/FY2003 time frame, the expansion and renovation of several facilities will be completed which will directly impact the County's operating budget. The following list represents major new facilities which will open during FY 2002 and FY 2003. Operating expenditures are estimated based on projected opening dates. Additional information regarding the expenditures necessary to support these expanded facilities can be found in specific agency budget narratives.

### New or Renovated County Facilities

Facility	Fiscal Year Completion	Additional Positions In FY 2002	Estimated FY 2002 Net Operating Costs
<b>FY 2002 New/Expanded Facilities</b>			
SACC Centers (3 New/Expanded Centers, 2 New Summer Centers, and Equipment for Gum Springs Glen)	FY 2002	12/16.43	\$574,701
Groveton Senior Center Expansion	FY 2002	2/2.0	\$130,319
Hideaway Teen Center Expansion	FY 2002	0/0.0	\$176,386
Herndon Harbor House Senior Center	FY 2002	3/3.0	\$198,789
Fire Apparatus Shop	FY 2002	2/2.0	\$297,038
<b>Subtotal New/Expanded Facilities</b>		<b>19/23.43</b>	<b>\$1,377,233</b>
<b>Facilities Management Costs for New/Expanded Facilities</b>			
Braddock District Supervisor's Office	FY 2002	0/0.0	\$96,633
Gum Springs Glen	FY 2002	0/0.0	\$19,563
Spring Hill SACC	FY2002	0/0.0	\$18,400
Herndon Harbor House	FY 2002	0/0.0	\$27,440
South County Center	FY 2002	0/0.0	\$334,000
Newington Garage DVS Renovation	FY 2002	0/0.0	\$32,585
<b>Subtotal Facilities Management Costs</b>		<b>0/0.0</b>	<b>\$528,621</b>
<b>FY 2003 New/Expanded Facilities</b>			
West Ox DVS Facility	FY 2003	00/0.0	TBD
Sully District Police Station	FY 2003	TBD	TBD
Mount Vernon Police Station	FY 2003	TBD	TBD
Springfield Police Station	FY 2003	TBD	TBD
Judicial Center Parking Garage	FY 2003	0/0.0	TBD
<b>Total</b>		<b>19/23.43</b>	<b>\$1,905,854</b>



# CAPITAL PROJECTS OVERVIEW

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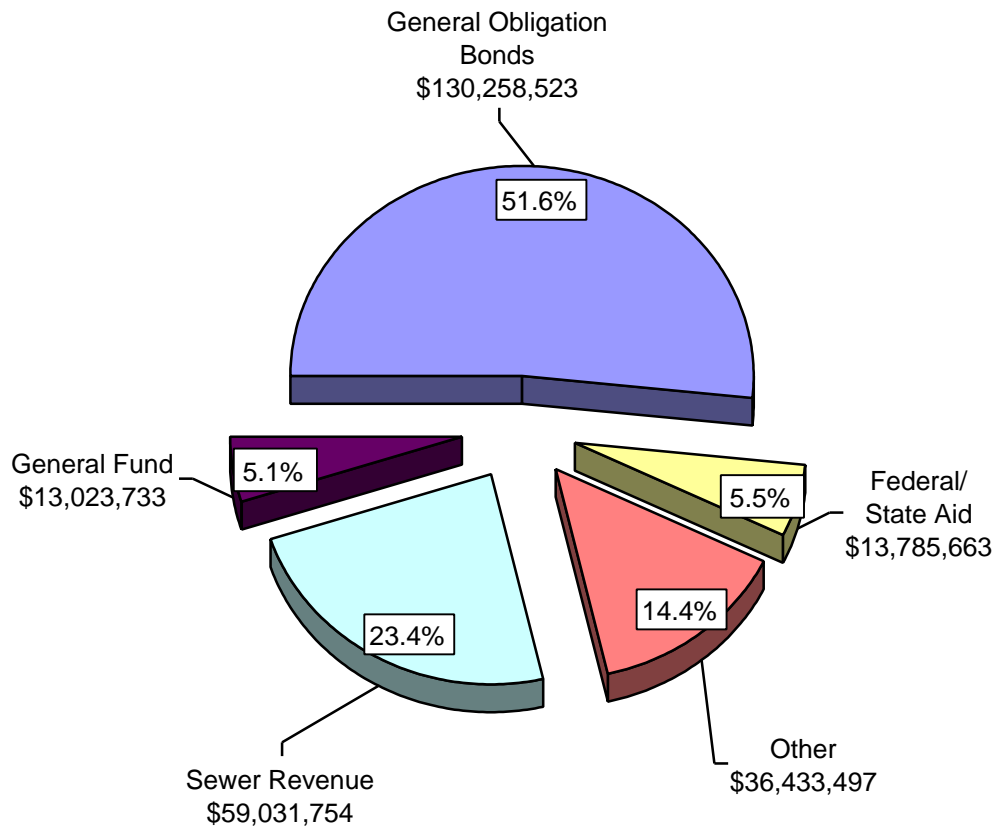
Personnel services, operating costs, and capital equipment costs incurred by a County agency while performing work on a capital project are charged as Recovered Costs to the project where applicable. The majority of capital projects in the County are administrated by various agencies within the Department of Public Works and Environmental Services. These agencies include the Project Engineering Division, Office of Capital Facilities, Planning and Design Division, Stormwater Management Division, the Land Acquisition Division, the Office of Waste Management, and the Facilities Management Division. Other County operating agencies which administer capital projects include the Fairfax County Park Authority and the Department of Housing and Community Development.

## **Summary of FY 2002 Capital Construction Program**

Major segments of the County's FY 2002 Capital Construction Program are presented in the charts that follow. Several pie charts have been included to visually demonstrate the FY 2002 funding sources for capital expenditures. Capital construction expenditures by fund are shown in the Summary Schedule of FY 2002 Funded Capital Projects. In addition, details of all projects funded in FY 2002 have been included in this section. For an individual detailed description of each capital construction fund, see the Capital Project Funds section of the Capital Construction and Other Operating Funds Volume. Detailed information concerning capital projects in Fund 390, Public School Construction, can be found in the FY 2002 School Board's Advertised Budget.

# CAPITAL PROJECTS OVERVIEW

## CAPITAL CONSTRUCTION PROJECTS FY 2002 SOURCE OF FUNDS

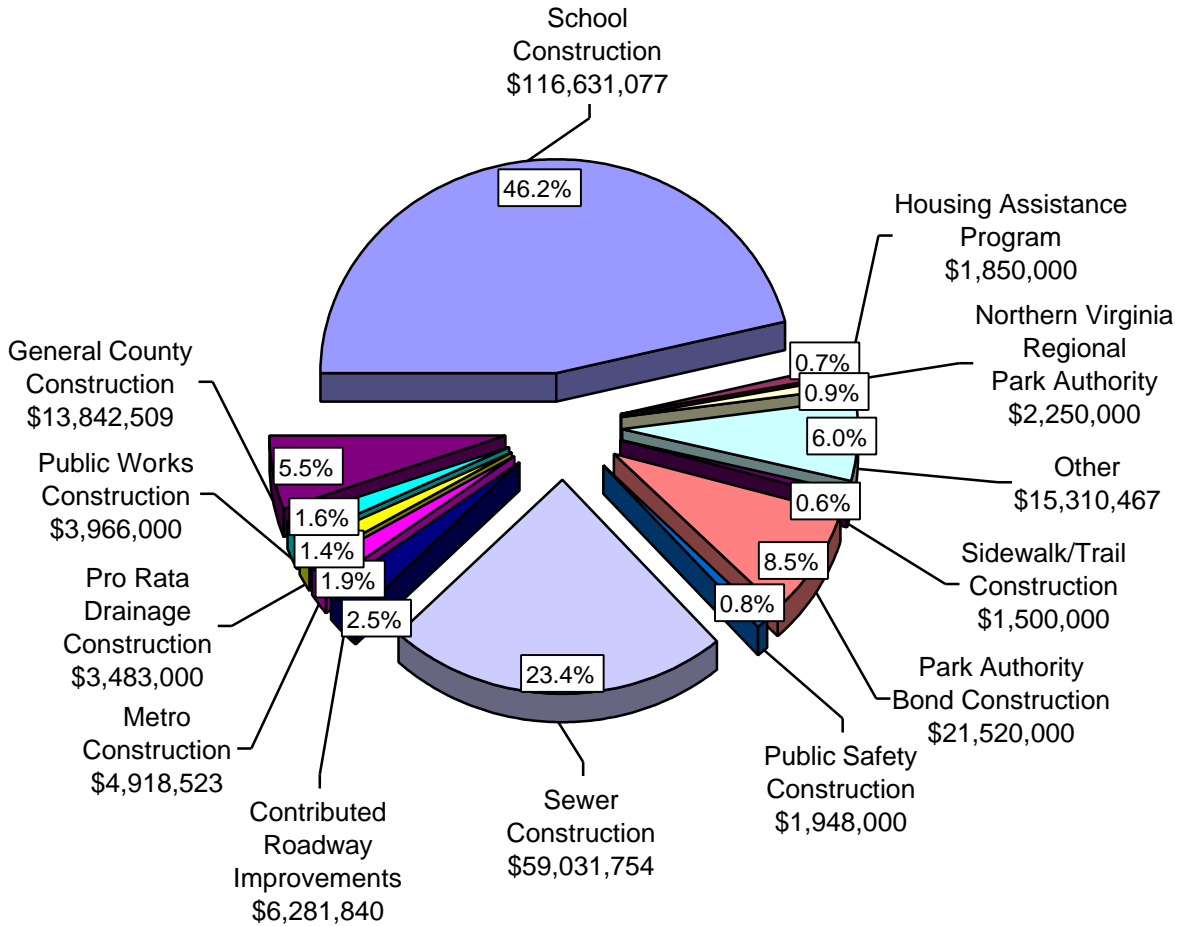


**TOTAL = \$252,533,170**

NOTE: This chart does not include debt service funding.

# CAPITAL PROJECTS OVERVIEW

## CAPITAL CONSTRUCTION PROJECTS FY 2002 EXPENDITURES

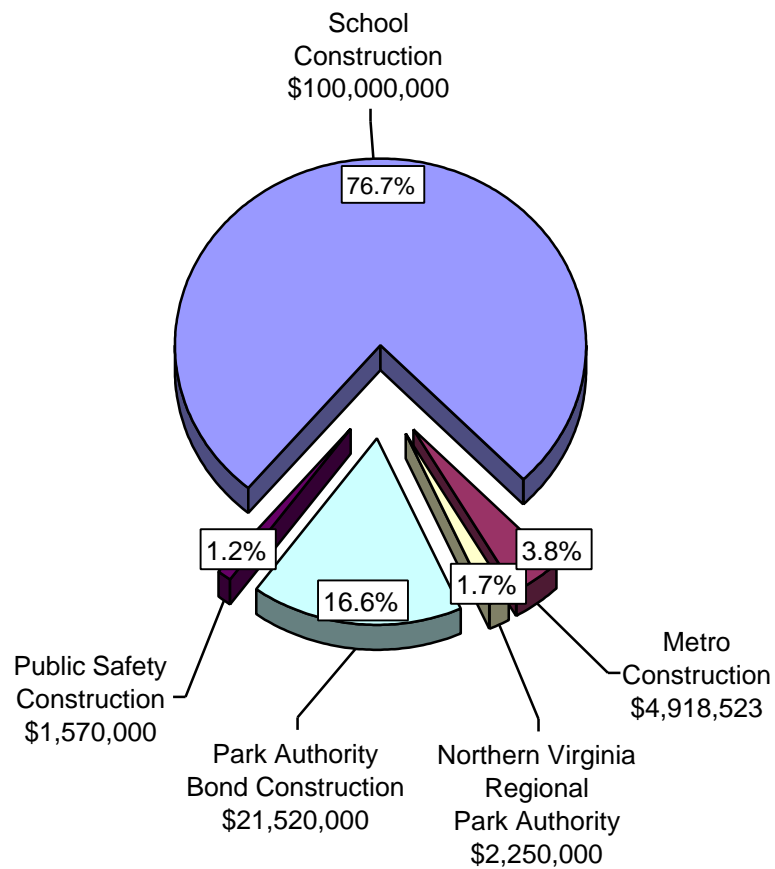


**TOTAL = \$252,533,170**

NOTE: This chart does not include debt service funding.

# CAPITAL PROJECTS OVERVIEW

## GENERAL OBLIGATION BOND FINANCED CAPITAL PROJECTS FY 2002 EXPENDITURES



**TOTAL = \$130,258,523**

**SUMMARY SCHEDULE OF FY 2002  
FUNDED CAPITAL PROJECTS**

Fund/Title	EXPENDITURES				FY 2002 FINANCING			
	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	General Obligation Bonds <sup>1</sup>	General Fund	Federal/ State Aid	Other <sup>2</sup>
<b>SPECIAL REVENUE FUNDS<sup>3</sup></b>								
109 Refuse Collection	\$0	\$368,000	\$368,000	\$0	\$0	\$0	\$0	\$0
110 Refuse Disposal	0	0	1,582,819	0	0	0	0	0
111 Reston Community Center	129,356	0	41,759	0	0	0	0	0
113 McLean Community Center	417,069	0	86,602	250,000	0	0	0	250,000
114 I-95 Refuse Disposal	609,805	0	23,174,569	8,287,580	0	0	0	8,287,580
142 Community Development Block Grant	(767,791)	0	3,898,979	4,078,504	0	0	4,078,504	0
144 Housing Trust Fund	955,322	2,900,000	10,459,033	1,200,000	0	0	0	1,200,000
145 HOME Investment Partnership Grant	1,198,749	1,180,241	3,485,177	1,344,383	0	0	1,344,383	0
Subtotal	\$2,542,510	\$4,448,241	\$43,096,938	\$15,160,467	\$0	\$0	\$5,422,887	\$9,737,580
<b>DEBT SERVICE FUNDS</b>								
200 County Debt Service	\$95,445,334	\$96,458,166	\$96,458,166	\$99,116,671	\$0	\$98,009,886	\$0	\$1,106,785
201 School Debt Service	89,525,538	99,128,648	99,128,648	106,735,299	0	104,837,673	0	\$1,897,626
Subtotal	\$184,970,872	\$195,586,814	\$195,586,814	\$205,851,970	\$0	\$202,847,559	\$0	\$3,004,411
<b>CAPITAL PROJECTS FUNDS</b>								
300 Countywide Roadway Improvement Fund	\$43,503	\$0	\$2,535,831	\$0	\$0	\$0	\$0	\$0
301 Contributed Roadway Improvements	110,965	5,539,878	28,498,229	6,281,840	0	0	0	6,281,840
302 Library Construction	3,832,955	2,900,000	6,279,005	0	0	0	0	0
303 County Construction	10,593,678	19,146,319	32,080,736	13,842,509	0	9,742,957	3,599,552	500,000
304 Primary and Secondary Road Bond Construct	7,420,599	2,000,000	39,517,852	150,000	0	150,000	0	0
306 Northern Virginia Regional Park Authority	1,500,000	2,250,000	2,250,000	2,250,000	2,250,000	0	0	0
307 Sidewalk Construction	736,993	1,600,000	8,232,845	1,300,000	0	0	1,300,000	0
308 Public Works Construction	1,767,908	3,766,500	13,910,654	3,966,000	0	580,776	3,085,224	300,000
309 Metro Operations and Construction <sup>5</sup>	8,896,100	13,930,929	13,930,929	4,918,523	4,918,523	0	0	0
310 Storm Drainage Bond Construction	58,729	2,303,569	3,848,961	0	0	0	0	0
311 County Bond Construction	6,827,449	1,130,000	30,679,205	0	0	0	0	0
312 Public Safety Construction	6,556,169	40,676,000	68,006,774	1,948,000	1,570,000	0	378,000	0
313 Trail Construction	69,704	150,000	1,003,956	200,000	0	200,000	0	0
314 Neighborhood Improvement Program	2,001,878	0	5,747,836	0	0	0	0	0
315 Commercial Revitalization Program	933,126	8,001,956	15,183,751	0	0	0	0	0
316 Pro Rata Share Drainage Construction	1,438,915	1,328,000	14,449,928	3,483,000	0	0	0	3,483,000

**SUMMARY SCHEDULE OF FY 2002  
FUNDED CAPITAL PROJECTS**

Fund/Title	EXPENDITURES				FY 2002 FINANCING			
	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	General Obligation Bonds <sup>1</sup>	General Fund	Federal/ State Aid	Other <sup>2</sup>
340 Housing Assistance Program	148,304	2,048,750	12,550,864	1,850,000	0	1,850,000	0	0
341 Housing General Obligation Bond Constructio	(60,481)	0	424,921	0	0	0	0	0
370 Park Authority Bond Construction	13,481,702	10,400,000	22,999,978	21,520,000	21,520,000	0	0	0
390, Public School Construction	123,395,669	142,495,665	353,945,538	116,631,077	100,000,000	0	0	16,631,077
Subtotal	\$189,753,865	\$259,667,566	\$676,077,793	\$178,340,949	\$130,258,523	\$12,523,733	\$8,362,776	\$27,195,917
ENTERPRISE FUNDS								
402 Sewer Bond Extension and Improvements	\$48,960,268	\$17,578,184	\$123,773,280	\$53,902,809	\$0	\$0	\$0	\$53,902,809
408 Sewer Bond Construction	24,017,965	29,717,742	79,165,772	5,128,945	0	0	0	5,128,945
Subtotal	\$72,978,233	\$47,295,926	\$202,939,052	\$59,031,754	\$0	\$0	\$0	\$59,031,754
TOTAL	\$450,245,480	\$506,998,547	\$1,117,700,597	\$458,385,140	\$130,258,523	\$215,371,292	\$13,785,663	\$98,969,662

<sup>1</sup> The sale of bonds is presented here for planning purposes. Actual bond sales are based on cash needs in accordance with Board policy.

<sup>2</sup> Other financing includes developer contributions and payments, sewer system revenues, transfers from other funds, pro rata deposits, and miscellaneous revenues.

<sup>3</sup> Reflects the capital construction portion of total expenditures.

<sup>4</sup> Expenditures in Fund 303, County Construction, are supported by a General Fund transfer of \$9,742,957 in FY 2002 and a projected carryover of FY 2001 funds of \$500,000 which will be redirected to meet FY 2002 requirements. Therefore, the source of funding for the entire paydown program is a General Fund transfer of \$12,523,733 in FY 2002 and a projected carryover of FY 2001 funds of \$500,000.

<sup>5</sup> Reflects capital construction portion of Metro expenditures net of State Aid.

## FY 2002 Paydown Projects

<u>Project</u>	<u>FY 2002 Advertised</u>
(002200) Upgrading of Existing Trails	\$200,000
(003099) Miscellaneous Building Repair	850,000
(003100) Fire Alarm System Replacements	200,000
(004999) Athletic Field Lighting	100,000
(005000) Softball Field Lighting	100,000
(005001) Fast Pitch Softball Field Maintenance	200,000
(005006) Parks Maintenance at FCPS Athletic Fields	1,399,552
(005007) Wakefield Softball Complex	300,000
(007012) School-Aged Child Care (SACC)	500,000
(008043) Northern Virginia Community College	592,707
(009088) Traffic Light Signalization	378,000
(009132) Roof Repairs and Waterproofing	330,000
(009133) Carpet Replacement	500,000
(009136) Parking Lot Resurfacing	400,000
(009151) HVAC/Electrical Systems	1,250,000
(009400) Land Acquisition Reserve	2,000,000
(009406) ADA Compliance - Countywide	100,000
(009416) ADA Compliance - Park Authority	154,000
(009417) Park Authority - General Maintenance	605,000
(009420) Mt. Gilead	163,750
(009422) Maintenance - Commercial Revitalization Areas	200,000
(009425) South County Center	859,500
(009431) Emergency Generator Replacement	80,000
(009432) Phone Systems	38,000
(009435) Mount Vernon Mental Health Center	400,000
(009442) Park Authority - Ground Maintenance	800,000
(009443) Park Authority - Facility Maintenance	470,000
(009444) Laurel Hill Tract	300,000
(009449) Massey Building Renovations	250,000
(009450) Falls Church - McLean Children's Center	600,000
(009451) Providence District Supervisors Office	100,000
(064232) Shawnee Road	150,000
(A00002) Emergency Watershed Improvements	95,000
(N00096) Dam Repairs	759,500
(U00005) Secondary Monumentation	61,500
(U00006) Developer Default	100,000
(U00100) VDOT Participation	50,000
(V00000) Road Viewer Program	50,000
(V00001) Road Maintenance Program	50,000
(X00406) Walkways	1,000,000
(X00407) VDOT Sidewalk Repair/Replacement	300,000
(Z00001) Streetlights	1,000,000
(Z00018) Countywide Storm Drainage Projects	1,000,000
(Z00020) Stormwater Control Planning	500,000
(003875) Island Walk Cooperative	50,000
(014010) Commercial Revitalization	290,000
(014100) Commerce Street Redevelopment	375,000
(014101) Kings Crossing Redevelopment	375,000
(014104) Revitalization Program Costs	660,000
(014117) Richmond Highway Corridor	100,000
<hr/>	
<b>Total Paydown Program</b>	<b>\$21,386,509</b>

# CAPITAL PROJECTS OVERVIEW

<b><i>DETAILS: PAYDOWN PROGRAM</i></b> <b><i>(GENERAL FUND )</i></b>			
<b>Project Number</b>	<b>Project Name (District)</b>	<b>Total Project Estimate</b>	<b>FY 2002 Advertised</b>
<b>Fund 303, County Construction</b>			
003099	Miscellaneous Building Repair (Countywide)	Continuing	\$850,000
FY 2002 funding in the amount of \$850,000 is included for annual requirements including miscellaneous maintenance at County facilities such as replacement of fire station doors, systems furniture, ceiling tiles, floor tiles, or sprinkler systems. The FY 2002 funding level includes \$300,000 for miscellaneous repairs identified throughout the fiscal year, \$250,000 for the County's systems furniture requirements, and \$300,000 for an Inventory Assessment of County facilities.			
004999	Athletic Field Lighting (Countywide)	Continuing	100,000
FY 2002 funding in the amount of \$100,000 is included for boys' baseball field lighting systems at prioritized County public schools. The FCPS Office of Design and Construction Services recommends a standard of 30 foot candles of light in the infield and 20 foot candles of light in the outfield of baseball fields. FY 2002 funding in the amount of \$100,000 is included for the replacement and upgrading of baseball field lighting at Oakton High School.			
005000	Softball Field Lighting (Countywide)	Continuing	100,000
FY 2002 funding in the amount of \$100,000 is included for lighting systems on various athletic fields used for girls' softball. Staff from the Department of Community and Recreation Services continue to work with representatives from Fairfax Athletic Inequities Reform (FAIR) and coordinate with the Fairfax County Public Schools and the Fairfax County Park Authority to identify, prioritize, and develop plans for addressing girls' softball field lighting requirements. FY 2002 funding will address softball field lighting improvements at Carson Middle School.			
005001	Fast Pitch Softball Field Maintenance (Countywide)	Continuing	200,000
FY 2002 funding in the amount of \$200,000 is included to continue implementation of the Girls' Fast Pitch Softball Action Plan. The Plan establishes a separate annual fund in the amount of approximately \$200,000 a year for five years in an effort to spread the costs for small project maintenance and improvements to various girls' softball fields throughout the County as requested by FAIR. Most projects included in the recurring fund are under \$20,000 each and cover such items as fencing, limited infield irrigation, dugout covers, and infield dirt. FY 2002 represents the fourth year of the five-year program.			
005007	Wakefield Softball Complex (Braddock)	Continuing	300,000
FY 2002 funding in the amount of \$300,000 has been included to begin preliminary design and construction of two additional girls' softball fields at Wakefield Park. Additional funding may be necessary in FY 2003 upon completion of an environmental assessment at the site.			



## CAPITAL PROJECTS OVERVIEW

<b><i>DETAILS: PAYDOWN PROGRAM</i></b> <b><i>(GENERAL FUND )</i></b>			
<b>Project Number</b>	<b>Project Name (District)</b>	<b>Total Project Estimate</b>	<b>FY 2002 Advertised</b>
007012	School-Aged Child Care (SACC) (Countywide)	Continuing	\$500,000
FY 2002 funding in the amount of \$500,000 is included for the annual County contribution to offset school operating and overhead costs associated with SACC centers. The construction and renovation costs for SACC centers are funded by the Fairfax County Public Schools through General Obligation bonds for which debt service costs are provided by the County General Fund.			
008043	Northern Virginia Community College (Countywide)	Continuing	592,707
FY 2002 funding in the amount of \$592,707 is included for Fairfax County's annual contribution to the Northern Virginia Community College (NVCC). Funding is for the continued construction and maintenance of various capital improvements on the NVCC campuses.			
009132	Roof Repairs and Waterproofing (Countywide)	Continuing	330,000
FY 2002 funding in the amount of \$330,000 is included for roof repairs at County facilities, including Newington Garage (\$50,000), Massey Annex (\$100,000), Jefferson Fire Station (\$60,000), Mount Vernon Mental Health Center (\$80,000), and McLean Fire Station (\$40,000). These roofs have experienced leaking and corrosion and have been identified as top priority repair requirements.			
009133	Carpet Replacement (Countywide)	Continuing	500,000
FY 2002 funding in the amount of \$500,000 is included to begin Phase II of Pennino (\$250,000) and Herry (\$250,000) Building recarpeting projects.			
009136	Parking Lot Resurfacing (Countywide)	Continuing	400,000
FY 2002 funding in the amount of \$400,000 is included for parking lot resurfacing and pothole repairs at prioritized County facilities. FY 2002 funding will provide for miscellaneous pothole repairs (\$75,000), repairs at the Lewinsville Center (\$75,000), Reston Governmental Center (\$125,000), and the Fire Training Center (\$125,000).			
009151	HVAC/Electrical Systems (Countywide)	Continuing	1,250,000
FY 2002 funding in the amount of \$1,250,000 is included for lighting repairs and replacement of HVAC equipment at prioritized County facilities. Funding provides for replacement of the Massey Building cooling tower (\$100,000) and HVAC replacement at Hollin Hall Center (\$250,000), Annandale Center Day Care (\$250,000), Gunston Fire Station (\$150,000), Police Administration (\$150,000), Reston Library (\$250,000), and Mount Vernon Fire Station (\$100,000). Currently, the agency is working on a consultant contract to review HVAC systems in prioritized buildings throughout the County. The consultant will complete condition assessment surveys, identify replacement items, and assist the agency in compiling a time-phased replacement program.			

## CAPITAL PROJECTS OVERVIEW

<b><i>DETAILS: PAYDOWN PROGRAM</i></b> <b><i>(GENERAL FUND )</i></b>			
<b>Project Number</b>	<b>Project Name (District)</b>	<b>Total Project Estimate</b>	<b>FY 2002 Advertised</b>
009406	ADA Compliance (Countywide)	Continuing	\$100,000
<p>FY 2002 funding in the amount of \$100,000 is included to continue Phase II of the County's ADA transition plan. Phase II includes identification of curbs needing modifications in order to be compliant with ADA guidelines, curb ramp installation, and/or replacement of ramps on Countywide property. It is anticipated that construction for curb modifications will begin in February or March of 2001. In FY 2001, 206 curbs have been identified for either new ramp installation (57 sites) or replacement of existing structures (149 sites). FY 2002 funding will continue the Countywide scoping and curb ramp modification project.</p>			
009416	Park Authority ADA Compliance (Countywide)	Continuing	154,000
<p>FY 2002 funding in the amount of \$154,000 is included to continue to retrofit Park facilities to be in compliance with the Americans with Disabilities Act. Funding will provide for modifications to entries, service counters, restrooms, and walkways at Huntley Meadows Nature Center (\$70,000), Oak Marr Park (\$17,000), and the Dranesville Tavern (\$67,000).</p>			
009417	Park Authority – General Maintenance (Countywide)	Continuing	605,000
<p>FY 2002 funding in the amount of \$605,000 is included to perform stabilization procedures on Park Authority structures and major repairs. FY 2002 funding will provide for critical maintenance at Frying Pan Park (\$100,000), Green Springs Gardens Park (\$150,000), Riverbend Park (\$75,000), and Flatlick Maintenance Facility (\$80,000). In addition, \$200,000 has been included to address critical/emergency maintenance items throughout the fiscal year which may be identified by the Board of Supervisors. This project addresses major non-recurring repairs to over 240 General Fund supported structures and their systems and equipment such as roofs, electrical and lighting systems, sprinklers, and HVAC. Facilities maintained include field bathhouses, boathouses, pump houses, maintenance facility sheds, shelters, and office buildings.</p>			
009420	Mt. Gilead (Sully)	1,096,620	163,750
<p>FY 2002 funding in the amount of \$163,750 is included for the fifth year of a six-year payment plan associated with the purchase of the Mt. Gilead property in Centreville. The aggregate purchase price of the property is \$996,620. Initial funding of \$100,000 was provided in this project to support the removal of debris and other hazards from the property.</p>			
009422	Maintenance-CRP Areas (Countywide)	Continuing	200,000
<p>FY 2002 funding in the amount of \$200,000 is included for construction and recurring maintenance of capital improvements associated with the Commercial Revitalization Program as approved by the Board of Supervisors on December 2, 1996. Maintenance projects include landscaping, mowing, trash pickup, graffiti removal, and maintenance of bus shelters, bicycle racks, area signs, street furniture, and drinking fountains. FY 2002 funding will provide for the continued maintenance at Springfield, Route 1, Annandale, and Baileys Crossroads, as well as for maintenance of new bus shelters in the Springfield and Route 1 areas and the placement of new trash cans at both sites.</p>			

## CAPITAL PROJECTS OVERVIEW

<b><i>DETAILS: PAYDOWN PROGRAM</i></b> <b><i>(GENERAL FUND )</i></b>			
<b>Project Number</b>	<b>Project Name (District)</b>	<b>Total Project Estimate</b>	<b>FY 2002 Advertised</b>
009425	South County Center (Lee)	Continuing	\$859,500
FY 2002 funding in the amount of \$859,500 has been included to provide for moving costs (\$79,500) and phone systems (\$780,000) for this facility. Payments for the lease/purchase of systems furniture and rental of the facility will not be required until FY 2003.			
009431	Emergency Generator Replacement (Countywide)	Continuing	80,000
FY 2002 funding in the amount of \$80,000 is included for the emergency generator replacement program. This program was established to address the replacement of generators that have outlived their useful life. Funding is provided annually for prioritized facilities. FY 2002 funding is included to replace generators at the original Adult Detention Center.			
009432	Phone Systems (Countywide)	Continuing	38,000
FY 2002 funding in the amount of \$38,000 is included for installation of new telecommunications systems at the Pohick Library. This facility is the only library site still using 1960's era equipment. Replacement parts are difficult to obtain, and the equipment is experiencing breakdowns.			
009435	Mt. Vernon Mental Health Center (Mt. Vernon)	7,600,000	400,000
FY 2002 funding in the amount of \$400,000 is included to provide for temporary trailers on-site to accommodate mental health programs that are currently located in leased space at the IMP Building. The County will vacate all leased space at the IMP Building upon completion of the South County Center.			
009442	Park Authority Ground Maintenance (Countywide)	Continuing	800,000
FY 2002 funding in the amount of \$800,000 is included for annual requirements for Parks grounds maintenance at non-revenue supported facilities. Maintenance includes the upkeep of sidewalks, parking lots, recreation and irrigation equipment, bridges, tennis courts, picnic equipment, and trails. FY 2002 funding will support sidewalk and parking lot repairs, the purchase of recreation equipment, repair and maintenance of irrigation systems, trails, and picnic areas, as well as maintenance of Government Center grounds.			
009443	Park Authority Facility Maintenance (Countywide)	Continuing	470,000
FY 2002 funding in the amount of \$470,000 is included for routine repairs of non-revenue supported Park Authority structures and equipment. The equipment includes mowers and tractors, and building maintenance includes broken window and door replacement, as well as inspections of security and fire alarm systems. FY 2002 funding will support continued equipment maintenance (\$110,000) and continued routine repairs at Park Authority facilities (\$360,000) throughout the County.			

## CAPITAL PROJECTS OVERVIEW

<b><i>DETAILS: PAYDOWN PROGRAM</i></b> <b><i>(GENERAL FUND )</i></b>			
<b>Project Number</b>	<b>Project Name (District)</b>	<b>Total Project Estimate</b>	<b>FY 2002 Advertised</b>
009444	Laurel Hill Tract (Mt. Vernon)	Continuing	\$300,000
FY 2002 funding in the amount of \$300,000 is included to begin to address property and liability management for the Occoquan facility and approximately half of the Lorton property that will be transferred to the County during the summer of 2001.			
009449	Massey Building Renovation (Fairfax City)	Continuing	250,000
FY 2002 funding in the amount of \$250,000 is included for the first phase of the Massey Building carpet replacement. The existing carpet is well beyond its expected service life and is in an advanced state of wear and deterioration.			
009450	Falls Church – McLean Children’s Center (Dranesville)	1,843,298	600,000
FY 2002 funding in the amount of \$600,000 is included to reimburse the Fairfax County Public Schools for construction of the Lemon Road Child Care Center in McLean. This 7,971-square-foot facility will replace space leased at the Chesterbrook Presbyterian Church and will provide SACC and day care services to children in the Child Care Assistance Program. Currently, the project is in the design phase, and construction is anticipated to begin in August or September of 2001. The total project estimate includes construction and renovation of existing space, site work, playground relocation, design, permitting and administrative costs, and parking. The balance of \$1,243,298 will be required in FY 2003 to complete this project.			
009451	Providence District Supervisor’s Office (Providence)	Continuing	100,000
FY 2002 funding in the amount of \$100,000 is included for a site selection study to identify a new location for the Providence District Supervisor’s Office. The study will evaluate alternatives for co-locating the Supervisor’s office with an existing County facility. The relocated facility would include space for the Providence District Supervisor’s offices, including all staff and administrative support areas, as well as a large community room.			
<b>Total</b>		<b>\$10,539,918</b>	<b>\$10,242,957</b>
<b>Fund 304, Primary and Secondary Road Bond Construction</b>			
064232	Shawnee Road (Mason)	\$223,277	\$150,000
FY 2002 funding in the amount of \$150,000 is included for continued improvements to Shawnee Road. Upgrading will continue from Cherokee Avenue to the end of the cul-de-sac, which will allow the roadway to be accepted into the Virginia Department of Transportation system for maintenance.			
<b>Total</b>		<b>\$223,277</b>	<b>\$150,000</b>

# CAPITAL PROJECTS OVERVIEW

<b><i>DETAILS: PAYDOWN PROGRAM</i></b> <b><i>(GENERAL FUND )</i></b>			
<b>Project Number</b>	<b>Project Name (District)</b>	<b>Total Project Estimate</b>	<b>FY 2002 Advertised</b>
<b>Fund 308, Public Works Construction</b>			
A00002	Emergency Watershed Improvements (Countywide)	Continuing	\$95,000
<p>FY 2002 funding in the amount of \$95,000 is included to alleviate small-scale emergency drainage problems during the fiscal year. Due to the nature of these projects, the scope and individual funding requirements cannot be identified in advance. Previous emergencies have included house flooding and the erosion of County maintained roads.</p>			
N00096	Dam Repairs (Countywide)	Continuing	174,276
<p>FY 2002 funding in the amount of \$174,276 is included for conducting inspections, monitoring, and repairing dams and emergency spillways. The Maintenance and Stormwater Management Division continues to identify failed dam embankments. There are currently 23 facilities which are experiencing some form of failure. This project also funds repair of failed detention pond enhancements. FY 2002 funding provides for required inspections at County-owned dams, subsurface investigation monitoring, design, easement acquisition, and required repairs at prioritized facilities. In addition to the General Fund support of the program, an amount of \$585,224 has been included to fund dam repairs financed by State revenues. Total project funding of \$759,500 is included in FY 2002.</p>			
U00005	Secondary Monumentation (Countywide)	Continuing	61,500
<p>FY 2002 funding in the amount of \$61,500 is included to support the maintenance and establishment of control points for the GIS system. Monumentation is placed on the ground for use by both the private and public sector for surveying and mapping control. DPWES has found that 30 to 50 percent of the existing markers have been destroyed or moved due to building and development in the County.</p>			
U00006	Developer Default (Countywide)	Continuing	100,000
<p>FY 2002 funding in the amount of \$100,000 is included for existing and new developer default projects that require General Fund monies throughout the fiscal year. The developer default program requires developers to provide a security deposit, either in the form of a bond or a letter of credit, to the County to ensure that public improvements in their developments are properly constructed. In the event that the developer fails to provide the improvements as required, the security is defaulted and the County takes over responsibility of making the improvement. General Fund support of this program is necessary due to the time required between the construction of the improvements and the recovery of the bond through legal action or when the developer default revenue is not sufficient to fund the entire costs of the improvement. General Fund support of \$100,000 will provide the funds necessary to complete Developer Default Projects where the recovered bond funds are insufficient. In addition to the General Fund support of the program, an amount of \$300,000 has been included to fund developer default projects financed by revenue from developer default bonds.</p>			

# CAPITAL PROJECTS OVERVIEW

<b><i>DETAILS: PAYDOWN PROGRAM</i></b> <b><i>(GENERAL FUND )</i></b>			
<b>Project Number</b>	<b>Project Name (District)</b>	<b>Total Project Estimate</b>	<b>FY 2002 Advertised</b>
U00100	VDOT Participation (Countywide)	Continuing	\$50,000
<p>FY 2002 funding in the amount of \$50,000 is included for County participation in VDOT identified construction projects. In accordance with VDOT policy and guidelines, County participation includes funding one-half the cost of construction of sidewalks, trails, and storm sewer infrastructure associated with roadway improvements. The program provides public improvements less expensively and in conjunction with ongoing state construction in specific areas. The agreements are executed by both parties in advance of actual construction. Billing normally does not occur until sometime after construction by VDOT is complete.</p>			
V00000	Road Viewer Program (Countywide)	Continuing	50,000
<p>FY 2002 funding in the amount of \$50,000 is included to continue upgrading roads for acceptance into the State Secondary Road System. Upgrades include survey, engineering, and construction of projects in the Board of Road Viewers Program. Once improvements are funded and completed, the need for ongoing County maintenance work on the roadway is eliminated. Specific projects will be identified during FY 2002.</p>			
V00001	Road Maintenance Program (Countywide)	Continuing	50,000
<p>FY 2002 funding in the amount of \$50,000 is included to provide maintenance on the roads in Fairfax County not currently included in the Virginia Department of Transportation (VDOT) Secondary System. The goal of this program is to ensure the safe operation of motor vehicles by upgrading and maintaining existing County travelways. The County will continue to provide maintenance on these roads until they are upgraded and accepted into the VDOT Secondary Road System. However, in some cases, the roadway can never qualify for VDOT acceptance because of physical constraints such as close proximity to a house. Therefore, a certain level of funding will always be necessary in this project.</p>			
<b>Total</b>		<b>Continuing</b>	<b>\$580,776</b>
<b>Fund 313, Trail Construction</b>			
002200	Upgrade of Existing Trails (Countywide)	Continuing	\$200,000
<p>FY 2002 funding in the amount of \$200,000 is included for upgrading existing trails. This project is funded annually to support the upgrading of existing trails to meet public standards and alleviate safety problems. The County is currently responsible for maintaining approximately 500 miles of trails and sidewalks, with new walkways being completed every year.</p>			
<b>Total</b>		<b>Continuing</b>	<b>\$200,000</b>

# CAPITAL PROJECTS OVERVIEW

<b><i>DETAILS: PAYDOWN PROGRAM</i></b> <b><i>(GENERAL FUND )</i></b>			
<b>Project Number</b>	<b>Project Name (District)</b>	<b>Total Project Estimate</b>	<b>FY 2002 Advertised</b>
<b>Fund 340, Housing Assistance Program</b>			
003875	Island Walk Cooperative (Hunter Mill)	\$50,000	\$50,000
FY 2002 funding in the amount of \$50,000 is included to partially fund renovation of the Island Walk Cooperative, a facility in the Hunter Mill District that was completed in 1979. An engineering study is currently underway and the buildings are being inspected to determine structural condition, assess compliance with current codes, and develop an appropriate scope of work for cost estimating and project programming.			
014010	Commercial Revitalization (Countywide)	Continuing	290,000
FY 2002 funding in the amount of \$290,000 is included for contracted and/or part-time staffing to provide support as the Department of Housing and Community Development transitions from a primary emphasis on developing projects to revitalization activities, marketing materials for countywide revitalization activities, consultant services, and training. Prior funding provided for commercial revitalization and blight abatement efforts to address program needs in conformance with area Comprehensive Plans for seven revitalization areas: Baileys Crossroads/Seven Corners, Annandale, Richmond Highway, Lake Anne, Merrifield, Springfield, and McLean.			
014100	Commerce Street Redevelopment (Springfield)	550,000	375,000
FY 2002 funding in the amount of \$375,000 is included for design services and land acquisition associated with a public community/performing arts center located at the proposed Springfield Town Center. The Department of Housing and Community Development continues to work with major property owners and the community to redevelop this area. This project is part of a designated revitalization district, and County funding is necessary at this phase of predevelopment in order to participate in and impact the course of future development in the area. Future funding sources will be determined following completion of the predevelopment activity.			
014101	Kings Crossing Redevelopment (Mt. Vernon)	575,000	375,000
FY 2002 funding in the amount of \$375,000 is included for detailed design guidelines, marketing and land acquisition for the Kings Crossing Town Center. County funding is required at this stage of predevelopment in order to identify and acquire land. The Department of Housing and Community Development is working with major property owners and the community to redevelop this area. This project is part of a designated revitalization district and is supported by recently revised Comprehensive Plan language. Future funding sources will be determined following the completion of the predevelopment activities.			

## CAPITAL PROJECTS OVERVIEW

<b><i>DETAILS: PAYDOWN PROGRAM</i></b> <b><i>(GENERAL FUND )</i></b>			
<b>Project Number</b>	<b>Project Name (District)</b>	<b>Total Project Estimate</b>	<b>FY 2002 Advertised</b>
014104	Revitalization Program Costs (Countywide)	Continuing	\$660,000
<p>FY 2002 funding in the amount of \$660,000 is included for staff and administrative costs associated with the continuation of previously approved revitalization projects. The projects include Commerce Street Redevelopment, a public/private effort to revitalize the Commerce Street area between Old Keene Mill Road and I-95 in Central Springfield; Kings Crossing Development, a public/private project to redevelop the Penn Daw area between the intersection of North Kings Highway and Richmond Highway; Springfield Town Center, a public/private redevelopment project in Central Springfield including an Arts Center, parking, a marketplace, and housing; Annandale Town Center, a public/private development of residential properties; Baileys Entrepreneurship Center, a location in the Baileys Crossroads area where multi-ethnic merchants from the area can display goods and merchandise; Merrifield Streetscape, improvements to Gallows Road between Dunn Loring Metro and Route 29; and Mount Vernon Market Place, a location in the Mount Vernon area where merchants from the area can display goods and merchandise.</p>			
014117	Richmond Highway Corridor (Mt. Vernon)	Continuing	100,000
<p>FY 2002 funding in the amount of \$100,000 is included for a feasibility study and predevelopment activities for a community marketplace and museum in the southern portion of the Richmond Highway corridor. The study will determine the feasibility of incorporating the marketplace into a facility developed as part of a museum marketplace initiative. The marketplace would be organized as a regularly scheduled event, utilizing a parking lot during off-hours or available open space within the Community Business Center. Representatives from the ethnic communities would be involved in planning the facility that would provide arts, crafts, specialty foods, and other marketplace goods.</p>			
<b>Total</b>		<b>\$1,175,000</b>	<b>\$1,850,000</b>

**TOTAL PAYDOWN (GENERAL FUND)**

**\$13,023,733**



# CAPITAL PROJECTS OVERVIEW

<b><i>DETAILS: PAYDOWN PROGRAM</i></b> <b><i>(OTHER FINANCING)</i></b>			
<b>Project Number</b>	<b>Project Name (District)</b>	<b>Total Project Estimate</b>	<b>FY 2002 Advertised</b>
<b>Fund 303, County Construction</b>			
003100	Fire Alarm Systems Replacement (Countywide)	Continuing	\$200,000
<p>FY 2002 funding in the amount of \$200,000 is included for annual replacement of fire alarm systems at County facilities. The FY 2002 funding level includes replacement of fire alarm systems at Newington Garage (\$150,000) and Fairfax City Library (\$50,000). Newington Garage is a 60,000-square-foot facility that requires a special fire rating and has an increased hazard level due to the many chemicals and materials housed therein. The existing system is 15 years old, and due to safety concerns at the facility, is recommended for replacement in FY 2002. The fire alarm system at Fairfax City Library triggers frequent false alarms and is deemed a safety hazard.</p>			
005006	FCPA Maintenance of School Athletic Fields (Countywide)	Continuing	1,399,552
<p>FY 2002 funding in the amount of \$1,399,552 is included to maintain consistent standards at all school site athletic fields, improve playing conditions, reach safety standards, and increase user satisfaction. Maintenance includes mowing each of the 75 sites 28 times per year and aerating and over-seeding each site annually.</p>			
009400	Land Acquisition Reserve (Countywide)	Continuing	2,000,000
<p>FY 2002 funding in the amount of \$2,000,000 is included for the County's land acquisition reserve.</p>			
<b>Total</b>		<b>Continuing</b>	<b>\$3,599,552</b>
<b>Fund 307, Sidewalk Construction</b>			
X00406	Walkways (Countywide)	Continuing	\$1,000,000
<p>FY 2002 funding of \$1,000,000 is included to complete various Countywide trail and sidewalk projects. The Department of Public Works and Environmental Services will conduct a comprehensive review of all County sidewalk and trail projects and return to the Board of Supervisors with recommendations for allocations to priority projects.</p>			

# CAPITAL PROJECTS OVERVIEW

<b><i>DETAILS: PAYDOWN PROGRAM</i></b> <b><i>(OTHER FINANCING)</i></b>			
<b>Project Number</b>	<b>Project Name (District)</b>	<b>Total Project Estimate</b>	<b>FY 2002 Advertised</b>
X00407	Sidewalk Replacement / VDOT Participation (Countywide)	Continuing	300,000
<p>FY 2002 funding of \$300,000 is included to continue the Sidewalk Replacement/VDOT Participation Program. This program allows for the repair and replacement of County sidewalks to be conducted by VDOT in concert with existing VDOT construction. The County then reimburses the State for the costs when repairs are complete. County costs are minimized based on VDOT's ability to implement multiple sidewalk construction contracts simultaneously.</p>			
<b>Total</b>		<b>Continuing</b>	<b>\$1,300,000</b>
<b>Fund 308, Public Works Construction</b>			
N00096	Dam Repairs (Countywide)	Continuing	\$585,224
<p>FY 2002 funding in the amount of \$585,224 is included for conducting inspections, monitoring, and repairing dams and emergency spillways. The Maintenance and Stormwater Management Division continues to identify failed dam embankments. There are currently 23 facilities which are experiencing some form of failure. This project also funds repair of failed detention pond enhancements. FY 2002 funding provides for required inspections at County-owned dams, subsurface investigation monitoring, design, easement acquisition, and required repairs at prioritized facilities. In addition to the State revenue support of the program, an amount of \$174,276 has been included to fund dam repairs financed by the General Fund. Total project funding of \$759,500 is included in FY 2002.</p>			
Z00001	Citizen Petition Street Light Program (Countywide)	Continuing	1,000,000
<p>FY 2002 funding in the amount of \$1,000,000 is included for the Citizen Petition Streetlight Program. Funding will provide for the continued installation of streetlights in areas where citizens have petitioned requests. The FY 2002 funding level is expected to support 50 petition requests and the installation of approximately 528 streetlights.</p>			
Z00018	Storm Drainage Projects (Countywide)	Continuing	1,000,000
<p>FY 2002 funding in the amount of \$1,000,000 is included to implement critically needed storm drainage projects throughout the County. At this time, the selections of the drainage projects to be implemented utilizing this funding are undefined. They will be selected from the backlog of prioritized unfunded projects identified throughout the County. The Department of Public Works and Environmental Services will conduct a comprehensive review of all County storm drainage projects and return to the Board of Supervisors with recommended funding allocations to priority projects.</p>			
Z00020	Stormwater Control Planning (Countywide)	Continuing	500,000
<p>FY 2002 funding in the amount of \$500,000 is included to continue work associated with an update of the Countywide storm water control plan. This plan will identify infrastructure deficiencies as well as strategies for addressing Federal, State, and County storm water control requirements.</p>			
<b>Total</b>		<b>Continuing</b>	<b>\$3,085,224</b>

# CAPITAL PROJECTS OVERVIEW

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<b><i>DETAILS: PAYDOWN PROGRAM (OTHER FINANCING)</i></b>			
Project Number	Project Name (District)	Total Project Estimate	FY 2002 Advertised
<b>Fund 312, Public Safety Construction</b>			
009088	Traffic Light Signalization (Countywide)	Continuing	\$378,000
<p>FY 2002 funding in the amount of \$378,000 is included for the design, permitting, and installation of preemptive signals and devices at intersections throughout the County. Specifically, the installation of traffic signals will address safety issues for emergency vehicles at the Great Falls Fire Station entrance to Georgetown Pike, the intersection of Gallows Road and Route 7, and the intersection of Westfields Boulevard and Route 28.</p>			
<b>Total</b>		<b>Continuing</b>	<b>\$378,000</b>

**TOTAL PAYDOWN (OTHER FINANCING) \$8,362,776**

**TOTAL PAYDOWN PROGRAM \$21,386,509**

# CAPITAL PROJECTS OVERVIEW

<b>DETAILS: GENERAL OBLIGATION BONDS</b>			
Project Number	Project Name (District)	Total Project Estimate	FY 2002 Advertised
<b>Fund 306, Northern Virginia Regional Park Authority</b>			
N/A	County Contribution (Countywide)	Continuing	\$2,250,000
<p>FY 2002 funding in the amount of \$2,250,000 is included for Fairfax County's contribution to the Northern Virginia Regional Park Authority (NVRPA). Funding provides for costs associated with construction, park development, and capital equipment requirements according to plans adopted by the NVRPA Board and its Capital Improvement Program. The FY 2002 funding level is consistent with the approved <u>FY 2001 – 2005 Capital Improvement Program (With Future Years to 2008)</u>. The CIP includes \$12.0 million to sustain a County contribution to the NVRPA for six years at a rate of \$1.5 million per year for two years and \$2.25 million per year for four years.</p>			
<b>Total</b>		<b>Continuing</b>	<b>\$2,250,000</b>
<b>Fund 309, Metro Operations and Construction</b>			
N/A	N/A	Continuing	\$4,918,523
<p>FY 2002 funding in the amount of \$4,918,523 is included for General Obligation bond capital support of the completion of the 103-mile Metrorail system as well as to maintain and/or acquire facilities, equipment, railcars and buses.</p>			
<b>Total</b>		<b>Continuing</b>	<b>\$4,918,523</b>
<b>Fund 312, Public Safety Construction</b>			
009079	Fairfax Center Fire Station (Sully)	\$7,310,000	\$785,000
<p>FY 2002 funding in the amount of \$785,000 is included for the design of the Fairfax Center Fire Station. This 14,000-square-foot facility will include four bays to accommodate necessary equipment and vehicles. The FY 2002 funding is consistent with the approved <u>FY 2001 – FY 2005 Capital Improvement Program (With Future Years to 2008)</u>.</p>			
009210	Crosspointe Fire Station (Springfield)	5,530,000	785,000
<p>FY 2002 funding in the amount of \$785,000 is included for the design of the Crosspointe Fire Station. This 14,000-square-foot facility will include four bays to accommodate necessary equipment and vehicles. Funding is consistent with the approved <u>FY 2001 – FY 2005 Capital Improvement Program (With Future Years to 2008)</u>.</p>			
<b>Total</b>		<b>\$12,840,000</b>	<b>\$1,570,000</b>

# CAPITAL PROJECTS OVERVIEW

<b>DETAILS: GENERAL OBLIGATION BONDS</b>			
Project Number	Project Name (District)	Total Project Estimate	FY 2002 Advertised
<b>Fund 370, Park Authority Bond Construction</b>			
474198	Athletic Fields (Countywide)	Continuing	\$1,434,000
<p>FY 2002 funding in the amount of \$1,434,000 is included for new field development, renovation, lighting, and irrigation of existing fields throughout the County. Irrigation projects include athletic fields at Ossian Hall, Cunningham, Lake Fairfax, George Washington, and Franklin Farm parks. Additionally, improvements to athletic field lighting will occur at Beulah, Cunningham, and Braddock athletic fields. FY 2002 funding is consistent with the approved <u>FY 2001 – FY 2005 Capital Improvement Program (With Future Years to 2008)</u>.</p>			
474498	Infrastructure Renovation (Countywide)	Continuing	2,020,000
<p>FY 2002 funding in the amount of \$2,020,000 is included for repairs and improvements to roads and parking lots, a new maintenance facility, and matching funds for volunteer programs and for improvements at park sites. Funds will provide for renovations at Green Spring Gardens, including re-paving the entry road, improving the pond, and renovating the bridge and garden. Roadway improvements will also be included at the Lee District Park. FY 2002 funding is consistent with the <u>FY 2001 - 2005 Capital Improvement Program (With Future Years to 2008)</u>.</p>			
474698	Trails and Stream Crossings (Countywide)	Continuing	1,149,000
<p>FY 2002 funding in the amount of \$1,149,000 is included for improvements to existing trails and bridges as well as additional trails and stream crossings, with emphasis on connecting existing trail systems. Project sites include, but are not limited to: Accotink Stream Valley, Holmes Run, Hidden Pond Trail, Long Branch, Poe Terrace Trail, and South Run Stream Valley. FY 2002 funding is consistent with the <u>FY 2001 – 2005 Capital Improvement Program (With Future Years to 2008)</u>.</p>			
475098	Natural and Cultural Resource Facility (Countywide)	Continuing	1,245,000
<p>FY 2002 funding in the amount of \$1,245,000 is included for preservation and stabilization of several existing historic sites and buildings, including Ash Grove, Union Mills, and Historic Huntley. Funding also supports Lake Accotink dam improvements, stabilization of stream bank erosion, improvements to Huntley Meadows wetlands, and the development of horticultural facilities. FY 2002 funding is consistent with the <u>FY 2001 - 2005 Capital Improvement Program (With Future Years to 2008)</u>.</p>			
475598	Community Park Development (Countywide)	Continuing	1,880,000
<p>FY 2002 funding in the amount of \$1,880,000 is included for phased development of several new and existing community parks throughout the County with both passive and active types of recreational facilities. FY 2002 funding will provide for park development at Idylwood, Jefferson Village, and Tyler Park as well as for park planning at Great Falls Nike, Stratton Woods, and Turner Farm. FY 2002 funding is consistent with the <u>FY 2001 – 2005 Capital Improvement Program (With Future Years to 2008)</u>.</p>			

## CAPITAL PROJECTS OVERVIEW

<b><i>DETAILS: GENERAL OBLIGATION BONDS</i></b>			
<b>Project Number</b>	<b>Project Name (District)</b>	<b>Total Project Estimate</b>	<b>FY 2002 Advertised</b>
475898	Building Renovations (Countywide)	Continuing	\$1,195,000
<p>FY 2002 funding in the amount of \$1,195,000 is included for repairs and renovations to park facilities including roof replacement, mechanical equipment replacement, and remodeling of facilities for better space utilization. Sites include Lake Fairfax, Oak Marr, Spring Hill, Wakefield, and South Run District Park. FY 2002 funding is consistent with the <u>FY 2001 - 2005 Capital Improvement Program (With Future Years to 2008)</u>.</p>			
475998	Playgrounds, Picnic Areas, Tennis and Multi-Use Courts (Countywide)	Continuing	487,000
<p>FY 2002 funding in the amount of \$487,000 is included for replacement of old and unsafe play equipment, additional new playgrounds, and renovation of picnic areas, new picnic shelters, and repair and renovation of tennis and multi-use courts. Current projects include Burke Lake and Great Falls Grange as well as numerous sites Countywide. FY 2002 funding is consistent with the approved <u>FY 2001 – 2005 Capital Improvement Program (With Future Years to 2008)</u>.</p>			
476098	West County Recreation Center (Sully)	15,000,000	12,110,000
<p>FY 2002 funding in the amount of \$12,110,000 is included for design and development of a new recreation center in the western part of the County, to include an indoor swimming pool and fitness room. FY 2002 funding is consistent with the approved <u>FY 2001 – 2005 Capital Improvement Program (With Future Years to 2008)</u>.</p>			
<b>Total</b>		<b>\$15,000,000</b>	<b>\$21,520,000</b>
<b>Fund 390, School Construction</b>			
N/A	N/A	Continuing	\$100,000,000
<p>Funding is included for school design and construction. For details, see the <u>FY 2002 School Board's Advertised Budget Plan</u>.</p>			
<b>Total</b>		<b>Continuing</b>	<b>\$100,000,000</b>

**TOTAL GENERAL OBLIGATION BONDS**

**\$130,258,523**

## CAPITAL PROJECTS OVERVIEW

<b><i>DETAILS: WASTE WATER MANAGEMENT SYSTEM</i></b>			
Project Number	Project Name (District)	Total Project Estimate	FY 2002 Advertised
<b>Fund 402, Sewer Construction Improvements</b>			
G00901	DC Treatment Blue Plains (District of Columbia)	\$61,891,342	\$4,927,809
FY 2002 funding in the amount of \$4,927,809 is included for Fairfax County's share of the projected costs associated with the upgrade to the DC Blue Plains Wastewater Treatment Plant. The County pays for approximately 8.4 percent of the total costs for the design and construction of the upgrade for nitrification and sludge handling facilities.			
I00351	Pump Station Renovation (Countywide)	Continuing	2,900,000
FY 2002 funding in the amount of \$2,900,000 is included for the renovation of existing pump stations within the Wastewater Management Program, including \$500,000 for the replacement of 160 sewage grinding pumps in the Lincoln-Lewis-Vannoy area; \$300,000 for the rehabilitation of the Clifton pump and haul system; \$100,000 for the construction of a flow diversion chamber along the Colvin Run trunk sewer line at the Difficult Run pump station; and \$2,000,000 for the installation of a Supervisory Control and Data Acquisition (SCADA) system to remotely operate, monitor, and control the 62 pumping stations throughout the County from one location.			
I00904	ASA Plant Improvements (City of Alexandria)	178,466,723	29,625,000
FY 2002 funding in the amount of \$29,625,000 is included for Fairfax County's share of the construction costs associated with improvements at the Alexandria Wastewater Treatment Plant. The County pays for approximately 60 percent of the total costs for the upgrade of the ammonia removal system.			
X00445	Integrated Sewer Metering (Countywide)	Continuing	50,000
FY 2002 funding in the amount of \$50,000 is included for the upgrade of existing sewer meters throughout the County to comply with Virginia Water Control Board Regulations.			
X00905	Sewer Replacement and Transmission (Countywide)	Continuing	5,300,000
FY 2002 funding in the amount of \$5,300,000 is included for the recurring repair, replacement, and renovation of approximately 20 sewer lines using predominantly "no dig" technologies. This is an aggressive program designed to avoid more costly and reactionary maintenance and repairs.			
X00906	Sewer Line Enlargement (Countywide)	Continuing	3,600,000
FY 2002 funding in the amount of \$3,600,000 is included to replace 5,150 linear feet of the Pohick Sewer Trunk line that is 60 inches in diameter and is approaching capacity.			

## CAPITAL PROJECTS OVERVIEW

<b><i>DETAILS: WASTE WATER MANAGEMENT SYSTEM</i></b>			
Project Number	Project Name (District)	Total Project Estimate	FY 2002 Advertised
X00910	Replacement and Renewal (Countywide)	Continuing	\$7,500,000
<p>FY 2002 funding in the amount of \$7,500,000 includes \$5,500,000 to replace the filter presses at the Noman M. Cole, Jr. Pollution Control Plant with high solid centrifuges and a piping conveyance system due to the age of the equipment and the excessive repairs/replacement of parts. In addition, \$2,000,000 is required to replace eight monomedia filter bottoms, which have been in service for 23 years and have corroded beyond economic repair.</p>			
<b>Total</b>		<b>\$240,358,065</b>	<b>\$53,902,809</b>
<b>Fund 408, Sewer Bond Construction</b>			
G00902	DC Blue Plains Expansion Beyond 309 MGD (District of Columbia)	\$39,140,784	\$5,128,945
<p>FY 2002 funding in the amount of \$5,128,945 is included for Fairfax County's share of the costs of upgrading the District of Columbia's Blue Plains Treatment Plant to 370 MGD based on the <u>Blue Plains Intermunicipal Agreement of 1985</u>. Payments will be made to the District of Columbia as expenses are incurred for the design and construction of this project.</p>			
<b>Total</b>		<b>\$39,140,784</b>	<b>\$5,128,945</b>

**TOTAL WASTEWATER MANAGEMENT**

**\$59,031,754**



## CAPITAL PROJECTS OVERVIEW

<b>DETAILS: OTHER FINANCING</b>			
Project Number	Project Name (District)	Total Project Estimate	FY 2002 Advertised
<b>Fund 113, McLean Community Center</b>			
003601	McLean Community Center Improvements (Dranesville)	\$673,985	\$250,000
FY 2002 funding in the amount of \$250,000 is included for roof repairs and a new HVAC unit at this facility.			
<b>Total</b>		<b>\$673,985</b>	<b>\$250,000</b>
<b>Fund 114, I-95 Refuse Disposal</b>			
186650	Landfill Closure (Mt. Vernon)	\$57,088,191	\$8,287,580
FY 2002 funding in the amount of \$8,287,580 is included to continue the phased closure of the I-95 landfill. In April 2000, a contract was awarded to implement Phase 2A of the project, and the existing balance will be used for ongoing construction costs. The anticipated closure of the entire facility is anticipated in FY 2005.			
<b>Total</b>		<b>\$57,088,191</b>	<b>\$8,287,580</b>
<b>Fund 142, CDBG</b>			
003800	Adjusting Factors (Countywide)	Continuing	\$4,078,504
FY 2002 funding in the amount of \$4,078,504 is included as a planning factor for the Adjusting Factors Project, based on an estimated \$6,000,000 in grant funding in FY 2002. This amount will be reallocated to CDBG projects after Board approval of the Community Funding Pool Advisory Committee's recommendations in the Spring of 2001. Eligible projects include both capital and non-capital projects.			
<b>Total</b>		<b>Continuing</b>	<b>\$4,078,504</b>
<b>Fund 144, Housing Trust Fund</b>			
013906	Undesignated Projects (Countywide)	Continuing	\$1,200,000
FY 2002 funding in the amount of \$1,200,000 is included as a planning factor for the Undesignated Project based on anticipated proffer and interest income in FY 2002. Funding will be retained in the Undesignated Project until allocated to specific projects by the FCRHA and the Board of Supervisors.			
<b>Total</b>		<b>Continuing</b>	<b>\$1,200,000</b>

# CAPITAL PROJECTS OVERVIEW

<b><i>DETAILS: OTHER FINANCING</i></b>			
Project Number	Project Name (District)	Total Project Estimate	FY 2002 Advertised
<b>Fund 145, HOME Investment Partnership Grant</b>			
013974	HOME Development Costs (Countywide)	Continuing	\$1,344,383
FY 2002 funding in the amount of \$1,344,383 is included and will be allocated to specific projects as recommended by the Board of Supervisors. Allocation of specific projects is anticipated in the Spring of 2001.			
<b>Total</b>		<b>Continuing</b>	<b>\$1,344,383</b>
<b>Fund 301, Contributed Roadway Improvement Fund</b>			
007700	Fairfax Center Reserve (Providence)	Continuing	\$1,319,016
FY 2002 funding in the amount of \$1,319,016 is based on anticipated contributions and pooled interest income for roadway construction in the Fairfax Center area.			
008800	Centerville Reserve (Sully)	Continuing	441,761
FY 2002 funding in the amount of \$441,761 is based on anticipated contributions and pooled interest income for roadway construction in the Centerville area.			
009900	Miscellaneous (Countywide)	Continuing	2,795,710
FY 2002 funding in the amount of \$2,795,710 is based on anticipated contributions and pooled interest income for miscellaneous roadway improvements.			
009911	Tysons Corner Reserve (Providence)	Continuing	1,725,353
FY 2002 funding in the amount of \$1,725,353 is based on anticipated contributions and pooled interest income for roadway construction in the Tysons Corner area.			
<b>Total</b>		<b>Continuing</b>	<b>\$6,281,840</b>
<b>Fund 308, Public Works Construction</b>			
U00006	Developer Default (Countywide)	Continuing	\$300,000
FY 2002 funding in the amount of \$300,000 is included to complete projects for which developers have defaulted. Funding is received by the County as revenue associated with developer default bonds. It should be noted that an additional \$100,000 in General Fund monies is included in this project for a total of \$400,000.			
<b>Total</b>		<b>Continuing</b>	<b>\$300,000</b>

## CAPITAL PROJECTS OVERVIEW

<b><i>DETAILS: OTHER FINANCING</i></b>			
Project Number	Project Name (District)	Total Project Estimate	FY 2002 Advertised
<b>Fund 316, Pro Rata Share Drainage Construction</b>			
AC0009	Regional Pond L-9 (Lee)	\$710,000	\$710,000
FY 2002 funding in the amount of \$710,000 is included to reimburse the developer for a portion of the costs to design and construct a regional pond to improve water quality and provide flood control for the 198-acre watershed served by this pond.			
BR0621	Bull Run Post Office Road (Sully)	180,000	137,000
FY 2002 funding in the amount of \$137,000 is included for design and construction to alleviate house and road flooding. This project will alleviate overtopping of the roadway during severe storms, replace the existing inadequate culverts, and raise the roadway grade up to 18 inches.			
CU0023	Regional Pond C-23 (Sully)	1,652,000	30,000
FY 2002 funding in the amount of \$30,000 is included to reimburse the developer for a portion of the costs to construct a regional pond to improve water quality and provide flood control for the 103-acre watershed served by this pond.			
CU0037	Regional Pond C-37 (Sully)	2,328,000	35,000
FY 2002 funding in the amount of \$35,000 is included to initiate a feasibility study for the construction of a regional pond to improve water quality and provide flood control for the 438-acre watershed served by this pond.			
CU0041	Regional Pond C-41 (Sully)	1,120,000	30,000
FY 2002 funding in the amount of \$30,000 is included to reimburse the developer for a portion of the costs to construct a regional pond to improve water quality and provide flood control for the 100-acre watershed served by this pond.			
DC0691	Hayfield Farms (Lee)	668,000	300,000
FY 2002 funding in the amount of \$300,000 is included for partial construction of flood proofing and storm drainage improvements to alleviate flooding of several homes in the Hayfield Farms Subdivision.			
DE0203	Balmacara (Dranesville)	500,000	52,000
FY 2002 funding in the amount of \$52,000 is included for partial construction to alleviate severe erosion along Dead Run.			
DF1047	Regional Pond C-47 (Providence)	825,000	25,000
FY 2002 funding in the amount of \$25,000 is included to reimburse the developer for a portion of the costs to construct a regional pond to improve water quality and provide flood control for the 111-acre watershed served by this pond.			

## CAPITAL PROJECTS OVERVIEW

<b><i>DETAILS: OTHER FINANCING</i></b>			
<b>Project Number</b>	<b>Project Name (District)</b>	<b>Total Project Estimate</b>	<b>FY 2002 Advertised</b>
DF1151	Regional Pond D-151 (Hunter Mill)	\$850,000	\$25,000
FY 2002 funding in the amount of \$25,000 is included to reimburse the developer for a portion of the costs to construct a regional pond to improve water quality and provide flood control for the 130-acre watershed served by this pond.			
HC1009	Regional Pond H-9 (Hunter Mill)	780,000	780,000
FY 2002 funding in the amount of \$780,000 is included to reimburse the developer for a portion of the costs to construct a regional pond to improve water quality and provide flood control for the 100-acre watershed served by this pond.			
LR1008	Regional Pond R-8 (Sully)	950,000	30,000
FY 2002 funding in the amount of \$30,000 is included to reimburse the developer for a portion of the costs to construct a regional pond to improve water quality and provide flood control for the 137-acre watershed served by this pond.			
LR0017	Regional Pond R-17 (Sully)	1,018,000	120,000
FY 2002 funding in the amount of \$120,000 is included for the construction of a regional pond to improve water quality and provide flood control for the watershed served by this pond.			
MB0201	Anita Drive (Mt. Vernon)	175,300	63,000
FY 2002 funding in the amount of \$63,000 is included for design, land acquisition, and construction to alleviate minor to moderate erosion conditions.			
PN0211	Beach Mill Road (Dranesville)	205,000	26,000
FY 2002 funding in the amount of \$26,000 is included for construction to alleviate severe erosion at 9499 Beach Mill Road.			
ZZ0000	Reimbursement Agreements Contingency (Countywide)	Continuing	1,120,000
FY 2002 funding in the amount of \$1,120,000 is included for projects in the Cub Run Watershed. This project funds administrative reallocations to specific capital construction projects with reimbursement agreements to developers.			
<b>Total</b>		<b>\$11,961,300</b>	<b>\$3,483,000</b>

## CAPITAL PROJECTS OVERVIEW

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<b><i>DETAILS: OTHER FINANCING</i></b>			
Project Number	Project Name (District)	Total Project Estimate	FY 2002 Advertised
<b>Fund 390, Public School Construction</b>			
N/A	N/A	Continuing	\$16,631,077
FY 2002 funding in the amount of \$16,631,077 is included for various school construction projects financed from Parent Teachers Association/Parent Teachers Organization receipts, miscellaneous revenues, and transfers from Fund 090, School Operating Fund. For details, see the <u>FY 2002 School Board's Advertised Budget</u> .			
<b>Total</b>		<b>Continuing</b>	<b>\$16,631,077</b>

**TOTAL OTHER FINANCING**

**\$41,856,384**

# Capital Project Funds

# CAPITAL PROJECT FUNDS

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## Overview

The Fairfax County Capital Construction Program (other than sanitary sewer construction and resource recovery projects) is primarily financed through transfers from the General Fund and the sale of General Obligation bonds. Supplementing the General Fund and General Obligation bond monies are additional funding sources including Federal and State grants, contributions, and tax revenues from special revenue districts.

The following pages provide a narrative description of all capital funds, including Capital Construction Contribution Funds. These narratives include a description of each fund, a Fund Statement, a Summary of Capital Projects, and a Project Detail Table for each project funded in FY 2002.

## Capital Project Funds

- **Fund 300 – Countywide Roadway Improvement Fund**
- **Fund 301 – Contributed Roadway Improvement Fund**
- **Fund 302 – Library Construction**
- **Fund 303 – County Construction**
- **Fund 304 – Primary and Secondary Road Bond Construction**
- **Fund 307 – Sidewalk Construction**
- **Fund 308 – Public Works Construction**
- **Fund 310 – Storm Drainage Bond Construction**
- **Fund 311 – County Bond Construction**
- **Fund 312 – Public Safety Construction**
- **Fund 313 – Trail Construction**
- **Fund 314 – Neighborhood Improvement Program**
- **Fund 315 – Commercial Revitalization Program**
- **Fund 316 – Pro Rata Share Drainage Construction**
- **Fund 370 – Park Authority Bond Construction**
- **Fund 390 – Public School Construction**

## Capital Contribution Funds

- ◆ Fairfax County contributes to the Northern Virginia Regional Park Authority Capital Construction Program for maintenance and major renovation projects associated with 19 regional parks. The County also contributes to the Washington Metropolitan Area Transit Authority (WMATA) to support the completion of the 103-mile Metrorail System, as well as maintain and/or acquire facilities, equipment, railcars and buses.
- **Fund 306 – Northern Virginia Regional Park Authority**
- **Fund 309 – Metro Operations and Construction**

# FUND 300

## COUNTYWIDE ROADWAY IMPROVEMENT FUND

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### **Purpose**

This fund serves as a reserve source of funding for required road construction and improvement needs for which funding from other sources is not available. Sources of funding consist primarily of Board-directed transfers from the General Fund or other funds. Excess funding from projects is held in a reserve for future road construction or improvement projects. Funds also may be transferred from Fund 300, Countywide Roadway Improvement Fund, to other County road construction funds as approved by the Board of Supervisors.

### **FY 2002 Initiatives**

No funding is included for Fund 300, Countywide Roadway Improvement Fund, in FY 2002.

### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ At the FY 2000 Carryover Review, the Board of Supervisors approved an increase of \$2,535,831 due to the carryover of unexpended project balances in the amount of \$2,335,831 and \$200,000 in additional revenues received from the Governor's Opportunity Fund. This additional revenue will support the Transportation System Improvements project associated with Route 50/Pleasant Valley Road improvements.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).



# FUND 300 COUNTYWIDE ROADWAY IMPROVEMENT FUND

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## FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 300, Countywide Roadway  
Improvement Fund

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$79,334</b>	<b>\$0</b>	<b>\$2,535,831</b>	<b>\$0</b>
Revenues:				
State Funds <sup>1</sup>	\$200,000	\$0	\$0	\$0
<b>Total Revenues</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Transfer In:				
General Fund	\$2,300,000	\$0	\$0	\$0
<b>Total Transfer In:</b>	<b>\$2,300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Available</b>	<b>\$2,579,334</b>	<b>\$0</b>	<b>\$2,535,831</b>	<b>\$0</b>
Total Expenditures	\$43,503	\$0	\$2,535,831	\$0
<b>Total Disbursements</b>	<b>\$43,503</b>	<b>\$0</b>	<b>\$2,535,831</b>	<b>\$0</b>
<b>Ending Balance</b>	<b>\$2,535,831</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> In FY 2000, an amount of \$200,000 was received from the Governor's Opportunity Fund to support Project 006614, Transportation System Improvements (Route 50/Pleasant Valley Road).

# FUND 300

## COUNTYWIDE ROADWAY IMPROVEMENT FUND

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### FY 2002 Summary of Capital Projects

**Fund: 300 Countywide Roadway Improvement Fund**

Project #	Description	Total Project Estimate	FY 2000 Actual Expenditures	FY 2001 Revised Budget	FY 2002 Advertised Budget Plan
006600	Project Reserve		\$0.00	\$74,989.51	\$0
006613	Countywide Cut Thru Measures	33,000	0.00	4,344.00	0
006614	Transportation System Imp	1,425,000	43,502.60	1,381,497.40	0
006615	Telegraph Rd. at Florence Lane	325,000	0.00	325,000.00	0
006616	Gallows at Annandale/Hummer Rd.	750,000	0.00	750,000.00	0
<b>Total</b>		<b>\$2,533,000</b>	<b>\$43,502.60</b>	<b>\$2,535,830.91</b>	<b>\$0</b>

# FUND 301

## CONTRIBUTED ROADWAY IMPROVEMENT FUND

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### **Purpose**

This fund was created to specifically account for developer and private contributions received for roadway improvements throughout the County. A separate reserve project has been established for each area for which contributions are received, and all receipts are earmarked for these specific areas. As roadway improvement projects are identified within these areas, funding is reallocated from the specific reserve project to finance the improvements.

In addition, this fund has provided matching funds to the State for projects identified by the Board of Supervisors in its consideration of the Virginia Department of Transportation (VDOT) Secondary Improvement Budget. Section 33:1-75.1 of the Code of Virginia enables the use of County funds for improvements to the secondary road system and requires that VDOT match up to \$500,000 in County funds as a priority before allocating funds to its road systems.

### **FY 2002 Initiatives**

An amount of \$6,281,840 is included in Fund 301, Contributed Roadway Improvement Fund, in FY 2002. All projects funded in FY 2002 are supported by projected contributions and estimated pooled interest earnings. A list of these projects is included in the Summary of Capital Projects.

On January 8, 2001, the Board of Supervisors approved the creation of several new projects to address transportation improvements in the Fairfax Center, Centreville, and Tysons Corner areas. Projects include road, median, and ramp construction, as well as the widening of lanes of designated thoroughfares.

*Private contributions are currently provided for roadway improvements in the following areas:*

Fairfax Center (Route 50/I-66) Area - Developer contributions for this area are based on a developer rate schedule for road improvements in the Fairfax Center area which is revised annually by the Board of Supervisors and is based upon changes in the highway construction bid index. Ten percent of the developer's contribution is paid to the County at the time of the site plan approval. The balance of the amount due is paid as building permits are issued. As negotiated in individual proffer agreements, in-kind contributions of an equivalent value for road improvements can also be made in lieu of cash payments. An amount of \$780,000 in contributions is estimated for the Fairfax Center Area in FY 2002 based upon rezoning plans approved by the Board of Supervisors. In addition, \$49,218 is estimated from interest earnings on the FY 2002 contributions and \$489,798 from interest earnings on the prior year fund balance.

Centreville Area - Commitments from developers in the Centreville area are included in individual proffer agreements from zoning cases, and rates of contributions vary by case. An amount of \$220,000 in contributions for the Centreville area is estimated in FY 2002 based on rezoning plans approved by the Board of Supervisors. In addition, \$13,882 is estimated from interest earnings on the FY 2002 contributions and \$207,879 from interest earnings on the prior year fund balance.

Miscellaneous Contributions - This project was created to serve as a source of funding for contributions received for miscellaneous roadway improvements. Funds are reallocated to specific projects when required. An amount of \$2,200,000 is anticipated for this project in FY 2002 based upon contributions from developers due to rezoning plans approved by the Board of Supervisors. In addition, \$138,820 is estimated from interest earnings on the FY 2002 contributions and \$456,890 from interest on the prior year fund balance.

Tysons Corner Reserve - This project was established to account for private sector contributions received for the Tysons Corner Area. An amount of \$1,300,000 in contributions is estimated in FY 2002. In addition, \$82,030 is estimated from interest earnings on the FY 2002 contributions and \$343,323 from interest earnings on the prior year fund balance.

# FUND 301

## CONTRIBUTED ROADWAY IMPROVEMENT FUND

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### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ At the FY 2000 Carryover Review, the Board of Supervisors approved an increase of \$22,958,351 due to the carryover of unexpended balances in the amount of \$21,717,930 and \$1,240,421 in project adjustments for proffer contributions and interest earnings.

A Fund Statement, a Summary of Capital Projects, and Project Detail Tables for each project funded in FY 2002 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Tables include project location, description, source of funding, and completion schedules.

# FUND 301 CONTRIBUTED ROADWAY IMPROVEMENT FUND

## FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 301, Contributed Roadway  
Improvement Fund

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	\$18,932,372	\$0	\$23,738,351	\$0
Revenue:				
Fairfax Center Developer Contributions	\$512,219	\$840,000	\$840,000	\$780,000
Centreville Developer Contributions	366,332	350,000	350,000	220,000
Miscellaneous Developer Contributions	1,290,633	2,100,000	2,100,000	2,200,000
Tyson's Corner Reserve Contributions	1,558,790	1,200,000	1,200,000	1,300,000
Pooled Interest <sup>1</sup>	1,188,970	1,049,878	1,049,878	1,781,840
<b>Total Revenue</b>	\$4,916,944	\$5,539,878	\$5,539,878	\$6,281,840
<b>Total Available</b>	<b>\$23,849,316</b>	<b>\$5,539,878</b>	<b>\$29,278,229</b>	<b>\$6,281,840</b>
Total Expenditures	\$110,965	\$5,539,878	\$28,498,229	\$6,281,840
Transfers Out:				
Primary and Secondary Road Bond Construction (304) <sup>2</sup>	\$0	\$0	\$780,000	\$0
<b>Total Transfers Out</b>	<b>\$0</b>	<b>\$0</b>	<b>\$780,000</b>	<b>\$0</b>
<b>Total Disbursements</b>	<b>\$110,965</b>	<b>\$5,539,878</b>	<b>\$29,278,229</b>	<b>\$6,281,840</b>
<b>Ending Balance</b>	<b>\$23,738,351</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> Pooled interest is earned on the contributions as well as the accumulated fund balance in this fund.

<sup>2</sup> In FY 2001, funding of \$780,000 was transferred to Fund 304, Primary and Secondary Road Bond Construction, to fund Project 064195, Old Reston Avenue.

# FUND 301

## CONTRIBUTED ROADWAY IMPROVEMENT FUND

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### FY 2002 Summary of Capital Projects

**Fund: 301 Contributed Roadway Improvements**

Project #	Description	Total Project Estimate	FY 2000 Actual Expenditures	FY 2001 Revised Budget	FY 2002 Advertised Budget Plan
007700	Fairfax Center Reserve		\$19,435.08	\$9,318,685.53	\$1,319,016
008800	Centreville Reserve		0.00	3,955,019.90	441,761
009900	Miscellaneous Reserve		20,000.00	6,574,383.80	2,795,710
009901	Primary Improvements		0.00	422,512.00	0
009902	Secondary Improvements		0.00	387,040.00	0
009903	Bridge Design/Construction		0.00	8,328.00	0
009904	Intersection/Interchange		0.00	310,453.00	0
009905	Stringfellow Road/Design	8,351,505	26,706.04	44,333.10	0
009906	Signal Installations		0.00	366,020.57	0
009908	Transit Improvements		4,823.43	5,354.59	0
009909	Reston East Park-N-Ride		0.00	103,355.00	0
009911	Tysons Corner Reserve		0.00	6,509,144.00	1,725,353
009913	Dolley Madison Blvd	533,600	40,000.00	493,600.00	0
<b>Total</b>		<b>\$8,885,105</b>	<b>\$110,964.55</b>	<b>\$28,498,229.49</b>	<b>\$6,281,840</b>

# FUND 301

## CONTRIBUTED ROADWAY IMPROVEMENT FUND

<b>007700</b>	<b>Fairfax Center Reserve</b>
Fairfax Center Area	Providence
<p>FY 2002 funding in the amount of \$1,319,016 is provided to serve as a source of funding for Fairfax Center Area roadway improvements as identified by the Board of Supervisors. On January 8, 2001, the Board of Supervisors revised the developer rate schedule for road improvements in the Fairfax Center area from \$4.08 to \$4.18 per gross square foot of non-residential building structure and from \$906 to \$928 per residential unit.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$1,013,770	\$0	\$5,413,581	\$1,319,016	\$0
Design and Engineering		297,239	19,435	17,544	0	0
Construction		1,968,444	0	3,887,560	0	0
Other		290,034	0	0	0	0
<b>Total</b>	Continuing	<b>\$3,569,487</b>	<b>\$19,435</b>	<b>\$9,318,686</b>	<b>\$1,319,016</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$1,319,016	\$1,319,016

# FUND 301

## CONTRIBUTED ROADWAY IMPROVEMENT FUND

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<b>008800</b>	<b>Centreville Reserve</b>	
Centreville Area		Sully
FY 2002 funding in the amount of \$441,761 is provided to serve as a source of funding for Centreville Area roadway improvements as identified by the Board of Supervisors.		

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$2,241,073	\$441,761	\$0
Design and Engineering		0	0	0	0	0
Construction		325,000	0	1,713,947	0	0
Other		0	0	0	0	0
<b>Total</b>	Continuing	\$325,000	\$0	\$3,955,020	<b>\$441,761</b>	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$441,761	\$441,761



# FUND 301

## CONTRIBUTED ROADWAY IMPROVEMENT FUND

<b>009900</b>	<b>Miscellaneous Contributions</b>
Miscellaneous Areas	Countywide
FY 2002 funding in the amount of \$2,795,710 is provided to serve as a source of funding for miscellaneous roadway improvement projects. This project serves as a reserve project and funds are reallocated to specific projects when required.	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$156,804	\$0	\$6,574,384	\$2,795,710	\$0
Design and Engineering		207,692	20,000	0	0	0
Construction		1,504,767	0	0	0	0
Other		1,001	0	0	0	0
<b>Total</b>	Continuing	<b>\$1,870,264</b>	<b>\$20,000</b>	<b>\$6,574,384</b>	<b>\$2,795,710</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$2,795,710	\$2,795,710

# FUND 301 CONTRIBUTED ROADWAY IMPROVEMENT FUND

<b>009911</b>	<b>Tysons Corner Reserve</b>	
Tysons Corner Area		Providence
FY 2002 funding in the amount of \$1,725,353 is provided for this project. This project was created to account for private sector contributions for the Tysons Corner Area Study.		

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$2,739,323	\$1,725,353	\$0
Design and Engineering		0	0	0	0	0
Construction		0	0	3,769,821	0	0
Other		0	0	0	0	0
<b>Total</b>	Continuing	<b>\$0</b>	<b>\$0</b>	<b>\$6,509,144</b>	<b>\$1,725,353</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$1,725,353	\$1,725,353

# FUND 302 LIBRARY CONSTRUCTION

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## **Purpose**

This fund supports the construction and renovation of County libraries. In the Fall of 1989, the voters approved a \$39.1 million Public Library Facilities bond referendum. To date, authorized but unissued bond funds in the amount of \$3.85 million remain from the 1989 referendum.

## **FY 2002 Initiatives**

No funding is included for Fund 302, Library Construction, in FY 2002.

## **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ At the FY 2000 Carryover Review, the Board of Supervisors approved an increase of \$3,379,005 due to the carryover of unexpended project balances.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 302 LIBRARY CONSTRUCTION

## FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 302, Library Construction

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$427,918</b>	<b>\$0</b>	<b>\$2,197,197</b>	<b>\$0</b>
Revenue:				
Sale of Bonds <sup>1</sup>	\$5,600,000	\$2,660,000	\$3,841,808	\$0
Miscellaneous	2,234	0	0	0
<b>Total Revenue<sup>2</sup></b>	<b>\$5,602,234</b>	<b>\$2,660,000</b>	<b>\$3,841,808</b>	<b>\$0</b>
Transfers In:				
General Fund (001)	\$0	\$240,000	\$240,000	\$0
<b>Total Transfers In</b>	<b>\$0</b>	<b>\$240,000</b>	<b>\$240,000</b>	<b>\$0</b>
<b>Total Available</b>	<b>\$6,030,152</b>	<b>\$2,900,000</b>	<b>\$6,279,005</b>	<b>\$0</b>
Total Expenditures	\$3,832,955	\$2,900,000	\$6,279,005	\$0
<b>Total Disbursements</b>	<b>\$3,832,955</b>	<b>\$2,900,000</b>	<b>\$6,279,005</b>	<b>\$0</b>
<b>Ending Balance</b>	<b>\$2,197,197</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> The sale of bonds is presented here for planning purposes only. Actual bond sales are based on cash needs in accordance with Board policy. In the Fall of 1989, the voters approved a \$39.1 million Public Library Facilities bond referendum. The actual amount authorized by the Board of Supervisors for the Spring 2000 bond sale was \$5.6 million. Including prior sales, there is a balance of \$3.85 million in authorized but unissued bonds.

<sup>2</sup> In order to account for revenues in the proper fiscal year, an audit adjustment in the amount of \$11,872 has been reflected as a decrease to FY 2000 revenues. The audit adjustment has been included in the FY 2000 Comprehensive Annual Financial Report (CAFR). The details of the FY 2000 audit adjustments will be included in the FY 2001 Third Quarter Package.

# FUND 302 LIBRARY CONSTRUCTION

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## FY 2002 Summary of Capital Projects

**Fund: 302 Library Construction**

<b>Project #</b>	<b>Description</b>	<b>Total Project Estimate</b>	<b>FY 2000 Actual Expenditures</b>	<b>FY 2001 Revised Budget</b>	<b>FY 2002 Advertised Budget Plan</b>
004822	Library Contingency		\$0.00	\$28,770.68	\$0
004823	Library Bond Issuance Costs		4,040.91	28,113.42	0
004827	George Mason Library	4,863,250	7,394.12	107,872.30	0
004836	Great Falls Community Library	7,135,600	2,857,990.17	902,010.83	0
004837	Kingstowne Community Library	1,146,270	916,430.84	99,337.22	0
004838	Burke Center Community Library	1,450,000	24,211.26	1,425,788.74	0
004840	Kingstowne Regional Library	3,470,000	17,393.66	3,452,606.34	0
004842	Thomas Jefferson Community Library	60,000	1,396.00	58,604.00	0
004843	Richard Byrd Community Library	60,000	1,396.00	58,604.00	0
004844	Dolley Madison Community Library	60,000	1,396.00	58,604.00	0
004845	Martha Washington Community Library	60,000	1,306.28	58,693.72	0
<b>Total</b>		<b>\$18,305,120</b>	<b>\$3,832,955.24</b>	<b>\$6,279,005.25</b>	<b>\$0</b>

# FUND 303 COUNTY CONSTRUCTION

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## Purpose

This fund provides for critical maintenance, repairs and enhancements associated with the Americans with Disabilities Act (ADA) compliance at County facilities, Park Authority facilities, and County and School athletic fields. In addition, this fund supports renovation projects associated with County facilities and annual contributions to the School-Aged Child Care Program and the Northern Virginia Community College.

## FY 2002 Initiatives

Funding in the amount of \$13,842,509 is included in Fund 303, County Construction, in FY 2002. Funding includes an amount of \$9,742,957 supported by the General Fund, \$3,599,552 supported by State revenues, and \$500,000 in FY 2001 expenditure reductions associated with lower than anticipated interest on conservation bonds. A list of all funded projects is included in the Summary of Capital Projects.

### County Maintenance Projects

FY 2002 funding in the amount of \$4,160,000 has been included for County maintenance. As with any maintenance program, sufficient attention is required to avoid increased project costs in the future. As long-term maintenance and renovation costs are difficult to project, they are not included in the initial costs of capital projects; however, they are essential to the service life and level of service provided by a facility. Continued funding of maintenance requirements is included in the County's paydown program to protect and extend the life of County facilities. County requirements are generated through scheduled preventative maintenance or from user requests for facility alterations. Specific funding levels in FY 2002 include:

- ◆ An amount of \$3,530,000 will continue to provide a consistent level of maintenance funds to address priority projects at County facilities. Funded County maintenance projects include fire alarm replacement, roof repair and waterproofing, HVAC/electrical replacement, carpet replacement, and parking lot resurfacing. In addition, the County maintenance budget includes funding for miscellaneous building repairs or ongoing requirements throughout the fiscal year. These miscellaneous requirements include but are not limited to remodeling and reorganization of office space, vandalism removal, plumbing repairs, painting, and other emergency repairs. Details of specific County facility improvements are included in the Project Detail Sheets that follow.
- ◆ An amount of \$200,000 is included for recurring maintenance of capital improvements associated with the Commercial Revitalization Program as approved by the Board of Supervisors on December 2, 1996. Maintenance projects include landscaping, mowing, trash pickup, graffiti removal, and maintenance of bus shelters, bicycle racks, area signs, and street furniture. Maintenance will be provided in three major revitalization areas in Fairfax County, including Annandale, Route 1, and Springfield.
- ◆ Funding to continue the implementation of ADA compliance at County facilities has also been included in FY 2002. Title II of the ADA prohibits discrimination on the basis of disability by public entities and requires that each program, service, or activity conducted by a public entity be readily accessible to and usable by individuals with disabilities. Funding in the amount of \$100,000 is included for Phase II of this project. Phase I funding addressed County facility modifications, and all remaining funding for these modifications has been committed for specific projects. Phase II involves modifications to designated curb ramps throughout the County. ADA requirements have been adjusted in recent years to reflect lower than anticipated construction costs, determination of other means of accomplishing program access, consolidation/reorganization of County agencies resulting in the elimination of some facilities from the backlog, and reductions in the scope requirements for County fire stations which do not serve as public access facilities and require less ADA accessibility.

# FUND 303

## COUNTY CONSTRUCTION

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- ◆ The annual generator replacement program has been funded in FY 2002 in the amount of \$80,000. This program provides a funding mechanism to replace generators in the fiscal years in which the generator reaches its useful life of 25 years. FY 2002 funding will provide for the replacement of the generator at the original Adult Detention Center.
- ◆ An amount of \$250,000 is included to begin carpet replacement at the Massey Building. The existing carpet is well beyond its expected service life and is in an advanced state of wear and deterioration. This is the first phase of the Massey Building carpet replacement. Total costs are expected to be approximately \$800,000.

### Park Maintenance Projects

FY 2002 funding in the amount of \$2,029,000 has been included for Park maintenance. The Park facilities maintained with General Fund monies include but are not limited to: field houses, boat houses, pump houses, maintenance facilities, sheds, shelters, and office buildings. Park priorities are based on the assessment of current repair needs including safety and health issues, facility protection, facility renewal, and improved services. In addition, Park maintenance requirements are generated through scheduled preventative maintenance or from user requests for facility alterations. Specific funding levels in FY 2002 include:

- ◆ An amount of \$605,000 is included for general park maintenance at non-revenue supported Park facilities. These maintenance requirements include major non-recurring repairs/replacements and improvements to roofs, electrical and lighting systems, sprinklers, HVAC systems, and the replacement of security and fire alarm systems. Of this amount, \$200,000 is included for critical emergency repairs identified throughout the fiscal year, and \$405,000 is dedicated for specific major facility maintenance repairs. Details of specific Park facility improvements are included in the Project Detail Sheets that follow.
- ◆ An amount of \$800,000 is included to fund annual requirements for Parks grounds maintenance at non-revenue supported parks. Ground maintenance includes the upkeep of sidewalks, parking lots, bridges, recreation and irrigation equipment, picnic equipment, tennis courts, and trails at County parks.
- ◆ Funding is also included in the amount of \$470,000 for minor routine preventive maintenance of non-revenue supported Park Authority structures. These repairs include: the replacement of broken windows and doors, equipment repairs, and the scheduled inspection of HVAC, security, and fire alarm systems.
- ◆ An amount of \$154,000 to continue the implementation of ADA compliance at Park facilities has also been included in FY 2002. Park facilities continue to be modified on a priority basis. ADA requirements have been adjusted in recent years to reflect lower than anticipated construction costs, project scope adjustments, and determination of other means of accomplishing program access.

### Athletic Field Maintenance Projects

FY 2002 funding in the amount of \$2,099,552 has been included for athletic field maintenance. In recent years, athletic field maintenance has been identified as a critical need. An effort has been made to provide continuous maintenance to maintain quality athletic fields at acceptable standards. Maintenance of athletic fields includes: field lighting, fencing, irrigation, dugout covers, infield dirt, aeration, and seeding. These maintenance efforts will improve safety standards, improve playing conditions and increase user satisfaction. Specific funding levels in FY 2002 include:

- ◆ An amount of \$100,000 has been included to continue the replacement and upgrading of Fairfax County Public School boys' baseball field lighting systems used by many County organizations. A standard of 30 foot candles of light in the infield and 20 foot candles of light in the outfield is the recommended level of lighting. FY 2002 funding provides for baseball field lighting improvements at Oakton High School. This effort is being coordinated by the Department of Community and Recreation Services.

## FUND 303 COUNTY CONSTRUCTION

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- ◆ Funding in the amount of \$100,000 has been included to continue adding lights on Fairfax County Public School athletic fields used for girls' softball. Staff from the Department of Community and Recreation Services (DCRS) continue to work with representatives from Fairfax Athletic Inequities Reform (FAIR) and to coordinate with the Fairfax County Public Schools and the Fairfax County Park Authority to identify, prioritize, and develop proposed plans for addressing girls' softball field lighting requirements. FY 2002 funding provides for softball field lighting improvements at Carson Middle School. This effort is being coordinated by the DCRS.
- ◆ Funding in the amount of \$200,000 associated with the Girls' Fast Pitch Softball Action Plan has been included in FY 2002. This Plan establishes a separate annual fund in the amount of \$200,000 a year for five years in an effort to spread the costs for small project maintenance and improvements to various girls' fast pitch softball fields throughout the County as requested by Fairfax Athletic Inequities Reform (FAIR). These fields include both Fairfax County Public School and County/Parks fields. FY 2002 represents the fourth year of the five-year program. This effort is being coordinated by the DCRS.
- ◆ Funding of \$1,399,552 is included to support general maintenance at designated Fairfax County Public School athletic fields. This maintenance effort includes a consistent mowing frequency of 28 times per year at school sites and provides for aeration and over-seeding to improve turf coverage and reduce the chance of injury. This program was established in an effort to maintain consistent standards among all athletic fields, improve playing conditions and safety standards, and increase user satisfaction. This effort is being managed by the Park Authority; however, all field maintenance will be coordinated between the Park Authority and the Department of Community and Recreation Services.
- ◆ Funding in the amount of \$300,000 is included to support a girls' softball complex at Wakefield Park. FAIR has requested funding for the design and construction of two additional girls' softball fields at Wakefield Park. FY 2002 funding will provide for preliminary work on the project. This effort is being coordinated by the Park Authority.

### New and Renovated Facilities

FY 2002 funding in the amount of \$2,259,500 has been included for costs related to the construction of new facilities, as well as for newly acquired sites.

- ◆ Funding of \$859,500 is included to provide for moving costs and phone systems related to the opening of the South County Center. On February 11, 2000, the Board of Supervisors entered into a Master Sales and Development Agreement with Madison Development partners to construct an office building for lease to Fairfax County. This 159,000-square-foot facility will include a senior center, an expanded teen center, an employment center, office space for County staff, community meeting rooms, and an e-government center.
- ◆ Funding of \$400,000 is included for temporary trailers to house mental health programs staff until the Mount Vernon Mental Health facility is ready for occupation. The County will vacate all leased space in the IMP Building upon completion of the South County Center; however, those programs that will relocate to the Mount Vernon Mental Health Center will need the temporary accommodations until renovations are complete.
- ◆ FY 2002 funding of \$600,000 provides for partial reimbursement to the Fairfax County Public Schools for renovations necessary to construct a School Aged Child Care (SACC) facility at Lemon Road Elementary School. The new Center will replace leased space at Chesterbrook Presbyterian Church and will provide SACC and day care services to children.



# FUND 303

## COUNTY CONSTRUCTION

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- ◆ In the summer of 2001, the Laurel Hill (Lorton) property will be transferred to Fairfax County. Formerly the Lorton Correctional Facility, this site includes approximately 1,500 acres. The tract contains historically significant buildings, athletic fields, and resource protection areas. Key areas have been identified where improvements and/or modifications are required. FY 2002 funding of \$300,000 will begin to address prioritized needs at this site.
- ◆ FY 2002 funding of \$100,000 is included for preliminary costs associated with the relocation and expansion of the Providence District Supervisor's Office, including relocation assessments, initial design studies, and lease costs for temporary quarters. Current facilities are no longer adequate and lack any sort of community meeting space now enjoyed by most other Supervisors' offices. Expansion on site is not an option due to the lack of ground space.

### Other County Construction Projects

FY 2002 funding has been included for various contributions and scheduled payments including: the County's annual contributions to the SACC program and the Northern Virginia Community College, an annual reserve for land acquisition in the County, phone system replacements, and the fifth annual payment of a six-year plan to purchase the historic Mt. Gilead property in Centreville.

## Funding Adjustments

*The following funding adjustments reflect all approved changes of the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ At the FY 2000 Carryover Review, the Board of Supervisors approved an increase of \$12,934,417 due to the carryover of unexpended project balances in the amount of \$12,602,634 and various funding adjustments in the amount of \$331,783. These adjustments include \$106,783 in revenues associated with matching funds received by the County for the FCPS athletic field maintenance and improvement program, a transfer of \$100,000 from the General Fund to initiate development plans for critical areas at the Laurel Hill (Lorton) property, and \$125,000 for sewer connections at the Lamond Property.

A Fund Statement, a Summary of Capital Projects, and Project Detail Tables for each project funded in FY 2002 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Tables include project location, description, source of funding, and completion schedules.

# FUND 303 COUNTY CONSTRUCTION

## FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 303, County Construction

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance<sup>1</sup></b>	<b>\$8,453,084</b>	<b>\$0</b>	<b>\$12,666,179</b>	<b>\$500,000</b>
Revenue:				
Miscellaneous <sup>2</sup>	\$106,783	\$0	\$0	\$0
State Aid	3,500,000	4,500,000	4,500,000	3,599,552
TEA-21 Grant <sup>3</sup>	6,552	0	28,128	0
Developer Contributions <sup>4</sup>	0	0	15,110	0
<b>Total Revenue</b>	<b>\$3,613,335</b>	<b>\$4,500,000</b>	<b>\$4,543,238</b>	<b>\$3,599,552</b>
Transfer In:				
General Fund (001)	\$11,193,438	\$14,646,319	\$14,871,319	\$9,742,957
<b>Total Transfer In</b>	<b>\$11,193,438</b>	<b>\$14,646,319</b>	<b>\$14,871,319</b>	<b>\$9,742,957</b>
<b>Total Available</b>	<b>\$23,259,857</b>	<b>\$19,146,319</b>	<b>\$32,080,736</b>	<b>\$13,842,509</b>
Total Expenditures	\$10,593,678	\$19,146,319	\$32,080,736	\$13,842,509
<b>Total Disbursements</b>	<b>\$10,593,678</b>	<b>\$19,146,319</b>	<b>\$32,080,736</b>	<b>\$13,842,509</b>
<b>Ending Balance</b>	<b>\$12,666,179</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> The FY 2002 beginning balance assumes the carryover of \$500,000 in FY 2001 expenditure reductions associated with lower than anticipated interest on conservation bonds.

<sup>2</sup> Represents matched funding associated with Project 005004, FCPA Athletic Field Maintenance and Development.

<sup>3</sup> An amount of \$6,552 was received in FY 2000 from a Transportation Enhancement Act (TEA) Grant for Project 009440, Fairfax Station Museum Paving. In FY 2001, an amount of \$28,128 is anticipated to be received in TEA Grant monies for Project 009441, Roberts Road Enhancements.

<sup>4</sup> Represents anticipated developer contributions associated with Project 009441, Roberts Road Enhancements.

# FUND 303 COUNTY CONSTRUCTION

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## FY 2002 Summary of Capital Projects

**Fund: 303 County Construction**

Project #	Description	Total Project Estimate	FY 2000 Actual Expenditures	FY 2001 Revised Budget	FY 2002 Advertised Budget Plan
001008	South County Animal Shelter	\$500,000	\$0.00	\$500,000.00	\$0
001035	Data Center Reconfigurations	200,000	0.00	200,000.00	0
001037	General District Court Expansion	772,359	0.00	345,000.00	0
001038	Circuit Court Expansion II	3,595,720	0.00	585,485.28	0
003099	Miscellaneous Building and Repair		775,341.26	744,351.90	850,000
003100	Fire Alarm Systems		0.00	150,000.00	200,000
004999	Boys' 90' Athletic Field Lighting		100,000.00	123,674.80	100,000
005000	Girls' Softball Field Lighting		117,870.83	232,423.37	100,000
005001	Girls' Fast Pitch Field Maintenance		170,940.94	273,537.30	200,000
005002	Athletic Field Development	50,000	0.00	50,000.00	0
005003	Whittier Girls Athletic Field	84,400	0.00	84,400.00	0
005004	FCPS Athletic Field Development		342,163.50	1,193,756.50	0
005005	Non-Matched Funds-FCPS Field Maint		170,863.00	0.00	0
005006	Park Maintenance of FCPS Fields		0.00	877,612.00	1,399,552
005007	Wakefield Softball Complex	300,000	0.00	0.00	300,000
007012	School Aged Child Care Contribution		500,000.00	500,000.00	500,000
008000	Government Center	68,926,226	42,735.51	208,998.71	0
008043	Northern Virginia Community College		596,476.00	592,707.00	592,707
008051	Criminal Justice Site Location	15,794,616	0.00	124,239.00	0
009132	Roof Repairs and Waterproofing		477,291.75	843,618.73	330,000
009133	Carpet Replacement		579,043.23	1,070,986.92	500,000
009136	Parking Lot Resurfacing		685,996.15	796,631.50	400,000
009151	HVAC/Electrical Systems		430,208.01	2,041,739.66	1,250,000
009152	Crossroads Relocation	364,000	0.00	116,194.00	0
009164	Jermantown Garage Renovation	1,040,850	0.00	174,872.00	0
009190	Alban Garage Facility Acquisition	2,430,912	1,226,050.68	0.00	0
009400	Land Acquisition Reserve		1,461,971.26	2,541,425.36	2,000,000
009406	ADA Compliance - Countywide		192,588.07	1,487,805.00	100,000
009416	ADA Compliance - FCPA		352,805.90	105,644.63	154,000
009417	Parks - General Maintenance		133,241.83	959,537.08	605,000
009419	Lorton Community Center	3,700,000	38.40	19,580.75	0
009420	Mount Gilead	1,096,620	180,250.00	172,000.00	163,750
009421	Helicopter Fuel Tank	150,000	58,747.00	0.00	0
009422	Maintenance - CRP		224,937.31	587,373.64	200,000
009423	EMTA Expansions	150,000	12,133.05	3,972.63	0
009425	South County Government Center	1,024,500	35,466.36	128,063.64	859,500
009428	Maintenance - Non-CRP		0.00	910,000.00	0

# FUND 303 COUNTY CONSTRUCTION

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## FY 2002 Summary of Capital Projects

**Fund: 303 County Construction**

Project #	Description	Total Project Estimate	FY 2000 Actual Expenditures	FY 2001 Revised Budget	FY 2002 Advertised Budget Plan
009429	Security Improvements	500,000	0.00	242,280.81	0
009430	Luther Jackson Middle School	150,000	0.00	5,000.00	0
009431	Emergency Generator Replacement		49,827.42	116,172.58	80,000
009432	Phone Systems		68,617.67	957,265.56	38,000
009433	Target Donation	5,000	0.00	2,426.00	0
009435	Mt Vernon Health Ctr	7,600,000	36,563.20	67,171.73	400,000
009436	Braddock District Supervisor's Office	1,500,000	153,810.06	1,345,649.59	0
009437	Oakton Fire And Rescue Station	225,000	26,428.00	198,572.00	0
009438	Forensics Facility	5,500,000	60,922.14	5,439,077.86	0
009439	Alabama Park Screening	10,553	10,553.00	0.00	0
009440	Fairfax Station Museum - Paving	8,146	8,146.00	0.00	0
009441	Roberts Road Enhancements	79,790	27,015.19	52,774.81	0
009442	Parks - Grounds Maintenance		484,053.95	1,062,857.05	800,000
009443	Parks - Facility/Equip. Maint.		483,354.34	500,933.66	470,000
009444	Lorton Infrastructure Evaluation		27,951.43	172,048.57	300,000
009445	Lake Accotink Dam	100,000	15,393.36	84,606.64	0
009446	Reserve-Historic Pres/Open Space	350,000	0.00	350,000.00	0
009447	Inventory Of Civil War Sites	150,000	0.00	150,000.00	0
009448	Feasibility Study - Cultural Center	250,000	0.00	250,000.00	0
009449	Massey Building Renovations		0.00	600,000.00	250,000
009450	Falls Church/McLean SACC	1,843,298	0.00	0.00	600,000
009451	Providence District Supv's Office		0.00	0.00	100,000
009998	Payments Of Interest On Bonds		271,322.19	1,465,109.75	0
009999	Bond Issuance Costs		2,559.74	0.00	0
CG0046	Contingency Fund 303		0.00	273,157.59	0
<b>Total</b>		<b>\$118,451,990</b>	<b>\$10,593,677.73</b>	<b>\$32,080,735.60</b>	<b>\$13,842,509</b>

# FUND 303 COUNTY CONSTRUCTION

<b>003099</b>	<b>Miscellaneous Building and Repair</b>
Countywide	Countywide
<p>This project provides for emergency repairs, minor renovations, and remodeling/upgrading of various buildings and facilities throughout the County. Projects include emergency repairs to buildings and building equipment, plumbing repairs, minor renovations to electrical and mechanical systems, structural repairs, vandalism correction, and other non-recurring construction and repair projects. FY 2002 funding in the amount of \$850,000 is provided and specifically includes \$300,000 for miscellaneous requirements identified throughout the fiscal year, \$250,000 for the County's systems furniture requirements, and \$300,000 for an Inventory Assessment of County facilities.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$6,833	\$0	\$0	\$0	\$0
Design and Engineering		287,047	13,390	10,000	0	0
Construction		14,519,633	761,951	545,662	850,000	0
Other		53,327	0	188,690	0	0
<b>Total</b>	Continuing	<b>\$14,866,840</b>	<b>\$775,341</b>	<b>\$744,352</b>	<b>\$850,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$850,000	\$0	\$0	\$0	\$850,000

# FUND 303 COUNTY CONSTRUCTION

<b>003100</b>	<b>Fire Alarm Systems</b>
Countywide	Countywide
<p>This project provides for the replacement of fire alarm systems at Newington Garage (\$150,000) and Fairfax City Library (\$50,000). Fire alarm systems are replaced based on age and difficulty in obtaining replacement parts and service. FY 2002 funding in the amount of \$200,000 is included for the replacement of fire alarm systems that are 15 to 30 years old, have exceeded their useful life, and experience frequent failure when tested.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		0	0	150,000	200,000	0
Other		0	0	0	0	0
<b>Total</b>	Continuing	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$200,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$200,000	\$200,000

# FUND 303 COUNTY CONSTRUCTION

<b>004999</b>	<b>Boys' 90 Foot Baseball Field Lighting</b>
Countywide	Countywide
<p>This project provides for improvements to boys' baseball field lighting systems at prioritized Fairfax County Public Schools. The school system's Office of Design and Construction Services recommends a standard of 30 foot candles of light in the infield and 20 foot candles of light in the outfield. FY 2002 funding in the amount of \$100,000 is included for the replacement and upgrading of baseball field lighting at Oakton High School. This effort is being coordinated by the DCRS.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		816,654	100,000	123,675	100,000	0
Other		12,569	0	0	0	0
<b>Total</b>	Continuing	<b>\$829,223</b>	<b>\$100,000</b>	<b>\$123,675</b>	<b>\$100,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$100,000	\$0	\$0	\$0	\$100,000

# FUND 303 COUNTY CONSTRUCTION

<b>005000</b>	<b>Girls' Softball Field Lighting</b>
Countywide	Countywide
<p>This project provides for the installation of lights on Fairfax County Public School athletic fields used for girls' softball. Staff from the Department of Community and Recreation Services continue to work with representatives from Fairfax Athletic Inequities Reform (FAIR) and to coordinate with the Fairfax County Public Schools and the Fairfax County Park Authority to identify, prioritize, and develop proposed plans for addressing girls' softball field lighting requirements. FY 2002 funding in the amount of \$100,000 will address softball field lighting improvements at Carson Middle School. This effort is being coordinated by the Department of Community and Recreation Services.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		97,561	117,871	232,423	100,000	0
Other		0	0	0	0	0
<b>Total</b>	<b>Continuing</b>	<b>\$97,561</b>	<b>\$117,871</b>	<b>\$232,423</b>	<b>\$100,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$100,000	\$0	\$0	\$0	\$100,000



# FUND 303 COUNTY CONSTRUCTION

<b>005001</b>	<b>Girls' Fast Pitch Field Maintenance</b>
Countywide	Countywide
<p>This project provides for the continued implementation of the Girls' Fast Pitch Softball Action Plan. The Plan establishes a separate annual fund in the amount of \$200,000 a year for five years in an effort to spread costs for small project maintenance and improvements to various girls' softball fields throughout the County as requested by FAIR. These fields include both FCPS and County/Parks fields. Most projects listed in the recurring fund are under \$20,000 each and cover such items as fencing, limited infield irrigation, dugout covers, and infield dirt. Several projects are more significant, such as correcting serious erosion problems at a cost of as much as \$60,000. FY 2002 funding in the amount of \$200,000 represents the fourth year of a five-year plan to improve girls' softball fields. This effort is being coordinated by the DCRS.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		165,798	170,941	273,530	200,000	0
Other		(7)	0	7	0	0
<b>Total</b>	Continuing	\$165,791	\$170,941	\$273,537	<b>\$200,000</b>	\$0

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$200,000	\$0	\$0	\$0	\$200,000

# FUND 303 COUNTY CONSTRUCTION

<b>005006</b>	<b>Parks Maintenance of Fairfax County Public Schools Athletic Fields</b>	
Countywide	Countywide	
<p>This project provides for improved maintenance of FCPS athletic fields. FCPS athletic field maintenance includes establishing a consistent mowing frequency of 28 times per year at designated school fields, improving playing conditions at 473 athletic fields through aeration and over-seeding, improving safety standards, and increasing user satisfaction. FY 2002 funding in the amount of \$1,399,552 is included for the continuation of the FCPS athletic field maintenance program. This effort is being coordinated by the Park Authority.</p>		

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		0	0	877,612	1,399,552	0
Other		0	0	0	0	0
<b>Total</b>	Continuing	<b>\$0</b>	<b>\$0</b>	<b>\$877,612</b>	<b>\$1,399,552</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$1,399,552	\$1,399,552

# FUND 303 COUNTY CONSTRUCTION

<b>005007</b>	<b>Wakefield Softball Complex</b>	
Wakefield Park	Braddock	
<p>This project provides for the design and construction of a girls' softball complex at Wakefield Park. FY 2002 funding in the amount of \$300,000 has been provided to begin preliminary work on the project, to include design and construction of two additional girls' softball fields at Wakefield Park. Additional funding may be necessary in FY 2003 upon completion of the environmental assessment.</p>		

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	300,000	0	0	0	300,000	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
<b>Total</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$300,000	\$0	\$0	\$0	\$300,000

# FUND 303 COUNTY CONSTRUCTION

<b>007012</b>	<b>School Aged Child Care (SACC) Contribution</b>
Countywide	Countywide
<p>This project provides funding for an annual contribution of \$500,000 to offset school operating and overhead costs associated with new SACC Centers. The construction and renovation costs for SACC centers will be funded by the FCPS through General Obligation bonds for which the debt service costs are provided by the County General Fund.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		8,855,399	500,000	500,000	500,000	0
Other		0	0	0	0	0
<b>Total</b>	Continuing	<b>\$8,855,399</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$500,000	\$0	\$0	\$0	\$500,000

# FUND 303 COUNTY CONSTRUCTION

<b>008043</b>	<b>Northern Virginia Community College</b>
Various locations in Northern Virginia	Countywide
Fairfax County participates with eight other jurisdictions to provide funds for required capital improvements in the Northern Virginia Community College system. An amount of \$592,707 is included in FY 2002 for Fairfax County's contribution to the continued construction and maintenance of various capital projects on college campuses.	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		0	0	0	0	0
Other		10,957,099	596,476	592,707	592,707	0
<b>Total</b>	<b>Continuing</b>	<b>\$10,957,099</b>	<b>\$596,476</b>	<b>\$592,707</b>	<b>\$592,707</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$592,707	\$0	\$0	\$0	\$592,707

# FUND 303 COUNTY CONSTRUCTION

<b>009132</b>	<b>Roof Repairs and Waterproofing</b>
Countywide	Countywide
<p>This project provides for maintenance and repairs of facility roofs and waterproofing systems in Fairfax County buildings. The maintenance and repairs are required to stop rapid deterioration and damage due to water penetration. FY 2002 funding in the amount of \$330,000 is provided for roof repairs to Newington Garage (\$50,000), Massey Annex (\$100,000), Jefferson Fire Station (\$60,000), Mount Vernon Mental Health Center (\$80,000), and McLean Fire Station (\$40,000).</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		8,422	0	0	0	0
Construction		4,489,666	477,292	843,619	330,000	0
Other		0	0	0	0	0
<b>Total</b>	Continuing	<b>\$4,498,088</b>	<b>\$477,292</b>	<b>\$843,619</b>	<b>\$330,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$330,000	\$0	\$0	\$0	\$330,000

# FUND 303 COUNTY CONSTRUCTION

<b>009133</b>	<b>Carpet Replacement</b>
Countywide	Countywide
<p>This project provides for carpet replacement in County facilities in which carpet has deteriorated and is in unserviceable condition. The project also includes new carpet installation where existing composition tile flooring requires replacement, and it is cost beneficial to install carpet as a replacement floor finish. FY 2002 funding in the amount of \$500,000 is included for Phase II of recarpeting for the Herrity Building (\$250,000) and the Pennino Building (\$250,000).</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		2,260,970	579,043	1,070,987	500,000	0
Other		0	0	0	0	0
<b>Total</b>	Continuing	<b>\$2,260,970</b>	<b>\$579,043</b>	<b>\$1,070,987</b>	<b>\$500,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$500,000	\$0	\$0	\$0	\$500,000

# FUND 303 COUNTY CONSTRUCTION

<b>009136</b>	<b>Parking Lot Resurfacing</b>
Countywide	Countywide
<p>This project provides for the repair and maintenance of pavements throughout the County. In addition to major resurfacing of parking lots, Countywide repair of potholes is also included in this project. FY 2002 funding in the amount of \$400,000 is included for annual pothole repairs (\$75,000), McLean Governmental Center (\$75,000), Reston Governmental Center (\$125,000), and the Fire Training Center (\$125,000).</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		2,390,417	685,996	796,632	400,000	0
Other		21,956	0	0	0	0
<b>Total</b>	Continuing	<b>\$2,412,373</b>	<b>\$685,996</b>	<b>\$796,632</b>	<b>\$400,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$400,000	\$0	\$0	\$0	\$400,000



## FUND 303 COUNTY CONSTRUCTION

<b>009151</b>	<b>HVAC/Electrical Systems</b>
Countywide	Countywide
<p>This project provides for the evaluation, design, repair, and upgrade of HVAC and electrical systems in various County facilities. FY 2002 funding in the amount of \$1,250,000 is included for HVAC replacements at Hollin Hall Center (\$250,000), Annandale Center Day Care (\$250,000), Gunston Fire Station (\$150,000), Police Administration (\$150,000), Reston Library (\$250,000), and Mount Vernon Fire Station (\$100,000). Funding also provides for replacement of the Massey Building cooling tower (\$100,000).</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		934,693	3,665	169,929	0	0
Construction		5,917,923	426,543	1,871,811	1,250,000	0
Other		195,557	0	0	0	0
<b>Total</b>	Continuing	<b>\$7,048,173</b>	<b>\$430,208</b>	<b>\$2,041,740</b>	<b>\$1,250,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$1,250,000	\$0	\$0	\$0	\$1,250,000

# FUND 303 COUNTY CONSTRUCTION

<b>009400</b>	<b>Land Acquisition Reserve</b>
Countywide	Countywide
<p>This project provides monies earmarked for the acquisition of land or open space preservation for future County facilities and capital projects. Funding is specifically for land acquisition, and this reserve will improve the County's competitiveness in today's market. FY 2002 funding in the amount of \$2,000,000 is included for the Land Acquisition Reserve.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$790,752	\$1,461,971	\$2,541,425	\$2,000,000	\$0
Design and Engineering		28,789	0	0	0	0
Construction		20,987	0	0	0	0
Other		0	0	0	0	0
<b>Total</b>	Continuing	<b>\$840,528</b>	<b>\$1,461,971</b>	<b>\$2,541,425</b>	<b>\$2,000,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$2,000,000	\$2,000,000

# FUND 303 COUNTY CONSTRUCTION

<b>009406</b>	<b>ADA Compliance</b>
Countywide	Countywide
<p>This project provides funding to ensure County compliance to the ADA of 1990. Title II of the ADA prohibits discrimination on the basis of disability by public entities and requires that each program, service, or activity conducted by a public entity be readily accessible to and usable by individuals with disabilities. FY 2002 funding in the amount of \$100,000 has been included to continue creating an inventory and determining the scope of Countywide curb ramp modifications required for ADA compliance. All existing funding for facility modifications has been committed for specific projects. Requirements have been adjusted in recent years to reflect lower than anticipated construction costs, determination of other means of accomplishing program access, consolidation/reorganization of County agencies resulting in the elimination of some County facilities from the backlog, and reductions in the scope requirements for County Fire Stations which do not serve as public access facilities and require less ADA accessibility.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		134,146	154	41,376	15,000	0
Construction		1,265,168	185,136	1,446,429	85,000	0
Other		13,824	7,299	0	0	0
<b>Total</b>	Continuing	<b>\$1,413,138</b>	<b>\$192,588</b>	<b>\$1,487,805</b>	<b>\$100,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$100,000	\$0	\$0	\$0	\$100,000

# FUND 303 COUNTY CONSTRUCTION

<b>009416</b>	<b>Parks - ADA Compliance</b>
Countywide	Countywide
<p>This project provides for Park Authority compliance with the ADA of 1990. Title II of the ADA prohibits discrimination on the basis of disability by public entities and requires that each program, service, or activity conducted by a public entity be readily accessible to and usable by individuals with disabilities. FY 2002 funding in the amount of \$154,000 is included for modifications to Huntley Meadows Nature Center (\$70,000), Oak Marr Park (\$17,000), and Dranesville Tavern (\$67,000).</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		146,996	69,706	0	0	0
Construction		329,071	282,992	105,645	154,000	0
Other		15,487	109	0	0	0
<b>Total</b>	Continuing	<b>\$491,554</b>	<b>\$352,806</b>	<b>\$105,645</b>	<b>\$154,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$154,000	\$0	\$0	\$0	\$154,000

# FUND 303 COUNTY CONSTRUCTION

<b>009417</b>	<b>Parks – General Maintenance</b>
Countywide	Countywide
<p>This project provides for major non-recurring general maintenance and repairs at non-revenue producing Park facilities including electrical and lighting systems, security/fire alarms, sprinklers, and HVAC improvements. In addition, this project will fund roof repairs and structural preservation of park historic sites. The facilities maintained include but are not limited to field houses, boathouses, pump houses, maintenance facility sheds, shelters, and office buildings. Priorities are based on an assessment of current repair needs associated with safety and health issues, facility protection, facility renewal, and improved services. FY 2002 funding in the amount of \$605,000 has been included to continue to address ongoing general maintenance needs. Of this amount, \$200,000 is included for critical emergency repairs identified throughout the fiscal year. Additionally, \$405,000 is included for maintenance at the following sites: Frying Pan Park (\$100,000), Green Springs Gardens Park (\$150,000), Riverbend Park (\$75,000), and Flatlick Maintenance Facility (\$80,000).</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		3,246	46,956	0	0	0
Construction		1,043,975	86,286	834,537	605,000	0
Other		0	0	125,000	0	0
<b>Total</b>	Continuing	<b>\$1,047,221</b>	<b>\$133,242</b>	<b>\$959,537</b>	<b>\$605,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$605,000	\$0	\$0	\$0	\$605,000

# FUND 303 COUNTY CONSTRUCTION

<b>009420</b>	<b>Mt. Gilead</b>	
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5634 Mount Gilead Road	Sully
<p>Funding is included for the fifth annual payment associated with the purchase of the Mt. Gilead property in Centreville. The aggregate purchase price of the property is \$996,620. A six-year payment plan was approved on September 9, 1996 and the Mt. Gilead property was purchased on September 18, 1996. In FY 1997, \$100,000 was included in this project to support the removal of debris and other hazards from the property. FY 2002 funding in the amount of \$163,750 provides for the fifth of six annual payments.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	0	0	0	0	0	0
Construction	100,000	100,000	0	0	0	0
Other	996,620	375,120	180,250	172,000	163,750	105,500
<b>Total</b>	<b>\$1,096,620</b>	<b>\$475,120</b>	<b>\$180,250</b>	<b>\$172,000</b>	<b>\$163,750</b>	<b>\$105,500</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$163,750	\$0	\$0	\$0	\$163,750

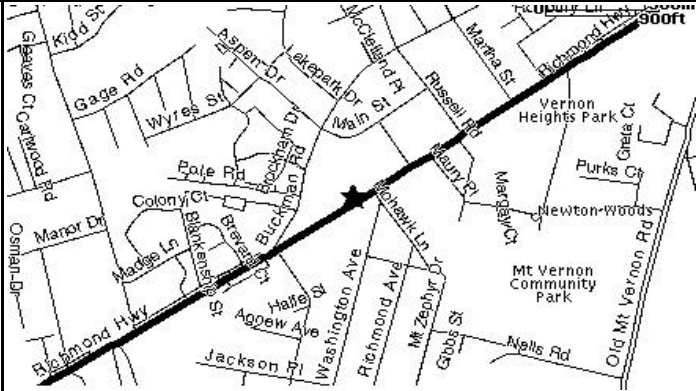
# FUND 303 COUNTY CONSTRUCTION

<b>009422</b>	<b>Maintenance - Commercial Revitalization Program</b>
Countywide	Countywide
<p>This project provides for recurring maintenance of capital improvements associated with the Commercial Revitalization Program as approved by the Board of Supervisors on December 2, 1996. Maintenance projects include landscaping, mowing, trash pickup, graffiti removal, and maintenance of bus shelters, bicycle racks, area signs, street furniture, and drinking fountains. Maintenance will be provided in four major revitalization areas in Fairfax County including: Annandale, Route 1, and Springfield. FY 2002 funding in the amount of \$200,000 will adequately address requests for maintenance at commercial areas.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	210	0	0	0
Construction		290,520	221,835	577,374	200,000	0
Other		7,169	2,893	10,000	0	0
<b>Total</b>	Continuing	<b>\$297,689</b>	<b>\$224,937</b>	<b>\$587,374</b>	<b>\$200,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$200,000	\$0	\$0	\$0	\$200,000

# FUND 303 COUNTY CONSTRUCTION

<b>009425</b>	<b>South County Center</b>	
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8350 Richmond Highway	Lee
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This project provides for the construction of the South County Center. The 159,000-square-foot Center will include a senior center, an expanded teen center, an employment center, office space for County staff, community meeting rooms, and an e-government center. FY 2002 funding in the amount of \$859,500 is included for moving costs (\$79,500) and phone systems (\$780,000) for this new facility.

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	163,530	0	35,466	128,064	0	0
Construction	860,970	1,470	0	0	859,500	0
Other	0	0	0	0	0	0
<b>Total</b>	<b>\$1,024,500</b>	<b>\$1,470</b>	<b>\$35,466</b>	<b>\$128,064</b>	<b>\$859,500</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$859,500	\$0	\$0	\$0	\$859,500



# FUND 303 COUNTY CONSTRUCTION

<b>009431</b>	<b>Generator Replacement Program</b>
Countywide	Countywide
<p>This project provides for the replacement of emergency generators at County facilities. The program provides a funding mechanism to replace generators in the fiscal years in which the generator reaches its useful life of 25 years. FY 2002 funding in the amount of \$80,000 is included to replace the generator at the original Adult Detention Center.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		0	49,827	80,000	80,000	0
Other		106,000	0	36,173	0	0
<b>Total</b>	Continuing	<b>\$106,000</b>	<b>\$49,827</b>	<b>\$116,173</b>	<b>\$80,000</b>	<b>\$0</b>

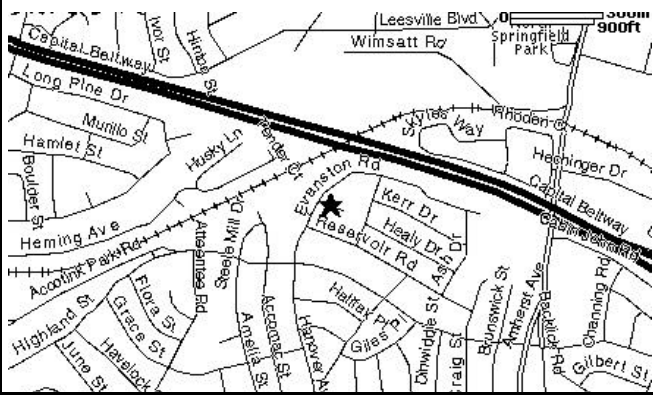
# FUND 303 COUNTY CONSTRUCTION

<b>009432</b>	<b>Phone Systems</b>
Countywide	Countywide
<p>This project provides for the replacement of existing telecommunication systems at various County facilities. FY 2002 funding in the amount of \$38,000 includes replacement of telecommunications systems at Pohick Library. This facility is the only library site still using 1960's era equipment, replacement parts are difficult to obtain, and equipment is experiencing frequent breakdowns.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		0	0	0	0	0
Other		40,817	68,618	957,266	38,000	0
<b>Total</b>	Continuing	<b>\$40,817</b>	<b>\$68,618</b>	<b>\$957,266</b>	<b>\$38,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$38,000	\$0	\$0	\$0	\$38,000

# FUND 303 COUNTY CONSTRUCTION

<b>009435</b>	<b>Mount Vernon Mental Health Center</b>	
8819 Holland Road		Mount Vernon
<p>The Mount Vernon Mental Health Center houses many of the County's mental health programs. FY 2002 funding in the amount of \$400,000 is provided for temporary trailers on-site to accommodate mental health programs that are currently located in leased space at the IMP Building. These programs will relocate to the Mount Vernon Mental Health Center upon completion of the renovation of this facility.</p>		

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	345,000	1,265	36,563	37,172	0	270,000
Construction	7,055,000	0	0	30,000	400,000	6,625,000
Other	200,000	0	0	0	0	200,000
<b>Total</b>	<b>\$7,600,000</b>	<b>\$1,265</b>	<b>\$36,563</b>	<b>\$67,172</b>	<b>\$400,000</b>	<b>\$7,095,000</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$400,000	\$0	\$0	\$0	\$400,000

# FUND 303 COUNTY CONSTRUCTION

<b>009442</b>	<b>Parks – Grounds Maintenance</b>
Countywide	Countywide
<p>This project provides for grounds maintenance at non-revenue producing Countywide parks. Grounds maintenance includes the upkeep of sidewalks and parking lots, bridges, recreation and irrigation equipment, picnic equipment, tennis courts, and trails. FY 2002 funding in the amount of \$800,000 is included for grounds maintenance needs at designated Park Authority sites throughout the County.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		0	0	0	800,000	0
Other		0	484,054	1,062,857	0	0
<b>Total</b>	Continuing	<b>\$0</b>	<b>\$484,054</b>	<b>\$1,062,857</b>	<b>\$800,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$800,000	\$0	\$0	\$0	\$800,000

# FUND 303 COUNTY CONSTRUCTION

<b>009443</b>	<b>Parks – Facility Maintenance</b>
Countywide	Countywide
<p>This project provides for facility maintenance at non-revenue producing Countywide parks. Facility maintenance includes minor routine preventive maintenance of Park Authority structures throughout the County such as the replacement of broken windows and doors, equipment repairs, and scheduled inspections of HVAC, security, and fire alarm systems. FY 2002 funding in the amount of \$470,000 is included for continued maintenance at prioritized Park sites.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		0	0	0	470,000	0
Other		0	483,354	500,934	0	0
<b>Total</b>	Continuing	<b>\$0</b>	<b>\$483,354</b>	<b>\$500,934</b>	<b>\$470,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$470,000	\$0	\$0	\$0	\$470,000

# FUND 303 COUNTY CONSTRUCTION

<b>009444</b>	<b>Lorton Infrastructure Evaluation</b>	
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8400 Lorton Road	Mount Vernon
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This project will begin to address property and liability management for the Laurel Hill (Lorton) property that will be transferred to the County during the summer of 2001. Key areas have been identified where improvements and/or modifications are required. FY 2002 funding in the amount of \$300,000 will begin to address the needs at this site.

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$25,000	\$0	\$0	\$0
Design and Engineering		0	2,951	72,049	0	0
Construction		0	0	100,000	300,000	0
Other		0	0	0	0	0
<b>Total</b>	Continuing	\$0	\$27,951	\$172,049	<b>\$300,000</b>	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$300,000	\$0	\$0	\$0	\$300,000

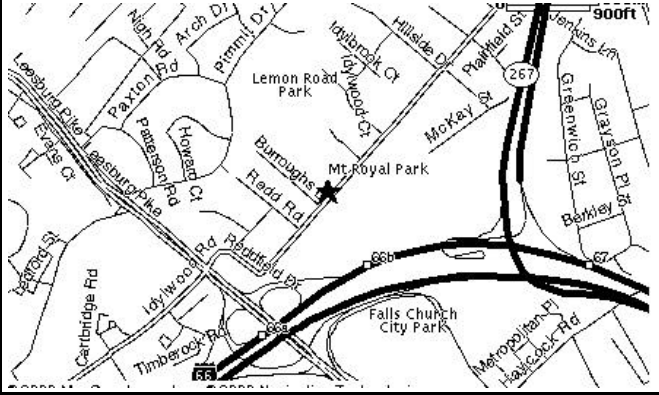
# FUND 303 COUNTY CONSTRUCTION

<b>009449</b>	<b>Massey Building Renovations</b>	
4100 Chain Bridge Road		City of Fairfax
<p>This project provides funding to begin carpet replacement at the Massey Building. The existing carpet is well beyond its expected service life and is in an advanced state of wear and deterioration. FY 2002 funding in the amount of \$250,000 provides for the first phase of the Massey Building carpet replacement.</p>		

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		0	0	600,000	250,000	0
Other		0	0	0	0	0
<b>Total</b>	Continuing	\$0	\$0	\$600,000	<b>\$250,000</b>	\$0

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$250,000	\$0	\$0	\$0	\$250,000

# FUND 303 COUNTY CONSTRUCTION

<b>009450</b>	<b>Falls Church – McLean Children’s Center</b>	
7230 Idylwood Road, Falls Church		Dranesville
<p>This project will provide for the renovation and construction of an approximately 8,000-square-foot child care center at the Lemon Road Elementary School. This facility will replace leased space at the Chesterbrook Presbyterian Church and will provide SACC and day care services to County children. FY 2002 funding in the amount of \$600,000 will begin to reimburse the FCPS for costs associated with this project. An additional amount of \$1,243,298 will be required in FY 2003.</p>		

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	0	0	0	0	0	0
Construction	1,843,298	0	0	0	600,000	1,243,298
Other	0	0	0	0	0	0
<b>Total</b>	<b>\$1,843,298</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$600,000</b>	<b>\$1,243,298</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$600,000	\$0	\$0	\$0	\$600,000



# FUND 303 COUNTY CONSTRUCTION

<b>009451</b>	<b>Providence District Supervisor's Office</b>	
TBD		Providence
<p>This project will provide for a site selection study to identify a new location for the Providence District Supervisor's Office. The study will evaluate alternatives for co-locating the Supervisor's office with an existing County facility. The relocated facility would include space for the Providence District Supervisor's offices, including all staff and administrative support areas, as well as a large community room. FY 2002 funding in the amount of \$100,000 will provide for site selection and design.</p>		

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	100,000	0
Construction		0	0	0	0	0
Other		0	0	0	0	0
<b>Total</b>	Continuing	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$100,000	\$0	\$0	\$0	\$100,000

# FUND 304 PRIMARY AND SECONDARY ROAD BOND CONSTRUCTION

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## Purpose

This fund supports the land acquisition, design and construction of County roads. During the 1981 Session of the Virginia General Assembly, legislation was approved which empowered counties with a population in excess of 125,000 to undertake secondary roadway improvements through the use of general obligation bond revenues or General Fund revenues. Prior to this action, the construction and maintenance of all roadways in Fairfax County had been the responsibility of the Virginia Department of Transportation. To date, voters in Fairfax County have approved five referenda totaling \$407.85 million for road projects: \$30.0 million on November 3, 1981; \$25.0 million on November 2, 1982; \$135.0 million on November 5, 1985; \$137.85 million on April 12, 1988; and \$80.0 million on November 3, 1992. To date, authorized but unissued bond funds in the amount of \$5.13 million remain from the April 1988 referendum and \$23.48 million remain from the November 1992 referendum.

The Board of Supervisors has indicated that its top priority for road construction is the completion of the Fairfax County Parkway. The Fairfax County Parkway/Franconia-Springfield Parkway provides an intra-County connection from State Route 7 in the northwest corner of the County, south to the Dulles Toll Road, U.S. Route 50, Interstate 66 in Fairfax, U.S. Route 29, and continuing southeast through the County to connect with Interstate 95 in Springfield and the southeastern portion of Route 1. The Parkway will stretch over 35 miles, of which almost 32 miles are now complete. The remaining three miles are fully funded but are in various stages of completion. In the Reston area, construction is underway on the grade-separated interchange at Baron Cameron Avenue/Elden Street and the 1.3 mile mainline roadway between Baron Cameron Avenue/Elden Street and Sunset Hills Road/Spring Street. Design plans for the remaining two miles located between Rolling Road and Fullerton Road are being updated, and construction is anticipated to be initiated in the 2003/2004 timeframe. The total cost to complete the Parkway is estimated at \$620 million, of which \$202 million has been funded with federal/state funds, \$146 million with state bonds and interest to be repaid by local recordation and public right-of-way fees, \$235 million with County contributions, and \$37 million from developer commitments. A number of improvements, including the addition of lanes and the grade-separation of intersections, are included on the County's Comprehensive Plan but have not been included in the estimates above and are not funded at this time.

## FY 2002 Initiatives

In FY 2002, an amount of \$150,000 is included in Fund 304, Primary and Secondary Road Bond Construction. This funding will provide for continued improvements to Shawnee Road. All projects funded in FY 2002 are supported by the General Fund. A list of these projects is included in the Summary of Capital Projects.

## Funding Adjustments

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ At the FY 2000 Carryover Review, the Board of Supervisors approved an increase of \$37,519,703 due to the carryover of unexpended project balances in the amount of \$35,172,556, and an increase of \$2,347,147 for several project adjustments including: an appropriation of revenues received for Stonecroft Boulevard, funding for Transportation Advisory Commission (TAC) Spot Improvement projects, construction funding for the Pohick Connector and improvements at Shawnee Road.

A Fund Statement, a Summary of Capital Projects, and Project Detail Tables for the projects funded in FY 2002 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Table includes project location, description, source of funding, and completion schedules.

# FUND 304 PRIMARY AND SECONDARY ROAD BOND CONSTRUCTION

## FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 304, Primary and Secondary  
Road Bond Construction

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$4,699,010</b>	<b>\$0</b>	<b>\$7,521,088</b>	<b>\$0</b>
Revenue:				
Bond Sale <sup>1</sup>	\$8,000,000	\$2,000,000	\$29,919,920	\$0
VDOT Reimbursement <sup>2</sup>	31,597	0	68,403	0
Developer Contributions	273,870	0	506,130	0
Water Authority Receipts <sup>3</sup>	0	0	299,034	0
State Funds <sup>4</sup>	750,000	0	0	0
Miscellaneous	19,810	0	0	0
<b>Total Revenue<sup>5</sup></b>	<b>\$9,075,277</b>	<b>\$2,000,000</b>	<b>\$30,793,487</b>	<b>\$0</b>
Transfer In:				
Contributed Roadway Improvement Fund (301) <sup>6</sup>	\$0	\$0	\$780,000	\$0
General Fund (001)	1,167,400	0	423,277	150,000
<b>Total Transfer In</b>	<b>\$1,167,400</b>	<b>\$0</b>	<b>\$1,203,277</b>	<b>\$150,000</b>
<b>Total Available</b>	<b>\$14,941,687</b>	<b>\$2,000,000</b>	<b>\$39,517,852</b>	<b>\$150,000</b>
<b>Total Expenditures<sup>7</sup></b>	<b>\$7,420,599</b>	<b>\$2,000,000</b>	<b>\$39,517,852</b>	<b>\$150,000</b>
<b>Total Disbursements</b>	<b>\$7,420,599</b>	<b>\$2,000,000</b>	<b>\$39,517,852</b>	<b>\$150,000</b>
<b>Ending Balance</b>	<b>\$7,521,088</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> The sale of bonds is presented here for planning purposes only. Actual bonds sales are based on cash needs in accordance with Board policy. On April 12, 1988 the voters approved a bond referendum totaling \$150 million, of which \$137.85 million is specifically for road related projects. Including prior sales, there is a balance of \$5.13 million in authorized by unissued bonds from the Spring 1988 Bond Referendum. In addition, on November 3, 1992 the voters approved a Transportation Bond Referendum in the amount of \$130 million, of which \$80 million is for the Fairfax County Parkway. The actual amount authorized by the Board for the Spring 2000 bond sale was \$8.0 million. There is a balance of \$23.48 million in authorized but unissued bonds from the Fall 1992 Bond Referendum. A total authorized by unissued amount of \$28.61 million is available for projects in this fund.

<sup>2</sup> Represents reimbursement from the Virginia Department of Transportation (VDOT) for Project 064150, Fairfax County Pkwy/Route 29.

<sup>3</sup> Represents reimbursement from the Fairfax County Water Authority (FCWA) for installation of the water main along Route 123 to Hooes/Pohick segment of the Fairfax County Parkway. Due to lower costs for the FCWA portion of the work, the anticipated revenue from the FCWA was reduced from \$5,000,000 to \$3,557,233. An amount of \$299,034 is anticipated in FY 2001.

## **FUND 304 PRIMARY AND SECONDARY ROAD BOND CONSTRUCTION**

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<sup>4</sup> Includes \$750,000 of State revenues associated with 1999 Virginia General Assembly action for Project 064212, TAC Spot Improvements.

<sup>5</sup> In order to account for revenues in the proper fiscal year, an audit adjustment in the amount of \$16,960 has been reflected as a decrease to FY 2000 revenues. The audit adjustment has been included in the FY 2000 Comprehensive Annual Financial Report (CAFR). Details of the FY 2000 audit adjustments will be included in the FY 2001 Third Quarter Package.

<sup>6</sup> An amount of \$780,000 is transferred from Fund 301, Contributed Roadway Improvement Fund, for Project 064195, Old Reston Avenue.

<sup>7</sup> In order to account for expenditures in the proper fiscal year, an audit adjustment in the amount of \$1,851 has been reflected as an increase to FY 2000 expenditures. The audit adjustment has been included in the FY 2000 Comprehensive Annual Financial Report (CAFR). Details of the FY 2000 audit adjustments will be included in the FY 2001 Third Quarter Package.

# FUND 304 PRIMARY AND SECONDARY ROAD BOND CONSTRUCTION

## FY 2002 Summary of Capital Projects

### Fund: 304 Primary and Secondary Road Bond Construction

Project #	Description	Total Project Estimate	FY 2000 Actual Expenditures	FY 2001 Revised Budget	FY 2002 Advertised Budget Plan
006400	Bond Issuance Costs		\$7,136.37	\$44,168.61	\$0
006451	West Ox Rd/ Us Route 50	14,646,780	0.00	214,036.31	0
006474	Shirley Gate Rd	10,410,339	0.00	14,280.79	0
006483	Fairfax County Parkway	63,666,088	780.69	105,873.24	0
006484	Franconia-Springfield Parkway	48,111,805	32.53	429,410.43	0
006486	South Van Dorn St	6,532,035	632.83	57,674.26	0
006489	West Ox Road I	12,542,766	1,759.78	83,052.81	0
006490	Construction Reserve		0.00	8,505,991.08	0
006495	Wiehle Avenue	16,356,773	2,979,748.02	7,249,917.70	0
006497	Rt 236/Beauregard	799,477	39.31	3,263.94	0
064100	Braddock Road II	3,199,810	0.00	32,627.00	0
064103	S Van Dorn /I-95 Interchange	11,300,211	215,289.49	408,941.35	0
064104	Rt 28/Rt29 Interchange	1,653,000	46,329.72	149,248.56	0
064130	Advanced Preliminary Engineering		8,399.79	402,742.29	0
064134	S Van Dorn St Phase III	5,280,000	151,293.10	4,495,696.33	0
064138	Centreville Road	1,050,000	0.00	50,000.00	0
064139	FC PKWY Hooes/Pohick Rolling	42,767,670	80.87	1,487,898.02	0
064140	FC PKWY Dulles Toll Rd - Sunset Hills	9,220,607	290,856.34	98,458.71	0
064143	South Van Dorn/Franconia Road	21,160	0.00	8,417.18	0
064145	FC PKWY - I66 to Braddock	14,605,000	3,107.55	201,545.75	0
064146	FC PKWY - Rt 123 to Hooes Rd/Pohick	29,590,000	152,053.29	2,249,546.99	0
064147	Pohick Road Connector	4,140,000	35,633.51	4,045,208.90	0
064148	FC PKWY - Noise Walls	7,660,245	29,381.53	723,026.23	0
064150	FC PKWY - Rt 29 ROW	4,880,000	1,255.09	245,384.91	0
064151	Stringfellow Road	3,375,000	114,583.30	343,993.61	0
064153	Burke Centre Parkway	775,000	71,412.07	71,899.99	0
064155	Grove Avenue Trail	200,000	90,788.97	23,177.30	0
064156	Cross School Road	194,406	2,806.75	0.00	0
064160	Fort Hunt Road/Belle Haven Road	417,441	14,438.84	0.00	0
064163	Burke Centre Parkway - Bus Pullout	84,770	51,485.65	0.00	0
064164	Centreville Road/Kinkross Circle	220,000	1,836.74	37,309.16	0
064168	Rt 7/Utterback Store Road	180,000	95,099.66	16,396.54	0
064169	Dolly Madison/Ballantree	355,000	227,743.28	8,794.99	0
064170	Wiehle/Chestnut Grove	25,000	0.00	24,396.00	0
064172	Alban Road Trail	172,410	119,951.78	0.00	0
064173	Columbia Pike Fire Preemption	55,000	2,518.14	5,599.82	0
064174	Old Mt Vernon Rd/Mt Vernon Hwy	170,000	78,892.81	21,303.08	0
064178	Rolling Road Fire Preemption	52,056	3,533.00	0.00	0

# FUND 304 PRIMARY AND SECONDARY ROAD BOND CONSTRUCTION

## FY 2002 Summary of Capital Projects

### Fund: 304 Primary and Secondary Road Bond Construction

Project #	Description	Total Project Estimate	FY 2000 Actual Expenditures	FY 2001 Revised Budget	FY 2002 Advertised Budget Plan
064180	Hunter Mill/Wickens Road	121,000	49,326.56	9,218.35	0
064181	Rt 123/Middle Gate Drive	162,923	1,950.63	0.00	0
064182	Clarks Crossing Road	300,000	3,407.62	267,783.87	0
064183	So. Van Dorn Pedestrian Bridge	90,000	11,286.81	67,292.65	0
064184	Sleepy Hollow Road	75,324	1,003.75	0.00	0
064185	Rt 1 Sidewalk	115,000	22,649.76	39,013.28	0
064186	Rt 50/Marshall and Summerfield	265,000	22,120.91	204,092.16	0
064187	Pohick Road	120,000	3,080.19	93,031.58	0
064188	Centreville Road/Barnsfield Road	286,000	159,408.01	35,842.33	0
064190	Sutton Road/Old Courthouse	25,862	14,123.93	0.00	0
064192	Georgetown Pike/Walker Road	165,000	9,588.43	110,261.66	0
064193	Centreville Road/Fox Mill	165,000	0.00	163,920.80	0
064195	Old Reston Ave	780,000	35,155.27	613,741.87	0
064196	Stonecroft Boulevard	1,353,870	512,411.97	628,742.45	0
064197	Wakefield Chapel/Rt 236	260,000	30,868.89	174,395.84	0
064198	Westmoreland St/Kirby Road	265,000	71,068.43	133,590.52	0
064199	Lawyers Road/Loch Lomond Dr	270,000	3,401.64	211,108.39	0
064200	Sunset Hills Bus Bay	120,000	23,438.48	69,193.67	0
064201	Rt 7900/Frontier Road	301,000	46,553.99	219,241.73	0
064202	Columbia Pike/Lincolnia Rd	14,188	917.97	0.00	0
064203	Mt Vernon Hwy/Old Mt Vernon	70,000	29,301.64	16,142.06	0
064204	Fort Hunt/Wake Forest	184,450	23,834.13	141,000.76	0
064205	Rt 50/Barkley Dr	255,000	18,212.04	206,528.41	0
064206	Hilltop Road Sidewalk	100,000	14,340.10	75,606.42	0
064207	Lee Chapel Road/Pond Point	245,000	15,102.94	190,778.25	0
064208	Stringfellow Rd/Chantilly HS	200,000	34,762.14	116,093.22	0
064209	Nutley Street	1,200,000	832,470.95	163,184.35	0
064210	Revenue Sharing Match	500,000	50,304.02	449,695.49	0
064211	Monument Drive	2,167,400	515,030.00	1,652,370.00	0
064212	TAC Spot Improvements		0.00	675,000.00	0
064222	Braddock Road/Rt 123	70,000	10,899.47	59,100.53	0
064223	Great Falls/Haycock	85,000	9,521.15	75,478.85	0
064224	Reston Pkwy/Lawyers	70,000	9,077.13	60,922.87	0
064225	Braddock Rd/Rt 236	25,000	2,511.93	22,488.07	0
064226	Mt Vernon District Bus Stop	60,000	4,803.87	55,196.13	0
064227	Leesburg Pike/Haycock Rd	35,000	2,009.57	32,990.43	0
064228	Rt 29/Bull Run Post Office	113,000	1,183.49	111,816.51	0
064229	South Kings Hwy/Southgate	85,000	9,292.52	75,707.48	0
064230	FC PKWY - Roberts Road	15,000	3,464.46	11,535.54	0
064231	Leesburg Pike/Pimmit Dr	367,000	13,813.35	353,186.65	0
064232	Shawnee Road	223,277	0.00	73,277.00	150,000
<b>Total</b>		<b>\$326,035,143</b>	<b>\$7,420,598.94</b>	<b>\$39,517,852.05</b>	<b>\$150,000</b>

## FUND 304 PRIMARY AND SECONDARY ROAD BOND CONSTRUCTION

<b>0064232</b>	<b>Shawnee Road</b>
Shawnee Road	Mason
<p>This project funds a contribution for the upgrading of Shawnee Road from Cherokee Avenue to the end of the cul-de-sac, which will allow the roadway to be accepted into the Virginia Department of Transportation system for maintenance. A request for Industrial Access Road Funds will be made to the state for \$400,000. The remainder of the funding will be provided by the developer of Susquehanna Industrial Park. Construction will be conducted by the developer. FY 2002 funding in the amount of \$150,000 has been included for continued improvements.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	223,277	0	0	73,277	150,000	0
Construction	0	0	0	0	0	0
Other	0	0	0	0	0	0
<b>Total</b>	<b>\$223,277</b>	<b>\$0</b>	<b>\$0</b>	<b>\$73,277</b>	<b>\$150,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$150,000	\$0	\$0	\$0	\$150,000

<b>Completion Schedule</b>				
Land Acquisition Completion	Engineer/Architect Contract Award	Design Completion	Construction Contract Award	Construction Completion
N/A	N/A	N/A	By Developer	By Developer

# FUND 306

## NORTHERN VIRGINIA REGIONAL PARK AUTHORITY

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### **Purpose**

This fund supports Fairfax County's annual contribution to the Northern Virginia Regional Park Authority (NVRPA). On November 3, 1998, the voters approved a \$12.0 million bond referendum. The Board of Supervisors adopted a plan to sustain a County contribution to the NVRPA for six years at a rate of \$1.5 million per year for two years and \$2.25 million per year for four years.

The NVRPA was created in 1959 to provide a system of regional parks in the Northern Virginia area. The NVRPA currently operates 19 regional parks and administers extensive regional historic and conservation properties throughout Northern Virginia. These community resources are supported primarily from the annual contributions of its member jurisdictions: the counties of Fairfax, Loudoun, and Arlington, and the cities of Fairfax, Alexandria, and Falls Church.

### **FY 2002 Initiatives**

In FY 2002, General Obligation bond funding in the amount of \$2,250,000 is included for Fairfax County's contribution to the NVRPA. FY 2002 funding is consistent with the approved FY 2001 - FY 2005 Capital Improvement Plan (With Future Years to 2008).

The NVRPA has identified projects that require \$20-25 million in funding over a five-year period. Of those projects, \$10 million is reserved for renovations and approximately \$10-15 million is reserved for new park facilities. Most projects, except for those deemed essential, are currently on hold. In recent years, program funding has been restricted to major renovation projects, such as replacing roofs, roads, parking lots, and refurbishing restrooms, projects to comply with mandates such as ADA requirements, and other essential projects.

### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ There have been no revisions to this fund since approval of the FY 2001 Adopted Budget Plan.



# FUND 306 NORTHERN VIRGINIA REGIONAL PARK AUTHORITY

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## FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 306, Northern Virginia  
Regional Park Authority

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Revenue:				
Sale of Bonds <sup>1</sup>	\$1,500,000	\$2,250,000	\$2,250,000	\$2,250,000
Total Revenue	\$1,500,000	\$2,250,000	\$2,250,000	\$2,250,000
<b>Total Available</b>	<b>\$1,500,000</b>	<b>\$2,250,000</b>	<b>\$2,250,000</b>	<b>\$2,250,000</b>
Total Expenditures	\$1,500,000	\$2,250,000	\$2,250,000	\$2,250,000
<b>Total Disbursements</b>	<b>\$1,500,000</b>	<b>\$2,250,000</b>	<b>\$2,250,000</b>	<b>\$2,250,000</b>
<b>Ending Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> On November 3, 1998, the voters approved a bond referendum totaling \$12.0 million to support the Northern Virginia Regional Park Authority (NVRPA) capital construction program. This level of funding will sustain the County's contribution to the NVRPA for six years at a rate of \$1.5 million for two years and \$2.25 million for four years. The actual amount authorized by the Board of Supervisors for the Fall 1999 bond sale was \$1.5 million. The authorized amount for the Fall 2000 bond sale was \$2.25 million. Including prior sales, there is a balance of \$6.75 million in authorized but unissued bonds from the Fall 1998 Bond Referendum.

# FUND 307

## SIDEWALK CONSTRUCTION

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### Purpose

This fund supports the Fairfax County Sidewalk Program which was established to provide improvements necessary for ensuring safe walking conditions for public school students in the County. This program is implemented in cooperation with the Fairfax County Public Schools and generally contains projects that link residential areas and public schools.

### FY 2002 Initiatives

In FY 2002, an amount of \$1,300,000 is included in Fund 307, Sidewalk Construction. An amount of \$1,000,000 will provide for construction of Countywide walkways. The Department of Public Works and Environmental Services will conduct a comprehensive review of all County sidewalk and trail projects and return to the Board of Supervisors with recommended allocations for priority projects. In addition, funding of \$300,000 has been included for the Virginia Department of Transportation (VDOT) participation project for sidewalk repair and replacement. This program allows the County to minimize construction costs by permitting VDOT to conduct repair and replacement of multiple sidewalks within one construction contract. The County is then responsible for reimbursing VDOT at the completion of the project. All projects funded in FY 2002 are supported by State revenues. A list of these projects is included in the Summary of Capital Projects.

### Funding Adjustments

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ At the FY 2000 Carryover Review, the Board of Supervisors approved an increase of \$6,633,845 due to the carryover of unexpended project balances in the amount of \$6,133,845, and an increase of \$500,000 for the Cross County Trail.

A Fund Statement, a Summary of Capital Projects, and Project Detail Tables for the projects funded in FY 2002 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Table includes project location, description, source of funding, and completion schedules.

# FUND 307 SIDEWALK CONSTRUCTION

## FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 307, Sidewalk Construction

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$2,518,962</b>	<b>\$0</b>	<b>\$4,411,475</b>	<b>\$0</b>
Revenue:				
State Aid	\$1,495,776	\$1,300,000	\$1,300,000	\$1,300,000
VDCR Grant <sup>1</sup>	17,500	0	0	0
TEA-21 Grant <sup>2</sup>	16,230	0	808,770	0
CMAQ Grant <sup>3</sup>	0	0	900,000	0
Developer Contributions <sup>4</sup>	0	0	12,600	0
<b>Total Revenue</b>	<b>\$1,529,506</b>	<b>\$1,300,000</b>	<b>\$3,021,370</b>	<b>\$1,300,000</b>
Transfers In:				
General Fund (001)	\$1,100,000	\$300,000	\$800,000	\$0
<b>Total Transfers</b>	<b>\$1,100,000</b>	<b>\$300,000</b>	<b>\$800,000</b>	<b>\$0</b>
<b>Total Available</b>	<b>\$5,148,468</b>	<b>\$1,600,000</b>	<b>\$8,232,845</b>	<b>\$1,300,000</b>
Total Expenditures <sup>5</sup>	\$736,993	\$1,600,000	\$8,232,845	\$1,300,000
<b>Total Disbursements</b>	<b>\$736,993</b>	<b>\$1,600,000</b>	<b>\$8,232,845</b>	<b>\$1,300,000</b>
<b>Ending Balance</b>	<b>\$4,411,475</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> An amount of \$17,500 was received in FY 2000 from a Virginia Department of Conservation and Recreation (VDCR) grant associated with Project W00600 W6070, Gunston Hall Trail.

<sup>2</sup> A total amount of \$825,000 is anticipated from a Transportation Enhancement Act (TEA-21) grant award. Of this amount, \$16,230 was received for Project W00600 W6070, Gunston Hall Trail in FY 2000. The remaining amount of \$808,770 is anticipated in FY 2001. This includes \$275,000 for Project W00500 W5010, Columbia Pike Trail, \$183,770 for Project W00600 W6070, Gunston Hall Trail, \$200,000 for Project W00200 W2120, Walker Road Trail, and \$150,000 for Project W00200 W2020, Georgetown Pike Trail.

<sup>3</sup> A total amount of \$900,000 is anticipated from a Congestion Management and Air Quality Improvement (CMAQ) grant award in FY 2001. Of this amount, \$400,000 is anticipated for Project W00500 W5010, Columbia Pike Trail, and \$500,000 is anticipated for Project W00900 W9030, Route 29 / I-66 Underpass.

<sup>4</sup> Developer contribution associated with Project W00700 W7070, Route 29 - Fairlee Drive.

<sup>5</sup> In order to account for expenditures in the proper fiscal year, an audit adjustment in the amount of \$1,000 has been reflected as an increase to FY 2000 expenditures. The project effected by this adjustment is Project W00600, Mount Vernon District Walkways. The audit adjustment has been included in the FY 2000 Comprehensive Annual Financial Report (CAFR). Details of the FY 2000 audit adjustments will be included in the FY 2001 Third Quarter Package.

# FUND 307 SIDEWALK CONSTRUCTION

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## FY 2002 Summary of Capital Projects

### Fund: 307 Sidewalk Construction

Project #	Description	Total Project Estimate	FY 2000 Actual Expenditures	FY 2001 Revised Budget	FY 2002 Advertised Budget Plan
G00436	Pimmit Hills Sidewalk	\$508,899	\$229.56	\$12,185.28	\$0
I00456	Belvedere Elementary Sidewalk	268,000	0.00	119,731.00	0
W00100	Braddock District Walkways	649,577	37,786.34	593,138.34	0
W00200	Dranesville District Walkways	999,577	66,940.78	862,928.42	0
W00300	Hunter Mill District Walkways	669,577	27,731.12	516,180.61	0
W00400	Lee District Walkways	649,577	69,152.82	571,130.42	0
W00500	Mason District Walkways	1,449,577	174,363.37	1,241,334.67	0
W00600	Mount Vernon District Walkways	969,577	133,337.11	783,104.24	0
W00700	Providence District Walkways	649,577	47,851.88	562,230.32	0
W00800	Springfield District Walkways	749,577	65,088.67	415,681.20	0
W00900	Sully District Walkways	1,204,577	88,989.88	1,075,355.34	0
W01000	At-Large District Walkways	277,183	18,284.51	258,898.49	0
X00404	Sidewalk Contingency		0.00	20,770.21	0
X00405	Minor Sidewalk Improvement Project		7,084.57	328.53	0
X00406	Walkways		0.00	0.00	1,000,000
X00407	Sidewalk Replacement/VDOT		0.00	300,000.00	300,000
X00408	Cross County Trail	900,000	152.55	899,847.45	0
<b>Total</b>		<b>\$9,945,275</b>	<b>\$736,993.16</b>	<b>\$8,232,844.52</b>	<b>\$1,300,000</b>

# FUND 307 SIDEWALK CONSTRUCTION

<b>X00406</b>	<b>Walkways</b>
Countywide	Countywide
<p>This project provides funding for various Countywide trail and sidewalk projects. The Department of Public Works and Environmental Services will conduct a comprehensive review of all County sidewalk and trail projects during FY 2002 and return to the Board of Supervisors with recommended allocations for priority projects. FY 2002 funding in the amount of \$1,000,000 is included to continue this program.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		0	0	0	1,000,000	0
Other		0	0	0	0	0
<b>Total</b>	Continuing	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$1,000,000	\$1,000,000

## FUND 307 SIDEWALK CONSTRUCTION

<b>X00407</b>	<b>Sidewalk Replacement / VDOT Participation</b>
Countywide	Countywide
<p>This project provides funding for the Virginia Department of Transportation (VDOT) Sidewalk participation project. VDOT conducts repair and replacement of County maintained sidewalks and is reimbursed by the County, subject to an agreement approved by the Board of Supervisors. County costs are minimized based on the ability to implement multiple VDOT sidewalk construction contracts. FY 2002 funding in the amount of \$300,000 is included to continue this program.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		0	0	300,000	300,000	0
Other		0	0	0	0	0
<b>Total</b>	Continuing	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$300,000	\$300,000

# FUND 308

## PUBLIC WORKS CONSTRUCTION

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### **Purpose**

This fund supports ongoing improvement projects for storm drainage, road maintenance, streetlight installations, and the Developer Default Program. Storm drainage projects include corrections to emergency drainage problems, water quality improvements, and environmental monitoring. The road maintenance and road upgrading projects provide for the upgrading of County roads for acceptance into the State Secondary System and the ongoing maintenance costs for those roads that are not currently included in the State Secondary System. In addition, the County participates with the Virginia Department of Transportation (VDOT) to benefit from the construction of trails and storm sewer infrastructure associated with roadway improvements by sharing in the cost of the VDOT project. Both parties execute the agreements in advance of construction and actual billing normally occurs after VDOT construction is complete.

The Citizen Petition Street Light Program provides residential lighting at locations justified and desired by residents. Approved locations are determined in consultation with the Fairfax County Police Department, based on nighttime crime rates and traffic safety. Street light petitions must meet pre-approved criteria and are presented annually to the Board of Supervisors for approval.

The Developer Default Program is necessitated by economic conditions surrounding the construction industry which result in some developers not completing required public facilities including acceptance of roads by the State, walkways, and storm drainage improvements. The costs of providing these improvements may be offset by the receipt of developer default revenues from developer escrow and court judgements and/or compromise settlements. Projects that are constructed with anticipated developer default revenues are dependent on recovery of such revenue. General Fund support of the program is necessary due to the time required between the construction of the improvements and the recovery of the bonds through legal action or when the developer default revenue is not sufficient to fund the entire cost of the project. It should be noted that there is currently no significant unfunded backlog of developer default projects at this time.

### **FY 2002 Initiatives**

Funding in the amount of \$3,966,000 is included in Fund 308, Public Works Construction, in FY 2002. FY 2002 funding includes \$300,000 supported by Developer Default revenues, \$3,085,224 supported by State revenues and \$580,776 supported by the General Fund. A list of projects is included in the Summary of Capital Projects.

### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ At the FY 2000 Carryover Review, the Board of Supervisors approved an increase of \$10,351,444 due to the carryover of unexpended project balances.

A Fund Statement, a Summary of Capital Projects, and Project Detail Tables for each project funded in FY 2002 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., contingency or planning project). The Project Detail tables include project location, description, source of funding, and completion schedules.

# FUND 308 PUBLIC WORKS CONSTRUCTION

## FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 308, Public Works Construction

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$6,184,742</b>	<b>\$0</b>	<b>\$9,610,583</b>	<b>\$0</b>
Revenue:				
Developer Payments-Streetlights <sup>1</sup>	\$949	\$0	\$26,104	\$0
Hunter Mill Streetlight Contributions	0	0	95,000	0
Developer Defaults <sup>2</sup>	372,177	300,000	712,467	300,000
Miscellaneous <sup>3</sup>	623	0	0	0
State Aid	1,857,000	2,562,776	2,562,776	3,085,224
<b>Total Revenue</b>	<b>\$2,230,749</b>	<b>\$2,862,776</b>	<b>\$3,396,347</b>	<b>\$3,385,224</b>
Transfer In:				
General Fund (001)	\$2,963,000	\$903,724	\$903,724	\$580,776
<b>Total Transfer In</b>	<b>\$2,963,000</b>	<b>\$903,724</b>	<b>\$903,724</b>	<b>\$580,776</b>
<b>Total Available</b>	<b>\$11,378,491</b>	<b>\$3,766,500</b>	<b>\$13,910,654</b>	<b>\$3,966,000</b>
<b>Total Expenditures<sup>4</sup></b>	<b>\$1,767,908</b>	<b>\$3,766,500</b>	<b>\$13,910,654</b>	<b>\$3,966,000</b>
<b>Total Disbursements</b>	<b>\$1,767,908</b>	<b>\$3,766,500</b>	<b>\$13,910,654</b>	<b>\$3,966,000</b>
<b>Ending Balance</b>	<b>\$9,610,583</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> Developer Payments for Project Z00002, Developer Streetlight Program.

<sup>2</sup> Includes developer default revenues.

<sup>3</sup> Miscellaneous receipts include sale of plans and anticipated VDOT contributions for the Board of Road Viewer Program.

<sup>4</sup> In order to account for expenditures in the proper fiscal year, an audit adjustment in the amount of \$207,290 has been reflected as an increase to FY 2000 expenditures. The project effected by this adjustment is Project U00006, Developer Defaults. The audit adjustment has been included in the FY 2000 Comprehensive Annual Financial Report (CAFR). Details of the FY 2000 audit adjustments will be included in the FY 2001 Third Quarter Review.



# FUND 308 PUBLIC WORKS CONSTRUCTION

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## FY 2002 Summary of Capital Projects

### Fund: 308 Public Works Construction

Project #	Description	Total Project Estimate	FY 2000 Actual Expenditures	FY 2001 Revised Budget	FY 2002 Advertised Budget Plan
A00002	Emergency Watershed Imp		\$122,363.60	\$271,443.55	\$95,000
B00012	Geotechnical Studies		599.90	22,963.67	0
I00160	Storm Water Monitoring		0.00	62,237.90	0
I00199	Clemans Court	78,467	0.00	2,527.00	0
I00218	Virginia Hills Phase III	217,032	0.00	7,724.28	0
L00034	Kingstowne Monitoring Program		31,051.26	379,000.08	0
M00075	Langhorne Acres	296,509	30,489.14	215,525.52	0
M00086	Woodland Way	76,000	713.00	0.00	0
N00095	Dam Improvements And Inspections		9,292.57	83,542.99	0
N00096	Dam Repairs		64,571.99	2,439,142.66	759,500
N00098	Dam Site #8	120,312	0.00	429.57	0
U00005	Secondary Monumentation		0.00	0.00	61,500
U00006	Developer Defaults		637,448.50	1,876,994.13	400,000
U00054	Securing/Demo Unsafe Structures		0.00	22,988.00	0
U00100	VDOT Participation Projects		0.00	1,149,826.17	50,000
U00200	Repair Of Collector Lines	109,000	0.00	35,198.96	0
V00000	Road Viewer Projects		3,599.15	310,112.52	50,000
V00001	Road Maintenance Program		98,052.70	257,529.14	50,000
Z00001	Street Lights		(49,161.82)	2,415,476.80	1,000,000
Z00002	Developer Street Light Program		1,139.80	30,826.61	0
Z00007	Fund 308 Contingency		0.00	18,519.00	0
Z00008	NPDES Program		109,729.39	135,265.08	0
Z00013	Graffiti Abatement		1,744.40	103,566.70	0
Z00015	Hunter Mill District St Light Fund	95,000	0.00	95,000.00	0
Z00016	Minor Street Light Upgrades		456.00	24,174.00	0
Z00017	Stormwater Utility Program	685,000	32,097.57	350,566.73	0
Z00018	Storm Drainage Projects		480,352.05	2,738,003.04	1,000,000
Z00019	Countywide Stream Protection Study		193,369.07	362,069.43	0
Z00020	Stormwater Control Planning		0.00	500,000.00	500,000
<b>Total</b>		<b>\$1,677,320</b>	<b>\$1,767,908.27</b>	<b>\$13,910,653.53</b>	<b>\$3,966,000</b>

# FUND 308 PUBLIC WORKS CONSTRUCTION

<b>A00002</b>	<b>Emergency Watershed Improvements</b>
Countywide	Countywide
<p>These funds are used Countywide for the correction of emergency drainage problems. The projects (both engineering studies and construction) will alleviate flooding problems of a recurring or emergency nature, and due to their emergency nature cannot be identified in advance. FY 2002 funding in the amount of \$95,000 is included to alleviate small-scale emergency problems during the fiscal year.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$89,561	\$16,222	\$5,000	\$0	\$0
Design and Engineering		1,182,176	106,141	19,573	0	0
Construction		1,499,613	0	194,247	95,000	0
Other		56,806	0	52,624	0	0
<b>Total</b>	Continuing	<b>\$2,828,157</b>	<b>\$122,364</b>	<b>\$271,444</b>	<b>\$95,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$95,000	\$0	\$0	\$0	\$95,000

## FUND 308 PUBLIC WORKS CONSTRUCTION

<b>N00096</b>	<b>Dam Repairs</b>
Countywide	Countywide
<p>This project funds improvements necessary to meet State permit requirements, establishes a monitoring program to assess dam integrity, and implements dam repairs. The Virginia Department of Conservation and Recreation has classified the six dams maintained by the County as a Class I hazard potential. Class I dams are noted in the <u>Virginia Dam Safety Regulations</u> as "those located where failure will cause probable loss of life or serious damage to occupied buildings, industrial or commercial facilities, important public utilities, main highways or roads." In order to obtain the required permit certification for Class I dams, the County must perform inspections of all dams and begin to address safety improvements. This project also funds repair of failed detention pond enhancements which fall beyond the scope of maintenance. FY 2002 funding in the amount of \$759,500 is included for conducting inspections, monitoring, and repairing dams and emergency spillways.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$639	\$0	\$0	\$0
Design and Engineering		0	61,352	59,428	180,000	0
Construction		0	457	2,379,715	579,500	0
Other		0	2,125	0	0	0
<b>Total</b>	Continuing	<b>\$0</b>	<b>\$64,572</b>	<b>\$2,439,143</b>	<b>\$759,500</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$174,276	\$0	\$0	\$585,224	\$759,500

## FUND 308 PUBLIC WORKS CONSTRUCTION

<b>U00005</b>	<b>Secondary Monumentation</b>	
Countywide	Countywide	
<p>This project supports the maintenance and establishment of control points for the GIS system. Monumentation is placed on the ground for the use of both the private and public sector for surveying and mapping control. DPWES has found that 30 to 50 percent of the existing markers have been destroyed or moved due to building and development in the County. FY 2002 funding in the amount of \$61,500 is included to provide annual maintenance and upgrading of existing GIS control points.</p>		

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		1,472,885	0	0	0	0
Construction		10,789	0	0	61,500	0
Other		1,775	0	0	0	0
<b>Total</b>	Continuing	\$1,485,449	\$0	\$0	<b>\$61,500</b>	\$0

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$61,500	\$0	\$0	\$0	\$61,500

# FUND 308 PUBLIC WORKS CONSTRUCTION

<b>U00006</b>	<b>Developer Defaults</b>
Countywide	Countywide
<p>This project is necessitated by economic conditions surrounding the construction industry that result in some developers not completing required public facilities, including acceptance of roads by the State, walkways, and storm drainage improvements. The costs of construction are specifically defined upon receipt of projects, punch lists, and estimates from the Department of Public Works and Environmental Services. These costs may be offset by the receipt of monies from developer escrow and court judgements and/or compromise settlements. FY 2002 funding in the amount of \$400,000 is included for construction of developer default projects of which \$300,000 is funded by developer default revenues and \$100,000 is funded by the General Fund. Projects to be constructed with anticipated developer default revenue of \$300,000 will be dependent on specific default project revenue recovery. General Fund monies of \$100,000 will be used to support developer default projects which are identified throughout the fiscal year. There is currently no significant unfunded backlog of developer default projects at this time.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$254,816	\$38,478	\$34,129	\$7,000	\$0
Design and Engineering		2,769,199	126,555	262,445	104,000	0
Construction		10,291,891	455,678	1,515,158	282,000	0
Other		386,983	16,738	65,262	7,000	0
<b>Total</b>	Continuing	<b>\$13,702,890</b>	<b>\$637,449</b>	<b>\$1,876,994</b>	<b>\$400,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$100,000	\$0	\$0	\$300,000	\$400,000

# FUND 308 PUBLIC WORKS CONSTRUCTION

<b>U00100</b>	<b>VDOT Participation Project</b>
Countywide	Countywide
<p>The County agrees to participate in the cost of certain VDOT construction projects in accordance with VDOT policy and guidelines, primarily by cost sharing in the construction of trails and storm sewer infrastructure associated with roadway improvements. The agreements are executed by both parties in advance of construction. The actual billing normally does not occur until sometime after VDOT construction is complete. FY 2002 funding in the amount of \$50,000 will provide for the costs associated with new VDOT agreements.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		160	0	69,895	30,000	0
Construction		900,419	0	981,394	0	0
Other		381,659	0	98,537	20,000	0
<b>Total</b>	Continuing	<b>\$1,282,238</b>	<b>\$0</b>	<b>\$1,149,826</b>	<b>\$50,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$50,000	\$0	\$0	\$0	\$50,000

# FUND 308 PUBLIC WORKS CONSTRUCTION

<b>V00000</b>	<b>Road Viewer Program</b>
Countywide	Countywide
<p>This project provides for the upgrading of roads for acceptance into the State Secondary Road System. Funding provides for survey, engineering, and road construction of projects in the Board of Road Viewers Program. Once improvements are funded and completed, the need for ongoing County maintenance work on the roadway is eliminated. The Board of Road Viewers Program is enabled under the Code of Virginia and was adopted by the Board of Supervisors. FY 2002 funding in the amount of \$50,000 is included to continue upgrading roads for acceptance into State Secondary Road System.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$172,176	(\$2,117)	\$29,397	\$5,000	\$0
Design and Engineering		578,821	5,591	67,379	25,000	0
Construction		1,496,163	0	169,433	5,000	0
Other		125,858	125	43,903	15,000	0
<b>Total</b>	Continuing	<b>\$2,373,018</b>	<b>\$3,599</b>	<b>\$310,113</b>	<b>\$50,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$50,000	\$0	\$0	\$0	\$50,000

# FUND 308 PUBLIC WORKS CONSTRUCTION

<b>V00001</b>	<b>Road Maintenance Program</b>
Countywide	Countywide
<p>This project provides funding for maintenance of the roads in Fairfax County not currently included in the Virginia Department of Transportation (VDOT) Secondary Road System. The goal of this program is to ensure the safe operation of motor vehicles through maintenance of these existing County travelways. The State law (Section 33.1-225.3) permits Fairfax County to expend funds on roadway maintenance and minor improvements on roads not within the State Secondary Road System, provided such roads have a right-of-way of 15 feet minimum dedicated to public use. The maximum amount of mileage to be maintained under the State law shall not exceed 30 miles per year. Currently, 54 roads are included in the County program, having a total length of 4.5 miles. Maintenance work includes but is not limited to grading snow and ice control, replacement of substandard materials, patching of existing travelways, minor ditching, and stabilization of shoulders, slopes, and drainage facilities. FY 2002 funding in the amount of \$50,000 is included for continued road maintenance.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$229,770	(\$770)	\$5,770	\$7,000	\$0
Design and Engineering		748,201	64,404	30,596	30,000	0
Construction		1,690,240	32,385	203,197	5,000	0
Other		88,137	2,034	17,966	8,000	0
<b>Total</b>	Continuing	<b>\$2,756,347</b>	<b>\$98,053</b>	<b>\$257,529</b>	<b>\$50,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$50,000	\$0	\$0	\$0	\$50,000



## FUND 308 PUBLIC WORKS CONSTRUCTION

<b>Z00001</b>	<b>Streetlights</b>
Countywide	Countywide
<p>The objectives of the Streetlights Program are to provide residential lighting where justified and desired by residents, to provide Countywide lighting of major thoroughfares in urban areas and intersections, and to provide lighting for County facilities. The maintenance and operating costs for streetlights are funded in the General Fund within Capital Facilities. FY 2002 funding in the amount of \$1,000,000 is provided for the continuation of the Citizen Petition Streetlight Program. FY 2002 funding is expected to support 50 petition requests and approximately 500 streetlights.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		1,034,049	6,769	10,160	0	0
Construction		0	0	15,780	0	0
Other		48,203,472	(55,931)	2,389,537	1,000,000	0
<b>Total</b>	Continuing	<b>\$49,237,521</b>	<b>(\$49,162)</b>	<b>\$2,415,477</b>	<b>\$1,000,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$1,000,000	\$1,000,000

## FUND 308 SIDEWALK CONSTRUCTION

<b>Z00018</b>	<b>Storm Drainage Projects</b>
Countywide	Countywide
<p>This project funds storm drainage projects throughout the County as identified in the current backlog of unfunded storm drainage requirements. The Department of Public Works and Environmental Services will conduct a comprehensive review of all County storm drainage projects and return to the Board of Supervisors with recommended allocations to priority projects. FY 2002 funding in the amount of \$1,000,000 is for the continuation of this program.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$13,436	\$59,748	\$49,794	\$0	\$0
Design and Engineering		104,165	181,363	345,895	0	0
Construction		0	226,490	2,301,754	1,000,000	0
Other		8,456	12,752	40,560	0	0
<b>Total</b>	Continuing	<b>\$126,056</b>	<b>\$480,352</b>	<b>\$2,738,003</b>	<b>\$1,000,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$1,000,000	\$1,000,000

# FUND 308 SIDEWALK CONSTRUCTION

<b>Z00020</b>	<b>Storm Water Control</b>
Countywide	Countywide
<p>This project funds work associated with an update of the Countywide storm water control plan. This plan will identify infrastructure deficiencies as well as strategies for addressing Federal, State, and County storm water control requirements. FY 2002 funding in the amount of \$500,000 will provide funding to continue work on this program.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	500,000	0	0
Construction		0	0	0	500,000	0
Other		0	0	0	0	0
<b>Total</b>	Continuing	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$500,000	\$500,000

# FUND 309

## METRO OPERATIONS AND CONSTRUCTION

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### **Purpose**

Fund 309, Metro Operations and Construction, contains the funds provided by Fairfax County to pay the County's allocated portion of the Washington Metropolitan Area Transit Authority's (WMATA) FY 2002 operating and capital budget. The County subsidizes Metrorail, Metrobus, and MetroAccess (paratransit) service, contributes to construction costs associated with the 103-mile Metrorail system, and contributes to the repair, maintenance, rehabilitation, and replacement of capital equipment and facilities for the Metrobus, Metrorail, and MetroAccess systems.

The WMATA budget presented here is based on initial FY 2002 information obtained from WMATA budget staff, as well as County Department of Transportation (DOT) staff estimates. The WMATA General Manager issued the proposed FY 2002 WMATA budget in December 2000, and the WMATA Board Budget Committee is in the process of reviewing the proposed budget between January and May 2001. After this period of review, the WMATA Board of Directors will adopt the FY 2002 Budget in May 2001. The County's portion of the total WMATA budget is determined by using several formulas that include factors such as jurisdiction of residence of passengers, number of stations located in a jurisdiction, the amount of service in a jurisdiction, the jurisdiction's population, and the jurisdiction's population density.

Applied State Aid, Gas Tax Receipts, and State Department of Transportation Bond Revenues are recorded in Fund 309, Metro Operations and Construction. These funds are used by Fairfax County to offset WMATA's operating and capital costs. Fairfax County's contribution consists of the General Fund Transfer to Fund 309 to cover Operating Expenditures and General Obligation Bond revenues to cover Capital Construction Expenditures. These categories are summarized below.

### **Operating Expenditures**

The total FY 2002 subsidy for bus and rail operation totals \$47.8 million, of which \$10.0 million will be supported by Fairfax County funding sources. This funding level supports:

- Existing Metrorail and Metrobus service levels (assumed a 2.0 percent inflation factor to the WMATA FY 2001 Adopted Budget)
- Improvements to local bus service provided by WMATA
- Increased funds for MetroAccess due to increased utilization of these Americans with Disabilities (ADA) paratransit services
- Continuation and annualization of the Springfield Circulator Bus Service started in FY 2001
- Other service enhancements

As noted above, this estimate is based on preliminary FY 2002 information obtained from WMATA budget staff, as well as County Department of Transportation (DOT) staff estimates, and is subject to revision until the final WMATA budget is approved in June 2001.

On the basis of a Northern Virginia Transportation Commission (NVTC) formula, the County receives State Aid and Gas Tax Receipts to support Operating Expenses requirements. In FY 2002, a total of \$28.1 million in State Aid and \$8.6 million Gas Tax Receipts will be used to support the various Operating Expenses noted above. In addition, \$1.1 million will be funded from Interest on funds at NVTC. The remaining \$10.0 million is funded through a General Fund transfer.

# FUND 309

## METRO OPERATIONS AND CONSTRUCTION

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As a result of changes in the funding formula, the above totals for State Aid and Gas Tax are \$1.4 million higher than they would otherwise be. When the formula was updated, it was proposed that additional funds resulting from the formula change could not be used to reduce the General Fund Transfer for current Operating Expenses but only for service enhancements. Therefore, this total (in the form of additional General Fund dollars) will be transferred to Fund 100, County Transit Systems, for various mass transit enhancements such as expanded bus service and reduced fare initiatives on select transit trips.

### **Capital Construction Expenditures**

In total, \$10.5 million is included for Capital requirements, of which \$4.9 million is supported by Fairfax County General Obligation Bonds. The remaining total is funded through Applied State Aid, Gas Tax Receipts, and State Department of Transportation Bond Revenues. Capital expenditures are included to support the completion of the 103-mile Metrorail system, as well as maintain and/or acquire facilities, equipment, rail cars, and buses.

In previous years, large funding totals in this category primarily supported Fifth Interim Capital Contribution Agreement (ICCA-V) or "fast track" construction plan of the 103-mile Metrorail system. Approved by the Board of Supervisors in FY 1992, the plan provided a funding mechanism for participating jurisdictions to contribute toward the completion of the regional Metrorail system by FY 2002. Based on the projected billing schedule provided by WMATA and construction progress, \$0.9 million is required in FY 2002 for this purpose. This amount represents the County's final scheduled ICCA-V payment. It should be noted that reconciliation payments will be still be required in future years. The FY 2002 total of \$0.9 million compares with an amount of \$14.4 million in FY 2000 and an estimated \$10.7 million in FY 2001 earmarked for capital rail construction.

Other FY 2002 Capital Expenditures include \$6.0 million for the Rail Reliability program, a program dedicated to the rehabilitation of the railcar fleet and upgrades to Metrorail system components such as fare gates and farecard machines. An additional \$3.2 million is included to fund Adopted Regional System (ARS) debt service requirements, and \$400,000 is included for other Metrorail system improvements and/or expansions.

It should be noted that Metrorail operates three lines in Fairfax County; the Yellow Line which terminates at the Huntington Station in the Southeastern part of the County, the Orange Line which terminates at the Vienna Station in the central part of the County, and the Blue Line terminating at the Franconia-Springfield station. In FY 2002, it is estimated that 11.5 million passengers will board Metrorail at stations in Fairfax County.

### **Key Accomplishments**

- ◆ In January 2001, opened five additional stations on the Metrorail Green Line to Branch Avenue.
- ◆ Received first order of low-floor buses, which will begin being placed into service in Spring 2001.
- ◆ In January 2001, completed construction of 1,550 additional parking spaces at the Vienna Metrorail Station.
- ◆ Ordered new 5000 series Metrorail cars, which will begin being placed into service in Spring 2001.
- ◆ In December 2000, opened the Stringfellow Park-and-Ride lot and provided bus service by rerouting Metrobus Route 12S.

# FUND 309

## METRO OPERATIONS AND CONSTRUCTION

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### FY 2002 Initiatives

- ◆ Implement additional bus service to the Stringfellow Park-and-Ride lot.
- ◆ Initiate additional bus service in the Centreville area to address overcrowding.
- ◆ Complete design and secure zoning approvals for an additional parking garage at the Franconia-Springfield Metrorail station.

### Performance Measurement Results

Fairfax County Metrorail ridership increased 1.8 percent from FY 1999 to FY 2000 and is projected to continue a steady rate of increase. In addition, Fairfax County Metrobus ridership increased 1.0 percent from FY 1999 to FY 2000 and is likewise projected to continue a steady rate of increase.

### Funding Adjustments

*The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:*

- ◆ The FY 2002 subsidy for bus and rail operation totals \$47,754,491, of which \$10,015,420 will be supported by Fairfax County funding sources. It should be noted that this estimate is based on preliminary FY 2002 information obtained from WMATA budget staff, as well as County Department of Transportation (DOT) staff estimates. This funding level supports existing Metrorail and Metrobus service levels, as well as MetroAccess ridership, the continuation of Springfield Circulator Bus Service, and the provision of funding for several service enhancements.
- ◆ FY 2002 capital construction expenditures total \$10,456,398, of which \$4,918,523 will be supported by Fairfax County bond funds. Capital expenditures are included to maintain facilities, equipment, and buses and to support the completion of the 103-mile Metrorail system. It should be noted that the funding required for FY 2002 has decreased primarily due to the continued decline of the Rail Capital requirement for the 103-mile system, based on the projected billing schedule provided by WMATA, and construction progress. An amount of \$894,630 is required in FY 2002 for this purpose, while an additional \$400,000 is included for Metrorail system improvements and/or expansions. Funding of \$5,992,840 is included for the Rail Reliability program. This program includes the rehabilitation of the railcar fleet and upgrades to Metrorail system components such as fare gates and farecard machines. Finally, an amount of \$3,168,928 is included to fund Adopted Regional System (ARS) debt service requirements.
- ◆ An amount of \$1,435,424 is transferred out to Fund 100, County Transit Systems, for various mass transit enhancements such as expanded bus service and reduced fare initiatives on select transit trips.

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ FY 2001 disbursements are increased \$1,568,205 to reflect carryover of unexpended balances from FY 2000 that were anticipated to be required in FY 2001 for transportation-related programs such as bus replacement, facilities improvements, and other requirements.

# FUND 309

## METRO OPERATIONS AND CONSTRUCTION

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### Objectives

- ◆ To increase the annual number of riders on Metrobus routes serving Fairfax County by 2.0 percent, from 5,100,000 in FY 2001 to 5,200,000 in FY 2002.
- ◆ To increase the number of Metrorail riders boarding at stations in Fairfax County by 1.8 percent, from 11,300,000 in FY 2001 to 11,500,000 in FY 2002.

### Performance Indicators

#### Metrobus

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Passengers boarding Metrobus routes in Fairfax County	4,886,000	4,999,400	4,999,400 / 5,049,000	5,100,000	5,200,000
Metrobus routes	87	87	87 / 87	87	87
Metrobus platform hours	308,739	308,739	316,900 / 320,000	326,000	334,000
Metrobus platform miles	5,374,679	5,374,679	5,566,608 / 5,685,000	5,793,000	5,938,000
<b>Efficiency:</b>					
Operating costs	\$30,685,839	\$29,776,666	\$30,159,707 / \$30,061,350	\$30,613,144	\$31,762,617
Fare box revenue	\$5,578,020	\$5,708,000	\$5,578,020 / \$5,708,000	\$5,736,000	\$5,736,000
Operating subsidy	\$25,107,819	\$24,068,666	\$24,581,687 / \$24,353,350	\$24,877,144	\$26,026,617
Operating cost/platform mile	\$5.71	\$5.54	\$5.42 / \$5.29	\$5.28	\$5.35
Operating cost/platform hour	\$99.39	\$96.45	\$95.17 / \$93.94	\$93.91	\$95.10
Revenue/operating cost (shown as a percent)	18.18%	19.17%	18.49% / 18.99%	18.74%	18.06%
Operating subsidy per Metrobus passenger	\$5.14	\$4.81	\$4.92 / \$4.82	\$4.88	\$5.01
<b>Outcome:</b>					
Percent change in passengers riding on Metrobus routes serving Fairfax County	(4.8%)	2.3%	0.0% / 1.0%	1.0%	2.0%

# FUND 309 METRO OPERATIONS AND CONSTRUCTION

## Metrorail

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Metrorail passengers boarding at stations in Fairfax County	10,914,000	11,000,000	11,500,000 / 11,200,000	11,300,000	11,500,000
<b>Efficiency:</b>					
Operating costs	\$46,645,145	\$45,905,732	\$46,731,084 / \$48,746,076	\$50,747,595	\$48,895,482
Fare box revenue	\$30,931,000	\$30,931,000	\$30,931,000 / \$30,931,000	\$30,931,000	\$30,931,000
Operating subsidy	\$15,714,145	\$14,974,732	\$15,800,084 / \$17,815,076	\$19,816,595	\$17,964,482
Revenue/operating cost (shown as a percent)	66.31%	67.38%	66.19% / 63.45%	60.95%	63.26%
Operating subsidy Per Metrorail passenger	\$1.44	\$1.36	\$1.37 / \$1.59	\$1.75	\$1.56
<b>Outcome:</b>					
Percent change in passengers boarding at Metrorail stations in Fairfax County	16.6%	0.8%	4.5% / 1.8%	0.9%	1.8%



# FUND 309 METRO OPERATIONS AND CONSTRUCTION

## FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 309, Metro Operations  
and Construction

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$13,620,877</b>	<b>\$101,906</b>	<b>\$2,938,449</b>	<b>\$0</b>
Revenue:				
Revenue Applied to Operating Expenses				
State Aid Applied to Operating	\$28,654,460	\$25,775,775	\$25,775,775	\$28,089,171
Gas Tax Revenue Applied to Operating	6,839,844	8,075,712	8,075,712	8,550,000
Prior Year Adjustments	1,409,523	3,034,479	3,034,479	0
Interest	0	0	0	1,100,000
Subtotal - Revenue Applied to Operating	\$36,903,827	\$36,885,966	\$36,885,966	\$37,739,171
Revenue Applied to Capital Construction				
State Aid Applied to Rail Reliability	\$844,423	\$692,300	\$692,300	\$0
State Aid Applied to Bus Capital	2,034,111	1,621,096	1,621,096	0
State Aid Applied to ARS Debt Service	3,010,481	3,010,481	3,010,481	3,010,481
State Bonds Applied to Capital Construction	7,078,969	0	0	2,368,947
Gas Tax Rev. Applied to ARS Debt Service	158,447	158,447	158,447	158,447
Subtotal - Revenue Applied to Capital Constr.	\$13,126,431	\$5,482,324	\$5,482,324	\$5,537,875
County Bond Sales <sup>1</sup>	\$0	\$13,971,188	\$12,702,850	\$4,918,523
Total Revenue	\$50,030,258	\$56,339,478	\$55,071,140	\$48,195,569
Transfers In:				
General Fund (001)	\$7,045,830	\$12,673,283	\$12,673,283	\$11,450,844
Total Transfers In	\$7,045,830	\$12,673,283	\$12,673,283	\$11,450,844
<b>Total Available</b>	<b>\$70,696,965</b>	<b>\$69,114,667</b>	<b>\$70,682,872</b>	<b>\$59,646,413</b>

# FUND 309 METRO OPERATIONS AND CONSTRUCTION

## FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 309, Metro Operations  
and Construction

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Expenditures:				
Operating Expenditures				
Bus Operating Subsidy	\$24,353,350	\$24,877,144	\$24,877,144	\$26,026,617
Rail Operating Subsidy	17,815,076	19,816,595	19,816,595	17,964,482
ADA Paratransit - Metro	1,542,424	2,432,675	2,432,675	2,756,316
ADA Paratransit - FASTRAN	497,147	400,000	400,000	0
Service Enhancements	72,000	594,296	594,296	364,576
Springfield Circulator	87,000	375,000	404,000	642,600
Other Transportation	0	0	1,539,205	0
Subtotal - Operating Expenditures	\$44,366,997	\$48,495,710	\$50,063,915	\$47,754,591
Capital Construction Expenditures				
Capital Rail Contribution	\$14,377,806	\$10,658,688	\$10,658,688	\$894,630
Rail System Improvement/Expansion	0	400,000	400,000	400,000
Rail Reliability Program	2,441,686	3,564,541	3,564,541	5,992,840
Bus Capital	2,034,111	1,621,096	1,621,096	0
ARS Debt Service	3,168,928	3,168,928	3,168,928	3,168,928
Subtotal - Capital Construction Expenditures	\$22,022,531	\$19,413,253	\$19,413,253	\$10,456,398
Total Expenditures	\$66,389,528	\$67,908,963	\$69,477,168	\$58,210,989
Transfers Out:				
County Transit Systems (100)	\$1,368,988	\$1,205,704	\$1,205,704	\$1,435,424
Total Transfers Out	\$1,368,988	\$1,205,704	\$1,205,704	\$1,435,424
<b>Total Disbursements</b>	<b>\$67,758,516</b>	<b>\$69,114,667</b>	<b>\$70,682,872</b>	<b>\$59,646,413</b>
<b>Ending Balance</b>				
	<b>\$2,938,449</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
General Fund	1,710,370	0	0	0
Bond Funds	1,228,079	0	0	0
<b>Unreserved Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> The sale of bonds is based on a review of cash needs rather than cash and encumbrances as presented here for planning purposes. This is consistent with Board policy to sell bonds on a cash basis. On November 3, 1992, an amount of \$50 million was approved by the voters to fund the County's share of completing the Metrorail system in the Franconia/Springfield area. The actual amount authorized by the Board of Supervisors in the spring 1999 bond sale was \$17.805 million. The remaining \$26.895 million in authorized but unissued bonds, from the November 1992 transportation bond referendum, are programmed for the Infrastructure Renewal Program (IRP) at WMATA.

# FUND 310

## STORM DRAINAGE BOND CONSTRUCTION

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### **Purpose**

This fund supports storm drainage improvement projects that include severe bank and channel erosion and house, yard, and street flooding projects. To date authorized but unissued bond funds in the amount of \$4.66 million remain from the \$12.0 million referendum approved by the voters on November 8, 1988.

### **FY 2002 Initiatives**

No funding is included for Fund 310, Storm Drainage Bond Construction in FY 2002.

### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ At the FY 2000 Carryover Review, the Board of Supervisors approved an increase of \$1,545,392 due to the carryover of unexpended project balances.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 310 STORM DRAINAGE BOND CONSTRUCTION

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## FUND STATEMENT

Fund Type G30, Capital Project Funds      Fund 310, Storm Drainage Bond Construction

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$312,431</b>	<b>\$0</b>	<b>\$276,023</b>	<b>\$0</b>
Revenue:				
Sale of Bonds <sup>1</sup>	\$0	\$2,303,569	\$3,572,938	\$0
Developer Contributions <sup>2</sup>	22,321	0	0	0
<b>Total Revenue</b>	<b>\$22,321</b>	<b>\$2,303,569</b>	<b>\$3,572,938</b>	<b>\$0</b>
<b>Total Available</b>	<b>\$334,752</b>	<b>\$2,303,569</b>	<b>\$3,848,961</b>	<b>\$0</b>
Total Expenditures	\$58,729	\$2,303,569	\$3,848,961	\$0
<b>Total Disbursements</b>	<b>\$58,729</b>	<b>\$2,303,569</b>	<b>\$3,848,961</b>	<b>\$0</b>
<b>Ending Balance</b>	<b>\$276,023</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> The sale of bonds is presented here for planning purposes. Actual bond sales are based on cash needs in accordance with Board policy. In the Fall of 1988, the voters approved a \$12.0 million Storm Drainage bond referendum. Including prior sales, there is a balance of \$4.66 million in authorized but unissued bonds.

<sup>2</sup> Represents developer contributions associated with Project X00069, Cedar Court Storm Drainage.

# FUND 310

## STORM DRAINAGE BOND CONSTRUCTION

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### FY 2002 Summary of Capital Projects

**Fund: 310 Storm Drainage Bond Construction**

Project #	Description	Total Project Estimate	FY 2000 Actual Expenditures	FY 2001 Revised Budget	FY 2002 Advertised Budget Plan
X00008	Fall 1988 Bond Issuance		\$0.00	\$23,300.78	\$0
X00040	Countywide Storm Drainage		0.00	181,010.20	0
X00056	New Alexandria Drainage	7,718,955	0.00	10,994.88	0
X00078	Virginia Hills	3,087,999	0.00	488.77	0
X00083	Regional Storm Management Study	440,000	0.00	856.24	0
X00084	Indian Springs/Clearfield Phase II	930,000	3,745.80	753,781.20	0
X00087	Long Branch	1,195,000	71,193.56	993,375.44	0
X00091	Little Hunting Creek	2,387,943	(43,146.99)	151,938.69	0
X00093	Hayfield Farms	840,000	0.00	840,000.00	0
X00099	Storm Drain Contingency		0.00	363,427.95	0
X00100	Storm Drain Bond Issuance Costs		0.00	14,061.00	0
X00211	Holmes Run Phase II	270,000	26,936.80	243,063.20	0
X00299	Stream Valley Erosion Projects		0.00	272,662.16	0
<b>Total</b>		<b>\$16,869,897</b>	<b>\$58,729.17</b>	<b>\$3,848,960.51</b>	<b>\$0</b>

# FUND 311

## COUNTY BOND CONSTRUCTION

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### **Purpose**

This fund supports general County construction projects resulting from the approval of the following bond referenda: November 8, 1988 Human Services Facilities (\$16.8 million), November 7, 1989 Adult Detention Facilities (\$94.33 million), November 7, 1989 Juvenile Detention Facilities (\$12.57 million), November 6, 1990 Human Services Facilities (\$9.5 million), and November 6, 1990 Transportation Improvements (\$80.0 million). To date, authorized but unissued bonds in the amount of \$63.085 million remain from these referenda. In addition, this fund receives grant funding from the Federal Transportation Administration associated with Park and Ride Facilities, the Wiehle Avenue Commuter Parking, the Herndon/Monroe Transit Center, and several Dulles Corridor Improvement projects.

### **FY 2002 Initiatives**

No funding is included for Fund 311, County Bond Construction, in FY 2002.

It should be noted that the West Ox Maintenance Facility Expansion project is currently in the design phase. Preliminary indications of market conditions, escalating costs, and revised design plans may increase the total project estimate. FY 2002 funding for this project has not been included, however this project will be monitored closely and may require additional funding prior to bidding for construction.

### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since the passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ At the FY 2000 Carryover Review, the Board of Supervisors approved an increase of \$29,549,668 due to the carryover of unexpended project balances.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 311 COUNTY BOND CONSTRUCTION

## FUND STATEMENT

**Fund Type G30, Capital Project Funds**                      **Fund 311, County Bond Construction**

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$6,298,039</b>	<b>\$0</b>	<b>\$10,725,515</b>	<b>\$0</b>
Revenue:				
Sale of Bonds <sup>1</sup>	\$5,400,000	\$0	\$13,219,454	\$0
Miscellaneous	1,943	0	0	0
Federal Transportation Administration <sup>2</sup>	1,765,982	0	5,604,235	0
<b>Total Revenue<sup>3</sup></b>	<b>\$7,167,925</b>	<b>\$0</b>	<b>\$18,823,689</b>	<b>\$0</b>
Transfers In:				
General Fund (001)	\$4,087,000	\$1,130,000	\$1,130,000	\$0
<b>Total Transfers In</b>	<b>\$4,087,000</b>	<b>\$1,130,000</b>	<b>\$1,130,000</b>	<b>\$0</b>
<b>Total Available</b>	<b>\$17,552,964</b>	<b>\$1,130,000</b>	<b>\$30,679,204</b>	<b>\$0</b>
Total Expenditures <sup>4</sup>	\$6,827,449	\$1,130,000	\$30,679,204	\$0
<b>Total Disbursements</b>	<b>\$6,827,449</b>	<b>\$1,130,000</b>	<b>\$30,679,204</b>	<b>\$0</b>
<b>Ending Balance</b>	<b>\$10,725,515</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> The sale of bonds is presented here for planning purposes only. Actual bond sales are based on cash needs in accordance with Board policy. The actual amount authorized by the Board of Supervisors for transportation improvements in the Spring 2000 bond sale was \$0.70 million. Including prior sales, an amount of \$52.33 million remains authorized but unissued from the 1990 Transportation Improvement Referendum. The actual amount authorized by the Board for Human Services Facilities in the Spring 2000 bond sale was \$0.70 million. Including prior sales, an amount of \$1.185 million remains authorized but unissued in this fund for Human Service Facilities. The actual amount authorized by the Board for the Adult Detention Center in the Spring 2000 bond sale was \$4.0 million. Including prior sales, an amount of \$8.52 million remains authorized but unissued in this fund for adult detention facilities. There was no bond sale necessary for the Juvenile Detention Center as part of the Spring 2000 bond sale. Including prior sales, an amount of \$1.05 million remains authorized but unissued in this fund for juvenile detention facilities.

<sup>2</sup> A total of \$39,158,860 is estimated to be received from the Federal Transportation Administration (FTA). Total funding includes an amount of \$5,205,000 for Wiehle Avenue Commuter Parking, \$25,661,845 for Herndon/Monroe Transit Facility, \$4,225,807 for Park and Ride facilities, and \$4,066,208 for the Dulles Corridor projects. FTA funding is based on reimbursements of approximately 75 percent of expenditures which may fluctuate based on actual project scopes. To date, \$33,554,625 has been received. Total FTA grant funding anticipated in FY 2001 and beyond is \$5,604,235.

# FUND 311

## COUNTY BOND CONSTRUCTION

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<sup>3</sup> In order to account for revenues in the proper fiscal year, an audit adjustment in the amount of \$11,448 has been reflected as a decrease, and an amount of \$21,018 has been reflected as an increase to FY 2000 revenue. The audit adjustment has been included in the FY 2000 Comprehensive Annual Financial Report (CAFR). Details of the FY 2000 audit adjustments will be included in the FY 2001 Third Quarter Package.

<sup>4</sup> In order to account for expenditures in the proper fiscal year, an audit adjustment in the amount of \$463 has been reflected as an increase to FY 2000 expenditures. The project affected by this increase is Project 88B002, Dual Diagnosis Facility. The audit adjustment has been included in the FY 2000 Comprehensive Annual Financial Report (CAFR). Details of the FY 2000 audit adjustments will be included in the FY 2001 Third Quarter Package.



# FUND 311

## COUNTY BOND CONSTRUCTION

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### FY 2002 Summary of Capital Projects

#### Fund: 311 County Bond Construction

Project #	Description	Total Project Estimate	FY 2000 Actual Expenditures	FY 2001 Revised Budget	FY 2002 Advertised Budget Plan
88A002	Vienna Feeder Bus Gry-Bond	\$23,316,000	\$72.62	\$3,635,707.29	\$0
88A003	Springfield Commuter Parking	1,285,832	0.00	91,600.00	0
88A004	Reston Commuter Parking	2,452,727	0.00	20,580.00	0
88A005	Centreville Commuter Parking	2,112,839	0.00	20,580.00	0
88A009	Lorton Commuter Rail	3,397,831	4,908.25	689,041.85	0
88A014	Newington Maint. Fac. Expansion	3,157,000	58,667.65	3,005,254.49	0
88A015	West Ox Maint. Fac. Expansion	3,900,000	102,689.45	3,758,945.22	0
88B002	Dual Diagnosis	1,881,300	46,853.04	206,565.25	0
88B005	Bond Issuance Fall 1988		624.43	11,089.45	0
88B006	Contingency 1988B		0.00	1,655,770.71	0
89A000	Bond Issuance-Adult Det. Ctr.		48,170.44	71,467.01	0
89A001	ADC Expansion II	80,874,255	2,986,734.02	6,315,917.32	0
89A002	Work Training Center	4,692,961	1,804.17	1,854.83	0
89A003	JDC Expansion	9,390,000	218,378.36	541,561.64	0
89A006	Boys' Probation House	2,386,964	0.00	24,910.83	0
89A009	Bond Issuance-JDC		0.00	6,973.69	0
90A000	Bond Issuance-HSC		0.00	2,802.22	0
90A005	Adult Home for the Mentally Ill	3,900,000	1,111,384.64	77,077.17	0
90A007	Herndon/Monroe Transit Center	32,243,000	1,846,274.86	2,956,929.19	0
90A008	Wiehle Avenue Park & Ride	7,289,000	27,969.93	745,490.36	0
90A009	Wiehle Avenue Exit Improvements	601,000	0.00	600,532.09	0
90A010	Bond Issuance-Trans. Imp.		624.43	58,379.56	0
90A011	Dulles Corridor Slip Ramps	4,500,000	333,232.25	4,089,725.34	0
90A012	Huntington Garage Pkg. Lot Exp.	380,000	31,615.90	348,384.10	0
90A013	Feasibility - Reston East Pkg. Deck	1,500,000	7,396.95	1,492,603.05	0
91A001	Tysons Transportation Center	614,800	47.26	249,461.83	0
<b>Total</b>		<b>\$189,875,509</b>	<b>\$6,827,448.65</b>	<b>\$30,679,204.49</b>	<b>\$0</b>

# FUND 312

## PUBLIC SAFETY CONSTRUCTION

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### Purpose

This fund supports fire station construction, construction of governmental centers with police substations, and construction of a Public Safety Academy. On November 3, 1998, the voters approved a \$99.92 million Public Safety Bond Referendum which includes funding for Fire Station Safety Improvements, the Crosspointe Fire Station, the Burke Volunteer Fire Station, the Judicial Center Building Expansion, the Judicial Center Parking Structure, the Mount Vernon Police Station, the West Springfield Police Station, and the Sully District Police Station.

The Department of Planning and Zoning has developed standards and criteria to guide the establishment of fire station facilities including three categories: facility needs, site location, and site size. Facility needs encompass area definition (population, development types and densities, environmental factors, transportation systems, target hazards, and topographic information), a five-minute travel response time by the responsible units for travel from the station to the scene of the incident, and apparatus storage areas. The criteria for site location address the physical location of the station and how this location will assist the responsible units in responding to an incident. Funding for public safety renovation projects is determined primarily on the condition of the facility as reviewed and recommended by County staff. Funding for new public safety projects is based primarily on residential and/or commercial growth and training-related needs of the County's public safety agencies.

### FY 2002 Initiatives

Funding in the amount of \$1,948,000 is included in Fund 312, Public Safety Construction. Funding consists of monies for design associated with the Fairfax Center and Crosspointe fire stations and for the design, permitting, and installation of preemptive traffic signals and devices at intersections throughout the County. FY 2002 funding is consistent with the FY 2001 – FY 2005 Capital Improvement Program (With Future Years to 2008). FY 2002 funding includes an amount of \$1,570,000 supported by General Obligation bonds and \$378,000 supported by State revenues. A list of these projects is included in the Summary of Capital Projects.

### Funding Adjustments

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ At the FY 2000 Carryover Review, the Board of Supervisors approved an increase of \$27,330,774 due to the carryover of unexpended project balances.

A Fund Statement, a Summary of Capital Projects, and Project Detail Tables for each project funded in FY 2002 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Tables include project location, description, source of funding, and completion schedules.

# FUND 312 PUBLIC SAFETY CONSTRUCTION

## FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 312, Public Safety Construction

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$1,821,257</b>	<b>\$0</b>	<b>\$27,189</b>	<b>\$0</b>
Revenue:				
Miscellaneous <sup>1</sup>	\$762,101	\$0	\$0	\$378,000
Contributions <sup>2</sup>	0	0	1,500,000	0
Sale of Bonds <sup>3</sup>	4,000,000	40,676,000	66,479,585	1,570,000
<b>Total Revenue<sup>4</sup></b>	<b>\$4,762,101</b>	<b>\$40,676,000</b>	<b>\$67,979,585</b>	<b>\$1,948,000</b>
<b>Total Available</b>	<b>\$6,583,358</b>	<b>\$40,676,000</b>	<b>\$68,006,774</b>	<b>\$1,948,000</b>
Total Expenditures	\$6,556,169	\$40,676,000	\$68,006,774	\$1,948,000
<b>Total Disbursements</b>	<b>\$6,556,169</b>	<b>\$40,676,000</b>	<b>\$68,006,774</b>	<b>\$1,948,000</b>
<b>Ending Balance</b>	<b>\$27,189</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> Includes FY 2000 miscellaneous revenues of \$2,101 and State revenues in the amount of \$760,000 associated with 1999 Virginia General Assembly Action for Project 009208, Sully District Police Station. In addition, FY 2002 State revenues in the amount of \$378,000 associated with 2000 Virginia General Assembly Action for Project 009088, Traffic Light Signalization are included.

<sup>2</sup> In FY 2001, an amount of \$1,500,000 is anticipated to be received from the Burke Volunteers for their share of the costs associated with construction of the Burke Volunteer Fire Station.

<sup>3</sup> The sale of bonds is presented here for planning purposes only. Actual bond sales are based on cash needs in accordance with Board policy. On November 7, 1989, the voters approved a \$66.35 million bond referendum for Public Safety Facilities. The actual amount authorized by the Board of Supervisors for the Spring 2000 bond sale was \$2.0 million. Including prior bond sales, an amount of \$17.43 million remains in authorized but unissued bonds from the November 7, 1989 Public Safety Referendum. On November 3, 1998, the voters approved a \$99.92 million in Public Safety Bond Referendum. The actual amount authorized by the Board of Supervisors for the Spring 2000 bond sale was \$2.0 million. An amount of \$96.49 million remains in authorized but unissued bonds from the November 3, 1998 Public Safety Referendum.

<sup>4</sup> In order to account for revenues in the proper fiscal year, an audit adjustment in the amount of \$8,480 has been reflected as a decrease to FY 2000 revenue. The audit adjustment has been included in the FY 2000 Comprehensive Annual Financial Report (CAFR). Details of the FY 2000 audit adjustments will be included in the FY 2001 Third Quarter Package.

# FUND 312 PUBLIC SAFETY CONSTRUCTION

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## FY 2002 Summary of Capital Projects

### Fund: 312 Public Safety Construction

Project #	Description	Total Project Estimate	FY 2000 Actual Expenditures	FY 2001 Revised Budget	FY 2002 Advertised Budget Plan
009000	Fire Station Bond Issuance Costs		\$3,568.19	\$121,637.68	\$0
009073	Fire & Rescue Academy	3,760,000	404.92	3,552,442.08	0
009074	Burn Building Repair	650,000	0.00	1,955.00	0
009079	Fairfax Center Fire Station	7,310,000	0.00	12,686.00	785,000
009088	Traffic Light Signalization		0.00	169,861.00	378,000
009090	Fire Station Improvements	5,535,000	652,841.40	4,246,759.68	0
009091	North Pointe Fire Station	4,852,776	1,450,756.00	2,351,863.76	0
009094	Wolftrap Fire Station	7,070,000	0.00	41,729.00	0
009102	Public Safety Academy	12,224,059	50,878.43	188,477.72	0
009104	Phase III - Academy	8,035,716	172,682.50	377,645.50	0
009203	Public Safety Contingency		0.00	435,363.10	0
009204	Burke Volunteer Fire Station	4,500,000	1,179,138.51	3,268,898.28	0
009205	Parking Structures-PS Complex	20,600,000	990,499.93	19,370,116.47	0
009206	Mt. Vernon Police Station	8,510,000	353,397.54	8,106,205.56	0
009207	West Springfield Police Station	10,840,000	1,303,596.50	9,479,395.08	0
009208	Sully District Police Station	8,600,000	200,685.45	8,399,314.55	0
009209	Judicial Center Expansion	71,900,000	188,995.79	6,766,147.31	0
009210	Crosspointe Fire Station	5,530,000	8,724.09	1,116,275.91	785,000
<b>Total</b>		<b>\$179,917,551</b>	<b>\$6,556,169.25</b>	<b>\$68,006,773.68</b>	<b>\$1,948,000</b>

# FUND 312 PUBLIC SAFETY CONSTRUCTION

<b>009079</b>	<b>Fairfax Center Fire Station</b>	
Legato Road and Route 29		Sully
<p>This project provides for the design and construction of a 14,000-square-foot, four-bay fire station near the intersection of Legato Road and Route 29. The completion schedule for this project has been advanced in order to improve response time and to provide improved coverage for this rapidly growing area of the County. This project is funded by the Fall 1989 Public Safety Facilities Bond Referendum and is consistent with the approved FY 2001 – FY 2005 Capital Improvement Program (With Future Years to 2008). FY 2002 funding in the amount of \$785,000 is included for design.</p>		

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$1,008,965	\$1,008,965	\$0	\$0	\$0	\$0
Design and Engineering	875,191	81,843	0	8,348	785,000	0
Construction	5,275,338	10,940	0	4,060	0	5,260,338
Other	150,506	228	0	278	0	150,000
<b>Total</b>	<b>\$7,310,000</b>	<b>\$1,101,976</b>	<b>\$0</b>	<b>\$12,686</b>	<b>\$785,000</b>	<b>\$5,410,338</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$785,000	\$0	\$0	\$785,000

<b>Completion Schedule</b>				
Land Acquisition Completion	Engineer/Architect Contract Award	Design Completion	Construction Contract Award	Construction Completion
Third Quarter FY 1994	First Quarter FY 2002	Third Quarter FY 2003	Third Quarter FY 2003	First Quarter FY 2005

# FUND 312 PUBLIC SAFETY CONSTRUCTION

<b>009088</b>	<b>Traffic Light Signalization</b>
Countywide	Countywide
<p>This project provides for the installation of traffic signalization systems at various fire stations throughout the County. These traffic light installations enhance the timely response of emergency personnel to citizen requests for assistance. FY 2002 funding in the amount of \$378,000 will provide for installations at the Great Falls Fire Station entrance to Georgetown Pike, the Gallows Road and Route 7 intersection, and the Westfields Boulevard and Route 28 intersection. Funding is consistent with the approved <u>FY 2001 – FY 2005 Capital Improvement Program (With Future Years to 2008)</u>.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		184,577	0	169,861	378,000	0
Other		229,376	0	0	0	0
<b>Total</b>	Continuing	<b>\$413,953</b>	<b>\$0</b>	<b>\$169,861</b>	<b>\$378,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$378,000	\$378,000

# FUND 312 PUBLIC SAFETY CONSTRUCTION

<b>009210</b>	<b>Crosspointe Fire Station</b>
Springfield District	Springfield
<p>This project provides for the design and construction of a 13,000-square-foot fire station in the Crosspointe area along Route 123. The land acquisition phase is in progress, and the design phase is projected to begin July 2001. This project is funded through the 1998 Public Safety Bond Referendum and is consistent with the <u>FY 2001 – FY 2005 Capital Improvement Program (With Future Years to 2008)</u>. FY 2002 funding in the amount of \$785,000 is included for design.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$1,125,000	\$0	\$8,724	\$1,116,276	\$0	\$0
Design and Engineering	785,000	0	0	0	785,000	0
Construction	3,520,000	0	0	0	0	3,520,000
Other	100,000	0	0	0	0	100,000
<b>Total</b>	<b>\$5,530,000</b>	<b>\$0</b>	<b>\$8,724</b>	<b>\$1,116,276</b>	<b>\$785,000</b>	<b>\$3,620,000</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$785,000	\$0	\$0	\$785,000

Completion Schedule				
Land Acquisition Completion	Engineer/Architect Contract Award	Design Completion	Construction Contract Award	Construction Completion
February 2001	July 2001	October 2002	November 2002	December 2003

# FUND 313

## TRAIL CONSTRUCTION

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### **Purpose**

This fund supports the Fairfax County Trail Program and was developed to serve the recreation and transportation needs of pedestrians, bicyclists, and equestrians in the County.

### **FY 2002 Initiatives**

In FY 2002, an amount of \$200,000 is included in Fund 313, Trail Construction. This level of funding will provide for critical safety requirements on existing trails. This continued effort will address safety and hazardous conditions, deterioration of trail surfaces, and replacement and repair of guardrails, handrails, and pedestrian bridges. In addition, funding will support the upgrading and rebuilding of existing trails to current design standards in order to alleviate safety problems including incorrect grades, steep slopes, or obstructions to trails. All projects funded in FY 2002 are supported by the General Fund. A list of these projects is included in the Summary of Capital Projects.

It should be noted that an amount of \$1,000,000 has been included in Fund 307, Sidewalk Construction, to continue to address prioritized Countywide walkway projects. The Department of Public Works and Environmental Services will conduct a comprehensive review of County sidewalk and trail projects, and return to the Board of Supervisors in FY 2002 with recommended allocations for priority projects.

### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ At the FY 2000 Carryover Review, the Board of Supervisors approved an increase of \$853,956 due to the carryover of unexpended project balances.

A Fund Statement, a Summary of Capital Projects and a Project Detail Table for the project funded in FY 2002 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Table includes project location, description, and source of funding.



# FUND 313 TRAIL CONSTRUCTION

## FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 313, Trail Construction

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$362,239</b>	<b>\$259</b>	<b>\$344,852</b>	<b>\$0</b>
Revenue:				
VDOT Reimbursements <sup>1</sup>	\$2,317	\$0	\$149,104	\$0
CMAQ Grant <sup>2</sup>	0	0	360,000	0
Miscellaneous	0	0	0	0
<b>Total Revenue</b>	<b>\$2,317</b>	<b>\$0</b>	<b>\$509,104</b>	<b>\$0</b>
Transfer In:				
General Fund (001)	\$50,000	\$150,000	\$150,000	\$200,000
<b>Total Transfer In</b>	<b>\$50,000</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$200,000</b>
<b>Total Available</b>	<b>\$414,556</b>	<b>\$150,259</b>	<b>\$1,003,956</b>	<b>\$200,000</b>
Total Expenditures	\$69,704	\$150,000	\$1,003,956	\$200,000
<b>Total Disbursements</b>	<b>\$69,704</b>	<b>\$150,000</b>	<b>\$1,003,956</b>	<b>\$200,000</b>
<b>Ending Balance</b>	<b>\$344,852</b>	<b>\$259</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> Represents anticipated revenue reimbursement from the Virginia Department of Transportation for Project 002136, Great Falls Trail.

<sup>2</sup> Represents monies provided from a Congestion Mitigation & Air Quality (CMAQ) grant for Project 002136, Great Falls Trail.

# FUND 313 TRAIL CONSTRUCTION

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## FY 2002 Summary of Capital Projects

### Fund: 313 Trail Construction

Project #	Description	Total Project Estimate	FY 2000 Actual Expenditures	FY 2001 Revised Budget	FY 2002 Advertised Budget Plan
002062	Hillside Road Trail	\$552,927	\$10,137.11	\$214,206.20	\$0
002120	Trail Contingency		0.00	11,518.00	0
002136	Great Falls Street	791,200	9,575.58	612,176.41	0
002137	Boswell Avenue Trail	14,137	0.00	13,565.00	0
002200	Upgrade Of Existing Trails		49,990.97	152,490.33	200,000
<b>Total</b>		<b>\$1,358,264</b>	<b>\$69,703.66</b>	<b>\$1,003,955.94</b>	<b>\$200,000</b>

# FUND 313 TRAIL CONSTRUCTION

<b>002200</b>	<b>Upgrading Existing Trails</b>
Countywide	Countywide
<p>This project provides for the upgrading of existing trails to public standards. Several older trails do not meet current standards which have been designed to alleviate safety problems, including incorrect grades, steep slopes, or obstructions (i.e., power poles/trees, that are located too close to the trail). Although a comprehensive inspection program has not been initiated to identify all deficiencies Countywide, the number of substandard trail segments is expected to exceed 100. The County is currently responsible for maintaining approximately 500 miles of walkways. FY 2002 funding in the amount of \$200,000 is included to continue the upgrading program.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		642	0	0	25,000	0
Construction		256,878	49,991	152,490	175,000	0
Other		0	0	0	0	0
<b>Total</b>	Continuing	\$257,520	\$49,991	\$152,490	<b>\$200,000</b>	\$0

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$200,000	\$0	\$0	\$0	\$200,000

# FUND 314

## NEIGHBORHOOD IMPROVEMENT PROGRAM

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### **Purpose**

This fund provides for improvements to public facilities including curb and gutter, sidewalks, street widening, and storm drainage improvements to enhance the conditions and appearance of participating neighborhoods. Neighborhoods are selected for participation in the program on the basis of their need for general community improvements due to problems of road and yard flooding, traffic problems, and their willingness to share in the implementation of a Community Plan. The program focuses on the preservation and improvement of the County's older, yet stable, neighborhoods of predominantly single family homes, which are currently threatened by deterioration.

Homeowners receiving improvements from the program reimburse the County for their share of actual construction costs. The County pays all engineering, administration, and overhead costs. Each homeowner's share is based on the length of street footage of their lot, the type of improvements installed, and the average assessed value of housing in the neighborhood. Homeowner's payments, made once construction is completed, can be paid in one lump sum amount, or in semi-annual installments with interest over a ten-year period. For elderly or disabled homeowners, payment may be extended beyond the ten-year pay back period. These homeowner payments are used to offset debt service costs associated with the issuance of General Obligation bonds for the Neighborhood Improvement Program.

The Neighborhood Improvement Program is financed with General Obligation bonds approved by the voters in four referenda totaling \$76.33 million. This includes: \$12.33 million in November 1980, \$20.0 million in November 1984, \$20.0 million in November 1986, and \$24.0 million in November 1989. To date authorized but unissued bond funds in the amount of \$4.795 million remain from the November 1989 referendum.

### **FY 2002 Initiatives**

No funding is included for Fund 314, Neighborhood Improvement Program, in FY 2002.

### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ At the FY 2000 Carryover Review, the Board of Supervisors approved an increase of \$5,747,836 due to the carryover of unexpended project balances.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 314 NEIGHBORHOOD IMPROVEMENT PROGRAM

## FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 314, Neighborhood Improvement Program

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	(\$586,416)	\$114,177	\$1,047,884	\$129,117
Revenue:				
Miscellaneous Revenue	\$506	\$0	\$0	\$0
Community Improvement Loans <sup>1</sup>	34,940	40,000	40,000	35,000
Bond Sale <sup>2</sup>	3,600,732	0	4,789,069	0
<b>Total Revenue<sup>3</sup></b>	<b>\$3,636,178</b>	<b>\$40,000</b>	<b>\$4,829,069</b>	<b>\$35,000</b>
<b>Total Available</b>	<b>\$3,049,762</b>	<b>\$154,177</b>	<b>\$5,876,953</b>	<b>\$164,117</b>
Expenditures	\$2,001,878	\$0	\$5,747,836	\$0
<b>Total Expenditures</b>	<b>\$2,001,878</b>	<b>\$0</b>	<b>\$5,747,836</b>	<b>\$0</b>
<b>Total Disbursements</b>	<b>\$2,001,878</b>	<b>\$0</b>	<b>\$5,747,836</b>	<b>\$0</b>
<b>Ending Balance</b>	<b>\$1,047,884</b>	<b>\$154,177</b>	<b>\$129,117</b>	<b>\$164,117</b>

<sup>1</sup> These funds are payments from homeowners for their contribution toward construction costs associated with improvements in their neighborhoods. Bond funds are used to finance these projects. Upon completion of construction, the improvements are assessed and the homeowners make their payments with interest. Funds received (i.e., both principal and interest) will be transferred to Fund 200, County Debt Service, to partially assist in paying the debt service costs associated with Neighborhood Improvement projects.

<sup>2</sup> The sale of bonds is presented here for planning purposes only. Actual bond sales are based on cash needs in accordance with Board policy. On November 7, 1989 the voters approved \$24.0 million for the Neighborhood Improvement Program. The actual amount approved by the Board of Supervisors for the Fall 1999 and Spring 2000 bond sales was \$3.6 million. Including prior sales, there is a balance of \$4.795 million in authorized but unissued bonds for the Neighborhood Improvement Program.

<sup>3</sup> In order to account for revenues in the proper fiscal year, an audit adjustment in the amount of \$3,180 has been reflected as a decrease to FY 2000 revenues. The audit adjustment has been included in the FY 2000 Comprehensive Annual Financial Report (CAFR). Details of the FY 2000 audit adjustments will be included in the FY 2001 Third Quarter Package.

# FUND 314 NEIGHBORHOOD IMPROVEMENT PROGRAM

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## FY 2002 Summary of Capital Projects

### Fund: 314 Neighborhood Improvement Program

Project #	Description	Total Project Estimate	FY 2000 Actual Expenditures	FY 2001 Revised Budget	FY 2002 Advertised Budget Plan
C00000	Bond Issuance Costs Fund 314		\$4,439.29	\$37,577.56	\$0
C00035	Groveton Heights Phase III	3,764,236	0.00	2,537.61	0
C00072	Brookland/Bush Hill Phase II	2,655,982	1,514,207.82	538,472.00	0
C00088	Mt Zephyr Phase II	4,455,750	387,859.37	59,194.28	0
C00091	Mt Vernon Manor	3,535,000	55,427.10	3,044,059.02	0
C00093	Fairdale	1,435,000	5,457.33	1,188,595.60	0
C00096	Ballou	1,060,000	33,121.52	765,438.38	0
C00097	Holmes Run Valley	50,000	138.01	42,699.69	0
C00098	Mount Vernon Hills	50,000	0.00	42,760.88	0
C00099	Planning Project Fund 314		1,227.55	26,501.24	0
<b>Total</b>		<b>\$17,005,968</b>	<b>\$2,001,877.99</b>	<b>\$5,747,836.26</b>	<b>\$0</b>

# FUND 315

## COMMERCIAL REVITALIZATION PROGRAM

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### **Purpose**

The Commercial Revitalization Program funds the development and promotion of competitive, attractive, and stabilized commercial centers, better services, and improved facilities for communities. Improvements include moving utilities underground, sidewalk construction, street lighting, tree planting, and other pedestrian amenities. In the November 1988 bond referendum, Fairfax County voters approved \$22.3 million for public improvements in commercial and redevelopment areas of the County. Of this amount, \$17.1 million will fund utility and street landscaping projects in three County designated revitalization districts - Central Annandale, Central Springfield, and Bailey's Crossroads, and \$5.2 million is to be divided among the revitalization projects in the Town of Vienna, the McLean Central Business District, and along a portion of the Route 1 corridor. To date authorized but unissued bond funds in the amount of \$14.21 million remain from the November 1988 referendum.

### **FY 2002 Initiatives**

No funding is included for Fund 315, Commercial Revitalization Program in FY 2002.

### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ At the FY 2000 Carryover Review, the Board of Supervisors approved an increase of \$7,185,881 due to the carryover of unexpended project balances.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 315 COMMERCIAL REVITALIZATION PROGRAM

## FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 315, Commercial Revitalization  
Program

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	\$541,865	\$0	\$1,109,508	\$0
Revenue:				
Sale of Bonds <sup>1</sup>	\$1,500,000	\$8,001,956	\$14,074,243	\$0
Miscellaneous Revenue	769	0	0	0
<b>Total Revenue<sup>2</sup></b>	<b>\$1,500,769</b>	<b>\$8,001,956</b>	<b>\$14,074,243</b>	<b>\$0</b>
<b>Total Available</b>	<b>\$2,042,634</b>	<b>\$8,001,956</b>	<b>\$15,183,751</b>	<b>\$0</b>
Total Expenditures <sup>3</sup>	\$933,126	\$8,001,956	\$15,183,751	\$0
<b>Total Disbursements</b>	<b>\$933,126</b>	<b>\$8,001,956</b>	<b>\$15,183,751</b>	<b>\$0</b>
<b>Ending Balance</b>	<b>\$1,109,508</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> The sale of bonds is presented here for planning purposes. Actual bond sales are based on cash needs in accordance with Board policy. In the Fall of 1988, the voters approved a \$22.3 million Commercial Revitalization bond referendum. The actual amount authorized by the Board of Supervisors for the Spring 2000 bond sale was \$1.50 million. Including prior sales, there is a balance of \$14.21 million in authorized but unissued bonds.

<sup>2</sup> In order to account for revenues in the proper fiscal year, an audit adjustment in the amount of \$3,180 has been reflected as an decrease to FY 2000 revenues. The audit adjustment has been included in the FY 2000 Comprehensive Annual Financial Report (CAFR). Details of the FY 2000 audit adjustments will be included in the FY 2001 Third Quarter Package.

<sup>3</sup> In order to account for expenditures in the proper fiscal year, an audit adjustment in the amount of \$4,086 has been reflected as an increase to FY 2000 expenditures. The project effected by this adjustment is Project 008909, Annandale Streetscape. The audit adjustment has been included in the FY 2000 Comprehensive Annual Financial Report (CAFR). Details of the FY 2000 audit adjustments will be included in the FY 2001 Third Quarter Package.



# FUND 315 COMMERCIAL REVITALIZATION PROGRAM

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## FY 2002 Summary of Capital Projects

### Fund: 315 Commercial Revitalization Program

Project #	Description	Total Project Estimate	FY 2000 Actual Expenditures	FY 2001 Revised Budget	FY 2002 Advertised Budget Plan
008902	Bond Issuance Costs		\$1,338.07	\$33,947.47	\$0
008903	Springfield Streetscape Phase I	2,183,919	122,953.62	1,053,899.20	0
008904	Springfield Streetscape Phase II	1,000,000	0.00	977,316.68	0
008909	Annandale Streetscape	6,843,864	625,988.23	4,966,102.79	0
008911	Baileys Crossroads Streetscape	6,007,691	122,204.33	5,451,219.01	0
008912	McLean Streetscape	2,000,000	17,328.88	1,958,075.13	0
008914	Route 1 Streetscape	1,642,160	43,312.88	743,190.22	0
<b>Total</b>		<b>\$19,677,634</b>	<b>\$933,126.01</b>	<b>\$15,183,750.50</b>	<b>\$0</b>

# FUND 316

## PRO RATA SHARE DRAINAGE CONSTRUCTION

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### **Purpose**

This fund supports storm drainage capital projects through contributions in accordance with the Pro Rata Share Program approved by the Board of Supervisors on December 16, 1991. The Pro Rata Program provides a funding source to correct drainage deficiencies by collecting a proportionate share of the total estimated cost of drainage improvements from the developers of the land. Pro Rata funds are used to finance projects within specific watershed areas. Pro Rata funds on deposit are appropriated to this fund as storm drainage projects are identified and prioritized during scheduled budgetary reviews.

### **FY 2002 Initiatives**

Funding in the amount of \$3,483,000 is included in Fund 316, Pro Rata Share Drainage Construction. All projects funded in FY 2002 are supported by Pro Rata Share deposits received from developers. A list of these projects is included in the Summary of Capital Projects.

### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ At the FY 2000 Carryover Review, the Board of Supervisors approved an increase of \$13,124,642 due to the carryover of unexpended project balances in the amount of \$11,242,265 and the appropriation of pro rata shares in the amount of \$1,882,377 for various previously approved projects.

A Fund Statement, a Summary of Capital Projects and Project Detail Tables for each project funded in FY 2002 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Tables include project location, description, source of funding, and completion schedules.

# FUND 316 PRO RATA SHARE DRAINAGE CONSTRUCTION

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## FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 316, Pro Rata Share  
Drainage Construction

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	\$4,345	\$0	\$2,795	\$0
Revenue:				
Pro Rata Shares	\$1,337,014	\$1,328,000	\$14,447,133	\$3,483,000
Miscellaneous	251	0	0	0
Virginia Water Quality Improvement <sup>1</sup>	100,100	0	0	0
Total Revenue <sup>2</sup>	\$1,437,365	\$1,328,000	\$14,447,133	\$3,483,000
<b>Total Available</b>	<b>\$1,441,710</b>	<b>\$1,328,000</b>	<b>\$14,449,928</b>	<b>\$3,483,000</b>
Total Expenditures <sup>3</sup>	\$1,438,915	\$1,328,000	\$14,449,928	\$3,483,000
<b>Total Disbursements</b>	<b>\$1,438,915</b>	<b>\$1,328,000</b>	<b>\$14,449,928</b>	<b>\$3,483,000</b>
<b>Ending Balance</b>	<b>\$2,795</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> Matching grant funds for Project DC0326, Kingstown Stream Restoration, were received in FY 2000 from the Commonwealth of Virginia's Water Quality Improvement Fund in the amount of \$100,100.

<sup>2</sup> In order to account for revenues in the proper fiscal year, an audit adjustment in the amount of \$2,714 has been reflected as an increase to FY 2000 revenues. The audit adjustment has been included in the FY 2000 Comprehensive Annual Financial Report (CAFR). Details of the FY 2000 audit adjustments will be included in the FY 2001 Third Quarter Package.

<sup>3</sup> In order to account for expenditures in the proper fiscal year, an audit adjustment in the amount of \$2,714 has been reflected as an increase to FY 2000 expenditures. The project effected by this adjustment is Project PM0234, Dranesville District. The audit adjustment has been included in the FY 2000 Comprehensive Annual Financial Report (CAFR). Details of the FY 2000 audit adjustments will be included in the FY 2001 Third Quarter Package.

# FUND 316

## PRO RATA SHARE DRAINAGE CONSTRUCTION

### FY 2002 Summary of Capital Projects

#### Fund: 316 Pro Rata Share Drainage Construction

Project #	Description	Total Project Estimate	FY 2000 Actual Expenditures	FY 2001 Revised Budget	FY 2002 Advertised Budget Plan
AC0009	Regional Pond L-9	\$710,000	\$0.00	\$0.00	\$710,000
AC0158	Rolling Valley Regional Pond	180,000	267.99	93,854.40	0
AC0283	Woodland Road	182,000	20,636.26	161,363.74	0
AC0286	Pleasant Ridge	176,400	17,894.45	158,505.55	0
AC0294	Reedy Dr	265,500	34,074.17	32,641.58	0
AC0311	Long Branch Phase II	195,800	419.98	160,432.04	0
AC0334	McHenry Heights	248,600	0.00	18,960.40	0
AC0354	Topaz Street	150,000	10,600.40	75,613.72	0
BE0205	Fairview Drive	150,000	0.00	65,000.00	0
BN0211	Bullneck Run	491,000	30,920.70	29,732.22	0
BR0621	Bull Run Post Office Rd.	180,000	12,533.35	23,648.49	137,000
CA0264	Valley View Drive	457,411	41.89	399.13	0
CA0289	Indian Run Phase IV	280,000	28,681.48	62,529.58	0
CA0451	Vine Street	920,000	29,461.81	759,435.63	0
CA0551	Emma Lee Street	388,900	21,495.00	312,012.64	0
CU0018	Regional Pond C-18	1,196,800	7,872.08	608,027.50	0
CU0020	Regional Pond C-20	962,500	34,595.86	756,290.06	0
CU0023	Regional Pond C-23	1,652,000	0.00	0.00	30,000
CU0024	Regional Pond C-24	950,000	7,156.05	859,467.55	0
CU0028	Regional Pond C-28 Sully District	689,100	6,573.02	239,437.36	0
CU0035	Regional Pond C-35	1,014,556	9,815.92	968,654.02	0
CU0037	Regional Pond C-37	2,328,000	0.00	0.00	35,000
CU0041	Regional Pond C-41	1,120,000	0.00	0.00	30,000
CU0054	Regional Pond C-54	867,500	15,565.99	851,934.01	0
DC0326	Kingstowne Stream Restoration	400,000	241,070.76	66,757.26	0
DC0691	Hayfield Farms	668,000	17,614.56	215,172.25	300,000
DE0203	Balmacara	500,000	21,544.77	48,455.23	52,000
DF0002	Regional Pond D-2	60,000	0.00	59,805.98	0
DF0030	Regional Pond D-30	835,000	23,830.44	14,754.62	0
DF0106	Wolf Trap Pond Retrofit	2,120,000	21,964.42	382,508.46	0
DF0275	Lancia Ct	238,100	(7,136.03)	124,580.02	0
DF0691	Gunder Vale	329,000	8,950.90	282,154.21	0
DF0913	Reston 913 Pond Retrofit	336,500	66,228.19	245,013.07	0
DF1014	Little Run Farm Regional Pond D-14	1,075,000	2,751.43	651,359.34	0
DF1037	Yonder Hills Regional Pond D-37	200,000	77.02	199,922.98	0
DF1040	Regional Pond D-40	480,000	0.00	25,000.00	0
DF1047	Regional Pond D-47	825,000	0.00	0.00	25,000
DF1077	Fairfax Center Regional Pond	766,000	0.00	766,000.00	0
DF1107	Carrington Regional Pond	740,000	269,483.04	470,130.96	0
DF1151	Regional Pond D-151	850,000	0.00	0.00	25,000
FM0202	Glen Forest	381,600	27,324.94	24,940.00	0
HC0002	Regional Pond H-02	696,100	23,417.27	637,971.58	0
HC0671	Viking Drive	40,000	10,585.68	29,414.32	0
HC1009	Regional Pond H-9	780,000	0.00	0.00	780,000
HC1018	Regional Pond H-18	179,236	69,535.33	0.00	0
HC1471	West Ox Detention Pond	101,696	0.00	88,240.00	0
LH0232	Huntley Subdivision	165,500	214.49	33,864.24	0

# FUND 316

## PRO RATA SHARE DRAINAGE CONSTRUCTION

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### FY 2002 Summary of Capital Projects

#### Fund: 316 Pro Rata Share Drainage Construction

Project #	Description	Total Project Estimate	FY 2000 Actual Expenditures	FY 2001 Revised Budget	FY 2002 Advertised Budget Plan
LH0243	Paul Spring Parkway	270,500	23,987.68	173,066.25	0
LR0017	Regional Pond R-17	1,018,000	3,169.73	746,208.59	120,000
LR1008	Regional Pond R-8	950,000	0.00	0.00	30,000
MB0201	Anita Drive	175,300	5,711.17	40,581.05	63,000
PC0102	Dam Site #2 (Lake Barton)	100,000	2,291.85	97,708.15	0
PC0104	Dam Site #4	475,000	19,249.55	416,250.59	0
PM0234	Dranesville District	290,000	178,078.82	52,596.03	0
PM0451	Great Falls Street	215,000	4,917.00	103,477.69	0
PM0651	Old Chesterbrook Road	300,000	17,829.24	34,360.80	0
PM0653	Kirkley Avenue	280,000	2,918.62	15,012.61	0
PN0211	Beach Mill Road	205,000	0.00	75,000.00	26,000
SA0251	Sandy Run	160,000	0.00	58,000.00	0
SC0213	Bridle Path Lane	573,500	52,723.89	421,545.42	0
SC0611	Swinks Mill Road	100,000	4,934.52	95,065.48	0
SU0005	Regional Pond S-05	561,000	437.75	552,328.87	0
SU0007	Regional Pond S-07	892,000	36,601.48	669,816.89	0
WR0241	Wolf Run	51,000	0.00	30,000.00	0
ZZ0000	Reimbursement Contingency		0.00	264,925.02	1,120,000
<b>Total</b>		<b>\$35,139,100</b>	<b>\$1,438,914.91</b>	<b>\$14,449,927.58</b>	<b>\$3,483,000</b>

# FUND 316 PRO RATA SHARE DRAINAGE CONSTRUCTION

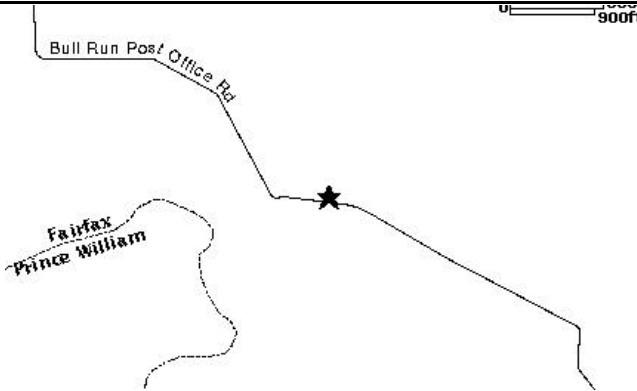
<b>AC0009</b>	<b>Regional Pond L-9</b>	
Field Lark Branch		Lee
<p>This project funds the reimbursement to the developer for a portion of the cost to construct this regional stormwater control pond. This pond is included in the regional Stormwater Management Plan adopted by the Board of Supervisors. This project will improve water quality and provide flood control for the 198-acre watershed served by the pond. Implementation of this project will help the County to achieve the water quality improvement goals of the municipal Virginia Pollutant Discharge Elimination System permit requirements. FY 2002 funding in the amount of \$710,000 is included for design and construction reimbursement.</p>		

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	30,000	0	0	0	30,000	0
Construction	680,000	0	0	0	680,000	0
Other	0	0	0	0	0	0
<b>Total</b>	<b>\$710,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$710,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$710,000	\$710,000

<b>Completion Schedule</b>				
Land Acquisition Completion	Engineer/Architect Contract Award	Design Completion	Construction Contract Award	Construction Completion
First Quarter FY 2002	First Quarter FY 2002	Second Quarter FY 2002	Second Quarter FY 2002	Fourth Quarter FY 2002

# FUND 316 PRO RATA SHARE DRAINAGE CONSTRUCTION

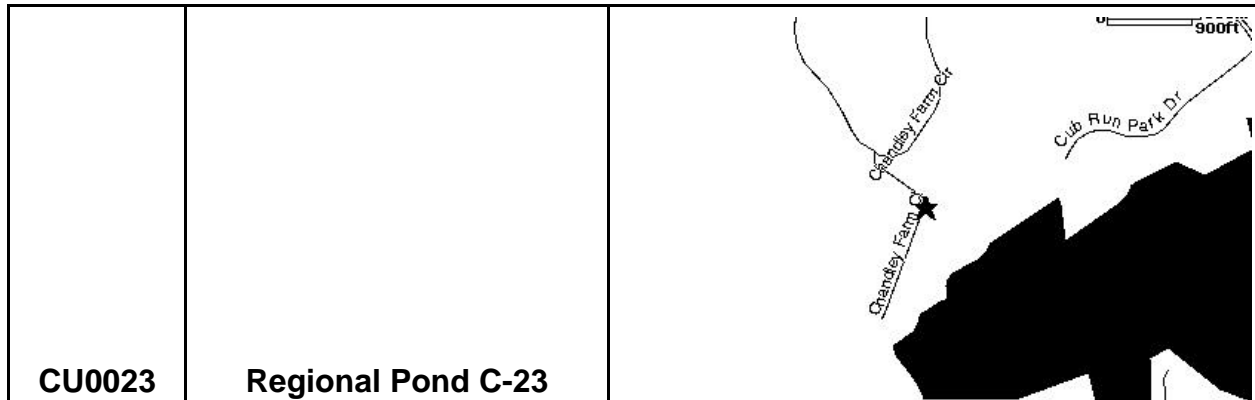
<b>BR0621</b>	<b>Bull Run Post Office Road</b>	
6733 Bull Run Post Office Road		Sully
<p>This project funds construction to alleviate house and road flooding on Bull Run Post Office Road. To alleviate overtopping of the roadway during severe storms, replacement of the existing inadequate culverts, including raising the roadway grade up to 18 inches, is required. FY 2002 funding in the amount of \$137,000 is included for land acquisition, design and construction.</p>		

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$10,000	\$0	\$0	\$0	\$10,000	\$0
Design and Engineering	53,000	6,818	12,533	23,648	10,000	0
Construction	117,000	0	0	0	117,000	0
Other	0	0	0	0	0	0
<b>Total</b>	<b>\$180,000</b>	<b>\$6,818</b>	<b>\$12,533</b>	<b>\$23,648</b>	<b>\$137,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$137,000	\$137,000

<b>Completion Schedule</b>				
Land Acquisition Completion	Engineer/Architect Contract Award	Design Completion	Construction Contract Award	Construction Completion
Fourth Quarter FY 2001	In House	Second Quarter FY 2001	Fourth Quarter FY 2001	Second Quarter FY 2002

# FUND 316 PRO RATA SHARE DRAINAGE CONSTRUCTION



<b>CU0023</b>	<b>Regional Pond C-23</b>
Tributary to Elklick Run	
Sully	
<p>This project funds the reimbursement to the developer for a portion of the cost to construct this regional stormwater control pond. This pond is included in the regional Stormwater Management Plan adopted by the Board of Supervisors. This project will improve water quality and provide flood control for the 103-acre watershed served by the pond. Implementation of this project will help the County to achieve the water quality improvement goals of the municipal Virginia Pollutant Discharge Elimination System permit requirements. FY 2002 funding in the amount of \$30,000 is included for design reimbursement.</p>	

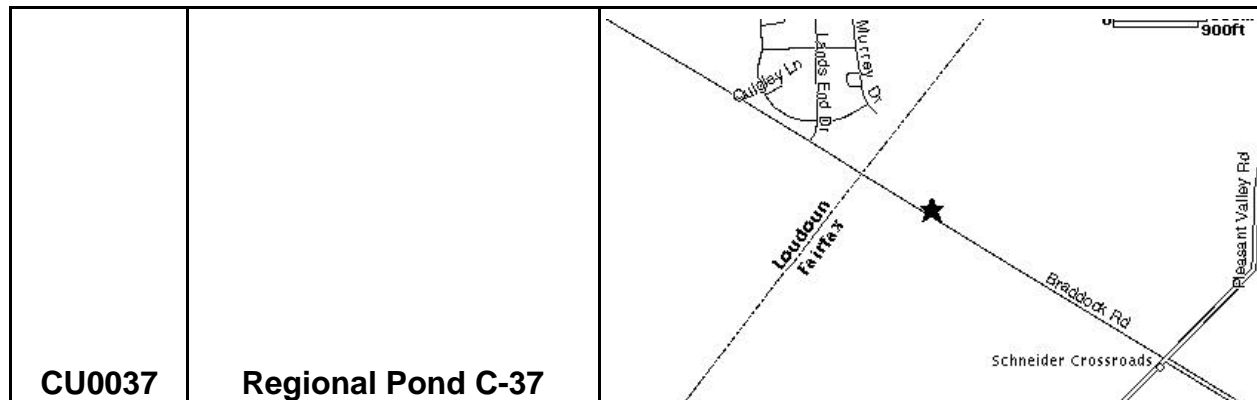
	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	40,000	0	0	0	30,000	10,000
Construction	1,612,000	0	0	0	0	1,612,000
Other	0	0	0	0	0	0
<b>Total</b>	<b>\$1,652,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$30,000</b>	<b>\$1,622,000</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$30,000	\$30,000

<b>Completion Schedule</b>				
Land Acquisition Completion	Engineer/Architect Contract Award	Design Completion	Construction Contract Award	Construction Completion
Second Quarter FY 2002	Second Quarter FY 2002	Third Quarter FY 2002	Fourth Quarter FY 2002	Second Quarter FY 2003



# FUND 316 PRO RATA SHARE DRAINAGE CONSTRUCTION



<b>CU0037</b>	<b>Regional Pond C-37</b>	<b>Sully</b>
Elklick Run		
<p>This project funds the initiation of a feasibility study for the construction of this regional stormwater control pond. This pond is included in the regional Stormwater Management Plan adopted by the Board of Supervisors. This pond will improve water quality and provide flood control for the 438-acre watershed served by the pond. Implementation of this project will help the County to achieve the water quality improvement goals of the municipal Virginia Pollutant Discharge Elimination System permit requirements. FY 2002 funding in the amount of \$35,000 is included for the initiation of a feasibility study.</p>		

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$200,000	\$0	\$0	\$0	\$0	\$200,000
Design and Engineering	320,000	0	0	0	35,000	285,000
Construction	1,798,000	0	0	0	0	1,798,000
Other	10,000	0	0	0	0	10,000
<b>Total</b>	<b>\$2,328,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$35,000</b>	<b>\$2,293,000</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$35,000	\$35,000

<b>Completion Schedule</b>				
Land Acquisition Completion	Engineer/Architect Contract Award	Design Completion	Construction Contract Award	Construction Completion
Third Quarter FY 2002	First Quarter FY 2002	Third Quarter FY 2002	First Quarter FY 2003	Third Quarter FY 2003

# FUND 316 PRO RATA SHARE DRAINAGE CONSTRUCTION

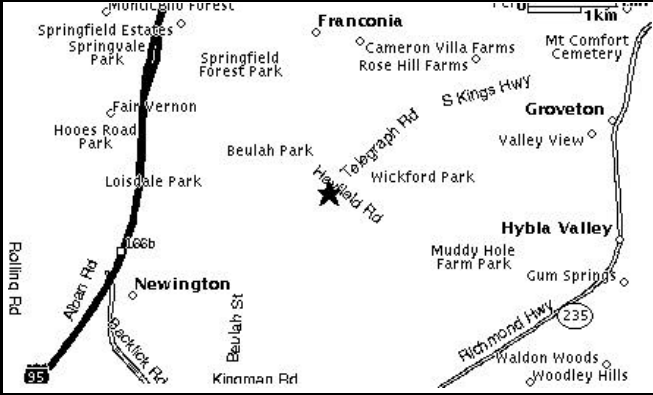
<b>CU0041</b>	<b>Regional Pond C-41</b>	
Tributary to Schneider Branch		Sully
<p>This project funds the reimbursement to the developer for a portion of the cost to construct this regional stormwater control pond. This pond is included in the regional Stormwater Management Plan adopted by the Board of Supervisors. This project will improve water quality and provide flood control for the 100-acre watershed served by the pond. Implementation of this project will help the County to achieve the water quality improvement goals of the municipal Virginia Pollutant Discharge Elimination System permit requirements. FY 2002 funding in the amount of \$30,000 is included for design reimbursement.</p>		

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	50,000	0	0	0	30,000	20,000
Construction	1,070,000	0	0	0	0	1,070,000
Other	0	0	0	0	0	0
<b>Total</b>	<b>\$1,120,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$30,000</b>	<b>\$1,090,000</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$30,000	\$30,000

Completion Schedule				
Land Acquisition Completion	Engineer/Architect Contract Award	Design Completion	Construction Contract Award	Construction Completion
Second Quarter FY 2002	Second Quarter FY 2002	Third Quarter FY 2002	First Quarter FY 2003	Third Quarter FY 2003

# FUND 316 PRO RATA SHARE DRAINAGE CONSTRUCTION

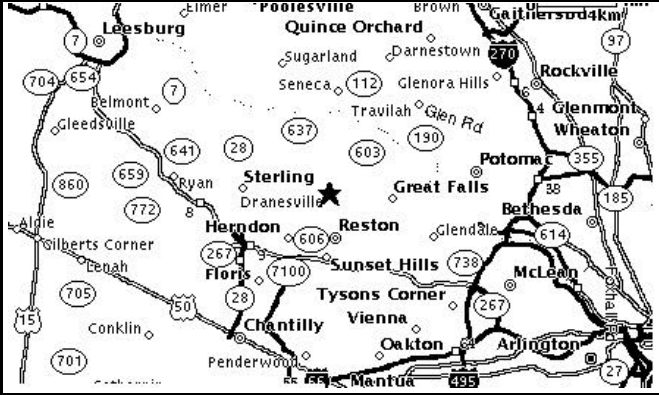
<b>DC0691</b>	<b>Hayfield Farms</b>	
Hayfield Farms Subdivision		Lee
<p>This project funds design and partial construction to alleviate house flooding in the Hayfield Farms Subdivision. The design will be completed upon finalization of a drainage study and coordination with the Homeowners Association. FY 2002 funding in the amount of \$300,000 is included for design and partial construction.</p>		

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$11,000	\$0	\$0	\$11,000	\$0	\$0
Design and Engineering	228,041	135,213	17,615	25,213	50,000	0
Construction	419,959	0	0	169,959	250,000	0
Other	9,000	0	0	9,000	0	0
<b>Total</b>	<b>\$668,000</b>	<b>\$135,213</b>	<b>\$17,615</b>	<b>\$215,172</b>	<b>\$300,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$300,000	\$300,000

Completion Schedule				
Land Acquisition Completion	Engineer/Architect Contract Award	Design Completion	Construction Contract Award	Construction Completion
Third Quarter FY 2002	Third Quarter FY 2001	Second Quarter FY 2002	To be determined	To be determined

# FUND 316 PRO RATA SHARE DRAINAGE CONSTRUCTION

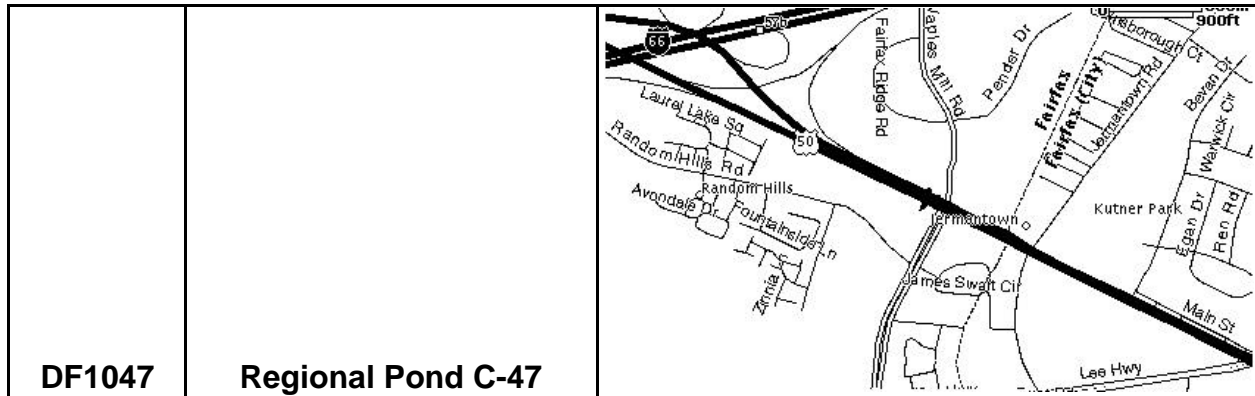
<b>DE0203</b>	<b>Balmacara</b>	
Dead Run between Georgetown Pike and Benjamin Street		Dranesville
<p>This project funds partial construction to alleviate severe erosion along Dead Run. FY 2002 funding in the amount of \$52,000 is included to stabilize approximately 120 linear feet of severely eroded stream bank, alleviating the potential of undermining a sanitary sewer and a manhole.</p>		

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	65,000	0	21,545	43,455	0	0
Construction	430,000	0	0	0	52,000	378,000
Other	5,000	0	0	5,000	0	0
<b>Total</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$21,545</b>	<b>\$48,455</b>	<b>\$52,000</b>	<b>\$378,000</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$52,000	\$52,000

<b>Completion Schedule</b>				
Land Acquisition Completion	Engineer/Architect Contract Award	Design Completion	Construction Contract Award	Construction Completion
Third Quarter FY 2001	In House	Second Quarter FY 2001	Fourth Quarter FY 2001	First Quarter FY 2002

# FUND 316 PRO RATA SHARE DRAINAGE CONSTRUCTION



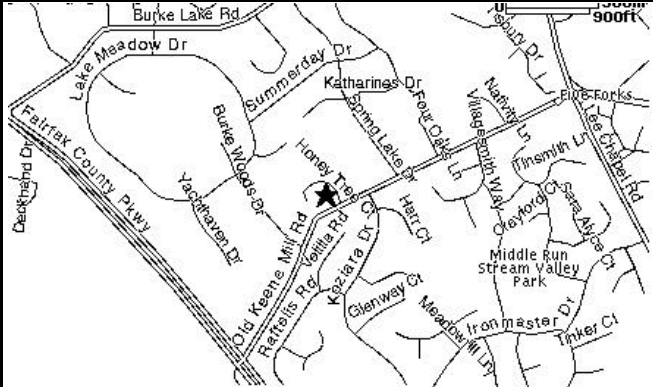
Tributary to Difficult Run	Providence
<p>This project funds the reimbursement to the developer for a portion of the cost to construct this regional stormwater control pond. This pond is included in the regional Stormwater Management Plan adopted by the Board of Supervisors. This project will improve water quality and provide flood control for the 111-acre watershed served by the pond. Implementation of this project will help the County to achieve the water quality improvement goals of the municipal Virginia Pollutant Discharge Elimination System permit requirements. FY 2002 funding in the amount of \$25,000 is included for design and construction reimbursement.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	10,000	0	0	0	5,000	5,000
Construction	815,000	0	0	0	20,000	795,000
Other	0	0	0	0	0	0
<b>Total</b>	<b>\$825,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$800,000</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$25,000	\$25,000

Completion Schedule				
Land Acquisition Completion	Engineer/Architect Contract Award	Design Completion	Construction Contract Award	Construction Completion
First Quarter FY 2002	First Quarter FY 2002	Second Quarter FY 2002	Fourth Quarter FY 2002	Fourth Quarter FY 2002

# FUND 316 PRO RATA SHARE DRAINAGE CONSTRUCTION

<b>DF1151</b>	<b>Regional Pond D-151</b>	
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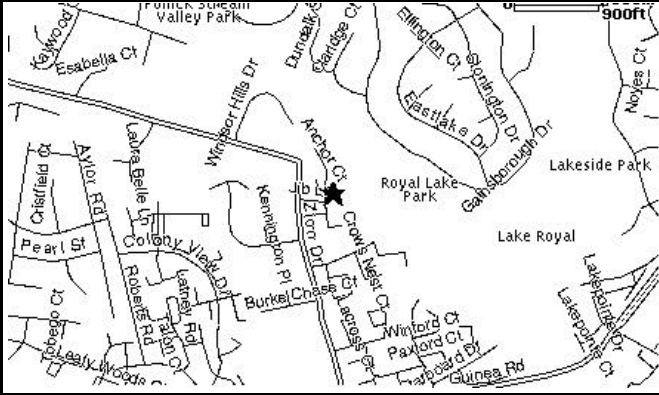
Tributary to Colvin Run	Hunter Mill
<p>This project funds the reimbursement to the developer for a portion of the cost to construct this regional stormwater control pond. This project will improve water quality and provide flood control for the 130-acre watershed served by the pond. Implementation of this project will help the County to achieve the water quality improvement goals of the municipal Virginia Pollutant Discharge Elimination System permit requirements. FY 2002 funding in the amount of \$25,000 is included for design and construction reimbursement.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	10,000	0	0	0	5,000	5,000
Construction	840,000	0	0	0	20,000	820,000
Other	0	0	0	0	0	0
<b>Total</b>	<b>\$850,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$825,000</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$25,000	\$25,000

Completion Schedule				
Land Acquisition Completion	Engineer/Architect Contract Award	Design Completion	Construction Contract Award	Construction Completion
First Quarter FY 2002	First Quarter FY 2002	Third Quarter FY 2002	Third Quarter FY 2002	First Quarter FY 2003

# FUND 316 PRO RATA SHARE DRAINAGE CONSTRUCTION

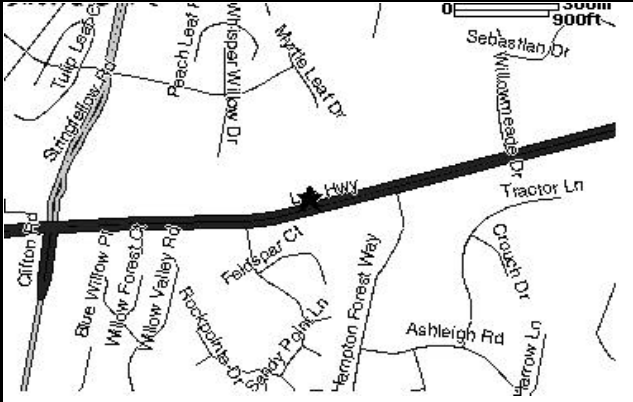
<b>HC1009</b>	<b>Regional Pond H-9</b>	
Tributary to Merrybrook Run		Hunter Mill
<p>This project funds the reimbursement to the developer for a portion of the cost to construct this regional stormwater control pond. This pond is included in the regional Stormwater Management Plan adopted by the Board of Supervisors. This project will improve water quality and provide flood control for the 100-acre watershed served by the pond. Implementation of this project will help the County to achieve the water quality improvement goals of the municipal Virginia Pollutant Discharge Elimination System permit requirements. FY 2002 funding in the amount of \$780,000 is included for design and construction reimbursement.</p>		

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	10,000	0	0	0	10,000	0
Construction	770,000	0	0	0	770,000	0
Other	0	0	0	0	0	0
<b>Total</b>	<b>\$780,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$780,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$780,000	\$780,000

Completion Schedule				
Land Acquisition Completion	Engineer/Architect Contract Award	Design Completion	Construction Contract Award	Construction Completion
First Quarter FY 2002	First Quarter FY 2002	Third Quarter FY 2002	Third Quarter FY 2002	First Quarter FY 2003

# FUND 316 PRO RATA SHARE DRAINAGE CONSTRUCTION

<b>LR0017</b>	<b>Regional Pond R-17</b>	
Parcel of 13000 Lee Highway		Sully
<p>This project funds the construction of a regional pond to improve water quality and provide flood control for the 360-acre watershed served by this pond. Implementation of this project will help the County to achieve the water quality improvement goals of the municipal Virginia Pollutant Discharge Elimination System permit requirements. FY 2002 funding in the amount of \$120,000 is included for construction.</p>		

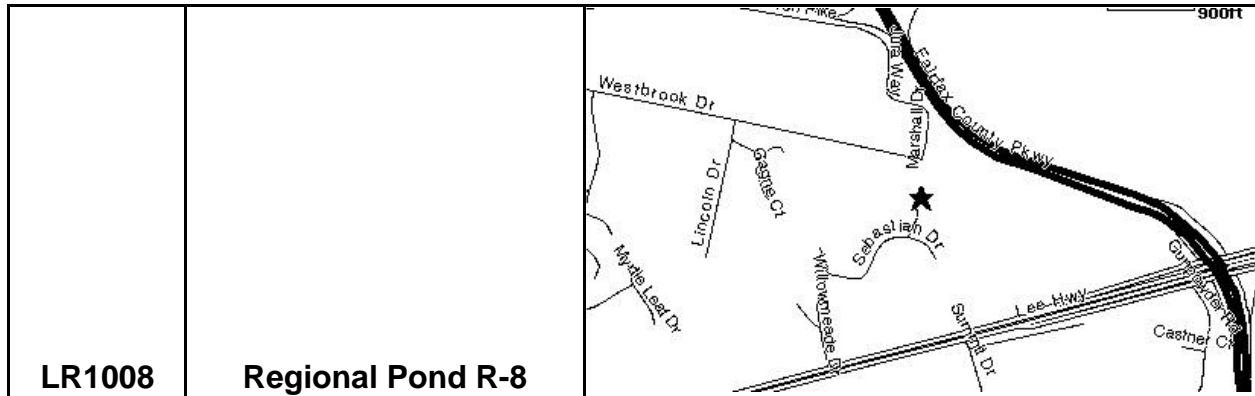
	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$365,355	\$14,264	\$1,210	\$349,882	\$0	\$0
Design and Engineering	202,645	126,358	1,960	66,327	0	8,000
Construction	440,000	0	0	320,000	120,000	0
Other	10,000	0	0	10,000	0	0
<b>Total</b>	<b>\$1,018,000</b>	<b>\$140,622</b>	<b>\$3,170</b>	<b>\$746,209</b>	<b>\$120,000</b>	<b>\$8,000</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$120,000	\$120,000

<b>Completion Schedule</b>				
Land Acquisition Completion	Engineer/Architect Contract Award	Design Completion	Construction Contract Award	Construction Completion
Second Quarter FY 2001	Second Quarter FY 1997	Third Quarter FY 2001	Fourth Quarter FY 2001	Second Quarter FY 2002



# FUND 316 PRO RATA SHARE DRAINAGE CONSTRUCTION



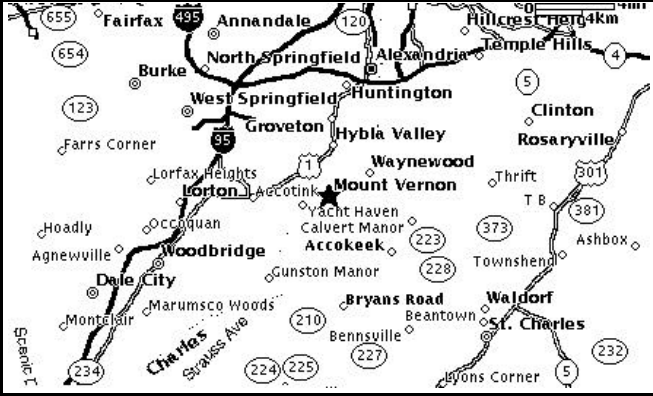
Tributary to Little Rocky Run	Sully
<p>This project funds the reimbursement to the developer for a portion of the cost to construct this regional stormwater control pond. This pond is included in the regional Stormwater Management Plan adopted by the Board of Supervisors. This project will improve water quality and provide flood control for the 137-acre watershed served by the pond. Implementation of this project will help the County to achieve the water quality improvement goals of the municipal Virginia Pollutant Discharge Elimination System permit requirements. FY 2002 funding in the amount of \$30,000 is included for design and construction reimbursement.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	5,000	0	0	0	5,000	0
Construction	945,000	0	0	0	25,000	920,000
Other	0	0	0	0	0	0
<b>Total</b>	<b>\$950,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$30,000</b>	<b>\$920,000</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$30,000	\$30,000

<b>Completion Schedule</b>				
Land Acquisition Completion	Engineer/Architect Contract Award	Design Completion	Construction Contract Award	Construction Completion
First Quarter FY 2002	First Quarter FY 2002	Second Quarter FY 2002	Third Quarter FY 2002	First Quarter FY 2003

# FUND 316 PRO RATA SHARE DRAINAGE CONSTRUCTION

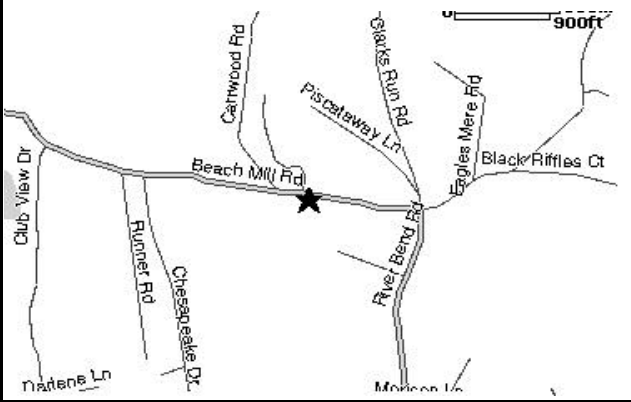
<b>MB0201</b>	<b>Anita Drive</b>	
In the vicinity of Cardiff Street and Anita Drive		Mount Vernon
<p>This project funds the installation of approximately 400 linear feet of rip rap stream bank stabilization to alleviate minor to moderate erosion conditions. FY 2002 funding in the amount of \$63,000 is included for construction.</p>		

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$18,000	\$0	\$0	\$18,000	\$0	\$0
Design and Engineering	32,300	10,008	5,711	16,581	0	0
Construction	119,000	0	0	0	63,000	56,000
Other	6,000	0	0	6,000	0	0
<b>Total</b>	<b>\$175,300</b>	<b>\$10,008</b>	<b>\$5,711</b>	<b>\$40,581</b>	<b>\$63,000</b>	<b>\$56,000</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$63,000	\$63,000

Completion Schedule				
Land Acquisition Completion	Engineer/Architect Contract Award	Design Completion	Construction Contract Award	Construction Completion
Third Quarter FY 2001	In House	Second Quarter FY 2001	Fourth Quarter FY 2001	First Quarter FY 2002

# FUND 316 PRO RATA SHARE DRAINAGE CONSTRUCTION

<b>PN0211</b>	<b>Beach Mill Road</b>	
9499 Beach Mill Road		Dranesville
<p>This project funds the construction of stream stabilization and restoration improvements to address severe erosion at 9499 Beach Mill Road. FY 2002 funding in the amount of \$26,000 is included for construction.</p>		

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$5,000	\$0	\$0	\$5,000	\$0	\$0
Design and Engineering	70,000	0	0	65,000	0	5,000
Construction	125,000	0	0	0	26,000	99,000
Other	5,000	0	0	5,000	0	0
<b>Total</b>	<b>\$205,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$26,000</b>	<b>\$104,000</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$26,000	\$26,000

<b>Completion Schedule</b>				
Land Acquisition Completion	Engineer/Architect Contract Award	Design Completion	Construction Contract Award	Construction Completion
Third Quarter FY 2001	First Quarter FY 2001	Third Quarter FY 2001	Fourth Quarter FY 2001	Second Quarter FY 2002

# FUND 316

## PRO RATA SHARE DRAINAGE CONSTRUCTION

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<b>ZZ0000</b>	<b>Reimbursement Agreements Contingency</b>
Countywide	Countywide
<p>This projects funds administrative reallocations to specific capital construction projects requiring funds for reimbursement agreements to developers. No direct payments to developers are made from this contingency project. FY 2002 funding in the amount of \$1,120,000 is included for reimbursement agreements.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		0	0	264,925	1,120,000	0
Other		0	0	0	0	0
<b>Total</b>	Continuing	<b>\$0</b>	<b>\$0</b>	<b>\$264,925</b>	<b>\$1,120,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$1,120,000	\$1,120,000

# FUND 370

## PARK AUTHORITY BOND CONSTRUCTION

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### **Purpose**

This fund provides for the continued design, construction, and renovation of Fairfax County parks. These projects provide improvements to a wide range of recreational facilities such as playgrounds, picnic areas, trails, and recreation center/swimming pool complexes. On November 3, 1998, voters approved a \$75.0 million bond referendum to provide for park projects. To date, authorized but unissued bond funds in the amount of \$57.0 million remain from the 1998 referendum.

### **FY 2002 Initiatives**

Funding in the amount of \$21,520,000 is included in Fund 370, Park Authority Bond Construction, in FY 2002. Funding consists of monies for athletic field development, infrastructure renovation, improvements to trails and stream crossings, development of natural and cultural resource facilities, development of new and existing community parks, and building renovations. Funding is also included for the replacement of old and unsafe play equipment, additional playgrounds and renovation of picnic areas, new picnic shelters, and the repair and renovation of tennis and multi-use courts. FY 2002 funding also provides for the development and construction of a new recreation center in the western part of the County, which will include an indoor swimming pool and fitness room. This funding level is consistent with the approved FY 2001 - 2005 Capital Improvement Program (With Future Years to 2008). All projects funded in FY 2002 are supported by General Obligation bonds. A list of these projects is included in the Summary of Capital Projects.

### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ At the FY 2000 Carryover Review, the Board of Supervisors approved an increase of \$12,599,978 due to the carryover of unexpended project balances in the amount of \$9,699,978 and an increase of \$2,900,000 for various project adjustments. These increases are consistent with the approved FY 2001 - 2005 Capital Improvement Program (With Future Years to 2008).

A Fund Statement, a Summary of Capital Projects, and Project Detail Tables for each project funded in FY 2002 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Tables include project location, description, source of funding, and completion schedules.

# FUND 370 PARK AUTHORITY BOND CONSTRUCTION

## FUND STATEMENT

Fund Type P37, Capital Project Funds      Fund 370, Park Authority Bond Construction

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$8,935,819</b>	<b>\$0</b>	<b>\$7,454,640</b>	<b>\$0</b>
Revenue:				
Sale of Bonds <sup>1</sup>	\$12,000,523	\$10,400,000	\$15,545,338	\$21,520,000
Total Revenue <sup>2</sup>	\$12,000,523	\$10,400,000	\$15,545,338	\$21,520,000
<b>Total Available</b>	<b>\$20,936,342</b>	<b>\$10,400,000</b>	<b>\$22,999,978</b>	<b>\$21,520,000</b>
Total Expenditures	\$13,481,702	\$10,400,000	\$22,999,978	\$21,520,000
<b>Total Disbursements</b>	<b>\$13,481,702</b>	<b>\$10,400,000</b>	<b>\$22,999,978</b>	<b>\$21,520,000</b>
<b>Ending Balance</b>	<b>\$7,454,640</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> The sale of bonds is presented here for planning purposes only. Actual bond sales are based on cash needs in accordance with Board policy. On November 3, 1998, voters approved a \$75.0 million Park Authority Bond Referendum. The actual amount authorized by the Board of Supervisors for the Spring 2000 bond sale was \$12.0 million. Including prior sales, there is a balance of \$57.0 million in authorized but unissued bonds associated with the 1998 Bond Referendum. In addition, bond premium in the amount of \$523 has been applied to this fund associated with the Spring 2000 bond sale.

<sup>2</sup> In order to account for revenues in the proper fiscal year, an audit adjustment in the amount of \$25,440 has been reflected as a decrease to FY 2000 revenue. The audit adjustment has been included in the FY 2000 Comprehensive Annual Financial Report (CAFR). Details of the FY 2000 audit adjustments will be included in the FY 2001 Third Quarter Package.

# FUND 370

## PARK AUTHORITY BOND CONSTRUCTION

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### FY 2002 Summary of Capital Projects

**Fund: 370 Park Authority Bond Construction**

Project #	Description	Total Project Estimate	FY 2000 Actual Expenditures	FY 2001 Revised Budget	FY 2002 Advertised Budget Plan
004182	Howery Field	\$383,444	\$0.00	\$5,979.00	\$0
004298	Park Bond Issuance Costs		10,704.54	27,384.18	0
004369	Huntsman Lake Park	620,445	2,380.29	4,521.91	0
004493	Robert E Lee Rec Ctr	2,988,349	0.00	0.00	0
004534	Park Contingency		0.00	10,625.47	0
004633	Mason Neck West Park	681,953	(772.00)	0.00	0
004690	Green Spring Farm Park	2,053,866	213.50	14,172.70	0
004745	Lane's Mill Restoration	50,000	0.00	6,933.00	0
474188	Athletic Field Development	6,132,681	733,115.00	334,374.60	0
474198	Athletic Fields	7,400,000	40,663.68	2,979,336.32	1,434,000
474488	Facility Design Projects	647,420	1,234.18	0.00	0
474498	Infrastructure Renovations	4,900,000	107,182.41	1,072,817.59	2,020,000
474698	Trails and Stream Crossings	4,200,000	12,352.50	1,207,647.50	1,149,000
474888	Lake Accotink	3,067,736	1,148,766.26	719,922.22	0
475098	Natural & Cultural Res. Facilities	10,000,000	6,435.00	1,473,565.00	1,245,000
475188	Horticulture Program	379,736	0.00	4,328.00	0
475288	Maintenance Facilities	815,838	3,970.58	7,704.12	0
475588	Community Park Development - 1988	6,469,915	65,356.73	408,664.04	0
475598	Community Park Development - 1998	6,000,000	65,399.55	1,034,600.45	1,880,000
475888	Park Building Renovation	10,332,514	532,129.57	378,447.70	0
475898	Building Renovations	5,000,000	34,579.10	1,455,420.90	1,195,000
475998	Playgrounds, Picnics, Etc.	2,500,000	149,050.70	1,060,949.30	487,000
476098	West County Recreation Center	15,000,000	36,674.85	2,853,325.15	12,110,000
476188	Land Acquisition - 1988 Bonds	28,494,945	185,411.68	320,418.07	0
476198	Land Acquisition - 1998 Bonds	20,000,000	10,346,853.92	7,618,840.29	0
<b>Total</b>		<b>\$138,118,842</b>	<b>\$13,481,702.04</b>	<b>\$22,999,977.51</b>	<b>\$21,520,000</b>

# FUND 370 PARK AUTHORITY BOND CONSTRUCTION

<b>474198</b>	<b>Athletic Fields</b>
Countywide	Countywide
<p>This project provides for new field development and the renovation, lighting, and irrigation of existing fields throughout the County. Irrigation projects include athletic fields at Ossian Hall, Cunningham, Lake Fairfax, George Washington, and Franklin Farm parks. Athletic field lighting improvements will take place at Beulah, Cunningham, and Braddock parks. FY 2002 funding in the amount of \$1,434,000 provides for design and construction and is consistent with the <u>FY 2001 – 2005 Capital Improvement Program (With Future Years to 2008)</u>.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	1,480,638	0	40,638	800,000	350,000	290,000
Construction	5,919,363	0	26	2,179,336	1,084,000	2,656,000
Other	0	0	0	0	0	0
<b>Total</b>	<b>\$7,400,000</b>	<b>\$0</b>	<b>\$40,664</b>	<b>\$2,979,336</b>	<b>\$1,434,000</b>	<b>\$2,946,000</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$1,434,000	\$0	\$0	\$1,434,000



# FUND 370 PARK AUTHORITY BOND CONSTRUCTION

<b>474498</b>	<b>Infrastructure Renovation</b>
Countywide	Countywide
<p>This project provides for repairs and improvements to roads and parking lots, a new maintenance facility, funds to match volunteer programs, and improvements to park sites. Funds will provide for renovations at Green Spring Gardens, to include resurfacing the entry road, improving the pond, and renovating the bridge and garden. Roadway improvements will also be included at the Lee District Park. FY 2002 funding in the amount of \$2,020,000 provides for design and construction and is consistent with the <u>FY 2001 - 2005 Capital Improvement Program (With Future Years to 2008)</u>.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	767,526	0	97,526	200,000	300,000	170,000
Construction	4,129,607	0	6,790	872,818	1,720,000	1,530,000
Other	2,867	0	2,867	0	0	0
<b>Total</b>	<b>\$4,900,000</b>	<b>\$0</b>	<b>\$107,182</b>	<b>\$1,072,818</b>	<b>\$2,020,000</b>	<b>\$1,700,000</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$2,020,000	\$0	\$0	\$2,020,000

## FUND 370 PARK AUTHORITY BOND CONSTRUCTION

<b>474698</b>	<b>Trails and Stream Crossings</b>
Countywide	Countywide
<p>This project funds improvements to existing trails and bridges and the development of additional trails and stream crossings, with emphasis on connecting existing trail systems. Project sites include, but are not limited to, Accotink Stream Valley, Holmes Run, Hidden Pond Trail, Long Branch, Poe Terrace Trail, and South Run Stream Valley. FY 2002 funding in the amount of \$1,149,000 provides for design and construction and is consistent with the FY 2001 – 2005 Capital Improvement Program (With Future Years to 2008).</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	595,353	0	12,353	200,000	200,000	183,000
Construction	3,604,648	0	0	1,007,648	949,000	1,648,000
Other	0	0	0	0	0	0
<b>Total</b>	<b>\$4,200,000</b>	<b>\$0</b>	<b>\$12,353</b>	<b>\$1,207,648</b>	<b>\$1,149,000</b>	<b>\$1,831,000</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$1,149,000	\$0	\$0	\$1,149,000

# FUND 370 PARK AUTHORITY BOND CONSTRUCTION

<b>475098</b>	<b>Natural and Cultural Resource Facilities</b>
Countywide	Countywide
<p>This project provides for preservation and stabilization of several existing historic sites and buildings, including Ash Grove, Union Mills, and Historic Huntley. Funding also supports Lake Accotink dam improvements, stabilization of stream bank erosion, improvements to Huntley Meadows wetlands, and the development of horticultural facilities. FY 2002 funding in the amount of \$1,245,000 provides for design and construction and is consistent with the FY 2001 - 2005 Capital Improvement Program (With Future Years to 2008).</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	2,210,000	0	6,435	1,073,565	350,000	780,000
Construction	7,790,000	0	0	400,000	895,000	6,495,000
Other	0	0	0	0	0	0
<b>Total</b>	<b>\$10,000,000</b>	<b>\$0</b>	<b>\$6,435</b>	<b>\$1,473,565</b>	<b>\$1,245,000</b>	<b>\$7,275,000</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$1,245,000	\$0	\$0	\$1,245,000

# FUND 370 PARK AUTHORITY BOND CONSTRUCTION

<b>475598</b>	<b>Community Park Development</b>
Countywide	Countywide
<p>This project provides for phased development of several new and existing community parks throughout the County, to include both passive and active types of recreational facilities. FY 2002 funding will provide for park development at Idylwood, Jefferson Village, and Tyler Park as well as for park planning at Great Falls Nike, Stratton Woods, and Turner Farm. FY 2002 funding in the amount of \$1,880,000 is provided for design and construction and is consistent with the <u>FY 2001 – 2005 Capital Improvement Program (With Future Years to 2008)</u>.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	875,400	0	65,400	100,000	390,000	320,000
Construction	5,124,600	0	0	934,600	1,490,000	2,700,000
Other	0	0	0	0	0	0
<b>Total</b>	<b>\$6,000,000</b>	<b>\$0</b>	<b>\$65,400</b>	<b>\$1,034,600</b>	<b>\$1,880,000</b>	<b>\$3,020,000</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$1,880,000	\$0	\$0	\$1,880,000

**FUND 370**  
**PARK AUTHORITY BOND CONSTRUCTION**

<b>475898</b>	<b>Building Renovations</b>
Countywide	Countywide
<p>This project provides for repairs and renovations to park facilities to include roof replacement, mechanical equipment replacement, and remodeling of facilities for better space utilization. Sites include Lake Fairfax, Oak Marr, Spring Hill, Wakefield, and South Run District Park. FY 2002 funding in the amount of \$1,195,000 is provided for design and construction and is consistent with the FY 2001 - 2005 Capital Improvement Program (With Future Years to 2008).</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	688,258	0	3,258	150,000	290,000	245,000
Construction	4,300,014	0	19,594	1,305,421	905,000	2,070,000
Other	11,728	0	11,728	0	0	0
<b>Total</b>	<b>\$5,000,000</b>	<b>\$0</b>	<b>\$34,579</b>	<b>\$1,455,421</b>	<b>\$1,195,000</b>	<b>\$2,315,000</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$1,195,000	\$0	\$0	\$1,195,000

## FUND 370 PARK AUTHORITY BOND CONSTRUCTION

<b>475998</b>	<b>Playgrounds, Picnic Areas, Tennis and Multi-Use Courts</b>
Countywide	Countywide
<p>This project provides for replacement of old and unsafe play equipment, new playgrounds, and renovation of picnic areas Countywide. This funding will also support additional picnic shelters and the repair and renovation of tennis and multi-use courts as deemed necessary within all supervisory districts. Current projects include Burke Lake and Great Falls Grange. FY 2002 funding in the amount of \$487,000 provides for design and construction and is consistent with the <u>FY 2001 - 2005 Capital Improvement Program (With Future Years to 2008)</u>.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	262,298	0	32,298	90,000	30,000	110,000
Construction	2,237,702	0	116,753	970,949	457,000	693,000
Other	0	0	0	0	0	0
<b>Total</b>	<b>\$2,500,000</b>	<b>\$0</b>	<b>\$149,051</b>	<b>\$1,060,949</b>	<b>\$487,000</b>	<b>\$803,000</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$487,000	\$0	\$0	\$487,000

# FUND 370 PARK AUTHORITY BOND CONSTRUCTION

<b>476098</b>	<b>West County Recreation Center</b>
Sully	Sully
<p>This project provides for the development and construction of a new recreation center in the western part of the County. The recreation center will include an indoor swimming pool and fitness room. FY 2002 funding in the amount of \$12,110,000 is provided to begin construction activities and is consistent with the <u>FY 2001 – 2005 Capital Improvement Program (With Future Years to 2008)</u>.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$6,000	\$0	\$6,000	\$0	\$0	\$0
Design and Engineering	2,181,173	0	27,848	1,853,325	300,000	0
Construction	12,812,827	0	2,827	1,000,000	11,810,000	0
Other	0	0	0	0	0	0
<b>Total</b>	<b>\$15,000,000</b>	<b>\$0</b>	<b>\$36,675</b>	<b>\$2,853,325</b>	<b>\$12,110,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$12,110,000	\$0	\$0	\$12,110,000

Completion Schedule				
Land Acquisition Completion	Engineer/Architect Contract Award	Design Completion	Construction Contract Award	Construction Completion
N/A	May 2000	December 2002	January 2003	May 2004

# FUND 390

## PUBLIC SCHOOL CONSTRUCTION

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### **Purpose**

Fund 390 provides funding for Fairfax County public school construction and facility renovation, expansion and improvements authorized by voter referendum, as well as funds for capital expenditures. Bond funding remaining from the fall 1997 and fall 1999 bond referenda support capital construction projects in this fund.

In FY 2002, progress will continue on the school bond referendum projects and projects funded by the School Operating Fund. Major projects for FY 2002 include additions to Bren Mar Park Elementary school, facility renovation, expansion, and improvement projects.

It should be noted that the following fund statement reflects the FY 2002 Fairfax County Public Schools Superintendent's Proposed Budget. Adjustments to this fund, adopted by the Fairfax County School Board on February 6, 2001, will be discussed in the Overview Volume of the FY 2002 Advertised Budget Plan.



# FUND 390 PUBLIC SCHOOL CONSTRUCTION

## FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 390, Public School Construction

	FY 2000 Actual <sup>1</sup>	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan <sup>2</sup>	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$1,116,421</b>	<b>\$0</b>	<b>\$18,689,387</b>	<b>\$0</b>
Revenue:				
Bond Sales <sup>3</sup>	\$130,027,880	\$130,000,000	\$130,000,000	\$100,000,000
State Construction Grant	2,008,285	2,000,000	2,059,984	2,088,527
Federal D.O.E. <sup>4</sup>	896,341	0	0	0
PTA/PTO Receipts	343,514	150,000	150,000	150,000
Fairfax City	368,789	150,000	150,000	150,000
Other Revenue	0	136,000	136,000	136,000
Subtotal Revenue	\$133,644,809	\$132,436,000	\$132,495,984	\$102,524,527
Authorized But Unissued Bonds	\$0	\$0	\$193,580,311	\$0
<b>Total Revenue</b>	<b>\$133,644,809</b>	<b>\$132,436,000</b>	<b>\$326,076,295</b>	<b>\$102,524,527</b>
Transfers In:				
Major Maintenance (090)	\$5,400,000	\$6,500,000	\$5,291,988	\$10,000,000
Classroom Equipment (090)	1,076,311	2,909,665	2,909,665	3,456,550
Land Acquisition (090)	0	0	778,203	0
Facility Modifications (090)	847,515	650,000	200,000	650,000
<b>Total Transfers In</b>	<b>\$7,323,826</b>	<b>\$10,059,665</b>	<b>\$9,179,856</b>	<b>\$14,106,550</b>
<b>Total Available</b>	<b>\$142,085,056</b>	<b>\$142,495,665</b>	<b>\$353,945,538</b>	<b>\$116,631,077</b>
Expenditures:				
Subtotal Expenditures	\$123,395,669	\$142,495,665	\$160,365,227	\$116,631,077
Contractual Commitments	0	0	193,580,311	0
<b>Total Expenditures</b>	<b>\$123,395,669</b>	<b>\$142,495,665</b>	<b>\$353,945,538</b>	<b>\$116,631,077</b>
<b>Total Disbursements</b>	<b>\$123,395,669</b>	<b>\$142,495,665</b>	<b>\$353,945,538</b>	<b>\$116,631,077</b>
<b>Ending Balance</b>	<b>\$18,689,387</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> In order to account for revenue in the proper fiscal year, an audit adjustment in the amount of \$106,000 has been reflected as a decrease to FY 2000 revenue.

<sup>2</sup> The *FY 2001 Revised Budget Plan* reflects adjustments adopted by the Fairfax County School Board on December 7, 2000, during their FY 2001 Midyear Review. The Fairfax County School Board adjustments will be officially reflected in the County's FY 2001 Third Quarter Review, which will be acted on by the Board of Supervisors in April 2001.

<sup>3</sup> The actual sale of bonds is based upon a review of cash needs rather than cash and encumbrances as presented here for planning purposes. This is consistent with Board policy to sell bonds on a cash basis. Including prior sales, there is a balance of \$342.475 million in authorized but unissued school bonds.

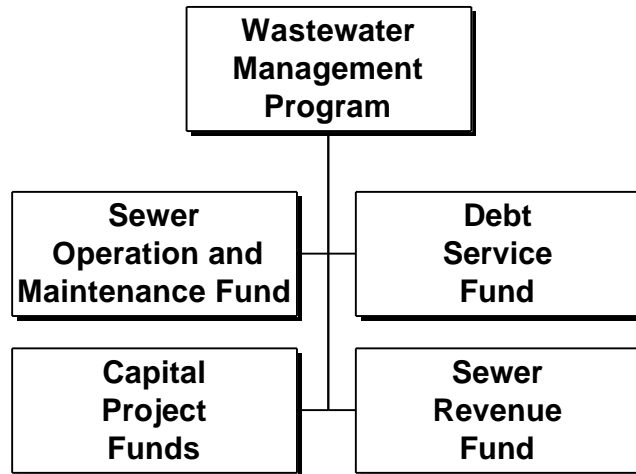
<sup>4</sup> Revenue from the United States Department of Education represents funding for a new elementary school on the Fort Belvoir property.



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# Enterprise Funds

# WASTEWATER MANAGEMENT PROGRAM FY 2002 OVERVIEW



# WASTEWATER MANAGEMENT PROGRAM

## FY 2002 OVERVIEW

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The Wastewater Management Program (WMP) is operated, maintained and managed within the Department of Public Works and Environmental Services (DPWES). In order to plan, collect, treat, and monitor the wastewater within Fairfax County in the most economical way while maintaining the highest regard for public safety and the environment, the program has been aligned by specific business functions to provide County residents and businesses with quality sewer service.

The strategic planning and overall business monitoring is the responsibility of the Wastewater Administration Division. The program currently includes the County-owned wastewater treatment plant (54 million gallons per day (MGD) capacity), approximately 3,100 miles of sewer lines, 60 pump stations, 50 metering stations, and covers approximately 234 square-miles of the County's 399 square-mile land area. Capacity entitlement at the other regional facilities totals 80 MGD. The sewer maintenance and operations will be performed utilizing a total of 364/363.5 SYE positions in FY 2002. The WMP anticipates a total of 325,000 households in Fairfax County will be connected to public sewer in FY 2002.

In addition, to providing County residents and businesses with sewer service, Fairfax County provides sewer service to other nearby jurisdictional entities through "Sales of Service" agreements. The County holds Sales of Service agreements with Arlington County, the cities of Falls Church and Fairfax, the towns of Herndon and Vienna, Fort Belvoir, the Ogden Martin Waste-to-Energy facility and the Fairfax County Water Authority. These entities share the capital and operating costs of the WMP on the basis of actual wastewater flow and reserved treatment capacity.

The Wastewater Collection Division (WCD) is responsible for the County's wastewater collection and conveyance system consisting of sewers, force mains, pumping stations and metering stations. As a cost-savings measure, the WCD continues to outsource tasks, such as sewer rehabilitation, easement clearing, and lawn mowing. Additionally, the WCD continues to update its office computer and information management systems in order to improve operations.

The Wastewater Treatment Division (WWTD) is responsible for operating and maintaining the County's wastewater treatment facility, the Noman M. Cole, Jr. Pollution Control Plant (NCPCP). The WWTD continues to produce a quality effluent to meet regulatory and permit requirements, despite the major construction program occurring throughout the plant site. The NCPCP is currently undergoing an expansion of capacity from 54 MGD to 67 MGD. This project also includes improvements such as odor control and nitrogen removal to meet requirements of the Chesapeake Bay agreement.

The system supplements the capacity of its own collections and treatment facilities through "Treatment by Contract" agreements with the District of Columbia, the Alexandria Sanitation Authority, the Upper Occoquan Sewage Authority, and Arlington County. As stated in the individual agreements, the County pays its share of operating, capital, and/or debt costs of each entity's system based on actual wastewater flows and allocated capacity, respectively.

In FY 2002, the County is projected to provide for the treatment of 108.39 million gallons of wastewater per day. More than forty percent of this flow is treated at the NCPCP. The flow is distributed between the NCPCP and the interjurisdictional facilities as detailed in the table below. The table also includes the capacity utilization percentage and the available (unused) capacity for each plant.

Treatment Plant	FY 2002 Projected Daily Average (MGD)	Capacity Utilization (%)	Available Capacity (MGD)
DCWASA Blue Plains	27.40	88%	3.60
Noman M. Cole, Jr.	46.28	86%	7.72
Alexandria Sanitation Authority	20.77	64%	11.63
Arlington County	2.35	78%	0.65
Upper Occoquan Sewage Authority	11.59	42%	16.01
<b>Total</b>	<b>108.39</b>	<b>73%</b>	<b>39.61</b>

# WASTEWATER MANAGEMENT PROGRAM

## FY 2002 OVERVIEW

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To ensure that WMP remains competitive and provides a high performance operation including improvements to the technical and managerial capacities that will enhance service quality, customer service and financial planning, WMP closely monitors the information listed below.

	FY 2000	FY 2001	FY 2002
Sewer Service Charge, \$/1,000 gallons	\$2.70	\$2.81	\$2.92
Treatment Plant Costs, \$/MGD	\$994	\$1,140	\$1,140
Sewer System Overflows, Number/Mile of sewer	23	20	15
Treatment Plant Discharge Violations per year	0	0	0
Odor Complaints per year	30	20	15

The Wastewater Planning and Monitoring Division (WPMD) is responsible for the agency's financial and engineering planning along with wastewater monitoring. The WPMD continues to effectively monitor the long-term planning needs for the WMP in terms of infrastructure upgrades and expansion requirements. The WPMD is also responsible for developing a rate structure to adequately recover system costs, and plan for treatment expansion and improvement projects to keep pace with increased wastewater flows, and more stringent treatment requirements.

The Wastewater Management Program is comprised of seven separate funds under a self-supporting fund structure (Enterprise Fund) consistent with Sewer Bond Resolution adopted by the Board of Supervisors in July 1985. For more detailed information of the operational aspects of the various programs, refer to the narrative of Fund 401, Sewer Operation and Maintenance, which immediately follows this Overview. The following is a brief description of the seven active funds:

- ◆ **Fund 400 - Sewer Revenue** is used to credit all operating revenues of the system, as well as most of the interest on invested fund balances. Revenues recorded in this fund are transferred to the various funds to finance their expenditure requirements. The remaining fund balances are used to set aside funds for various reserves and future system requirements.
- ◆ **Fund 401 - Sewer Operation and Maintenance** provides funding for the four divisions responsible for the management and operation of the program, supported by a transfer from Fund 400.
- ◆ **Fund 402 - Sewer Construction Improvements** provides funding for the repair, rehabilitation, and improvement requirements of the entire program.
- ◆ **Fund 403 - Sewer Bond Debt Service** is used to record principal, interest and fiscal agent fees for the 1986 and 1996 Sewer Bond Series, as well as all parity debt payments for other jurisdictions with whom Fairfax County maintains interjurisdictional agreements.
- ◆ **Fund 406 - Sewer Bond Debt Reserve** provides debt reserve funds for the 1986 and 1996 Series of Sewer Revenue Bonds in accordance with the current Sewer Bond Resolution.
- ◆ **Fund 407 - Sewer Bond Subordinate Obligations** was established in 1992 to record all debt service payments on the UOSA 1991 Revenue Bonds and all subsequent Upper Occoquan Sewage Authority (UOSA) and Alexandria Sanitation Authority (ASA) revenue bonds. All future issues or refinancing of debt arising from interjurisdictional capacity rights may be treated as subordinate obligations of the System as provided by the General Bond Resolution for Sewer Revenue Bonds.
- ◆ **Fund 408 - Sewer Bond Construction** was established in 1987 for major program construction projects, which are funded from the issuance of sewer revenue bonds and/or program revenues.

# FUND 400 SEWER REVENUE

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## Purpose

All operating revenues of the Wastewater Management Program are credited to this fund except those included in Fund 401, Sewer Operation and Maintenance. In addition, interest on investments from fund balances, except the interest earned from the balances of Fund 406, Sewer Bond Debt Reserve and Fund 408, Sewer Bond Construction, is credited to this fund. Major categories of operating revenues include the following: Sales of Service, Availability Charges, and Sewer Service Charges. Sales of Service are those revenues received from other jurisdictions for the County's treatment of their wastewater. Availability Charges are fees charged to new customers for initial access to the system. Sewer Service Charges are revenues received from existing customers and used to fully recover program operation and maintenance costs, debt service payments, and capital project funding primarily attributable to improving wastewater treatment effluent standards as mandated by State and Federal agencies. The total receipts from all revenue sources are used to finance Operation and Maintenance (Fund 401), Debt Service (Funds 403, Sewer Bond Parity Debt Service and 407, Sewer Bond Subordinate Debt Service), and Construction Projects (Funds 402, Sewer Construction Improvements and 408, Sewer Bond Construction) associated with the Wastewater Management Program. Any balance remains in Fund 400, Sewer Revenue, for future year requirements.

The Program's Availability Fee and Sewer Service Charge are based on staff analysis and consultant recommendations, and are included in the Forecasted Financial Statement for July 1, 2000 through June 30, 2005. The Board of Supervisors annually approves a five-year rate schedule during the budget process.

### Current Availability Fee rates:

In FY 2002, Availability Fees will increase from \$4,898 to \$5,192 for single-family homes based on current projections of capital requirements. The Availability Fee rate for all types of units are adjusted based on continued increases in expenses associated with treatment plant upgrades and interjurisdictional payments that result from population growth, more stringent treatment requirements, and inflation. The following table displays the resulting increase by category.

Category	FY 2001 Availability Fee	FY 2002 Availability Fee
Single Family	\$4,898	\$5,192
Townhouses and Apartments	\$3,919	\$4,161
Hotels/Motels	\$1,224	\$1,283
Non-Residential	\$253/fixture unit	\$277/fixture unit

### Current Sewer Service Charge:

The Sewer Service Charge rate will increase from \$2.81 to \$2.92 per 1,000 gallons of water consumption in FY 2002. Based on this rate increase, the additional annual cost to the typical household is anticipated to be \$8.00. Sewer Service Charges are adjusted based on projected capital requirements associated with the renovation and rehabilitation of existing treatment facilities.

Category	FY 2001 Sewer Service Charge	FY 2002 Sewer Service Charge
Per 1,000 gallons water consumed	\$2.81	\$2.92

# FUND 400 SEWER REVENUE

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The FY 2002 Sewer Service Charge and Availability Fee are based on increased costs associated with capital project construction, system operation and maintenance, debt service, and upgrades to effectively reduce nitrogen discharge from wastewater treatment plants in order to meet new, more stringent nitrogen discharge limitations. The program will also utilize sewer fund balances to partially offset these higher costs. These rate increases are consistent with the recommendations of the Department of Public Works and Environmental Services and the analysis included in the Forecasted Financial Statement for July 1, 2000 through June 30, 2005.

## Availability Fees and Sewer Service Charges from FY 1998 through FY 2005:

Fiscal Year	Availability Fee	Sewer Service Charge Per 1,000 gallons water used
1998 Actual	\$4,621	\$2.60
1999 Actual	\$4,621	\$2.70
2000 Actual	\$4,621	\$2.70
2001 Actual	\$4,898	\$2.81
2002 Recommended	\$5,192	\$2.92
2003 Recommended	\$5,504	\$3.04
2004 Recommended	\$5,834	\$3.16
2005 Recommended	\$6,184	\$3.29

## Funding Adjustments

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ As part of the FY 2000 Carryover Review, Transfers Out were increased by \$23,597,700 due primarily to an increase of \$37,539,308 to Fund 402, Sewer Construction Improvements, for increased construction costs for the treatment expansion of Alexandria Sanitation Authority (ASA). This increase is offset by a savings of \$13,941,608 primarily due to a decreased transfer of \$8,072,188 in Fund 401, Sewer Operation and Maintenance, as a result of lower than anticipated wastewater flow for Treatment by Contract in FY 2000; a decrease of \$72,255 in Fund 403, Sewer Bond Parity Debt Service Fund based on lower than anticipated interest payments and fiscal agent fees; \$246,600 in Fund 407, Sewer Bond Subordinate Debt Service Fund due to lower than anticipated bond interest payments for the Upper Occoquan Sewage Authority (UOSA) sewage treatment expansion; and \$5,550,565 in Fund 408, Sewer Bond Construction due to an increase in available revenue to offset FY 2001 expenditures.



# FUND 400 SEWER REVENUE

## FUND STATEMENT

Fund Type G40, Enterprise Funds

Fund 400, Sewer Revenue

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$174,604,342</b>	<b>\$147,147,130</b>	<b>\$153,315,880</b>	<b>\$117,646,177</b>
Revenue:				
Lateral Spur Fees	\$22,200	\$20,000	\$20,000	\$20,000
Sales of Service	5,277,094	6,965,000	6,965,000	7,585,000
Availability Charges	35,048,918	29,388,000	29,388,000	27,518,000
Connection Charges	83,878	60,000	60,000	60,000
Sewer Service Charges	64,383,741	69,006,000	69,006,000	70,367,000
Delinquent Charges	36,283	30,000	30,000	30,000
Miscellaneous Revenue	73,405	0	0	0
Interest on Investments <sup>1</sup>	11,850,947	12,200,000	12,200,000	11,642,000
<b>Total Revenue</b>	<b>\$116,776,466</b>	<b>\$117,669,000</b>	<b>\$117,669,000</b>	<b>\$117,222,000</b>
<b>Total Available</b>	<b>\$291,380,808</b>	<b>\$264,816,130</b>	<b>\$270,984,880</b>	<b>\$234,868,177</b>
Transfers Out:				
Sewer Operation and Maintenance (Fund 401)	\$51,544,537	\$60,644,595	\$52,572,407	\$61,136,022
Sewer Construction Improvements (Fund 402)	58,775,000	17,578,184	55,117,492	53,902,809
Sewer Bond Parity Debt Service (Fund 403)	14,198,472	13,579,970	13,507,715	13,279,128
Sewer Bond Subordinate Debt Service (Fund 407)	13,546,919	15,238,254	14,991,654	15,239,170
Sewer Bond Construction (Fund 408)	0	22,700,000	17,149,435	4,828,945
<b>Total Transfers Out</b>	<b>\$138,064,928</b>	<b>\$129,741,003</b>	<b>\$153,338,703</b>	<b>\$148,386,074</b>
<b>Total Disbursements</b>	<b>\$138,064,928</b>	<b>\$129,741,003</b>	<b>\$153,338,703</b>	<b>\$148,386,074</b>
<b>Ending Balance</b>	<b>\$153,315,880</b>	<b>\$135,075,127</b>	<b>\$117,646,177</b>	<b>\$86,482,103</b>
Management Reserves:				
Operating and Maintenance Reserve <sup>2</sup>	\$14,577,147	\$15,161,149	\$15,161,149	\$16,254,000
Nitrification Reserve <sup>3</sup>	2,500,000	2,500,000	2,500,000	1,667,000
Future Debt Reserve <sup>4</sup>	9,681,338	7,435,000	7,435,000	4,835,000
<b>Total Reserves</b>	<b>\$26,758,485</b>	<b>\$25,096,149</b>	<b>\$25,096,149</b>	<b>\$22,756,000</b>
<b>Unreserved Balance</b>	<b>\$126,557,395</b>	<b>\$109,978,978</b>	<b>\$92,550,028</b>	<b>\$63,726,103</b>

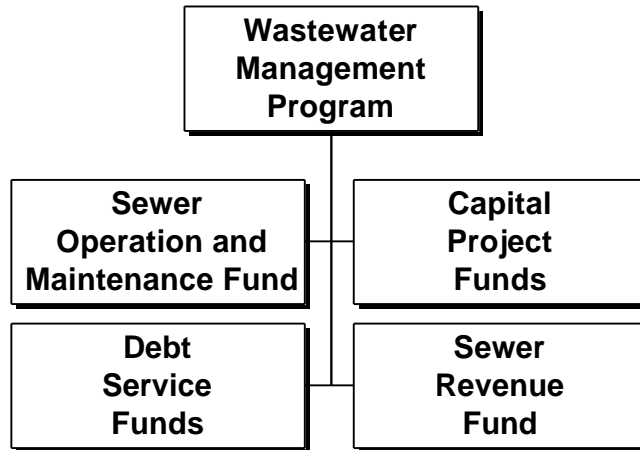
<sup>1</sup> In order to account for revenues in the proper fiscal year, an audit adjustment in the amount of \$219,964 has been reflected as an increase to FY 2000 revenues. The audit adjustment has been included in the FY 2000 Comprehensive Annual Financial Report (CAFR). Details of the FY 2000 audit adjustments will be included in the FY 2001 Third Quarter Package.

<sup>2</sup> The Operating and Maintenance Reserve was established to provide funding to offset expenses associated with sewer systems emergencies occurring within Fund 401, Sewer Operation and Maintenance.

<sup>3</sup> The Nitrification Reserve was established to offset expenses occurring in Fund 402, Sewer Construction Improvements, associated with the nitrogen discharge upgrades at the Arlington Wastewater Treatment Plant.

<sup>4</sup> The Future Debt Reserve was established in anticipation of debt service reserve requirements for future treatment plant issues.

**FUND 401  
SEWER OPERATION AND MAINTENANCE**



# FUND 401

## SEWER OPERATION AND MAINTENANCE

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### *Agency Position Summary*

364 Regular Positions / 363.5 Regular Staff Years

### **Position Detail Information**

#### **WASTEWATER ADMINISTRATION**

1 Director  
 1 Secretary II  
 2 Positions  
 2.0 Staff Years

#### **WASTEWATER COLLECTION**

##### **Collection Program**

1 Director  
 1 Management Analyst III  
 1 Computer Systems Analyst II  
 1 Management Analyst II  
 1 Safety Analyst  
 1 Warehouse Supervisor  
 1 Warehouse Specialist  
 1 Secretary II  
 2 Account Clerks II  
 5 Clerical Specialists  
 1 Supply Clerk  
 16 Positions  
 16.0 Staff Years

#### **Gravity Sewers**

1 Engineer IV  
 1 Engineer III  
 3 Maintenance Superintendents  
 1 Asst. Maintenance Superintendent  
 1 Assistant Supervisor  
 Engineering Inspector  
 2 Senior Maintenance Supervisors  
 3 Senior Construction Supervisors  
 6 Maintenance Supervisors  
 1 Engineering Technician III  
 1 Engineering Technician II  
 1 Construction Supervisor  
 1 Map Drafter  
 3 Engineering Technicians I  
 3 Heavy Equipment Operators  
 16 Labor Crew Chiefs  
 9 Engineering Aides  
 3 Motor Equipment Operators  
 4 Truck Drivers  
 12 Senior Utility Workers  
 13 Utility Workers  
 85 Positions  
 85.0 Staff Years

#### **Pumping Stations**

1 Engineer IV  
 1 Supervisor of Facilities Support  
 1 Industrial Electrician Supervisor  
 1 Instrumentation Supervisor  
 1 Pump Station Supervisor  
 1 Industrial Electrician III  
 3 Instrumentation Technicians III  
 5 Pump Station Operators III  
 2 Industrial Electricians II  
 3 Plant Mechanics III  
 1 Engineering Technician II  
 3 Instrumentation Technicians II  
 1 Welder II  
 8 Pump Station Operators II  
 5 Plant Mechanics II  
 1 Plant Operator II  
 1 Painter I  
 2 Engineering Aides  
 1 Maintenance Trade Helper II  
 1 Maintenance Trade Helper I  
 1 Laborer II  
 44 Positions  
 44.0 Staff Years

#### **WASTEWATER TREATMENT**

##### **Noman M. Cole, Jr., Pollution Control Plant**

1 Director  
 1 Programmer Analyst IV  
 1 Engineer III  
 1 Engineer II  
 2 Network/Telecommunications Analysts I  
 1 Engineering Technician III  
 1 Warehouse Supervisor  
 1 Heavy Equipment Supervisor  
 2 Engineering Technicians II  
 1 Engineering Drafter  
 1 Administrative Aide  
 1 Warehouse Specialist  
 1 Engineering Technician I  
 3 Heavy Equipment Operators  
 1 Secretary II  
 2 Account Clerks II  
 1 Warehouse Worker-Driver  
 2 Storekeepers  
 24 Positions  
 24.0 Staff Years

# FUND 401

## SEWER OPERATION AND MAINTENANCE

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### Operations

1	Engineer IV
1	Engineer II
2	Plant Operations Superintendents
8	Plant Operations Supervisors
1	Engineering Technician II
22	Plant Operators III
47	Plant Operators II
82	Positions
82.0	Staff Years

### Maintenance

1	Engineer III
1	Plant Maintenance Superintendent
1	Industrial Electrician Supervisor
1	Instrumentation Supervisor
2	Plant Maintenance Supervisors
1	Chief Building Maintenance
3	Industrial Electricians III
3	Instrumentation Technicians III
1	Senior Maintenance Supervisor
5	Industrial Electricians II
6	Plant Mechanics III
6	Instrumentation Technicians II
2	Welders II
13	Plant Mechanics II
3	Painters I
2	Industrial Electricians I
1	Maintenance Trade Helper II
2	Senior Utility Workers
2	Utility Workers
3	Custodians II
5	Custodians I
64	Positions
64.0	Staff Years

### WASTEWATER PLANNING & MONITORING

#### Financial Management and Planning

1	Director
1	Engineer IV
1	Engineer III
1	Programmer Analyst III
1	Accountant II
1	Management Analyst II
1	Programmer Analyst I
1	Engineering Technician II
3	Engineering Technicians I
1	Account Clerk II PT
2	Clerical Specialists
1	Secretary II
1	Administrative Aide
16	Positions
15.5	Staff Years

#### Engineering Analysis and Control

1	Engineer IV
1	Engineer III
5	Engineers II
2	Engineering Technicians III
2	Engineering Technicians II
11	Positions
11.0	Staff Years

#### Environmental Monitoring

1	Environmental Services Director
2	Assistant Environment Services Directors
3	Environmental Technologists III
3	Environmental Technologists II
3	Environmental Technicians II
7	Environmental Technologists I
1	Secretary I
20	Positions
20.0	Staff Years

PT Denotes Part-Time Positions

# FUND 401

## SEWER OPERATION AND MAINTENANCE

### Agency Mission

To collect and treat wastewater in compliance with all regulatory requirements using state-of-the-art technology in the most cost effective manner in order to improve the environment and enhance the quality of life in Fairfax County.

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	370/ 369.5	370/ 369.5	364/ 363.5	364/ 363.5
-----				
Expenditures:				
Personnel Services	\$16,941,874	\$18,914,749	\$18,914,749	\$20,019,471
Operating Expenses	35,191,103	41,828,362	43,216,493	40,914,006
Capital Equipment	668,972	815,308	1,426,012	750,185
<b>Subtotal</b>	<b>\$52,801,949</b>	<b>\$61,558,419</b>	<b>\$63,557,254</b>	<b>\$61,683,662</b>
Less:				
Recovered Costs	(\$669,161)	(\$668,624)	(\$668,624)	(\$675,635)
<b>Total Expenditures</b>	<b>\$52,132,788</b>	<b>\$60,889,795</b>	<b>\$62,888,630</b>	<b>\$61,008,027</b>

Summary by Cost Center				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Wastewater Administration	\$187,195	\$198,527	\$198,527	\$218,192
Wastewater Collection	9,261,101	10,346,335	10,800,586	11,077,992
Wastewater Treatment	14,364,236	16,626,765	17,005,280	17,455,883
Wastewater Planning & Monitoring	28,320,256	33,718,168	34,884,237	32,255,960
<b>Total Expenditures</b>	<b>\$52,132,788</b>	<b>\$60,889,795</b>	<b>\$62,888,630</b>	<b>\$61,008,027</b>

### Purpose

To administer and operate the Wastewater Management Program including wastewater collection and conveyance, wastewater treatment, and monitoring program areas. The primary functions are to strategically plan, efficiently operate, and effectively maintain the Wastewater Management Program in the best interest of the County and customers.

### Key Accomplishments

- ◆ Reengineered the Wastewater Management Program along the Departmental lines of business and established a Wastewater Leadership Team and a Wastewater Management Team.
- ◆ A 30 percent reduction in staff since 1996, without any adverse impact on service quality or the environment.
- ◆ Awarded the Association of Metropolitan Sewage Agencies (AMSA) Gold Award for complete and consistent compliance with the State of Virginia Pollutant Discharge Elimination System (VPDES) permit requirements while undergoing a major plant expansion and upgrade construction project.
- ◆ Operated the Noman M. Cole, Jr. Pollution Control Plant (NCPCP) to remain one of the lowest cost service providers in the region.

# FUND 401

## SEWER OPERATION AND MAINTENANCE

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- ◆ Initiated the “Odor Alert Program” which works with the community to identify and abate unacceptable odors from the NCPCP.
- ◆ Reengineered NCPCP process operations to achieve greater flexibility in plant staffing.
- ◆ Implemented the “Wastewater Operations Training Program” which is modeled after the Water Environment Federation plant operations, pump station operations, and activated sludge process training programs, for approximately 60 plant operations personnel.
- ◆ Initiated a Geographical Information System (GIS) project to overlay the sanitary sewer information on the County’s GIS platform.
- ◆ Completed the Gunston Cove Estuary and Stream Monitoring Program.
- ◆ Successfully negotiated a Capacity Sales Agreement with Prince William County Service Authority for wastewater treatment flow in Prince William County.

### **FY 2002 Initiatives**

- ◆ Manage the Wastewater Management Program in such a manner as to maintain its Triple A bond rating and maintain its competitive sewer rates.
- ◆ Initiate the construction of chemical addition facilities at locations throughout the County as identified in the System-wide Odor Control Study in order to reduce the generation of hydrogen sulfide gas (sewer gas).
- ◆ Install the Supervisory Control and Data Acquisition (SCADA) system to provide the ability to monitor and control the pumping stations from a remote location.
- ◆ Initiate a pilot to link the Wastewater Collection Sanitary Sewer Maintenance Management System to the County’s Geographical Information System.
- ◆ Reduce the number of operating shifts from eight to four for NCPCP operations based on the optimization of wastewater processes, streamlining efforts and increasing plant technology.
- ◆ Initiate the Biological Nitrogen Removal process, which was part of the plant expansion project.
- ◆ Implement the Odor Control Improvement program by installing primary tank covers, a primary tank scrubber system, a sludge storage tank scrubber system and ventilation improvements to 4 sludge-processing buildings.
- ◆ Complete the GIS conversion of all-existing sewer maps and automated databases into the new GIS system.
- ◆ Complete training of all staff on the new GIS system.

# FUND 401

## SEWER OPERATION AND MAINTENANCE

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### Performance Measurement Results

In FY 2000, there were 314,925 connections to the sanitary sewer system, an increase of 4,979 connections over FY 1999. Approximately 87 percent of Fairfax County households are connected to the sewer system. Based on the latest rate comparison, Fairfax County had the lowest average annual sewer service charge and the third lowest availability fee in the region. The Program is able to maintain its competitive rates while providing quality service to its customers, protecting the environment and maintaining sufficient financial resources to fully fund the Program's initiatives.

Over the last three years 3,279 miles of sewer line were inspected, of which 589 miles were inspected using closed circuit TV (CCTV) cameras. In FY 2000, there were 27 additional sewer backups and overflows due to the heavy volume of rain produced by Hurricane Floyd in September 1999, which dumped as much as 5 inches of rain in Northern Virginia in a short timespan.

The total wastewater flow at the Noman M. Cole, Jr. Pollution Control Plant (NCPCP) was 42.8 MGD in FY 2000, an increase of 1.3 MGD from the previous year. The NCPCP fully treated all flows entering the plant and was awarded the Association of Metropolitan Sewage Agency (AMSA) Gold Award for its consistent compliance with Virginia Pollutant Discharge Elimination System (VPDES) permit requirements. In FY 2000, the number of NCPCP odor complaints rose 20 percent, which is attributed to the construction activity at the plant. To address this issue, the program has funded several initiatives to reduce or eliminate odors at the plant and the sewer system as a whole.

### Funding Adjustments

*The following funding adjustments from the FY2001 Revised Budget Plan are necessary to support the FY 2002 program:*

- ◆ An increase of \$1,104,722 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ A decrease of \$723,815 in Utilities is based on prior year consumption, and the replacement of new rotor lobe electrical pumps, which will consume less electricity.
- ◆ An increase of \$838,417 in Operating Expenses is included for the replacement of aging equipment that is key to Wastewater operations, yet has exceeded its useful life. This includes 25-year old electric breakers in the plant distribution center, a 25-year old lime slaker system that mixes powder into a liquid, and a 20-year old sludge pumping system that transfers sludge from the storage mixing tanks to the holding chambers.
- ◆ An increase of \$363,362 in Treatment Supplies is based on an increase in the volume of wastewater and increased unit costs of chemicals required for treating wastewater.
- ◆ A net decrease of \$2,780,451 in Operating Expenses primarily results from the carryover of one-time expenses from FY 2000 into FY 2001.
- ◆ An increase of \$7,011 in Recovered Costs is primarily due to the FY 2002 projected salaries of recoverable positions.
- ◆ Funding of \$750,185 in Capital Equipment is included for the replacement of one backhoe, two large utility vehicles, 11 pick-up trucks, two air compressors, three step vans, two transportation vehicles and one loadlifter. This equipment is recommended for replacement based on age, mileage and repair cost considerations.

# FUND 401

## SEWER OPERATION AND MAINTENANCE

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*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ As part of the FY 2000 Carryover Review, a net increase of \$1,998,835 includes \$499,925 for encumbered items, \$960,000 for a one-time service connection fee to Prince William Sanitation Authority for wastewater treatment, \$192,000 for the replacement of 2 vans with closed circuit television (CCTV) units and \$346,910 associated with an unexpended balance of FY 2000 Close Management Initiatives (CMI) savings.
- ◆ In FY 2001, the County Executive approved a redirection of positions resulting in a decrease of 6/6.0 SYE positions for Wastewater Collection. There is no corresponding funding adjustment for these position redirections.

### Objectives

- ◆ To maintain a competitive sewer rate while protecting the environment.
- ◆ To control the number of sanitary sewer overflows and backups at a level of no more than 20 per 1,000 miles of sewer pipe annually through a preventative maintenance program of sewer inspection, cleaning, repair, and rehabilitation.
- ◆ To maintain all pumping stations, grinder pump stations, auxiliary equipment, controls and accessories to ensure 100 percent reliability of force mains and pressure sewer systems; and to achieve 100 percent accuracy in metering and recording wastewater flows entering and leaving the Fairfax County sewer system for interjurisdictional billings.
- ◆ To maintain the cost of service per million gallons treated for Wastewater Treatment at an annual increase no greater than the change in the Consumer Price Index (CPI) for the Greater Washington Metropolitan Area.
- ◆ To process sewer permit applications to ensure accuracy, timeliness and customer satisfaction.
- ◆ To ensure that there are no capacity problems in the system.
- ◆ To analyze NCPCP wastewater samples to ensure compliance with VPDES permit limits and obtain a satisfactory laboratory inspection by the State.
- ◆ To monitor 17 industrial discharges for compliance with pretreatment requirements and prevent toxic discharges by monitoring and inspecting facilities at least twice a year, issuing discharge permits for significant industrial dischargers in the County, and issuing notices of violation to County industries violating pretreatment regulations and requirements to ensure zero incidents of toxic effects on NCPCP operations or sludge quality.
- ◆ To monitor Treatment by Contract (TBC) costs of service to ensure costs are competitive with County cost of service and reflective of the degree of treatment being provided, with a target of less than 115 percent of NCPCP costs.



# FUND 401

## SEWER OPERATION AND MAINTENANCE

### Performance Indicators

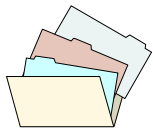
Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Sewer Service Charge/1,000 gallons	\$2.60	\$2.70	\$2.70 / \$2.70	\$2.81	\$2.92
Miles of sewer line inspected	1,192	1,093	1,065 / 994	865	935
Pump Station alarm responses	319	318	360 / 415	360	400
Million gallons of wastewater treated per day	45.10	41.50	45.31 / 42.80	46.10	46.30
Fixture Units sold	157,085	206,915	150,000 / 181,172	150,000	150,000
Plans reviewed	425	592	500 / 545	500	500
Samples Analyzed	88,780	79,971	80,000 / 80,446	80,000	80,000
Inspections made, pretreatment	48	176	50 / 48	50	50
Interjurisdictional Flow (MGD) <sup>1</sup>	58.2	55.1	59.0 / 59.2	61.0	62.0
<b>Efficiency:</b>					
Annual Sewer bill	\$194	\$191	\$200 / \$204	\$225	\$234
Cost per mile for TV inspection	\$835	\$824	\$1,888 / \$895	\$870	\$793
Pumping cost per million gallons/day	\$164	\$154	\$173 / \$154	\$168	\$176
Cost per million gallons treated	\$897	\$969	\$985 / \$994	\$1,140	\$1,140
Cost to process Fixture Unit	\$2.33	\$2.46	\$2.50 / \$2.22	\$2.50	\$2.50
Plans reviewed per employee	212	296	300 / 327	300	300
Cost per sample analysis	\$8.11	\$9.37	\$10.31 / \$10.25	\$10.69	\$10.50
Cost per year (Pretreatment)	\$300,228	\$312,540	\$320,000 / \$302,280	\$314,319	\$357,000
Average Interjurisdictional Treatment cost per MG <sup>2</sup>	\$1,059	\$969	\$1,129 / \$1,042	\$1,207	\$1,107
<b>Service Quality:</b>					
Accuracy of Sewer Service Charge (Adopted rate divided by Calculated rate)	102%	105%	100% / 100%	100%	100%
Compliance violations issued	0	0	0 / 0	0	0
Force main and pressure sewer system reliability as measured by equipment reliability ratio	100	100	100 / 100	100	100
Percent of odor-free days	92%	93%	94% / 92%	95%	96%
Adequacy of Availability Fee (Adopted rate divided by the Calculated rate)	99.5%	102.0%	100.0% / 103.8%	100.0%	100.0%
Percent of plans reviewed on time	100%	100%	100% / 100%	100%	100%
Sample analysis available on time	100%	100%	100% / 100%	100%	100%
Inspections completed on time (Pretreatment)	100%	100%	100% / 100%	100%	100%
Percent of wastewater receiving Full treatment	100%	100%	100% / 100%	100%	100%

# FUND 401 SEWER OPERATION AND MAINTENANCE

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Outcome:</b>					
County households served	305,105	309,946	319,279 / 314,925	320,000	325,000
Backups/overflows per 1,000 miles	16	14	20 / 23	20	15
Pump Station failures resulting in overflow, bypass or backup conditions	0	0	0 / 3	0	0
Odor complaints	32	25	22 / 30	20	15
Number of new sewer connections	4,826	4,841	5,000 / 4,979	5,000	5,000
Imminent wastewater capacity problems	0	0	0 / 0	0	0
Percent accuracy within EPA	96%	97%	>90% / 97%	>90%	>90%
Incidents of toxic effects on NCPCP operations/sludge quality	0	0	0 / 0	0	0
Interjurisdictional treatment costs as a percentage of NCPCP treatment costs	118%	112%	<115% / 113%	<115%	<115%

<sup>1</sup> MGD = Million gallons per day

<sup>2</sup> MG = Million gallons



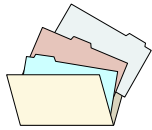
## Wastewater Administration

### Goal

To provide for the overall management of the Wastewater Management and Solid Waste Management programs, and to ensure that the office satisfies the County needs as they relate to the operation and maintenance of facilities supporting Wastewater Management and Solid Waste Management programs.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	2 / 2	2 / 2	2 / 2	2 / 2
<b>Total Expenditures</b>	<b>\$187,195</b>	<b>\$198,527</b>	<b>\$198,527</b>	<b>\$218,192</b>

# FUND 401 SEWER OPERATION AND MAINTENANCE

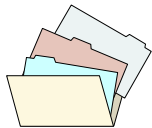


## Wastewater Collection

### Goal

To operate, maintain, and repair the County's wastewater collection system in a manner that protects Fairfax County citizens and the environment.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	150/ 150	150/ 150	145/ 145	145/ 145
<b>Total Expenditures</b>	<b>\$9,261,101</b>	<b>\$10,346,335</b>	<b>\$10,800,586</b>	<b>\$11,077,992</b>



## Wastewater Treatment

### Goal

To ensure efficient and effective operation and maintenance of the County's wastewater treatment facilities within the laws and standards established by the Congress of the United States in Public Law 92-500 which designates regulatory powers to the U.S. Environmental Protection Agency (EPA) and the Virginia Department of Environmental Quality (DEQ).

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	170/ 170	170/ 170	170/ 170	170/ 170
<b>Total Expenditures</b>	<b>\$14,364,236</b>	<b>\$16,626,765</b>	<b>\$17,005,280</b>	<b>\$17,455,883</b>



## Wastewater Planning and Monitoring

### Goal

To manage sewer revenue collection; to monitor and report County sewage flows treated at non-County facilities; to control, plan, and develop the Wastewater Management Program; and to environmentally monitor County treatment facilities, other publicly and privately-owned treatment facilities in the program, and nearby embayments.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	48/ 47.5	48/ 47.5	47/ 46.5	47/ 46.5
<b>Total Expenditures</b>	<b>\$28,320,256</b>	<b>\$33,718,168</b>	<b>\$34,884,237</b>	<b>\$32,255,960</b>

# FUND 401 SEWER OPERATION AND MAINTENANCE

## FUND STATEMENT

Fund Type G40, Enterprise Funds

Fund 401, Sewer Operation and Maintenance

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$10,673,606</b>	<b>\$141,430</b>	<b>\$10,212,453</b>	<b>\$56,230</b>
Revenue:				
Miscellaneous Revenue	\$76,497	\$70,000	\$70,000	\$70,000
Sale Surplus Property	16,637	30,000	30,000	30,000
Sludge Incinerator Charges	33,964	60,000	60,000	0
Total Revenue	\$127,098	\$160,000	\$160,000	\$100,000
Transfer In:				
Sewer Revenue (400)	\$51,544,537	\$60,644,595	\$52,572,407	\$61,136,022
Total Transfer In	\$51,544,537	\$60,644,595	\$52,572,407	\$61,136,022
<b>Total Available</b>	<b>\$62,345,241</b>	<b>\$60,946,025</b>	<b>\$62,944,860</b>	<b>\$61,292,252</b>
Expenditures:				
Personnel Services	\$16,941,874	\$18,914,749	\$18,914,749	\$20,019,471
Operating Expenses	35,191,103	41,828,362	43,216,493	40,914,006
Recovered Costs	(669,161)	(668,624)	(668,624)	(675,635)
Capital Equipment	668,972	815,308	1,426,012	750,185
Subtotal Expenditures	\$52,132,788	\$60,889,795	\$62,888,630	\$61,008,027
COLA Reserve	0	0	0	200,195
Total Expenditures	\$52,132,788	\$60,889,795	\$62,888,630	\$61,208,222
<b>Total Disbursements</b>	<b>\$52,132,788</b>	<b>\$60,889,795</b>	<b>\$62,888,630</b>	<b>\$61,208,222</b>
<b>Ending Balance</b>	<b>\$10,212,453</b>	<b>\$56,230</b>	<b>\$56,230</b>	<b>\$84,030</b>
PC Replacement Reserve <sup>1</sup>	141,430	56,230	56,230	84,030
<b>Unreserved Balance</b>	<b>\$10,071,023</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> The PC Replacement Reserve was established for the timely replacement of computer equipment.

# FUND 402

## SEWER CONSTRUCTION IMPROVEMENTS

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### **Purpose**

Fund 402, Sewer Construction Improvements, provides for the wastewater management construction projects and is funded by system revenues (e.g., Sewer Service Charges, Availability Fees, and Connection Fees) through a transfer of funds from Fund 400, Sewer Revenue. All projects in Fund 402 are supported by sewer system revenues and are included in the Summary of Capital Projects.

### **FY 2002 Initiatives**

In FY 2002, an amount of \$53,902,809 is included in Fund 402, Sewer Construction Improvements to provide continued funding for seven projects.

Funding of \$4,927,809 is included for the payment to the District of Columbia Water and Sewer Authority (DCWASA) for the County's share of the project costs associated with the upgrade of the DC Blue Plains Wastewater Treatment Plant based on the construction schedule and DCWASA 's projected expense summary.

Funding of \$2,900,000 for the Pump Station Renovations includes \$2,000,000 for the implementation of a Supervisory Control and Data Acquisition (SCADA) system for most sewage pumping stations in the County to remotely operate, monitor and control the pumping stations; \$500,000 will provide for the replacement of 160 sewage grinder pumps in the Lincoln-Lewis-Vannoy area and at several other locations throughout the County due to the failure rate and maintenance costs of these twenty-five year old pumps; \$300,000 for the rehabilitation of the Clifton pump and haul facility due to the increased maintenance cost of this thirty-year old facility, and \$100,000 for the construction of a flow diversion chamber along the Colvin Run trunk sewer at Difficult Run Pumping Station which will allow the pump station to be taken off-line without the influent sewer becoming clogged with grit and debris.

Funding of \$29,625,000 for Alexandria Sanitation Authority (ASA) Plant Improvements represents the County's share of construction costs to upgrade the ASA treatment plant and is based on ASA 's projected expense summary.

An amount of \$50,000 for Integrated Sewer Metering will provide for the upgrade of existing sewer meters throughout the county.

Funding of \$5,300,000 for the Sewer Replacement and Transmission Program will provide for repair, replacement, and renovation of aging sewer lines using predominantly "no dig" technologies, (i.e. fold and form, sliplining and institufirm processes). This program is based on an aggressive measure to avoid expensive and reactionary maintenance costs such as sewer spills and sewer line breaks.

An amount of \$3,600,000 for Sewer Line Enlargement will complete the upgrade of 5,150 linear feet of the Pohick Sewer 60-inch Trunk line that is currently approaching capacity. Funding of \$3,100,000 was approved in FY 2001 for the initial design and preliminary study of the trunk line. The cost estimates are high for this project based on the depth of the trunk line that is over 26 feet deep.

Funding in the amount of \$7,500,000 for Replacement and Renewal - Treatment includes \$5,500,000 for the replacement of the filter presses at the Noman M. Cole Jr., Pollution Control Plant. The existing membrane filter press sludge dewatering facility was placed in operation in July 1991. Recently, the plant has experienced several maintenance and repair problems with the existing sludge dewatering facility. This has heightened the urgency for addressing these problems and concerns in a prompt manner. It should be noted that \$544,000 was added during the FY 2000 Carryover to support the design phase. In addition, funding of \$2,000,000 is needed for the replacement of 8 monomedia filter bottoms that have been in service for 23 years, and the bottoms have corroded and are beyond economical repair.

# FUND 402

## SEWER CONSTRUCTION IMPROVEMENTS

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The agency will continue to hold a nitrification reserve in the amount of \$1,667,000 in Fund 400, Sewer Revenue, to provide funding for the County share of the design and construction expenses associated with the installation of a Biological Nutrient Removal (BNR) system at the Arlington Wastewater Treatment Plant. The retention of a nitrification reserve will provide the County with the ability to respond to State Water Control Board (SWCB) mandates for stricter phosphorus and nitrogen effluent permit standards.

### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ As part of the FY 2000 Carryover Review, the Board of Supervisors approved an increase of \$106,195,096 including \$68,651,096 for the carryover of unexpended project balances, \$37,000,000 for the County's share of the construction costs for the treatment expansion of Alexandria Sanitation Authority based on their projected cash flow statements and \$544,000 to support the design phase of the replacement sludge dewatering system at the Noman M. Cole, Jr., Pollution Control Plant.

A Fund Statement, a Summary of Capital Projects and Project Detail Tables for each project funded in FY 2002 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Tables include project location, description, source of funding, and completion schedules.

# FUND 402 SEWER CONSTRUCTION IMPROVEMENTS

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## FUND STATEMENT

Fund Type G40, Enterprise Funds

Fund 402, Sewer Construction Improvements

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$58,836,364</b>	<b>\$0</b>	<b>\$68,655,788</b>	<b>\$0</b>
Revenue:				
Revenue from the Commonwealth <sup>1</sup>	\$4,692	\$0	\$0	\$0
Total Revenue	\$4,692	\$0	\$0	\$0
Transfer In:				
Sewer Revenue (400)	\$58,775,000	\$17,578,184	\$55,117,492	\$53,902,809
Total Transfer In	\$58,775,000	\$17,578,184	\$55,117,492	\$53,902,809
<b>Total Available</b>	<b>\$117,616,056</b>	<b>\$17,578,184</b>	<b>\$123,773,280</b>	<b>\$53,902,809</b>
Total Expenditures	\$48,960,268	\$17,578,184	\$123,773,280	\$53,902,809
<b>Total Disbursements</b>	<b>\$48,960,268</b>	<b>\$17,578,184</b>	<b>\$123,773,280</b>	<b>\$53,902,809</b>
<b>Ending Balance</b>	<b>\$68,655,788</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> An amount of \$4,692 represents unanticipated revenues from the Virginia Department of Transportation for the reimbursement of sewer line expenses.

# FUND 402

## SEWER CONSTRUCTION IMPROVEMENTS

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### FY 2002 Summary of Capital Projects

**Fund: 402 Sewer Construction Improvements**

Project #	Description	Total Project Estimate	FY 2000 Actual Expenditures	FY 2001 Revised Budget	FY 2002 Advertised Budget Plan
G00901	DC Treatment Center - Blue Plains	\$61,891,342	\$678,063.00	\$5,355,599.58	\$4,927,809
G00903	Arlington Wastewater Treatment	9,057,392	1,304,085.00	397,844.00	0
I00351	Pump Station Renovations		398,045.68	6,573,364.97	2,900,000
I00355	Pump And Haul - Wylie/Gunston	2,900,000	1,345,199.39	608,755.81	0
I00904	ASA Wastewater Treatment Plant	178,466,723	33,598,143.44	56,883,836.21	29,625,000
I00905	Bell Haven Replacement	1,491,742	85,456.76	1,262,506.98	0
L00117	Dogue Creek Rehab/Replacement	1,711,456	1,264.36	203,677.74	0
N00321	Lower Potomac Exp 54 MGD	105,269,000	3,098,857.71	24,609,618.36	0
T00124	Rocky Run Pump Station	2,535,926	123,045.87	2,412,880.13	0
X00445	Integrated Sewer Metering		25,612.90	146,906.20	50,000
X00823	Extension Projects FY1993	3,779,003	23,261.44	1,404,193.79	0
X00824	Extension Projects FY1994	1,258,000	91,251.99	257,489.49	0
X00825	Extension Projects FY1995	3,049,001	116,764.33	383,904.52	0
X00826	Extension Project FY1996	5,744,099	246,151.09	2,873,819.24	0
X00900	Replacement Transmission		0.00	759,576.00	0
X00905	Replacemt & Transmission		5,637,917.87	10,002,255.98	5,300,000
X00906	Sewer Line Enlargement		19,572.85	3,179,873.56	3,600,000
X00908	Sewer Line Replacement - 5 Inch		0.00	136,920.04	0
X00910	Replacement and Renewal		89,600.00	3,448,323.00	7,500,000
X00930	Sewer Relocation - VADOT		18,949.07	327,169.76	0
X00935	Rt. 50/66 Sewer Agreement Reserve	1,000,000	0.00	1,000,000.00	0
X00940	Developer Projects County Costs		169.55	162,956.59	0
X00942	Accotink PS Rehabilitation	2,838,883	2,058,855.52	743,550.12	0
X00998	Sewer Contingency Project		0.00	585,685.83	0
X00999	Sewer Revolving Fund		0.00	52,572.00	0
<b>Total</b>		<b>\$380,992,567</b>	<b>\$48,960,267.82</b>	<b>\$123,773,279.90</b>	<b>\$53,902,809</b>



# FUND 402

## SEWER CONSTRUCTION IMPROVEMENTS

<b>G00901</b>	<b>DC Treatment Blue Plains</b>
Countywide	Countywide
<p>This project is for the payment to the District of Columbia Water and Sewer Authority (DCWASA) for Fairfax County's share of the projected costs associated with the upgrade to DC Blue Plains Wastewater Treatment Plant. The County pays for approximately 8.4 percent of the total costs for the design and construction of the upgrade for nitrification and sludge handling facilities. Fairfax County's estimated share of the project cost is \$61,891,342 over a six-year period. Funding of \$4,927,809 provides for the County's FY 2002 share based on DCWASA's projected expense summary and construction schedule.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	0	0	0	0	0	0
Construction	340,089	0	0	340,089	0	0
Interjurisdictional Payment	61,551,253	20,875,517	678,063	5,015,511	4,927,809	30,054,353
<b>Total</b>	<b>\$61,891,342</b>	<b>\$20,875,517</b>	<b>\$678,063</b>	<b>\$5,355,600</b>	<b>\$4,927,809</b>	<b>\$30,054,353</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Sewer Revenue	Total Funding
\$0	\$0	\$0	\$4,927,809	\$4,927,809

<b>Completion Schedule</b>				
Land Acquisition Completion	Engineer/Architect Contract Award	Design Completion	Construction Contract Award	Construction Completion
First Quarter FY 2000	Fourth Quarter FY 2000	Fourth Quarter FY 2000	Various	Fourth Quarter FY 2005

## FUND 402 SEWER CONSTRUCTION IMPROVEMENTS

<b>100351</b>	<b>Pump Station Renovations</b>
Countywide	Countywide
<p>This project provides for the renovation of the existing pumping stations within the Wastewater Management Program. FY 2002 funding in the amount of \$2,900,000 includes \$500,000 for the replacement of 160 sewage grinder pumps primarily in the Lincoln-Lewis-Vannoy area; \$300,000 for the rehabilitation of the Clifton pump and haul system; and \$100,000 for the construction of a flow diversion chamber along the Colvin Run trunk sewer line at the Difficult Run pump station. In addition, \$2,000,000 provides for the construction of the Supervisory Control and Data Acquisition (SCADA) system to remotely operate, monitor and control the 62 pumping stations throughout the County from one location.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$5,556	\$0	\$0	\$0	\$0
Design and Engineering		1,844,806	210,218	0	0	0
Construction		4,300,076	156,833	6,573,365	2,900,000	0
Other		117,790	30,995	0	0	0
<b>Total</b>	Continuing	<b>\$6,268,227</b>	<b>\$398,046</b>	<b>\$6,573,365</b>	<b>\$2,900,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Sewer Revenue	Total Funding
\$0	\$0	\$0	\$2,900,000	\$2,900,000

## FUND 402 SEWER CONSTRUCTION IMPROVEMENTS

<b>100904</b>	<b>ASA Plant Improvements</b>
ASA Sewer Shed	Various
<p>This project funds the payment to the Alexandria Sanitation Authority for Fairfax County's share of the construction costs associated with the improvements to the Alexandria Wastewater Treatment Plant. The County pays for approximately sixty percent of the total costs of the upgrade for ammonia removal. Funding of \$29,625,000 provides for the County's FY 2002 share based on the projected expense summary. The project has completed the design phase and construction is scheduled for completion in FY 2003. It is anticipated that a loan application for Virginia Resource Authority (VRA) funding will be approved in the Spring of 2001 to support the County's future payments.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	0	0	0	0	0	0
Construction	89,147,880	550,887	0	58,971,993	29,625,000	0
Other	89,318,843	22,554,032	33,598,143	(2,088,157)	0	35,254,825
<b>Total</b>	<b>\$178,466,723</b>	<b>\$23,104,919</b>	<b>\$33,598,143</b>	<b>\$56,883,836</b>	<b>\$29,625,000</b>	<b>\$35,254,825</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Sewer Revenue	Total Funding
\$0	\$0	\$0	\$29,625,000	\$29,625,000

<b>Completion Schedule</b>				
Land Acquisition Completion	Engineer/Architect Contract Award	Design Completion	Construction Contract Award	Construction Completion
N/A	First Quarter FY 2000	First Quarter FY 2000	First Quarter FY 2001	Fourth Quarter FY 2003

# FUND 402 SEWER CONSTRUCTION IMPROVEMENTS

<b>X00445</b>	<b>Integrated Sewer Metering</b>
Countywide	Countywide
<p>This project funds the Wastewater Management's metering program. Flows must be monitored to: 1) determine when the lines are nearing maximum capacity, 2) detect groundwater inflow/infiltration, 3) allow proper billing under interjurisdictional agreements for sewage treatment, and 4) comply with the Virginia Water Control Board regulations requiring metering at all trunk sewer junctions. FY 2002 funding of \$50,000 will provide for the upgrade of existing meters based on the agency's replacement metering schedules.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		36,830	0	0	0	0
Construction		63,464	0	96,906	0	0
Other		1,491,636	25,613	50,000	50,000	0
<b>Total</b>	Continuing	<b>\$1,591,930</b>	<b>\$25,613</b>	<b>\$146,906</b>	<b>\$50,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Sewer Revenue	Total Funding
\$0	\$0	\$0	\$50,000	\$50,000

## FUND 402 SEWER CONSTRUCTION IMPROVEMENTS

<b>X00905</b>	<b>Sewer Replacement and Transmission Program</b>
Countywide	Countywide
<p>This is a continuing project established to implement systematic rehabilitation of the County's more than 3,000 miles of sanitary sewer lines. Rehabilitation options include techniques/products such as slip-lining, instutiform, and fold and form. This work is performed by outside contractors. This project completed 20.8 miles of sewer lines in FY 1999, 20 miles of sewer lines in FY 2000, and anticipates 20 miles in FY 2001. Funding in the amount of \$5,300,000 is included for the recurring repair, replacement and renovation of approximately 20 miles of sewer lines using predominantly "no dig" technologies in FY 2002.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$121,217	\$1,026	\$0	\$0	\$0
Design and Engineering		1,355,864	117,729	0	0	0
Construction		38,847,939	5,519,162	10,002,256	5,300,000	0
Other		183,880	0	0	0	0
<b>Total</b>	Continuing	<b>\$40,508,899</b>	<b>\$5,637,918</b>	<b>\$10,002,256</b>	<b>\$5,300,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Sewer Revenue	Total Funding
\$0	\$0	\$0	\$5,300,000	\$5,300,000

## FUND 402 SEWER CONSTRUCTION IMPROVEMENTS

<b>X00906</b>	<b>Sewer Line Enlargement</b>
Countywide	Countywide
<p>This project funds the design and construction of the replacement of undersized sewer lines or lines that have reached capacity. Due to its long-term nature, this project is ongoing and funded as inadequate sewer lines are identified. FY 2002 funding of \$3,600,000 is required to complete the replacement of the Pohick Sewer Trunk line that is 60 inches in diameter and approximately 5,150 linear feet. This line is nearing capacity and needs to be replaced.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		335,037	19,573	0	0	0
Construction		1,465,725	0	3,179,874	3,600,000	0
Other		27,026	0	0	0	0
<b>Total</b>	Continuing	<b>\$1,827,788</b>	<b>\$19,573</b>	<b>\$3,179,874</b>	<b>\$3,600,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Sewer Revenue	Total Funding
\$0	\$0	\$0	\$3,600,000	\$3,600,000

## FUND 402 SEWER CONSTRUCTION IMPROVEMENTS

<b>X00910</b>	<b>Replacement &amp; Renewal - Treatment</b>
Countywide	Countywide
<p>This project funds the replacement, rehabilitation, and renewal of County-owned and operated treatment facilities that are beyond the routine maintenance of the treatment facilities. FY 2002 funding includes \$5,500,000 for the replacement of the filter presses at the Noman M. Cole Jr., Pollution Control Plant due to the excessive repairs/replacement of this aging equipment. In addition, \$2,000,000 is required to replace 8 monomedia filter bottoms, which have been in service for twenty-three years and have corroded beyond economic repair.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		335,241	0	544,000	0	0
Construction		3,753,445	0	2,904,323	7,500,000	0
Other		79,045	89,600	0	0	0
<b>Total</b>	Continuing	<b>\$4,167,731</b>	<b>\$89,600</b>	<b>\$3,448,323</b>	<b>\$7,500,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Sewer Revenue	Total Funding
\$0	\$0	\$0	\$7,500,000	\$7,500,000

# FUND 403

## SEWER BOND PARITY DEBT SERVICE

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### **Purpose**

Fund 403, Sewer Bond Parity Debt Service, records debt service obligations incurred from bonds issued in accordance with the 1986 Sewer Bond Resolution and parity debt from prior contractual obligations with the Alexandria Sanitation Authority (ASA) to support required sewer plant expansion.

The bond proceeds are used to fund a portion of the treatment facility's expansion from 54 million gallons per day (MGD) to 67 MGD, as well as the construction of a nitrification process for the removal of ammonia nitrogen as required by the State Water Control Board. This removal of nitrogen will improve the quality of the effluent produced at the Noman M. Cole, Jr. Pollution Control Plant.

### **FY 2002 Initiatives**

An amount of \$13,372,964 is required for this fund in FY 2002. Of this amount, \$6,114,455 will fund the debt service on the unfunded portion of the 1993 Refunding Bonds. The 1996 Bonds debt service totals \$7,228,509. An amount of \$30,000 is also required for fiscal agent fees. All debt service payments are supported by Sewer System Revenues.

### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ At the FY 2000 Carryover Review, a decrease of \$72,255 in the Transfer In is due to lower than anticipated bond interest payments in FY 2000.



# FUND 403 SEWER BOND PARITY DEBT SERVICE

## FUND STATEMENT

Fund Type G40, Enterprise Funds

Fund 403, Sewer Bond Parity Debt Service

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$412,650</b>	<b>\$1,282,139</b>	<b>\$1,354,394</b>	<b>\$1,296,878</b>
Transfer In:				
Sewer Revenue (400)	\$14,198,472	\$13,579,970	\$13,507,715	\$13,279,128
Total Transfer In	\$14,198,472	\$13,579,970	\$13,507,715	\$13,279,128
<b>Total Available</b>	<b>\$14,611,122</b>	<b>\$14,862,109</b>	<b>\$14,862,109</b>	<b>\$14,576,006</b>
Expenditures:				
Principal Payment <sup>1</sup>	\$3,610,000	\$4,050,000	\$4,050,000	\$4,140,000
Interest Payments	9,560,134	9,406,134	9,406,134	9,202,964
Fiscal Agent Fees	7,497	30,000	30,000	30,000
Total Expenditures	\$13,177,631	\$13,486,134	\$13,486,134	\$13,372,964
Non Appropriated:				
Amortization Expense <sup>2</sup>	\$79,097	\$79,097	\$79,097	\$79,097
<b>Total Disbursements</b>	<b>\$13,256,728</b>	<b>\$13,565,231</b>	<b>\$13,565,231</b>	<b>\$13,452,061</b>
<b>Ending Balance<sup>3</sup></b>	<b>\$1,354,394</b>	<b>\$1,296,878</b>	<b>\$1,296,878</b>	<b>\$1,123,945</b>

<sup>1</sup> The bond principal and interest payments are shown as expenditures. However, for accounting purposes, the Consolidated Annual Financial Report (CAFR) will show these disbursements as "Construction in Progress" to be capitalized.

<sup>2</sup> In order to capitalize these bond costs, \$79,097 has been designated as non appropriated amortization expense annually for 23 years. The 1993 bonds are amortized at \$45,922 for 23 years, and the 1996 bonds are amortized at \$33,175 for 20 years.

<sup>3</sup> In FY 2002, the ending balance of \$1,123,945 is necessary to support the reserves required to cover the remaining amortization of issuance costs including \$642,905 for 1993 bonds and \$481,040 for 1996 bonds.

# FUND 406

## SEWER BOND DEBT RESERVE

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### **Purpose**

Fund 406, Sewer Bond Debt Reserve, fulfills the County's requirement to maintain a Reserve Fund pursuant to the Sewer Revenue Refunding Bonds, Series 1993 and 1996. As outlined in the Bond Resolution, this reserve is required to be the lesser of the maximum principal and interest requirements for any bond year or 125 percent of the average annual principal and interest requirements for the 1993 Bonds and the 1996 Bonds for any bond year.

### **FY 2002 Initiatives**

No funding is required for Fund 406, Sewer Bond Debt Reserve. The FY 2002 recommended reserve is \$14,571,766, which is the same amount as the FY 2001 Revised Budget Plan reserve.

### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all the adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ There have been no revisions to this fund since approval of the FY 2001 Adopted Budget Plan.

# FUND 406 SEWER BOND DEBT RESERVE

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## FUND STATEMENT

Fund Type G40, Enterprise Funds

Fund 406, Sewer Bond Debt Reserve

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	\$14,571,766	\$14,571,766	\$14,571,766	\$14,571,766
Revenue:				
Bond Proceeds	\$0	\$0	\$0	\$0
Total Revenue	\$0	\$0	\$0	\$0
<b>Total Available</b>	<b>\$14,571,766</b>	<b>\$14,571,766</b>	<b>\$14,571,766</b>	<b>\$14,571,766</b>
<b>Total Disbursements</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Balance<sup>1</sup></b>	<b>\$14,571,766</b>	<b>\$14,571,766</b>	<b>\$14,571,766</b>	<b>\$14,571,766</b>

<sup>1</sup> This reserve of \$14,571,766 provides one year of principal and interest for the 1993 Bond Series (\$7,057,328) and the 1996 Bond Series (\$7,514,438) as required by the Sewer System's General Bond Resolution.

# FUND 407

## SEWER BOND SUBORDINATE DEBT SERVICE

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### **Purpose**

Fund 407, Sewer Bond Subordinate Debt Service, provides debt service funding for the Upper Occoquan Sewage Authority (UOSA) Bond Series based on the County's portion of the plant expansion to 54 million gallons per day (MGD). It should be noted that, pursuant to the Sewer Bond resolution and the UOSA service agreement, the County's obligations to UOSA are subordinate to the County's revenue bonds.

### **FY 2002 Initiatives**

Funding in the amount of \$15,239,170 is required for this fund in FY 2002. Of this amount, \$2,175,680 will fund the debt service on the 1993 Bond Series, \$10,729,432 will fund the debt service on the 1995A Bond Series, and \$2,324,058 will fund the debt service on the 1995B Bond Series. An amount of \$10,000 is also included for fiscal agent fees. All debt service payments are supported by Sewer System Revenues.

### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ A decrease of \$246,600 in the FY 2001 Transfer In from Fund 400, Sewer Revenue, results primarily from lower than anticipated debt service payments in FY 2000.

# FUND 407

## SEWER BOND SUBORDINATE DEBT SERVICE

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### FUND STATEMENT

Fund Type G40, Enterprise Funds

Fund 407, Sewer Bond Subordinate Debt  
Service

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$245,445</b>	<b>\$0</b>	<b>\$246,600</b>	<b>\$0</b>
Transfer In:				
Sewer Revenue (400)	\$13,546,919	\$15,238,254	\$14,991,654	\$15,239,170
Total Transfer In	\$13,546,919	\$15,238,254	\$14,991,654	\$15,239,170
<b>Total Available</b>	<b>\$13,792,364</b>	<b>\$15,238,254</b>	<b>\$15,238,254</b>	<b>\$15,239,170</b>
Expenditures:				
Principal Payment <sup>1</sup>	\$1,605,425	\$3,487,005	\$3,487,005	\$3,559,140
Interest Payment <sup>1</sup>	11,940,339	11,741,249	11,741,249	11,670,030
Fiscal Agent Fees <sup>2</sup>	0	10,000	10,000	10,000
Total Expenditures	\$13,545,764	\$15,238,254	\$15,238,254	\$15,239,170
<b>Total Disbursements</b>	<b>\$13,545,764</b>	<b>\$15,238,254</b>	<b>\$15,238,254</b>	<b>\$15,239,170</b>
<b>Ending Balance</b>	<b>\$246,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> The bond principal and interest payments are shown here as expenditures. However, for accounting purposes, the Comprehensive Annual Financial Report (CAFR) will show these disbursements as "Construction in Progress" to be capitalized.

<sup>2</sup> No fiscal agent fees were incurred for the UOSA debt in FY 2000.

# FUND 408

## SEWER BOND CONSTRUCTION

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### **Purpose**

Fund 408, Sewer Bond Construction, was established to provide for major sewer system construction projects that are funded from the sale of sewer revenue bonds and/or sewer system revenues. Projects in this fund include: G00902, District of Columbia Blue Plains Expansion Beyond 309 MGD (million gallons per day), which addresses the Fairfax County share of upgrading the District of Columbia Water and Sewer Authority's (DCWASA) Blue Plains Wastewater Treatment Plant, and N00322, Lower Potomac Construction 36 MGD to 67 MGD, which provides for the expansion of the Noman M. Cole, Jr. Pollution Control Plant to 67 MGD to meet the service needs through the year 2015.

### **FY 2002 Initiatives**

Funding in the amount of \$5,128,945 is included in Fund 408, Sewer Bond Construction, Project G00902, DC Blue Plains Expansion Beyond 309MGD, to provide for the County's share of the costs related to the design and construction of the DCWASA upgrades. This project is supported by sewer system revenues and is included in the Summary of Capital Projects.

### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ As part of the FY 2000 Carryover Review, the Board of Supervisors approved an increase of \$49,448,030 due to the carryover of unexpended project balances.

A Fund Statement, a Summary of Capital Projects, and a Project Detail Table for each project funded in FY 2002 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered continuing projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Tables include project location, description, source of funding and completion schedules.

# FUND 408 SEWER BOND CONSTRUCTION

## FUND STATEMENT

Fund Type G40, Enterprise Funds

Fund 408, Sewer Bond Construction

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$78,879,999</b>	<b>\$7,087,434</b>	<b>\$62,086,029</b>	<b>\$369,692</b>
Revenue:				
Revenue from the Commonwealth <sup>1</sup>	\$1,930,244	\$0	\$0	\$0
Interest on Investments	5,293,751	300,000	300,000	300,000
<b>Total Revenue</b>	<b>\$7,223,995</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>
Transfer In:				
Sewer Revenue (400)	\$0	\$22,700,000	\$17,149,435	\$4,828,945
<b>Total Transfer In</b>	<b>\$0</b>	<b>\$22,700,000</b>	<b>\$17,149,435</b>	<b>\$4,828,945</b>
<b>Total Available</b>	<b>\$86,103,994</b>	<b>\$30,087,434</b>	<b>\$79,535,464</b>	<b>\$5,498,637</b>
Total Expenditures	\$24,017,965	\$29,717,742	\$79,165,772	\$5,128,945
<b>Total Disbursements</b>	<b>\$24,017,965</b>	<b>\$29,717,742</b>	<b>\$79,165,772</b>	<b>\$5,128,945</b>
<b>Ending Balance</b>	<b>\$62,086,029</b>	<b>\$369,692</b>	<b>\$369,692</b>	<b>\$369,692</b>

<sup>1</sup> Reimbursement of nitrification removal charges is received annually from the State Water Quality Improvement Fund based upon actual expenditures, which vary from year to year.

# FUND 408 SEWER BOND CONSTRUCTION

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## FY 2002 Summary of Capital Projects

### Fund: 408 Sewer Bond Construction

<b>Project #</b>	<b>Description</b>	<b>Total Project Estimate</b>	<b>FY 2000 Actual Expenditures</b>	<b>FY 2001 Revised Budget</b>	<b>FY 2002 Advertised Budget Plan</b>
G00902	DC Blue Plains Exp 309 MGD	\$39,140,784	\$2,390,842.00	\$7,537,894.87	\$5,128,945
N00322	Lower Potomac 67 MGD	134,624,000	21,627,122.70	71,627,877.35	0
<b>Total</b>		<b>\$173,764,784</b>	<b>\$24,017,964.70</b>	<b>\$79,165,772.22</b>	<b>\$5,128,945</b>



## FUND 408 SEWER BOND CONSTRUCTION

<b>G00902</b>	<b>DC Blue Plains Expansion Beyond 309 MGD</b>
NA	NA
<p>This project funds Fairfax County's share of the costs of upgrading the District of Columbia's Blue Plains Treatment Plant to 370 MGD. Progress payments will be made to the District of Columbia as expenses are incurred for the design and construction of this project. Currently, the total project estimate is \$39,140,784. Specific methodology and justification of payments are based on the <u>Blue Plains Intermunicipal Agreement of 1985</u>. Funding of \$5,128,945 reflects the County's payment in FY 2002.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	39,140,784	20,374,391	2,390,842	7,537,895	5,128,945	3,708,711
<b>Total</b>	<b>\$39,140,784</b>	<b>\$20,374,391</b>	<b>\$2,390,842</b>	<b>\$7,537,895</b>	<b>\$5,128,945</b>	<b>\$3,708,711</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$5,128,945	\$5,128,945

# Internal Service Funds



# INTERNAL SERVICE FUNDS

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## Overview

Internal Service Funds account for services provided by specific County agencies to other County agencies on a cost reimbursement basis. The services consist of insurance, central acquisition of commonly used supplies and equipment, vehicle fleet maintenance, communications, and data processing. Revenues of these funds consist primarily of charges to County agencies for these services. Specific funds included in this group are:

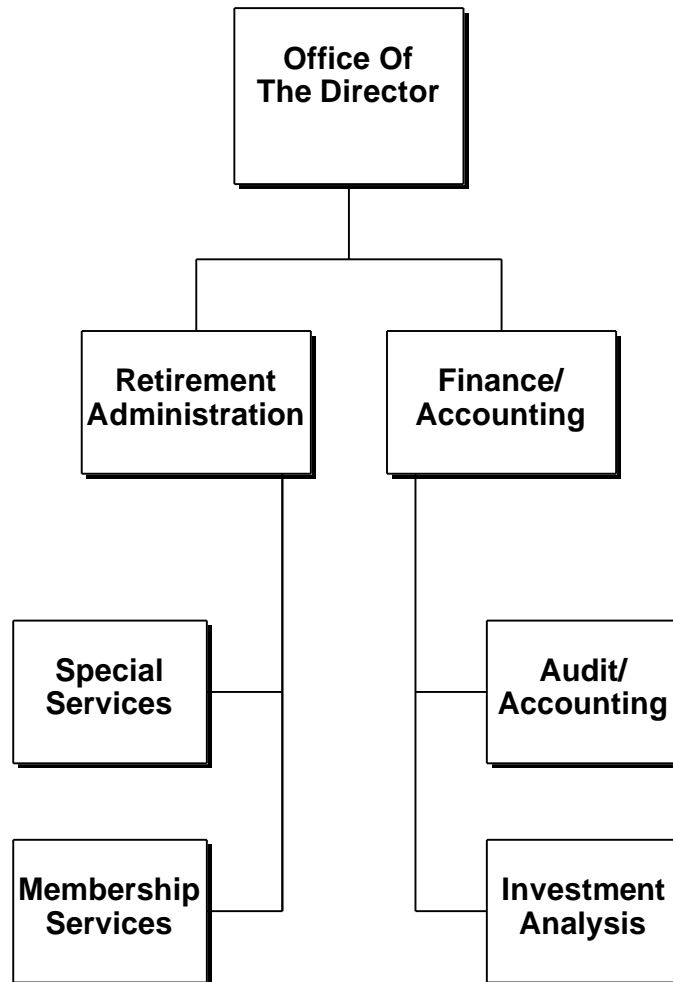
### FAIRFAX COUNTY INTERNAL SERVICE FUNDS

- ◆ **Fund 500, Retiree Health Benefits**, provides for subsidy payments of \$100 per month to eligible retirees of the County to help pay for health insurance. Participants who become eligible to receive benefits are paid based on the period of eligibility within the fiscal year, which may or may not comprise a full year of payments.
- ◆ **Fund 501, County Insurance Fund**, is utilized to meet the County's casualty obligations, liability exposures, and worker's compensation requirements.
- ◆ **Fund 502, County Central Stores**, is administered by the Department of Purchasing and Supply Management and is used to finance the central acquisition of supply and equipment items for issue to County agencies.
- ◆ **Fund 503, Department of Vehicle Services**, ensures that the County, School and Park Authority vehicle fleet is responsive to the transportation needs of all customer agencies and is operated in a safe and cost-effective manner.
- ◆ **Fund 504, Document Services Division**, supports the printing, copier, and micrographic services to County and School agencies.
- ◆ **Fund 505, Technology Infrastructure Services**, is managed by the Department of Information Technology and provides Data Center and Network Services to County agencies. Infrastructure costs associated with the operation and maintenance of the mainframe, data communications, PC replacements, and radio networks are billed to user agencies.
- ◆ **Fund 506, Health Benefits Trust Fund**, is the County's self-insurance fund which provides health insurance benefits to Fairfax County employees.

### FAIRFAX COUNTY PUBLIC SCHOOLS INTERNAL SERVICE FUNDS

- ◆ **Fund 590, Public School Insurance Fund**, is an insurance fund that provides administration of workers' compensation accounts, centralization of self-insurance accounts for automobile and general liability, and commercial insurance for other liabilities.
- ◆ **Fund 591, Public School Health and Flexible Benefits Fund**, is the Fairfax County Public Schools self-insurance fund which provides health insurance benefits to its employees.
- ◆ **Fund 592, Public School Central Procurement**, facilitates accounting of orders for textbooks, supplies, and equipment for the Fairfax County Public Schools (FCPS).

# RETIREMENT ADMINISTRATION AGENCY



# FUND 500

## RETIREE HEALTH BENEFITS FUND

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### *Agency Position Summary*

21 Regular Positions / 21.0 Regular Staff Years

### ***Position Detail Information***

#### **OFFICE OF THE DIRECTOR**

1 Executive Director  
1 Administrative Assistant  
1 Secretary II  
1 Clerk Typist II  
4 Positions  
4.0 Staff Years

#### **RETIREMENT ADMINISTRATION**

1 Retirement Administrator  
1 Position  
1.0 Staff Year

#### **Special Services**

1 Programmer Analyst II  
1 Programmer Analyst III  
1 Information Officer II  
3 Positions  
3.0 Staff Years

#### **Membership Services**

1 Management Analyst II  
3 Retirement Counselors  
3 Account Clerks II  
1 Clerical Specialist  
8 Positions  
8.0 Staff Years

#### **FINANCE/ACCOUNTING**

1 Investment Manager  
1 Position  
1.0 Staff Year

#### **Audit/Accounting**

1 Accountant II\*  
1 Account Clerk II  
2 Positions  
2.0 Staff Years

\*1/1.0 SYE Accountant II is financed by Fund 500, Retiree Health Benefits. All remaining 20/20.0 SYE positions are financed jointly by the three retirement trust funds (Fund 600, Fund 601, and Fund 602).

#### **Investment Analysis**

1 Senior Investment Manager  
1 Investment Analyst  
2 Positions  
2.0 Staff Years

# FUND 500

## RETIREE HEALTH BENEFITS FUND

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### **Purpose**

Fund 500, Retiree Health Benefits provides monthly subsidy payments to eligible retirees of the County to help pay for health insurance. The current monthly subsidy is \$100 once a retiree reaches the eligibility age of 55.

During FY 2002, the average number of beneficiaries, including new retirees, disability retirees and current retirees who will reach the age of 55 is expected to increase by 104, or 6.5 percent, from 1,590 in FY 2001 to 1,694 in FY 2002. Estimates of the average number of beneficiaries are based on a review of the projected number of retirements and health benefit eligibility for personnel already retired from the Fairfax County Employees' Retirement (formerly Supplemental), Uniformed and Police Officers Retirement Systems. Participants who become eligible to receive benefits are paid based on the period of eligibility within the fiscal year, which may or may not comprise a full year of payments.

In FY 2002 the General Fund Transfer will increase by \$21,915 or 1.16 percent, over the *FY 2001 Revised Budget Plan* level of \$1,896,000 to \$1,917,915. In addition, an amount of \$124,866 is appropriated from fund balance to fund FY 2002 requirements.

### **FY 2002 Initiatives**

- ◆ Provide appropriate funding level to support the retiree's health insurance benefit subsidy.
- ◆ Continue to allow for the timely and accurate distribution of retiree health insurance subsidy payments.

### **Funding Adjustments**

*The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:*

- ◆ An increase of \$3,463 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ An increase in benefit payments of \$67,800 or 3.6 percent based on the current and projected rate of participation.

*The following funding adjustments reflect all approved changes in the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000.*

- ◆ There have been no revisions to this fund since approval of the FY 2001 Adopted Budget Plan.

# FUND 500 RETIREE HEALTH BENEFITS FUND

## FUND STATEMENT

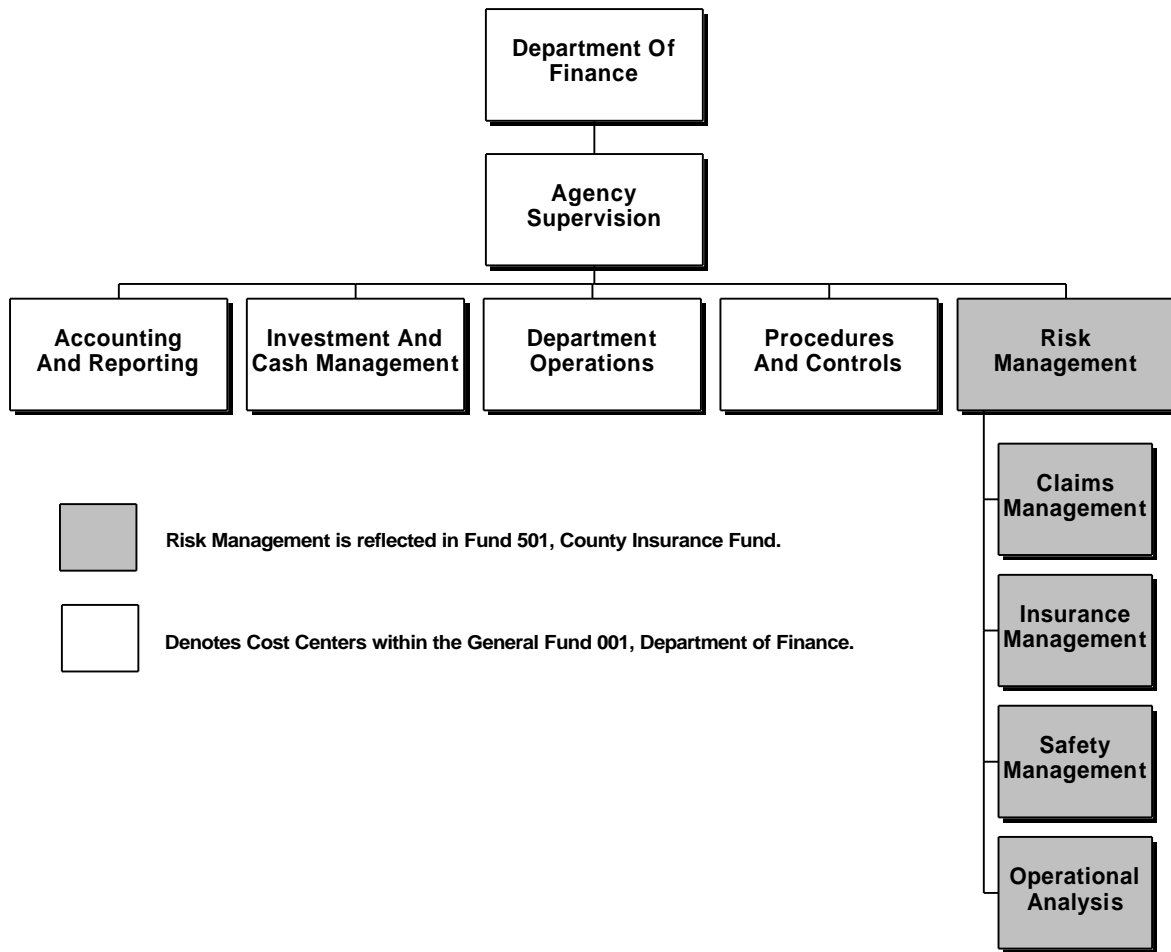
Fund Type G50, Internal Service Funds

Fund 500, Retiree Health Benefits

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$170,989</b>	<b>\$109,786</b>	<b>\$234,652</b>	<b>\$159,866</b>
Transfer In:				
General Fund (001)	\$1,479,425	\$1,896,000	\$1,896,000	\$1,917,915
<b>Total Transfer In</b>	<b>\$1,479,425</b>	<b>\$1,896,000</b>	<b>\$1,896,000</b>	<b>\$1,917,915</b>
<b>Total Available</b>	<b>\$1,650,414</b>	<b>\$2,005,786</b>	<b>\$2,130,652</b>	<b>\$2,077,781</b>
Expenditures:				
Benefits Paid	\$1,354,036	\$1,902,600	\$1,902,600	\$1,970,400
Administrative	61,726	68,186	68,186	71,666
<b>Subtotal Expenditures</b>	<b>\$1,415,762</b>	<b>\$1,970,786</b>	<b>\$1,970,786</b>	<b>\$2,042,066</b>
COLA Reserve	0	0	0	715
<b>Total Expenditures</b>	<b>\$1,415,762</b>	<b>\$1,970,786</b>	<b>\$1,970,786</b>	<b>\$2,042,781</b>
<b>Total Disbursements</b>	<b>\$1,415,762</b>	<b>\$1,970,786</b>	<b>\$1,970,786</b>	<b>\$2,042,781</b>
<b>Ending Balance</b>	<b>\$234,652</b>	<b>\$35,000</b>	<b>\$159,866</b>	<b>\$35,000</b>



# FUND 501, COUNTY INSURANCE FUND



# FUND 501 COUNTY INSURANCE FUND

## *Agency Position Summary*

Fund 001:	70	Regular Positions	/	70.0	Regular Staff Years
Fund 501:	<u>13</u>	<i>Regular Positions</i>	/	<u>13.0</u>	<i>Regular Staff Years</i>
	83	Total Positions	/	83.0	Total Staff Years

### ***Position Detail Information***

#### **AGENCY SUPERVISION**

1 Director  
 1 Deputy Director  
 1 Secretary III  
 1 Secretary II  
 4 Positions  
 4.0 Staff Years

#### **Information Technology**

1 Computer Systems Analyst III  
 2 Computer Systems Analysts I  
 3 Positions  
 3.0 Staff Years

#### **Documentation**

1 Accountant III  
 1 Position  
 1.0 Staff Year

#### **DEPARTMENT OPERATIONS**

1 Management Analyst III  
 1 Administrative Aide  
 2 Account Clerks II  
 4 Positions  
 4.0 Staff Years

#### **Disbursements**

1 Accounting Technician  
 1 Position  
 1.0 Staff Year

#### **INVESTMENT AND CASH MANAGEMENT**

1 Investment Manager  
 2 Investment Analysts  
 1 Account Clerk II  
 4 Positions  
 4.0 Staff Years

#### **ACCOUNTING AND REPORTING**

1 Chief Finance Division  
 1 Position  
 1.0 Staff Year

#### **Accounting Team**

1 Accountant III  
 4 Accountants II  
 1 Accounting Technician  
 6 Positions  
 6.0 Staff Years

#### **Billable Revenue Team**

1 Accountant III  
 1 Accountant II  
 1 Accountant I  
 3 Positions  
 3.0 Staff Years

#### **Financial Reporting Team**

1 Accountant III  
 2 Accountants II  
 3 Positions  
 3.0 Staff Years

#### **Quality Assurance Team**

1 Accountant III  
 2 Accountants II  
 1 Account Clerk II  
 4 Positions  
 4.0 Staff Years

#### **Systems Reporting Team**

1 Accountant III  
 2 Accountants II  
 1 Account Clerk II  
 4 Positions  
 4.0 Staff Years

#### **Grants Team**

1 Accountant III  
 1 Accountant II  
 1 Account Clerk II  
 3 Positions  
 3.0 Staff Years

#### **PROCEDURES AND CONTROLS**

1 Chief Finance Division  
 1 Secretary I  
 2 Positions  
 2.0 Staff Years

#### **Accounts Payable**

1 Accountant III  
 3 Accounting Technicians  
 3 Administrative Aides  
 7 Account Clerks II  
 14 Positions  
 14.0 Staff Years

#### **Systems Administration**

2 Accountants III  
 2 Management Analysts II  
 4 Positions  
 4.0 Staff Years

#### **Financial Control**

1 Accountant III  
 1 Accounting Technician  
 2 Account Clerks II  
 4 Positions  
 4.0 Staff Years

#### **Bank Reconciliation**

1 Accounting Technician  
 1 Administrative Aide  
 3 Account Clerks II  
 5 Positions  
 5.0 Staff Years

#### **RISK MANAGEMENT\***

1 Risk Manager  
 1 Administrative Aide  
 2 Positions  
 2.0 Staff Years

#### **Insurance Management**

1 Insurance Manager  
 1 Position  
 1.0 Staff Year

# FUND 501

## COUNTY INSURANCE FUND

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### Claims Management

1 *Claims Manager*  
1 *Claims & Rehab. Supervisor*  
1 *Rehabilitation Specialist*  
1 *Rehabilitation Tech.*  
2 *Claims Specialists*  
1 *Clerical Specialist*  
7 *Positions*  
7.0 *Staff Years*

### Safety Management

1 *Safety Manager*  
1 *Safety Analyst*  
2 *Positions*  
2.0 *Staff Years*

### Operational Analysis

1 *Risk Analyst*  
1 *Position*  
1.0 *Staff Year*

\*Positions shown in italics are funded  
in Fund 501, County Insurance Fund.

# FUND 501 COUNTY INSURANCE FUND

## Agency Mission

To monitor risk and loss exposures associated with workers' compensation and other liabilities, maintain liability insurance or self insurance funding reserves, and conduct safety and loss prevention programs for County agencies in order to minimize risk and loss potential.

<b>Agency Summary</b>				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	13/ 13	13/ 13	13/ 13	13/ 13
Expenditures:				
Personnel Services	\$779,954	\$842,466	\$842,466	\$895,640
Operating Expenses	5,385,731	8,262,711	8,262,711	8,155,790
Capital Equipment	1,725	0	0	0
<b>Total Expenditures</b>	<b>\$6,167,410</b>	<b>\$9,105,177</b>	<b>\$9,105,177</b>	<b>\$9,051,430</b>

<b>Summary by Cost Center</b>				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Risk Management	\$913,253	\$932,946	\$932,946	\$1,041,968
Self-Insured Risks	4,019,871	6,865,620	6,865,620	6,610,962
Commercially Insured Risks	1,234,286	1,306,611	1,306,611	1,398,500
<b>Total Expenditures</b>	<b>\$6,167,410</b>	<b>\$9,105,177</b>	<b>\$9,105,177</b>	<b>\$9,051,430</b>

## Purpose

Fairfax County has a statutory responsibility to provide Workers' Compensation benefits, including medical treatment and loss of wages due to related disability, to employees who sustain occupational injuries and illnesses. To fulfill this obligation, Fund 501, the County Insurance Fund, was established to disburse and account for expenditures related to Workers' Compensation claims. The Fund was consolidated as of July 1, 1990, to include funding for all insurance and self-insurance related expenses, as well as the Risk Management Cost Center expenses.

Since FY 1963, the County and the School Board had jointly self-insured for Workers' Compensation claims and had administered the program through an independent claims service company monitored by the County's Department of Finance. In FY 1987, the Risk Management Division was created in the Department of Finance to monitor the performance of the claims administrators to ensure that claims are properly adjusted and payments are processed in a timely fashion. The Risk Management Division also manages the County's property/casualty insurance as well as the employee safety program. Beginning in FY 1993, the School Board established its own self-insurance fund to handle School employee claims. The expenditures for claims and liabilities associated with the School system are no longer reflected in Fund 501.

In addition to the Workers' Compensation program, the Risk Management Division also administers the County's Insurance Program which provides self-insurance for automobile and general liability claims against the County and the commercial insurance for various other County liabilities, such as aviation insurance on the County helicopters, real property loss, and Fire and Rescue vehicle damage insurance.

# FUND 501

## COUNTY INSURANCE FUND

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Fund 501, the County Insurance Fund, includes four major programs - Claims Management, Insurance Management, Employee Safety, and Operational Analysis. The Claims Management Program monitors the progress of all County claims by providing the necessary coordination with the claims service companies and various County agencies, and internally administers self-insured claims such as public officials and police professional liabilities, real property, and vehicle collision and comprehensive claims. The Insurance Management Program evaluates and determines the most cost effective manner of providing insurance against County liabilities posed by the various operational risks. The Employee Safety Program evaluates work place hazards and recommends appropriate controls for abatement to minimize exposure of employees and other personnel, thus contributing to reduced claims. The Operational Analysis Program assesses operational risks and determines methods of treatment and mitigation.

### **Key Accomplishments**

- ◆ Performed an actuarial study at the end of FY 2000 that projected an Insurance Fund surplus of \$12.6 million. As recently as FY 1996, the fund was in a \$5.5 million deficit. This significant turn around clearly indicates the various safety, rehabilitation, claims management, risk analysis, and competitive insurance programs implemented over the past several years are producing significant positive financial results.
- ◆ Implemented rehabilitation initiatives including the fair and expeditious handling of medical treatment involved in Workers' Compensation claims and coordination with the employees' Departments.
- ◆ Reduced liability to an employee's agency by returning the employee to regular or light duty jobs.
- ◆ Established and implemented a work place violence program, which included a training program, attended by approximately 2,000 employees.
- ◆ Implemented an Ergonomics assessment program assisting nearly 150 employees.
- ◆ Developed a Property site review program in which over 90 County buildings have been reviewed for proper insurance values.
- ◆ Implemented a Risk Safety assessment program that assesses agency location, operational risk, and security issues.
- ◆ Developed a Risk Management Division web site for dissemination of information to both employees and citizens.
- ◆ Implemented a dispute resolution program resulting in a reduction in Workers' compensation litigation.
- ◆ Developed a Risk Management Division training team to provide County agencies education on various claims, risk, safety, and insurance topics.
- ◆ Expanded the physicians series program to a quarterly Employee Health and Wellness program.

### **FY 2002 Initiatives**

Develop and implement an on line (E-Commerce) Risk Management Division program to include claims reporting, safety data, and an inventory asset notification process. Implementation of an on-line internet based system will reduce reporting time for accidents and injuries, safety exposures, and the time between acquiring valuable county inventory and protecting the asset through insurance coverage.

# FUND 501

## COUNTY INSURANCE FUND

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### Performance Measurement Results

The Risk Management Division continues to achieve its performance goal of processing 90 percent of all claims within 30 business days of the incident and achieving agency compliance with 75 percent of recommended safety improvements resulting from completed safety inspections.

The average claims processing time in FY 2000 was 17 days and the Division anticipates a processing time of no more than 20 days in FY 2001 and FY 2002, which is well within the 30-day goal. The Division processed 92 percent of the claims within the 30-day goal and exceeded its performance measurement by 2 percentage points in FY 2000. The Division projects that it will meet its goal of processing at least 90 percent of all claims within the 30-day parameter in both FY 2001 and FY 2002.

Recommendations resulting from safety inspections were implemented by agencies at a rate of 77 percent, a 2 percentage point increase above the goal. The Division also projects an implementation rate of 77 percent for 2001 and 2002. The Division will continue to pursue and implement safety programs and claims procedures that will reduce losses and the associated expenditures resulting from accidents.

### Funding Adjustments

*The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:*

- ◆ An increase of \$53,174 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ A decrease of \$102,766 in Operating Expenses is primarily attributable to a reduction of \$254,580 in self-insured risks costs based on actual experience, partially offset by an increase of \$91,889 for commercial insurance premiums due to increased insurance rates and increased County assets including the newly expanded Adult Detention Center.
- ◆ A decrease of \$4,155 in Department of Vehicle Services charges based on anticipated charges for fuel, the County motor pool, vehicle replacement, and maintenance costs.
- ◆ A revenue reduction of \$2,419,211 in the General Fund Worker's Compensation premium due to better than anticipated claims experience.

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ There have been no revisions to this fund since approval of the FY 2001 Adopted Budget Plan.

# FUND 501

## COUNTY INSURANCE FUND

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The following tables identify funding for each self-insured and commercially insured line of coverage:

### Self-Insured Lines of Coverage

	FY 2001	FY 2002
Workers' Compensation Claims Service Fee	\$424,880	\$437,626
Workers' Compensation Administrative Expenses	15,999	15,000
Workers' Compensation Rehabilitation Claims	176,543	130,000
Workers' Compensation Medical Claims	2,746,529	2,743,529
Workers' Compensation Indemnity Claims	2,505,915	1,854,955
Workers' Compensation Subrogation Recovery	(375,025)	(375,025)
Workers' Compensation Tax	163,593	163,593
<b>Subtotal Workers' Compensation</b>	<b>\$5,658,434</b>	<b>\$4,969,678</b>
Automobile Liability Claims Expenses	\$958,948	\$1,343,182
Auto Subrogation Recovery	(98,323)	(98,323)
General Liability Claims Expenses	217,546	219,304
Police Professional Liability	16,445	10,445
Public Officials Liability	26,636	66,676
Property Perils Deductible	85,934	100,000
<b>Subtotal Other Self-Insurance</b>	<b>\$1,207,186</b>	<b>\$1,641,284</b>
<b>Total Self-Insurance</b>	<b>\$6,865,620</b>	<b>\$6,610,962</b>

### Commercially-Insured Lines of Coverage

Policy	FY 2001 Estimate	FY 2002 Estimate
Property Perils Premium	\$278,992	\$350,000
Inland Marine Premium	41,448	45,000
Aviation (Helicopter) Premium	148,495	155,000
Boiler and Machinery	27,627	24,000
Volunteer Casualty Premium	73,764	85,000
Crime (Monies and Securities) Premium	32,176	15,000
Valuable Papers Premium	42,185	45,000
Fire and Rescue Vehicle Premium	166,625	175,000
Volunteer Firefighter and Auxiliary Police Accidental Death and Dismemberment Premium	47,735	47,000
Faithful Performance Bonds	4,939	8,000
Medical Malpractice Liability Premium	26,009	30,000
Excess Catastrophic	387,004	375,000
Public Employees Blanket Bond	14,065	32,000
Commercial Marine Premium	7,253	5,000
Employee Day Care A&D	2,195	2,500
Park & Ride Liability Insurance	6,099	5,000
<b>Total Commercially-Insured</b>	<b>\$1,306,611</b>	<b>\$1,398,500</b>

# FUND 501 COUNTY INSURANCE FUND

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## Objectives

- ◆ To process 90 percent of all claims within 30 business days from date of incident.
- ◆ To achieve agency compliance with 77 percent of recommended improvements as a result of safety inspections.
- ◆ To assure that no less than 90 percent of the County's insurable assets are inventoried and insured.
- ◆ To achieve agency implementation of 77 percent of risk analysis/assessment recommendations.

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Claims requiring investigation	1,770	1,989	2,141 / 1,960	2,110	2,050
Inspection reports produced and disseminated	205	183	192 / 176	200	210
Insurable asset submissions to insurance companies	41	41	42 / 42	42	45
Risk assessments conducted	69	74	75 / 75	78	81
<b>Efficiency:</b>					
Cost per claim processed	NA	\$121	\$111 / \$122	\$117	\$123
Cost per safety inspection report	\$190	\$190	\$172 / \$172	\$186	\$175
Cost per insurable asset submitted to insurance company	\$260	\$245	\$266 / \$266	\$284	\$260
Cost per risk assessment	\$242	\$216	\$205 / \$205	\$210	\$208
<b>Service Quality:</b>					
Average claims processing time (Days)	22	21	20 / 17	20	20
Percent of reports disseminated within ten days of inspection	86%	90%	99% / 99%	93%	95%
Percent of assets inventoried and insured within ten days of policy renewal	88%	90%	91% / 91%	91%	94%
Percent of risk assessments conducted within three days of request	65%	65%	70% / 75%	70%	75%



# FUND 501 COUNTY INSURANCE FUND

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Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Outcome:</b>					
Percent of claims processed within 30 days	85%	89%	90% / 92%	90%	90%
Improvements implemented as a result of the safety inspection	76%	61%	77% / 77%	77%	77%
Percent insurable asset reports to insurance companies within ten percent of insurable assets reported by agencies during inventory	90%	95%	95% / 95%	95%	96%
Percent of risk analysis recommendations implemented by user agencies	75%	78%	75% / 75%	75%	80%

# FUND 501 COUNTY INSURANCE FUND

## FUND STATEMENT

Fund Type G50, Internal Service Funds

Fund 501, County Insurance Fund

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$27,858,563</b>	<b>\$27,661,709</b>	<b>\$31,389,784</b>	<b>\$31,994,004</b>
Revenue:				
Interest	\$1,324,905	\$1,099,533	\$1,099,533	\$1,454,835
Workers' Compensation	6,581,196	6,735,986	6,735,986	4,485,175
Other Insurance	1,792,530	1,873,878	1,873,878	1,920,725
Total Revenue	\$9,698,631	\$9,709,397	\$9,709,397	\$7,860,735
<b>Total Available</b>	<b>\$37,557,194</b>	<b>\$37,371,106</b>	<b>\$41,099,181</b>	<b>\$39,854,739</b>
Expenditures:				
Administration	\$913,253	\$932,946	\$932,946	\$1,041,968
Workers' Compensation	4,312,215	5,658,434	5,658,434	4,969,678
Self Insurance Losses	1,042,796	1,207,186	1,207,186	1,641,284
Commercial Insurance Premium	1,234,286	1,306,611	1,306,611	1,398,500
Subtotal Expenditures	\$7,502,550	\$9,105,177	\$9,105,177	\$9,051,430
COLA Reserve	0	0	0	8,956
Expense for Net Change in Accrued Liability <sup>1</sup>	(1,335,140)	0	0	0
Total Expenditures	\$6,167,410	\$9,105,177	\$9,105,177	\$9,060,386
<b>Total Disbursements</b>	<b>\$6,167,410</b>	<b>\$9,105,177</b>	<b>\$9,105,177</b>	<b>\$9,060,386</b>
<b>Ending Balance</b>	<b>\$31,389,784</b>	<b>\$28,265,929</b>	<b>\$31,994,004</b>	<b>\$30,794,353</b>
Restricted Reserves:				
Accrued Liability	17,442,417	17,442,417	17,442,417	16,922,708
PC Replacement Reserve	7,200	7,200	7,200	7,200
Reserve for Catastrophic Occurrences	13,940,167	10,816,312	14,544,387	13,860,290

<sup>1</sup> FY 2000 Actuals have been updated to reflect all FY 2000 audit adjustments. These changes include an expenditure decrease of \$1,335,140 due to the net change in accrued liabilities (value of outstanding claims) based on an annual independent actuarial valuation. This adjustment results in a corresponding adjustment to the total Accrued Liability Ending Balance and Unreserved Balance.

# FUND 502

## COUNTY CENTRAL STORES

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### **Purpose**

Fund 502, County Central Stores is managed by the Department of Purchasing and Supply Management and is used to finance the central acquisition of supply and equipment items to be sold to County agencies. The centralized procurement of supplies and equipment allows for savings based on bulk purchase of items, rapid issue to requesting agencies, improved customer delivery response, and reduced procurement costs. This fund operates as a quasi-revolving fund, requiring an annual appropriation, although expenditures are recovered through receipts from sales to replenish the fund.

County Central Stores maintains an inventory of approximately 880 stock items commonly used by County agencies. The majority of these items are in support of Fire and Rescue, Park Authority, and Health Department activities. Items are stocked in a quick and efficient manner by using a mainframe computer inventory tracking program which allows "just in time" management techniques, reducing stock requirements and providing items solely as they are needed.

### **FY 2002 Initiatives**

- ◆ Continue to maintain an accurate inventory of stock items commonly used by County agencies.
- ◆ Continue to provide quick and efficient response to customer needs.
- ◆ Promote savings through bulk purchases of items.
- ◆ Reduce procurement costs.
- ◆ Reduce the number of stock requirements.

### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since the passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ As part of the FY 2000 Carryover Review, \$230,701 was added due to encumbered carryover for inventory replenishment purchase orders.

# FUND 502 COUNTY CENTRAL STORES

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## FUND STATEMENT

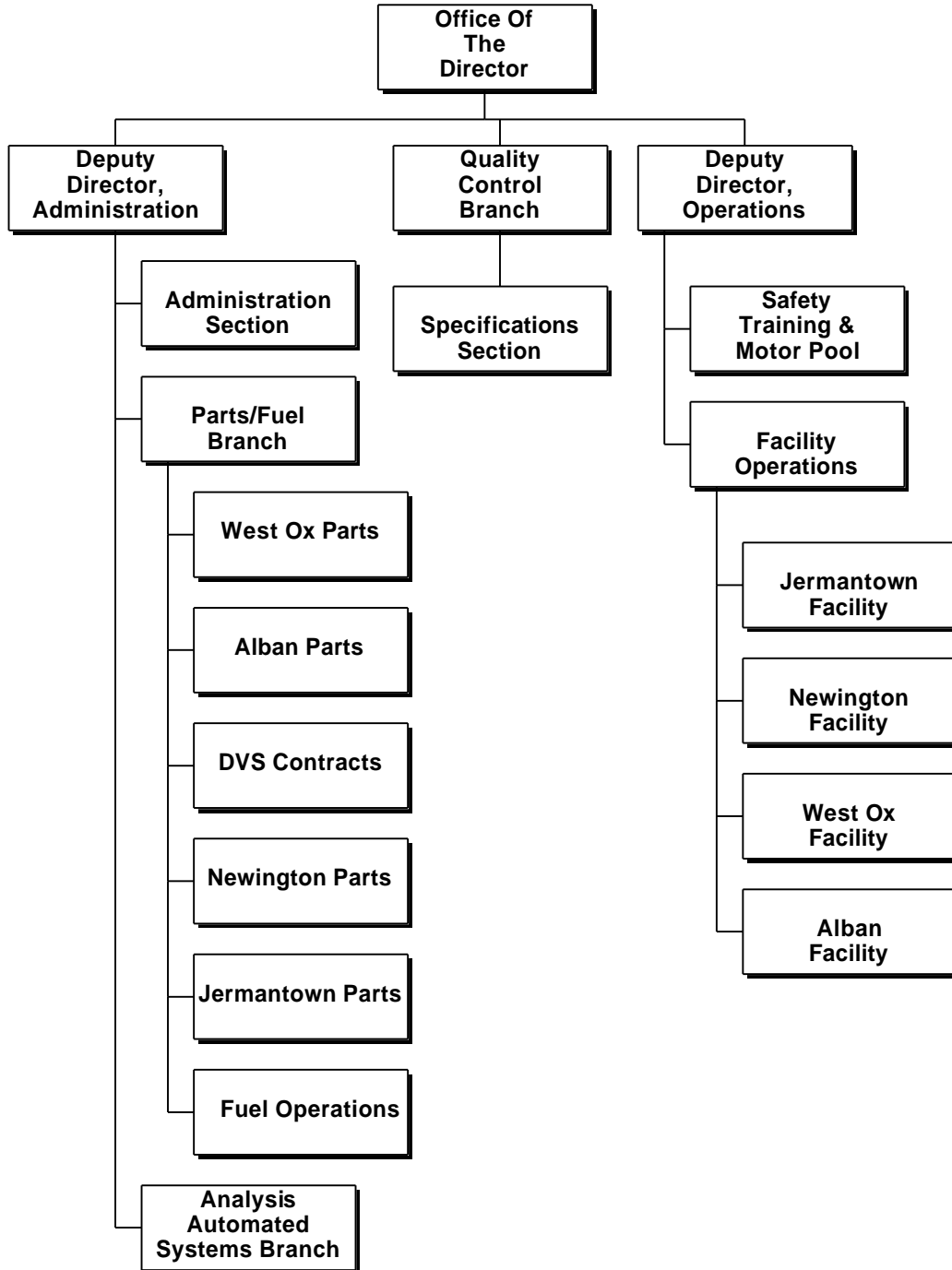
Fund Type G50, Internal Service Funds

Fund 502, County Central Stores

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance<sup>1</sup></b>	<b>\$466,025</b>	<b>\$466,025</b>	<b>\$489,409</b>	<b>\$489,409</b>
Revenue:				
Sales to County Agencies	\$2,691,514	\$1,251,534	\$1,482,235	\$1,323,290
Total Revenue	\$2,691,514	\$1,251,534	\$1,482,235	\$1,323,290
<b>Total Available</b>	<b>\$3,157,539</b>	<b>\$1,717,559</b>	<b>\$1,971,644</b>	<b>\$1,812,699</b>
Expenditures:				
Purchase for Resale	\$2,668,130	\$1,251,534	\$1,482,235	\$1,323,290
Total Expenditures	\$2,668,130	\$1,251,534	\$1,482,235	\$1,323,290
<b>Total Disbursements</b>	<b>\$2,668,130</b>	<b>\$1,251,534</b>	<b>\$1,482,235</b>	<b>\$1,323,290</b>
<b>Ending Balance<sup>1</sup></b>	<b>\$489,409</b>	<b>\$466,025</b>	<b>\$489,409</b>	<b>\$489,409</b>

<sup>1</sup> The Beginning and Ending fund balance is reserved for inventory and represents goods to be sold.

# DEPARTMENT OF VEHICLE SERVICES



# FUND 503

## DEPARTMENT OF VEHICLE SERVICES

### *Agency Position Summary*

256 Regular Positions (4) / 256.0 Regular Staff Years (4.0)

### **Position Detail Information**

#### **ADMINISTRATION**

##### **Office of the Director**

1 Director  
 1 Administrative Aide  
 2 Positions  
 2.0 Staff Years

##### **Administration Section**

1 Assistant Director  
 1 Accountant II  
 1 Management Analyst I  
 1 Office Service Manager I  
 3 Account Clerks II  
 1 Clerk Typist II  
 1 Administrative Aide  
 9 Positions  
 9.0 Staff Years

##### **Quality Control Branch**

1 Motor Equipment Supt.  
 3 Veh. Maint. Coordinators  
 1 Assistant Motor Equip. Supt.  
 5 Positions  
 5.0 Staff Years

##### **Analysis/Automated**

##### **Systems Branch**

1 Net/Telecom Analyst III  
 1 Net/Telecom Analyst II  
 2 Positions  
 2.0 Staff Years

##### **Deputy Director Operations**

1 Assistant Director  
 1 Position  
 1.0 Staff Year

##### **Specifications Section**

1 Engineer II  
 1 Position  
 1.0 Staff Year

##### **Safety/Training/Motor Pool**

##### **Section**

1 Assistant Motor Equip. Supt.  
 1 Administrative Aide  
 1 Clerk Typist II  
 1 Maint. Trade Helper II  
 4 Positions  
 4.0 Staff Years

#### **Parts/Fuel Branch**

1 Management Analyst III  
 1 Inventory Management Supr.  
 1 Warehouse Specialist  
 3 Positions  
 3.0 Staff Years

#### **FUEL OPERATIONS**

1 Heavy Equip. Operator  
 1 Position  
 1.0 Staff Year

#### **FACILITY OPERATIONS**

##### **JERMANTOWN FACILITY**

1 Motor Equipment Supt.  
 1 Position  
 1.0 Staff Year

#### **Evening Shift**

##### **Evening Support Section**

1 Maint. Trade Helper II  
 1 Position  
 1.0 Staff Year

##### **Heavy Equipment Section**

1 Sr. Motor Mech. Supr.  
 4 Auto Mechanics II  
 2 Auto Mechanics I  
 7 Positions  
 7.0 Staff Years

##### **Medium Equipment Section**

3 Auto Mechanics I  
 3 Positions  
 3.0 Staff Years

##### **Light Equipment Section**

1 Sr. Motor Mech. Supr.  
 5 Auto Mechanics II  
 3 Auto Mechanics I  
 9 Positions  
 9.0 Staff Years

##### **Evening Parts Section**

1 Auto Parts Specialist II  
 1 Auto Parts Specialist I  
 2 Positions  
 2.0 Staff Years

#### **Day Shift**

##### **Day Support Section**

1 Assistant Motor Equip. Supt.  
 2 Auto Mechanics II  
 3 Auto Mechanics I  
 1 Custodian II  
 7 Positions  
 7.0 Staff Years

##### **Heavy Equipment Section**

1 Sr. Motor Mech. Supr.  
 4 Auto Mechanics II  
 2 Auto Mechanics I  
 7 Positions  
 7.0 Staff Years

##### **Medium Equipment Section**

4 Auto Mechanics II  
 1 Auto Mechanic I  
 5 Positions  
 5.0 Staff Years

##### **Light Equipment Section**

1 Sr. Motor Mech. Supr.  
 5 Auto Mechanics II (1)  
 2 Auto Mechanics I  
 8 Positions (1)  
 8.0 Staff Years (1.0)

##### **Day Parts Section**

1 Warehouse Supervisor  
 2 Auto Parts Specialists II  
 1 Auto Parts Specialist I  
 4 Positions  
 4.0 Staff Years

##### **NEWINGTON FACILITY**

1 Motor Equipment Supt.  
 1 Position  
 1.0 Staff Year

#### **Evening Shift**

##### **Evening Support Section**

1 Assistant Motor Equip. Supt.  
 1 Auto Mechanic II  
 1 Maint. Trade Helper II  
 1 Data Entry Operator II  
 4 Positions  
 4.0 Staff Years

# FUND 503

## DEPARTMENT OF VEHICLE SERVICES

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### Heavy Equipment Section

1 Sr. Motor Mech. Supr.  
 4 Auto Mechanics II  
 2 Auto Mechanics I  
 7 Positions  
 7.0 Staff Years

### Medium Equipment Section

1 Sr. Motor Mech. Supr.  
 10 Auto Mechanics II  
 4 Auto Mechanics I  
 15 Positions  
 15.0 Staff Years

### Light Equipment Section

1 Sr. Motor Mech. Supr.  
 4 Auto Mechanics II  
 5 Auto Mechanics I  
 10 Positions  
 10.0 Staff Years

### Evening Parts Section

1 Auto Parts Specialist II  
 2 Auto Parts Specialists I  
 3 Positions  
 3.0 Staff Years

### Day Shift

#### Day Support Section

1 Assistant Motor Equip. Supt.  
 2 Auto Mechanics II  
 2 Auto Mechanics I  
 1 Auto Body Repairer II  
 2 Auto Body Repairers I  
 1 Account Clerk I  
 9 Positions  
 9.0 Staff Years

### Heavy Equipment Section

1 Sr. Motor Mech. Supr.  
 7 Auto Mechanics II  
 8 Positions  
 8.0 Staff Years

### Medium Equipment Section

1 Sr. Motor Mech. Supr.  
 8 Auto Mechanics II (1)  
 8 Auto Mechanics I  
 17 Positions (1)  
 17.0 Staff Years (1.0)

### Light Equipment Section

1 Sr. Motor Mech. Supr.  
 7 Auto Mechanics II  
 4 Auto Mechanics I  
 12 Positions  
 12.0 Staff Years

### Day Parts Section

1 Warehouse Supervisor  
 2 Auto Parts Specialists II  
 3 Auto Parts Specialists I (1)  
 1 Warehouse Wrkr/Driver  
 7 Positions (1)  
 7.0 Staff Years (1.0)

### WEST OX FACILITY

1 Motor Equipment Supt.  
 1 Position  
 1.0 Staff Year

### Evening Shift

#### Evening Support Section

1 Data Entry Operator II  
 1 Maint. Trade Helper II  
 2 Positions  
 2.0 Staff Years

### Medium Equipment Section

1 Sr. Motor Mech. Supr.  
 8 Auto Mechanics II  
 7 Auto Mechanics I  
 16 Positions  
 16.0 Staff Years

### Evening Parts Section

1 Auto Parts Specialist II  
 1 Auto Parts Specialist I  
 2 Positions  
 2.0 Staff Years

### Day Shift

#### Day Support Section

1 Assistant Motor Equip. Supt.  
 1 Auto Mechanic II  
 2 Auto Body Repairers II  
 1 Auto Body Repairer I  
 1 Data Entry Operator II  
 1 Maint. Trade Helper II  
 7 Positions  
 7.0 Staff Years

### Medium Equipment Section

1 Sr. Motor Mech. Supr.  
 11 Auto Mechanics II (1)  
 5 Auto Mechanics I  
 17 Positions (1)  
 17.0 Staff Years (1.0)

### Light Equipment Section

1 Sr. Motor Mech. Supr.  
 4 Auto Mechanics II  
 3 Auto Mechanics I  
 8 Positions  
 8.0 Staff Years

### Day Parts Section

1 Warehouse Supervisor  
 1 Auto Parts Specialist II  
 2 Auto Parts Specialists I  
 4 Positions  
 4.0 Staff Years

### ALBAN FACILITY

1 Motor Equipment Supt.  
 1 Position  
 1.0 Staff Year

### Heavy Equipment Section

1 Sr. Motor Mech. Supr.  
 2 Auto Mechanics II  
 2 Auto Mechanics I  
 5 Positions  
 5.0 Staff Years

### Medium Equipment Section

2 Auto Mechanics II  
 1 Auto Mechanic I  
 3 Positions  
 3.0 Staff Years

### Evening Parts Section

1 Auto Parts Specialist I  
 1 Position  
 1.0 Staff Year

### Day Shift

#### Day Support Section

1 Auto Mechanic II  
 1 Maint. Trade Helper II  
 1 Data Entry Operator II  
 1 Custodian II  
 4 Positions  
 4.0 Staff Years

### Heavy Equipment Section

1 Sr. Motor Mech. Supr.  
 3 Auto Mechanics II  
 1 Auto Mechanic I  
 5 Positions  
 5.0 Staff Years

### Medium Equipment Section

1 Auto Mechanic II  
 2 Auto Mechanics I  
 3 Positions  
 3.0 Staff Years

### Day Parts Section

1 Warehouse Specialist  
 1 Auto Parts Specialist I  
 2 Positions  
 2.0 Staff Years

# FUND 503

## DEPARTMENT OF VEHICLE SERVICES

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### Agency Mission

To establish efficient and effective delivery of fleet services by providing customer agencies with safe, reliable, economical, and environmentally-sound transportation and related support services which are responsive to the needs of customer departments, and which conserve the value of the vehicle and equipment investment.

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	252/ 252	252/ 252	252/ 252	256/ 256
Expenditures:				
Personnel Services	\$12,026,494	\$12,716,099	\$12,716,099	\$13,698,934
Operating Expenses	16,641,437	15,896,873	16,658,128	19,556,470
Capital Equipment	12,408,280	9,310,271	13,695,273	12,202,352
<b>Total Expenditures</b>	<b>\$41,076,211</b>	<b>\$37,923,243</b>	<b>\$43,069,500</b>	<b>\$45,457,756</b>

Summary by Cost Center				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Administration	\$13,780,518	\$10,789,545	\$15,147,543	\$13,526,528
Jermantown	4,894,946	5,150,691	5,174,598	5,468,633
Newington	8,397,494	8,692,117	8,898,563	9,491,281
West Ox	4,886,302	5,355,477	5,741,244	5,470,802
Fueling Operations	7,130,321	5,888,185	6,040,257	9,372,863
Alban	1,986,630	2,047,228	2,067,295	2,127,649
<b>Total Expenditures</b>	<b>\$41,076,211</b>	<b>\$37,923,243</b>	<b>\$43,069,500</b>	<b>\$45,457,756</b>

### Purpose

The Department of Vehicle Services (DVS) provides management and maintenance services to the County's vehicle fleet and maintenance support to the Fairfax County Public Schools (FCPS). As of July 1, 2000, DVS maintained 5,184 vehicles, of which 1,391 are school buses. The fleet is anticipated to increase by 191 vehicles from the beginning of FY 2001 to the end of FY 2002. It should be noted that DVS does not maintain those vehicles owned by the Fairfax County Water Authority, FASTRAN programs, and Fairfax Connector buses.

The Department has four maintenance facilities. The Jermantown and West Ox facilities are located on the western side of the County, and the Newington and Alban facilities are on the south end of the County. These facilities provide timely, responsive and efficient vehicle repairs/services, including effective towing and road services at competitive prices.



# FUND 503

## DEPARTMENT OF VEHICLE SERVICES

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The County's Vehicle Replacement Fund is managed by DVS. The fund's purpose is to set aside funding over a vehicle's life in order to pay for the replacement of that vehicle at such time as the vehicle meets replacement criteria. The current replacement criteria include the age, mileage, and condition of the vehicle. This fund is intended primarily for General Fund agencies and as of July 1, 2000, 34 agencies participate in the fund, which includes approximately 1,800 vehicles. DVS also manages the Helicopter Replacement Fund and Boat Replacement Fund for the Police Department and an Ambulance and a Large Apparatus Replacement Fund to support the Fire and Rescue Department. These funds allow the Police Department and Fire and Rescue Department to make flat fixed payments into their respective funds to ensure that funds are available for a regular replacement program. Additionally, in FY 1998, the Board of Supervisors authorized a General Fund transfer for the purpose of starting a School Bus Replacement Fund. As of September 2000, 98 buses have been ordered out of this fund. Finally, a FASTRAN Bus Replacement Fund was established as part of the FY 1999 Carryover Review.

DVS manages the County's fuel program, including maintenance of the County's 45 fuel sites. These sites are primarily located at police stations, fire stations, schools, DVS maintenance facilities, and Public Works facilities. In addition, DVS has undertaken an aggressive program of replacing old or potentially leaky fuel tanks to ensure compliance with State and Federal regulations. It should be noted that DVS continues its use of alternative fuels and will continue to examine potential alternative sources for the future. There are presently 69 alternative fuel vehicles in the County fleet that are fueled at two compressed natural gas (CNG) fuel sites on County property.

Other services provided by DVS include: emergency roadside repair; oversight and records maintenance, including performing security administration for the County's Vehicle Maintenance System (VMS); operation of the County's motor pool; technical support/review specifications, and purchase requests for County vehicles and related equipment.

### **Key Accomplishments**

- ◆ Initiated two construction projects with the Fire and Rescue Department (F&RD) to co-locate the apparatus and chassis maintenance functions reducing downtime for F&RD equipment. An additional 20,000 square foot apparatus maintenance/repair and reserve equipment storage facility is being added at the DVS Newington Maintenance Facility to provide one-stop service to F&RD vehicles and apparatus in the eastern portion of the County. An apparatus maintenance/repair and reserve equipment storage facility is being added at the F&RD Academy grounds at the West Ox complex. DVS is transferring the chassis maintenance function to the DVS West Ox Facility to provide one-stop service to F&RD vehicles and apparatus in the western portion of the County.
- ◆ Established an ongoing Student Intern Program, in which DVS worked with Fairfax County High Schools offering vocational programs in vehicle and auto body repair. This program gave valuable training to eight students while allowing DVS to evaluate the students for possible hire at the time of their graduation.
- ◆ Migrated to Microsoft Office, reprogramming and expanding many internal reports. Additionally, DVS is building a server-based data warehouse that will combine data from the various mainframe applications with other data, facilitating the development of additional reports and distribution of information.
- ◆ Increased training funding for mechanics, parts personnel, and supervisors who receive required quality training to attain and maintain their ability to service and repair new vehicles and equipment.

# FUND 503

## DEPARTMENT OF VEHICLE SERVICES

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### **FY 2002 Initiatives**

- ◆ In FY 2002, DVS will add 4/4.0 SYE new positions (3/3.0 SYE Auto Mechanics II and 1/1.0 SYE Auto Parts Specialist I) enabling the agency to keep the vehicles-out-of-commission rate at a minimum level and maintain a vehicle availability rate of at least 95 percent. Since FY 1996, the County's fleet size has increased from 4,443 vehicles to 5,184 at the end of FY 2000, and is projected to reach 5,375 by the end of FY 2002. During this time, the number of direct labor positions has remained constant while the number of types, makes, models and complexity of vehicles in the County's fleet have grown substantially. Establishing these positions will provide critical support for the Jermantown, Newington, and West Ox maintenance facilities and help maintain the high level of service expected of the agency.
- ◆ DVS will continue to research methods to increase maintenance capacity, as DVS facilities are rapidly reaching their maintenance capacities. Acquisition of new property on which to build a new facility is not likely, and major expansion of the existing facilities is not feasible.
- ◆ DVS has begun the process to upgrade and replace the current Vehicle Maintenance System. The objective is to purchase a robust and dynamic Fleet Management System with features that will enable DVS to improve management of staff, the vehicle and equipment fleet, and the parts inventory.
- ◆ Historically, DVS has measured daily fleet availability of school buses on a separate basis from other County vehicles. Availability of other vehicles has been measured only on a Countywide basis. In FY 2002, DVS plans to begin measuring fleet availability on an individual agency level in order to identify any variation among agencies.

### **Performance Measurement Results**

In FY 2000, DVS was able to exceed the target vehicle availability rate in all four maintenance facilities. This means that DVS was able to ensure, on a Countywide basis, that customer agency vehicles were in a safe operational condition and available for use more than 95 percent of the time. Additionally, customer satisfaction was highly rated at 91 percent or higher at each of the DVS facilities. As the fleet expands in the next fiscal year, maintaining this rate will be a challenge. To ensure that this rate is met, DVS will hire three additional auto mechanics and one additional auto parts specialist in FY 2002, and will continue to use outside contractors where appropriate. Beginning in FY 2002, DVS intends to look at the vehicle availability rate by individual agency.

The Replacement Parts Inventory Management measure is aimed at ensuring that the parts warehouses are able to supply the parts needed for vehicle repairs from stock 87 percent of the time and to minimize the percentage of vehicles out of service due to a needed part. All four parts warehouses were able to meet this goal and to have vehicles out of service due to parts only 0.7 percent of the time. With the fleet's continued expansion, combined with the varied mix of type, make, model and complexity of vehicles, maintaining this rate will be very challenging. There is a strong correlation between a more varied fleet composition and the quantity of different replacement parts needed to meet maintenance requirements. The challenge is to identify which parts to add to inventory based on projected needs. To help meet this challenge, DVS will continue to work with vehicle manufacturers to identify potential replacement parts as vehicles are received. Also, DVS is expanding and intends to automate the building of internal parts catalogs that correlate parts inventory and types of vehicles, which will help establish more meaningful stocking parameters.

The Fueling Operations measure examines the cost savings between county contracts and private providers, as well as how satisfied County vehicle drivers are with fueling operations. Given the amount of fuel gallons used by the County, the savings are significant. DVS will continue to upgrade the dispensing equipment and underground tanks to ensure they meet Federal and Virginia State guidelines. Furthermore, DVS will continue to monitor fuel utilization to close low-usage sites and identify where expansion, to include more and/or larger tanks and/or new sites, is needed.

# FUND 503

## DEPARTMENT OF VEHICLE SERVICES

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### Funding Adjustments

*The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:*

- ◆ An increase of \$801,105 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ An increase of \$181,730 in Personnel Services to support an additional 3/3.0 SYE Auto Mechanics II and 1/1.0 SYE Auto Parts Specialist I providing critical support for the Jermantown, Newington, and West Ox facilities based on the growth in the County's fleet.
- ◆ An increase of \$2,898,342 in Operating Expenses primarily due to an increase of \$3,156,745 in fuel costs due to increases in both the fuel rates and amount of fuel purchased, combined with decreases in other miscellaneous Operating Expenses such as repair and maintenance, professional consultants, and uniforms totaling \$258,403.
- ◆ FY 2002 funding for Capital Equipment totals \$12,202,352 including: \$6,417,401 from the Vehicle Replacement Fund for replacement of an estimated 290 vehicles which have surpassed current age and mileage replacement criteria; \$3,100,000 for the replacement of nine pieces of large apparatus in the Fire and Rescue Department, and \$1,026,151 for the replacement of seven ambulances from the Ambulance Replacement Fund. FY 2002 funding also includes \$866,250 for the replacement of 15 FASTRAN buses, \$495,000 for the removal and replacement of five underground fuel tanks at the Line Maintenance Division and Lorton Fire Station, and \$297,550 for the replacement of mission-essential tools and equipment required for the safe and cost-effective operation of DVS maintenance facilities.

*The following funding adjustment reflects all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ As part of the FY 2000 Carryover Review, \$5,146,257 in encumbered carryover was included. Of this amount, \$1,980,412 was included for the purchase of 31 school buses, \$403,851 to purchase three ambulances, \$328,871 to complete the purchase of an aerial fire apparatus, \$249,538 to purchase five FASTRAN buses, \$84,500 to purchase a Global Positioning Navigation System for the Police Department Helicopter, and \$75,805 to purchase other Capital Equipment. In addition \$1,262,025 was included to purchase 61 vehicles with Vehicle Replacement Funds. These vehicles were not purchased during FY 2000 due to vendor delays and specification requirements. The remaining \$761,255 in Operating Expenses was due primarily to costs associated with repair and maintenance of buildings, vehicles, and other equipment.

# FUND 503 DEPARTMENT OF VEHICLE SERVICES



## Administration

### Goal

To administer and provide fleet management services (vehicle specifications, motor pool operations, parts operations, automated systems, safety, training, and quality control) and the oversight of vehicle maintenance facilities which maintain County vehicles/equipment, and vehicles assigned to the Fairfax County Park Authority and Fairfax County Public Schools.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	26/ 26	26/ 26	27/ 27	27/ 27
<b>Total Expenditures</b>	<b>\$13,780,518</b>	<b>\$10,789,545</b>	<b>\$15,147,543</b>	<b>\$13,526,528</b>

### Objectives

- ◆ To decrease the vehicles deadlined for parts from 0.7 to 0.6 percent by increasing the percentage of parts issued from inventory toward a target of 90 percent.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Parts issued from inventory <sup>1</sup>	112,684	151,006	153,271 / 139,840	143,056	146,347
<b>Efficiency:</b>					
Percentage of parts issued from inventory	85.0%	88.3%	86.0% / 87.6%	87.6%	87.6%
<b>Service Quality:</b>					
Customer satisfaction rating	89.2%	91.0%	90.0% / 91.0%	91.0%	91.0%
<b>Outcome:</b>					
Vehicles out of commission due to parts	0.7%	0.4%	0.4% / 0.7%	0.7%	0.6%

<sup>1</sup> The Output Measure for the FY 1998 Actual does not include bulk fluids, which are included in all data from FY 1999 forward.

# FUND 503 DEPARTMENT OF VEHICLE SERVICES



## Jermantown

### Goal

To provide timely, responsive, and efficient vehicle repairs/services, including effective towing and road services, at competitive prices for agencies whose County-owned vehicles are assigned to this DVS facility. Examples of vehicles maintained at this facility include heavy fire apparatus, ambulances, police cruisers, and various trucks and sedans.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	54/ 54	54/ 54	53/ 53	54/ 54
<b>Total Expenditures</b>	<b>\$4,894,946</b>	<b>\$5,150,691</b>	<b>\$5,174,598</b>	<b>\$5,468,633</b>

### Objectives

- ◆ To maintain a vehicle availability rate of at least 95 percent, to be achieved 100 percent of the operating days.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Vehicles maintained	1,949	2,044	2,073 / 2,175	2,206	2,236
Vehicle equivalents maintained <sup>1</sup>	4,319	4,512	4,598 / 4,926	5,026	5,141
<b>Efficiency:</b>					
Vehicle equivalents maintained per direct labor SYE	118.7	124.8	127.2 / 135.0	137.8	137.2
<b>Service Quality:</b>					
Customer satisfaction rating	89.2%	91.0%	90.0% / 91.0%	91.0%	91.0%
<b>Outcome:</b>					
Vehicle availability rate	98.5%	98.6%	98.5% / 98.3%	98.2%	98.3%
Percentage of days 95 percent target was achieved	100%	100%	100% / 100%	100%	100%

<sup>1</sup> The vehicle equivalents are calculated by comparing the maintenance effort required by each vehicle type against a base vehicle type, thus creating a weighted average of maintenance effort required for all vehicle types at a facility. Vehicle equivalents provide a reasonable ratio of vehicles to mechanics taking into account the relative complexity of maintenance for different types of vehicles.

# FUND 503 DEPARTMENT OF VEHICLE SERVICES



## Newington

### Goal

To provide timely, responsive, and efficient vehicle repairs/services, including effective towing and road services, at competitive prices for agencies whose County-owned vehicles are assigned to this DVS facility. Examples of vehicles maintained at this facility include school buses, heavy fire apparatus, ambulances, police cruisers, police motorcycles, refuse packer trucks, and other various trucks and sedans.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	91/ 91	91/ 91	91/ 91	93/ 93
<b>Total Expenditures</b>	<b>\$8,397,494</b>	<b>\$8,692,117</b>	<b>\$8,898,563</b>	<b>\$9,491,281</b>

### Objectives

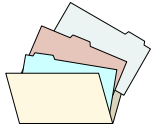
- ◆ To maintain a vehicle availability rate of at least 95 percent, to be achieved 100 percent of the operating days.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Vehicles maintained	1,481	1,495	1,555 / 1,560	1,597	1,634
Vehicle equivalents maintained <sup>1</sup>	6,312	6,417	6,715 / 6,688	6,876	7,064
<b>Efficiency:</b>					
Vehicle equivalents maintained per direct labor SYE	95.2	94.3	98.6 / 96.1	98.8	100.1
<b>Service Quality:</b>					
Customer satisfaction rating	89.2%	91.0%	90.0% / 91.4%	91.4%	91.4%
<b>Outcome:</b>					
Vehicle availability rate	97.3%	97.2%	98.5% / 97.0%	96.9%	97.0%
Percentage of days 95 percent target was achieved	100%	100%	100% / 100%	100%	100%

<sup>1</sup> The vehicle equivalents are calculated by comparing the maintenance effort required by each vehicle type against a base vehicle type, thus creating a weighted average of maintenance effort required for all vehicle types at a facility. Vehicle equivalents provide a reasonable ratio of vehicles to mechanics taking into account the relative complexity of maintenance for different types of vehicles.

# FUND 503 DEPARTMENT OF VEHICLE SERVICES



## West Ox

### Goal

To provide timely, responsive, and efficient vehicle repairs/services, including effective towing and road services, at competitive prices for agencies whose County-owned vehicles are assigned to this DVS facility. Examples of vehicles maintained at this facility include school buses and various one-ton and larger trucks.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	56/ 56	56/ 56	56/ 56	57/ 57
<b>Total Expenditures</b>	<b>\$4,886,302</b>	<b>\$5,355,477</b>	<b>\$5,741,244</b>	<b>\$5,470,802</b>

### Objectives

- ◆ To maintain a vehicle availability rate of at least 95 percent, to be achieved 100 percent of the operating days.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Vehicles maintained	1,184	1,151	1,186 / 1,207	1,228	1,246
Vehicle equivalents maintained <sup>1</sup>	4,899	4,665	4,903 / 4,971	5 088	5,199
<b>Efficiency:</b>					
Vehicle equivalents maintained per direct labor SYE	121.6	113.1	118.8 / 123.0	125.9	125.6
<b>Service Quality:</b>					
Customer satisfaction rating	89.2%	91.0%	90.0% / 91.0%	91.0%	91.0%
<b>Outcome:</b>					
Vehicle availability rate	98.1%	97.9%	98.5% / 97.2%	97.0%	97.1%
Percentage of days 95 percent target was achieved	100%	100%	100% / 100%	100%	100%

<sup>1</sup> The vehicle equivalents are calculated by comparing the maintenance effort required by each vehicle type against a base vehicle type, thus creating a weighted average of maintenance effort required for all vehicle types at a facility. Vehicle equivalents provide a reasonable ratio of vehicles to mechanics taking into account the relative complexity of maintenance for different types of vehicles.

# FUND 503 DEPARTMENT OF VEHICLE SERVICES



## Fueling Operations

### Goal

To provide County-owned vehicle operators with effective and efficient fueling services in accordance with all Federal, State, and County regulations.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	1/1	1/1	1/1	1/1
<b>Total Expenditures</b>	<b>\$7,130,321</b>	<b>\$5,888,185</b>	<b>\$6,040,257</b>	<b>\$9,372,863</b>

### Objectives

- ◆ To provide in-house fueling services to support fleet operations in order to achieve a cost savings of 4 percent per gallon for gasoline and 21 percent per gallon for diesel fuel compared to commercial fuel stations.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Gallons of gasoline purchased	2,084,000	2,042,000	2,175,000 / 2,080,000	2,163,000	2,412,400
Gallons of diesel purchased	4,480,000	4,544,000	4,655,000 / 5,003,000	5,062,000	5,268,615
<b>Efficiency:</b>					
Customer agency cost per gallon of gasoline (weighted average) <sup>1</sup>	\$0.71	\$0.57	\$0.92 / \$0.96	\$1.20	\$1.22
Customer agency cost per gallon of diesel (weighted average) <sup>1</sup>	\$0.64	\$0.55	\$0.96 / \$0.87	\$1.21	\$1.23
<b>Service Quality:</b>					
Percentage of satisfied customers	95%	95%	96% / 95%	95%	95%
<b>Outcome:</b>					
Percentage price savings between in-house and commercial stations					
Gasoline	5%	15%	10% / 4%	4%	4%
Diesel	31%	35%	30% / 21%	21%	21%

<sup>1</sup> Includes appropriate mark-up to cover overhead.



# FUND 503

## DEPARTMENT OF VEHICLE SERVICES



### Alban

#### Goal

To provide timely, responsive, and efficient vehicle repairs/services, including effective towing and road services, at competitive prices for agencies whose County-owned vehicles are assigned to this DVS facility. Examples of vehicles maintained at this facility include school buses and transfer tractors/trailers.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	24/ 24	24/ 24	24/ 24	24/ 24
<b>Total Expenditures</b>	<b>\$1,986,630</b>	<b>\$2,047,228</b>	<b>\$2,067,295</b>	<b>\$2,127,649</b>

#### Objectives

- ◆ To maintain a vehicle availability rate of at least 95 percent, to be achieved 100 percent of the operating days.

#### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Vehicles maintained	210	244	251 / 242	244	246
Vehicle equivalents maintained <sup>1</sup>	1,700	1,933	1,981 / 1,901	1,913	1,925
<b>Efficiency:</b>					
Vehicle equivalents maintained per direct labor SYE	112.6	127.9	131.1 / 127.3	128.1	129.0
<b>Service Quality:</b>					
Customer satisfaction rating	89.2%	91.0%	90.0% / 91.0%	91.0%	91.0%
<b>Outcome:</b>					
Vehicle availability rate	98.0%	97.7%	98.5% / 97.8%	97.7%	97.6%
Percentage of days 95 percent target was achieved	100%	100%	100% / 100%	100%	100%

<sup>1</sup> The vehicle equivalents are calculated by comparing the maintenance effort required by each vehicle type against a base vehicle type, thus creating a weighted average of maintenance effort required for all vehicle types at a facility. Vehicle equivalents provide a reasonable ratio of vehicles to mechanics taking into account the relative complexity of maintenance for different types of vehicles.

# FUND 503

## DEPARTMENT OF VEHICLE SERVICES

### FUND STATEMENT

Fund Type G50, Internal Service Fund

Fund 503, Department of Vehicle Services

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$14,366,227</b>	<b>\$10,389,550</b>	<b>\$17,324,980</b>	<b>\$11,098,536</b>
Vehicle Replacement Reserve	\$4,787,978	\$4,177,596	\$6,079,901	\$6,058,231
Ambulance Replacement Reserve	1,200,000	588,780	1,002,216	739,095
Fire Apparatus Replacement Reserve	827,524	2,682,652	3,032,652	2,509,731
School Bus Replacement Reserve	4,348,389	0	1,997,431	17,019
FASTRAN Bus Replacement Reserve	0	950,000	1,200,000	276,712
Helicopter Replacement Reserve	1,233,810	1,427,360	1,513,810	270,590
Boat Replacement Reserve	0	0	0	0
PC Replacement Reserve	7,800	5,800	13,800	36,291
Fuel Operations Reserve	369,530	33,805	239,023	135,688
Other	1,591,196	523,557	2,246,147	1,055,179
<b>Unreserved Beginning Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Revenue:				
Vehicle Replacement Charges	\$7,666,854	\$4,352,946	\$4,352,946	\$8,104,123
Ambulance Replacement Charges	600,000	600,000	600,000	600,000
Fire Apparatus Replacement Charges	455,128	1,782,283	1,782,283	2,455,128
FASTRAN Bus Replacement Charges	0	481,250	481,250	678,014
Helicopter Replacement Charges	280,000	930,000	930,000	337,500
Boat Replacement Charges	0	0	0	25,000
PC Replacement Charges	6,000	31,800	31,800	64,000
Vehicle Fuel Charges	6,999,816	5,936,922	5,936,922	9,387,441
Other Charges	22,827,166	22,727,855	22,727,855	24,401,193
<b>Total Revenue</b>	<b>\$38,834,964</b>	<b>\$36,843,056</b>	<b>\$36,843,056</b>	<b>\$46,052,399</b>
Transfers In:				
General Fund (001)	\$5,200,000	\$0	\$0	\$0
<b>Total Transfers In</b>	<b>\$5,200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Available</b>	<b>\$58,401,191</b>	<b>\$47,232,606</b>	<b>\$54,168,036</b>	<b>\$57,150,935</b>

# FUND 503

## DEPARTMENT OF VEHICLE SERVICES

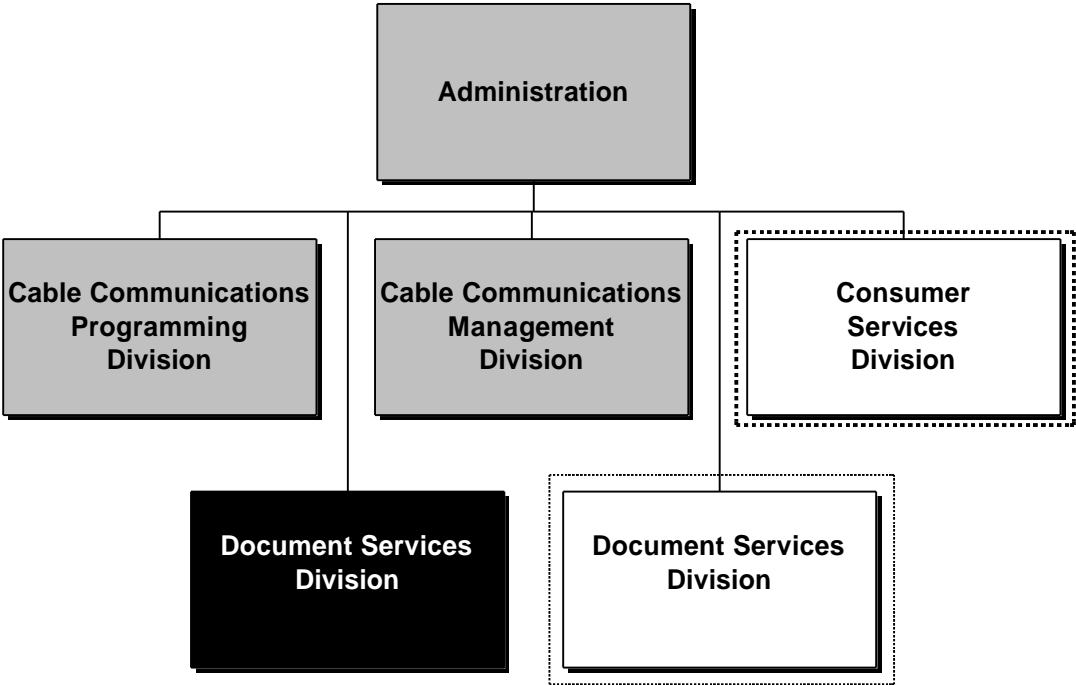
### FUND STATEMENT


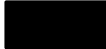


Fund Type G50, Internal Service Fund

Fund 503, Department of Vehicle Services

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Expenditures:				
Vehicle Replacement	\$6,374,931	\$3,112,591	\$4,374,616	\$6,417,401
Ambulance Replacement	797,784	459,270	863,121	1,026,151
Fire Apparatus Replacement	250,000	1,976,333	2,305,204	3,100,000
School Bus Replacement	4,350,958	0	1,980,412	0
FASTRAN Bus Replacement	0	1,155,000	1,404,538	866,250
Helicopter Replacement	0	2,086,770	2,173,220	0
Boat Replacement	0	0	0	0
PC Replacement	0	0	9,309	64,000
Fuel Operations:				
Fuel	5,686,580	4,969,620	5,083,044	8,239,789
Other Fuel Related Expenses	1,443,743	918,565	957,213	1,133,074
Other:				
Personnel Services	11,984,804	12,671,556	12,672,748	13,653,289
Operating Expenses	10,002,344	10,398,231	11,006,222	10,660,252
Capital Equipment	185,067	175,307	239,853	297,550
Subtotal Expenditures	\$41,076,211	\$37,923,243	\$43,069,500	\$45,457,756
COLA Reserve	0	0	0	136,396
Total Expenditures	\$41,076,211	\$37,923,243	\$43,069,500	\$45,594,152
<b>Total Disbursements</b>	<b>\$41,076,211</b>	<b>\$37,923,243</b>	<b>\$43,069,500</b>	<b>\$45,594,152</b>
<b>Ending Balance</b>				
	<b>\$17,324,980</b>	<b>\$9,309,363</b>	<b>\$11,098,536</b>	<b>\$11,556,783</b>
Vehicle Replacement Reserve	\$6,079,901	\$5,417,951	\$6,058,231	\$7,744,953
Ambulance Replacement Reserve	1,002,216	729,510	739,095	312,944
Fire Apparatus Replacement Reserve	3,032,652	2,488,602	2,509,731	1,864,859
School Bus Replacement Reserve	1,997,431	0	17,019	17,019
FASTRAN Bus Replacement Reserve	1,200,000	276,250	276,712	88,476
Helicopter Replacement Reserve	1,513,810	270,590	270,590	608,090
Boat Replacement Reserve	0	0	0	25,000
PC Replacement Reserve	13,800	37,600	36,291	36,291
Fuel Operations Reserve	239,023	82,542	135,688	150,266
Other	2,246,147	6,318	1,055,179	708,885
<b>Unreserved Ending Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**DEPARTMENT OF CABLE COMMUNICATIONS  
AND CONSUMER SERVICES  
FUND 504, DOCUMENT SERVICES DIVISION**



-  Document Services is in Legislative-Executive Functions/Central Services Program Area (General Fund)
-  Fund 504, Document Services Division
-  Fund 105, Cable Communications
-  Consumer Services is in Public Safety Program Area (General Fund)

# FUND 504

## DOCUMENT SERVICES DIVISION

### *Agency Position Summary*

<b>Fund 001 (General Fund)</b>				
Public Safety	15	Regular Positions	15.0	Regular Staff Years
Legislative Executive	<u>29</u>	Regular Positions	<u>29.0</u>	Regular Staff Years
<b>Fund 001 Total</b>	<b>44</b>	Regular Positions	<b>44.0</b>	Regular Staff Years
<b>Fund 105</b>	<b>43</b>	<i>Regular Positions</i>	<i>43.0</i>	<i>Regular Staff Years</i>
<b>Fund 504</b>	<u>20</u>	<i>Regular Positions</i>	<u>20.0</u>	<i>Regular Staff Years</i>
	<b>107</b>	Total Positions	<b>107.0</b>	Total Staff Years

### *Position Detail Information*

**Fund 001: General Fund**  
**(Public Safety)**

**CONSUMER SERVICES DIVISION**

1	Director, Consumer Services
1	Chief, Investig./Licensing
1	Consumer Specialist II
6	Consumer Specialists I
2	Utilities Analysts
1	Management Analyst II
1	Clerical Specialist
1	Clerk Typist II
<u>1</u>	Secretary I
15	Positions
15.0	Staff Years

**Fund 001: General Fund**  
**(Legislative-Executive)**

**DOCUMENT SERVICES DIVISION**

**ADMINISTRATION**

1	Director, Doc. Services
1	Administrative Aide
1	Management Analyst II
1	Accountant II
2	Account Clerks II
<u>1</u>	Comp. Sys. Analyst III
7	Positions
7.0	Staff Years

**MAIL SERVICES/PUBLICATIONS**

1	Chief, Mail Services
1	Ofc. Svc. Manager II
1	Clerical Specialist
6	Mail Clerks II
<u>8</u>	Mail Clerks I
17	Positions
17.0	Staff Years

**ARCHIVES AND RECORDS**  
**MANAGEMENT**

1	County Archivist
1	Assistant Archivist
1	Archives Technician
<u>2</u>	Clerical Specialists
5	Positions
5.0	Staff Years

**Fund 105, Cable Communications \***

**ADMINISTRATION**

1	Director
1	Office Service Manager I
<u>1</u>	Secretary III
3	Positions
3.0	Staff Years

**COMMUNICATIONS**  
**PRODUCTIONS DIVISION**

1	Director, Programming
1	Engineer III
1	Engineer II
1	Instruc./Cable TV Spec.
5	Producers/Directors
1	Video Engineer
4	Assistant Producers
4	Media Technicians
1	Secretary I
<u>3</u>	Clerk Typists II
22	Positions
22.0	Staff Years

**COMMUNICATIONS POLICY**  
**AND REGULATORY DIVISION**

1	Director, Regulatory Mgmt.
2	Network Telecom. Analysts III
2	Network Telecom. Analysts II
1	Info. Tech. Prog. Manager I
1	Management Analyst III
1	Engineer III
1	Engineering Technician III
1	Communications Engineer
4	Senior Electrical Inspectors
1	Secretary I
1	Consumer Specialist I
1	Clerk Typist II
<u>1</u>	Account Clerk II
18	Positions
18.0	Staff Years

**Fund 504, Document Services Division \*\***

**PRINTING AND DUPLICATING SERVICES**

1	Printing Services Manager
1	Customer Services Specialist
2	Printing Shift Supervisors
8	Print Shop Operators II
1	Account Clerk II
5	Print Shop Operators I
<u>2</u>	Print Shop Helpers
20	Positions
20.0	Staff Years

*\*Positions in italics are supported by Fund 105, Cable Communications.*

*\*\*Positions in italics are supported by Fund 504, Document Services Division.*

# FUND 504

## DOCUMENT SERVICES DIVISION

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### Agency Mission

To provide and coordinate printing, copier and duplicating, micrographic (microfilm and microfiche), mail, publication sales and distribution, and archives and records management services to County agencies as well as printing services to the Fairfax County Public School System.

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	20/ 20	20/ 20	20/ 20	20/ 20
Expenditures:				
Personnel Services	\$850,086	\$982,136	\$982,136	\$1,023,345
Operating Expenses	4,520,492	6,594,243	6,594,243	6,606,141
Capital Equipment	6,977	350,000	368,526	59,950
<b>Total Expenditures</b>	<b>\$5,377,555</b>	<b>\$7,926,379</b>	<b>\$7,944,905</b>	<b>\$7,689,436</b>

Summary by Cost Center				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Printing and Duplicating Services	\$5,041,406	\$7,634,649	\$7,653,175	\$7,397,706
Micrographic Services	336,149	291,730	291,730	291,730
<b>Total Expenditures</b>	<b>\$5,377,555</b>	<b>\$7,926,379</b>	<b>\$7,944,905</b>	<b>\$7,689,436</b>

### Purpose

The Document Services Division provides printing, copier and duplicating, and micrographics (microfilm and microfiche) services to County agencies, as well as printing services to the Fairfax County Public Schools. All direct labor and material costs associated with services as well as an equipment replacement reserve fee are recovered from customer agencies.

This division is responsible for managing the County's Cost per Copy Program which provides full copier service to all County agencies. In FY 2001, the Division began replacing outdated copy machines with state-of-the-art, digital, multi-function devices (DMFD) through an operating lease. These devices are capable of copying, printing, faxing, and scanning.

The Document Services Division will continue to provide microfilming services to County agencies based on retention schedules developed by the County Archivist in compliance with State mandates. The Archives and Records Management Cost Center in the Department of Cable Communications and Consumer Services will be responsible for contract monitoring and oversight of the program. Microfilming historical documents continues to be beneficial in minimizing space required to store public records in compliance with State regulations.

# FUND 504

## DOCUMENT SERVICES DIVISION

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### Key Accomplishments

- ◆ Began implementation of new multi-function digital devices in conjunction with Fairfax County Public Schools. These devices have state-of-the-art technology capable of copying, printing, faxing, and scanning.
- ◆ Increased the number of jobs electronically submitted to the Print Shop as well as printed via digital technology by 20 percent in order to decrease the turn-around time of jobs for customers.
- ◆ Implemented a new printing overflow contract to increase competition which resulted in 43.6 percent of the jobs awarded going to new vendors.
- ◆ Increased micrographics filming, most notably the Department of Tax Administration's Personal Property Tax and Real Estate documents by 196 percent, thereby eliminating approximately two years of backlogged data.

### FY 2002 Initiatives

- ◆ Implement network programs for the digital multi-function devices (DMFD). This networking should increase productivity and decrease costs, the savings of which will be determined when the program is fully implemented and trend data thoroughly analyzed. The implementation of the DMFDs should also result in a reduction of personal printers, fax machines, and scanners throughout the County. Other advantages anticipated with a digital multi-function device that is fully networked into a single machine include saving floor space, reducing contract and administrative costs for multiple devices, reduction in electrical consumption, and improved resource management. In addition, document printing by the devices compared to page printing will minimize the impact of transferring information on the network.
- ◆ Utilize job-based accounting to enable the Document Services Division to track prints, scans, faxes, and copies made on the DMFDs. This will allow the agency to better manage resources and take steps to reduce the overall costs associated with this program.
- ◆ Expand networking programs in the Print Shop, digital submission of print jobs, and print on-demand technology.
- ◆ Explore the use of other software solutions to enable streamlining of current work processes to significantly improve County and Schools asset management.
- ◆ Increase the speed of printing booklets in-house by 33 percent and reduce the number of print jobs outsourced to reduce the production cost.

### Performance Measurement Results

In FY 2000, the total volume produced by the Print Shop increased by approximately 5.9 million pages, or 7.8 percent, with 95 percent of jobs meeting scheduled deadlines. Digital color pages produced in FY 2000 increased 49 percent over FY 1999, while cost per page decreased by 48 percent. A total of 148 more micrographics jobs were produced in FY 2000 than in FY 1999, accounting for more than 2 million additional images filmed.

# FUND 504 DOCUMENT SERVICES DIVISION

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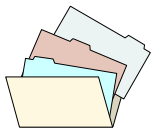
## Funding Adjustments

The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:

- ◆ An increase of \$41,209 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ An increase of \$2,938 in Information Technology infrastructure charges based on the agency's historic usage and the Computer Equipment Replacement Fund (CERF) surcharge to provide for the timely replacement of the County's information technology infrastructure.
- ◆ A net increase of \$8,960 in Operating Expenses primarily due to the appropriation of \$9,600 from the PC Replacement Reserve to provide timely replacement of four aging and obsolete computers that have reached the end of their useful life, which is partially offset by a net decrease of \$640 in miscellaneous operating supplies.
- ◆ Capital Equipment includes \$59,950 for replacement equipment. A collator stitcher document finisher state-of-the-art machine that is four times faster than the existing equipment will be purchased. The new machine will increase productivity, reduce the outsourcing of jobs, and increase production speed by 33 percent. Funding for the collator stitcher document finisher is available from the Equipment Replacement Reserve.

The following funding adjustments reflect all approved changes in the FY 2001 Revised Budget Plan since passage of the *FY 2001 Adopted Budget Plan*. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:

- ◆ As part of the FY 2000 Carryover Review, an increase of \$18,526 due to unencumbered carryover of unexpended Close Management Initiatives (CMI) savings.



## Printing and Duplicating Services

### Goal

To provide printing and duplicating services to all County agencies and the Fairfax County Public Schools in order to fulfill their informational and educational objectives with printed material.

<b>Cost Center Summary</b>				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	20/ 20	20/ 20	20/ 20	20/ 20
<b>Total Expenditures</b>	<b>\$5,041,406</b>	<b>\$7,634,649</b>	<b>\$7,653,175</b>	<b>\$7,397,706</b>

### Objectives

- ◆ To improve the percent of printed jobs delivered according to the scheduled delivery date from 95 percent to 97 percent.
- ◆ To provide an efficient cost per copy by managing the copier program to achieve a cost increase of no more than 2.5 percent, while increasing customer satisfaction from 80 to 85 percent.



# FUND 504

## DOCUMENT SERVICES DIVISION

### Performance Indicators

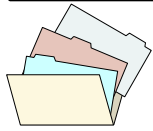
Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Total offset, xerographic, and bindery jobs received	8,300	8,300	8,892 / 8,927	9,100	9,300
Office copies made (in millions)	62.3	62.6	63.0 / 53.7	85.0	85.0
Pages produced – Offset Services (in millions)	NA	38.0	35.0 / 46.9	49.0	51.0
Pages produced – Digital Print (in millions)	NA	32.0	35.0 / 34.4	38.0	43.0
Pages produced – Digital Color	NA	240,000	500,000 / 204,824	310,000	360,000
<b>Efficiency:</b>					
Cost per page produced					
– Offset Services	NA	\$0.025	\$0.025 / \$0.022	\$0.026	\$0.026
– Digital Printing	\$0.026	\$0.025	\$0.025 / \$0.025	\$0.024	\$0.021
– Digital Color <sup>1</sup>	\$1.00	\$0.75	\$0.65 / \$0.39	\$0.30	\$0.25
Cost per office copy <sup>2</sup>	\$0.026	\$0.027	\$0.027 / \$0.029	\$0.039	\$0.040
Client charge per office copy	\$0.0315	\$0.0300	≤ \$0.0300 / \$0.0300	≤ \$0.0400	≤ \$0.0400
<b>Service Quality:</b>					
Percent of Print Shop clients rating timeliness and dependability of service as satisfactory <sup>3</sup>	93%	95%	95% / 95%	95%	95%
Percent of office copier clients satisfied with services	80%	80%	80% / 80%	80%	85%
<b>Outcome:</b>					
Percent of Print Shop jobs meeting deadlines	95%	95%	≥ 95% / 95%	≥ 95%	≥ 97%
Percent change in cost per copy	NA	(3.85%)	8.00% / 16.00%	34.50%	2.50%

<sup>1</sup> Agency has revised the methodology for calculating this indicator to better reflect direct costs associated with digital color copies.

<sup>2</sup> In FY 2001, agency staff began measuring more copier functions than in previous years, given the multiple features available on the new digital copier machines versus the old analog copier machines (e.g., copying, printing, scanning, faxing, etc.). This new methodology has been applied to the FY 2002 estimates associated with indicators for office copies.

<sup>3</sup> This indicator is an estimate. A customer satisfaction survey was delayed until FY 2001.

# FUND 504 DOCUMENT SERVICES DIVISION



## Micrographic Services

### Goal

To administer the County's micrographic (microfilm and microfiche) contract services for required County agencies in accordance with State statutes and to ensure that the contractor meets the needs of each user in a timely manner at the lowest possible cost.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	0/0	0/0	0/0	0/0
<b>Total Expenditures</b>	<b>\$336,149</b>	<b>\$291,730</b>	<b>\$291,730</b>	<b>\$291,730</b>

### Objectives

- ◆ To ensure compliance with contractual requirements reflecting job cost and 100 percent scheduled completion time frames.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Jobs completed	174	102	175 / 250	180	200
Jobs returned to customers within scheduled time frame	174	102	175 / 250	180	200
<b>Efficiency:</b>					
Cost per job	\$1,575	\$2,015	\$1,667 / \$1,344	\$1,621	\$1,459
<b>Service Quality:</b>					
Accuracy of jobs returned to customers within scheduled timeframe	100%	100%	100% / 100%	100%	100%
<b>Outcome:</b>					
Percent jobs completed within scheduled time frame	100%	100%	100% / 100%	100%	100%

# FUND 504 DOCUMENT SERVICES DIVISION

## FUND STATEMENT

Fund Type G50, Internal Service Funds

Fund 504, Document Services Division

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$1,113,880</b>	<b>\$1,178,951</b>	<b>\$1,211,322</b>	<b>\$594,575</b>
Revenue:				
County Receipts	\$3,559,563	\$1,938,809	\$1,938,809	\$2,029,212
School Receipts	1,824,661	2,349,702	2,349,702	\$2,562,277
Equipment Replacement Reserve	90,773	139,647	139,647	140,997
<b>Total Revenue</b>	<b>\$5,474,997</b>	<b>\$4,428,158</b>	<b>\$4,428,158</b>	<b>\$4,732,486</b>
Transfer In:				
General Fund (001) <sup>1</sup>	\$0	\$2,900,000	\$2,900,000	\$2,900,000
<b>Total Transfer In</b>	<b>\$0</b>	<b>\$2,900,000</b>	<b>\$2,900,000</b>	<b>\$2,900,000</b>
<b>Total Available</b>	<b>\$6,588,877</b>	<b>\$8,507,109</b>	<b>\$8,539,480</b>	<b>\$8,227,061</b>
Expenditures:				
Personnel Services	\$850,086	\$982,136	\$982,136	\$1,023,345
Operating Expenses	4,520,492	6,594,243	6,594,243	6,606,141
Capital Equipment	6,977	350,000	368,526	59,950
<b>Subtotal Expenditures</b>	<b>\$5,377,555</b>	<b>\$7,926,379</b>	<b>\$7,944,905</b>	<b>\$7,689,436</b>
COLA Reserve <sup>2</sup>	0	0	0	10,201
<b>Total Expenditures</b>	<b>\$5,377,555</b>	<b>\$7,926,379</b>	<b>\$7,944,905</b>	<b>\$7,699,637</b>
<b>Total Disbursements</b>	<b>\$5,377,555</b>	<b>\$7,926,379</b>	<b>\$7,944,905</b>	<b>\$7,699,637</b>
<b>Ending Balance</b>	<b>\$1,211,322</b>	<b>\$580,730</b>	<b>\$594,575</b>	<b>\$527,424</b>
Replacement Equipment Reserve <sup>3</sup>	\$708,142	\$568,130	\$568,130	\$522,024
PC Replacement Reserve <sup>4</sup>	5,400	12,600	12,600	5,400
<b>Unreserved Ending Balance</b>	<b>\$497,780</b>	<b>\$0</b>	<b>\$13,845</b>	<b>\$0</b>

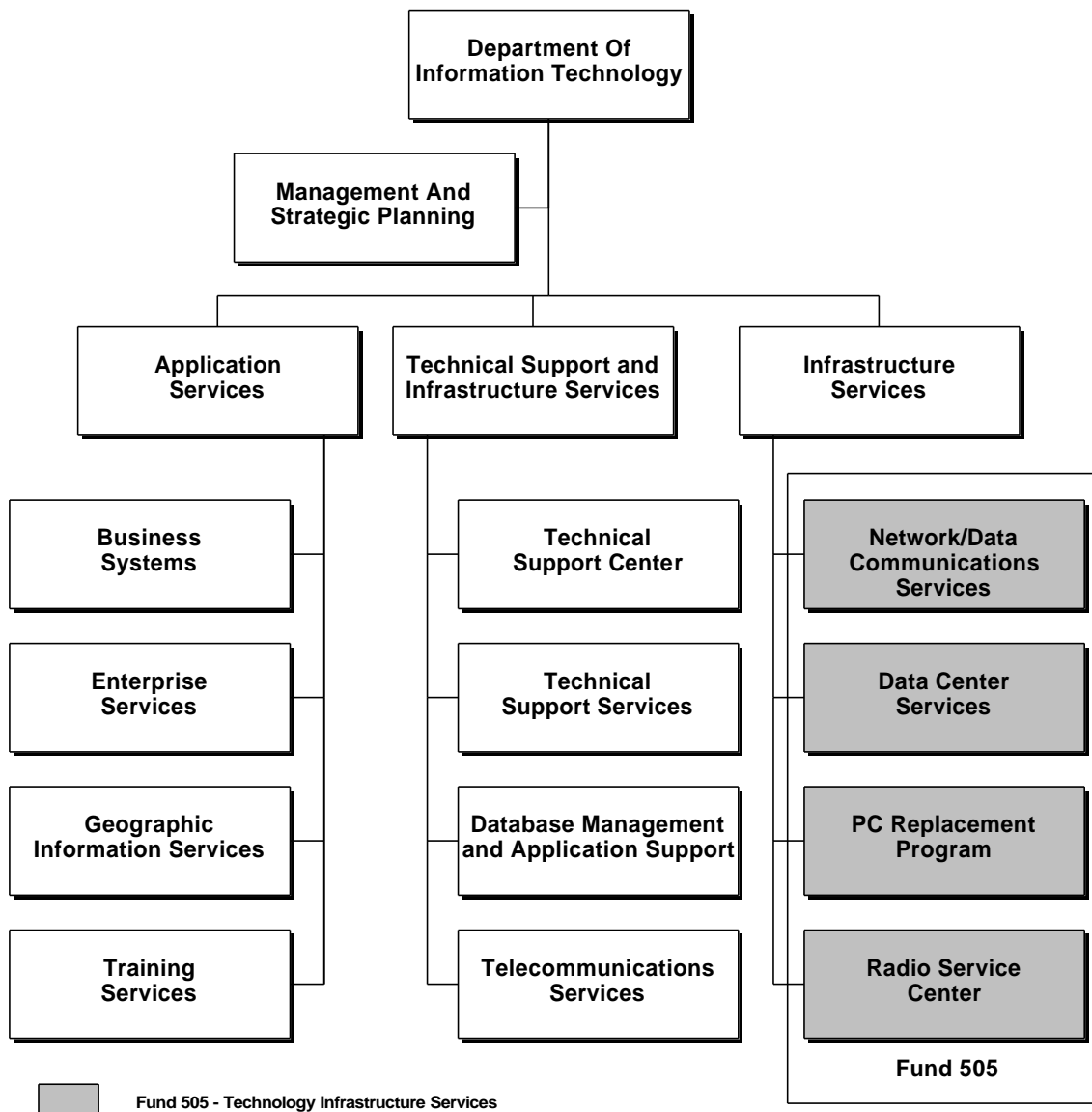
<sup>1</sup> In FY 2001 and FY 2002, the Transfer In from the General Fund to the Digital Copier Program is to fund a lease agreement to replace 432 copiers with new digital technology.

<sup>2</sup> The FY 2002 COLA Reserve of \$10,201 will be held in reserve and spread proportionately to the two activities within this fund containing Personnel Services, subject to approval by the Board of Supervisors as part of their deliberations on the FY 2002 Advertised Budget Plan.

<sup>3</sup> The Replacement Equipment Reserve was established for scheduled replacement of equipment for the activities supported by this fund.

<sup>4</sup> The PC Replacement Reserve was established for the timely replacement of computer equipment for the activities in this fund.

# DEPARTMENT OF INFORMATION TECHNOLOGY FUND 505, TECHNOLOGY INFRASTRUCTURE SERVICES



# FUND 505

## TECHNOLOGY INFRASTRUCTURE SERVICES

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### **Agency Position Summary**

Fund 001:	220	Regular Positions (4)	/	220.0	Regular Staff Years (4.0)
Fund 505:	<u>66</u>	Regular Positions	/	<u>66.0</u>	Regular Staff Years
	286	Total Positions (4)		286.0	Total Staff Years (4.0)

### **Position Detail Information**

#### **MANAGEMENT AND STRATEGIC PLANNING**

##### **Management, Administration & Planning**

1	Director of Info. Technology
1	Asst. Director of Info. Tech.
1	Info. Tech. Program Director II
2	Info. Tech. Program Directors I
1	Info. Tech. Program Manager I
1	Management Analyst IV
1	Management Analyst III
1	Business Analyst III
1	Inventory Control Manager
1	Accountant II
1	Management Analyst II
1	Management Analyst I
3	Administrative Aides
1	Secretary III
2	Secretaries II
1	Accounting Technician
3	Account Clerks II
1	Clerk Typist II
1	Info. Security Manager
1	Info. Systems Sec. Officer (1)
1	Info. Security Analyst III (1)
1	Info. Security Analyst II
<u>2</u>	Info. Security Analysts I
30	Positions (2)
30.0	Staff Years (2.0)

#### **APPLICATION SERVICES**

##### **Business Systems**

1	Info. Tech. Program Director II
3	Info. Tech. Program Managers II
1	Management Analyst IV
1	Network/Telecom. Analyst II
17	Programmer Analysts IV
15	Programmer Analysts III
<u>21</u>	Programmer Analysts II
59	Positions
59.0	Staff Years

#### **APPLICATION SERVICES (CON'T)**

##### **Enterprise Services**

1	Info. Tech. Program Director II
1	Info. Tech. Program Director I
3	Info. Tech. Program Managers II
1	Internet/Intranet Architect IV
3	Internet/Intranet Architects III
4	Internet/Intranet Architects II
1	Public Information Officer III
10	Programmer Analysts IV
10	Programmer Analysts III
<u>12</u>	Programmer Analysts II
46	Positions
46.0	Staff Years

##### **Geographic Information Services**

1	Info. Tech. Program Manager II
1	Network/Telecom. Analyst III
1	Geo. Info. Spatial Analyst IV
2	Geo. Info. Spatial Analysts III
3	Geo. Info. Spatial Analysts II
1	Geo. Info. Spatial Analyst I
1	Engineer III
1	Geo. Info. Sys. Tech. Supervisor
<u>9</u>	Geo. Info. Sys. Technicians
20	Positions
20.0	Staff Years

##### **Training Services**

1	Info. Tech. Program Manager I
1	Business Analyst III
<u>4</u>	Business Analysts II
6	Positions
6.0	Staff Years

# FUND 505

## TECHNOLOGY INFRASTRUCTURE SERVICES

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### TECHNICAL SUPPORT AND INFRASTRUCTURE SERVICES

#### Technical Support Center

1	Info. Tech. Program Manager I
5	Info. Tech. Technicians III
2	Info. Tech. Educators III
<u>2</u>	Info. Tech. Technicians II
10	Positions
10.0	Staff Years

#### Technical Support Services

1	Info. Tech. Program Manager II
1	Network/Telecom. Analyst IV
3	Network/Telecom. Analysts III
12	Network/Telecom. Analysts II (2)
5	Info. Tech. Technicians II
<u>1</u>	Programmer Analyst II
23	Positions (2)
23.0	Staff Years (2.0)

#### Database Management & Application Support

1	Info. Tech. Program Manager I
3	Database Administrators III
3	Database Administrators II
1	Network/Telecom. Analyst III
1	Data Analyst III
<u>1</u>	Data Analyst II
10	Positions
10.0	Staff Years

#### Telecommunications Services

1	Info. Tech. Program Manager II
2	Network/Telecom. Analysts IV
4	Network/Telecom. Analysts III
4	Network/Telecom. Analysts II
2	Info. Tech. Technicians III
<u>3</u>	Info. Tech. Technicians II
16	Positions
16.0	Staff Years

### INFRASTRUCTURE SERVICES

#### Network/Data Communication Services

1	Info. Tech. Program Manager II
1	Info. Tech. Technician III
2	Network/Telecom Analysts IV
6	Network/Telecom Analysts III
3	Network/Telecom Analysts II
<u>1</u>	Network/Telecom Analyst I
14	Positions
14.0	Staff Years

#### Data Center Services

1	Info. Tech. Program Director II
2	Info. Tech. Program Managers II
4	Systems Programmers III
6	Systems Programmers II
4	Systems Programmers I
1	Programmer Analyst III
2	Programmer Analysts II
1	Programmer Analyst I
8	IT Technicians III
9	IT Technicians II
<u>2</u>	IT Technicians I
40	Positions
40.0	Staff Years

#### Radio Center Services

1	Radio Eng. & Svcs. Branch Manager
2	Engineers II
1	Communications Engineer
3	Communications Technicians
1	Electronic Equipment Supervisor
2	Electronic Equipment Technicians II
1	Assistant Buyer
<u>1</u>	Account Clerk II
12	Positions
12.0	Staff Years

( ) Denotes new positions  
 Italics indicate Fund 505, Technology  
 Infrastructure Services positions.

# FUND 505 TECHNOLOGY INFRASTRUCTURE SERVICES

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## Agency Mission

To provide the underlying technology required to assist County agencies in providing effective support to the citizens.

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	66/ 66	66/ 66	66/ 66	66/ 66
Expenditures:				
Personnel Services	\$3,970,919	\$4,589,024	\$4,589,024	\$4,921,633
Operating Expenses	7,446,641	7,110,167	7,493,012	14,913,629
Capital Equipment	3,952,423	2,471,131	4,882,454	1,022,620
<b>Total Expenditures</b>	<b>\$15,369,983</b>	<b>\$14,170,322</b>	<b>\$16,964,490</b>	<b>\$20,857,882</b>

## Purpose

The Department of Information Technology (DIT) coordinates all aspects of information technology for the County and plays an enabling role in advancing the strategic value of technology to transform work processes and provide quality services to customers. Funding for DIT activities is included in the General Fund and in two Funds that DIT manages. Fund 505, Technology Infrastructure Services, includes technology activities performed for County agencies, such as Data Center operations, enterprise data communications network, Radio Center services, and E-911 communications. Fund 104, Information Technology, funds major information technology projects including those with Countywide strategic importance, such as infrastructure and application system modernization initiatives.

All Fund 505 costs are recovered from its customers, and expenditures are primarily driven by customers' requests for information technology (i.e., improved public safety radio system, enhanced telecommunication services, expanded mainframe storage, etc.).

Technology Infrastructure Services provides intra-governmental services including the operation and maintenance of the County computer center 24 hours a day, seven days per week, maintaining the County data and radio communication networks, and providing integrated communication service to all County agencies and outside customers. In FY 2002, a 5.0 percent surcharge to Infrastructure Charges will be continued in order to rebuild reserves for the future replacement and upgrade of mainframe computer equipment.

DIT also manages a PC replacement fund in Fund 505. For each PC replaced, an amount of \$600 is collected per year over a period of four years, based on the estimated life cycle and future replacement cost. This reserve will ensure that funding is available for future replacements to remain consistent with the advancements in technology.

DIT is responsible for coordinating radio repair and engineering support to County agencies and the Fairfax County Public School system. In FY 2002, DIT will maintain 75 base stations, 3,350 portable radios, and 6,100 mobile units utilizing both County employees and contracts with outside vendors. Operational maintenance of the radio network is of primary importance to the County public safety agencies, public works agencies, Fairfax County Public Schools, and other County agencies.

# FUND 505

## TECHNOLOGY INFRASTRUCTURE SERVICES

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### Key Accomplishments

- ◆ Ensured Y2K compliance for the entire County technology infrastructure.
- ◆ Completed the Ethernet conversion of the Government Center and Massey campuses.
- ◆ Upgraded the County's data communications network including a bandwidth upgrade to frame relay, nearly quadrupling the network capacity of the Wide Area Network.
- ◆ Conducted an audit of the telecommunications account resulting in \$120,000 of billing credits.
- ◆ Initiated a project to re-cable County buildings to ensure adequate infrastructure to operate current and future applications.
- ◆ Purchased, configured and installed thousands of PC's under the PC Replacement Program to replace obsolete equipment.
- ◆ Completed the migration of Microsoft Exchange to all County desktop computers.
- ◆ Upgraded the Wide Area Network to allow satellite Human Services agencies greater bandwidth for application and server support.
- ◆ Initiated the installation of Storage Area Networks (SANs) to begin a comprehensive storage program for County data.
- ◆ Reorganized the Technology Infrastructure Services Division to provide more efficient services.

### FY 2002 Initiatives

- ◆ Improve overall IT infrastructure to support IT initiatives and technology usage.
- ◆ Design and implement a centralized approach to managing the County's network.
- ◆ Design, develop and implement a process to migrate to the newest version of Microsoft Windows, Exchange, and Office Suite, upgrading the 1997 version currently used.
- ◆ Purchase, configure and install 1,740 PC's under the PC Replacement Program, replacing obsolete equipment. The County program currently operates on a four year cycle and includes over 9,000 personal and laptop computers which have been phased in during the life of the program.
- ◆ Continue to leverage SAN storage capacity across technology systems to meet the expanding storage needs of County data in an efficient and streamlined manner.
- ◆ Ensure ample capacity for the County mainframe by upgrading the mainframe processor and related software as utilization increases.
- ◆ Initiate a five year network equipment replacement program, to replace obsolete equipment, allow for proactive monitoring and maintenance, and ensure maximum security protection of County data.
- ◆ Continue the upgrade of the Wide Area Network (WAN) to permit increased network speed and bandwidth availability for current and future applications due to the increasing technical complexity and needs for data exchange between the applications. The upgrade will also provide redundancy to proactively create various network paths for data to ensure continuity of service during unforeseen network problems.



# FUND 505

## TECHNOLOGY INFRASTRUCTURE SERVICES

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### Funding Adjustments

*The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:*

- ◆ An increase in Personnel Services of \$332,609, including \$227,006 in exempt limited term salaries for additional personal computer desktop support and \$105,603 associated with salary adjustments necessary to support the County's compensation program.
- ◆ An increase of \$3,832,600 for the replacement purchase for agency personal computers through the PC Replacement Program, which is no longer a Capital Equipment expense. This funding will replace over 1,500 personal and laptops computers that have reached the fourth year of the four-year program cycle.
- ◆ An increase of \$1,900,000 for the second year of the re-cabling of the Government Center Complex, Massey Campus and remote sites to support Countywide applications. The upgrade of the existing infrastructure will enable County users to access software applications and mainframe systems in an efficient manner.
- ◆ A net increase of \$1,688,017 primarily to support an increase in telecommunication charges due to increased bandwidth required for the Wide Area Network (WAN) and prior year actual data, and network hardware.
- ◆ Capital Equipment funding totals \$1,022,620 including \$610,000 for upgrades to the mainframe funded through the Computer Equipment Replacement Fund (CERF), including additional capacity, and upgrades to the operating system software and \$412,620 for equipment to upgrade the WAN.

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ As part of the FY 2000 Carryover Review, an net increase of \$2,794,168 including an appropriation of \$2,378,969 from the PC Replacement Reserve to fund the mission essential work of replacing obsolete equipment and encumbered carryover of \$415,199.

### Objectives

- ◆ To improve the availability of the County's enterprise data network by 0.04 percentage points from 99.95 percent to 99.99 percent.

# FUND 505 TECHNOLOGY INFRASTRUCTURE SERVICES

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Enterprise data network available hours per year	8,660	8,710	8,760 / 8,735	8,760	8,760
Help desk calls relating to network problems	1,965	2,074	2,150 / 2,345	2,130	1,993
Megabit of bandwidth in the enterprise network <sup>1</sup>	12.96	18.72	18.72 / 18.72	355.00	355.00
<b>Efficiency:</b>					
Cost per megabit of bandwidth <sup>2</sup>	\$37,650	\$33,021	NA / \$49,149	\$3,873	\$3,817
<b>Service Quality:</b>					
Average time to resolve help desk calls related to network problems (hrs)	8.50	7.10	4.00 / 3.97	3.00	2.00
<b>Outcome:</b>					
Enterprise data network availability as a percentage of scheduled hours the system is to be operational	98.86%	99.79%	NA / 99.50%	99.95%	99.99%

<sup>1</sup> The FY 2001 increase in bandwidth is a result of Wide Area Network (WAN) upgrades to meet capacity needs of remote sites.

<sup>2</sup> The FY 2001 decrease cost per megabit is associated with the WAN upgrade. The change in technology allows an increase in bandwidth but with a decrease in the cost per individual unit of bandwidth. For example, the cost per megabit at the Government Center complex was reduced from \$267/megabit to \$48/megabit. The extrapolation across the total WAN results in significant cost reduction.

# FUND 505 TECHNOLOGY INFRASTRUCTURE SERVICES

## FUND STATEMENT

Fund Type G50, Internal Service Funds

Fund 505, Technology Infrastructure  
Services

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$5,743,601</b>	<b>\$4,186,748</b>	<b>\$5,293,204</b>	<b>\$5,544,240</b>
Revenue:				
Radio Services Charges	\$675,823	\$880,592	\$880,592	\$791,597
PC Replacement Charges	4,398,600	4,914,100	4,914,100	5,512,800
DIT Infrastructure Charges				
County Agencies and Funds	8,831,466	10,132,036	10,132,036	13,894,005
Fairfax County Public Schools	770,034	1,028,452	1,028,452	1,140,457
Outside Customers	243,663	260,346	260,346	228,536
Subtotal DIT Infrastructure Charges	<u>\$9,845,163</u>	<u>\$11,420,834</u>	<u>\$11,420,834</u>	<u>\$15,262,998</u>
Total Revenue	\$14,919,586	\$17,215,526	\$17,215,526	\$21,567,395
<b>Total Available</b>	<b>\$20,663,187</b>	<b>\$21,402,274</b>	<b>\$22,508,730</b>	<b>\$27,111,635</b>
Expenditures:				
Personnel Services	\$3,970,919	\$4,589,024	\$4,589,024	\$4,506,624
Operating Expenses	5,694,916	7,110,167	7,471,577	10,376,716
Capital Equipment	448,235	636,907	669,261	412,620
Computer Equipment Replacement Expenditures	3,104,963	1,289,400	3,668,369	4,251,922
Schools Computer Equipment Replacement	973,615	0	0	0
Capacity Upgrade to Mainframe Computer	1,177,335	544,824	566,259	1,310,000
Subtotal Expenditures	<u>\$15,369,983</u>	<u>\$14,170,322</u>	<u>\$16,964,490</u>	<u>\$20,857,882</u>
COLA Reserve	0	0	0	49,216
Total Expenditures	\$15,369,983	\$14,170,322	\$16,964,490	\$20,907,098
<b>Total Disbursements</b>	<b>\$15,369,983</b>	<b>\$14,170,322</b>	<b>\$16,964,490</b>	<b>\$20,907,098</b>
<b>Ending Balance</b>	<b>\$5,293,204</b>	<b>\$7,231,952</b>	<b>\$5,544,240</b>	<b>\$6,204,537</b>
Infrastructure Replacement Reserve (CERF) <sup>1</sup>				
Reserve (CERF) <sup>1</sup>	1,472,142	370,623	687,092	86,511
PC Replacement Reserve <sup>2</sup>	3,821,062	6,861,329	4,857,148	6,118,026
<b>Unreserved Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> A 5.0 percent surcharge on Infrastructure Charges is applied to build long-term reserves for scheduled replacement of mainframe computer and network assets. The funds are held in this computer equipment replacement fund (CERF).

<sup>2</sup> The balance in the PC Replacement Reserve fluctuates annually based on scheduled PC replacements which are on a four year replacement cycle.

# FUND 506

## HEALTH BENEFITS TRUST FUND

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### **Purpose**

Fairfax County Government currently offers its employees and retirees two health insurance alternatives. The first is a self-insured alternative including a dual option managed care plan and an out-of-area network for those employees and retirees who live outside of the managed care network area. The second alternative includes vendor administered Health Maintenance Organizations (HMOs).

The County's current health insurance plan design is a result of revisions enacted in FY 1997. The current plan includes a dual option managed care plan, HMO options providing choices and competitive premium rates, and sharing of excess retiree costs to make the County a single risk pool.

Fund 506, Health Benefits Trust Fund is the administrative unit for the self-insured alternative. For the self-insured plans, the County pays only for claims and an administrative fee and receives the employee and employer premiums in Fund 506, Health Benefits Trust Fund.

Expenditures in Fund 506 are based on actual claims paid and administrative fees paid to the contract provider. After nearly a decade of slow medical cost growth, spending for health care has been increasing in recent years. Nationwide, cost growth is projected to increase an average of 10 percent per year. The County health care experience has closely mirrored the national trend. Increased utilization and rising costs of prescription drugs are also factors in escalating costs. Consequently, medical claims expenditures for FY 2002 for the County are based on a projected nationwide medical cost growth factor of 10 percent.

As a result of the projected increase in claims paid and administrative fees for FY 2002, the County's self-insured plan will raise premiums by 5.0 percent in FY 2002. It should be noted that the 5.0 percent premium increase will take effect January 1, 2002 for the final six months of FY 2002 based on the switch to calendar year enrollment.

The 5.0 percent increase in premiums results in an average monthly increase of \$2.03 for those employees enrolled as an individual in the in-network, managed care option. In addition, the impact on those employees enrolled under the family plan in the in-network, managed care option results in a monthly increase of \$8.75 for employees. It should be noted that the County continues to contribute 85 percent of the total premium for employees enrolled as an individual and 75 percent of the total premium for employees enrolled under the family plan.

### **FY 2002 Initiatives**

- ◆ Completion of the competitive bid process for a new self-insured provider based on the expiration of the contract with the current provider as of December 31, 2001.
- ◆ Continuation of the new calendar year enrollment process. The new calendar year enrollment process is based on the decision to place the County open enrollment on the same cycle as other local employers, including the Fairfax County Public Schools and the Federal government. It is intended that this change will allow County employees with spouses employed by these other employers to make comprehensive decisions about their health care options.
- ◆ A 5.0 percent premium increase beginning January 1, 2002. The increase is necessary to maintain a revenue stream that will cover the increasing cost of health claims.
- ◆ Maintain an ending balance as a percent of claims paid of approximately 10 percent to ensure that the fund is adequate to support expenditures. It should be noted that an ending balance of 10 to 15 percent of claims paid is targeted based on industry standards.

# FUND 506

## HEALTH BENEFITS TRUST FUND

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### Funding Adjustments

*The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:*

- ◆ An increase of \$7,082,259 primarily due to a 10 percent cost growth assumption, increased employee participation in the plan and an increase in the administrative fee. It should be noted that due to increased employee participation numbers, as of the most recent open enrollment period in November, a corresponding revenue and expenditure adjustment will be required for the fund at the *FY 2001 Third Quarter Review*. This adjustment accurately aligns the FY 2001 Revised Budget Plan with the projected expenditures for the fund.

*The following funding adjustments reflect all approved changes in the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ There have been no revisions to this fund since the approval of the FY 2001 Adopted Budget Plan.

# FUND 506 HEALTH BENEFITS TRUST FUND

## FUND STATEMENT

Fund Type G50, Internal Service Funds

Fund 506, Health Benefits Trust Fund

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$5,082,702</b>	<b>\$2,118,358</b>	<b>\$3,414,163</b>	<b>\$3,147,722</b>
Revenue:				
Employer Share of Premiums- County Payroll	\$17,081,993	\$20,239,810	\$20,239,810	\$25,622,175
Employee Share of Premiums- County Payroll	4,739,915	5,983,034	5,983,034	7,338,260
Employer Subsidy from HMOs	505,084	506,124	506,124	388,584
Employee Subsidy from HMOs	139,696	140,506	140,506	112,722
Other Funds Premiums	5,029,307	5,820,783	5,820,783	7,119,614
Interest Income	452,909	600,000	600,000	600,000
Administrative Service Charge	16,126	11,000	11,000	11,000
<b>Total Revenue</b>	<b>\$27,965,030</b>	<b>\$33,301,257</b>	<b>\$33,301,257</b>	<b>\$41,192,355</b>
<b>Total Available</b>	<b>\$33,047,732</b>	<b>\$35,419,615</b>	<b>\$36,715,420</b>	<b>\$44,340,077</b>
Expenditures:				
Benefits Paid	\$26,995,079	\$30,519,073	\$30,519,073	\$37,238,076
Administrative Expenses	2,019,142	2,531,044	2,531,044	2,731,568
Cost Containment	43,802	100,000	100,000	100,000
Incurred but not Reported Claims (IBNR)	575,546	417,581	417,581	580,313
<b>Total Expenditures</b>	<b>\$29,633,569</b>	<b>\$33,567,698</b>	<b>\$33,567,698</b>	<b>\$40,649,957</b>
<b>Total Disbursements</b>	<b>\$29,633,569</b>	<b>\$33,567,698</b>	<b>\$33,567,698</b>	<b>\$40,649,957</b>
Ending Balance:				
Fund Equity	6,871,756	5,871,279	7,022,896	9,275,831
IBNR	3,457,593	4,019,362	3,875,174	5,585,711
<b>Ending Balance</b>	<b>\$3,414,163</b>	<b>\$1,851,917</b>	<b>\$3,147,722</b>	<b>\$3,690,120</b>

# FUND 590 PUBLIC SCHOOL INSURANCE FUND

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## **Purpose**

The Public School Insurance Fund provides administration for workers' compensation insurance, self-insurance funds for automobile and general liability, and commercial insurance for other liabilities. FY 2002 expenditures are estimated at \$7,975,846.

It should be noted that the following fund statement reflects the FY 2002 Fairfax County School Board's Advertised Budget. Adjustments to this fund, adopted by the Fairfax County School Board on February 6, 2001, will be discussed in the Overview Volume of the FY 2002 Advertised Budget Plan.

# FUND 590 PUBLIC SCHOOL INSURANCE FUND

## FUND STATEMENT

Fund Type G50, Internal Service Funds

Fund 590, Public School Insurance Fund

	FY 2000 Actual <sup>1</sup>	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan <sup>2</sup>	FY 2002 School Board's Advertised
<b>Beginning Balance</b>	<b>\$19,292,725</b>	<b>\$19,946,515</b>	<b>\$22,371,127</b>	<b>\$20,444,434</b>
Revenue:				
Workers' Compensation:				
School Operating Fund	\$5,609,631	\$4,875,116	\$3,275,116	\$3,275,116
School Food Services	389,298	346,808	218,124	218,124
Other Insurance	2,458,796	2,920,624	1,920,624	983,053
<b>Total Revenue</b>	<b>\$8,457,725</b>	<b>\$8,142,548</b>	<b>\$5,413,864</b>	<b>\$4,476,293</b>
<b>Total Available</b>	<b>\$27,750,450</b>	<b>\$28,089,063</b>	<b>\$27,784,991</b>	<b>\$24,920,727</b>
Expenditures:				
Administration	\$197,651	\$260,488	\$331,363	\$373,122
Workers' Compensation	2,705,261	4,524,244	3,000,000	3,150,000
Other Insurance	1,763,979	2,920,624	3,250,245	3,319,111
Claims Management	712,432	808,949	758,949	796,896
<b>Subtotal Expenditures</b>	<b>\$5,379,323</b>	<b>\$8,514,305</b>	<b>\$7,340,557</b>	<b>\$7,639,129</b>
Expenses for Net Change in Accrued Liability <sup>2</sup>	(\$1,617,691)	\$931,126	\$211,264	\$336,717
<b>Total Expenditures</b>	<b>\$3,761,632</b>	<b>\$9,445,431</b>	<b>\$7,551,821</b>	<b>\$7,975,846</b>
<b>Total Disbursements</b>	<b>\$3,761,632</b>	<b>\$9,445,431</b>	<b>\$7,551,821</b>	<b>\$7,975,846</b>
<b>Ending Balance</b>	<b>\$22,371,127</b>	<b>\$19,574,758</b>	<b>\$20,444,434</b>	<b>\$17,281,598</b>
Restricted Reserves:				
Workers' Comp Accrued Liability	(16,303,784)	(19,553,634)	(16,515,048)	(16,851,765)
<b>Unreserved Balance</b>	<b>\$6,067,343</b>	<b>\$21,124</b>	<b>\$3,929,386</b>	<b>\$429,833</b>

<sup>1</sup> The FY 2001 Revised Budget Plan reflects adjustments adopted by the Fairfax County School Board on December 7, 2000, during their FY 2001 Midyear Review. The Fairfax County School Board adjustments will be officially reflected in the County's FY 2001 Third Quarter Review, which will be acted on by the Board of Supervisors in April 2001.

<sup>2</sup> Accrued liability is not included in the Ending Balance to accurately reflect operating results for the fiscal year. However, there is a net decrease of \$1,617,691 in the accrued liability for incurred but not reported claims. This results in a decrease to the total accrued liability reserve of \$16,303,784.



# FUND 591

## PUBLIC SCHOOL HEALTH AND FLEXIBLE BENEFITS

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### **Purpose**

The Health and Flexible Benefits Fund is a self-insurance fund that provides for health care costs for employees electing the Health Choice managed care program, and payment of eligible health care and dependent care expenses for employees participating in the flexible spending account program. The Health Choice plan is a managed health care plan administered by the Prudential Insurance Company. Employee and employer contributions to the Health Choice Plan are deposited in this fund and employee claim costs and administrative expenses are paid from this fund. FY 2002 expenditures are estimated at \$111,068,669.

It should be noted that the following fund statement reflects the FY 2002 Fairfax County School Board's Advertised Budget. Adjustments to this fund, adopted by the Fairfax County School Board on February 6, 2001, will be discussed in the Overview Volume of the FY 2002 Advertised Budget Plan.

# FUND 591

## PUBLIC SCHOOL HEALTH AND FLEXIBLE BENEFITS

### FUND STATEMENT

Fund Type G50, Internal Service Funds

Fund 591, Public School Health  
and Flexible Benefits

	FY 2000 Actual <sup>1</sup>	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan <sup>2</sup>	FY 2002 School Board's Advertised
<b>Beginning Balance</b>	<b>\$8,617,691</b>	<b>\$10,118,177</b>	<b>\$11,362,077</b>	<b>\$11,161,180</b>
Revenue:				
Employer/Employee Premiums	\$39,222,660	\$29,557,930	\$72,138,075	\$75,791,885
Retiree/Other Health Premiums	9,254,464	9,173,406	11,855,418	19,210,906
Interest Income	845,803	911,818	1,090,618	1,120,677
Flexible Account Withholdings	3,188,313	2,954,638	3,347,729	3,515,115
<b>Total Revenue</b>	<b>\$52,511,240</b>	<b>\$42,597,792</b>	<b>\$88,431,840</b>	<b>\$99,638,583</b>
Transfers In:				
School Operating Fund (090)	\$221,598	\$226,030	\$256,101	\$268,906
<b>Total Transfers In</b>	<b>\$221,598</b>	<b>\$226,030</b>	<b>\$256,101</b>	<b>\$268,906</b>
<b>Total Available</b>	<b>\$61,350,529</b>	<b>\$52,941,999</b>	<b>\$100,050,018</b>	<b>\$111,068,669</b>
Expenditures:				
Health Benefits Paid	\$41,501,594	\$38,817,509	\$52,096,695	\$65,120,096
Premiums Paid	0	0	26,091,190	27,656,661
Health Administration Expenses	3,461,345	2,417,932	5,318,840	5,736,720
Flexible Accounts Reimbursements	2,943,965	2,895,545	3,091,163	3,245,721
FSA Administrative Expenses	81,548	90,950	90,950	95,498
IBNR <sup>2</sup>	6,600,000	5,824,000	8,800,000	9,600,000
IBNR Prior Year Credit	(4,600,000)	(5,200,000)	(6,600,000)	(8,800,000)
Premium Stabilization	0	7,096,063	11,161,180	8,413,973
<b>Total Expenditures</b>	<b>\$49,988,452</b>	<b>\$51,941,999</b>	<b>\$100,050,018</b>	<b>\$111,068,669</b>
<b>Total Disbursements</b>	<b>\$49,988,452</b>	<b>\$51,941,999</b>	<b>\$100,050,018</b>	<b>\$111,068,669</b>
<b>Ending Balance</b>	<b>\$11,362,077</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> FY 2000 Actuals reflect audit adjustments included in the FY 2000 Comprehensive Annual Financial Report (CAFR). The FY 2000 Audit Package detailing all of these changes will be included in the FY 2001 Third Quarter Review.

<sup>2</sup> The *FY 2001 Revised Budget Plan* column reflects adjustments adopted by the Fairfax County Public School Board on December 7, 2000, during their FY 2001 Midyear. The Fairfax County School Board adjustments will be officially reflected in the County's FY 2001 Third Quarter Review, which will be acted on by the Board of Supervisors in April 2001.

# FUND 592

## PUBLIC SCHOOL CENTRAL PROCUREMENT

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### **Purpose**

The Public School Central Procurement Fund facilitates accounting of orders for textbooks, supplies, library materials, printing, and equipment for the Fairfax County Public Schools (FCPS). Central purchases processed through this fund will be charged to individual school accounts; therefore, this Internal Service clearing account does not increase the total FCPS budget. FY 2002 expenditures are estimated at \$14,000,000.

It should be noted that the following fund statement reflects the FY 2002 Fairfax County School Board's Advertised Budget. Adjustments to this fund, adopted by the Fairfax County School Board on February 6, 2001, will be discussed in the Overview Volume of the FY 2002 Advertised Budget Plan.

# FUND 592 PUBLIC SCHOOL CENTRAL PROCUREMENT

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## FUND STATEMENT

Fund Type G50, Internal Service Funds

Fund 592, Public Schools Central  
Procurement

	FY 2000 Actual <sup>1</sup>	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan <sup>2</sup>	FY 2002 School Board's Advertised
<b>Beginning Balance</b>	\$1,853,523	\$1,853,523	\$1,823,367	\$1,823,367
Revenue:				
Sales to Schools/Departments	\$10,228,002	\$15,957,400	\$15,957,400	\$14,000,000
<b>Total Revenue</b>	\$10,228,002	\$15,957,400	\$15,957,400	\$14,000,000
<b>Total Available</b>	\$12,081,525	\$17,810,923	\$17,780,767	\$15,823,367
Expenditures:				
Purchase for Resale	\$10,258,158	\$15,957,400	\$15,957,400	\$14,000,000
<b>Total Expenditures</b>	\$10,258,158	\$15,957,400	\$15,957,400	\$14,000,000
<b>Total Disbursements</b>	\$10,258,158	\$15,957,400	\$15,957,400	\$14,000,000
Change in Inventory	0	0	0	
<b>Ending Balance</b>	\$1,823,367	\$1,853,523	\$1,823,367	\$1,823,367

<sup>1</sup> FY 2000 Actuals reflect audit adjustments included in the FY 2000 Comprehensive Annual Financial Report (CAFR). The FY 2000 Audit Package detailing all of these changes will be included in the FY 2001 Third Quarter Review.

<sup>2</sup> The *FY 2001 Revised Budget Plan* reflects adjustments adopted by the Fairfax County School Board on December 7, 2000, during their FY 2001 Midyear Review. The Fairfax County School Board adjustments will be officially reflected in the County's FY 2001 Third Quarter review, which will be acted on by the Board of Supervisors in April 2001.



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# Trust Funds



# TRUST FUNDS

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## Overview

Trust Funds account for assets held by the County in a trustee capacity and include four retirement trust funds and a holding fund for revenue collected for the Route 28 Taxing District.

## Retirement Trust Funds

- ◆ Each of the four retirement funds derives income from employer contributions, employee contributions, and returns on investments. Payments are made from these funds to eligible retirees based on established benefit formulas. Three retirement trust funds comprise the Fairfax County Employee Retirement System and are administered by the Fairfax County Retirement Administration Agency. The fourth retirement fund is for educational employees and is administered by Fairfax County Public Schools.
  - **Fund 600 - Uniformed Retirement System**
  - **Fund 601 - Fairfax County Employee** (formerly Supplemental Retirement System)
  - **Fund 602 - Police Officers Retirement System**
  - **Fund 691 - Educational Employees Supplemental Retirement**

## Route 28 Taxing District

- ◆ Fairfax County, in partnership with Loudoun County, formed the Route 28 Highway Transportation Improvement District in 1987. The District was formed to provide improvements to State Route 28 to accelerate planned highway improvements. The owners of industrial and commercial property within the District are subject to a maximum additional tax assessment of 20 cents per \$100 of assessed value.
  - **Fund 700 - Route 28 Taxing District**



# **EMPLOYEE RETIREMENT SYSTEMS OVERVIEW**

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Fairfax County Employee Retirement Systems include the Uniformed Retirement System (Fund 600), the Fairfax County Employees' Retirement System (formerly Supplemental Retirement System) (Fund 601), and the Police Officers Retirement System (Fund 602). Each of these systems is funded from employees' contributions based on a fixed percentage of pay, County contributions based on a variable percentage of employee pay as determined by actuarial analysis, and return on investments. In order to assure the continued soundness of each fund, an actuarial valuation is conducted annually and, if appropriate, an adjustment is made to the employer's contribution rate.

For the Uniformed Retirement Trust Fund and the Police Officers Retirement Trust Fund, the full amount of the employer's contribution comes from Agency 89, Employee Benefits, in the County's General Fund. For the Fairfax County Employees' Retirement Trust Fund (formerly Supplemental Trust Fund), the employer's contribution comes from two sources: Agency 89, Employee Benefits for County employees; and Fairfax County Public Schools (FCPS) for school employees.

Based on the annual actuarial valuation, the employer's contribution rate for each of the three funds for FY 2002 is as follows:

Fund	FY 2001 Employer Contribution Rates	FY 2002 Rates	Basis Point Change	Net General Fund Impact
<b>Police Officers</b>	25.69	21.79	(3.90)	(\$2,592,534)
<b>Fairfax County Employees' Retirement (formerly Supplemental)</b>	6.29	6.12	(0.17)	(397,086)
<b>Uniformed</b>	20.11	18.93	(1.18)	(1,091,344)
<b>Total</b>				(\$4,080,964)

A consultant study of the Retirement Systems was conducted in FY 2001. Based on input provided by the County Executive, Human Resources and the Board of Trustees, long term strategic goals were discussed to address income replacement objectives, retiree health insurance objectives and workforce planning and competitiveness. The study researched national best practices, identified the current retirement plan design, compared local jurisdictions and formulated draft policy recommendations. It should be noted that, no recommendations from the retirement study have been included in the FY 2002 Advertised Budget Plan. The study results and preliminary recommendations were presented to the Board of Supervisors on January 22, 2001. Final recommendations concerning the study will be presented to the Board of Supervisors for consideration.

# EMPLOYEE RETIREMENT SYSTEMS OVERVIEW

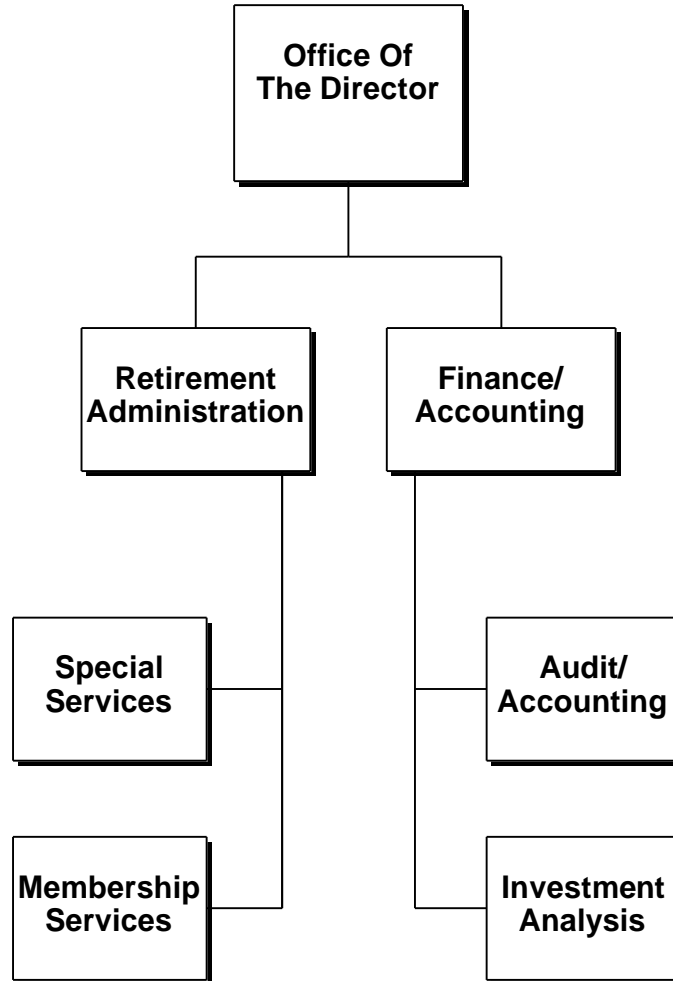
The following table displays relevant information about each retirement system:

<b>EMPLOYEES COVERED</b>					
<b>Uniformed</b>	<b>Fairfax County Employees' Retirement (formerly Supplemental)</b>			<b>Police Officers</b>	
Fire and Rescue Personnel; Uniformed Office of Sheriff employees; Game and Animal Wardens; Helicopter Pilots.	County employees not covered under Uniformed or Police Officers System; certain FCPS employees including food service, custodial, bus drivers, part-time and substitute teachers, maintenance staff.			Fairfax County Police Officers.	
<b>CONDITIONS OF COVERAGE</b>					
<b>Uniformed</b>	<b>Fairfax County Employees' Retirement (formerly Supplemental)</b>			<b>Police Officers</b>	
At age 55 with 6 years of service or after 25 years of service.	At age 65 with 5 years of service or earlier when age and years of service combined equal 80 or, for reduced "early retirement" benefits, 75. Not before age 50.			At age 55 or after 20 years of police service if hired before 7/1/81; or 25 years of service if hired on or after 7/1/81.	
<b>EMPLOYEE CONTRIBUTION</b>					
	<b>Uniformed</b>		<b>Fairfax County Employees' Retirement (formerly Supplemental)</b>		<b>Police Officers</b>
	Plan A	Plan B	Plan A	Plan B	
Up to Wage Base	4.00%	7.08%	4.00%	5.33%	12.00% of Pay
Above Wage Base	5.33%	8.83%	5.33%	5.33%	
Plan C	4.00%				
Plan D	7.08%				
<b>EMPLOYER CONTRIBUTION</b>					
<b>Rate Structure / FY 2002 Estimate</b>					
<b>Uniformed</b>	<b>Fairfax County Employees' Retirement (formerly Supplemental)</b>			<b>Police Officers</b>	
18.93% \$18,599,091	County 6.12% / \$14,692,181 Schools 6.12% / \$7,544,345			21.79% \$17,077,485	

# EMPLOYEE RETIREMENT SYSTEMS OVERVIEW

<b>INVESTMENT MANAGERS AS OF JUNE 30, 2000</b>		
<b>Uniformed</b>	<b>Fairfax County Employees' Retirement (formerly Supplemental)</b>	<b>Police Officers</b>
<ul style="list-style-type: none"> <li>▪ Barclays Global Investors</li> <li>▪ Credit Suisse Asset Management</li> <li>▪ J.L Kaplan Associates, L.L.C.</li> <li>▪ Lazard Asset Management</li> <li>▪ Marathon-London</li> <li>▪ Payden &amp; Rygel Investment Counsel</li> <li>▪ Zak Capital, Inc.</li> <li>▪ State Street Global Advisors</li> <li>▪ Schroder Capital Management International, Inc.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Barclays Global Investors</li> <li>▪ Cohen &amp; Steers Capital Management, Inc.</li> <li>▪ JP Morgan Investment Management, Inc.</li> <li>▪ Lazard Asset Management</li> <li>▪ Payden and Rygel Investment Counsel</li> <li>▪ Schroder Capital Management International, Inc.</li> <li>▪ Robert E. Torray &amp; Co., Inc.</li> <li>▪ Thompson Horstman and Bryant</li> <li>▪ Wanger Asset Management, L.P.</li> <li>▪ DSI International</li> <li>▪ The Clifton Group</li> </ul>	<ul style="list-style-type: none"> <li>▪ Capital Guardian Trust Co.</li> <li>▪ Cohen &amp; Steers Capital Management, Inc.</li> <li>▪ Credit Suisse Asset Management</li> <li>▪ Dodge &amp; Cox, Inc.</li> <li>▪ Robert E. Torray &amp; Co., Inc.</li> <li>▪ Furman Selz Capital Management, L.L.C</li> <li>▪ Janus Capital</li> <li>▪ Oak Associates</li> <li>▪ Pacific Investment Management Co.</li> </ul>

# RETIREMENT ADMINISTRATION AGENCY



# RETIREMENT ADMINISTRATION AGENCY

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## *Agency Position Summary*

21 Regular Positions / 21.0 Regular Staff Years

### ***Position Detail Information***

#### **OFFICE OF THE DIRECTOR**

1 Executive Director  
1 Administrative Assistant  
1 Secretary II  
1 Clerk Typist II  
4 Positions  
4.0 Staff Years

#### **Investment Analysis**

1 Investment Analyst  
1 Senior Investment Manager  
2 Positions  
2.0 Staff Years

#### **RETIREMENT ADMINISTRATION**

1 Retirement Administrator  
1 Position  
1.0 Staff Year

<sup>1</sup> 1/1.0 SYE Accountant II is financed by Fund 500, Retiree Health Benefits. The remaining 20/20.0 SYE positions are financed jointly by the three retirement trust funds (Funds 600, 601, and 602).

#### **Special Services**

1 Programmer Analyst II  
1 Programmer Analyst III  
1 Information Officer II  
3 Positions  
3.0 Staff Years

#### **Membership Services**

1 Management Analyst II  
3 Retirement Counselors  
3 Account Clerks II  
1 Clerical Specialist  
8 Positions  
8.0 Staff Years

#### **FINANCE/ACCOUNTING**

1 Investment Manager  
1 Position  
1.0 Staff Year

#### **Audit/Accounting**

1 Accountant II<sup>1</sup>  
1 Account Clerk II  
2 Positions  
2.0 Staff Years

# RETIREMENT ADMINISTRATION AGENCY

## Agency Mission

To assure the successful financial and administrative operation of the three Fairfax County employee retirement systems (Fairfax County Employees' Retirement (formerly Supplemental), Uniformed and Police Officers), to accurately process payments of the Retiree Health Benefits Fund, and to provide comprehensive information regarding retirement plan benefits to all active employees and retirees covered by County retirement plans.

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	21/ 21	21/ 21	21/ 21	21/ 21
Expenditures:				
Personnel Services	\$2,506,248	\$3,194,545	\$3,194,545	\$3,351,051
Operating Expenses	117,561,284	125,765,122	125,780,122	135,473,769
Capital Equipment	7,279	13,240	13,240	0
<b>Total Expenditures</b>	<b>\$120,074,811</b>	<b>\$128,972,907</b>	<b>\$128,987,907</b>	<b>\$138,824,820</b>

<sup>1</sup> The table above includes all of the three County retirement funds (Funds 600, 601, and 602) as well as the Retiree Health Benefits Fund (Fund 500) which are administered by this Agency and to which all costs of agency administration are apportioned. Further details on Fund 500, including the fund statement, may be found under the Internal Service Fund section in this volume.

Summary by Cost Center				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
600 Uniformed Employees Retirement Trust Fund	\$21,521,046	\$26,149,438	\$26,149,888	\$27,536,337
601 Fairfax County Employees' Retirement Trust Fund	72,606,166	76,028,239	76,042,339	82,567,043
602 Police Retirement Trust Fund	24,531,837	24,824,444	24,824,894	26,679,374
Retirement Trust Funds	\$118,659,049	\$127,002,121	\$127,017,121	\$136,782,754
500 Retiree Health Benefits Fund	1,415,762	1,970,786	1,970,786	2,042,066
<b>Total Expenditures</b>	<b>\$120,074,811</b>	<b>\$128,972,907</b>	<b>\$128,987,907</b>	<b>\$138,824,820</b>

## Purpose

Under the discretion of the Board of Trustees for the Police Officers, Fairfax County Employees' Retirement (formerly Supplemental), and Uniformed Retirement Systems, the Retirement Administration Agency processes benefit payments to eligible Fairfax County retirees and beneficiaries. The agency also processes payments for the retiree health benefit subsidy from the Retiree Health Benefits Fund and provides counseling and comprehensive information pertaining to benefits to active and retired County employees.

The agency oversees the financial management of the retirement systems, including the management and investment of the retirement trust funds which totaled \$3,114,787,931 as of June 30, 2000. At the end of FY 2000, the retirement trust funds were invested as follows: 42 percent domestic equities, 36 percent fixed income securities, 12 percent international equities, 9 percent real estate investment trusts (REITs), and 1 percent cash.

# RETIREMENT ADMINISTRATION AGENCY

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## FY 2002 Initiatives

- ◆ Complete a review of the actuarial funding policy and present recommendations which would further stabilize the actuarially-required employer contribution rate.
- ◆ Support and implement any changes that result from the review of retiree benefits performed by hired consultants.
- ◆ Continue to identify and implement opportunities to optimize the use of information and technology, including the County's Infoweb, to enhance service and delivery.

## Performance Measurement Results

Investment returns for all three retirement systems were below those of recent years. Returns net of management fees were 7.8 percent for Police Officers, 5.9 percent for Fairfax County Employees' Retirement (formerly Supplemental) and 5.2 percent for Uniformed. These results represent an overall decline in stock market returns from the high levels of recent years, a difficult year in the bond markets, as well as narrow markets which made it difficult for active investment managers to outperform the major market indices that were driven by the largest companies and the technology sector. Asset allocation and investment structure reviews during the year resulted in the termination of ten investment managers and eleven new accounts for the three systems combined. Investment expenses as a percent of assets were reduced considerably as the asset class structure reviews resulted in increased allocation to risk-controlled and passive investment accounts. Retirement payments continued to be released on time, with no delays in January due to the year 2000 conversion.

## Funding Adjustments

*The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:*

- ◆ An increase of \$85,243 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ A net increase of \$11,464,419 in Operating Expenses reflects increased payments of \$9,975,133 to retirees due to a higher number of retirees and higher individual payment levels, a net increase allowance for refunds of \$1,549,000 based on projected turnover of active members, partially offset by a decrease in payments to beneficiaries of \$59,714.
- ◆ An increase of \$9,512 for Information Technology infrastructure charges based on the agency's historic usage and the Computer Equipment Replacement Fund (CERF) surcharge to provide for the timely replacement of the County's information technology infrastructure.
- ◆ A net decrease of \$1,849,475 in Operating Expenses reflects decreased professional services, including investment and banking services, due primarily to lower than average investment management fees.
- ◆ A net increase of \$69,174 in Operating Expenses primarily due to miscellaneous operating expenses necessary to support the administrative functions for the retirement systems.

*The following funding adjustments reflect all approved changes in the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ As part of the FY 2000 Carryover Review, an amount of \$15,000 was added due to encumbered carryover.

# RETIREMENT ADMINISTRATION AGENCY

## Objectives

- ◆ To maintain at 100 percent the number of retiree benefit payments processed on time.
- ◆ To achieve at least a 7.5 percent return on investment over rolling three year periods.
- ◆ To achieve realized return on investment commensurate with the S&P 500 Index and the Lehman Brothers Aggregate Bond Index.

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Number of members: <sup>1</sup>					
Fairfax County Employees	15,033	16,440	17,559 / 16,801	17,051	17,318
Uniformed Police Officers	2,174	2,159	2,352 / 2,159	2,214	2,273
	1,609	1,609	1,727 / 1,698	1,739	1,784
Return on Investment:					
Fairfax County Employees	\$243,984,079	\$143,454,668	\$127,012,061 / \$106,500,910	\$137,343,290	\$144,612,615
Uniformed	\$79,249,734	\$55,902,165	\$44,525,215 / \$34,013,896	\$49,213,470	\$52,527,977
Police Officers	\$80,668,043	\$45,613,749	\$42,066,038 / \$47,509,347	\$45,483,505	\$49,612,079
<b>Efficiency:</b>					
Cost per member:					
Fairfax County Employees	\$32	\$37	\$43 / \$45	\$38	\$42
Uniformed	\$83	\$78	\$97 / \$102	\$92	\$105
Police Officers	\$70	\$110	\$135 / \$123	\$120	\$124
Investment costs as a percent of assets: <sup>2</sup>					
Fairfax County Employees	NA	0.33%	0.39% / 0.26%	0.33%	0.27%
Uniformed	NA	0.34%	0.44% / 0.30%	0.39%	0.27%
Police Officers	NA	0.44%	0.55% / 0.47%	0.53%	0.48%



# RETIREMENT ADMINISTRATION AGENCY

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Service Quality:</b>					
Percentage of retiree checks issued within schedule time frame:					
Fairfax County Employees	100%	100%	100% / 100%	100%	100%
Uniformed	100%	100%	100% / 100%	100%	100%
Police Officers	100%	100%	100% / 100%	100%	100%
Return Compared to Assumed Actuarial Rate (7.5%):					
Fairfax County Employees	17.2%	8.6%	7.5% / 5.9%	7.5%	7.5%
Uniformed	16.2%	9.6%	7.5% / 5.2%	7.5%	7.5%
Police Officers	17.2%	8.1%	7.5% / 7.8%	7.5%	7.5%
Large cap domestic equity return compared to S&P 500 Index:					
S&P 500 Index	30.21%	22.74%	NA / 7.24%	NA	NA
Fairfax County Employees	30.28%	20.79%	NA / 3.34%	NA	NA
Uniformed	26.38%	20.02%	NA / 2.82%	NA	NA
Police Officers	29.15%	17.87%	NA / 1.64%	NA	NA
Fixed income return compared to the Lehman Aggregate Bond Index:					
Lehman Aggregate Bond Index	10.54%	3.13%	NA / 4.56%	NA	NA
Fairfax County Employees	10.69%	2.94%	NA / 4.27%	NA	NA
Uniformed	11.09%	3.88%	NA / 4.76%	NA	NA
Police Officers	11.20%	3.62%	NA / 3.94%	NA	NA

# RETIREMENT ADMINISTRATION AGENCY

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Outcome:</b>					
Percentage of retiree payments processed on time:					
Fairfax County Employees	100%	100%	100%	100%	100%
Uniformed	100%	100%	100%	100%	100%
Police Officers	100%	100%	100%	100%	100%
Deviation from actuarial rate of return (total plan):					
Fairfax County Employees	9.7%	1.1%	0.0% / (1.6%)	0.0%	0.0%
Uniformed	8.7%	2.1%	0.0% / (2.3%)	0.0%	0.0%
Police Officers	9.7%	0.6%	0.0% / (0.3%)	0.0%	0.0%
Deviation from S&P 500 (large cap equities):					
Fairfax County Employees	0.1%	(2.0%)	0.0% / (3.9%)	0.0%	0.0%
Uniformed	(3.8%)	(2.7%)	0.0% / (4.4%)	0.0%	0.0%
Police Officers	(1.1%)	(4.8%)	0.0% / (5.6%)	0.0%	0.0%
Deviation from Lehman Aggregate (fixed income):					
Fairfax County Employees	0.2%	(0.2%)	0.0% / (0.3%)	0.0%	0.0%
Uniformed	0.6%	0.8%	0.0% / (0.2%)	0.0%	0.0%
Police Officers	0.7%	0.5%	0.0% / (0.6%)	0.0%	0.0%

<sup>1</sup> This indicator was previously reported separately as number of retirees and number of active members. Beginning in FY 2001, these indicators were combined and are now shown as the total number of members.

<sup>2</sup> This indicator was previously reported as investment costs as a percentage of earnings. However, beginning in FY 2001, the indicator was revised and now reflects the costs as a percentage of assets.

# RETIREMENT ADMINISTRATION AGENCY

## FUND STATEMENT

### Fund Type G60, Pension Trust Funds

### Fund 600, Uniformed Retirement

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$618,444,301</b>	<b>\$659,137,361</b>	<b>\$656,503,059</b>	<b>\$702,220,158</b>
Revenue:				
Employer Contributions	\$16,489,406	\$16,901,841	\$16,901,841	\$17,153,208
Employee Contributions	5,833,295	5,665,676	5,665,676	6,335,121
Employee Payback	205,837	86,000	86,000	169,000
Return on Investments <sup>1</sup>	58,513,012	49,213,470	49,213,470	52,527,977
Total Realized Revenue	\$81,041,550	\$71,866,987	\$71,866,987	\$76,185,306
Unrealized Gain (Loss) <sup>2</sup>	(\$21,461,746)	\$0	\$0	\$0
Total Revenue	\$59,579,804	\$71,866,987	\$71,866,987	\$76,185,306
<b>Total Available</b>	<b>\$678,024,105</b>	<b>\$731,004,348</b>	<b>\$728,370,046</b>	<b>\$778,405,464</b>
Expenditures:				
Administrative Expenses	\$538,674	\$686,363	\$686,813	\$705,364
Investment Services <sup>1</sup>	4,579,537	2,291,075	2,291,075	1,512,974
Payments to Retirees Beneficiaries	15,449,941	21,785,530	21,785,530	23,999,584
Refunds	282,878	400,470	400,470	439,415
Subtotal Expenditures	670,016	986,000	986,000	879,000
COLA Reserve	\$21,521,046	\$26,149,438	\$26,149,888	\$27,536,337
Total Expenditures	0	0	0	1,964
<b>Total Disbursements</b>	<b>\$21,521,046</b>	<b>\$26,149,438</b>	<b>\$26,149,888</b>	<b>\$27,538,301</b>
<b>Ending Balance</b>	<b>\$656,503,059</b>	<b>\$704,854,910</b>	<b>\$702,220,158</b>	<b>\$750,867,163</b>
PC Replacement Reserve <sup>3</sup>	4,860	4,444	4,444	5,254
<b>Unreserved Balance</b>	<b>\$656,498,199</b>	<b>\$704,850,466</b>	<b>\$702,215,714</b>	<b>\$750,861,909</b>

<sup>1</sup> In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$2,937,370.68 has been reflected as an increase to FY 2000 revenues and expenditures. FY 2000 Actuals are adjusted to reflect compliance with Governmental Accounting Standards Board (GASB) Statement 28 which requires segregation of income and expenditures associated with securities lending transactions. The audit adjustment has been included in the FY 2000 Comprehensive Annual Financial Report (CAFR). The details of the FY 2000 audit adjustments will be included in the FY 2001 Third Quarter Package. It should be noted that prior to GASB 28 the retirement systems reflected net income from securities lending as part of return on investment. It should also be noted that the Uniformed Retirement System received net securities lending income of \$177,631.42 based on securities lending transactions in FY 2000.

<sup>2</sup> Unrealized gain/loss will be reflected as an actual revenue at the end of each fiscal year.

<sup>3</sup> Computer equipment reserve established for the timely replacement of obsolete computer equipment used for retirement operations.

# RETIREMENT ADMINISTRATION AGENCY

## FUND STATEMENT

**Fund Type G60,  
Pension Trust Funds**

**Fund 601, Fairfax County Employees' Retirement**

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$1,748,409,203</b>	<b>\$1,846,699,536</b>	<b>\$1,836,422,844</b>	<b>\$1,944,011,084</b>
Revenue:				
County Employer Contributions	\$19,912,422	\$19,411,964	\$19,411,964	\$20,717,873
County Employee Contributions	14,615,175	14,552,682	14,552,682	15,985,464
School Employer Contributions	7,221,173	6,821,538	6,821,538	7,544,345
School Employee Contributions	5,694,606	5,113,105	5,113,105	6,216,570
Employee Payback	384,404	388,000	388,000	251,000
Return on Investments <sup>1</sup>	180,259,910	137,343,290	137,343,290	144,612,615
Total Realized Revenue	\$228,087,690	\$183,630,579	\$183,630,579	\$195,327,867
Unrealized Gain (Loss) <sup>2</sup>	(\$67,467,883)	\$0	\$0	\$0
Total Revenue	\$160,619,807	\$183,630,579	\$183,630,579	\$195,327,867
<b>Total Available</b>	<b>\$1,909,029,010</b>	<b>\$2,030,330,115</b>	<b>\$2,020,053,423</b>	<b>\$2,139,338,951</b>
Expenditures:				
Administrative Expenses	\$1,437,389	\$1,659,532	\$1,673,632	\$1,756,385
Investment Services <sup>1</sup>	10,457,884	5,679,043	5,679,043	4,706,067
Payments to Retirees	54,130,297	62,665,976	62,665,976	68,320,600
Beneficiaries	1,456,723	1,582,688	1,582,688	1,885,991
Refunds	5,123,873	4,441,000	4,441,000	5,898,000
Subtotal Expenditures	\$72,606,166	\$76,028,239	\$76,042,339	\$82,567,043
COLA Reserve	0	0	0	9,164
Total Expenditures	\$72,606,166	\$76,028,239	\$76,042,339	\$82,576,207
<b>Total Disbursements</b>	<b>\$72,606,166</b>	<b>\$76,028,239</b>	<b>\$76,042,339</b>	<b>\$82,576,207</b>
<b>Ending Balance</b>	<b>\$1,836,422,844</b>	<b>\$1,954,301,876</b>	<b>\$1,944,011,084</b>	<b>\$2,056,762,744</b>
PC Replacement Reserve <sup>3</sup>	22,680	20,736	20,736	28,296
<b>Unreserved Balance</b>	<b>\$1,836,400,164</b>	<b>\$1,954,281,140</b>	<b>\$1,943,990,348</b>	<b>\$2,056,734,448</b>

<sup>1</sup> In order to account for revenue and expenditures in the proper fiscal year, an audit adjustment in the amount of \$6,291,117.16 has been reflected as an increase to FY 2000 revenue and expenditures. FY 2000 Actuals are adjusted to reflect compliance with Governmental Accounting Standards Board (GASB) Statement 28 which requires segregation of income and expenditures associated with securities lending transactions. The audit adjustment has been included in the FY 2000 Comprehensive Financial Report (CAFR). Details of the FY 2000 audit adjustments will be included in the FY 2001 Third Quarter Package. It should be noted that prior to GASB 28 the retirement systems reflected net income from securities lending as part of return on investment. It should also be noted that the Fairfax County Employees' (formerly Supplemental) Retirement System received net securities lending income of \$389,123.94 based on securities lending transactions in FY 2000.

<sup>2</sup> Unrealized gain/loss will be reflected as an actual revenue at the end of each fiscal year.

<sup>3</sup> Computer equipment reserve established for the timely replacement of obsolete computer equipment used for retirement operations.

# RETIREMENT ADMINISTRATION AGENCY

## FUND STATEMENT

### Fund Type G60, Pension Trust Funds

### Fund 602, Police Retirement

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$576,262,558</b>	<b>\$610,823,728</b>	<b>\$621,862,028</b>	<b>\$663,230,806</b>
Revenue:				
Employer Contributions	\$11,950,073	\$14,071,712	\$14,071,712	\$15,241,125
Employee Contributions	7,508,802	6,623,455	6,623,455	7,956,052
Employee Payback	24,102	15,000	15,000	12,000
Return on Investments <sup>1</sup>	92,079,004	45,483,505	45,483,505	49,612,079
Total Realized Revenue	\$111,561,981	\$66,193,672	\$66,193,672	\$72,821,256
Unrealized Gain (Loss) <sup>2</sup>	(\$41,430,674)	\$0	\$0	\$0
Total Revenue	\$70,131,307	\$66,193,672	\$66,193,672	\$72,821,256
<b>Total Available</b>	<b>\$646,393,865</b>	<b>\$677,017,400</b>	<b>\$688,055,700</b>	<b>\$736,052,062</b>
Expenditures:				
Administrative Expenses	\$524,137	\$589,646	\$590,096	\$649,551
Investment Services <sup>1</sup>	5,740,576	3,070,291	3,070,291	2,961,823
Payments to Retirees Beneficiaries	16,874,449	19,374,512	19,374,512	21,107,686
Refunds	862,053	1,106,995	1,106,995	1,078,314
	530,622	683,000	683,000	882,000
Subtotal Expenditures	\$24,531,837	\$24,824,444	\$24,824,894	\$26,679,374
COLA Reserve	0	0	0	1,964
Total Expenditures	\$24,531,837	\$24,824,444	\$24,824,894	\$26,681,338
<b>Total Disbursements</b>	<b>\$24,531,837</b>	<b>\$24,824,444</b>	<b>\$24,824,894</b>	<b>\$26,681,338</b>
<b>Ending Balance</b>	<b>\$621,862,028</b>	<b>\$652,192,956</b>	<b>\$663,230,806</b>	<b>\$709,370,724</b>
PC Replacement Reserve <sup>3</sup>	4,860	4,444	4,444	5,254
<b>Unreserved Ending Balance</b>	<b>\$621,857,168</b>	<b>\$652,188,512</b>	<b>\$663,226,362</b>	<b>\$709,365,470</b>

<sup>1</sup> In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$3,138,983 has been reflected as an increase in FY 2000 revenue and expenditures. FY 2000 Actuals are adjusted to reflect compliance with Governmental Accounting Standards Board (GASB) Statement 28 which requires segregation of income and expenditures associated with securities lending transactions. The audit adjustment has been included in the FY 2000 Comprehensive Annual Financial Report (CAFR). Details of the FY 2000 audit adjustments will be included in the FY 2001 Third Quarter Package. It should be noted that prior to GASB 28 the retirement systems reflected net income from securities lending as part of return on investment. It should also be noted that the Police Retirement System received net securities lending income of \$168,390.04 based on securities lending transactions in FY 2000.

<sup>2</sup> Unrealized gain/loss will be reflected as an actual revenue at the end of each fiscal year.

<sup>3</sup> Computer equipment reserve established for the timely replacement of obsolete computer equipment used for retirement operations.

# FUND 691 EDUCATIONAL EMPLOYEES' SUPPLEMENTARY RETIREMENT

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## **Purpose**

Retirement benefits for contributing members are budgeted in the Educational Employees' Supplementary Retirement Fund. Funding is provided from employee and employer contributions and return on investment of the fund's assets. FY 2002 expenditures are estimated at \$114.7 million.

It should be noted that the following fund statement reflects the FY 2002 Fairfax County School Board's Advertised Budget. Adjustments to this fund, adopted by the Fairfax County School Board on February 6, 2001, will be discussed in the Overview Volume of the FY 2002 Advertised Budget Plan.

# FUND 691 EDUCATIONAL EMPLOYEES' SUPPLEMENTARY RETIREMENT

## FUND STATEMENT

Fund Type G60, Trust and Agency Funds

Fund 691, Educational  
Employees' Supplementary Retirement

	FY 2000 Actual <sup>1</sup>	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan <sup>2</sup>	FY 2002 School Board's Advertised
<b>Beginning Balance</b>	<b>\$1,520,523,574</b>	<b>\$1,592,316,015</b>	<b>\$1,534,986,934</b>	<b>\$1,599,757,957</b>
Receipts:				
Contributions	\$52,592,352	\$49,454,286	\$49,332,324	\$52,230,095
Investment Income	49,190,559	119,412,576	119,412,576	132,103,034
<b>Total Receipts</b>	<b>\$101,782,911</b>	<b>\$168,866,862</b>	<b>\$168,744,900</b>	<b>\$184,333,129</b>
<b>Total Available</b>	<b>\$1,622,306,485</b>	<b>\$1,761,182,877</b>	<b>\$1,703,731,834</b>	<b>\$1,784,091,086</b>
Total Expenditures	\$87,319,551	\$101,238,815	\$103,973,877	\$114,661,082
<b>Total Disbursements</b>	<b>\$87,319,551</b>	<b>\$101,238,815</b>	<b>\$103,973,877</b>	<b>\$114,661,082</b>
<b>Ending Balance</b>	<b>\$1,534,986,934</b>	<b>\$1,659,944,062</b>	<b>\$1,599,757,957</b>	<b>\$1,669,430,004</b>

<sup>1</sup> FY 2000 Actuals reflect audit adjustments included in the FY 2000 Comprehensive Annual Financial Report (CAFR). The FY 2000 Audit Package detailing all of these changes will be included in the FY 2001 Third Quarter Review.

<sup>2</sup> The *FY 2001 Revised Budget Plan* reflects adjustments adopted by the Fairfax County School Board on December 7, 2000, during their FY 2001 Midyear Review. The Fairfax County School Board adjustments will be officially reflected in the County's FY 2001 Third Quarter Review, which will be acted on by the Board of Supervisors in April 2001.

# FUND 700

## ROUTE 28 TAXING DISTRICT

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### **Purpose**

Fairfax County, in partnership with Loudoun County, formed the Route 28 Highway Transportation Improvement District on December 21, 1987. Under Virginia law such a district may be formed only upon the joint petition of owners of at least 51 percent of the land area in each County which is within the boundaries of the proposed district and which has been zoned or is used for commercial or industrial purposes. The District was formed to provide improvements to State Route 28 which connects State Route 7 in eastern Loudoun County to U.S. Route 50 and Interstate 66 in western Fairfax County, running approximately parallel to the County's western border. State Route 28 provides access to Dulles International Airport, along with the Dulles Access Road, which connects the Capital Beltway to Dulles International Airport. This District was formed upon landowner petition to accelerate planned highway improvements proposed by the State which relied primarily on slower pay-as-you-go financing from the Northern Virginia region's share of the State primary road fund allocation.

The District, administered by a Commission appointed by the Board of Supervisors of both Counties, may subject the owners of industrial and commercial property within the District to a maximum additional tax assessment of 20 cents per \$100 of assessed value. These funds, in addition to funds received through the State Primary Road Fund allocation formula, are to be used for the road improvements and debt service on bonds issued by the State. Improvements completed for Phase I of the Route 28 project include widening the existing road from two to six lanes and upgrading three major intersections. Any debt issued by the State to fund road improvements in the District will not become an obligation of Fairfax County. Legislation authorizing the issuance of revenue bonds up to \$160.7 million plus issuance expenses to finance the Phase I improvements to Route 28 was enacted during the 1988 Virginia General Assembly and became effective July 1, 1988. This legislation stipulates that the additional tax assessment in the District and funds allocated to the highway construction district, in which Route 28 lies, would reimburse the State for its debt service payments on its bonds. The Commonwealth issued \$138.5 million in revenue bonds for the District in September 1988.

Fairfax County and Loudoun County entered into a contract with the District on September 1, 1988, and agreed to levy an additional tax assessment as requested by the District, collect the tax, and pay all tax revenues to the Commonwealth Transportation Board. The contract specifies that: (1) the County Executive shall include in the budget all amounts to be paid by the County under the District Contract for the fiscal year; (2) the County shall provide by February of each year the total assessed fair market value of the District as of January 1 of that year; and (3) the District in turn shall notify the County of the required payment and request a rate sufficient to collect that amount, up to a maximum of 20 cents per \$100 of assessed value. Since tax collections at the maximum amount will not be sufficient initially to pay the debt obligation in full, any difference will be made up from the Northern Virginia State Highway allocation until such time as the District revenues are sufficient to fund debt service in full. It should be noted that the State contributions are capped at \$51,875,000 in total actual payments.

### **FY 2002 Initiatives**

In FY 2002, an amount of \$6,087,185 has been included based on the assessed real estate value in the Route 28 District and estimated tax collections. Based on the current revenue estimates and revised projections for tax collections in FY 2001, it is possible that for the first time in its history, the District will be able to pay the entire debt service requirement in FY 2001. If projections are realized, the tax rate in the District could be reduced beginning in FY 2003. In accordance with the terms of the contract, the District must pay the full debt requirement for two years before the tax rate can be reduced.



## FUND 700 ROUTE 28 TAXING DISTRICT

The following table depicts, by fiscal year, the Route 28 Taxing District's total contractual debt service requirement and the sources of funding used to meet the necessary payments. Any interest earned by County funds after payment to the State but before the bond debt service payment is made, is credited to the required debt service payment. Differences required to make up the full debt service payment are shown in the State contribution category. The table is based on the Commonwealth Transportation Board State Route 28 Highway Transportation Improvement District payment invoices, which include payments made through March of each calendar year. Therefore, the amounts reflected below may not equal the actual expenditures indicated on the Fund Statement by fiscal year. The revenue amounts for FY 2000 represent actual special tax revenue, state contributions, and interest earnings through invoice payment 23 dated March 23, 2000. FY 2001 revenues are based on prior year estimates as well as actual interest earnings through invoice payment 24. FY 2002 revenue amounts are estimated.

<b>Revenues Applied to Debt Service</b>						
Fiscal Year	Contractual Debt Service Requirement	Fairfax County <sup>1</sup>	Loudoun County	Treasury Interest Offset <sup>2</sup>	Other Available Funds <sup>3</sup>	State Contributions <sup>4</sup>
1989	\$3,622,185	\$2,629,770	\$1,997,482	\$27,179	\$0	\$0
1990	12,058,860	3,597,976	2,922,170	108,236	1,055,925	4,374,553
1991	12,062,020	3,913,442	2,816,801	26,541	0	5,305,236
1992	11,156,134	3,883,498	2,797,151	43,641	0	4,554,866
1993	8,804,182	3,260,266	2,533,051	37,776	449,954	2,523,135
1994	8,805,432	3,465,957	2,275,019	80,978	2,079,418	904,060
1995	8,801,682	3,216,359	1,817,938	27,761	19,607	3,720,017
1996	8,802,932	2,504,128	2,448,631	59,873	9,596	3,780,704
1997	8,801,398	2,209,438	1,672,065	26,011	7,429	4,886,455
1998	8,805,398	2,746,274	1,717,049	39,422	2,535,452	1,767,201
1999	8,803,778	3,432,438	2,037,769	43,446	8,980	3,281,145
2000	8,804,538	4,304,791	2,932,735	65,774	423,967	1,077,271
2001 <sup>5</sup>	8,802,676	5,426,058	3,489,200	53,602		
2002 <sup>6</sup>	8,805,126	6,087,185	3,489,200			
2003	8,801,126					
2004	8,801,026					
2005	8,803,926					
2006	8,803,926					
2007	8,805,426					
2008	8,802,526					
2009	8,804,626					
2010	8,805,526					
2011	8,804,326					
2012	8,803,526					
2013	8,805,300					
2014	8,803,026					

# FUND 700 ROUTE 28 TAXING DISTRICT

Revenues Applied to Debt Service						
Fiscal Year	Contractual Debt Service Requirement	Fairfax County <sup>1</sup>	Loudoun County	Treasury Interest Offset <sup>2</sup>	Other Available Funds <sup>3</sup>	State Contributions <sup>4</sup>
2015	8,805,400					
2016	8,805,460					
2017	8,801,626					
2018	8,802,226					
<b>Total</b>	<b>\$267,795,339</b>					

<sup>1</sup> Fairfax County payments include rezoning buy out proceeds, as well as scheduled tax collections. These payments are based on State invoices, the calendar for which does not coincide with the County's fiscal year. Therefore, the credited payments will not match the actual payments reflected on the accompanying Fund Statement.

<sup>2</sup> Treasury Interest Offset includes interest on debt service payments earned by County funds after payment to the State, but before the bond debt service payment is made.

<sup>3</sup> Other Available Funds include surplus tax collections from prior years; interest earned on debt service funds while they were held by the Trustee; and/or funds remaining in trust from the original 1988 bond issue or the 1992 refunding bond issue.

<sup>4</sup> Commonwealth Transportation Board (CTB) contributions are made from the Northern Virginia District Primary Road fund allocation. The Commonwealth Transportation Board bond obligations are capped at a total of \$51,875,000 in actual payments. The total of CTB contribution through October 1, 2000, is \$36,174,643.

<sup>5</sup> Based on the current assessed value of the District, the FY 2001 estimate for Fairfax County has been increased from the FY 2001 Adopted Budget Plan to more accurately reflect projected revenues. A final estimate and adjustment will be included in the FY 2001 Third Quarter Review.

<sup>6</sup> The FY 2002 expenditure amount is shown for planning purposes only. The District will inform the County of the amount needed to fund its contractual obligations for reimbursement of debt service on bonds issued for District highway improvements.

## Funding Adjustments

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ There have been no revisions to this fund since approval of the FY 2001 Adopted Budget Plan.

# FUND 700 ROUTE 28 TAXING DISTRICT

## FUND STATEMENT

Fund Type G70, Agency Funds

Fund 700, Route 28 Taxing District

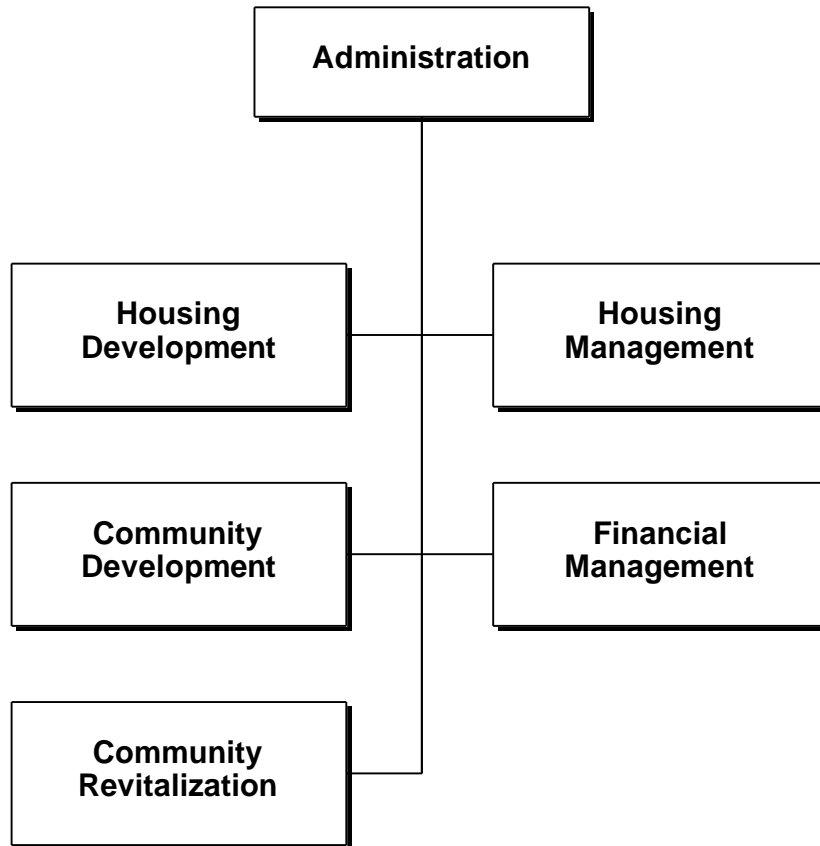
	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	\$45,207	\$45,207	\$41,191	\$41,191
Revenue:				
Real Estate Taxes-Current	\$4,312,119	\$4,795,818	\$4,795,818	\$6,087,185
Interest on Investments	14,631	0	0	0
<b>Total Revenue</b>	\$4,326,750	\$4,795,818	\$4,795,818	\$6,087,185
<b>Total Available</b>	\$4,371,957	\$4,841,025	\$4,837,009	\$6,128,376
Expenditures:				
Payments to the State	\$4,330,766	\$4,795,818	\$4,795,818	\$6,087,185
<b>Total Expenditures</b>	\$4,330,766	\$4,795,818	\$4,795,818	\$6,087,185
<b>Total Disbursements</b>	\$4,330,766	\$4,795,818	\$4,795,818	\$6,087,185
<b>Ending Balance<sup>1</sup></b>	\$41,191	\$45,207	\$41,191	\$41,191

<sup>1</sup> Accumulated interest earned on investments.

# Housing And Community Development Programs



# DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT



# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

## Agency Position Summary

227	Regular Positions (3)	/	226.5	Regular Staff Years (3.0)
<u>8</u>	Grant Positions	/	<u>8.0</u>	Grant Staff Years
235	Total Positions (3)	/	234.5	Total Staff Years (3.0)

### Position Detail Information

#### ADMINISTRATION

##### General Fund:

1	Director
1	Deputy Director
1	H/C Dev. Proj. Adm.
1	Info Tech Prog. Mgr. I
1	Info Tech Technician II
1	Programmer Analyst I
1	Secretary III
1	Administrative Aide
1	Clerk Typist II
<u>1</u>	Management Analyst III
10	Positions
10.0	Staff Years

##### Public Housing:

1	Network Tele. Analyst II
<u>1</u>	Programmer Analyst I
2	Positions
2.0	Staff Years

##### FCRHA:

1	H/C Developer II
1	Programmer Analyst II
1	Information Officer III
1	Information Officer I
1	Administrative Assistant
<u>1</u>	Administrative Aide
6	Positions
6.0	Staff Years

##### Section 8:

1	Network Tele. Analyst III
<u>1</u>	Programmer Analyst II
2	Positions
2.0	Staff Years

##### CDBG:

<u>1</u>	Management Analyst III
1	Position
1.0	Staff Year

#### HOUSING MANAGEMENT:

##### General Fund:

1	H/C Dev. Proj. Adm.
1	Housing Svcs. Spec. V
2	Housing Svcs. Specs. IV
1	Housing Svcs. Spec. III
4	Housing Svcs. Specs. II
1	Housing Svcs. Spec. I
1	Vehicle Maint. Coord.
1	Carpenter II
1	Carpenter I
2	Plumbers II
1	Locksmith II
1	Painter I
1	A/C Equipment Repairer
1	Housing Manager
2	Hmn. Svcs. Assts.
1	Admin Aide
1	Clerical Specialist
<u>1</u>	Clerk Typist II
24	Positions
24.0	Staff Years

##### Elderly Housing Programs:

1	Housing Svcs. Spec. V
1	Housing Svcs. Spec. IV
2	Housing Svcs. Specs. II
4	Facility Attendants II
1	Sr. Mech. Sys. Supvr.
1	Maint. Trade Helper II
1	Administrative Assistant
1	Administrative Aide
1	Asst. Supvr. Fac. Support
1	Electrician II
<u>1</u>	Gen. Bldg. Maint. Wkr. I
15	Positions
15.0	Staff Years

#### Public Housing:

1	DHCD Property Mgmt. Supvr.
1	Housing Services Specialist V
1	Housing Services Specialist IV
1	Housing Services Specialist III
7	Housing Services Specialists II
2	Hsg. Svcs. Specs. I 1PT
2	Senior Maintenance Supervisors
1	Administrative Aide
1	Warehouse Supervisor
3	A/C Equipment Repairers
1	Carpenter I
2	Carpenters II
1	Admin Asst.
1	Plumber I
1	General Bldg. Maint. Worker I
1	Painter I
1	Warehouse Worker-Driver
1	Secretary I
2	Clerical Specialists
<u>1</u>	Storekeeper
32	Positions
31.5	Staff Years

#### Drug Elimination Grant:

1	Management Analyst I G
<u>1</u>	Hsg. Svcs. Spec. II G
2	Positions
2.0	Staff Years

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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## HOUSING MGT. (CONT.):

### Rental Program:

1	Painter II
2	Painters I
1	Engineering Tech. II
3	Hsg. Svcs. Specs. II
1	Material Reqs. Specialist
1	Administrative Aide
2	Gen. Bldg. Maint. Wrkrs. I
1	Plumber I
1	Electrician II
1	Secretary I
14	Positions
14.0	Staff Years

### Housing Partnerships:

2	Hsg. Svcs. Specs. II
2	Hsg. Svcs. Specs. III
2	Hsg. Svcs. Specs. I
2	Refr. & A/C Supvrs.
2	Gen. Bldg. Maint. Wrkrs. II
1	Carpenter II
1	Plumber I
1	Administrative Aide
1	Secretary I
14	Positions
14.0	Staff Years

### Section 8:

2	Hsg. Svcs. Specs. IV 1G
3	Housing Svcs. Specs. III
19	Hsg. Svcs. Specs. II 2G
1	Human Services Coord. II
1	Accounting Technician
4	Hmn. Svcs. Assts.
1	Administrative Aide
2	Account Clerks II
1	Secretary I
1	Clerical Specialist
35	Positions
35.0	Staff Years

### FCRHA:

1	Housing Svcs. Spec. III
1	Housing Svcs. Spec. II
2	Positions
2.0	Staff Years

### CDBG:

1	Housing Svcs. Spec. V
1	Housing Svcs. Spec. IV
2	Housing Svcs. Specs. II
4	Positions
4.0	Staff Years

## Public Housing/Modernization:

1	H/C Developer IV G
1	H/C Developer III G
1	Engineer II G
3	Positions
3.0	Staff Years

## HOUSING DEVELOPMENT

### General Fund:

1	H/C Dev. Proj. Admin.
1	H/C Developer IV
1	H/C Developer III
1	Administrative Aide
4	Positions
4.0	Staff Years

### FCRHA:

2	H/C Developers IV
4	H/C Developers III
3	H/C Developers II
9	Positions
9.0	Staff Years

### CDBG:

2	H/C Developers III
2	Positions
2.0	Staff Years

### HOME:

1	H/C Developer IV
1	Position
1.0	Staff Year

## FINANCIAL MANAGEMENT

### General Fund:

1	H/C Dev. Proj. Admin.
1	Accountant III
2	Accountants II
1	Accountant I
1	Mgt. Analyst II
2	Account Clerks II
1	Accounting Technician
9	Positions
9.0	Staff Years

### Public Housing:

1	Chief Actg. FscI. Officer
1	Accountant II
4	Account Clerks II
1	Secretary II
7	Positions
7.0	Staff Years

### FCRHA:

1	Management Analyst III
1	Accountant III
1	Account Clerk II
1	Accountant II
1	Accounting Technician
5	Positions
5.0	Staff Years

## Section 8:

1	Accountant I
1	Position
1.0	Staff Year

### CDBG:

1	Accountant II
1	Account Clerk II
2	Positions
2.0	Staff Years

## COMMUNITY DEVELOPMENT

### General Fund:

1	H/C Developer IV
1	H/C Developer I
2	Positions
2.0	Staff Years

### FCRHA:

1	H/C Developer IV
4	H/C Developers II
1	Secretary II
6	Positions
6.0	Staff Years

### CDBG:

1	H/C Dev. Proj. Admin.
2	H/C Developers IV
2	H/C Developers III
1	Maintenance Supervisor
1	Maint. Trade Helper II
1	Painter I
1	Clerical Specialist
1	Carpenter I
2	Administrative Aides
12	Positions
12.0	Staff Years

## COMMUNITY REVITALIZATION

### General Fund:

1	H/C Dev. Proj. Admin.
1	Secretary II
1	Engineer II
1	Marketing Specialist (1)
1	Real Estate Specialist (1)
4	H/C Developers IV (1)
9	Positions (3)
9.0	Staff Years (3.0)

PT Denotes Part-Time Positions

G Denotes Grant Positions

( ) Denotes New Positions



# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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## Introduction

The Housing Overview section describes the programs and projects operated by the Fairfax County Department of Housing and Community Development (DHCD) and the multiple sources of funds that support these activities.

As a County agency, DHCD undertakes many programs on behalf of the Board of Supervisors. However, DHCD also serves as the administrative arm of the Fairfax County Redevelopment and Housing Authority (FCRHA), a separate legal entity that was established in 1966 pursuant to Chapter 1, Title 36 of the Code of Virginia. FCRHA's roles include planning, design, production, rehabilitation and maintenance of housing, primarily for low- and moderate-income households, and assisting in the revitalization of neighborhoods in Fairfax County. Eleven Commissioners are appointed to the FCRHA for four-year terms by the Board of Supervisors.

The sources supporting DHCD's operations include County funds, General Obligation bonds, federal grants, private capital and revenue from program operations (e.g. developer fees and rent from tenants of housing owned by FCRHA). As a result of these multiple, complex funding streams, DHCD has 21 funds. Some funds are appropriated by the Board of Supervisors while others are allocated by the FCRHA. All are included in this budget in order to provide a complete financial overview. These 21 funds encompass all of the operations of DHCD/FCRHA with the exception of several housing developments that are operated by outside management companies under contract with the FCRHA and/or are owned by the FCHRA in partnership with private investors. Separate financial records are maintained for these developments.

Expenditures supporting the DHCD and FCRHA activities are in the amount of \$62,938,841, including \$8,735,441 in General Fund support, \$12,656,347 in other County appropriated funds, and \$41,547,053 in non-County appropriated funds. Total receipts for FY 2002 are anticipated to be \$63,343,514 as shown on the Consolidated Fund Statement. Receipts from Federal/State sources are anticipated to be \$34,764,881, or 55 percent, of total funding sources. More detailed descriptions of FY 2002 funding levels may be found in the narratives for each fund following this Overview.

Because DHCD's programs are supported by multiple sources of funds, the Agency Mission and Purpose, Program Goals, Key Accomplishments, FY 2002 Initiatives, and Performance Measures are consolidated in this Overview rather than appearing with each fund. Performance Measures for FY 2002 have been refined by the agency to better reflect the agency's mission and purpose as discussed below. These Performance Measures do not include statistics on the developments which are privately managed and/or owned by partnerships. This Overview also provides summary information on the organization, staffing, and consolidated budget for DHCD.

## Agency Mission

To preserve and increase opportunities for affordable housing in Fairfax County based on need, community priorities, and the policy of the Board of Supervisors and the FCHRA. Driven by a community vision, to lead efforts to revitalize older areas of Fairfax County, to spur private reinvestment, maximize existing infrastructure and public investment, reverse negative perceptions, and create employment opportunities.

## Purpose

DHCD connects with the residents of Fairfax County at their roots – home, neighborhood, and community. All DHCD programs, activities and services revolve around this important link and can be grouped in three service areas: Affordable Housing, Neighborhood Preservation and Revitalization, and Capital Formation and Capacity Building.

Affordable Housing service area supports individuals and families in finding homes that are both safe and affordable.

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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Neighborhood Preservation and Revitalization service area focuses on preserving and improving neighborhoods. In addition, DHCD links residential and commercial neighbors to revitalize the entire community, and bring new vitality to aging areas.

Capital Formation and Capacity Building service area focuses on development of partnerships with private investors and other public agencies resulting in capital investment and financial support for the DHCD and FCRHA mission.

Highlighted below are the main functions included in each of the service areas. Additional information concerning the goals, accomplishments and key initiatives in each of these areas can be found after this summary.

## **Affordable Housing:**

### **First Time Home Buyers Program and Moderate Income Direct Sales**

This function offers homes at below market prices. These homes are built by private developers and are located within neighborhoods throughout the county. DHCD markets the homes and, in some cases, provides financing assistance to first time home buyers and small businesses. Over 800 homes have been sold to first time home buyers through these programs through FY 2000.

### **Downpayment and Closing Costs Loans**

This activity assists home buyers in making a downpayment on a home and in covering closing costs.

### **FCRHA Rental Housing**

This function provides housing with rents to fit incomes. It includes properties under the Fairfax County Rental Program for those with modest means. In addition, it encompasses properties under the Fairfax County Public Housing Program and rental subsidies under the Fairfax County Housing Choice Voucher Program for those with very low incomes. These resources provide housing for over 5,000 low- and moderate- income households.

### **FCRHA Development Activities**

DHCD, in conjunction with the FCRHA, facilitates the development of affordable housing by non-profit and for-profit developers through incentives and financing. DHCD and FCRHA also build and own housing for low- and moderate- income families and individuals, and households with special needs.

### **Elderly Housing**

This activity provides affordable living at elderly housing properties in the Annandale area, Herndon, the Springfield area, Lincolnia, and McLean which provide 340 housing units. Additional units in Herndon and a new development in the Mount Vernon area are also under development.

## **Neighborhood Preservation and Revitalization:**

### **Fairfax County Revitalization Activities**

These activities focus on seven designated commercial revitalization areas. They involve planning for a community vision and sense of place, design and creative approaches to redevelopment, marketing of local business, and attracting private development and investment.

### **Home Improvement Loan Program and Home Repair for the Elderly**

These activities provide loans to homeowners (and some landlords) to fix up their properties. In addition, there is a crew to assist elderly homeowners in making minor repairs. In FY 2000, over \$730,000 was lent to homeowners for repairs and improvements to their property and over 115 qualifying disabled or elderly homeowners received free repairs.

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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## **Neighborhood Improvements**

This activity is targeted at preservation and improvement in residential neighborhoods designated under the Community Improvement Program and in designated Conservation and Redevelopment areas. Following a community planning process and adoption of plans, the program also focuses on improvements to street, sidewalk, storm drainage and other infrastructure designed and constructed in conjunction with the Department of Public Works and Environmental Services (DPWES).

## **Blight Abatement**

This activity addresses citizen concerns about specific properties which are abandoned, dilapidated or otherwise unsafe. Efforts are made to encourage property owners to abate identified blight. If these efforts fail, the County may take direct action to repair or demolish the property. Through the end of FY 2000, 98 blighted properties have been abated and 293 are under review.

## **Human Services**

This activity provides resources to the County's non-profit partners through the Consolidated Community Funding Pool (CCFP) to provide critical human services such as youth programs, housing support services, and services targeted toward the County's immigrant population. A major portion of the funding comes from the Community Development Block Grant (CDBG), administered by DHCD, which also supports CCFP planning and administers contract awards. CCFP provided \$6.9 million in funding for these services in FY 2000.

## **Capital Formation and Capacity Building:**

### **Funding Opportunities**

This activity focuses on identifying and applying for available funding opportunities to leverage and supplement County funds for projects and programs. It includes federal entitlement grants such as CDBG and HOME, other federal, state and local grants and loans, and private financing.

### **Partnering**

This activity links the FCRHA financing with the private sector (non-profit and for-profit) to generate additional financial resources. Two non-profit corporations, formed by the FCRHA, partner with private investors to benefit from federal Low Income Housing Tax Credits to fund FCRHA affordable housing for families and seniors. In addition, FCRHA issues revenue bonds to raise funds from private investors to fund affordable housing and community facilities.

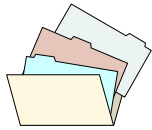
### **Consolidated Plan/Consolidated Community Funding Advisory Committee (CCFAC)**

DHCD provides leadership in developing and implementing the County's annual Consolidated Plan in conjunction with the CCFAC, a citizens' committee. The Consolidated Plan is the required annual application for several entitlement grants to the County from the U.S. Department of Housing and Urban Development (HUD) which provides about \$8 million for local housing and community development programs.

These service areas encompass all of the activities of the 21 DHCD funds. The total FY 2002 Advertised Budget Plan of \$62.9 million can be distributed to these service areas and the general costs of running the department. The Affordable Housing Service Area utilizes approximately \$41.2 million of this total while the combined Neighborhood Preservation and Revitalization and Capital Formation and Capacity Building Service Areas total approximately \$15.0 million. The balance of approximately \$6.7 million funds general support of DHCD. It should be noted that many of the functional areas of DHCD cross these service areas so an exact allocation to the service areas is not possible. The *FY 2001 Revised Budget Plan* for DHCD totals \$119.0 million. The decrease of \$56.1 million in FY 2002 is primarily due to the fact that many of the projects in the Neighborhood Preservation and Revitalization and Capital Formation and Capacity Building Service Areas are funded on a multi-year basis and previously allocated balances have been carried over into FY 2001.

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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## Affordable Housing Service Area

### Goal

To implement the Board of Supervisors' Affordable Housing Goal that "opportunities should be available to all who live or work in Fairfax County to purchase or rent safe, decent, affordable housing within their means." This goal will be achieved through providing development, technical assistance and financing services in conjunction with the FCRHA and both for-profit and non-profit community partners; managing and maintaining quality affordable rental housing; administering rental housing subsidies in accordance with Federal regulations and local policies; and providing homeownership opportunities to eligible households.

### Key Accomplishments

- ◆ In conjunction with Northern Virginia Building Industry Association (NVBIA) and private partners, developed a site for 80 townhomes for sale to first time homebuyers. Homes are going to settlement in Founders Ridge in FY 2001.
- ◆ Developed a new downpayment and closing cost assistance program, in cooperation with private partners, to help moderate income households purchase their first home.
- ◆ Applied for and received 278 new HUD housing choice vouchers in FY 2000, which will provide more than \$2,000,000 dollars annually in rental assistance to Fairfax County residents in need of affordable housing.
- ◆ Constructed 60 additional independent living apartments for the elderly in FY 2001, joining 60 previously completed and occupied units at Herndon Harbor House.
- ◆ Opened Castellani Meadows in July 1999, adding 24 rental townhouse units to the affordable housing stock in the County.
- ◆ Completed the renovation of 115 Public Housing units at four sites. This work improved exterior appearance, repaired or replaced building components, and enhanced livability for residents.
- ◆ Built a replacement building for Mondloch I, an emergency shelter, owned by FCRHA and operated by a non-profit agency. Built and renovated a home to replace a group home operated by the Community Services Board.
- ◆ Applied successfully, in partnership with a local non-profit, Psychiatric Rehabilitation Services, for a new HUD housing grant which will provide innovative residential support services to disabled Fairfax County citizens participating in the Section 8 and Public Housing programs.
- ◆ Added 320 units, in partnership with private developers, to the affordable housing supply in the County in calendar year 2000 (160 for sale to first time homebuyers and 160 for rent) under the Affordable Dwelling Unit program administered by DHCD.
- ◆ Established the Affordable Housing Partnership Program to utilize \$2,000,000 appropriated by the Board in FY 2001 to preserve and expand the County's affordable housing stock, and developed criteria by which the program applications would be evaluated.

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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- ◆ Won recognition both locally and nationally for housing program development and operation, including:
  - A Community Partner Award from Wesley Housing, a non-profit community based organization, for assistance in meeting their goals of expanding opportunities for low-income families.
  - An Award of Merit from the National Association of Housing and Redevelopment Officials (NAHRO) for DHCD's "Landlord Briefing Program."
  - A HUD "Best Practices Award of Excellence" for DHCD's Compliance and Community Regulations program, recognizing its innovative efforts to enforce program regulations and provide outreach to the public. The same program received a NAHRO "National Award of Merit in Program Innovation." Both awards were achieved through a national competition.

## FY 2002 Initiatives

- ◆ Expand affordable homeownership opportunities by:
  - Implementing a pilot program to enable households participating in the HUD housing choice voucher program to use this subsidy to purchase a home rather than renting.
  - Facilitating a public-private partnership for development of 17 lots with townhouses for sale to first time homebuyers.
  - Assisting Habitat for Humanity in completing the construction of homes for low-income first time homebuyers on property acquired from the FCRHA.
  - Implementing the downpayment and closing cost assistance program.
- ◆ Implement the Magnet Housing Program by identifying a development site and establishing a working relationship with several large employers in Fairfax County. Magnet housing is designed to create a living/learning environment tied to job skills. The goal is to link affordable housing with education and skills development, and employers providing apprenticeships and jobs.
- ◆ Implement the Affordable Housing Partnership Program, select the first projects, award funds needed to develop or preserve affordable housing in the County, and monitor implementation.
- ◆ Assist a non-profit with development of a concept plan for up to 75 units of independent living housing for the elderly and the development of 25 units for persons with disabilities.
- ◆ Increase affordable living facilities available for senior citizens and persons with disabilities by:
  - Developing a plan to replace the existing assisted living facility for very low- income elderly residents at Birmingham Green (the District Home).
  - Partnering with a private sector entity and pursuing development of a new 60-bed affordable assisted living project at Little River Glen II in the Annandale area.
  - Obtaining zoning approval to expand an existing facility in the McLean area with new assisted living units.
  - Identifying a site for 60 units of independent living for the elderly in the McLean area.
- ◆ Rehabilitate and modernize 195 Public Housing units at three sites under the Comprehensive Grant Program.

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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- ◆ Reduce management and maintenance costs of FCHRA-owned housing in specific expense areas without sacrificing service quality, and seek additional or new funding sources to increase service where needed.
- ◆ Identify resources to establish a resident apprenticeship-training program in maintenance and repair.
- ◆ Update the HUD Annual Plan for Public Housing to include the resident survey follow-up plan and solicit recommendations from the community, the FCRHA, and the Resident Advisory Council on Plan revisions.
- ◆ Continue to improve appropriate assessment rating systems for the Fairfax County Rental Program (FCRP), Elderly Housing and Services, and Homeownership Programs.

## Objectives

- ◆ To obtain a Public Housing Assessment System (PHAS) rating of 80 percent or better in the categories of vacant unit turnaround time, capital fund administration, work order completion, security, unit inspections, self-sufficiency, and resident satisfaction. **(Public Housing)**
- ◆ To obtain a Program Assessment rating of 80 percent or better in the categories of vacant unit turnaround time, work order completion, security, unit inspections, self-sufficiency and resident satisfaction. **(Fairfax County Rental Program)**
- ◆ To obtain a Section 8 Management Assessment rating of 80 percent or better in the categories of timeliness and quality of inspections, rent calculations, lease-ups, contract enforcement as well as in nine other areas specified by HUD. **(Section 8)**
- ◆ To obtain a Program Assessment rating of 80 percent or better in the categories of vacant unit turnaround time, work order completion, security, unit inspections, tenant services and resident satisfaction. **(Elderly Housing and Services)**
- ◆ To obtain a Program Assessment rating of 80 percent or better on indicators addressing sales rate, foreclosures and rate of participation. **(Homeownership)**

## *Service Area: Affordable Housing, Function - Public Housing*

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Clients housed	NA	NA	NA / 2,922	2,922	2,922
<b>Efficiency:</b>					
Cost per client	NA	NA	NA / \$1,864	\$2,020	\$2,070
<b>Service Quality:</b>					
Occupancy Rate	NA	NA	NA / 99%	99%	99%
<b>Outcome:</b>					
HUD's PHAS rating <sup>1</sup>	NA	NA	NA / 91.4%	80.0%	80.0%

<sup>1</sup> This rating covers the fiscal year and is awarded within six months at the end of the fiscal year.

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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***Service Area: Affordable Housing, Function - Fairfax County Rental Program (FCRP)***

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Clients housed	NA	NA	NA / 2,187	2,187	2,187
<b>Efficiency:</b>					
Cost per client	NA	NA	NA / \$2,119	\$2,377	\$2,436
<b>Service Quality</b>					
Occupancy Rate	NA	NA	NA / 98%	98%	98%
<b>Outcome:</b>					
FCRP Assessment Rating	NA	NA	NA / NA	75%	80%

***Service Area: Affordable Housing, Function - Section 8***

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Clients housed	NA	NA	NA / 8,570	8,870	9,170
<b>Efficiency:</b>					
Cost per client	NA	NA	NA / \$2,702	\$2,909	\$2,982
<b>Service Quality:</b>					
Utilization rate	NA	NA	NA / 88%	94%	97%
<b>Outcome:</b>					
SEMAP rating <sup>1</sup>	NA	NA	NA / NA	75%	80%

<sup>1</sup> SEMAP's (Section Eight Management Assessment Program) rating period is for the prior fiscal year and the rating is awarded within six months of the end of the fiscal year.

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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## *Service Area: Affordable Housing, Function - Elderly Housing*

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Clients housed	NA	NA	NA / 250	250	250
<b>Efficiency:</b>					
Cost per client	NA	NA	NA / \$12,107	\$13,617	\$13,957
<b>Service Quality:</b>					
Occupancy rate	NA	NA	NA / 97%	98%	98%
<b>Outcome:</b>					
Elderly Program Assessment <sup>1</sup>	NA	NA	NA / NA	75%	80%

<sup>1</sup> A new assessment tool has been developed which has a score up to 100% and covers the preceding fiscal year.

## *Service Area: Affordable Housing, Function - Homeownership*

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
First time homebuyers	84	153	NA / 114	117	117
<b>Efficiency:</b>					
Cost per new homeowner	\$707	\$388	NA / \$521	\$545	\$586
<b>Service Quality:</b>					
Participant satisfaction survey scores <sup>1</sup>	NA	NA	NA / NA	12	13
<b>Outcome:</b>					
Assessment rating <sup>2</sup>	NA	NA	NA / NA	75%	80%

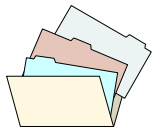
<sup>1</sup> This score is based upon a 16 point scale.

<sup>2</sup> A new program assessment tool has been developed which will rate the program effectiveness for the prior fiscal year.



# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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## Neighborhood Preservation and Revitalization Service Area

### Goal

To preserve and improve the quality of life in older, stable residential and commercial areas of the County, and to provide services targeted to the needs of the County's lower income residents.

### Key Accomplishments

- ◆ Facilitated the demolition or rehabilitation of 44 blighted properties throughout the County.
- ◆ Assisted 146 low- and moderate- income, elderly, or disabled homeowners with the rehabilitation and repair of their homes.
- ◆ Completed street and drainage improvements in the Mount Zephyr and Brookland-Bush Hill Community Improvement Areas and in the Gum Springs and Fairhaven Conservation Areas, and streetscape improvements in five revitalization areas with the assistance of other agencies.
- ◆ Facilitated private investment in revitalization areas by coordinating development of public sector initiatives. These initiatives included commercial revitalization zoning district and development process modifications (in cooperation with the Department of Planning and Zoning (DPZ) and DPWES); residential and commercial tax abatement program (in cooperation with the Department of Tax Administration (DTA)); and comprehensive plan amendments to describe community visions in four areas (in cooperation with DPZ).
- ◆ Coordinated development and establishment of other major revitalization initiatives Countywide. These initiatives included blight abatement and associated loan program; streetscape maintenance program (in cooperation with DPWES); Richmond Highway Partnership for Healthy Communities (formerly Neighborhood Enhancement Program) and associated matching grant program (in cooperation with the Health Department); and expansion of the Community Business Partnership Small Business Loan Program.
- ◆ Provided public sector support for community revitalization efforts and improved communications by establishing single points-of-contact and interagency resource teams for seven designated revitalization areas; established a program of strategic public actions in two revitalization areas; and established formal ties with five local chambers of commerce.
- ◆ Provided two matching grants to community organizations in the Richmond Highway area; established five projects utilizing \$500,000 in Economic Development Initiative (EDI) Grant funds; and assisted DPWES with implementation of two Transportation Enhancement Act (TEA-21) grants.
- ◆ Implemented the first multi-year awards process (for FY 2001 – FY 2002) through the Consolidated Community Funding Pool (CCFP).
- ◆ Made available \$6.9 million in funding through the CCFP in FY 2000 for 82 programs providing services to meet identified needs, and supporting affordable housing preservation and development by the non-profit community.

### FY 2002 Initiatives

- ◆ Complete the second cycle of multi-year funding awards through the CCFP for FY 2003 – FY 2004, contingent upon approval by the Board of Supervisors to continue the multi-year approach.

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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- ◆ Complete planned public improvements in three Conservation and/or Community Improvement Program Areas and continue streetscape improvements in five revitalization districts with assistance from DPWES.
- ◆ Enter into contracts with and monitor the performance of non-profit organizations whose programs are funded through the CCFP, and continue to train and assess these organizations to develop capacities.
- ◆ Provide assistance to 175 low- and moderate- income, elderly, or disabled homeowners to rehabilitate or repair their homes.
- ◆ Provide for the abatement of 60 blighted properties in the County.
- ◆ Assist private developers with three key projects in revitalization areas.
- ◆ Assist the Health Department with expansion of a pilot neighborhood improvement program to two additional neighborhoods.
- ◆ Advance selected, funded capital reinvestment projects in four revitalization areas.

## Objectives

- ◆ To decrease the number of identified blighted properties in Fairfax County by 20 percent.
- ◆ To increase community satisfaction with County programs, projects and services in revitalization areas with a target of five percent.

### ***Service Area: Neighborhood Preservation and Revitalization, Function - Blight Abatement***

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Blighted properties identified <sup>1</sup>	NA	NA	NA / 301	301	241
<b>Efficiency:</b>					
Cost per property abated	NA	NA	NA / \$2,018	\$2,122	\$1,697
<b>Service Quality:</b>					
Percent of abated properties where abatement was accomplished through voluntary actions of owners without direct County action.	NA	NA	NA / 96%	98%	98%
<b>Outcome:</b>					
Percent change of blighted properties in the County. <sup>1</sup>	NA	NA	NA / 0%	0%	20%

<sup>1</sup> In any given year, additional properties are referred to the blight program and added to the blighted property inventory. Although currently identified blighted properties are abated during the year, the number has, in the early years of the program, been less than the number of additional properties identified through the year.

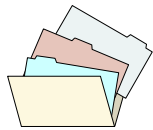
# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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***Service Area: Neighborhood Preservation and Revitalization, Function - Revitalization***

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Revitalization programs, projects, geographic areas managed	NA	NA	NA / NA	24	35
<b>Efficiency:</b>					
Cost per area managed	NA	NA	NA / NA	\$15,114	\$10,704
<b>Service Quality:</b>					
Community satisfaction with County programs and projects measured by survey (1-100 scale)	NA	NA	NA / NA	NA	NA
<b>Outcome:</b>					
Percent change in community satisfaction	NA	NA	NA / NA	NA	NA



## Capital Formation and Capacity Building Service Area

### Goal

To pursue partnerships with investors, the philanthropic community, and state and federal government that will result in capital investment and financial support for the DHCD and FCRHA mission. In addition, to enhance the potential for successful development and preservation by helping to increase the number of viable development organizations, and assisting these organizations in increasing their development capacity.

### Key Accomplishments

- ◆ Integrated the funding available to non-profit organizations through the County's Consolidated Community Funding Pool (CCFP) and the Community Development Block Grant (CDBG) Affordable Housing and Targeted Public Services funds into a single consolidated, performance-based grants award process (which received an Award of Excellence from the Alfred P. Sloan Foundation).
- ◆ Prepared the County's second Five-Year Consolidated Plan for FY 2001 – FY 2005, which was adopted by the Board of Supervisors in April 2000. This plan is the basis for the award of \$8 million in HUD grants annually.
- ◆ Obtained \$462,500 in federal EDI Special Project Funds through HUD for neighborhood improvement activities.
- ◆ Secured a \$200,000 state construction subsidy for replacement of the Mondloch I emergency housing shelter in partnership with a non-profit organization and the Department of Family Services.
- ◆ Completed restructuring the financing for Grandview Apartments, a 266-unit privately owned affordable housing development, located in the Baileys Crossroads area, in FY 2000.

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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- ◆ Successfully applied for Low Income Housing Tax Credits to help finance a 60-unit housing development during FY 2000. Raised over \$1,000,000 from private investors who purchased an ownership interest in Castellani Meadows development in return for the tax credit benefits.
- ◆ Enhanced the affordability of two properties by providing FHA Risk Sharing Mortgage Insurance, thus reducing financing costs.
- ◆ Secured an award of approximately \$240,000 from the Federal Home Loan Bank Board's Affordable Housing Program.
- ◆ Refinanced a property owned by a non-profit, thereby reducing debt payments, providing rehabilitation funds, and maintaining affordable housing units for the elderly.
- ◆ Received \$1,877,195 in HUD Comprehensive Grant funds for the renovation and improvement of 238 Public Housing units in FY 2001.
- ◆ Financed over \$730,000 dollars in loans to low-income families through the Home Improvement Loan program.
- ◆ Implemented the final phase of a capacity building partnership with Reston Interfaith, a private non-profit, by transferring ownership of Cedar Ridge Apartments (Hunter Mill District) from the FCRHA to Reston Interfaith.

## FY 2002 Initiatives

- ◆ Obtain funding through the federal Section 108 Loan Program, and/or EDI, to finance revitalization activities.
- ◆ Facilitate the preparation of the Consolidated Plan One-Year Action Plan for FY 2003 by the Consolidated Community Funding Advisory Committee, and process it through public review and approval by the Board of Supervisors and HUD.
- ◆ Pursue additional funding for affordable housing projects through the Federal Home Loan Bank Board.
- ◆ Facilitate funding through the HUD Section 202 and 811 programs for up to 100 units of housing for the elderly and persons with disabilities.
- ◆ Facilitate the submission of application(s) for Tax Credits for one or more projects in Fairfax County.
- ◆ Expand and formalize technical assistance provided to non-profits seeking to develop affordable housing.
- ◆ Expand capital funds available to support affordable housing by completing the sale of the Chain Bridge Gateway property.

## Objectives

- ◆ To obtain non-entitlement funding for housing, neighborhood improvement, revitalization, and public service in an amount equal to a minimum of five percent of entitlement funds.

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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*Service Area: Capital Formation and Capacity Building*

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Total funding obtained	NA	NA	NA / \$8,665,500	\$8,631,000	\$9,117,150
<b>Efficiency:</b>					
Cost per dollar obtained	NA	NA	NA / \$0.0392	\$0.0430	\$0.0426
<b>Service Quality:</b>					
Percent of public testimony or written comments supportive of funding applications	NA	NA	NA / NA	90%	90%
<b>Outcome:</b>					
Non-entitlement funding obtained annually for housing, neighborhood improvement, revitalization, and public service as a percent of entitlement funding.	NA	NA	NA / 5.6%	5.0%	5.0%

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

## CONSOLIDATED FUND STATEMENT

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance <sup>1</sup></b>	<b>\$26,377,493</b>	<b>\$11,702,093</b>	<b>\$30,863,256</b>	<b>\$12,446,828</b>
Revenue:				
Federal/State	\$33,450,942	\$32,704,083	\$54,836,844	\$34,764,881
General Fund Contributions <sup>2</sup>	5,735,829	10,083,746	11,210,841	8,735,441
Program Income	8,028,185	8,033,869	8,478,427	10,437,265
Sale of Bonds	0	0	324,670	0
Investment Income	1,046,259	567,046	567,046	748,024
IDB Financing Fees	58,162	43,200	43,200	43,200
Monitoring/Service Fees	402,147	1,283,913	1,283,913	1,295,427
Bank Funds/Private Financing Bonds	1,945,425	150,000	6,450,000	120,000
Utility Reimbursements	152,210	142,536	142,536	150,297
Repayment of Advances	478,854	359,081	1,025,725	710,149
Proffered Contributions	1,405,989	800,000	800,000	900,000
Miscellaneous/Other	10,271,955	9,176,765	15,406,647	5,438,830
<b>Total Revenue<sup>3</sup></b>	<b>\$62,975,957</b>	<b>\$63,344,239</b>	<b>\$100,569,849</b>	<b>\$63,343,514</b>
Transfers In:				
CDBG (Fund 142)	\$1,051,969	\$0	\$0	\$0
<b>Total Transfers In</b>	<b>\$1,051,969</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Available</b>	<b>\$90,405,419</b>	<b>\$75,046,332</b>	<b>\$131,433,105</b>	<b>\$75,790,342</b>
Expenditures:				
Personnel Services	\$8,611,601	\$10,520,394	\$10,520,394	\$11,404,465
Operating Expenses	34,382,677	38,064,278	41,478,845	38,213,099
Capital Equipment	46,683	141,042	187,365	231,000
Recovered Costs	(2,872)	0	0	0
Grant Projects	7,229,976	8,003,000	19,930,694	8,451,000
Capital Projects	8,025,946	6,593,062	46,868,979	4,639,277
<b>Subtotal Expenditures</b>	<b>\$58,294,011</b>	<b>\$63,321,776</b>	<b>\$118,986,277</b>	<b>\$62,938,841</b>
COLA reserve	0	0	0	80,329
<b>Total Expenditures<sup>3</sup></b>	<b>\$58,294,011</b>	<b>\$63,321,776</b>	<b>\$118,986,277</b>	<b>\$63,019,170</b>
Transfers Out:				
Housing Assistance (Fund 340)	\$1,051,969	\$0	\$0	\$0
<b>Total Transfers Out</b>	<b>\$1,051,969</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Disbursements</b>	<b>\$59,345,980</b>	<b>\$63,321,776</b>	<b>\$118,986,277</b>	<b>\$63,019,170</b>
<b>Ending Balance</b>	<b>\$31,059,439</b>	<b>\$11,724,556</b>	<b>\$12,446,828</b>	<b>\$12,771,172</b>

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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<sup>1</sup> Subsequent to the FY 2000 Carryover Review, an adjustment in the amount of \$196,183 was made to Fund 969, Public Housing Program Projects Under Modernization, to align prior years' HUD authorizations with actual reimbursements.

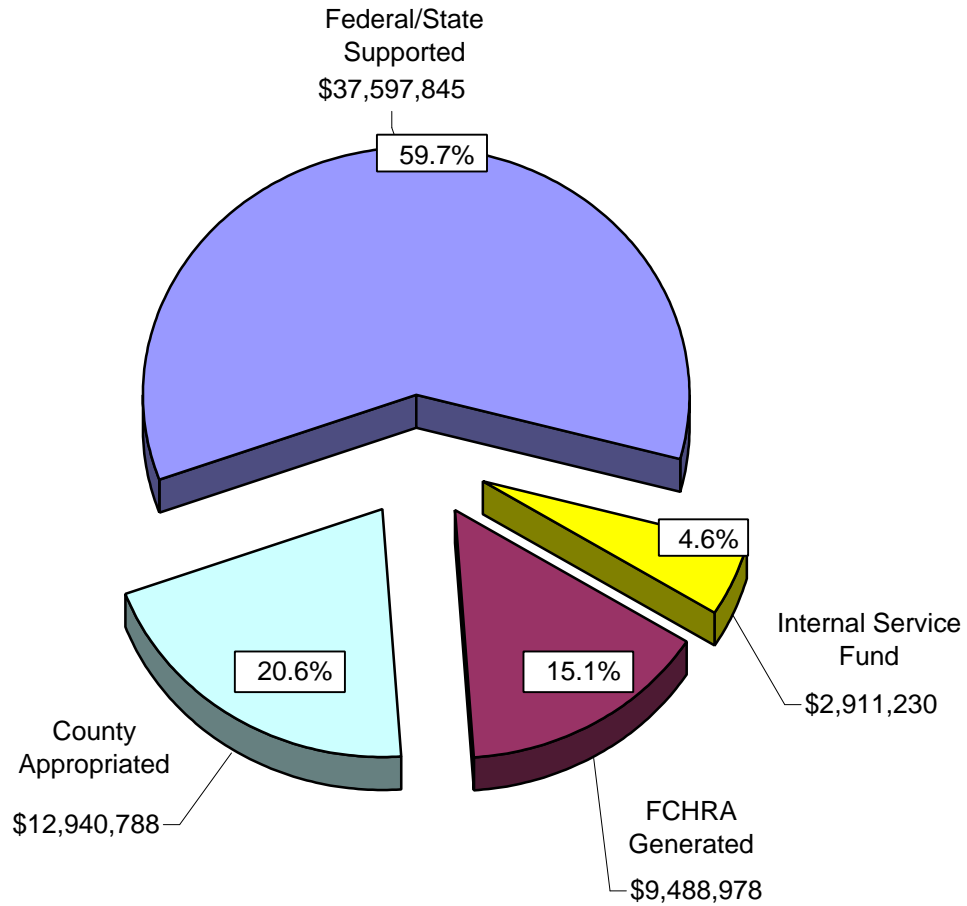
<sup>2</sup> In FY 2002, the total includes the General Fund Transfers to Fund 141, Elderly Housing Programs, in the amount of \$1,253,327 and Fund 340, Housing Assistance Program, in the amount of \$1,850,000, for a total of \$3,103,327. The remaining \$5,632,114 reflects Agency 38 funding within the General Fund.

<sup>3</sup> Fund 949, Internal Service Fund, was included as a separate housing fund in FY 1998. Revenues and expenditures for this fund are included in the Consolidated Fund Statement but do not increase the total funding available to the agency. As such, this funding is netted out of the Budget Summary section.

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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## HOUSING PROGRAMS FY 2002 EXPENDITURES

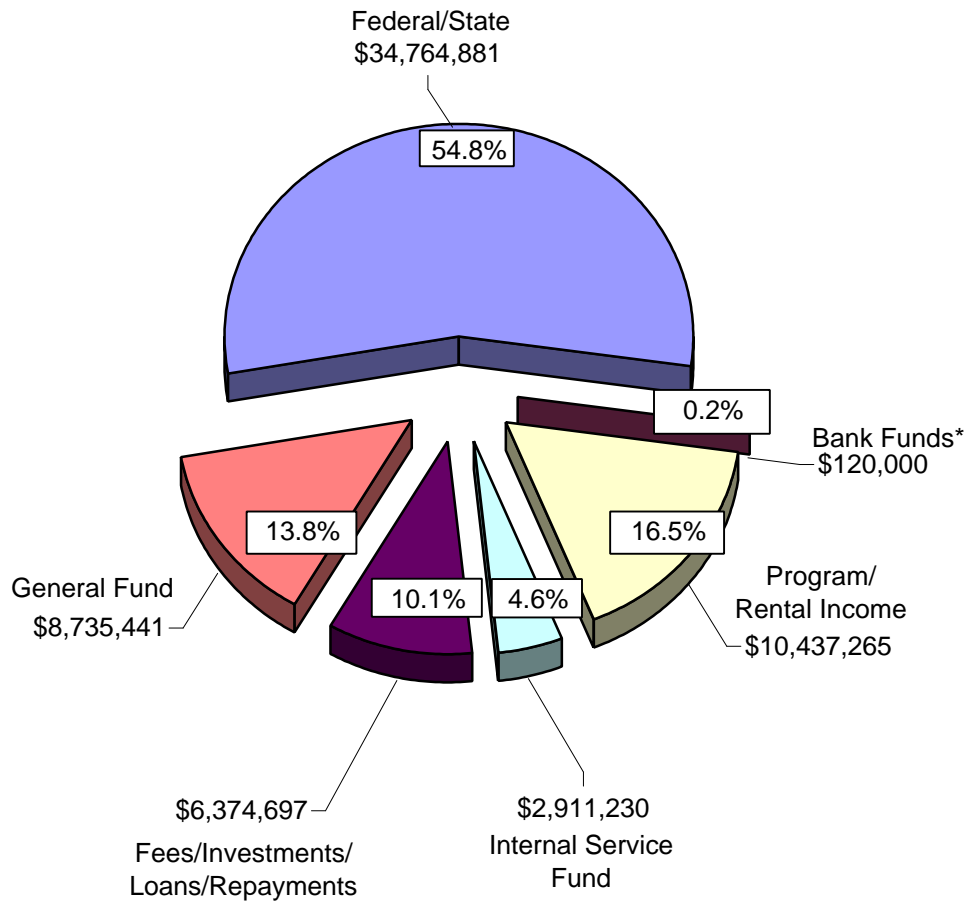


**TOTAL EXPENDITURES = \$62,938,841**



# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

## HOUSING PROGRAMS FY 2002 SOURCE OF FUNDS



**TOTAL REVENUES = \$63,343,514**

\*Borrowed funds for loans to homeowners.

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

## BUDGET SUMMARY

Program Area Summary by Fund				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	218/217.5	223/222.5	224/223.5	227/226.5
Grant	8/8	8/8	8/8	8/8
Total Positions	226/225.5	231/230.5	232/231.5	235/234.5
<b>County Appropriated Funds:</b>				
Operating:				
001 General Operating	\$3,903,704	\$4,775,592	\$5,068,033	\$5,632,114
141 Elderly Housing Programs	2,868,640	3,075,284	3,213,485	3,096,941
Programs	561,460	772,512	4,254,804	1,161,733
<b>Total Operating Expenditures</b>	<b>\$7,333,804</b>	<b>\$8,623,388</b>	<b>\$12,536,322</b>	<b>\$9,890,788</b>
Capital:				
144 Housing Trust Fund	\$955,322	\$2,900,000	\$10,459,033	\$1,200,000
340 Housing Assistance Program	148,304	2,048,750	12,550,864	1,850,000
Construction	(60,481)	0	424,921	0
<b>Total Capital Expenditures</b>	<b>\$1,043,145</b>	<b>\$4,948,750</b>	<b>\$23,434,818</b>	<b>\$3,050,000</b>
<b>Total County Appropriated Fund Expenditures</b>	<b>\$8,376,949</b>	<b>\$13,572,138</b>	<b>\$35,971,140</b>	<b>\$12,940,788</b>
<b>Federal/State Support:</b>				
965 Housing Grant Fund	\$503,044	\$0	\$499,140	\$0
966 Section 8 Annual Contributions	22,724,216	25,262,365	24,093,825	24,034,556
Management	4,624,406	5,070,084	5,070,084	5,112,289
Development	469,879	0	76,900	0
Modernization	1,209,996	0	4,142,220	0
142 Community Development				
Block Grant <sup>1</sup>	4,524,048	6,133,000	14,850,557	6,370,000
145 HOME Investment Partnership Grant <sup>1</sup>	2,202,883	1,870,000	4,580,997	2,081,000
<b>Total Federal/State Support</b>	<b>\$36,258,472</b>	<b>\$38,335,449</b>	<b>\$53,313,723</b>	<b>\$37,597,845</b>

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

Program Area Summary by Fund				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
FCRHA Generated Funds:				
940 FCRHA General Operating	\$1,946,551	\$2,480,627	\$2,497,592	\$2,540,091
941 Fairfax County Rental Program Rehabilitation Loan	3,897,545	4,071,891	4,660,864	2,874,248
	87,513	350,157	369,970	324,555
946 FCRHA Revolving Development	1,474,925	0	1,357,719	0
947 FCRHA Capital Contributions	9,633	0	49,264	0
948 FCRHA Development Support	3,818,369	1,644,312	17,808,058	1,589,277
949 Internal Service Fund	2,424,054	2,867,202	2,957,947	2,911,230
950 Housing Partnerships	0	0	0	2,160,807
<b>Subtotal, FCRHA Funds</b>	<b>\$13,658,590</b>	<b>\$11,414,189</b>	<b>\$29,701,414</b>	<b>\$12,400,208</b>
Less:				
949 Internal Service Fund	\$2,424,054	\$2,867,202	\$2,957,947	\$2,911,230
<b>Total, FCRHA Funds</b>	<b>\$11,234,536</b>	<b>\$8,546,987</b>	<b>\$26,743,467</b>	<b>\$9,488,978</b>
<b>Total, All Sources</b>	<b>\$58,294,011</b>	<b>\$63,321,776</b>	<b>\$118,986,277</b>	<b>\$62,938,841</b>
Less:				
949 Internal Service Fund	\$2,424,054	\$2,867,202	\$2,957,947	\$2,911,230
<b>Net Total, All Sources</b>	<b>\$55,869,957</b>	<b>\$60,454,574</b>	<b>\$116,028,330</b>	<b>\$60,027,611</b>

<sup>1</sup> Fund 142, Community Development Block Grant, and Fund 145, HOME Investment Partnership Grant, are Federally supported County Appropriated funds and have been reflected under the Federal/State Support Category. While the Board of Supervisors appropriates funding in these funds by project, the source of revenue is the Federal government. The FY 2002 projected Federal funding for Fund 142, Community Development Block Grant, is \$6,370,000 and for Fund 145, HOME Investment Partnership Grant, is \$2,081,000.

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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## Housing Fund Structure

In many cases DHCD service areas span multiple elements of the fund structure of the Department which follows. For example, staff in the General Fund and the FCRHA General Revenue and Operating support most of the activities of the Department.

- ◆ County General Fund

- Fund 001, General Operating

This Fund includes support for positions in Agency 38, DHCD, and provides subsidies for the operation of some rental housing programs. Subsidies include support for expenses such as refuse collection, painting, maintenance positions, and homeowner/condominium fees charged for condominium units owned by the FCRHA.

- ◆ FCRHA General Revenue and Operating

- Fund 940, FCRHA General Revenue and Operating

This fund includes all FCRHA revenues generated by financing fees earned from issuance of bonds, monitoring and service fees charged to developers, investment income, project reimbursements, consultant fees, and ground rents on land leased to developers. Revenues support operating expenses for the administration of the private activity bonds, the Home Improvement Loan Program staff, and other administrative costs which cross-cut many or all of the housing programs.

- ◆ Local Rental Housing Program

- Fund 941, Fairfax County Rental Program (FCRP)

- Fund 950, FCRHA Partnerships

These funds include housing developments in operation that are owned or managed by the FCRHA, other than Federally assisted public housing and certain County-supported rental housing. They include operating costs for the FCRP units, the Woodley-Hills Estate Mobile Home Park, and projects regulated by the Virginia Housing Development Authority, including group homes for the disabled and mentally handicapped. These latter units are owned and maintained by FCRHA; however, programs for the residents are administered by the Fairfax-Falls Church Community Services Board.

Fund 950 was established in FY 2002 to budget and account for revenue and expenditures related to some of the housing developments owned by partnerships between FCHRA and private investors. Financial records for these partnerships are maintained separately, outside the County financial systems, in order to meet accounting and reporting requirements. However, DHCD provides staff support to some of these developments and procures goods and services on behalf of these partnerships which are reflected in Fund 950. Previously, these items were included in Fund 941.

- ◆ Federal Section 8 Rental Assistance

- Fund 966, Section 8 Annual Contribution

The Section 8 program is a Federal housing rental assistance program for lower income families to assist them in leasing housing in the private marketplace. A portion of rent payments is provided by HUD and is calculated under various formulas, incorporating family income and the fair market rent for various types of housing in the Washington Metropolitan Area. The FCRHA

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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administers the program, providing rental certificates and vouchers to eligible participants and rental subsidies to certain housing developments.

## ◆ Public Housing Program

- Fund 967, Public Housing, Projects Under Management
- Fund 968, Public Housing, Projects Under Development
- Fund 969, Public Housing, Projects Under Modernization

These funds represent the Federal Public Housing Program that supports the modernization, development or acquisition of rental housing to be owned and operated by local housing authorities such as the FCRHA. The Public Housing Program had been divided into three separate components that identify projects in operation, capital construction projects for new Public Housing, and modernization of existing Public Housing facilities. Under the 1998 Federal housing legislation, funding for development and modernization have been combined into one capital grant fund. Therefore, once prior development grants are audited and closed out, Fund 968 will no longer be used. Under the program qualifications for Public Housing, units are leased to low-income tenants, and tenants pay no more than 30 percent of adjusted income toward dwelling rent or a minimum of \$25 per month.

## ◆ Special Revenue Funds

- Fund 141, Elderly Housing Programs
- Fund 142, Community Development Block Grant (CDBG)
- Fund 143, Homeowner and Business Loan Programs
- Fund 144, Housing Trust Fund
- Fund 145, HOME Investment Partnership Grant
- Fund 945, Non-County Appropriated Rehabilitation Loan Program

These funds include housing programs which have a special source of revenue, be it rental income, Federal/State support, bank funds, or proffered contributions. Elderly Housing Programs provide for affordable housing for the low- and moderate-income elderly of the County. The CDBG program is a Federal grant that is used to conserve and upgrade neighborhoods through the provision of public facilities, support for community services and stimulation of development of low- and moderate-income housing. The Homeowner and Business Loan Programs Fund supports homeowner assistance, such as the Moderate Income Direct Sales Program, which aids homeowners in the purchase of homes, as well as a Federal grant aimed at providing loans to small and minority businesses. Also included is the Housing Trust Fund, which utilizes proffered contributions from private developers, County contributions, and investment earnings to encourage the preservation, development, and redevelopment of affordable housing by the FCRHA, non-profit sponsors, and the private sector. The HOME program is a Federal program that seeks to provide affordable housing through acquisition, rehabilitation, new construction, and tenant-based rental assistance. Non-County Appropriated Rehabilitation loans provide for the rehabilitation and upgrading of housing, and work in conjunction with County-appropriated funds in Funds 142 and 143.

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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## ◆ Capital Projects

- Fund 340, Housing Assistance Program
- Fund 341, Housing General Obligation Bond Construction

These funds provide County support for both affordable housing and community revitalization capital projects. Fund 340, Housing Assistance Program, had been used primarily for the acquisition or development of units to be managed and operated within the FCRP and for infrastructure costs associated with approved development projects. Beginning in FY 1997, funding was also included in Fund 340 from Section 108 loan proceeds to be used to preserve and improve four conservation areas. The funds also support the Blight Abatement and Revitalization programs. Fund 341, Housing General Obligation Bond Construction, is used to budget and report costs for housing and community development and capital projects that are supported wholly or in part by general obligation bond proceeds. These funds are nearly all expended.

## ◆ FCRHA Development Support

- Fund 946, FCRHA Revolving Development
- Fund 947, FCRHA Capital Contributions
- Fund 948, FCRHA Private Financing

Funds 946 and 947 provide development support for site investigation for proposed new projects and provide temporary advances for architectural and engineering plans, studies, or fees for which Federal, State, County, or private funds will reimburse the FCRHA at a later date. Funding to supplement Federal funds for the development of new Public Housing and for minor capital improvement projects for existing FCRP units is also provided. Fund 948, FCRHA Private Financing, is used to budget and report costs for two types of funds: those borrowed by the FCRHA from private lenders and other sources, and funds for FCRHA projects which are generated through the sale of FCRHA bonds.

## ◆ FCRHA Internal Service Fund

- Fund 949, FCRHA Internal Service Fund

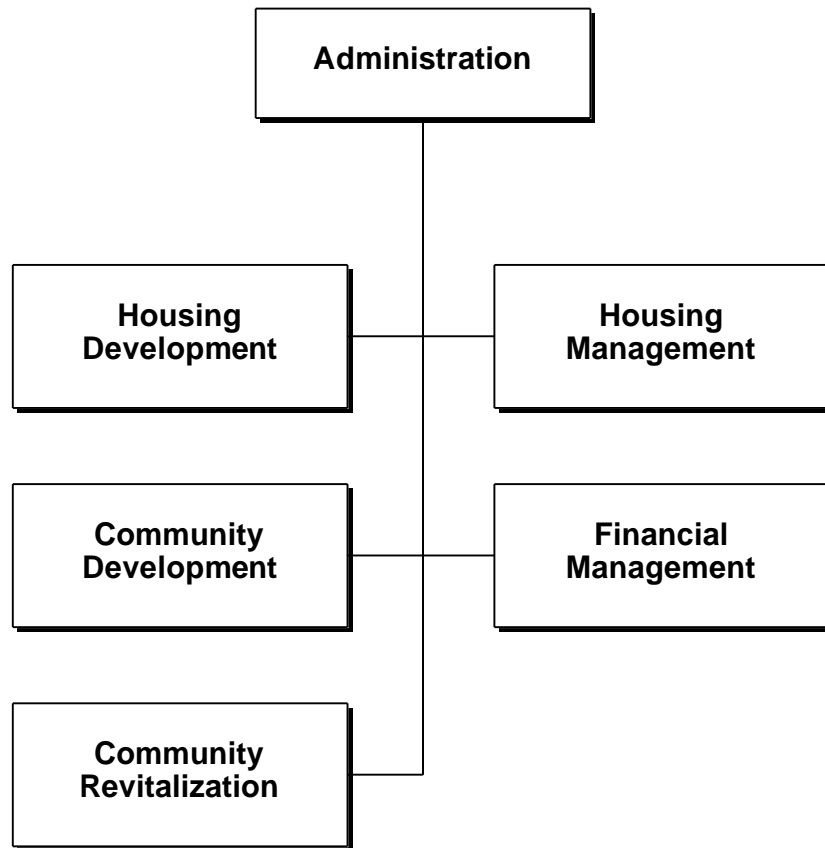
Fund 949, FCRHA Internal Service Fund, was established in FY 1998 to charge for goods and services that are shared among several housing funds. These costs include items such as office supplies, telephones, postage, copying, insurance, and audits which have been budgeted and paid from one of the FCRHA's funds and then allocated to these other funds proportionate to their share of the costs. This fund also includes costs associated with the maintenance and operation of FCRHA housing development, such as service contracts for extermination, custodial work, elevator maintenance, grounds maintenance, etc. The fund allows one contract to be established for goods and services, as opposed to multiple contracts in various funds.

## ◆ FCRHA Grant Fund

- Fund 965, Housing Grant Fund

Fund 965, Housing Grants, was established in FY 2000 to administer grants awarded to the FCRHA. The grants currently in this fund are awarded by the U.S. Department of Housing and Urban Development (HUD), based on competitive applications for funding, and provide for rent subsidies, counseling services, support services, operating expenses, and property improvements.

**DEPARTMENT OF HOUSING  
AND COMMUNITY DEVELOPMENT  
FUND 001, GENERAL OPERATING**



# DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

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## *Agency Position Summary*

58 Regular Positions (3) / 58.0 Regular Staff Years (3.0)

### **Position Detail Information**

#### **ADMINISTRATION**

1 Director  
 1 Deputy Director  
 1 H/C Development Project Administrator  
 1 Info. Tech. Prog. Mgr. I  
 1 Programmer Analyst I  
 1 Info. Technology Tech. II  
 1 Secretary III  
 1 Administrative Aide  
 1 Clerk Typist II  
 1 Management Analyst III  
 10 Positions  
 10.0 Staff Years

#### **HOUSING DEVELOPMENT**

1 H/C Development Project Administrator  
 1 Housing/Community Developer IV  
 1 Housing/Community Developer III  
 1 Administrative Aide  
 4 Positions  
 4.0 Staff Years

#### **HOUSING MANAGEMENT**

1 H/C Development Project Administrator  
 1 Housing Services Specialist V  
 2 Housing Services Specialists IV  
 1 Housing Services Specialist III  
 4 Housing Services Specialists II  
 1 Housing Services Specialist I  
 1 Vehicle Maintenance Coordinator  
 1 Carpenter II  
 1 Carpenter I  
 2 Plumbers II  
 1 Locksmith II  
 1 Painter I  
 1 Air Conditioning Equipment Repairer  
 1 Housing Manager  
 1 Administrative Aide  
 2 Human Services Assistants  
 1 Clerical Specialist  
 1 Clerk Typist II  
 24 Positions  
 24.0 Staff Years

#### **FINANCIAL MANAGEMENT**

1 H/C Development Project Administrator  
 1 Management Analyst II  
 2 Account Clerks II  
 1 Accountant III  
 2 Accountants II  
 1 Accountant I  
 1 Accounting Technician  
 9 Positions  
 9.0 Staff Years

#### **COMMUNITY DEVELOPMENT**

1 Housing/Community Developer IV  
 1 Housing/Community Developer I  
 2 Positions  
 2.0 Staff Years

#### **COMMUNITY REVITALIZATION**

1 H/C Development Project Administrator  
 1 Marketing Specialist (1)  
 1 Real Estate Specialist (1)  
 1 Secretary II  
 1 Engineer II  
 4 Housing/Community Developers IV (1)  
 9 Positions (3)  
 9.0 Staff Years (3.0)

( ) Denotes New Positions



# DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

## Agency Mission

To provide the residents of the County with safe, decent, and more affordable housing for low-and moderate-income households. In addition, the Department of Housing and Community Development seeks to preserve, upgrade, and enhance existing neighborhoods through conservation and rehabilitation of housing, and by provision of public facilities and services.

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	49/ 49	54/ 54	55/ 55	58/ 58
-----				
Expenditures:				
Personnel Services	\$2,346,689	\$2,750,662	\$2,750,662	\$3,368,707
Operating Expenses	1,557,015	2,012,930	2,305,371	2,063,407
Capital Equipment	0	12,000	12,000	200,000
<b>Total Expenditures</b>	<b>\$3,903,704</b>	<b>\$4,775,592</b>	<b>\$5,068,033</b>	<b>\$5,632,114</b>

Summary by Cost Center				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Administration	\$1,031,745	\$1,504,105	\$1,504,105	\$1,934,216
Housing Development	184,861	239,793	239,793	263,271
Housing Management	2,049,555	2,100,857	2,393,298	2,295,292
Financial Management	205,548	469,622	469,622	495,841
Community Development	77,585	107,199	107,199	278,156
Community Revitalization	354,410	354,016	354,016	365,338
<b>Total Expenditures</b>	<b>\$3,903,704</b>	<b>\$4,775,592</b>	<b>\$5,068,033</b>	<b>\$5,632,114</b>

## Purpose

The Fairfax County Department of Housing and Community Development (DHCD) program will continue to provide housing opportunities for low- and moderate-income residents in Fairfax County and to assist in the revitalization and renovation of neighborhoods. The DHCD program includes numerous activities that support Fairfax County Redevelopment and Housing Authority (FCRHA) rental housing, housing for the elderly/group homes, loans for home ownership and home improvement, tenant assistance, community development, community revitalization, and the development and administration of these programs.

County resources within the General Fund provide support for positions in Agency 38, Housing and Community Development (HCD). These positions include staff assigned to coordinate the County's revitalization program, staff that support the development and operation of FCRHA assisted housing, the County's community development program, as well as critical support functions such as financial management, computer network operations, and strategic planning.

The General Fund also supports the Federal public housing and local rental programs by funding some of the administrative and maintenance staff costs associated with these programs, and by supporting refuse collection charges, condominium fees, limited partnership real estate taxes, and building maintenance for these housing projects. Funding is also included in FY 2002 to paint 10 housing projects owned and managed by the FCRHA.

# DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

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In FY 2002, the Revitalization Program will continue to be responsible for administering eight revitalization areas and three conservation areas, as well as coordinating interjurisdictional development projects with the Town of Herndon and the City of Fairfax, and coordinating Countywide blight abatement and tax abatement programs.

These efforts are supported by three new positions in FY 2002 that are funded in Fund 340, Housing Assistance Program. The positions, which are included in the General Fund position count for HCD, are responsible for marketing and business activities associated with revitalization efforts. The positions will also assist existing revitalization staff in activities focused on the County's seven designated commercial revitalization areas and be involved in planning for a community vision and sense of place; design and creative approaches to redevelopment; marketing of local business; and attracting private development and investment. Significant General Fund support is being provided for revitalization efforts in FY 2002 and discussed in more detail in Fund 340, Housing Assistance Program.

This narrative only includes funding and related issues for the General Fund portion of the HCD budget. The Department of Housing and Community Development Overview includes Key Accomplishments, FY 2002 initiatives, and Performance Indicators for the entire organization.

## Funding Adjustments

*The following funding adjustments from the FY2001 Revised Budget Plan are necessary to support the FY 2002 program:*

- ◆ An increase of \$618,045 in Personnel Services primarily due to the additional allocation of General Fund support for positions in Section 8 and Public Housing, and salary adjustments to support the County's compensation program.
- ◆ The addition of 3/3.0 SYE positions is not funded in the General Fund budget but rather is included in the Fund 340, Housing Assistance Program budget as part of the County's transfer designated for revitalization efforts.
- ◆ A net decrease of \$241,964 in Operating Expenses primarily due to a decrease of \$193,340 in the repair and maintenance of buildings associated with the FY 2000 Carryover of painting contracts, and \$169,101 for a one-time IT study contract in FY 2001. These decreases are partially offset by increases associated with Operation Match, Information Technology infrastructure charges, the County's Professional Development initiative, which provides a percentage of Personnel Services expenditures for training and development requirements, and additional funding for audit costs associated with the annual audit by KPMG Peat Marwick. The increased audit costs are necessitated by an increase in the requirements imposed by the Department of Housing and Urban Development (HUD), the General Accounting Standards Board (GASB), and greater State and Federal regulations.
- ◆ Funding in the amount of \$200,000 for Capital Equipment to purchase software, hardware, and operating systems as recommended by the Information Technology study being conducted in FY 2001.

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ The County Executive approved a redirection of positions, resulting in an increase of 1/1.0 SYE position for this agency. This position is deployed for information technology requirements. There is no corresponding funding adjustment for this position as the agency has been directed to absorb all costs associated with this action in FY 2001.
- ◆ As part of the FY 2000 Carryover Review, a net carryover of \$292,441 was included for Operating Expenses associated with a painting contract and the restoration of Operation Match.

# DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT



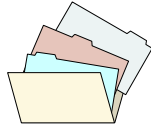
## Administration

### Goal

To provide administrative and computer systems support to the core business areas of the Fairfax County Redevelopment and Housing Authority and the Department of Housing and Community Development by responding to computer network requests from agency employees and public information requests by citizens, agencies, and other interested individuals and groups.

**NOTE:** The Objectives and Performance Indicators reflect that of the entire agency and are presented in the Department of Housing and Community Development Overview.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	9/ 9	9/ 9	10/ 10	10/ 10
<b>Total Expenditures</b>	<b>\$1,031,745</b>	<b>\$1,504,105</b>	<b>\$1,504,105</b>	<b>\$1,934,216</b>



## Housing Development

### Goal

To provide development and financing services for low- and moderate-income residents to facilitate the availability of affordable housing and the implementation of public improvement projects.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	4/ 4	4/ 4	4/ 4	4/ 4
<b>Total Expenditures</b>	<b>\$184,861</b>	<b>\$239,793</b>	<b>\$239,793</b>	<b>\$263,271</b>

# DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT



## Housing Management

### Goal

To manage and maintain affordable housing that is decent, safe, and sanitary for eligible families and to maintain FCRHA housing in accordance with community standards.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	24/ 24	24/ 24	24/ 24	24/ 24
<b>Total Expenditures</b>	<b>\$2,049,555</b>	<b>\$2,100,857</b>	<b>\$2,393,298</b>	<b>\$2,295,292</b>



## Financial Management

### Goal

To provide management information for controls and compliance reporting to external oversight entities as required by policies and regulations; to collect revenues, process expenditures, provide financings, accurately budget, and report accounting activities on a timely and accurate basis in order to continue ongoing operations as a local housing authority.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	4/ 4	9/ 9	9/ 9	9/ 9
<b>Total Expenditures</b>	<b>\$205,548</b>	<b>\$469,622</b>	<b>\$469,622</b>	<b>\$495,841</b>



## Community Development

### Goal

To plan, implement, and maintain public improvements and support services designed to improve the quality of life for residents in low- and moderate-income communities.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	2/ 2	2/ 2	2/ 2	2/ 2
<b>Total Expenditures</b>	<b>\$77,585</b>	<b>\$107,199</b>	<b>\$107,199</b>	<b>\$278,156</b>

# DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

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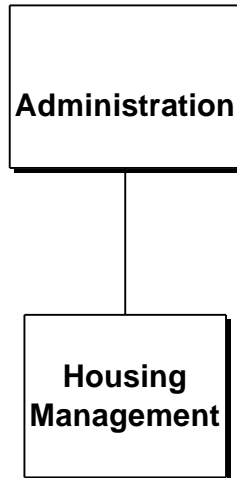
## Community Revitalization

### Goal

To improve the physical appearance, function, and economic health of the targeted areas through encouragement of private sector reinvestment, facilitation of information exchange, and strengthening community groups and organizations.

<b>Cost Center Summary</b>				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	6/6	6/6	6/6	9/9
<b>Total Expenditures</b>	<b>\$354,410</b>	<b>\$354,016</b>	<b>\$354,016</b>	<b>\$365,338</b>

**DEPARTMENT OF HOUSING  
AND COMMUNITY DEVELOPMENT  
FUND 141, ELDERLY HOUSING PROGRAMS**



# FUND 141

## ELDERLY HOUSING PROGRAMS

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### *Agency Position Summary*

15 Regular Positions / 15.0 Regular Staff Years

### ***Position Detail Information***

#### **HOUSING MANAGEMENT**

1	Housing Services Specialist V
1	Housing Services Specialist IV
2	Housing Services Specialists II
4	Facility Attendants II
1	Senior Mechanical Systems Supervisor
1	Maintenance Trade Helper II
1	Asst. Supv. Fac. Support
1	Electrician II
1	General Building Maintenance Worker I
1	Administrative Aide
<u>1</u>	Administrative Assistant
15	Positions
15.0	Staff Years

# FUND 141

## ELDERLY HOUSING PROGRAMS

### Agency Mission

To manage affordable rental housing acquired by the FCRHA for the benefit of the elderly, and to maintain and reserve the units for long-term rental availability.

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	15/ 15	15/ 15	15/ 15	15/ 15
Expenditures:				
Personnel Services	\$715,357	\$792,749	\$792,749	\$839,673
Operating Expenses	2,133,510	2,204,467	2,302,475	2,236,268
Capital Equipment	19,773	78,068	118,261	21,000
<b>Total Expenditures</b>	<b>\$2,868,640</b>	<b>\$3,075,284</b>	<b>\$3,213,485</b>	<b>\$3,096,941</b>

### Purpose

Fund 141, Elderly Housing Programs, accounts for personnel, operating, and equipment costs related to the County's support of the operation of the three locally funded elderly housing developments owned or leased by the Fairfax County Redevelopment and Housing Authority (FCRHA). The three elderly housing developments funded in Fund 141, Elderly Housing Programs, are: Lewinsville Senior Residences in McLean, Little River Glen in the Braddock District, and Lincolnia Center in the Mason District. Funding for three facilities, Gum Springs located in the Mt. Vernon District (opening in FY 2002), Morris Glen in the Lee District and Herndon Harbor House in the Hunter Mill District, are not presented in Fund 141, Elderly Housing Programs. Although they are owned by a limited partnership of which the FCRHA is the managing general partner, the facilities are operated by a private firm. Housing and Community Development staff administers the contract between the FCRHA and the private firm hired to manage the facilities. Together, in FY 2002, these six facilities will provide for 408 congregate housing units, three Adult Day Care Health Centers, and a 52-bed Adult Care Residence. This includes 60 additional residential units and an adult day care center that is scheduled to open at Herndon Harbor in the Spring of 2001. These developments address the needs of the more independent elderly and those who require a greater level of care.

In FY 2002, the operation of the Elderly Housing Program will be supported in part with rental income, a State auxiliary grant for indigent care in the Adult Care Residence component at the Lincolnia Center, County support, and Federal HOME funds. The County's General Fund transfer supports approximately \$1.3 million, or approximately 44 percent, of this expense. The operating budget provides for approximately the same level of service as provided in FY 2001. The Gum Springs, Morris Glen and Herndon Harbor facilities are self-supporting and do not require County General Fund support in Fund 141.

Other costs related to the County's housing program at these sites, including the operating costs of senior centers, adult day care centers, and a Congregate Food Program, are reflected in the agency budgets for the Department of Community and Recreation Services, the Health Department, the Aging Grants and Programs Fund, and the County Debt Service Fund.

FY 2002 begins the third year of a five-year repair and replacement plan at the Lincolnia, Little River Glen, and Lewinsville facilities. This includes the repair of major appliances, updates/upgrades to apartment units, and major repairs forecasted as necessary to parking lots, roofs, and mechanical equipment.



# FUND 141

## ELDERLY HOUSING PROGRAMS

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The elderly projects are briefly described below:

- ◆ Lewinsville Senior Residences is a housing facility in McLean comprising 22 efficiency units and a congregate living area serving the residential needs of low-to-moderate income elderly. The Department of Housing and Community Development (DHCD) manages the residential facility, reviews applications to determine eligibility requirements, and provides maintenance services. A Congregate Food program is funded through the Area Agency on Aging. The FCRHA leases a portion of this facility for the elderly housing program from the County. In addition, the facility also houses a senior recreation program serving an average of 55 senior citizens, which is run by the County's Department of Community and Recreation Services, and an Adult Day Health Care program run by the County Health Department serving an average of 35 senior citizens. FY 2002 funding provided in Fund 141 for the operation of the elderly housing component of this facility is \$162,726.
- ◆ Little River Glen is a 120-unit facility opened in the fall of 1990 and is spread over five buildings on an eight-acre site in the Braddock District serving the residential needs of low-to-moderate income elderly. Four different models of one-bedroom units are available. The space is designed for senior citizens who are capable of living independently but desire to participate in social and recreational opportunities provided on-site. There is a Senior Center with lounges, recreation/activity rooms, and a commercial kitchen. The Department of Community and Recreation Services runs the Senior Center, and the Area Agency on Aging funds the Congregate Food program. FY 2002 funding provided in Fund 141 for the operation of this facility is \$1,365,183.
- ◆ Lincolnia Center is a multi-purpose facility, which opened in January 1990 in the Mason District in response to the residential needs of low-income and indigent elderly. It consists of two separate residential areas: a Congregate Residence of 26 units which provides independent living for senior citizens with limited means, and a 52-bed Adult Care Residence for elderly residents who require assistance with the activities of daily living. Funding for a management contract in the amount of \$878,969 for the Lincolnia Adult Care Residence will cover the costs of health care professionals who provide services 24 hours a day for that component of the Lincolnia facility. The Lincolnia Center also houses a Senior Center with recreation/activity rooms, a commercial kitchen, lounges, and an Adult Day Health Care Center. The Department of Community and Recreation Services administers the Senior Center, and the Health Department staffs and operates the Adult Day Health Care Center. A Congregate Food program is administered by DHCD and funded by the Area Agency on Aging for all program participants and residents. FY 2002 funding provided in Fund 141 for the operation of this facility is \$1,562,568.
- ◆ Morris Glen is a 60-unit garden apartment community located in the Lee District in the Manchester Lakes Community. The facility was completed in December 1995 for moderate-income seniors capable of independent living. Morris Glen consists of two two-story buildings and a small community building. Four different models of one-bedroom units are available as well as a large amount of common area in each residential building. This facility is managed and maintained by a private contractor, with DHCD staff serving as contract administrator, and expenditures are completely supported by rental income.
- ◆ Herndon Harbor House is an adult care community developed in three phases. Herndon Harbor House I is a 60-unit community located in the Town of Herndon that opened in October 1998 that includes two 30-unit residential buildings. The facility is managed and maintained by a private contractor with DHCD staff serving as contract administrator. Expenditures are supported by rental income. Herndon Harbor Phase II will include an additional 60 units of congregate housing for a total of 120 units and an Adult Day Care Center which is projected to be operational during the Spring of 2001. Phase III is a Senior Center currently in the final planning stage with construction scheduled for completion in Spring 2003.

# FUND 141

## ELDERLY HOUSING PROGRAMS

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- ◆ Gum Springs Glen, a 60-unit garden retirement community for independent seniors is currently under construction at 7837 Richmond Highway in the Mount Vernon District. Occupancy is anticipated for early 2002. It will consist of two two-story buildings with 30 apartments plus common space in each building. There will be 56 one-bedroom apartments of approximately 425 square feet and 4 two-bedroom apartments with approximately 550 square feet. Expenditures will be supported by rental income. In addition to the residential units, the lower level of Gum Springs Glen will provide space for a Head Start program and training center which will be operated by the Office for Children.

Certain expenses reflected in this fund are not directly related to housing operations. The FCRHA, as landlord of these facilities, has inter-agency agreements, which provide for budgeting by DHCD for common area expenses for utilities, telecommunications, maintenance, custodial services, and contracts. The facilities provide space for general community use as well as for services provided by other County agencies.

### Key Accomplishments

- ◆ Initiated construction of an additional 60 units of independent housing at Herndon Harbor House as well as an Adult Day Health Care Center.
- ◆ Maintained 98 percent occupancy rate at all FCRHA Elderly Housing facilities.
- ◆ Achieved excellent scores (97a, 98a) on REAC inspections at Little River Glen and Herndon Harbor House.

### FY 2002 Initiatives

- ◆ Begin construction of a new, 60-unit independent senior housing project, Gum Springs Glen, located in Mt. Vernon District.
- ◆ Begin construction on the new Herndon Senior Center, located on the campus of Herndon Harbor House.

### Funding Adjustments

*The following funding adjustments to the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:*

- ◆ A net increase of \$46,924 in Personnel Services associated with salary adjustments necessary to support the County's compensation program and fringe benefit requirements.
- ◆ A decrease of \$66,207 in Operating Expenses primarily due to a decrease in repairs, maintenance, and furniture replacement based on the scheduled five-year replacement plan and a decrease in the Food Services Contract.
- ◆ Capital Equipment funding of \$21,000 is primarily attributable to the FY 2002 portion of a five-year plan at the Lincolnia and Little River Glen facilities to replace furniture, kitchen appliances and water heaters.

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since the passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ As part of the FY 2000 Carryover Review, \$138,201 was added due to encumbered carryover of \$98,008 in Operating Expenses and \$40,193 in Capital Equipment to make the final FY 2000 payment on an Assisted Living contract, monthly custodial and elevator contracts, utilities, and replacement of hot water heaters, furniture, appliances and air conditioners.

# FUND 141 ELDERLY HOUSING PROGRAMS

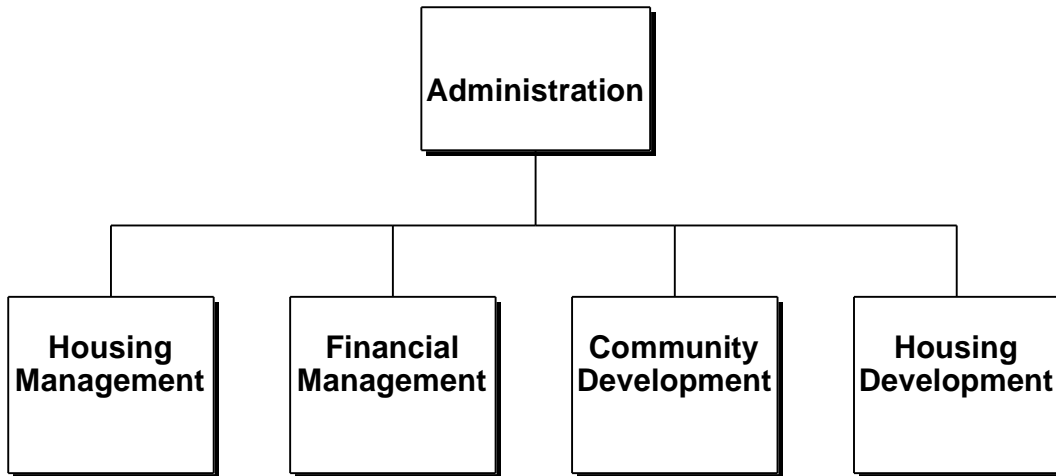
## FUND STATEMENT

Fund Type H14, Special Revenue Funds

Fund 141, Elderly Housing Programs

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$579,676</b>	<b>\$283,670</b>	<b>\$719,788</b>	<b>\$547,917</b>
Revenue:				
Rental Income	\$1,458,432	\$1,450,996	\$1,450,996	\$1,482,903
Miscellaneous Revenue	12,032	8,955	8,955	15,000
HOME Rental Assistance	206,163	222,259	222,259	206,163
<b>Total Revenue</b>	<b>\$1,676,627</b>	<b>\$1,682,210</b>	<b>\$1,682,210</b>	<b>\$1,704,066</b>
Transfer In:				
General Fund (001)	\$1,332,125	\$1,359,404	\$1,359,404	\$1,253,327
<b>Total Transfer In</b>	<b>\$1,332,125</b>	<b>\$1,359,404</b>	<b>\$1,359,404</b>	<b>\$1,253,327</b>
<b>Total Available</b>	<b>\$3,588,428</b>	<b>\$3,325,284</b>	<b>\$3,761,402</b>	<b>\$3,505,310</b>
Expenditures:				
Personnel Services	\$715,357	\$792,749	\$792,749	\$839,673
Operating Expenses	2,133,510	2,204,467	2,302,475	2,236,268
Capital Equipment	19,773	78,068	118,261	21,000
<b>Subtotal Expenditures</b>	<b>\$2,868,640</b>	<b>\$3,075,284</b>	<b>\$3,213,485</b>	<b>\$3,096,941</b>
COLA Reserve	0	0	0	8,369
<b>Total Expenditures</b>	<b>\$2,868,640</b>	<b>\$3,075,284</b>	<b>\$3,213,485</b>	<b>\$3,105,310</b>
<b>Total Disbursements</b>	<b>\$2,868,640</b>	<b>\$3,075,284</b>	<b>\$3,213,485</b>	<b>\$3,105,310</b>
<b>Ending Balance</b>	<b>\$719,788</b>	<b>\$250,000</b>	<b>\$547,917</b>	<b>\$400,000</b>
Replacement Reserve	\$283,670	\$250,000	\$250,000	\$400,000
<b>Unreserved Ending Balance</b>	<b>\$436,118</b>	<b>\$0</b>	<b>\$297,917</b>	<b>\$0</b>

**DEPARTMENT OF HOUSING  
AND COMMUNITY DEVELOPMENT  
FUND 142, COMMUNITY DEVELOPMENT  
BLOCK GRANT**



# FUND 142

## COMMUNITY DEVELOPMENT BLOCK GRANT

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### *Agency Position Summary*

21 Regular Positions / 21.0 Regular Staff Years

### ***Position Detail Information***

#### **ADMINISTRATION**

1 Management Analyst III  
1 Position  
1.0 Staff Year

#### **HOUSING MANAGEMENT**

1 Housing Services Specialist V  
1 Housing Services Specialist IV  
2 Housing Services Specialists II  
4 Positions  
4.0 Staff Years

#### **FINANCIAL MANAGEMENT**

1 Accountant II  
1 Account Clerk II  
2 Positions  
2.0 Staff Years

#### **COMMUNITY DEVELOPMENT**

1 H/C Developer Project Administrator  
2 Housing/Community Developers IV  
2 Housing/Community Developers III  
1 Maintenance Supervisor  
1 Maintenance Trade Helper II  
1 Painter I  
1 Carpenter I  
2 Administrative Aides  
1 Clerical Specialist  
12 Positions  
12.0 Staff Years

#### **HOUSING DEVELOPMENT**

2 Housing/Community Developers III  
2 Positions  
2.0 Staff Years

# FUND 142

## COMMUNITY DEVELOPMENT BLOCK GRANT

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### Agency Mission

To conserve and upgrade low- and moderate-income neighborhoods through the provision of public facilities, home improvements, public services, and economic development, and to stimulate the development and preservation of low- and moderate-income housing.

### Purpose

Fund 142, Community Development Block Grant (CDBG), seeks to stimulate the development and preservation of low- and moderate-income housing, and the provision of loans, public facilities, and improvements directed toward conserving and upgrading low- and moderate-income neighborhoods. It also supports the provision of special outreach and assistance services to low- and moderate-income households.

Fairfax County receives an annual Community Development Block Grant through the U.S. Department of Housing and Urban Development (HUD). The use of these funds is subject to eligibility criteria established by Congress for the program and must meet one of three national objectives: (1) benefit to low- and moderate- income population of the County; (2) elimination of slums and blight; and (3) urgent needs. Specific uses of each annual grant are outlined in the Consolidated Plan One-Year Action Plan. This Plan is prepared by a citizen committee, the Consolidated Community Funding Advisory Committee, which forwards it to the Board of Supervisors for a public hearing and adoption. The Plan is then forwarded to HUD for approval and final grant award.

Historically, CDBG funds have been used for:

- development and preservation of affordable housing;
- neighborhood improvements in communities designated as Conservation or Redevelopment Areas by the Board of Supervisors;
- programs providing needed services to the low- and moderate- income population;
- financial and technical assistance to homeowners for housing rehabilitation and repair;
- payments on loans used for affordable housing development; and
- costs to administer this grant and related programs.

### FY 2002 Initiatives

- ◆ Funding in the amount of \$6,370,000 is estimated for FY 2002. The following identifies the projected funding initiatives:
  - A portion of the County's CDBG entitlement will be combined with County General Funds and the Community Services Block Grant into a Consolidated Community Funding Pool, providing funds through a competitive process to non-profit organizations for human services and affordable housing development and preservation. In FY 2001 \$1,872,780 was available for the first year of this program and it is anticipated that an amount of at least comparable value will be available in FY 2002 for the second year of the two-year program. This funding will be provided from the \$4,078,504 that will be approved by the Board of Supervisors during their deliberations on the FY 2002 Advertised Budget Plan.
  - In addition, \$251,749 in Community Development Block Grant funds will be used to support staff and operating costs for the Home Repair for the Elderly Program. This program provides minor home repairs o low-income elderly or disabled residents to enable these individuals to live in safe and sanitary housing.

## FUND 142

# COMMUNITY DEVELOPMENT BLOCK GRANT

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- Funding of \$583,000 will be available for payments on Section 108 Loans. These loans, approved by the Board of Supervisors and HUD, are designated for affordable housing preservation and development, the reconstruction of Washington Plaza, and road and storm drainage improvements in five conservation areas; Baileys, Fairhaven, Gum Springs, James Lee, and Jefferson Manor.
- Also included within Fund 142, Community Development Block Grant, is support for staff and operating costs to provide Federally mandated relocation and advisory services to individuals affected by Federally funded County and FCRHA programs. In addition, funding is provided for staff support and operating costs for overall program management and planning for Community Development Block Grant and Section 108 Loan programs. This includes preparation of the annual HUD Consolidated Plan and other program reports, administration and monitoring of non-profit contracts, evaluation of program performance, and planning of the development of affordable housing in the County. In FY 2002, funding for these services will total \$1,247,957.
- In FY 2002, the Community Development Block Grant (CDBG) will also provide funding of \$100,000 for the Home Improvement Loan Program (HILP). The HILP provides direct loans and deferred trusts to low- and moderate-income homeowners to repair and modernize their homes or to expand the living space for their families to help alleviate overcrowded conditions. The program is designed to preserve the affordable housing stock in the County and to upgrade neighborhoods through individual home improvements. CDBG funds are used in conjunction with bank funds budgeted in Fund 945, Non-Appropriated Rehabilitation Loans, and County appropriated funds through the Homeowner and Business Loan Programs, Fund 143, to increase the assistance available to County residents.
- The Homeownership Assistance Program provides funding in the amount of \$108,790 to support two positions in the Relocation Services Branch that provide support to the First Time Homebuyer and the Moderate Income Direct Sales Programs. The main duties in these positions include application data entry, waiting list maintenance, application processing, conducting lotteries, conducting annual occupancy certifications, and counseling applicants.

# FUND 142

## COMMUNITY DEVELOPMENT BLOCK GRANT

The following table identifies the projected FY 2002 funding initiatives:

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	21/ 21	21/ 21	21/ 21	21/ 21
General Administration	\$541,084	\$536,966	\$570,023	\$610,631
Planning and Urban Design	311,840	332,065	391,350	365,586
Relocation Administration	303,120	333,740	407,405	271,740
Home Repair for the Elderly	222,565	227,408	271,610	251,749
Home Improvements Loan Program	456,464	300,000	2,535,287	100,000
Homeownership Assistance Program	0	270,000	270,000	108,790
LLV - Communities for Assistance & Improvement	106,804	108,150	108,974	0
Alternative House	58,217	58,185	63,034	0
FACETS Family Enrichment	42,470	90,000	94,929	0
FACETS Homeless Services	68,304	75,000	81,695	0
CRS Home for the Homeless	196,284	160,000	204,454	0
Ethiopian Community Development Council	48,927	59,193	68,770	0
Reston Interfaith	81,494	50,914	63,282	0
Western Fairfax On-Call Ministry	66,190	61,800	61,800	0
Fairfax Housing Counseling	70,000	80,000	80,000	0
UCM Employment Services	32,986	176,708	256,849	0
Housing Development Corporation	279,893	303,863	383,488	0
WHDC Accessible Housing	0	100,000	100,000	0
Homestretch Housing Acquisition	0	120,438	145,397	0
PRS Supportive Housing Acquisition	0	219,613	219,613	0
Herndon Bilingual Rehab Specialist	0	30,960	30,960	0
Good Sheperd Housing	230,000	152,997	152,997	0
Acessibility Modifications	0	30,000	30,000	0
Homeownership Assistance Program	0	0	0	0
Senior Housing & Facility Development	0	800,000	800,000	0
Sect. 108 Loan Repayment	1,608,894	1,455,000	2,539,936	583,000
Northern Virginia Family Services	60,959	0	5,739	0
RPJ transition Housing	86,581	0	56,424	0
Korean Community Service Center	4,221	0	0	0
Indochinese Community Center	40,000	0	0	0
Herndon-Reston Fish	33,618	0	5,253	0
Vietnamese Resettlement Association	3,512	0	0	0
Making the Grade	6,308	0	7,847	0
Food for Others	65,987	0	0	0
DCRS Teen Services	21,457	0	2,498	0
Center for Housing Counseling	8,592	0	0	0
Homestretch	215,000	0	0	0
Contingency Fund	0	0	362,397	0



# FUND 142 COMMUNITY DEVELOPMENT BLOCK GRANT

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
ADU Loan Program	0	0	107,685	0
Reston Interfaith Townhouses	0	0	182,744	0
Dulles Park Town Home Rehab	0	0	20,500	0
Housing Opportunities Foundation	0	0	11,000	0
Fair Housing Program	0	0	50,000	0
Fairfax City Rehabilitation	0	0	20,772	0
<b>Capital Projects:</b>				
James Lee Road Improvements	(5,104)	0	240,905	0
Fairhaven Public Improvements	4,363	0	263,531	0
Jefferson Manor Public Improvements	(161,219)	0	582,856	0
Gum Springs Public Improvements	(692,506)	0	1,937,322	0
James Lee Community Center	0	0	0	0
Clifton Sidewalk Extension	0	0	0	0
Lewinsville Adult Home	0	0	0	0
Bailey's Road Improvements	79,998	0	146,329	0
Roger's Glen	0	0	550,000	0
Shelter House	0	0	0	0
Affordable Housing Fund	0	0	83,000	0
Huntington Community Center	6,677	0	95,036	0
Other <sup>1</sup>	0	0	0	4,078,504
<b>Subtotal CDBG Projects</b>	<b>\$4,503,980</b>	<b>\$6,133,000</b>	<b>\$14,663,691</b>	<b>\$6,370,000</b>
Rental Rehabilitation Program	20,068	0	186,866	0
<b>Subtotal</b>	<b>\$4,524,048</b>	<b>\$6,133,000</b>	<b>\$14,850,557</b>	<b>\$6,370,000</b>
<b>Total Expenditures</b>	<b>\$4,524,048</b>	<b>\$6,133,000</b>	<b>\$14,850,557</b>	<b>\$6,370,000</b>

<sup>1</sup> Details on funding by project will be approved by the Board of Supervisors.

## Funding Adjustments

The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:

- ◆ At the FY 2000 Carryover Review, the Board of Supervisors approved an increase of \$8,717,557 due to the carryover of \$8,352,479 in unexpended project balances and the allocation of \$365,078 in program income.

A Fund Statement and Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 142 COMMUNITY DEVELOPMENT BLOCK GRANT

## FUND STATEMENT

Fund Type H14, Special Revenue Funds

Fund 142, Community Development  
Block Grant

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$90,331</b>	<b>\$0</b>	<b>\$2,176,319</b>	<b>\$0</b>
Revenue:				
Community Development Block Grant (CDBG)	\$5,173,984	\$6,133,000	\$12,421,979	\$6,370,000
CDBG Program Income	365,078	0	0	0
HUD Rental Rehabilitation <sup>1</sup>	19,005	0	252,259	0
<b>Total Revenue</b>	<b>\$5,558,067</b>	<b>\$6,133,000</b>	<b>\$12,674,238</b>	<b>\$6,370,000</b>
Transfers In:				
Housing Assistance Fund (340)	\$1,051,969	\$0	\$0	\$0
<b>Total Transfers In</b>	<b>\$1,051,969</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Available</b>	<b>\$6,700,367</b>	<b>\$6,133,000</b>	<b>\$14,850,557</b>	<b>\$6,370,000</b>
Expenditures:				
CDBG Projects	\$4,503,980	\$6,133,000	\$14,663,691	\$6,370,000
Rental Rehabilitation	20,068	0	186,866	0
<b>Total Expenditures</b>	<b>\$4,524,048</b>	<b>\$6,133,000</b>	<b>\$14,850,557</b>	<b>\$6,370,000</b>
<b>Total Disbursements</b>	<b>\$4,524,048</b>	<b>\$6,133,000</b>	<b>\$14,850,557</b>	<b>\$6,370,000</b>
<b>Ending Balance</b>	<b>\$2,176,319</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> The Cranston-Gonzalez National Affordable Housing Act of 1990 terminated the HUD Rental Rehabilitation Program as of October 1, 1991. Funds available from prior year grants may continue to be utilized.

# FUND 142 COMMUNITY DEVELOPMENT BLOCK GRANT

## FY 2002 Summary of Capital Projects

**Fund: 142 Community Development Block Grant**

Project #	Description	Total Project Estimate	FY 2000 Actual Expenditures	FY 2001 Revised Budget	FY 2002 Advertised Budget Plan
003800	Adjusting Factors		\$0.00	\$0.00	\$4,078,504
003813	Home Improvement Loan Program		456,464.07	2,535,286.61	100,000
003817	Baileys Community Center	655,886	0.00	0.00	0
003821	Housing Development Corporation		279,893.13	383,488.42	0
003823	Huntington Community Center	111,685	6,676.68	95,035.98	0
003829	Mott Community Center	627,907	0.00	0.00	0
003846	Baileys Road Improvements	2,742,665	79,997.64	146,329.39	0
003848	Fairhaven Public Improvements	3,726,556	4,362.80	263,530.98	0
003864	Home Repair for the Elderly		222,565.03	271,610.35	251,749
003874	United Community Ministries		32,986.00	256,848.90	0
003899	Contingency Fund		0.00	362,396.92	0
003905	Gum Springs Public Improvements	3,872,599	(692,506.33)	1,937,322.85	0
003907	James Lee Community Center	64,495	0.00	0.00	0
003910	James Lee Road Improvement	2,698,375	(5,103.70)	240,905.10	0
003915	Planning and Urban Design		311,840.35	391,350.04	365,586
003916	General Administration		541,083.52	570,022.67	610,631
003952	Northern Virginia Family Services		60,959.23	5,739.37	0
003954	Fairfax City Rehabilitation		0.00	20,772.20	0
013807	Hud Rental Rehab Admi		20,068.35	186,865.51	0
013868	Good Shepherd Housing		230,000.00	152,997.12	0
013872	Housing Program Relocation		303,119.55	407,404.76	271,740
013880	Stonegate	270,500	0.00	0.00	0
013886	RPJ Transitional Housing	0	86,581.08	56,423.74	0
013887	Section 108 Loan Payments	0	1,608,893.75	2,539,935.92	583,000
013903	ADU Loan Program		0.00	107,685.00	0
013918	Jefferson Manor Public	1,124,999	(161,219.05)	582,855.70	0
013919	HomeStretch		215,000.00	0.00	0
013933	Reston Interfaith Townhouses		0.00	182,743.94	0
013946	Korean Community Service Center		4,220.50	0.00	0
013947	IndoChinese Community Center		39,999.96	0.04	0
013956	Herndon-Reston Fish		33,617.57	5,253.11	0
013978	Dulles Park Town Home Rehabilitation		0.00	20,500.00	0
013979	Vietnamese Resettlement Association		3,511.67	0.00	0
013980	Facets		110,776.49	176,625.08	0
013981	Making the Grade		6,307.91	7,846.98	0
013992	Christian Relief Services		196,284.14	204,454.00	0
013994	Housing Opportunities Foundation		0.00	11,000.00	0
013998	Food For Others		65,986.51	0.17	0
014003	Affordable Housing Fund		0.00	82,999.76	0
014005	DCRS Teen Services		21,457.32	2,497.68	0
014026	Reston Interfaith		81,494.22	63,282.15	0
014027	Fairfax Housing Counseling		70,000.00	80,000.00	0
014028	Ethiopian Development Council		48,926.73	68,769.68	0
014034	Fair Housing Program		0.00	50,000.00	0
014039	LLVCAI		106,803.58	108,972.86	0
014049	Rogers Glen	550,000	0.00	550,000.00	0
014050	Herndon Senior Center	150,000	0.00	150,000.00	0

# FUND 142 COMMUNITY DEVELOPMENT BLOCK GRANT

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## FY 2002 Summary of Capital Projects

**Fund: 142 Community Development Block Grant**

<b>Project #</b>	<b>Description</b>	<b>Total Project Estimate</b>	<b>FY 2000 Actual Expenditures</b>	<b>FY 2001 Revised Budget</b>	<b>FY 2002 Advertised Budget Plan</b>
014053	Western Fairfax Christian Ministries		66,190.31	61,800.00	0
014055	Alternative House		58,216.92	63,033.75	0
014056	Gum Springs Glen	250,000	0.00	250,000.00	0
014057	Center For Housing Counseling Training		8,592.22	0.00	0
014107	Accessible Housing		0.00	100,000.00	0
014108	Home Stretch Housing Units		0.00	145,397.00	0
014109	Supportive Housing Units		0.00	219,613.00	0
014110	Bilingual Rehabilitation Specialist		0.00	30,960.00	0
014112	Accessibility Modifications		0.00	30,000.00	0
014113	Home Ownership Assistance Program		0.00	270,000.00	108,790
014114	Senior Housing And Facility Development		0.00	400,000.00	0
<b>Total</b>		<b>\$16,845,667</b>	<b>\$4,524,048.15</b>	<b>\$14,850,556.73</b>	<b>\$6,370,000</b>

# FUND 143

## HOMEOWNER AND BUSINESS LOAN PROGRAMS

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### Agency Mission

The goal of the Homeowner and Business Loan Programs is to provide a means and opportunity for low- and moderate- income families to become homeowners in the County or to improve their current living space through repair, modernization, or subsidized rental. To eliminate health and safety code violations, to provide decent, safe and sanitary housing, to enhance the quality and appearance of existing housing, and to retain a supply of affordable housing.

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Expenditures:				
Operating Expenses	\$561,460	\$772,512	\$4,254,804	\$1,161,733
<b>Total Expenditures</b>	<b>\$561,460</b>	<b>\$772,512</b>	<b>\$4,254,804</b>	<b>\$1,161,733</b>

### Purpose

Fund 143, Homeowner and Business Loan Programs, is comprised of three programs designed to meet the agency goal as detailed below:

- ◆ The Home Improvement Loan Program (HILP) provides loans to low- and moderate- income individuals to repair, modernize, or expand the living space for their families to help alleviate overcrowded conditions. Funds are also loaned to homeowners who are cited for health and housing code violations, and for replacement housing, if necessary. Grants are provided for low income elderly or disabled residents through the Elderly Home Repair Program to make needed repairs and provide for handicapped accessibility, to prevent displacement, and allow these individuals to live in safe and sanitary housing. County appropriated funds within the Homeowner and Business Loan Programs are used in conjunction with bank funds budgeted in Fund 945, Non-Appropriated Rehabilitation Loans, and Federal funding in Fund 142, Community Development Block Grant, to increase the assistance available to County residents.
- ◆ The Moderate Income Direct Sales (MIDS) program is designed to provide affordable homeownership opportunities for low- to moderate- income families who otherwise could not afford to purchase a home. Established in 1978, these program funds second trust loans up to \$15,000. These loans are repaid when the home is resold. The second trust allows the sales price to be affordable to families who would not normally qualify for home ownership. As initially established, MIDS units acquired or constructed by the Fairfax County Redevelopment and Housing Authority (FCRHA) were sold to moderate income families, and the purchase was made possible by the provision of the second trust loans. The resale price of the unit is limited and the FCRHA has the first right of refusal when the home is resold.
- ◆ The Small and Minority Business Loan program was initiated in FY 1996. Fund 143, Homeowner and Business Loan Programs, was expanded to include the receipt of Federal funds for operation of the Small and Minority Business Loan program. The program provides loans to qualified small and minority businesses. Program funds are administered by the South Fairfax Regional Business Partnership, Inc. through an agreement with the Department of Housing and Community Development. Loan repayments from the business loans will be received as revenue in Fund 143, Homeowner and Business Loan Programs, and will be used to pay debt service on the Section 108 loans 7 and 8.
- ◆ Program income from the HILP and MIDS programs will provide direct loans as well as administrative support for the five positions that administer the programs, consistent with the business plan approved by the FCRHA and the Board of Supervisors.

# FUND 143

## HOMEOWNER AND BUSINESS LOAN PROGRAMS

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### FY 2002 Initiatives

- ◆ Provide loans to low-and moderate-income individuals to repair, modernize, or expand the living space for their families to help alleviate overcrowded conditions.

An amount of \$432,574 is included to support the Home Improvement Loan Program (HILP) in FY 2002. Expenditures are fully supported by program income that is anticipated to be received from loans made in prior years. The FY 2002 recommended funding level will provide \$22,000 to support the elderly home repair program, \$307,930 to provide for new rehabilitation loans, and \$102,644 to provide administrative support (staff costs are budgeted in Fund 940, FCRHA General Operating). The FY 2002 funding level represents an increase of \$59,695 from the FY 2001 Adopted Budget Plan based on anticipated revenue for FY 2002.

- ◆ Present affordable homeownership opportunities for low-to moderate-income families who otherwise could not afford to purchase a home.

An amount of \$556,791 is included in FY 2002 for the Moderate Income Direct Sales Program (MIDS). This funding will allow for retention of housing units in the program as turnover occurs during the year. No new MIDS units are funded in FY 2002. Of the total MIDS funding, an amount of \$148,552 will be used to support the administrative costs associated with the program (budgeted in Fund 940, FCRHA Operating). The FY 2002 funding level represents an increase of \$212,841 over the FY 2001 Adopted Budget Plan based on projected repayment receipts.

- ◆ Make available loans to qualified small and minority businesses.

An amount of \$172,368 is included in the Business Loan Program. Of this amount \$52,368 represents the FY 2002 debt service payment on the original \$1 million Federal Section 108 loan 7. The remaining amount of \$120,000 is included for the FY 2002 debt service payment projected on the original \$9.3 million Federal Section 108 loan 8. The expenditure is fully supported by the repayment of business loans.

### Funding Adjustments

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since the passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000.*

- ◆ As part of the FY 2000 Carryover Review, the Board of Supervisors approved an increase of \$3,482,292 due to the carryover of unexpended program balances of \$3,296,678 and \$185,614 in unrealized program income in FY 2000. In Fund 143, Homeowner and Business Loan Programs, all unexpended balances automatically are carried forward to the next fiscal year to support recurring program costs.

# FUND 143 HOMEOWNER AND BUSINESS LOAN PROGRAMS

## FUND STATEMENT

Fund Type H14, Special Revenue Funds

Fund 143, Homeowner and  
Business Loan Programs

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$1,717,211</b>	<b>\$0</b>	<b>\$2,170,832</b>	<b>\$74,645</b>
Revenue:				
Program Income (MIDS)	\$379,144	\$343,950	\$343,950	\$556,791
County Rehabilitation Loan Repayments	627,599	372,879	372,879	432,574
Business Loan Program	8,338	55,683	1,441,788	172,368
<b>Total Revenue</b>	<b>\$1,015,081</b>	<b>\$772,512</b>	<b>\$2,158,617</b>	<b>\$1,161,733</b>
<b>Total Available</b>	<b>\$2,732,292</b>	<b>\$772,512</b>	<b>\$4,329,449</b>	<b>\$1,236,378</b>
Expenditures:				
Rehabilitation Loans and Grants	\$412,271	\$372,879	\$1,656,287	\$432,574
Water Extension and Improvement Projects	0	0	52,867	0
Moderate Income Direct Sales Program (MIDS)	113,733	343,950	1,179,825	556,791
Business Loan Program	35,456	55,683	1,365,825	172,368
<b>Total Expenditures</b>	<b>\$561,460</b>	<b>\$772,512</b>	<b>\$4,254,804</b>	<b>\$1,161,733</b>
<b>Total Disbursements</b>	<b>\$561,460</b>	<b>\$772,512</b>	<b>\$4,254,804</b>	<b>\$1,161,733</b>
<b>Ending Balance</b>	<b>\$2,170,832</b>	<b>\$0</b>	<b>\$74,645</b>	<b>\$74,645</b>

# FUND 144

## HOUSING TRUST FUND

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### Purpose

Fund 144, Housing Trust Fund, was created in FY 1990 to reflect the expenditures and revenues of funds earmarked to encourage and support the preservation, development, and redevelopment of affordable housing by the Fairfax County Redevelopment and Housing Authority (FCRHA), non-profit sponsors, and private developers. The fund is intended to promote endeavors that will furnish housing to low- and moderate-income individuals in Fairfax County by providing low cost debt and equity capital in the form of loans, grants, and equity contributions. Only capitalized costs are eligible for funding from the Housing Trust Fund.

Under the criteria approved by the FCRHA and the Board of Supervisors for the Housing Trust Fund, highest priority is assigned to projects which enhance existing County and FCRHA programs, produce or preserve housing which will be maintained for lower income occupants over the long term, promote affordable housing, and leverage private funds.

In FY 1996, the Board of Supervisors authorized the FCRHA to implement a pre-development fund as a component of the Housing Trust Fund. The Board also approved use of Housing Trust funds for the expansion of the Moderate Income Direct Sales Program (MIDS) to assist moderate-income Fairfax County government employees in the purchase of their first home.

On behalf of the County, the FCRHA administers the Housing Trust Fund, and periodically accepts and reviews applications from non-profit corporations and private developers for contributions from this source. The FCRHA forwards its recommendations of projects to be funded to the Board of Supervisors based on this review. The FCRHA itself may submit proposals meeting the Housing Trust Fund criteria to the Board of Supervisors at any time for the Board's approval.

### FY 2002 Initiatives

In FY 2002, an amount of \$900,000 is anticipated in proffered contributions and \$300,000 in investment income based on historical experience. Funds totaling \$1,200,000 are included in the Undesignated Project for future designation by the FCRHA and the Board of Supervisors to specific projects.

### Funding Adjustments

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ At the FY 2000 Carryover Review, the Board of Supervisors approved the carryover appropriation of \$7,559,033, including unexpended balances of \$6,475,870 and an adjustment to appropriate investment income, proffered income, and miscellaneous revenue totaling \$1,083,163.

A Fund Statement, a Summary of Capital Projects and Project Detail Table for the capital projects funded in FY 2002 are provided on the following pages. The Summary of Capital Projects includes projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Table includes project location, description, source of funding, and completion schedules.



# FUND 144 HOUSING TRUST FUND

## FUND STATEMENT

Fund Type H14, Special Revenue Funds

Fund 144, Housing Trust Fund

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$6,660,252</b>	<b>\$229,060</b>	<b>\$7,788,093</b>	<b>\$229,060</b>
Revenue:				
Proffered Contributions	\$1,405,989	\$800,000	\$800,000	\$900,000
Investment Income	433,504	200,000	200,000	300,000
Miscellaneous Revenue	243,670	0	0	0
<b>Total Revenue</b>	<b>\$2,083,163</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$1,200,000</b>
Transfer In:				
General Fund (001)	\$0	\$1,900,000	\$1,900,000	\$0
<b>Total Transfers In</b>	<b>\$0</b>	<b>\$1,900,000</b>	<b>\$1,900,000</b>	<b>\$0</b>
<b>Total Available</b>	<b>\$8,743,415</b>	<b>\$3,129,060</b>	<b>\$10,688,093</b>	<b>\$1,429,060</b>
Expenditures:				
Capital Projects	\$955,322	\$2,900,000	\$10,459,033	\$1,200,000
<b>Total Expenditures</b>	<b>\$955,322</b>	<b>\$2,900,000</b>	<b>\$10,459,033</b>	<b>\$1,200,000</b>
<b>Total Disbursements</b>	<b>\$955,322</b>	<b>\$2,900,000</b>	<b>\$10,459,033</b>	<b>\$1,200,000</b>
<b>Ending Balance</b>	<b>\$7,788,093</b>	<b>\$229,060</b>	<b>\$229,060</b>	<b>\$229,060</b>
Reserved Fund Balance <sup>1</sup>	229,060	229,060	229,060	229,060
<b>Unreserved Ending Balance</b>	<b>\$7,559,033</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> The Reserved Fund Balance reflects revenue receivable to the Housing Trust Fund for interest owed by Reston Interfaith on an equity lien held by the FCRHA.

# FUND 144 HOUSING TRUST FUND

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## FY 2002 Summary of Capital Projects

### Fund: 144 Housing Trust Fund

Project #	Description	Total Project Estimate	FY 2000 Actual Expenditures	FY 2001 Revised Budget	FY 2002 Advertised Budget Plan
013808	Herndon Harbor House Phase I	2,195,925	35,523.00	147,606.33	0
013854	Founders Ridge/Kingstowne NV Property	600,000	53,226.50	480,262.33	0
013880	Stonegate	4,066,400	23,700.03	0.00	0
013889	Chain Bridge Gateway/Moriarty Place	1,595,999	277.75	37.25	0
013901	Tavener Lane	505,926	670.14	2,594.94	0
013906	Undesignated Housing Trust Fund Projects		0.00	3,305,293.00	1,200,000
013935	Mt. Vernon Mental Group Home	123,847	16,830.00	0.00	0
013939	Wesley Housing Development Corporation	225,700	17,169.00	5,362.00	0
013948	Little River Glen Phase II	83,694	1,481.56	1,079.94	0
013951	Patrick Street Transitional Group Home	22,000	16,337.80	0.00	0
014011	Fairfax County Employees' Housing Assistance Program		45,000.00	130,000.00	0
014013	Development Fund		30,994.64	410,412.17	0
014040	Herndon Harbour Phase II	577,075	3,525.64	116,459.60	0
014049	Rogers Glen	2,187,664	5,298.00	2,174,496.98	0
014051	Mixed Greens	881,789	473,336.00	0.00	0
014056	Gum Springs Glen	2,440,758	225,905.50	1,979,789.05	0
014116	Partnership Programs		0.00	1,700,000.00	0
VA1951	Tavener Lane Apartments	277,574	6,046.39	5,639.81	0
<b>Total</b>		<b>\$15,784,351</b>	<b>\$955,321.95</b>	<b>\$10,459,033.40</b>	<b>\$1,200,000</b>

# FUND 144 HOUSING TRUST FUND

<b>013906</b>	<b>Undesignated Project</b>
Countywide	Countywide
<p>FY 2002 funding in the amount of \$1,200,000 is included as a planning factor for the Undesignated Project, based on anticipated proffer and interest income in FY 2001 in the Housing Trust Fund. Funding will be retained in the Undesignated Project until designated to specific projects by the FCRHA and the Board of Supervisors.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$3,305,293	\$1,200,000	\$0
Design and Engineering		0	0	0	0	0
Construction		0	0	0	0	0
Other		0	0	0	0	0
<b>Total</b>	<b>Continuing</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,305,293</b>	<b>\$1,200,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$1,200,000	\$1,200,000

**DEPARTMENT OF HOUSING  
AND COMMUNITY DEVELOPMENT  
FUND 145, HOME INVESTMENT PARTNERSHIP GRANT**

**Housing  
Development**

***Agency Position Summary***  
1 Regular Position / 1.0 Regular Staff Year

***Position Detail Information***

**HOUSING DEVELOPMENT**

1 Housing Community Developer IV  
1 Position  
1.0 Staff Year

# FUND 145

## HOME INVESTMENT PARTNERSHIP GRANT

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### Agency Mission

The goal of the HOME Program is to provide affordable housing through acquisition, rehabilitation, new construction, and tenant-based rental assistance.

Agency Summary				
Category <sup>1</sup>	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	1/ 1	1/ 1	1/ 1	1/ 1
Expenditures:				
New Construction <sup>2</sup>	\$1,198,749	\$1,180,241	\$3,257,139	\$1,344,383
Tenant Based Rental Assistance	212,561	222,259	273,467	216,367
Community Housing Development				
Project Specific Loans	634,669	280,500	647,421	312,150
Administration	156,904	187,000	402,970	208,100
<b>Total Expenditures</b>	<b>\$2,202,883</b>	<b>\$1,870,000</b>	<b>\$4,580,997</b>	<b>\$2,081,000</b>

<sup>1</sup> Categories as required by the U.S. Department of Housing and Urban Development (HUD) for reporting purposes.

<sup>2</sup> Funding will be moved to specific projects when approved by the Board of Supervisors. Projects may include rehabilitation and acquisition, as well as construction.

### Purpose

In FY 2002, funding of \$2,081,000 represents an estimate for Program Year 10. The actual FY 2002 grant will be determined by final congressional appropriation for the program. FY 2002 funding will provide for the Tenant Based Rental Assistance program and various other new and ongoing projects. Details for specific projects in Program Year 10 (FY 2002) will be approved by the Board of Supervisors (BOS) and submitted to HUD as part of the Consolidated Plan Action Plan: Use of Funds for FY 2002 during April of 2001. After HUD and BOS approval, necessary project adjustments will be made to this fund.

The HOME Investment Partnerships Program (HOME) was established as part of the Cranston-Gonzalez National Affordable Housing Act of 1990. HOME funds are allocated on an annual basis to eligible participating jurisdictions based on a formula allocation system. The HOME Program requires a 25 percent local match from the participating jurisdiction. The local match can come from any Housing and Community Development project, regardless of funding source, that is HOME eligible. Any expenditure beginning in October 1992 in qualifying projects can be considered as part of the required matching funds. In FY 2002, the County will have adequate matching funds from all eligible projects to satisfy the requirement. Therefore, no additional local funds will need to be allocated to meet this requirement.

# FUND 145

## HOME INVESTMENT PARTNERSHIP GRANT

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### **FY 2002 Initiatives**

- ◆ Develop home ownership through acquisition, construction, reconstruction, or moderate rehabilitation. FY 2002 HOME funding projections include a planning factor in the amount of \$1,344,383 for affordable housing projects to be approved by the Fairfax County Redevelopment and Housing Authority (FCRHA) and the Board of Supervisors.
- ◆ Provide affordable rental housing through tenant-based rental assistance. FY 2002 HOME funding projections include a planning factor in the amount of \$216,367 for Tenant-Based Rental Assistance.
- ◆ Support Community Housing Development Organizations (CHDOs) and Fairfax County Redevelopment and Housing Authority (FCRHA) organizational capacity. FY 2002 HOME funding projections include a 15 percent set-aside of \$312,150, mandated under HOME regulations from the County's total HOME allocation for eligible CHDOs, and a 10 percent set-aside of \$208,100 for administrative expenses as permitted under HOME regulations.

### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since the passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ As part of the FY 2000 Carryover Review, the Board of Supervisors approved an increase of \$2,710,997 due to the carryover of unexpended project balances of \$2,266,439 and the allocation of \$444,558 for program income.

A Fund Statement, a Summary of Capital Projects, and Project Detail Table for the capital project funded in FY 2002 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Table includes project location, description, source of funding, and completion schedules.

# FUND 145 HOME INVESTMENT PARTNERSHIP GRANT

## FUND STATEMENT

Fund Type H14, Special Revenue Funds

Fund 145, HOME Investment  
Partnerships Grant

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan <sup>1</sup>
<b>Beginning Balance</b>	<b>\$194,395</b>	<b>\$0</b>	<b>\$87,489</b>	<b>\$0</b>
Revenue:				
HOME Grant Funds	\$2,095,978	\$1,870,000	\$4,048,950	\$2,081,000
HOME Program Income	0	0	444,558	0
<b>Total Revenue</b>	<b>\$2,095,978</b>	<b>\$1,870,000</b>	<b>\$4,493,508</b>	<b>\$2,081,000</b>
<b>Total Available</b>	<b>\$2,290,373</b>	<b>\$1,870,000</b>	<b>\$4,580,997</b>	<b>\$2,081,000</b>
Expenditures:				
HOME Projects	\$2,202,883	\$1,870,000	\$4,580,997	\$2,081,000
<b>Total Expenditures</b>	<b>\$2,202,883</b>	<b>\$1,870,000</b>	<b>\$4,580,997</b>	<b>\$2,081,000</b>
<b>Total Disbursements</b>	<b>\$2,202,883</b>	<b>\$1,870,000</b>	<b>\$4,580,997</b>	<b>\$2,081,000</b>
<b>Ending Balance</b>	<b>\$87,490</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> FY 2002 HOME funding projections include a 15 percent set-aside of \$312,150, mandated under HOME regulations from the County's total HOME allocation for eligible Community Housing Development Organizations (CHDOs), a 10 percent set-aside of \$208,100 for administrative expenses as permitted under HOME regulations, a planning factor of \$216,367 for Tenant-Based Rental Assistance, and an amount of \$1,344,383 for affordable housing projects to be approved by the Fairfax County Rehabilitation and Housing Authority (FCRHA) and the Board of Supervisors.

# FUND 145

## HOME INVESTMENT PARTNERSHIP GRANT

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### FY 2002 Summary of Capital Projects

**Fund: 145 HOME Investment Partnership Grant**

Project #	Description	Total Project Estimate	FY 2000 Actual Expenditures	FY 2001 Revised Budget	FY 2002 Advertised Budget Plan
013808	Herndon Harbor House Phase I	\$553,853	\$0.00	\$0.00	\$0
013854	Founders Ridge/Kingstowne NV Property	350,000	0.00	350,000.00	0
013901	Tavener Lane	739,335	0.00	4,735.50	0
013912	Stevenson Street	570,000	0.00	0.00	0
013933	Reston Interfaith Townhouses		136,250.00	114,006.06	0
013954	CHDO Undesignated		0.00	280,500.94	312,150
013969	Castellani Meadows	1,040,000	9,716.05	0.00	0
013971	Tenant-Based Rental Assistance		206,163.00	220,876.30	216,367
013974	HOME Development Costs		0.00	1,624,798.83	1,344,383
013975	HOME Administration		156,904.32	402,969.87	208,100
013992	Christian Relief Services		134,870.00	2,800.00	0
014001	Belvoir Plaza		363,548.85	22,076.05	0
014040	Herndon Harbour Phase II	2,793,572	1,160,222.95	756,000.47	0
014052	Senior Rental Assistance		6,398.00	52,591.42	0
014056	Gum Springs Glen	1,559,242	28,810.14	521,603.77	0
014106	Village At Gum Springs Acquisition	228,038	0.00	228,038.00	0
<b>Total</b>		<b>\$7,834,040</b>	<b>\$2,202,883.31</b>	<b>\$4,580,997.21</b>	<b>\$2,081,000</b>



# FUND 145

## HOME INVESTMENT PARTNERSHIP GRANT

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<b>013974</b>	<b>HOME Development Costs</b>
Countywide	Countywide
FY 2002 funding in the amount of \$1,344,383 will be allocated to specific projects as recommended by the Board of Supervisors. Allocation to specific projects is anticipated in the Spring of 2001.	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	1,624,799	1,344,383	0
Construction		0	0	0	0	0
Other		0	0	0	0	0
<b>Total</b>	Continuing	<b>\$0</b>	<b>\$0</b>	<b>\$1,624,799</b>	<b>\$1,344,383</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$1,344,383	\$1,344,383

# FUND 340

## HOUSING ASSISTANCE PROGRAM

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### Purpose

The Housing Assistance Program is a source of funds for the development of low- and moderate-income housing and support of public improvement projects in low- and moderate-income neighborhoods. County funds primarily from the General Fund are used for improvements, for the development or acquisition of units to be managed and operated within the Fairfax County Rental Program (FCRP), or for the Elderly Housing Program after construction or acquisition is completed, for the Blight Abatement Program, and for the Commercial Revitalization Program. In addition, proceeds from the U.S. Department of Housing and Urban Development (HUD) Section 108 Loan provide for public improvement projects in five of the County's Conservation Areas.

### FY 2002 Initiatives

In FY 2002, \$1,850,000 is provided for six Commercial Revitalization projects within this fund including: \$50,000 to partially fund renovation of the Island Walk Cooperative; \$950,000 to address current program needs for staffing and other efforts associated with Countywide revitalization projects; \$375,000 for design services and land acquisition associated with a public community/performing arts center located at the proposed Springfield Town Center; \$375,000 for detailed design guidelines, marketing and land acquisition for the Kings Crossing Town Center; and \$100,000 for a feasibility study and predevelopment activities for a community marketplace and museum in the southern portion of the Richmond Highway corridor.

### Funding Adjustments

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since the passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ As part of the FY 2000 Carryover Review, the Board of Supervisors approved an increase of \$10,502,114 due to the carryover of unexpended project balances (\$9,204,960), appropriation of Economic Development Initiative Grants provided by the U.S. Department of Housing and Urban Development (HUD) (\$462,500), and various other adjustments (\$834,654). These adjustments include Project 003907, James Lee Community Center (\$302,654) for schematic and design work, Project 014010, Commercial Revitalization, (\$300,000) for contracted and/or part-time staffing during the agency's transition from development to revitalization activities, marketing and consulting services, Project 014115, Sacramento Center (\$132,000) for land acquisition, design and demolition and Project 014125, David R. Pinn Community Center (\$100,000) for the establishment of a skateboard facility.

A Fund Statement, a Summary of Capital Projects, and Project Detail Tables for the capital projects funded in FY 2002 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Tables include project location, description, and source of funding and completion schedules.

# FUND 340 HOUSING ASSISTANCE PROGRAM

## FUND STATEMENT

Fund Type H34, Capital Project Funds

Fund 340, Housing Assistance Program

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$605,233</b>	<b>\$0</b>	<b>(\$95,040)</b>	<b>\$0</b>
Revenue:				
Grant Proceeds	\$0	\$0	\$462,500	\$0
Section 108 Proceeds <sup>1</sup>	0	0	9,300,000	0
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,762,500</b>	<b>\$0</b>
Transfer In:				
General Fund (001)	\$500,000	\$2,048,750	\$2,883,404	\$1,850,000
<b>Total Transfer In</b>	<b>\$500,000</b>	<b>\$2,048,750</b>	<b>\$2,883,404</b>	<b>\$1,850,000</b>
<b>Total Available</b>	<b>\$1,105,233</b>	<b>\$2,048,750</b>	<b>\$12,550,864</b>	<b>\$1,850,000</b>
Expenditures:				
Capital Projects <sup>2</sup>	\$148,304	\$2,048,750	\$12,550,864	\$1,850,000
<b>Total Expenditures</b>	<b>\$148,304</b>	<b>\$2,048,750</b>	<b>\$12,550,864</b>	<b>\$1,850,000</b>
Transfer Out:				
CDBG Fund (142)	\$1,051,969	\$0	\$0	\$0
<b>Total Transfer Out</b>	<b>\$1,051,969</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Disbursements</b>	<b>\$1,200,273</b>	<b>\$2,048,750</b>	<b>\$12,550,864</b>	<b>\$1,850,000</b>
<b>Ending Balance</b>	<b>(\$95,040)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> Section 108 proceeds not received in FY 2000 are anticipated in future years based on the timing of eligible expenditures.

<sup>2</sup> It should be noted that in the Fall of 1988 a Commercial and Redevelopment Bond Referendum was approved, of which \$9.7 million was designated for the redevelopment of the Woodley-Nightingale mobile home park. An amount of \$6.37 million remains authorized but unissued for this project.

# FUND 340 HOUSING ASSISTANCE PROGRAM

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## FY 2002 Summary of Capital Projects

### Fund: 340 Housing Assistance Program

Project #	Description	Total Project Estimate	FY 2000 Actual Expenditures	FY 2001 Revised Budget	FY 2002 Advertised Budget Plan
003844	Emergency Housing	\$578,449	\$0.00	\$128,584.80	\$0
003846	Baileys Road Improvements	1,395,410	0.00	1,107,859.34	0
003848	Fairhaven Public Improvements	2,389,692	0.00	2,022,603.00	0
003875	Island Walk Cooperative	50,000	0.00	0.00	50,000
003884	Chatham Towne	62,350	0.00	62,350.00	0
003905	Gum Springs Public Improvements		0.00	2,212,147.85	0
003907	James Lee Community Center	458,904	0.00	458,904.00	0
003910	James Lee Road Improvement	802,092	0.00	544,033.96	0
003923	Undesignated Projects		0.00	7,045.00	0
003978	Lincolnia Elementary School	7,777,651	0.00	34,584.00	0
013817	McLean Hills	22,666	0.00	22,666.00	0
013918	Jefferson Manor Public Imp.	2,632,000	376.04	2,372,934.38	0
013963	Section 108 Loan Issuance Costs		0.00	93,000.00	0
014010	Commercial Revitalization		68,013.20	819,806.26	290,000
014020	Stonegate Village Phase II	14,750	0.00	1,371.41	0
014045	McLean Revitalization	100,000	50,000.00	50,000.00	0
014047	Lake Anne Reston	50,000	0.00	50,000.00	0
014048	Revitalization Spot Blight Abatement		29,914.52	425,973.75	0
014100	Commerce Street Redevelopment	550,000	0.00	175,000.00	375,000
014101	Kings Crossing Redevelopment	575,000	0.00	200,000.00	375,000
014102	Gallows Road Streetscape	200,000	0.00	200,000.00	0
014103	Richmond Hwy Facade Imp	150,000	0.00	150,000.00	0
014104	Revitalization Program Costs		0.00	425,000.00	660,000
014115	Sacramento Community Center	712,000	0.00	712,000.00	0
014116	Partnership Programs		0.00	100,000.00	0
014117	Richmond Highway Corridor	100,000	0.00	0.00	100,000
014122	Allen Street	75,000	0.00	75,000.00	0
014125	David R. Pinn Community Center	100,000	0.00	100,000.00	0
<b>Total</b>		<b>\$18,795,964</b>	<b>\$148,303.76</b>	<b>\$12,550,863.75</b>	<b>\$1,850,000</b>

## FUND 340 HOUSING ASSISTANCE PROGRAM

<b>003875</b>	<b>Island Walk Revitalization</b>	
1701 Torrey Pines Court		Hunter Mill
<p>FY 2002 funding in the amount of \$50,000 is provided to partially fund renovation of the Island Walk Cooperative, a facility in the Hunter Mill District that was completed in 1979. An engineering study is currently underway and the buildings are being inspected to determine their structural condition, assess compliance with current codes, and to develop an appropriate scope of work for cost estimating and project programming. Funding will be needed to follow-up on the recommendations from the engineering study, such as the need to correct structural problems or to improve the building facades.</p>		

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	50,000	0	0	0	50,000	0
<b>Total</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$50,000	\$0	\$0	\$0	\$50,000

# FUND 340 HOUSING ASSISTANCE PROGRAM

<b>014010</b>	<b>Commercial Revitalization Studies Program</b>
Countywide	Countywide
<p>This project provides FY 2002 funding of \$290,000 for the continuation of activities initiated in FY 2001, including contracted and/or part-time staffing that provides support as the Department of Housing and Community Development transitions from a primary emphasis on development projects to revitalization activities, marketing materials for countywide revitalization activities, consultant services and training. In FY 2001 \$300,000 was provided for these activities as the agency initially developed a strategic plan to implement the transitional activities.</p> <p>Funding prior to FY 2001 provided for commercial revitalization and blight abatement efforts to address program needs in conformance with area Comprehensive Plans for seven Revitalization areas: Bailey's Crossroads/ Seven Corners, Annandale, Richmond Highway, Lake Anne, Merrifield, Springfield, and McLean.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$162,077	\$0	\$0
Design and Engineering		516,792	34,628	4,500	0	0
Construction		0	795	0	0	0
Other		20,389	32,590	653,229	290,000	0
<b>Total</b>	Continuing	\$537,181	\$68,013	\$819,806	<b>\$290,000</b>	\$0

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$290,000	\$0	\$0	\$0	\$290,000

## FUND 340 HOUSING ASSISTANCE PROGRAM

<b>014100</b>	<b>Commerce Street Redevelopment</b>
Commerce Street between Old Keene Mill and I-95 in Central Springfield	
Springfield	
<p>In FY 2002, funding in the amount of \$375,000 is provided for design services and land acquisition associated with a public community/performing arts center located at the proposed Springfield Town Center. In FY 2001, funding in the amount of \$175,000 was provided for predevelopment activities in the Springfield Town Center area in support of the Commerce Street mixed use redevelopment project (office, retail, and public uses). The Department of Housing and Community Development continues to work with major property owners and the community to redevelop this area. This project is part of a designated Revitalization District and County funding is necessary at this phase of predevelopment in order to participate in and impact the course of future development in the area. Future funding sources will be determined following completion of the predevelopment activity.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	550,000	0	0	175,000	375,000	0
<b>Total</b>	<b>\$550,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$175,000</b>	<b>\$375,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$375,000	\$0	\$0	\$0	\$375,000

## FUND 340 HOUSING ASSISTANCE PROGRAM

<b>014101</b>	<b>Kings Crossing Development</b>	
North Kings Highway and Richmond Highway		Mt. Vernon
<p>In FY 2002, funding in the amount of \$375,000 is provided for detailed design guidelines, marketing and land acquisition for the Kings Crossing Town Center. In FY 2001, funding in the amount of \$200,000 was provided for predevelopment and due diligence activities in the central Penn Daw area of Richmond Highway in support of Kings Crossing mixed use redevelopment (residential, office, retail, and public uses). County funding is required at this stage of predevelopment in order to identify and acquire land. The Department of Housing and Community Development is working with major property owners and the community to redevelop this area. This project is part of a designated Revitalization District and is supported by recently revised Comprehensive Plan language. Future funding sources will be determined following the completion of the predevelopment activities.</p>		

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land						
Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	575,000	0	0	200,000	375,000	0
<b>Total</b>	<b>\$575,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$375,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$375,000	\$0	\$0	\$0	\$375,000



# FUND 340 HOUSING ASSISTANCE PROGRAM

<b>014104</b>	<b>Revitalization Program Costs</b>
Countywide	Countywide
<p>In FY 2002, funding in the amount of \$660,000 is provided for staff and administrative costs associated with the continuation of previously approved Revitalization projects, and the establishment of 3/3.0 SYE Merit Regular positions responsible for marketing and business activities associated with revitalization activities. The projects include Commerce Street Redevelopment, a public/private effort to revitalize the Commerce Street area between Old Keene Mill Road and I-95 in Central Springfield; Kings Crossing Development, a public/private project to redevelop the Penn Daw area between the intersection of North Kings Highway and Richmond Highway; Springfield Town Center, a public/private redevelopment project in Central Springfield including an Arts Center, parking, a marketplace, and housing; Annandale Town Center, a public/private development of residential properties; Bailey's Entrepreneurship Center, a location in Bailey's Crossroads area where multi-ethnic merchants from the area can display their goods and merchandise; Merrifield Streetscape, improvements to Gallows Road between Dunn Loring Metro and Route 29; and Mount Vernon Market Place, a location in the Mount Vernon area where merchants from the area can display their goods and merchandise.</p> <p>Staff costs in Fund 940, FCRHA General Operating, will also be reimbursed from this project and will be realized in Fund 940 as revenue. These positions have been responsible for housing development efforts producing financing fee income. However, the Department of Housing and Community Development is transitioning from a sole emphasis on housing development to broaden the scope of activity to include revitalization and redevelopment activities. During this transition phase, the funds in this project will cover the anticipated project expenditures and lost revenue until the revitalization and redevelopment activities generate fee income.</p> <p>The 3/3.0 Regular Merit positions will be included on the Organization chart in the Agency 38, Housing and Community Development General Fund, and reimbursed from Fund 340 for revitalization related activities. These positions would participate in business partnership, area marketing, real estate marketing, organizational development, graphics and grant activities.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		0	0	0	0	0
Other		0	0	425,000	660,000	0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$425,000</b>	<b>\$660,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$660,000	\$0	\$0	\$0	\$660,000

## FUND 340 HOUSING ASSISTANCE PROGRAM

<b>014117</b>	<b>Richmond Highway Corridor</b>
South Richmond Highway	Mt. Vernon
<p>In FY 2002, funding in the amount of \$100,000 provides for a feasibility study and predevelopment activities for a community marketplace and museum in the southern portion of the Richmond Highway corridor. The study would be performed to determine the feasibility of incorporating the marketplace into a facility developed as part of a museum marketplace initiative. The marketplace would be initially organized as a regularly scheduled event, utilizing a parking lot during off-hours or available open space within the Community Business Center. Representatives from the ethnic communities would be involved in planning the facility that would provide arts, crafts, specialty foods and other marketplace goods.</p>	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	0	0	0	0	0	0
Construction	0	0	0	0	0	0
Other	100,000	0	0	0	100,000	0
<b>Total</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$100,000	\$0	\$0	\$0	\$100,000

# FUND 341 HOUSING GENERAL OBLIGATION BOND CONSTRUCTION

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## **Agency Purpose**

Fund 341, Housing General Obligation Bond Construction, was established in FY 1990 to budget and report costs for capital projects which are supported wholly or in part by general obligation bond proceeds. In the fall of 1989, voters approved a \$6 million bond referendum for the four neighborhoods designated by the Board of Supervisors as Conservation Areas: Gum Springs; Fairhaven; Bailey's; and James Lee. Funds remaining from that allocation will be used in conjunction with a federal Section 108 loan in Fund 340, Housing Assistance Programs, and available Fund 142, Community Development Block Grant, funds to complete or continue the road, storm drainage, and sidewalk improvements planned for these communities.

## **FY 2002 Initiatives**

No funding is required for Fund 341, Housing General Obligation Bond Construction, in FY 2002.

## **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since the passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ As part of the FY 2000 Carryover Review, the Board of Supervisors approved an increase of \$424,921 due to the carryover of unexpended project balances, \$364,440 and the allocation of \$60,481 for credits received from the closeout of two prior year retainage for construction contingency reserves.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 341 HOUSING GENERAL OBLIGATION BOND CONSTRUCTION

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## FUND STATEMENT

Fund Type H34, Capital Project Funds

Fund 341, Housing General  
Obligation Bond Construction

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	\$39,770	\$0	\$100,251	\$0
Revenue:				
Sale of Bonds <sup>1</sup>	\$0	\$0	\$324,670	\$0
<b>Total Revenue</b>	\$0	\$0	\$324,670	\$0
<b>Total Available</b>	\$39,770	\$0	\$424,921	\$0
Expenditures:				
Capital Projects	(\$60,481)	\$0	\$424,921	\$0
<b>Total Expenditures</b>	(\$60,481)	\$0	\$424,921	\$0
<b>Total Disbursements</b>	(\$60,481)	\$0	\$424,921	\$0
<b>Ending Balance</b>	\$100,251	\$0	\$0	\$0

<sup>1</sup> The sale of bonds is presented here for planning purposes only. Actual bond sales are based on cash need in accordance with Board policy. The actual amount approved by the Board of Supervisors for continued work in four conservation areas in order to maintain and improve public facilities and housing stock in these older neighborhoods in the Spring 1999 was \$0.5 million. Including prior sales, there is a balance of \$0.35 million in authorized but unissued bonds for the Housing Community Improvements Program.

# FUND 341 HOUSING GENERAL OBLIGATION BOND CONSTRUCTION

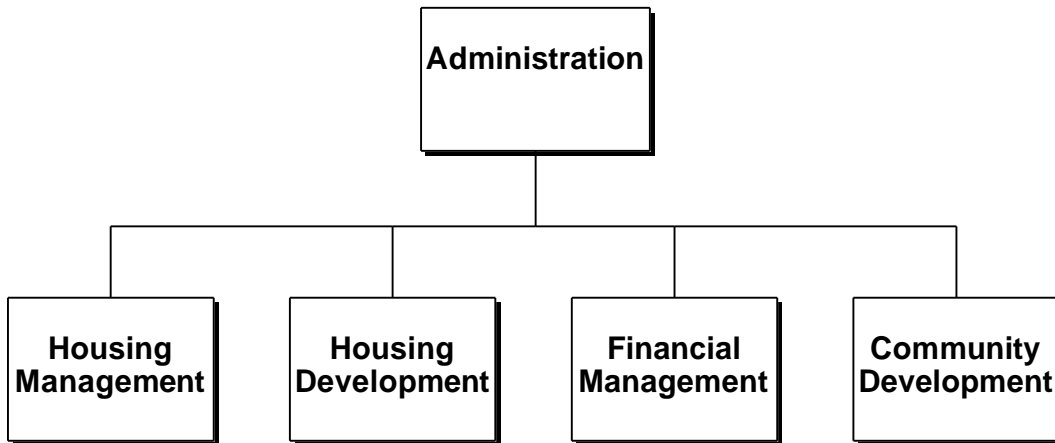
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## FY 2002 Summary of Capital Projects

### Fund: 341 Housing General Obligation Bond Construction

Project #	Description	Total Project Estimate	FY 2000 Actual Expenditures	FY 2001 Revised Budget	FY 2002 Advertised Budget Plan
003846	Baileys Road Improvements	\$1,393,764	(\$28,585.24)	\$58,585.90	\$0
003848	Fairhaven Public Improvements	1,452,036	(31,896.43)	31,896.43	0
003910	James Lee Road Improvement	1,156,891	0.00	332,686.03	0
003917	Housing Bond Issuance Costs		0.00	1,752.81	0
<b>Total</b>		<b>\$4,002,691</b>	<b>(\$60,481.67)</b>	<b>\$424,921.17</b>	<b>\$0</b>

**DEPARTMENT OF HOUSING AND  
COMMUNITY DEVELOPMENT  
FUND 940, FCRHA GENERAL OPERATING**



**FUND 940**  
**FAIRFAX COUNTY REDEVELOPMENT AND HOUSING**  
**AUTHORITY GENERAL OPERATING**

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***Agency Position Summary***

28 Regular Positions / 28.0 Regular Staff Years

***Position Detail Information***

**ADMINISTRATION**

1 Housing/Community Developer II  
1 Programmer Analyst II  
1 Information Officer III  
1 Information Officer I  
1 Administrative Assistant  
1 Administrative Aide  
6 Positions  
6.0 Staff Years

**HOUSING DEVELOPMENT**

2 Housing/Community Developers IV  
4 Housing/Community Developers III  
3 Housing/Community Developers II  
9 Positions  
9.0 Staff Years

**HOUSING MANAGEMENT**

1 Housing Services Specialist III  
1 Housing Services Specialist II  
2 Positions  
2.0 Staff Years

**FINANCIAL MANAGEMENT**

1 Management Analyst III  
1 Accountant III  
1 Accountant II  
1 Account Clerk II  
1 Accounting Technician  
5 Positions  
5.0 Staff Years

**COMMUNITY DEVELOPMENT**

1 Housing/Community Developer IV  
4 Housing/Community Developers II  
1 Secretary II  
6 Positions  
6.0 Staff Years

**FUND 940**  
**FAIRFAX COUNTY REDEVELOPMENT AND HOUSING**  
**AUTHORITY GENERAL OPERATING**

**Agency Mission**

Consistent with all Housing programs, the goals of this program are to facilitate the development, conservation, and rehabilitation of housing for the County's residents.

<b>Summary by Cost Center</b>				
Category	FY 2000	FY 2001	FY 2001	FY 2002
	Actual	Adopted Budget Plan	Revised Budget Plan	Advertised Budget Plan
Administration	\$832,396	\$1,238,856	\$1,255,821	\$1,206,629
Housing Development	551,085	564,800	564,800	647,260
Housing Management	114,991	90,273	90,273	109,397
Financial Management	185,516	204,015	204,015	183,678
Community Development	262,563	382,683	382,683	393,127
<b>Total Expenditures</b>	<b>\$1,946,551</b>	<b>\$2,480,627</b>	<b>\$2,497,592</b>	<b>\$2,540,091</b>

<b>Summary by Cost Center</b>				
Category	FY 2000	FY 2001	FY 2001	FY 2002
	Actual	Adopted Budget Plan	Revised Budget Plan	Advertised Budget Plan
Administration	\$832,396	\$1,238,856	\$1,255,821	\$1,206,629
Housing Development	551,085	564,800	564,800	647,260
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Financial Management	185,516	204,015	204,015	183,678
Community Development	262,563	382,683	382,683	393,127
<b>Total Expenditures</b>	<b>\$1,946,551</b>	<b>\$2,480,627</b>	<b>\$2,497,592</b>	<b>\$2,540,091</b>

**Purpose**

The purpose of the Fairfax County Redevelopment and Housing Authority (FCRHA) General Operating Fund is to support 28 positions and associated operating costs in the Department of Housing and Community Development (DHCD), which are not covered by other program funding, as well as to account for real estate owned by the FCRHA which is not reflected in one of the other FCRHA funds.

Staff members operating the FCRHA Home Improvement Loan Program are supported by revenues from that program. The staff performing real estate development and financing activities are supported by the financing and development fees generated by these activities. However, the DHCD is transitioning from a sole emphasis on housing development to broaden the scope of activity to include revitalization and redevelopment activities. During this transition phase, funding from Fund 340, Housing Assistance Program, will be directed to Fund 940 for positions supporting revitalization and redevelopment activities.

In addition to the funding provided by the Home Improvement Loan Program, and financing and development fees, FCRHA will continue to make available tax-exempt financing. This financing will be used for the Agency's own development as well as for the development or preservation of multi-family housing, which qualifies for this source of funding. However, because many types of projects must compete for an allocation of tax-exempt bond authority from the limited pool of such authority available in the State, the number of FCRHA bond issues in any year is limited and will vary significantly from year to year. Under this financing mechanism, a percentage of the units in a housing development must meet lower income occupancy requirements. Since 1986, there have been two alternate standards for meeting these requirements. Either 20 percent of the units must be occupied by households with incomes at 50 percent or less of the Washington D.C./Baltimore Metropolitan Statistical Area (MSA) median income (adjusted for household size), or 40 percent of the units must be occupied by households with 60 percent or less of the MSA median income.



# FUND 940

## FAIRFAX COUNTY REDEVELOPMENT AND HOUSING AUTHORITY GENERAL OPERATING

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The FCRHA will also utilize its financing powers to support revitalization activities in the designated Revitalization Districts in the County. In addition to work on new developments and revitalization, the FCRHA will continue to monitor existing tax-exempt financed multi-family housing projects to assure continuing developer compliance with program guidelines.

### **FY 2002 Initiatives**

- ◆ Continue to make available tax-exempt financing for its own development as well as private developers for the development or preservation of multi-family housing which qualifies for this source of funding.
- ◆ Support revitalization activities in the designated Revitalization Districts in the County.
- ◆ Monitor existing tax-exempt financed multi-family housing projects to assure continuing developer compliance with program guidelines.

### **Funding Adjustments**

*The following funding adjustments from the FY2001 Revised Budget Plan are necessary to support the FY2002 program:*

- ◆ A net increase of \$75,286 in Personnel Services primarily due to the current salary grade of existing positions and associated fringe benefit requirements.
- ◆ A net decrease of \$14,326 in Operating Expenses primarily due to a decrease in computer software purchases as well as to a decrease in technical and non-technical computer training partially offset by increases in miscellaneous operating expenses.
- ◆ Funding of \$10,000 is included for Capital Equipment for the replacement of the existing disk drive for the FCRHA computer systems.

*The following funding adjustments reflect all approved changes in the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ At the FY 2000 Carryover Review, the Board of Supervisors approved an increase of \$16,965 due to encumbered carryover primarily for the final payment on an accounting service contract and two items of office equipment needed due to increased storage requirements for FCRHA programs.

**FUND 940**  
**FAIRFAX COUNTY REDEVELOPMENT AND HOUSING**  
**AUTHORITY GENERAL OPERATING**

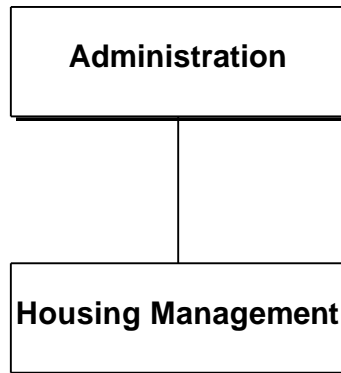
**FUND STATEMENT**

Fund Type H94, FCRHA General Revenue

Fund 940, FCRHA General Operating

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$6,352,943</b>	<b>\$6,132,144</b>	<b>\$6,355,647</b>	<b>\$6,414,821</b>
Revenue:				
Investment Income	\$247,255	\$189,188	\$189,188	\$209,529
Financing Fees	58,162	43,200	43,200	43,200
Monitoring/Developing Fees	402,147	1,283,913	1,283,913	1,295,427
Rental Income	57,636	58,631	58,631	59,646
Home Improvement Loan Program Income	280,018	399,140	399,140	371,335
Other Income	904,037	582,694	582,694	588,909
Total Revenue	\$1,949,255	\$2,556,766	\$2,556,766	\$2,568,046
<b>Total Available</b>	<b>\$8,302,198</b>	<b>\$8,688,910</b>	<b>\$8,912,413</b>	<b>\$8,982,867</b>
Expenditures:				
Personnel Services	\$1,177,454	\$1,611,937	\$1,611,937	\$1,687,223
Operating Expenses	755,917	842,359	857,194	842,868
Capital Equipment	13,180	26,331	28,461	10,000
Subtotal Expenditures	\$1,946,551	\$2,480,627	\$2,497,592	\$2,540,091
COLA Reserve	0	0	0	16,872
Total Expenditures	\$1,946,551	\$2,480,627	\$2,497,592	\$2,556,963
<b>Total Disbursements</b>	<b>\$1,946,551</b>	<b>\$2,480,627</b>	<b>\$2,497,592</b>	<b>\$2,556,963</b>
<b>Ending Balance</b>	<b>\$6,355,647</b>	<b>\$6,208,283</b>	<b>\$6,414,821</b>	<b>\$6,425,904</b>
Debt Service Reserve on				
One University Plaza	67,868	67,868	67,868	67,868
Cash with Fiscal Agent	3,445,009	3,733,214	3,733,214	3,445,009
<b>Unreserved Ending Balance</b>	<b>\$2,842,770</b>	<b>\$2,407,201</b>	<b>\$2,613,739</b>	<b>\$2,913,027</b>

**DEPARTMENT OF HOUSING AND  
COMMUNITY DEVELOPMENT  
FUND 941, FAIRFAX COUNTY RENTAL PROGRAM**



<b><i>Agency Position Summary</i></b>			
14	Regular Positions	/	14.0 Regular Staff Years

***Position Detail Information***

**HOUSING MANAGEMENT**

3	Housing Service Specialists II
1	Engineering Technician II
1	Painter II
2	Painters I
3	General Building Maintenance Workers I
1	Plumber I
1	Electrician II
1	Administrative Aide
1	Secretary I
14	Positions
14.0	Staff Years

# FUND 941

## FAIRFAX COUNTY RENTAL PROGRAM

### Agency Mission

To manage affordable rental housing acquired by the Fairfax County Redevelopment and Housing Authority (FCRHA) and to maintain and preserve the units for long term rental availability.

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan <sup>1</sup>
Authorized Positions/Staff Years				
Regular	28/ 28	28/ 28	28/ 28	14/ 14
Expenditures:				
Personnel Services	\$1,202,091	\$1,496,912	\$1,496,912	\$963,506
Operating Expenses	2,690,519	2,571,162	3,156,135	1,910,742
Capital Equipment	7,807	3,817	7,817	0
<b>Subtotal</b>	<b>\$3,900,417</b>	<b>\$4,071,891</b>	<b>\$4,660,864</b>	<b>\$2,874,248</b>
Less:				
Recovered Costs	(\$2,872)	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$3,897,545</b>	<b>\$4,071,891</b>	<b>\$4,660,864</b>	<b>\$2,874,248</b>

<sup>1</sup> Positions and funding associated with FCRHA Limited Partnerships, previously located in Fund 941, FCRP, are transferred to Fund 950, Housing Partnerships. Fund 950 is a new fund created in FY 2002 to allow the Fairfax County Redevelopment and Housing Authority (FCRHA) to more efficiently track partnership properties. The Housing Partnership Fund supports local rental-housing programs that are owned by limited partnerships of which the FCRHA is the managing general partner.

### Purpose

The Fairfax County Rental Program (FCRP) is a local rental-housing program developed and managed by the Department of Housing and Community Development (HCD) for the Fairfax County Redevelopment and Housing Authority (FCRHA). The FCRP is designed to provide affordable rental housing in the County for low- and moderate-income families. In addition, the six Group Home properties provide housing for persons with disabilities in conjunction with the Fairfax-Falls Church Community Services Board (CSB) and the Virginia Housing and Development Authority (VHDA). In late 1999 construction was completed for Leland, an eight-bedroom group home for disabled adults. The Board of Supervisors leases this facility from the FCRHA, paying debt service for a portion of the total development costs.

In FY 2002, 483 units and a 115-space mobile home park will be supported under the Fairfax County Rental Program for low- to moderate-income residents and 69 beds will be maintained in Group Homes. The FCRP includes projects developed by the FCRHA and other privately developed or rehabilitated housing units acquired by the FCRHA. The privately developed and rehabilitated sites are located throughout Fairfax County, primarily in converted condominium projects.

HCD staff administers the contract between the FCRHA and private firms hired to manage two "stand alone" properties, Hopkins Glen and Cedar Ridge. In FY 2002, it is anticipated that ownership of one of these projects, Cedar Ridge, a 198- unit development in the Hunter Mill District, will be transferred to Reston Interfaith, subsequent to FCRHA and the U.S. Department of Housing and Urban Development (HUD) approval.

The operation of this program is primarily supported by tenant rents and County general fund support in the amount of \$312,476 for condominium fees. In addition, debt service contributions are received from Fund 141, Elderly Housing, to provide support for the debt service costs of Little River Glen, a FCRHA elderly housing development. Accounting procedures require that the debt service for this project be paid out of Fund 941, Fairfax County Rental Program, although the operating costs are reflected in Fund 141, Elderly Housing.

# FUND 941

## FAIRFAX COUNTY RENTAL PROGRAM

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### FY 2002 Initiatives

In FY 2002, total funding of \$2,874,248 is included in Fund 941, Fairfax County Rental Program, for the support of Personnel, Operating Expenses, and Capital Equipment. The FY 2002 cost for Fund 941, Fairfax County Rental Program is \$2,171,340. It should be noted that an additional amount of \$302,131 in General Fund support is included in Agency 38, Department of Housing and Community Development, for homeowners' fees for FCRP units.

The following chart summarizes the total number of units in the Rental Program in FY 2002 and the projected operating costs associated with the units:

<u>Project Name</u>	<u>Units</u>	<u>FY 2002 Cost</u>	<u>District</u>
Chatham Town	10	\$38,851	Braddock
Little River Square	45	261,542	Braddock
McLean Hills	25	157,888	Providence
Springfield Green	14	95,324	Lee
Castellani Meadows <sup>1</sup>	0	0	Providence
West Glade <sup>1</sup>	0	0	Providence
Colchester Towne	24	139,935	Lee
Penderbrook	48	301,870	Providence
Tavenner Lane <sup>1</sup>	0	0	Lee
Island Creek	8	31,078	Lee
United Community Ministries	NA	37,971	Lee
Working Singles Housing Program	20	33,569	Providence
FCRHA Operating	NA	377,988	Various
Murraygate Village <sup>1</sup>	0	0	Lee
Stonegate Village <sup>1</sup>	0	0	Hunter Mill
Woodley Homes Mobile Home Park	115	351,931	Mt. Vernon
Cedar Ridge <sup>2</sup>	198	0	Hunter Mill
Hopkins Glen <sup>2</sup>	91	0	Providence
Gum Springs – Head Start (Debt Service)	NA	104,364	Mt. Vernon
Little River Glen (Debt Service)	<u>NA</u>	<u>505,602</u>	Braddock
<b>Subtotal FCRP Operating</b>	<b>598</b>	<b>\$2,437,913</b>	

<sup>1</sup> The units at Castellani Meadows, West Glade, Tavenner Lane, Murraygate Village, and Stonegate are owned by limited partnerships of which the FCRHA is the managing general partner and have been transferred to Fund 950, Housing Partnerships in FY 2002.

<sup>2</sup> The units at Cedar Ridge and Hopkins Glen are part of the FCRP Program. Both properties are managed and maintained by a private contractor. All funding for these units will be reported by the property management firm and reported to the agency on a regular basis.

# FUND 941

## FAIRFAX COUNTY RENTAL PROGRAM

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The Group Homes program is summarized in the following table including the number of beds and the level of FY 2002 funding:

<u>Project Name</u>	<u>Beds/Units</u>	<u>FY 2002 Cost</u>
Minerva Fisher Group Home <sup>1</sup>	12	\$79,523
Rolling Road Group Home <sup>2</sup>	5	39,887
West Ox Group Home <sup>3</sup>	20	107,138
First Stop Group Home <sup>2</sup>	8	70,496
Mount Vernon Group Home <sup>2</sup>	8	42,741
Leland Group Home	8	54,971
Patrick Street Group Home <sup>2</sup>	8	41,579
<b>Subtotal Group Homes</b>	<b>69</b>	<b>\$436,335</b>
<b>Total Beds/Fund Expenditures</b>	<b>667</b>	<b>\$2,874,248</b>
<b>Less: Debt Service</b>	<b>NA</b>	<b>(\$702,908)</b>
<b>Total Program Operations</b>	<b>667</b>	<b>\$2,171,340</b>

<sup>1</sup> Includes all Operating Expenses including utilities.

<sup>2</sup> Includes emergency Operating Expenses and insurance liabilities.

<sup>3</sup> Includes emergency Operating Expenses, ground maintenance, and insurance liabilities.

### Funding Adjustments

*The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:*

- ◆ A net decrease of \$533,406 in Personnel Services expenses primarily due to the transfer of positions and funding for five projects, Murraygate Village, Stonegate Village, Tavenner Lane, West Glade, and Castellani Meadows to Fund 950, Housing Partnerships, \$737,931, partially offset by an increase in Personnel Services expenses primarily associated with increased salary adjustments necessary to support the County's compensation program.
- ◆ A net decrease of \$1,422,876 in Operating Expenses due to the transfer of funding for five projects, Murraygate Village, Stonegate Village, Tavenner Lane, West Glade, and Castellani Meadows to Fund 950, Housing Partnerships partially offset by encumbered carryover for repair and maintenance projects.
- ◆ A net increase of \$177,483 primarily due to anticipated Department of Vehicle Services charges, debt service payments for the Gum Springs Glen Head Start Program facility, Virginia Housing and Development Authority (VHDA) insurance and escrow requirements for the Penderbrook property, and administrative costs pro-rated across housing funds.

*The following funding adjustments reflect all approved changes in the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ As part of the FY 2000 Carryover Review, the Board of Supervisors approved \$588,973 including encumbered carryover of \$380,749 and unencumbered carryover of \$208,224 for deferred projects at Stonegate Village, Murraygate Village, and Braddock Crossing.

# FUND 941 FAIRFAX COUNTY RENTAL PROGRAM

## FUND STATEMENT

Fund Type H94, Local Rental Housing Program

Fund 941, Fairfax County  
Rental Program

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance<sup>1</sup></b>	(\$92,594)	\$1,161,923	\$1,087,312	\$1,090,681
Revenue:				
Dwelling Rents	\$1,841,781	\$1,786,112	\$1,786,112	\$1,746,401
Investment Income	73,451	38,193	38,193	42,208
Other Income	2,593,393	1,696,979	2,326,146	330,040
Debt Service Contribution	508,321	513,782	513,782	702,908
Transitional Housing Grant	0	0	0	0
Shelter Plus Grant	58,140	0	0	0
Housing Opportunities for Persons with AIDS	2,365	0	0	0
<b>Total Revenue</b>	<b>\$5,077,451</b>	<b>\$4,035,066</b>	<b>\$4,664,233</b>	<b>\$2,821,557</b>
<b>Total Available</b>	<b>\$4,984,857</b>	<b>\$5,196,989</b>	<b>\$5,751,545</b>	<b>\$3,912,238</b>
Expenditures:				
Personnel Services	\$1,202,091	\$1,496,912	\$1,496,912	\$963,506
Operating Expenses	2,690,519	2,571,162	3,156,135	1,910,742
Recovered Costs	(2,872)	0	0	0
Capital Equipment	7,807	3,817	7,817	0
Subtotal Expenditures	\$3,897,545	\$4,071,891	\$4,660,864	\$2,874,248
COLA Reserve	0	0	0	9,635
<b>Total Expenditures</b>	<b>\$3,897,545</b>	<b>\$4,071,891</b>	<b>\$4,660,864</b>	<b>\$2,883,883</b>
<b>Total Disbursements</b>	<b>\$3,897,545</b>	<b>\$4,071,891</b>	<b>\$4,660,864</b>	<b>\$2,883,883</b>
<b>Ending Balance</b>	<b>\$1,087,312</b>	<b>\$1,125,098</b>	<b>\$1,090,681</b>	<b>\$1,028,355</b>
Replacement Reserve	503,645	541,431	507,014	444,668
Cash with Fiscal Agent	583,667	583,667	583,667	583,687
<b>Unreserved Ending Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> Positions and funding associated with FCRHA Limited Partnerships previously located in Fund 941, FCRP, are transferred to the newly created Fund 950, Housing Partnerships.

# FUND 945

## FCRHA NON-COUNTY APPROPRIATED REHABILITATION LOAN PROGRAM

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### Agency Mission

To enhance the quality and economic life of existing housing in the County through the provision of affordable loans for housing improvement and rehabilitation to qualifying low-income homeowners or homeowners living in areas targeted for improvement.

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Expenditures:				
Operating Expenses	\$87,513	\$350,157	\$369,970	\$324,555
<b>Total Expenditures</b>	<b>\$87,513</b>	<b>\$350,157</b>	<b>\$369,970</b>	<b>\$324,555</b>

### Purpose

Fund 945 provides the Fairfax County Redevelopment and Housing Authority (FCRHA) portion of funding for the Home Improvement Loan Program (HILP). The Home Improvement Loan Program provides financial and technical assistance to low- and moderate-income homeowners for rehabilitation of their property. The program is designed to preserve the affordable housing stock in the County and to upgrade neighborhoods through individual home improvements. Resources in Fund 945 include bank loans, homeowners' contributions to the cost of rehabilitation, and payments on outstanding home improvement loans made through this Fund. Additional funding for the Home Improvement Loan Program is provided in Fund 142, Community Development Block Grant, and Fund 143, Homeowner and Business Loan Programs.

### FY 2002 Initiatives

An amount of \$324,555 is budgeted within Fund 945 for the Home Improvement Loan Program in FY 2002 including \$120,000 in below-market loans will be provided to homeowners from banks; \$100,000 in contributions made by homeowners toward the cost of improvements; and \$104,555 in loan payments on prior-year mortgage and other loan commitments. All available funds will be combined with resources from Fund 142 and Fund 143 in various financial packages to increase the level of activity for the rehabilitation loan program.

### Funding Adjustments

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since the passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ As part of the FY 2000 Carryover Review, an increase of \$19,813 was necessary to carryover unencumbered funding to continue projects in Fairfax City utilizing funds from prior Fairfax City loans.



# FUND 945

## FCRHA NON-COUNTY APPROPRIATED REHABILITATION LOAN PROGRAM

### FUND STATEMENT

Fund Type H94, Special Revenue Funds

Fund 945, Non-County Appropriated  
Rehabilitation Loan Fund

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$227,857</b>	<b>\$243,691</b>	<b>\$232,829</b>	<b>\$274,716</b>
Revenue:				
Bank Funds	\$0	\$150,000	\$150,000	\$120,000
Other (Pooled Interest, etc.)	9,890	7,894	7,894	8,291
Homeowners Loan Payments <sup>1</sup>	55,524	39,749	39,749	44,147
Homeowners Contributions	12,846	100,000	100,000	100,000
Island Walk Loan	14,225	50,408	104,214	50,408
Fairfax City Rehab. Loans	0	10,000	10,000	10,000
<b>Total Revenue</b>	<b>\$92,485</b>	<b>\$358,051</b>	<b>\$411,857</b>	<b>\$332,846</b>
<b>Total Available</b>	<b>\$320,342</b>	<b>\$601,742</b>	<b>\$644,686</b>	<b>\$607,562</b>
Expenditures:				
New Loans	\$0	\$150,000	\$150,000	\$120,000
FCRHA Loan Payments to Banks <sup>1</sup>	0	39,749	39,749	44,147
Homeowners Contributions	37,106	100,000	100,000	100,000
Island Walk Loan	50,407	50,408	50,408	50,408
Fairfax City Rehab. Loans	0	10,000	29,813	10,000
<b>Total Expenditures</b>	<b>\$87,513</b>	<b>\$350,157</b>	<b>\$369,970</b>	<b>\$324,555</b>
<b>Total Disbursements</b>	<b>\$87,513</b>	<b>\$350,157</b>	<b>\$369,970</b>	<b>\$324,555</b>
<b>Ending Balance</b>	<b>\$232,829</b>	<b>\$251,585</b>	<b>\$274,716</b>	<b>\$283,007</b>

<sup>1</sup> This category of receipts and expenditures is recorded in FAMIS, the County's financial system, via journal entries from mortgage servicing reports. Cash transactions are handled by the respective commercial banks servicing each homeowner loan and are not processed by the County.

# FUND 946

## FCRHA REVOLVING DEVELOPMENT

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### **Purpose**

Fund 946, Fairfax County Redevelopment and Housing Authority (FCRHA) Revolving Development Fund (non-appropriated) provides initial funds in the form of advances for projects for which Federal, State, or private financing is later available. Initial project costs, such as development support for new site investigations for proposed projects, architectural and engineering plans, studies and fees, are advanced from this fund and are later included in permanent financing plans for repayment to this fund. This funding mechanism ensures that sufficient funding is available to provide adequate plans and proposals for individual projects prior to obtaining construction and permanent project financing.

### **FY 2002 Initiatives**

No funding for Advances is required for Fund 946, FCRHA Revolving Development Fund in FY 2002. As projects are identified and approved by the FCRHA that require Revolving Development funds, adjustments will be made through allocations during the year. Repayment of a previously advanced loan totaling \$710,149 is anticipated in FY 2002 from Project 014050, Herndon Senior Center.

### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since the passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ As part of the FY 2000 Carryover Review, the Board of Supervisors approved the carryover of \$1,357,719 in unexpended project balances.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 946 FCRHA REVOLVING DEVELOPMENT

## FUND STATEMENT

Fund Type H94, FCRHA Development Support

Fund 946, FCRHA Revolving  
Development

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance<sup>1</sup></b>	<b>\$1,810,754</b>	<b>\$136,428</b>	<b>\$908,590</b>	<b>\$637,606</b>
Revenue:				
Investment Income	\$89,279	\$61,010	\$61,010	\$87,870
Miscellaneous Income	4,628	0	0	0
Repayment of Advances	478,854	359,081	1,025,725	710,149
<b>Total Revenue</b>	<b>\$572,761</b>	<b>\$420,091</b>	<b>\$1,086,735</b>	<b>\$798,019</b>
<b>Total Available</b>	<b>\$2,383,515</b>	<b>\$556,519</b>	<b>\$1,995,325</b>	<b>\$1,435,625</b>
Expenditures:				
Advances	\$1,474,925	\$0	\$1,357,719	\$0
<b>Total Expenditures</b>	<b>\$1,474,925</b>	<b>\$0</b>	<b>\$1,357,719</b>	<b>\$0</b>
<b>Total Disbursements</b>	<b>\$1,474,925</b>	<b>\$0</b>	<b>\$1,357,719</b>	<b>\$0</b>
<b>Ending Balance</b>	<b>\$908,590</b>	<b>\$556,519</b>	<b>\$637,606</b>	<b>\$1,435,625</b>

<sup>1</sup> This balance represents funds for which no advances have been approved or paid. In addition to this balance, there are funds due to the FCRHA which have not yet been received. These outstanding repayments amount to \$3,159,482 at the conclusion of FY 2000 and are estimated to total \$3,491,476 at the conclusion of FY 2001 and \$2,781,327 at the conclusion of FY 2002.

# FUND 946

## FCRHA REVOLVING DEVELOPMENT

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### FY 2002 Summary of Capital Projects

**Fund: 946 FCRHA Revolving Development**

Project #	Description	Total Project Estimate	FY 2000 Actual Expenditures	FY 2001 Revised Budget	FY 2002 Advertised Budget Plan
003817	Baileys Community Center	\$218,691	\$0.00	\$3,784.35	\$0
003844	Emergency Housing	124,999	0.00	0.00	0
003907	James Lee Community Center	700,000	571,411.64	73,654.01	0
013854	Founders Ridge/Kingstowne NV Prop	371,603	61,225.56	154,910.19	0
013889	Chain Bridge Gateway/Moriarty Place	765,894	0.00	0.00	0
013901	Tavener Lane	91,873	0.00	0.00	0
013905	Creighton Square/Lockheed Boulevar	641,673	(1,994.05)	434,691.01	0
013908	West Ox Group Home	861,464	0.00	0.00	0
013914	Cedar Ridge		0.00	14,069.00	0
013938	Fairfield House	1,303,211	0.00	0.00	0
013944	Gum Springs Community Center	308,384	20,202.79	8,743.44	0
013948	Little River Glen Phase II	131,424	18,839.18	100,526.87	0
013951	Patrick Street Transitional Group Hom	20,337	0.00	0.00	0
013966	Telegraph Road Property	149,330	0.00	64,367.40	0
013969	Castellani Meadows	250,404	164,576.08	82,583.38	0
013983	Memorial Street	75,910	0.00	0.00	0
013985	Willow Spring Elementary School	92,122	0.00	8,792.25	0
013990	Washington Plaza	129,894	0.00	0.00	0
014002	Spring Street Site Working Singles	18,838	0.00	0.00	0
014023	Island Creek	10,602	0.00	0.00	0
014031	South Meadows Condominium	221,172	0.00	0.00	0
014050	Herndon Senior Center	668,852	353,543.53	95,425.21	0
014051	Mixed Greens	695,000	238,064.08	159,186.64	0
014056	Gum Springs Glen	50,136	0.00	0.00	0
014060	Elden Terrace Apts	25,000	0.00	25,000.00	0
014061	Leland Road	55,000	0.00	0.00	0
014062	Windsor Mews / Price Club	9,972	0.00	5,503.99	0
014063	Herndon Fortnightly	145,538	49,056.61	96,481.39	0
014064	The Enterprise School	30,000	0.00	30,000.00	0
VA1942	Old Mill Site	368,421	0.00	0.00	0
VA1945	Ragan Oaks	255,749	0.00	0.00	0
VA1951	Tavener Lane Apartments	263,918	0.00	0.00	0
VA1956	Scattered ADU'S	736,052	0.00	0.00	0
<b>Total</b>		<b>\$9,791,462</b>	<b>\$1,474,925.42</b>	<b>\$1,357,719.13</b>	<b>\$0</b>

# FUND 947

## FCRHA CAPITAL CONTRIBUTIONS

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### **Purpose**

Fund 947, Fairfax County Redevelopment and Housing Authority (FCRHA) Capital Contributions Fund, was established to provide equity, project improvements, and write-down of development costs to make a project or program financially feasible. In the past, this fund has provided supplemental resources for Federal Housing or FCRHA sponsored construction projects.

Additional Housing and Community Development capital construction and rehabilitation projects are supported in Fund 946, FCRHA Revolving Development; Fund 948, FCRHA Private Financing; Fund 144, Housing Trust Fund; Fund 969, Public Housing Projects Under Modernization; Fund 340, Housing Assistance Program; and Fund 341, Housing General Obligation Bond Construction.

### **FY 2002 Initiatives**

No additional funding is required for Fund 947, FCRHA Capital Contributions, in FY 2002.

### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since the passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ As part of the FY 2000 Carryover Review, the Board of Supervisors approved an increase of \$49,264 due to the carryover of unexpended project balances, \$46,508, and the allocation of \$2,756 in program income.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 947 FCRHA CAPITAL CONTRIBUTIONS

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## FUND STATEMENT

Fund Type H94, FCRHA Development Support

Fund 947, FCRHA Capital  
Contributions

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	\$56,141	\$0	\$49,264	\$0
Revenue:				
Interest on Investments	\$2,756	\$0	\$0	\$0
Total Revenue	\$2,756	\$0	\$0	\$0
<b>Total Available</b>	<b>\$58,897</b>	<b>\$0</b>	<b>\$49,264</b>	<b>\$0</b>
Expenditures:				
Authorized Project Contributions	\$9,633	\$0	\$49,264	\$0
Total Expenditures	\$9,633	\$0	\$49,264	\$0
<b>Total Disbursements</b>	<b>\$9,633</b>	<b>\$0</b>	<b>\$49,264</b>	<b>\$0</b>
<b>Ending Balance</b>	<b>\$49,264</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# FUND 947

## FCRHA CAPITAL CONTRIBUTIONS

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### FY 2002 Summary of Capital Projects

Fund: 947 FCRHA Capital Contributions

<b>Project #</b>	<b>Description</b>	<b>Total Project Estimate</b>	<b>FY 2000 Actual Expenditures</b>	<b>FY 2001 Revised Budget</b>	<b>FY 2002 Advertised Budget Plan</b>
014013	Development Fund		9,632.70	49,264.49	0
<b>Total</b>			<b>\$9,632.70</b>	<b>\$49,264.49</b>	<b>\$0</b>

# FUND 948

## FCRHA PRIVATE FINANCING

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### **Purpose**

Fund 948, FCRHA Private Financing, was established to budget and report costs for capital projects which are supported in full or in part by funds borrowed by the Fairfax County Redevelopment and Housing Authority (FCRHA) through the FCRHA sale of notes or bonds, or through equity financing received through the sale of Federal low-income housing tax credits. Housing development and improvement projects may be financed with funds borrowed from private lenders, the Virginia Housing Development Authority, or the Federal government. At times, the County invests in short-term notes of the FCRHA to provide an interim source of financing until permanent financing from one of these sources can be secured. Fund 948, FCHRA Private Financing, permits accounting for the receipt of funds from the lender and disbursements made by the FCRHA so that the total cost of a project can be maintained in the County financial system and can be reflected on the FCRHA balance sheet.

### **FY 2002 Initiatives**

An amount of \$1,589,277 is included in FY 2002 for Section 108 Loan payments. The amount includes \$1,538,645 for payment of debt service for five Section 108 Loans paid directly by this fund and \$50,632 for funding of debt service that is budgeted in Fund 142, Community Development Block Grant, and received as revenue. It is expended from Fund 948, FCRHA Private Financing, to accommodate accounting requirements. In addition, three Section 108 loans from the U.S. Department of Housing and Urban Development (HUD) to the County are paid directly from County appropriated funds. In FY 2002, as new projects and additional plans that require private financing are developed and approved by the FCRHA and the Board of Supervisors, necessary adjustments will be made to this fund to track revenue and disbursements.

### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since the passage of the FY 2001 Adopted Budget Plan. Included are all adjustment made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ An allocation in the amount of \$6,300,000 for bond proceeds was approved by the Board of Supervisors on September 11, 2000 to provide financing for Project 013944, Gum Springs Glen.
- ◆ At the FY 2000 Carryover Review, the Board of Supervisors approved an increase of expenditures by \$9,863,746 primarily due to the carryover of unexpended project balances, \$11,997,756 offset by a decrease in the amount of \$2,134,010 in Project 014051, Mixed Greens due to an FY 1999 audit adjustment. Revenues increased by \$6,275,114 primarily due to contributions from the Lake Anne Condominium Association toward Section 108 Loan 5 repayment and Home Improvement Loan Payments, offset by an FY 1999 audit adjustment in the amount of \$3,161,930 for loan proceeds from private financing.

A Fund Statement, a Summary of Capital Projects, and Project Detail Tables for each project funded in FY 2002 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Tables include project location, description, source of funding, and completion schedules.



# FUND 948 FCRHA PRIVATE FINANCING

## FUND STATEMENT

Fund Type H94, FCRHA Development Support

Fund 948, FCRHA Private Financing

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$5,346,694</b>	<b>\$1,979,807</b>	<b>\$5,533,663</b>	<b>\$1,945,031</b>
Revenue:				
Section 108 Debt Service <sup>1</sup>	\$1,536,924	\$1,560,280	\$1,148,354	\$1,506,845
VHPF Loans and Grants	200,000	0	0	0
Investment Income	6,924	0	0	0
Bond Proceeds	1,945,425	0	6,300,000	0
Miscellaneous Income <sup>2</sup>	316,065	84,032	6,771,072	82,432
<b>Total Revenue</b>	<b>\$4,005,338</b>	<b>\$1,644,312</b>	<b>\$14,219,426</b>	<b>\$1,589,277</b>
<b>Total Available</b>	<b>\$9,352,032</b>	<b>\$3,624,119</b>	<b>\$19,753,089</b>	<b>\$3,534,308</b>
Expenditures:				
Capital Projects	\$3,818,369	\$1,644,312	\$17,808,058	\$1,589,277
<b>Total Expenditures</b>	<b>\$3,818,369</b>	<b>\$1,644,312</b>	<b>\$17,808,058</b>	<b>\$1,589,277</b>
<b>Total Disbursements</b>	<b>\$3,818,369</b>	<b>\$1,644,312</b>	<b>\$17,808,058</b>	<b>\$1,589,277</b>
<b>Ending Balance</b>	<b>\$5,533,663</b>	<b>\$1,979,807</b>	<b>\$1,945,031</b>	<b>\$1,945,031</b>

<sup>1</sup> Represents repayment for Section 108 Loans 2-6 as a contribution from Fund 142, Community Development Block Grant (CDBG).

<sup>2</sup> Contributions from Lake Anne Condominium Association toward Section 108 Loan 5 repayment, Private Financing repayments, and Home Improvement Loan payments, CDBG.

# FUND 948

## FCRHA PRIVATE FINANCING

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### FY 2002 Summary of Capital Projects

**Fund: 948 FCRHA Development Support**

Project #	Description	Total Project Estimate	FY 2000 Actual Expenditures	FY 2001 Revised Budget	FY 2002 Advertised Budget Plan
003817	Baileys Community Center	\$4,500,000	\$18,790.36	\$29,874.25	\$0
003829	Mott Community Center	2,032,181	8,279.14	10,631.82	0
003923	Undesignated Projects		0.00	2,091,126.00	0
003928	Springfield Green	118,143	0.00	2,564.00	0
003969	Lewinsville Elderly Facility		0.00	19,918.25	0
013808	Herndon Harbor House Phase I		51,319.40	1,609.36	0
013810	Colchester Town	480,271	71,970.00	93,073.00	0
013846	Murray Gate Village	8,975,101	50,631.48	50,000.52	50,632
013854	Founders Ridge/Kingstowne NV Property	1,080,000	783,215.88	146,784.41	0
013880	Stonegate	9,004,459	0.00	0.00	0
013887	Section 108 Loan Payments		1,574,964.15	1,428,905.33	1,538,645
013889	Chain Bridge Gateway/Moriarty Place	707,531	67,326.60	54,960.09	0
013901	Tavener Lane	462,411	0.00	0.00	0
013905	Creighton Square/Lockheed Boulevard	1,040,000	414,882.21	137,170.13	0
013912	Stevenson Street		1,026.44	223,427.31	0
013944	Gum Springs Community Center	3,500,000	738.76	558.60	0
013948	Little River Glen Phase II	1,740,576	0.00	0.00	0
013952	Special Tenant Equity Program (STEP)	265,299	0.00	0.00	0
013966	Telegraph Road Property	610,000	0.00	18,652.30	0
013969	Castellani Meadows		270,389.70	0.00	0
013990	Washington Plaza	980,050	(100.00)	49,357.49	0
014040	Herndon Harbour Phase II	4,137,000	41,294.00	3,658,706.00	0
014051	Mixed Greens	226,015	56,645.97	0.00	0
014056	Gum Springs Glen	3,770,000	0.00	3,770,000.00	0
014061	Leland Road	650,000	32,891.22	99,229.86	0
014063	Herndon Fortnightly	3,914,000	64,599.10	2,524,024.90	0
014099	Herndon Adult Day Care Center	1,000,000	305,641.00	694,359.00	0
014123	Gum Springs Headstart	2,530,000	0.00	2,530,000.00	0
VA1942	Old Mill Site	783,676	3,863.94	173,124.99	0
<b>Total</b>		<b>\$52,506,714</b>	<b>\$3,818,369.35</b>	<b>\$17,808,057.61</b>	<b>\$1,589,277</b>

# FUND 948 FCRHA PRIVATE FINANCING

<b>013846</b>	<b>Murray Gate Village</b>	
Reston		Hunter Mill
FY 2002 funding in the amount of \$50,632 is provided for Section 108 loan repayments to the Department of Housing and Urban Development. The amount recommended is based on the repayment schedule for the outstanding loan paid through Fund 948, FCRHA Private Financing.		

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition	\$2,993,366	\$2,993,366	\$0	\$0	\$0	\$0
Design and Engineering	309,833	309,833	0	0	0	0
Construction	4,267,990	4,267,990	0	0	0	0
Other <sup>1</sup>	1,403,912	1,252,648	50,631	50,001	50,632	0
<b>Total</b>	<b>\$8,975,101</b>	<b>\$8,823,837</b>	<b>\$50,631</b>	<b>\$50,001</b>	<b>\$50,632</b>	<b>\$0</b>

<sup>1</sup> Represents debt service for repayment of Section 108 Loans between the FCRHA and HUD.

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$50,632	\$50,632

# FUND 948 FCRHA PRIVATE FINANCING

<b>013887</b>	<b>Section 108 Loan Repayment</b>
Countywide	Countywide
FY 2002 funding in the amount of \$1,538,645 is provided for loan repayments used to fund a variety of capital projects as approved by HUD. The amount recommended is based on the repayment schedule for the five outstanding loans paid through Fund 948, FCRHA Private Financing.	

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	Future Years
Land Acquisition		\$37,215	\$0	\$905,829	\$0	\$0
Design and Engineering		0	0	0	0	0
Construction		0	0	0	0	0
Other <sup>1</sup>		14,795,036	1,574,964	523,077	1,538,645	0
<b>Total</b>	Continuing	<b>\$14,832,251</b>	<b>\$1,574,964</b>	<b>\$1,428,905</b>	<b>\$1,538,645</b>	<b>\$0</b>

<sup>1</sup> Represents debt service for repayment of Section 108 Loans between the FCRHA and HUD.

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$1,538,645	\$1,538,645

# FUND 949

## FCRHA INTERNAL SERVICE FUND

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### **Purpose**

Fund 949, Fairfax County Redevelopment and Housing Authority (FCRHA) Internal Service Fund, was established in FY 1998 to charge for goods and services that are shared among several housing funds. These costs include items such as office supplies, telephones, postage, copying, insurance, and audits, which have been budgeted in and expensed from one of the FCRHA's funds, and then allocated out to other funds proportionate to their share of the costs. It also includes costs associated with the maintenance and operation of FCRHA housing developments such as service contracts for extermination, custodial work, elevator maintenance, grounds maintenance, etc. The fund allows one contract to be established for each vendor, as opposed to multiple contracts in various funds.

### **FY 2002 Initiatives**

The FY 2002 funding level for Fund 949 is \$2,911,230 for both expenditures and revenues. The net expenditures for the Department of Housing and Community Development (HCD) will not increase as a result of this fund. Reimbursed charges incurred on behalf of other HCD funds will be recorded as revenue.

### **Funding Adjustments**

*The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:*

- ◆ A net decrease of \$46,717 in FY 2002 primarily for decreases in auditing contracts, copying charges, and HVAC replacement and maintenance offset by increases in postage, telecommunications, electricity, insurance, and other repairs and maintenance.

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since the passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ As part of the FY 2000 Carryover Review the Board of Supervisors approved encumbered carryover of \$90,745 for a rooftop HVAC system at the Pender Drive FCRHA office facility.

# FUND 949 FCRHA INTERNAL SERVICE FUND

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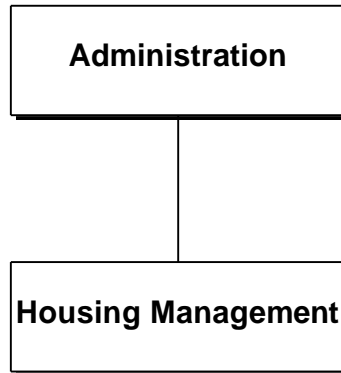
## FUND STATEMENT

Fund Type H94, Internal Service

Fund 949, FCRHA Internal Service Fund

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	(\$75,241)	\$38,367	(\$151,074)	\$38,367
Revenue:				
Reimbursement from Other Funds	\$2,348,221	\$2,867,202	\$3,147,388	\$2,911,230
<b>Total Revenue</b>	\$2,348,221	\$2,867,202	\$3,147,388	\$2,911,230
<b>Total Available</b>	<b>\$2,272,980</b>	<b>\$2,905,569</b>	<b>\$2,996,314</b>	<b>\$2,949,597</b>
Expenditures:				
Operating Expenditures	\$2,424,054	\$2,867,202	\$2,957,947	\$2,911,230
<b>Total Expenditures</b>	\$2,424,054	\$2,867,202	\$2,957,947	\$2,911,230
<b>Total Disbursements</b>	<b>\$2,424,054</b>	<b>\$2,867,202</b>	<b>\$2,957,947</b>	<b>\$2,911,230</b>
<b>Ending Balance</b>	(\$151,074)	\$38,367	\$38,367	\$38,367

**DEPARTMENT OF HOUSING AND  
COMMUNITY DEVELOPMENT  
FUND 950, HOUSING PARTNERSHIPS**



***Agency Position Summary***

14 Regular Positions / 14.0 Regular Staff Years

***Position Detail Information***

**HOUSING MANAGEMENT**

2	Housing Service Specialists III
2	Housing Service Specialists II
2	Housing Service Specialists I
2	Refrigeration & A/C Supervisors.
1	Carpenter II
2	General Building Maintenance Workers II
1	Plumber I
1	Administrative Aide
<u>1</u>	Secretary I
14	Positions
14.0	Staff Years

# FUND 950 HOUSING PARTNERSHIPS

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## Agency Mission

To manage affordable rental housing acquired by the Fairfax County Redevelopment and Housing Authority (FCRHA) and to maintain and preserve the units for long term rental availability.

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	0/ 0	0/ 0	0/ 0	14/ 14
Expenditures				
Personnel Services	\$0	\$0	\$0	\$737,931
Operating Expenses	0	0	0	1,422,876
Capital Equipment	0	0	0	0
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,160,807</b>

## Purpose

Fund 950, Housing Partnerships, is a new fund created in FY 2002 to allow the Fairfax County Redevelopment and Housing Authority (FCRHA) to efficiently track partnership properties. The Housing Partnership Fund supports a portion of the operating expenses for local rental-housing programs that are owned by limited partnerships of which the FCRHA is the managing general partner. The operation of this program is tracked through the County's mainframe Financial and Accounting Management Information System (FAMIS) and offline software systems that are required to meet partnership calendar year reporting schedules. The operation of this program is primarily supported by tenant rents with County contribution for real estate taxes at Castellani Meadows, West Glade, and for the Public Housing portion at Tavenner Lane. The revenue collected from rents and property excess income is monitored off-line and utilized to reimburse the FCRHA for expenses incurred to support salaries, maintenance, and other operating expenses as identified in FAMIS.

## FY 2002 Initiatives

The FY 2002 Fund 950 budget of \$2,160,807 includes funds to support major maintenance repairs and landscaping upgrades at the oldest and largest of the partnership properties, Murraygate Village and Stonegate Village. A Comprehensive Needs Assessment Study performed in 1997 recommended a multi-year maintenance and replacement program that would improve properties to neighborhood and community standards. In FY 2002, the recommended maintenance repairs and landscaping at Murraygate and Stonegate include fencing, repairs to entrance steps and sidewalks, landscaping, irrigation and erosion control systems, interior and exterior painting and roof replacement. The remaining three properties are relatively new and therefore costs associated with the projects reflect routine operating expenses such as custodial services, repairs and maintenance, supplies, and insurance. The operation of this program is primarily supported by tenant rents with County General Fund contribution for real estate taxes at Castellani Meadows, West Glade, and for the Public Housing portion at Tavenner Lane. All expenses incurred for the operating expenses excluding real estate taxes will be reimbursed by the partnership.



# FUND 950 HOUSING PARTNERSHIPS

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The following chart summarizes the total number of units in the Partnership Program in FY 2002 and the projected operating costs associated with the units:

<u>Project Name</u>	<u>Units</u>	<u>FY 2002 Cost</u>	<u>District</u>
Castellani Meadows	24	\$92, 558	Providence
West Glade	24	80,260	Providence
Tavener Lane	12	50,700	Lee
Murraygate Village	197	785,571	Lee
Stonegate Village	<u>234</u>	<u>1,151,718</u>	Hunter Mill
<b>Total Partnership Program</b>	<b>491</b>	<b>\$2,160,807</b>	

## Funding Adjustments

*The following funding adjustments from the FY2001 Revised Budget Plan are necessary to support the FY 2002 program:*

- ◆ An increase of \$2,160,807 due to the creation of this new fund including Personnel Services of \$737,931 and Operating Expenses of \$1,422,876. Previously these costs were reflected in Fund 941, Fairfax County Rental Properties. The FY 2002 budget transfers the amount budgeted for these purposes in Fund 941 to allow the Fairfax County Redevelopment and Housing Authority (FCRHA) to efficiently track partnership properties. In FY 2001, the Revised Budget Plan for the five projects in Fund 941 that are transferred in FY 2002 to Fund 950 was \$2,052,902 including Personnel Services of \$636,321 and Operating Expenses of \$1,416,581.

*The following funding adjustments reflect all approved changes in the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ There were no adjustments to this Fund as part of the FY 2000 Carryover Review.

# FUND 950 HOUSING PARTNERSHIPS

## FUND STATEMENT

Fund Type H94, Local Rental Housing Program

Fund 950, Housing Partnerships

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan <sup>1</sup>
<b>Beginning Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Revenue:				
FCRHA Reimbursements	\$0	\$0	\$0	\$2,168,186
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,168,186</b>
<b>Total Available</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,168,186</b>
Expenditures:				
Personnel Services	\$0	\$0	\$0	\$737,931
Operating Expenses	0	0	0	1,422,876
Capital Equipment	0	0	0	0
Subtotal Expenditures	\$0	\$0	\$0	\$2,160,807
COLA Reserve	0	0	0	7,379
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,168,186</b>
<b>Total Disbursements</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,168,186</b>
<b>Ending Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Replacement Reserve	0	0	0	0
Cash with Fiscal Agent	0	0	0	0
<b>Unreserved Ending Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> Positions and funding associated with FCRHA Limited Partnerships previously located in Fund 941, FCRP, are transferred to the newly created Fund 950, Housing Partnerships. The remaining fund balance in Fund 941 at the FY 2001 year-end which pertains to the partnership properties will be transferred to Fund 950 at the FY 2001 Carryover Review.

# FUND 965 HOUSING GRANTS

Housing  
Management

## *Agency Position Summary*

2 Grant Positions / 2.0 Grant Staff Years

### ***Position Detail Information***

#### **Public Housing Drug Elimination Grant**

1 Management Analyst I G  
1 Housing Services Specialist II G  
2 Positions  
2.0 Staff Years

G Denotes Grant Positions

# FUND 965 HOUSING GRANTS

## Agency Mission

To enhance the quality and economic life of existing housing in the County through the provision of affordable loans for housing improvement and rehabilitation to qualifying low-income homeowners or homeowners living in areas targeted for improvement.

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Grant	2/ 2	2/ 2	2/ 2	2/ 2
Expenditures:				
Personnel Services	\$145,174	\$0	\$112,209	\$0
Operating Expenses	341,153	0	386,730	0
Capital Equipment	16,717	0	201	0
<b>Total Expenditures</b>	<b>\$503,044</b>	<b>\$0</b>	<b>\$499,140</b>	<b>\$0</b>

## Purpose

Fund 965 was established during the Board of Supervisors' deliberations on the FY 2000 Adopted Budget Plan to separately track grants which are awarded to the Fairfax County Redevelopment and Housing Authority (FCRHA). This Fund initially will provide accounting for three Grants: the Transitional Housing Grant, the Housing Opportunities for Persons With AIDS (HOPWA) Grant, and the Public Housing Drug Elimination Grant, received by FCRHA from the U.S. Department of Housing and Urban Development (HUD). The Transitional Housing Grant is a five-year grant used to support nine homeless families for approximately 24 months each. Funding has been used to acquire three condominium units at the Cedar Lakes Condominium complex and to contract with the Northern Virginia Family Services, Inc. (NVFS) to provide supportive family services such as budget counseling, employment, housing, and parent counseling. The HOPWA Grant is an annual award that provides rental subsidy assistance for approximately 10 to 12 low-to-moderate-income persons with HIV/AIDS. The Public Housing Drug Elimination Grant is a two-year grant for the continuation of anti-drug and crime efforts at the FCRHA Public Housing properties.

## FY 2002 Initiatives

No additional funding is appropriated for Fund 965, FCRHA Housing Grant Fund, in FY 2002. As notices of award are received and approved by the FCRHA during the course of FY 2002, the budget will be adjusted.

## Funding Adjustments

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since the passage of the FY 2001 Adopted Budget Plan. Included are all adjustment made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ On December 7, 2000, an additional allocation of \$31,300 was made for the Housing Opportunities for Persons with Aids grant, reflecting the total award of \$71,300 for Program Year Seven.
- ◆ On September 20, 2000, an allocation of \$40,000 was made for the Housing Opportunities for Persons with Aids grant, reflecting receipt of the projected award for Program Year Seven.

## **FUND 965 HOUSING GRANTS**

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- ◆ At the FY 2000 Carryover Review expenditures in Fund 965, Housing Grant Fund, increased to \$427,840. This increase was attributable to the appropriation of unexpended balances of the Transitional Housing Grant, HOPWA, and Public Housing Drug Elimination Grants. Expenditures for these grants were previously funded in Fund 941, Fairfax County Rental Program and Fund 967, Projects Under Management.

# FUND 965 HOUSING GRANTS

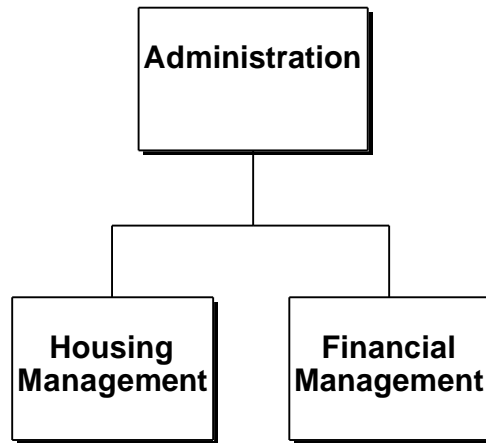
## FUND STATEMENT

Fund Type H94, FCRHA Development Support

Fund 965, Housing Grants

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$16,828)</b>	<b>\$0</b>
Revenue:				
Transitional Housing	\$0	\$0	\$101,714	\$0
Housing Opportunities for Persons With AIDS	200,482	0	112,314	0
Public Housing Drug Elimination Grant	285,734	0	301,940	0
<b>Total Revenue</b>	<b>\$486,216</b>	<b>\$0</b>	<b>\$515,968</b>	<b>\$0</b>
<b>Total Available</b>	<b>\$486,216</b>	<b>\$0</b>	<b>\$499,140</b>	<b>\$0</b>
Expenditures:				
Transitional Housing	\$21,053	\$0	\$80,661	\$0
Housing Opportunities for Persons with AIDS	202,666	0	110,130	0
Public Housing Drug Elimination Grant	279,325	0	308,349	0
<b>Total Expenditures</b>	<b>\$503,044</b>	<b>\$0</b>	<b>\$499,140</b>	<b>\$0</b>
<b>Total Disbursements</b>	<b>\$503,044</b>	<b>\$0</b>	<b>\$499,140</b>	<b>\$0</b>
<b>Ending Balance</b>	<b>(\$16,828)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**DEPARTMENT OF HOUSING  
AND COMMUNITY DEVELOPMENT  
FUND 966, SECTION 8 ANNUAL CONTRIBUTION**



# FUND 966

## SECTION 8 ANNUAL CONTRIBUTION

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### *Agency Position Summary*

35	Regular Positions	/	35.0	Regular Staff Years
<u>3</u>	Grant Positions	/	<u>3.0</u>	Grant Staff Years
38	Total Positions	/	38.0	Total Staff Years

### *Position Detail Information*

#### ADMINISTRATION

1 Network/Telecom Analyst III  
 1 Programmer Analyst II  
 2 Positions  
 2.0 Staff Years

#### FINANCIAL MANAGEMENT

1 Accountant I  
 1 Position  
 1.0 Staff Year

#### HOUSING MANAGEMENT

2 Housing Services Specialists IV 1G  
 3 Housing Services Specialists III  
 19 Housing Services Specialists II 2G  
 1 Human Services Coordinator II  
 4 Human Services Assistants  
 1 Secretary I  
 1 Administrative Aide  
 2 Account Clerks II  
 1 Clerical Specialist  
1 Accounting Technician  
 35 Positions  
 35.0 Staff Years

G Denotes Grant Positions



# FUND 966

## SECTION 8 ANNUAL CONTRIBUTION

### Agency Mission

To ensure that participants in the Federal Section 8 Rental Assistance Program are provided with decent, safe, and affordable private market housing.

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	35/ 35	35/ 35	35/ 35	35/ 35
Grant	3/ 3	3/ 3	3/ 3	3/ 3
Expenditures:				
Personnel Services	\$1,745,064	\$2,070,557	\$2,070,557	\$2,026,242
Operating Expenses	20,974,458	23,182,549	22,014,009	22,008,314
Capital Equipment	4,694	9,259	9,259	0
<b>Total Expenditures</b>	<b>\$22,724,216</b>	<b>\$25,262,365</b>	<b>\$24,093,825</b>	<b>\$24,034,556</b>

### Purpose

The FY 2002 funding of \$24,034,556 consists of housing assistance payments of \$21,578,860 and administrative expenses of \$2,455,696 to support 3,141 Section 8 project units as part of the Federal Housing Assistance Program for lower income families. As of August 2000, the U.S. Department of Housing and Urban Development (HUD) has authorized 1,068 certificates and 1,684 vouchers to subsidize Fairfax County residents. Additional Section 8 programs administered by the Fairfax County Redevelopment and Housing Authority (FCRHA) include 389 new construction units.

Under Fund 966, Section 8, Annual Contribution rental subsidies are provided by HUD to cover the difference between a market-established rent and the rent which is determined to be affordable at a given family's income level. In some cases, the Section 8 subsidies are associated with a particular housing development and in other cases they are transferable with the tenant. Private developers, local housing authorities, and State housing finance agencies all participate in different aspects of this program which include existing housing certificates and vouchers, and new construction projects. On October 1, 1999, Section 8 certificates and vouchers were merged into one program called the "Housing Choice Voucher Program", which was completed January 1, 2001. Another program change in FY 2000 resulted in absorbing portability tenants into the FCRHA Voucher or Certificate Program.

The Section 8 program is a Federal Housing Assistance Program for lower income families seeking housing in the private market place. The basic concept is the same for all components of the program. HUD provides funds to pay a portion of the family's rent. In most cases, this subsidy is the difference between 30 percent of the eligible family's income and a HUD-approved Fair Market Rent (FMR) for a housing unit, although FMRs are different for each program component. The rent subsidy payments are made pursuant to a Housing Assistance Payments (HAP) Contract with the owner of the housing. Housing authorities administer the contract for these subsidy funds on behalf of HUD, which involves making the monthly subsidy payments, verifying that those benefiting from the subsidy are eligible, and monitoring compliance with Federal regulations. This is done pursuant to an Annual Contribution Contract between the housing authority and HUD. Prior to FY 1997, fees established by HUD covered expenses associated with administering the HAP contracts; however, in October 1996, Congress approved a change in the fee schedule that reduced the amounts that could be recovered by Public Housing Authorities.

# FUND 966

## SECTION 8 ANNUAL CONTRIBUTION

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The current income limits for most components<sup>1</sup> of the Section 8 program as established by HUD, effective as of January 27, 2000, are shown below:

Household Size	Very, Very low income	Very Low Income	Lower Income
1	\$16,550	\$28,200	\$35,150
2	\$19,350	\$32,250	\$40,150
3	\$21,750	\$36,250	\$45,200
4	\$24,200	\$40,300	\$50,200
5	\$26,100	\$43,500	\$54,200
6	\$28,050	\$46,750	\$58,250
7	\$30,000	\$49,950	\$62,259
8+	\$31,900	\$53,200	\$66,259

<sup>1</sup> The Bridle Creek (new construction project) has a lower set of limits because it is located in a different geographical location – southeastern Virginia.

FY 2002 SUMMARY OF PROJECTS	
PROJECTS	NUMBER OF UNITS
Existing Certificates	1,068
Consolidated Vouchers <sup>1</sup>	1,684
Bridle Creek (New Construction) <sup>2</sup>	131
Strawbridge Square (New Construction)	127
Island Walk (New Construction)	101
Briarcliff (New Construction)	30
<b>Subtotal Contract P-2509</b>	<b>3,141</b>
<b>Total Fund 966</b>	<b>3,141</b>

<sup>1</sup> Actual number of vouchers issued may be lower than HUD-approved count due to local market conditions.

<sup>2</sup> The Bridle Creek project is located in Virginia Beach, VA, and is administered by FCRHA.

# FUND 966

## SECTION 8 ANNUAL CONTRIBUTION

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Fund 966 covers the following components in FY 2002:

- ◆ New Construction - 389 units.

Under the New Construction component of the Section 8 program, 389 units have been made available for recipients of Section 8 housing assistance payments. FCRHA administers these payments, and the projects are privately owned.

- ◆ Existing Certificates - 1,068 issued through the FCRHA and 172 Portable.
- ◆ Existing Vouchers - 1,684 issued through the FCRHA and 179 Portable.

Under these components of the Section 8 program, Local or State housing authorities contract with HUD for Section 8 subsidy funds and issue vouchers to eligible households who may lease any appropriately sized, standard quality rental unit from a participating landlord.

The Housing Authority maintains a waiting list of those seeking a Section 8 voucher or certificate, verifies applicant income eligibility before issuing a certificate or voucher, inspects the unit the family selects to ensure compliance with Section 8 Housing Quality Standards, computes the portion of the rent the family must pay or the maximum subsidy, contracts with the landlord to pay the subsidy, recertifies eligibility annually, and maintains required financial records and reports. The owner of the housing (landlord), not the Housing Authority, selects those families to whom the landlord will rent, and renews, or terminates the family's lease in accordance with the terms of the lease.

### **FY 2002 Initiatives**

- ◆ Cover the difference between a market-established rent and the rent, which is determined to be affordable at a given family's income level.
- ◆ Monitor the housing unit that the family selects to ensure compliance with Federal regulations.
- ◆ Verify that those benefiting from the subsidy are eligible for receiving it.

### **Funding Adjustments**

*The following funding adjustments from the FY2001 Revised Budget Plan are necessary to support the FY2002 program:*

- ◆ A net decrease of \$44,315 in Personnel Services primarily due to 50 percent spread of salaries for three positions to the General Fund. This redistribution is a result of HUD's reductions in administrative fees and operating subsidy combined with increased costs associated with administering Section 8 program. This decrease is partially offset by an increase in Exempt Limited salaries.
- ◆ A net decrease of \$5,695 in Operating Expenses primarily due to a decrease in Internal Charges partially offset by increases in miscellaneous operating expenses.

*The following funding adjustments reflect all approved changes in the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ As part of the FY 2000 Carryover Review, expenditures are decreased \$1,168,540 and revenues are decreased \$1,137,586 based on revised HUD budgets.

# FUND 966

## SECTION 8 ANNUAL CONTRIBUTION

### FUND STATEMENT

Fund Type H96, Federal Section 8 Rental Assistance

Fund 966, Section 8 Annual Contribution

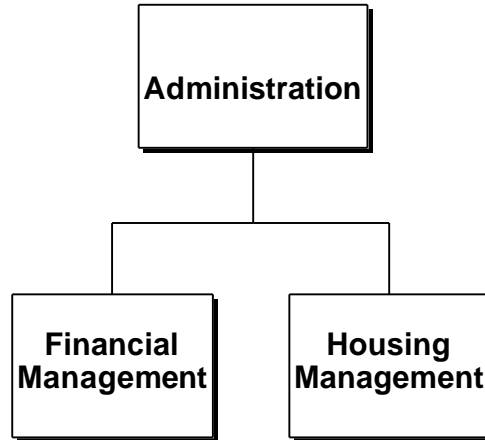
	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	(\$687,447)	\$558,354	\$556,175	\$335,359
Revenue:				
Annual Contributions <sup>1</sup>	\$21,592,746	\$22,204,173	\$23,873,009	\$23,873,009
Investment Income	23,843	0	0	0
Other Charges <sup>2</sup>	204,418	206,422	0	0
Miscellaneous Revenue <sup>3</sup>	2,146,831	2,600,000	0	24,640
<b>Total Revenue</b>	\$23,967,838	\$25,010,595	\$23,873,009	\$23,897,649
<b>Total Available</b>	\$23,280,391	\$25,568,949	\$24,429,184	\$24,233,008
Expenditures:				
Housing Assistance Payments <sup>1</sup>	\$20,607,079	\$22,747,400	\$21,578,860	\$21,578,860
Ongoing Administrative Expenses	2,117,137	2,514,965	2,514,965	2,455,696
<b>Subtotal Expenditures</b>	\$22,724,216	\$25,262,365	\$24,093,825	\$24,034,556
COLA Reserve	0	0	0	20,262
<b>Total Expenditures</b>	\$22,724,216	\$25,262,365	\$24,093,825	\$24,054,818
<b>Total Disbursements</b>	\$22,724,216	\$25,262,365	\$24,093,825	\$24,054,818
<b>Ending Balance</b>	\$556,175	\$306,584	\$335,359	\$178,190

<sup>1</sup> FY 2001 Revised Annual Contributions Budget and Housing Assistance Payments (HAP) are based on approved FY 2000 Certificate and Voucher Budgets and submitted New Construction budgets.

<sup>2</sup> Administrative Fees earned from other jurisdictions have been reduced to reflect the current trend of absorbing clients from other jurisdictions.

<sup>3</sup> FY 2002 Miscellaneous Revenue does not include Portability HAP reimbursements due to the absorption of tenants from other jurisdictions. FY 2002 projection is based on anticipated expenses that will be covered by revenue earned by the Compliance Unit as a result of fraud investigations.

**DEPARTMENT OF HOUSING  
AND COMMUNITY DEVELOPMENT  
FUND 967, PUBLIC HOUSING PROGRAM PROJECTS  
UNDER MANAGEMENT**



# FUND 967 PUBLIC HOUSING PROGRAM PROJECTS UNDER MANAGEMENT

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## *Agency Position Summary*

41 Regular Positions / 40.5 Regular Staff Years

### ***Position Detail Information***

#### **ADMINISTRATION**

1 Network/Telecom Analyst II  
1 Programmer Analyst I  
 2 Positions  
 2.0 Staff Years

#### **FINANCIAL MANAGEMENT**

1 Chief Accounting Fiscal Officer  
 1 Accountant II  
 4 Account Clerks II  
1 Secretary II  
 7 Positions  
 7.0 Staff Years

#### **HOUSING MANAGEMENT**

1 DHCD Property Management Supervisor  
 1 Housing Services Specialist V  
 1 Housing Services Specialist IV  
 1 Housing Services Specialist III  
 7 Housing Services Specialists II  
 2 Housing Services Specialists I 1 PT  
 1 Administrative Aide  
 2 Senior Maintenance Supervisors  
 1 Warehouse Supervisor  
 3 Air Conditioning Equipment Repairers  
 2 Carpenters II  
 1 Carpenter I  
 1 Administrative Assistant  
 1 Plumber I  
 1 General Building Maintenance Worker I  
 1 Painter I  
 1 Warehouse Worker-Driver  
 1 Secretary I  
 2 Clerical Specialists  
1 Storekeeper  
 32 Positions  
 31.5 Staff Years

PT Denotes Part-Time Positions

# FUND 967 PUBLIC HOUSING PROGRAM PROJECTS UNDER MANAGEMENT

## Agency Mission

To ensure that all tenants of Fairfax County Redevelopment and Housing Authority's (FCRHA) owned and operated public housing units are provided with decent, safe, and adequate housing; maintenance and management; social services referrals; and housing counseling.

<b>Agency Summary</b>				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	41/ 40.5	41/ 40.5	41/ 40.5	41/ 40.5
Expenditures				
Personnel Services	\$1,424,946	\$1,797,577	\$1,797,577	\$1,781,183
Operating Expenses	3,198,231	3,260,940	3,260,940	3,331,106
Capital Equipment	1,229	11,567	11,567	0
<b>Total Expenditures</b>	<b>\$4,624,406</b>	<b>\$5,070,084</b>	<b>\$5,070,084</b>	<b>\$5,112,289</b>

<b>Summary by Cost Center</b>				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Administration	\$1,212,454	\$1,481,274	\$1,482,130	\$1,539,481
Tenant Services	23,048	24,470	24,470	24,865
Utilities	1,420,820	1,420,897	1,420,897	1,381,471
Ordinary Maintenance/Operation	1,266,364	1,371,852	1,371,219	1,373,633
General Expenses	350,395	430,739	430,516	448,871
Non-Routine Expenditures	23,646	15,553	15,553	21,027
Other Expenses	327,679	325,299	325,299	322,941
<b>Total Expenditures</b>	<b>\$4,624,406</b>	<b>\$5,070,084</b>	<b>\$5,070,084</b>	<b>\$5,112,289</b>

## Purpose

The Federal Public Housing Program is a housing program administered by the U.S. Department of Housing and Urban Development (HUD) to fund the development or acquisition of rental housing to be owned and operated by local housing authorities such as the Fairfax County Redevelopment and Housing Authority (FCRHA). Currently there are three components of this program. This Fund is responsible for management of public housing properties; Fund 968, Public Housing Under Development, provides capital funds for the construction or acquisition of Public Housing units and Fund 969, Public Housing Under Modernization, provides funds for modernization of existing Public Housing under the Comprehensive Grant Program. Under the 1998 Federal housing legislation, funding for development and modernization will be combined into one Capital Grant Fund in the future, leaving two components to the program.

## FY 2002 Initiatives

- ◆ In FY 2002, total funding of \$5,112,289 is included for the support of personnel, operating expenses and capital equipment for the Projects Under Management component of the Public Housing Program.

# FUND 967

## PUBLIC HOUSING PROGRAM

### PROJECTS UNDER MANAGEMENT

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- ◆ In FY 2002, dwelling rents total \$3,701,693 and support 72.4 percent of the operating costs, excluding debt service, \$322,941, which is totally funded by HUD. Other sources of revenue include payments for utilities in excess of standards established by FCRHA, \$150,297, maintenance charges, late fees and laundry income, \$118,321, and Investment Income, \$100,126. There are a total of 41/40.5 SYE regular positions funded by the Public Housing Program. Under the current HUD Performance Funding System, the FCRHA is eligible for operating subsidies to support the administration of the program. In FY 2002, the amount anticipated for HUD operating subsidies is projected at \$611,086. Other maintenance and administrative positions providing support for this program are funded in the General Fund.
  
- ◆ In addition to public housing support provided in this Fund, FY 2002 funds totaling \$625,640 are provided in the General Fund, Agency 38, Department of Housing and Community Development in support of refuse collection costs, painting expenses and townhouse/condominium fees.

The Public Housing projects, as reflected in the following chart, are located throughout the County.

Project Name	HUD Number	Number of Units	Supervisory District
Audubon Apartments	VA 19-01	46	Lee
Rosedale Manor	VA 19-03	97	Mason
Newington Station	VA 19-04	36	Springfield
The Park	VA 19-06	24	Lee
Shadowood	VA 19-11	16	Hunter Mill
Atrium Apartments	VA 19-13	37	Lee
Villages of Falls Church <sup>1</sup>	VA 19-25	37	Mason
Heritage Woods I	VA 19-26	19	Braddock
Robinson Square	VA 19-27	46	Braddock
Heritage Woods South	VA 19-28	12	Braddock
Sheffield Village	VA 19-29	8	Mt. Vernon
Greenwood	VA 19-30	138	Mason
Briarcliff II	VA 19-31	20	Providence
West Ford II	VA 19-32	22	Mt. Vernon
West Ford I	VA 19-33	24	Mt. Vernon
West Ford III	VA 19-34	59	Mt. Vernon
Barros Circle	VA 19-35	44	Sully
Belle View	VA 19-36	40	Mt. Vernon
Kingsley Park	VA 19-38	108	Providence
Scattered Sites	VA 19-39	25	Various
Reston Town Center	VA 19-40	30	Hunter Mill
Old Mill	VA 19-42	48	Lee
Ragan Oaks	VA 19-45	51	Sully
Tavener Lane <sup>2</sup>	VA 19-51	12	Lee
Waters Edge	VA 19-52	9	Sully
West Glade	VA 19-55	50	Hunter Mill
Scattered ADU Sites	VA 19-56	7	Various
<b>Total Units<sup>3</sup></b>		<b>1,065</b>	

<sup>1</sup> This HUD project includes one unit at Heritage Woods South in Braddock District.

<sup>2</sup> Property is owned by a limited partnership of which the FCRHA is the managing general partner.



# FUND 967

## PUBLIC HOUSING PROGRAM

### PROJECTS UNDER MANAGEMENT

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<sup>3</sup> There are projected to be 1,065 units of Public Housing; however, only 1,062 are income producing. There are three units off-line, one of which is used as an office and the other two are used as community rooms. The FY 2002 vacancy rate is projected to be one percent for public housing properties.

Admissions and Occupancy policies for this program are governed by the Quality Housing and Work Responsibility Act of 1998 (which amended the United States Housing Act of 1937) and are consistent with the objectives of Title VI of the Civil Rights Act of 1964. Eligibility for admission and occupancy to Low Income Housing requires the applicants to fulfill the following general criteria: (1) qualify as a family, (2) have annual income which does not exceed the income limits for admission to a designated development, and (3) qualify under the Local Preference of working at least 30 hours per week in Fairfax County, being 62 years of age or older, or receiving disability payments based upon that person's ability to work.

The current income limits for the program as established by HUD as of March 9, 2000 are as follows:

INCOME LIMITS		
Number of Persons	Very Low	Low
1	\$28,200	\$35,150
2	\$32,250	\$40,150
3	\$36,250	\$45,200
4	\$40,300	\$47,800
5	\$42,500	\$50,200
6	\$45,750	\$58,250
7	\$49,950	\$62,250
8	\$53,200	\$66,250

## Funding Adjustments

The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:

- ◆ A net decrease of \$16,394 in Personnel Services, primarily due to 50 percent spread of salaries for seven positions to the General Fund. This redistribution is a result of deficits in revenues received from HUD for administration of the Public Housing program. This decrease is partially offset by an increase associated with salary adjustments necessary to support the County's compensation program.
- ◆ A net increase in Operating Expenses of \$70,166 primarily due to inflationary increases for legal, clerical, information services, and audit services contracts, an increase in collection losses based on historical costs, and an increase in repairs and maintenance, replacement furniture and appliances partially offset by decreases for electricity and natural gas, and a reduction in the custodial services, contract and building materials and supplies.

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since the passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ There have been no revisions to this fund since approval of the FY 2001 Adopted Budget Plan.

# FUND 967 PUBLIC HOUSING PROGRAM PROJECTS UNDER MANAGEMENT

## FUND STATEMENT

Fund Type H96, Public Housing

Fund 967, Projects Under Management

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$922,405</b>	<b>\$938,894</b>	<b>\$1,018,266</b>	<b>\$858,625</b>
Revenue:				
Dwelling Rental Income	\$3,371,563	\$3,633,032	\$3,633,032	\$3,701,693
Excess Utilities	152,210	142,536	142,536	150,297
Interest on Investments	129,744	70,761	70,761	100,126
Other Operating Receipts	79,672	127,729	127,729	118,321
HUD Annual Contribution	332,960	325,299	325,299	322,941
Drug Elimination Program	43,032	0	0	0
HUD Subsidy <sup>1</sup>	611,086	611,086	611,086	611,086
<b>Total Revenue</b>	<b>\$4,720,267</b>	<b>\$4,910,443</b>	<b>\$4,910,443</b>	<b>\$5,004,464</b>
<b>Total Available</b>	<b>\$5,642,672</b>	<b>\$5,849,337</b>	<b>\$5,928,709</b>	<b>\$5,863,089</b>
Expenditures: <sup>2</sup>				
Administration	\$1,212,454	\$1,481,274	\$1,482,130	\$1,539,481
Tenant Services	23,048	24,470	24,470	24,865
Utilities	1,420,820	1,420,897	1,420,897	1,381,471
Ordinary Maintenance and Operation	1,266,364	1,371,852	1,371,219	1,373,633
General Expenses	350,395	430,739	430,516	448,871
Non Routine Expenditures	23,646	15,553	15,553	21,027
Other Expenses	327,679	325,299	325,299	322,941
<b>Subtotal Expenditures</b>	<b>\$4,624,406</b>	<b>\$5,070,084</b>	<b>\$5,070,084</b>	<b>\$5,112,289</b>
COLA Reserve	0	0	0	17,812
<b>Total Expenditures</b>	<b>\$4,624,406</b>	<b>\$5,070,084</b>	<b>\$5,070,084</b>	<b>\$5,130,101</b>
<b>Total Disbursements</b>	<b>\$4,624,406</b>	<b>\$5,070,084</b>	<b>\$5,070,084</b>	<b>\$5,130,101</b>
<b>Ending Balance</b>	<b>\$1,018,266</b>	<b>\$779,253</b>	<b>\$858,625</b>	<b>\$732,988</b>

<sup>1</sup> Category represents a HUD operating subsidy based on revenue and expenditure criteria developed by HUD utilizing their performance funding system criteria.

<sup>2</sup> Expenditure categories reflecting HUD required cost groupings.

# FUND 968 PUBLIC HOUSING PROGRAM PROJECTS UNDER DEVELOPMENT

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## **Purpose**

The Federal Public Housing Program is administered by the U.S. Department of Housing and Urban Development (HUD) to provide funds for the development or acquisition of rental housing to be owned and operated by local housing authorities. The program assists local jurisdictions in the development of affordable housing for low-income families. Funds for the development of additional public housing units have been previously provided through the sale of tax-exempt notes issued by the Fairfax County Redevelopment and Housing Authority (FCRHA) under the auspices of HUD. The debt service is paid by HUD through an Annual Contributions Contract between the FCRHA and HUD, which is amended for each new project. Legislation passed by Congress in FY 1986 provides funds to retire certain outstanding notes and fund future projects through direct grant of Federal funds to local housing authorities.

Under the 1998 Federal housing legislation, funding for development and modernization will be combined into one Capital Grant Fund in the future. Fund 969, Public Housing Program Projects Under Modernization, will remain and all future Public Housing capital funding will be consolidated there.

## **FY 2002 Initiatives**

No additional funding is available from the U.S. Department of Housing and Urban Development (HUD) for Fund 968, Public Housing Under Development, in FY 2002.

## **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since the passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ At the FY 2000 Carryover Review, the Board of Supervisors approved an increase of \$76,900 including the carryover of \$47,287 in unexpended project balances based on HUD authorizations received in prior years and the allocation of \$29,613 in investment income earnings.

A Fund Statement and Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 968 PUBLIC HOUSING PROGRAM PROJECTS UNDER DEVELOPMENT

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## FUND STATEMENT

Fund Type H96, Public Housing

Fund 968, Public Housing Under Development

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$517,166</b>	<b>\$0</b>	<b>\$76,900</b>	<b>\$0</b>
Revenue:				
Investment Income	\$29,613	\$0	\$0	\$0
HUD Reimbursements	0	0	0	0
Total Revenue	\$29,613	\$0	\$0	\$0
<b>Total Available</b>	<b>\$546,779</b>	<b>\$0</b>	<b>\$76,900</b>	<b>\$0</b>
Total Expenditures	\$469,879	\$0	\$76,900	\$0
<b>Total Disbursements</b>	<b>\$469,879</b>	<b>\$0</b>	<b>\$76,900</b>	<b>\$0</b>
<b>Ending Balance</b>	<b>\$76,900</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# FUND 968 PUBLIC HOUSING PROGRAM PROJECTS UNDER DEVELOPMENT

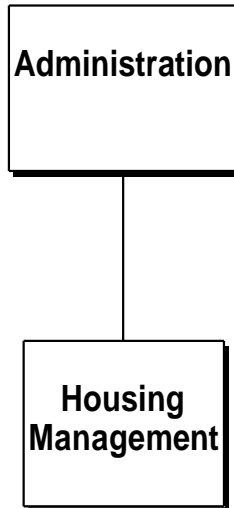
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## FY 2002 Summary of Capital Projects

**Fund: 968 Public Housing, Projects Under Development**

Project #	Description	Total Project Estimate	FY 2000 Actual Expenditures	FY 2001 Revised Budget	FY 2002 Advertised Budget Plan
VA1942	Old Mill Site	\$3,382,142	\$368,420.13	\$58,868.09	\$0
VA1945	Ragan Oaks	3,977,609	(4,329.10)	0.00	0
VA1951	Tavener Lane Apartments	910,100	0.00	18,032.07	0
VA1956	Scattered ADU'S	805,642	105,787.85	0.00	0
<b>Total</b>		<b>\$9,075,493</b>	<b>\$469,878.88</b>	<b>\$76,900.16</b>	<b>\$0</b>

**DEPARTMENT OF HOUSING  
AND COMMUNITY DEVELOPMENT  
FUND 969, PUBLIC HOUSING -  
PROJECTS UNDER MODERNIZATION**



<b><i>Agency Position Summary</i></b>	
3 Grant Positions	/ 3.0 Grant Staff Years

***Position Detail Information***

**HOUSING MANAGEMENT**

- 1 Housing Community Developer IV, G
- 1 Housing Community Developer III, G
- 1 Engineer II, G
- 3 Positions
- 3.0 Staff Years

G Denotes Grant Positions

# FUND 969 PUBLIC HOUSING PROGRAM PROJECTS UNDER MODERNIZATION

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## Purpose

Fund 969, Public Housing Projects Under Modernization, receives an annual Federal comprehensive grant, determined by formula, to be used for major physical and management improvements to Public Housing. This grant program fund was called the Comprehensive Grant Program (CGP) and is the third component of the Public Housing Program. The other funds of the Federal Public Housing Program are Fund 967, Public Housing Under Management, which is responsible for management of public housing properties, and Fund 968, Public Housing Under Development, which provides capital funds for the construction or acquisition of Public Housing units.

The CGP has been renamed the Capital Improvement Fund and is provided by the U.S. Department of Housing and Urban Development (HUD) for the economic viability of physical assets and the public housing program. The Capital Improvement Fund is approved for a specific program year and provides funding for staff administration as well as improvements to one or more projects. Three grant positions are supported in this fund for the administration of the program to include monitoring of all construction in process for projects that have been approved by HUD.

Under this program, HUD invites local public housing authorities to submit a five-year comprehensive improvement plan within the Five-Year Public Housing Plan. The Fairfax County Redevelopment and Housing Authority (FCRHA) submitted an improvement plan in March 2000 for Program Year 28 funding and received HUD approval for \$1,877,195 in September 2000. The Program Year 28 funding will provide for staff administration management improvements and capital improvements for five projects: VA0501, Comprehensive Grant – Program Year 9; VA1925, Villages of Falls Church; VA 1930, Greenwood; VA1931, Briarcliff II; and VA1938, Kingsley Park.

No funding is included for Fund 969, Public Housing Projects Under Modernization, in FY 2002 at this time. Funding will be allocated at the time of award from HUD. Under the 1998 Federal housing legislation, funding for development in Fund 968, and for modernization in Fund 969, will be combined into one Capital Grant Fund in the future.

## FY 2002 Initiatives

No additional funding is required for Fund 969, Public Housing Under Modernization, in FY 2002.

## Funding Adjustments

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since the passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ On September 27, 2000, an allocation of \$1,877,195 provided funding for the Program Year 28 Comprehensive Grant staff administration and improvements for five projects including \$435,425 for Project VA0501, Comp Grant - Program Year 9; \$261,985 for Project VA1925, Villages of Falls Church; \$514,093 for Project VA1930, Greenwood; \$465,692 for Project VA1931, Briarcliff; and \$200,000 for Project VA1938, Kingsley Park.
- ◆ As part of the FY 2000 Carryover Review, the Board of Supervisors approved the carryover of \$2,265,025 in unexpended project balances.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 969 PUBLIC HOUSING PROGRAM PROJECTS UNDER MODERNIZATION

## FUND STATEMENT

Fund Type H96, Public Housing Program                      Fund 969, Projects Under Modernization

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance<sup>1</sup></b>	<b>\$2,111,947</b>	<b>(\$245)</b>	<b>\$2,264,780</b>	<b>\$0</b>
Revenue:				
HUD Authorizations <sup>2</sup>	\$0	\$0	\$1,877,195	\$0
HUD Reimbursements	1,559,011	245	245	0
<b>Total Revenue</b>	<b>\$1,559,011</b>	<b>\$245</b>	<b>\$1,877,440</b>	<b>\$0</b>
<b>Total Available</b>	<b>\$3,670,958</b>	<b>\$0</b>	<b>\$4,142,220</b>	<b>\$0</b>
Expenditures:				
Capital/Related Improvements <sup>2</sup>	\$1,209,996	\$0	\$4,142,220	
<b>Total Expenditures</b>	<b>\$1,209,996</b>	<b>\$0</b>	<b>\$4,142,220</b>	<b>\$0</b>
<b>Total Disbursements</b>	<b>\$1,209,996</b>	<b>\$0</b>	<b>\$4,142,220</b>	<b>\$0</b>
<b>Ending Balance</b>	<b>\$2,460,962</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> Subsequent to the FY 2000 Carryover Review, an adjustment in the amount of \$196,182 is made to the FY 2001 Revised Budget Plan to align prior years' HUD authorizations with actual reimbursements.

<sup>2</sup> Subsequent to the FY 2000 Carryover Review, an allocation of \$1,877,195 provided funding for the Program Year 28 Comprehensive Grant staff administration and improvements for five projects including \$435,425 for Project VA0501, Comp Grant - Program Year 9; \$261,985 for Project VA1925, Villages of Falls Church; \$514,093 for Project VA1930, Greenwood; \$465,692 for Project VA1931, Briarcliff; and \$200,000 for Project VA1938, Kingsley Park.



# FUND 969 PUBLIC HOUSING PROGRAM PROJECTS UNDER MODERNIZATION

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## FY 2002 Summary of Capital Projects

**Fund: 969 Public Housing, Projects Under Modernization**

Project #	Description	Total Project Estimate	FY 2000 Actual Expenditures	FY 2001 Revised Budget	FY 2002 Advertised Budget Plan
003800	Adjusting Factors		(\$5,314.04)	\$5,253.04	\$0
VA0501	Comp Grant - Year Nine	435,425	0.00	435,425.00	0
VA0701	Comp Grant-Year One	290,851	12,879.00	0.00	0
VA0702	Comp Grant - Year Two	346,829	2,800.00	0.00	0
VA0703	Comp Grant - Year Three	374,978	8,480.00	0.00	0
VA0704	Comp Grant - Year Four	386,386	412.54	0.00	0
VA0705	Comp Grant - Year Five	288,906	26,722.00	0.00	0
VA0706	Comp Grant - Year Six	276,087	56,215.24	44.67	0
VA0707	Comp Grant - Year Seven	266,049	142,837.46	4,289.84	0
VA0708	Comp Grant Year Eight	373,664	106,477.34	267,186.66	0
VA1905	Green Apartments	2,191,296	99,580.73	5,044.73	0
VA1906	Park	562,931	146,664.00	16,209.00	0
VA1925	Villages at Falls Church	261,985	0.00	261,985.00	0
VA1927	Robinson Square	768,219	0.00	748.00	0
VA1929	Sheffield Village Square	74,915	0.00	58,870.00	0
VA1930	Greenwood Apartments	2,173,240	112.00	907,143.00	0
VA1931	Briarcliff Phase II	465,692	0.00	465,692.00	0
VA1932	Westford Phase II	580,165	6,050.00	0.00	0
VA1933	Westford Phase I	761,320	0.00	761,320.00	0
VA1934	Westford Phase III	1,294,190	454,380.00	747,610.95	0
VA1935	Barros Circle	434,598	151,699.66	5,398.24	0
VA1938	Kingsley Park	1,119,464	0.00	200,000.00	0
<b>Total</b>		<b>\$13,727,189</b>	<b>\$1,209,995.93</b>	<b>\$4,142,220.13</b>	<b>\$0</b>

# Summary Schedules Non-Appropriated Funds

**FY 2002 ADVERTISED REVENUE & RECEIPTS BY FUND  
SUMMARY OF NON-APPROPRIATED FUNDS**

Fund Type/ Fund	FY 2000 Actual	FY 2001 Adopted Budget Plan <sup>1</sup>	FY 2001 Revised Budget Plan <sup>2</sup>	FY 2002 Advertised Budget Plan <sup>3</sup>	Increase (Decrease) Over Revised	% Increase (Decrease)
<b>HUMAN SERVICES</b>						
<b>G10 Special Revenue Funds</b>						
117 Alcohol Safety Action Program	\$1,197,642	\$1,116,685	\$1,116,685	\$1,307,253	\$190,568	17.07%
<b>NORTHERN VIRGINIA REGIONAL IDENTIFICATION SYSTEM (NOVARIS)</b>						
<b>G70 Agency Funds</b>						
703 Northern Virginia Regional Identification System	\$114,381	\$39,404	\$39,404	\$270,546	\$231,142	586.60%
<b>HOUSING AND COMMUNITY DEVELOPMENT</b>						
<b>H94 Other Housing Funds</b>						
940 FCRHA General Operating	\$1,949,255	\$2,556,766	\$2,556,766	\$2,568,046	\$11,280	0.44%
941 Fairfax County Rental Program	5,077,451	4,035,066	4,664,233	2,821,557	(1,842,676)	-39.51%
945 Non-County Appropriated Rehabilitation Loan	92,485	358,051	411,857	332,846	(79,011)	-19.18%
946 FCRHA Revolving Development	572,761	420,091	1,086,735	798,019	(288,716)	-26.57%
947 FCRHA Capital Contributions	2,756	0	0	0	0	-
948 FCRHA Development Support	4,005,338	1,644,312	14,219,426	1,589,277	(12,630,149)	-88.82%
949 Internal Service Fund	2,348,221	2,867,202	3,147,388	2,911,230	(236,158)	-7.50%
950 Housing Partnerships <sup>4</sup>	0	0	0	2,168,186	2,168,186	-
965 Housing Grant Fund	486,216	0	515,968	0	(515,968)	-100.00%
<b>Total Other Housing Funds</b>	<b>\$14,534,483</b>	<b>\$11,881,488</b>	<b>\$26,602,373</b>	<b>\$13,189,161</b>	<b>(\$13,413,212)</b>	<b>-50.42%</b>
<b>H96 Annual Contribution Contract</b>						
966 Section 8 Annual Contributions	\$23,967,838	\$25,010,595	\$23,873,009	\$23,897,649	\$24,640	0.10%
967 Public Housing, Projects Under Management	4,720,267	4,910,443	4,910,443	5,004,464	94,021	1.91%
968 Public Housing, Projects Under Development	29,613	0	0	0	0	-
969 Public Housing, Projects Under Modernization	1,559,011	245	1,877,440	0	(1,877,440)	-100.00%
<b>Total Annual Contribution Contract</b>	<b>\$30,276,729</b>	<b>\$29,921,283</b>	<b>\$30,660,892</b>	<b>\$28,902,113</b>	<b>(\$1,758,779)</b>	<b>-5.74%</b>
<b>TOTAL HOUSING &amp; COMMUNITY DEVELOPMENT</b>	<b>\$44,811,212</b>	<b>\$41,802,771</b>	<b>\$57,263,265</b>	<b>\$42,091,274</b>	<b>(\$15,171,991)</b>	<b>-26.50%</b>

**FY 2002 ADVERTISED REVENUE & RECEIPTS BY FUND  
SUMMARY OF NON-APPROPRIATED FUNDS**

Fund Type/ Fund	FY 2000 Actual	FY 2001 Adopted Budget Plan <sup>1</sup>	FY 2001 Revised Budget Plan <sup>2</sup>	FY 2002 Advertised Budget Plan <sup>3</sup>	Increase (Decrease) Over Revised	% Increase (Decrease)
<b>FAIRFAX COUNTY PARK AUTHORITY</b>						
<b>P17 Special Revenue - Park Authority</b>						
170 Park Revenue Fund	\$23,366,282	\$24,284,352	\$24,284,352	\$25,772,649	\$1,488,297	6.13%
<b>P37 Capital Projects - Park Authority</b>						
371 Park Capital Improvement Fund	\$13,781,836	\$0	\$0	\$0	\$0	-
<b>Total Fairfax County Park Authority</b>	<b>\$37,148,118</b>	<b>\$24,284,352</b>	<b>\$24,284,352</b>	<b>\$25,772,649</b>	<b>\$1,488,297</b>	<b>6.13%</b>
<b>TOTAL NON-APPROPRIATED FUNDS</b>						
	<b>\$83,271,353</b>	<b>\$67,243,212</b>	<b>\$82,703,706</b>	<b>\$69,441,722</b>	<b>(\$13,261,984)</b>	<b>-16.04%</b>
<b>APPROPRIATED FROM (ADDED TO) SURPLUS</b>						
	<b>(\$3,314,748)</b>	<b>(\$456,364)</b>	<b>\$13,851,879</b>	<b>(\$1,158,090)</b>	<b>(\$15,009,969)</b>	<b>-108.36%</b>
<b>NET AVAILABLE</b>						
	<b>\$79,956,605</b>	<b>\$66,786,848</b>	<b>\$96,555,585</b>	<b>\$68,283,632</b>	<b>(\$28,271,953)</b>	<b>-29.28%</b>

**EXPLANATORY NOTE:**

The "Total Available" indicates the revenue in each fiscal year that is to be used to support expenditures. This amount is the total revenue adjusted by the amount of funding that is either appropriated from fund balance or added to fund balance. In some instances, adjustments to fund balance that are not currently reflected in the "Changes in Fund Balance" table also affect the "Total Available." Explanations for these adjustments are provided below. The "Total Available," plus (minus) the effect of these changes matches the expenditure totals by fiscal year on the "Expenditure by Fund/Summary of Non-Appropriated Funds."

<sup>1</sup> Not reflected are the following adjustments to balance which were carried forward from FY 2000 to FY 2001:

Fund 703, Northern Virginia Regional Identification System (NOVARIS), due to delay in the first year's lease purchase payment of \$372,550

<sup>2</sup> Not reflected are the following adjustments to balance which were carried forward from FY 2000 to FY 2001:

Fund 969, Public Housing Program, Projects Under Modernization, an adjustment of (\$196,182) to align prior years' HUD authorizations with actual reimbursements.

<sup>3</sup> Not reflected are the following adjustments to balance which were carried forward from FY 2001 to FY 2002:

Fund 703, Northern Virginia Regional Identification System (NOVARIS), assumption of available balance of \$149,810 due to delay in delivery and acceptance of the automated fingerprint identification system.

<sup>4</sup> Fund 950, Housing Partnerships is newly created as part of the FY 2002 Advertised Budget Plan. Funding associated with FCRHA Limited Partnerships, previously located in Fund 941, Fairfax County Rental Program is transferred to the newly created fund at the FY 2002 Advertised Budget Plan.

**FY 2002 ADVERTISED EXPENDITURES BY FUND  
SUMMARY OF NON-APPROPRIATED FUNDS**

<b>Fund Type/ Fund</b>	<b>FY 2000 Actual</b>	<b>FY 2001 Adopted Budget Plan</b>	<b>FY 2001 Revised Budget Plan</b>	<b>FY 2002 Advertised Budget Plan</b>	<b>Increase (Decrease) over Revised</b>	<b>% Increase (Decrease)</b>
<b>HUMAN SERVICES</b>						
<b>G10 Special Revenue Funds</b>						
117 Alcohol Safety Action Program	\$1,303,032	\$1,226,291	\$1,227,654	\$1,364,275	\$136,621	11.13%
<b>NORTHERN VIRGINIA REGIONAL IDENTIFICATION SYSTEM (NOVARIS)</b>						
<b>G70 Agency Funds</b>						
703 Northern Virginia Regional Identification System	\$22,463	\$465,698	\$465,698	\$458,871	(\$6,827)	-1.47%
<b>HOUSING AND COMMUNITY DEVELOPMENT</b>						
<b>H94 Other Housing Funds</b>						
940 FCRHA General Operating	\$1,946,551	\$2,480,627	\$2,497,592	\$2,556,963	\$59,371	2.38%
941 Fairfax County Rental Program	3,897,545	4,071,891	4,660,864	2,883,883	(1,776,981)	-38.13%
945 Non-County Appropriated Rehabilitation Loan	87,513	350,157	369,970	324,555	(45,415)	-12.28%
946 FCRHA Revolving Development	1,474,925	0	1,357,719	0	(1,357,719)	-100.00%
947 FCRHA Capital Contributions	9,633	0	49,264	0	(49,264)	-100.00%
948 FCRHA Development Support	3,818,369	1,644,312	17,808,058	1,589,277	(16,218,781)	-91.08%
949 Internal Service Fund	2,424,054	2,867,202	2,957,947	2,911,230	(46,717)	-1.58%
950 Housing Partnerships <sup>1</sup>	0	0	0	2,168,186	2,168,186	-
965 Housing Grant Fund	503,044	0	499,140	0	(499,140)	-100.00%
<b>Total Other Housing Funds</b>	<b>\$14,161,634</b>	<b>\$11,414,189</b>	<b>\$30,200,554</b>	<b>\$12,434,094</b>	<b>(\$17,766,460)</b>	<b>-58.83%</b>
<b>H96 Annual Contribution Contract</b>						
966 Section 8 Annual Contributions	\$22,724,216	\$25,262,365	\$24,093,825	\$24,054,818	(\$39,007)	-0.16%
967 Public Housing, Projects Under Management	4,624,406	5,070,084	5,070,084	5,130,101	60,017	1.18%
968 Public Housing, Projects Under Development	469,879	0	76,900	0	(76,900)	-100.00%
969 Public Housing, Projects Under Modernization	1,209,996	0	4,142,220	0	(4,142,220)	-100.00%
<b>Total Annual Contribution Contract</b>	<b>\$29,028,497</b>	<b>\$30,332,449</b>	<b>\$33,383,029</b>	<b>\$29,184,919</b>	<b>(\$4,198,110)</b>	<b>-12.58%</b>
<b>TOTAL HOUSING AND COMMUNITY DEVELOPMENT</b>	<b>\$43,190,131</b>	<b>\$41,746,638</b>	<b>\$63,583,583</b>	<b>\$41,619,013</b>	<b>(\$21,964,570)</b>	<b>-34.54%</b>

**FY 2002 ADVERTISED EXPENDITURES BY FUND  
SUMMARY OF NON-APPROPRIATED FUNDS**

<b>Fund Type/ Fund</b>	<b>FY 2000 Actual</b>	<b>FY 2001 Adopted Budget Plan</b>	<b>FY 2001 Revised Budget Plan</b>	<b>FY 2002 Advertised Budget Plan</b>	<b>Increase (Decrease) over Revised</b>	<b>% Increase (Decrease)</b>
<b>FAIRFAX COUNTY PARK AUTHORITY</b>						
<b>P17 Special Revenue - Park Authority</b>						
170 Park Revenue Fund	\$21,845,836	\$23,720,771	\$23,720,771	\$24,991,283	\$1,270,512	5.36%
<b>P37 Capital Projects - Park Authority</b>						
371 Park Capital Improvement Fund	\$13,595,143	\$0	\$7,361,697	\$0	(\$7,361,697)	-100.00%
<b>TOTAL FAIRFAX COUNTY PARK AUTHORITY</b>	<b>\$35,440,979</b>	<b>\$23,720,771</b>	<b>\$31,082,468</b>	<b>\$24,991,283</b>	<b>(\$6,091,185)</b>	<b>-19.60%</b>
<b>TOTAL NON-APPROPRIATED FUNDS</b>	<b>\$79,956,605</b>	<b>\$67,159,398</b>	<b>\$96,359,403</b>	<b>\$68,433,442</b>	<b>(\$27,925,961)</b>	<b>-28.98%</b>

<sup>1</sup> Fund 950, Housing Partnerships is newly created as part of the FY 2002 Advertised Budget Plan. Funding associated with FCRHA Limited Partnerships, previously located in Fund 941, Fairfax County Rental Program is transferred to the newly created fund at the FY 2002 Advertised Budget Plan.

**FY 2002 ADVERTISED CHANGES IN FUND BALANCE  
SUMMARY OF NON-APPROPRIATED FUNDS**

Fund Type/ Fund	Balance 6/30/99	Balance 6/30/00	Balance 6/30/01	Balance 6/30/02	From/(Added to) Surplus
<b>HUMAN SERVICES</b>					
<b>G10 Special Revenue Funds</b>					
117 Alcohol Safety Action Program	\$274,000	\$168,610	\$57,641	\$619	\$57,022
<b>NORTHERN VIRGINIA REGIONAL IDENTIFICATION SYSTEM (NOVARIS)</b>					
<b>G70 Agency Funds</b>					
703 Northern Virginia Regional Identification System	\$382,891	\$474,809	\$48,515	\$10,000	\$38,515
<b>HOUSING AND COMMUNITY DEVELOPMENT</b>					
<b>H94 Other Housing Funds</b>					
940 FCRHA General Operating	\$6,352,943	\$6,355,647	\$6,414,821	\$6,425,904	(\$11,083)
941 Fairfax County Rental Program	(92,594)	1,087,312	1,090,681	1,028,355	62,326
945 Non-County Appropriated Rehabilitation Loan	227,857	232,829	274,716	283,007	(8,291)
946 FCRHA Revolving Development	1,810,754	908,590	637,606	1,435,625	(798,019)
947 FCRHA Capital Contributions	56,141	49,264	0	0	0
948 FCRHA Development Support	5,346,694	5,533,663	1,945,031	1,945,031	0
949 Internal Service Fund	(75,241)	(151,074)	38,367	38,367	0
950 Housing Partnerships	0	0	0	0	0
965 Housing Grant Fund	0	(16,828)	0	0	0
<b>Total Other Housing Funds</b>	<b>\$13,626,554</b>	<b>\$13,999,403</b>	<b>\$10,401,222</b>	<b>\$11,156,289</b>	<b>(\$755,067)</b>
<b>H96 Annual Contribution Contract</b>					
966 Section 8 Annual Contributions	(\$687,447)	\$556,175	\$335,359	\$178,190	\$157,169
967 Public Housing, Projects Under Management	922,405	1,018,266	858,625	732,988	125,637
968 Public Housing, Projects Under Development	517,166	76,900	0	0	0
969 Public Housing, Projects Under Modernization	2,111,947	2,460,962	0	0	0
<b>Total Annual Contribution Contract</b>	<b>\$2,864,071</b>	<b>\$4,112,303</b>	<b>\$1,193,984</b>	<b>\$911,178</b>	<b>\$282,806</b>
<b>TOTAL HOUSING AND COMMUNITY DEVELOPMENT</b>	<b>\$16,490,625</b>	<b>\$18,111,706</b>	<b>\$11,595,206</b>	<b>\$12,067,467</b>	<b>(\$472,261)</b>

**FY 2002 ADVERTISED CHANGES IN FUND BALANCE  
SUMMARY OF NON-APPROPRIATED FUNDS**

<b>Fund Type/ Fund</b>	<b>Balance 6/30/99</b>	<b>Balance 6/30/00</b>	<b>Balance 6/30/01</b>	<b>Balance 6/30/02</b>	<b>From/(Added to) Surplus</b>
<b>FAIRFAX COUNTY PARK AUTHORITY</b>					
<b>P17 Special Revenue - Park Authority</b>					
170 Park Revenue Fund	\$3,431,299	\$3,975,745	\$3,089,326	\$3,870,692	(\$781,366)
<b>P37 Capital Projects - Park Authority</b>					
371 Park Capital Improvement Fund	\$9,649,577	\$10,812,270	\$4,900,573	\$4,900,573	\$0
<b>TOTAL FAIRFAX COUNTY PARK AUTHORITY</b>	<b>\$13,080,876</b>	<b>\$14,788,015</b>	<b>\$7,989,899</b>	<b>\$8,771,265</b>	<b>(\$781,366)</b>
<b>TOTAL NON-APPROPRIATED FUNDS</b>	<b>\$30,228,392</b>	<b>\$33,543,140</b>	<b>\$19,691,261</b>	<b>\$20,849,351</b>	<b>(\$1,158,090)</b>



**FY 2002 ADVERTISED SUMMARY OF EXPENDITURES FOR PROGRAMS WITH  
APPROPRIATED AND NON-APPROPRIATED FUNDS**

<b>Fund Type/ Fund</b>	<b>FY 2000 Actual</b>	<b>FY 2001 Adopted Budget Plan</b>	<b>FY 2001 Revised Budget Plan</b>	<b>FY 2002 Advertised Budget Plan</b>	<b>Increase (Decrease) Over Revised</b>	<b>% Increase (Decrease)</b>
<b>HOUSING &amp; COMMUNITY DEVELOPMENT</b>						
<b>APPROPRIATED FUNDS</b>						
<b>G00 General Fund</b>						
Department of Housing and Community Development	\$3,903,704	\$4,775,592	\$5,068,033	\$5,632,114	\$564,081	11.13%
<b>H14 Special Revenue - Housing</b>						
141 Elderly Housing Programs	\$2,868,640	\$3,075,284	\$3,213,485	\$3,105,310	(\$108,175)	-3.37%
142 Community Development Block Grant	4,524,048	6,133,000	14,850,557	6,370,000	(8,480,557)	-57.11%
143 Homeowners and Business Loan Programs	561,460	772,512	4,254,804	1,161,733	(3,093,071)	-72.70%
144 Housing Trust Fund	955,322	2,900,000	10,459,033	1,200,000	(9,259,033)	-88.53%
145 HOME Investment Partnership Grant	2,202,883	1,870,000	4,580,997	2,081,000	(2,499,997)	-54.57%
Total Special Revenue Funds	\$11,112,353	\$14,750,796	\$37,358,876	\$13,918,043	(\$23,440,833)	-62.75%
<b>H34 Capital Projects - Housing</b>						
340 Housing Assistance Program	\$148,304	\$2,048,750	\$12,550,864	\$1,850,000	(\$10,700,864)	-85.26%
341 Housing General Obligation Bond Construction	(60,481)	0	424,921	0	(424,921)	-100.00%
Total Capital Project Funds	\$87,823	\$2,048,750	\$12,975,785	\$1,850,000	(\$11,125,785)	-85.74%
<b>Total Appropriated Housing Authority</b>	<b>\$15,103,880</b>	<b>\$21,575,138</b>	<b>\$55,402,694</b>	<b>\$21,400,157</b>	<b>(\$34,002,537)</b>	<b>-61.37%</b>
<b>NON-APPROPRIATED FUNDS</b>						
<b>H94 Other Housing Funds</b>						
940 FCRHA General Operating	\$1,946,551	\$2,480,627	\$2,497,592	\$2,556,963	\$59,371	2.38%
941 Fairfax County Rental Program	3,897,545	4,071,891	4,660,864	2,883,883	(1,776,981)	-38.13%
945 Non-County Appropriated Rehabilitation Loan	87,513	350,157	369,970	324,555	(45,415)	-12.28%
946 FCRHA Revolving Development	1,474,925	0	1,357,719	0	(1,357,719)	-100.00%
947 FCRHA Capital Contributions	9,633	0	49,264	0	(49,264)	-100.00%
948 FCRHA Development Support	3,818,369	1,644,312	17,808,058	1,589,277	(16,218,781)	-91.08%
949 Internal Service Fund	2,424,054	2,867,202	2,957,947	2,911,230	(46,717)	-1.58%
950 Housing Partnerships <sup>1</sup>	0	0	0	2,168,186	2,168,186	-
965 Housing Grant Fund	503,044	0	499,140	0	(499,140)	-100.00%
Total Other Housing Funds	\$14,161,634	\$11,414,189	\$30,200,554	\$12,434,094	(\$17,766,460)	-58.83%

**FY 2002 ADVERTISED SUMMARY OF EXPENDITURES FOR PROGRAMS WITH  
APPROPRIATED AND NON-APPROPRIATED FUNDS**

<b>Fund Type/ Fund</b>	<b>FY 2000 Actual</b>	<b>FY 2001 Adopted Budget Plan</b>	<b>FY 2001 Revised Budget Plan</b>	<b>FY 2002 Advertised Budget Plan</b>	<b>Increase (Decrease) Over Revised</b>	<b>% Increase (Decrease)</b>
<b>H96 Annual Contribution Contract</b>						
966 Section 8 Annual Contributions	\$22,724,216	\$25,262,365	\$24,093,825	\$24,054,818	(\$39,007)	-0.16%
967 Public Housing, Projects Under Management	4,624,406	5,070,084	5,070,084	5,130,101	60,017	1.18%
968 Public Housing, Projects Under Development	469,879	0	76,900	0	(76,900)	-100.00%
969 Public Housing, Projects Under Modernization	1,209,996	0	4,142,220	0	(4,142,220)	-100.00%
<b>Total Annual Contribution Contract</b>	<b>\$29,028,497</b>	<b>\$30,332,449</b>	<b>\$33,383,029</b>	<b>\$29,184,919</b>	<b>(\$4,198,110)</b>	<b>-12.58%</b>
<b>Total Non-Appropriated Housing Authority</b>	<b>\$43,190,131</b>	<b>\$41,746,638</b>	<b>\$63,583,583</b>	<b>\$41,619,013</b>	<b>(\$21,964,570)</b>	<b>-34.54%</b>
<b>Total Housing and Community Development</b>	<b>\$58,294,011</b>	<b>\$63,321,776</b>	<b>\$118,986,277</b>	<b>\$63,019,170</b>	<b>(\$55,967,107)</b>	<b>-47.04%</b>
<b>PARKS, RECREATION, &amp; CULTURAL</b>						
<b>APPROPRIATED FUNDS</b>						
<b>G00 General Fund</b>						
Fairfax County Park Authority	\$18,640,856	\$19,715,737	\$19,812,343	\$20,967,747	\$1,155,404	5.83%
<b>G30 Capital Project Funds</b>						
370 Park Authority Bond Construction	\$13,481,702	\$10,400,000	\$22,999,978	\$21,520,000	(\$1,479,978)	-6.43%
<b>Total Appropriated Park Authority</b>	<b>\$32,122,558</b>	<b>\$30,115,737</b>	<b>\$42,812,321</b>	<b>\$42,487,747</b>	<b>(\$324,574)</b>	<b>-0.76%</b>
<b>NON-APPROPRIATED FUNDS</b>						
<b>P17 Special Revenue - Park Authority</b>						
170 Park Revenue Fund	\$21,845,836	\$23,720,771	\$23,720,771	\$24,991,283	\$1,270,512	5.08%
<b>P37 Capital Projects - Park Authority</b>						
371 Park Capital Improvement Fund	\$13,595,143	\$0	\$7,361,697	\$0	(\$7,361,697)	-100.00%
<b>Total Non-Appropriated Park Authority</b>	<b>\$35,440,979</b>	<b>\$23,720,771</b>	<b>\$31,082,468</b>	<b>\$24,991,283</b>	<b>(\$6,091,185)</b>	<b>-19.60%</b>
<b>Total Parks, Recreation &amp; Cultural</b>	<b>\$67,563,537</b>	<b>\$53,836,508</b>	<b>\$73,894,789</b>	<b>\$67,479,030</b>	<b>(\$6,415,759)</b>	<b>-8.68%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$125,857,548</b>	<b>\$117,158,284</b>	<b>\$192,881,066</b>	<b>\$130,498,200</b>	<b>(\$62,382,866)</b>	<b>-32.34%</b>

<sup>1</sup> Fund 950, Housing Partnerships is newly created as part of the FY 2002 Advertised Budget Plan. Funding associated with FCRHA Limited Partnerships, previously located in Fund 941, Fairfax County Rental Program is transferred to the newly created fund at the FY 2002 Advertised Budget Plan.

Fairfax County  
Park Authority Trust Funds



# **FAIRFAX COUNTY PARK AUTHORITY TRUST FUNDS**

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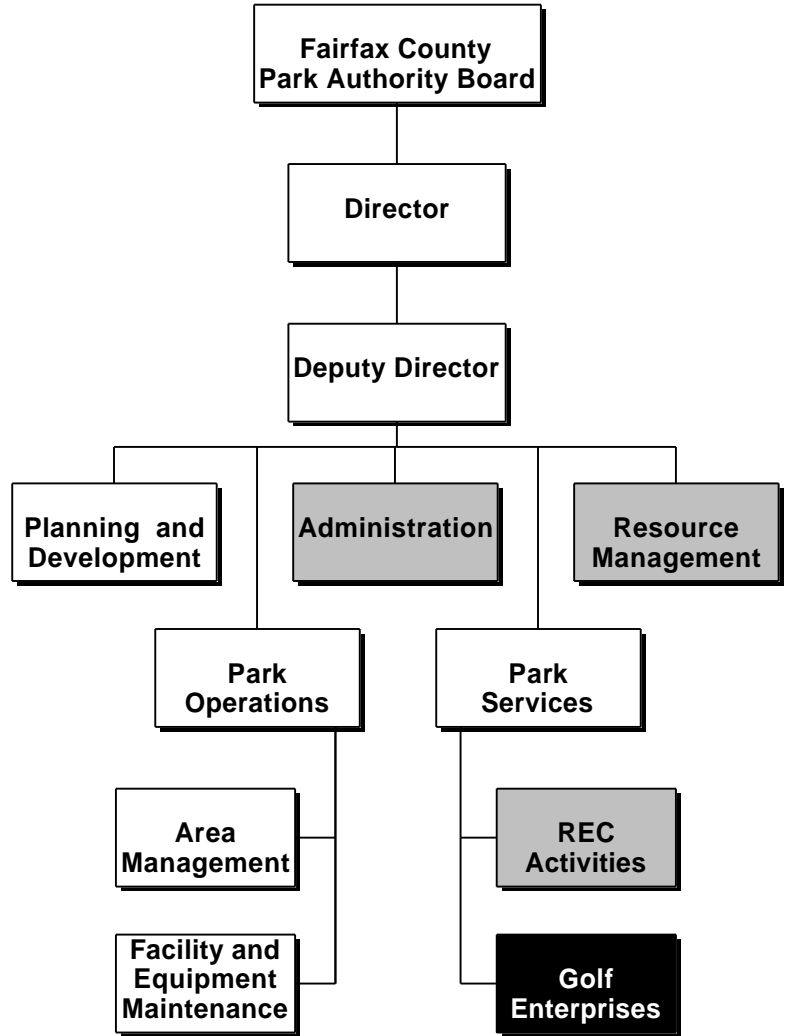
## **Overview**

The Fairfax County Park Authority operates two separate and distinct Trust Funds. All funds received by the Park Authority Board under these Trust Funds are held and applied solely to expenditures determined by the Park Authority Board as authorized under the Commonwealth's Park Authorities Act. These funds provide support for the Park Authority which maintains and operates 363 parks, and over 18,500 acres of park land, including recreation centers, historic sites, nature centers, and golf courses.

The Park Authority, in its memorandum of agreement with the Fairfax County Board of Supervisors, adopted budgeting and reporting procedures for its Trust Funds which are used by the General County Government. These two Trust Funds are being published in accordance with this agreement.

- ◆ **Fund 170 - Park Revenue Fund**
- ◆ **Fund 371 - Park Capital Improvement Fund**

# FUND 170 PARK REVENUE FUND



Denotes Cost Centers that are included in both the General Fund and Fund 170, Park Revenue Fund.



Denotes Cost Center that is only in Fund 170, Park Revenue Fund.

# FUND 170 PARK REVENUE FUND

## *Agency Position Summary*

Fund 001:	385	Regular Positions	/	382.5	Regular Staff Years
Fund 001:	<u>1</u>	State Co-op Position		<u>1.0</u>	State Co-op Staff Year
Total Fund 001:	386	Positions	/	383.5	Staff Years
Fund 170:	<u>198</u>	Trust Fund Supported (2)	/	<u>197.75</u>	Trust Fund Staff Years (2.0)
	584	Total Positions (2)	/	581.25	Total Staff Years (2.0)

### **Position Detail Information**

#### GENERAL FUND

#### PLANNING AND DEVELOPMENT

1	Park Division Director
2	Planners IV
1	Planner III
2	Planners II
1	Right-Of-Way Agent
1	Engineering Technician III
1	Engineering Technician I
1	Engineer IV
1	Engineer III
9	Engineers II
1	Senior Survey Analyst/Coordinator
1	Survey Instrument Tech.
1	Survey Party Chief Analyst
1	Geog Info Spatial Analyst I
1	Management Analyst III
1	Administrative Assistant
1	Clerical Specialist
1	Landscape Architect III
2	Landscape Architects II
<u>1</u>	Secretary II
31	Positions
31.0	Staff Years

#### PARK OPERATIONS AREA MANAGEMENT

1	Park Division Director
1	Park Mgmt. Specialist I
9	Park Specialists III
1	Clerk II
1	Park Specialist II
16	Park Specialists I
4	Heavy Equip. Operators
16	Motor Equip. Operators
3	Truck Drivers
1	Horticulture Technician

1	Turfgrass Specialist
3	Pest Controllers I
2	Tree Trimmers II
2	Tree Trimmers I
7	Labor Crew Chiefs
27	Laborers III
24	Laborers II
17	Laborers I
2	Senior Utility Workers
4	Utility Workers
1	Management Analyst II
1	Management Analyst I
<u>1</u>	Secretary II
145	Positions
145.0	Staff Years

#### PARK OPERATIONS FACILITY AND EQUIPMENT MAINTENANCE

1	Supvr. Facility Support
1	Assistant Supervisor Facility Support
1	Sr. Mech. Sys. Supvr.
2	Sr. Motor Mech. Supvrs.
2	Auto Mechanics II
1	Auto Mechanic I
3	Carpenters II
3	Carpenters I
2	Electricians II
2	Electricians I
1	Painter II
2	Painters I
2	Plumbers II
1	Plumber I
1	Welder II
1	Equipment Repairer
3	Maint. Trade Helpers II
4	Maint. Trade Helpers I
1	Maintenance Worker
1	Property Auditor
1	Clerical Specialist
1	Supply Clerk
<u>1</u>	Garage Service Worker
38	Positions
38.0	Staff Years

#### OFFICE OF ADMINISTRATION

1	Director
1	Deputy Director
2	Park Division Directors
1	Fiscal Administrator
1	Budget Analyst I
4	Administrative Aides
1	Administrative Assistant
2	Management Analysts III
2	Management Analysts I
1	Accountant III
3	Accountants II
2	Accountants I
2	Accounting Technicians
6	Account Clerks II
1	Materials Requirement Specialist
1	Resource Development/ Training Manager
1	Buyer II
2	Buyers I
3	Assistant Buyers
1	Secretary III
2	Secretaries II
1	Internet/Intranet Arch. II
1	Info. Tech. Program Mgr. I
1	Network/Tele. Analyst III
1	Network/Tele. Analyst II
1	Network/Tele. Analyst I
1	Information Officer III
<u>2</u>	Public Information Clerks
48	Positions
48.0	Staff Years

# FUND 170 PARK REVENUE FUND

## RESOURCE MANAGEMENT

1 Park Division Director  
 1 Utility Worker  
 2 Historians III  
 3 Heritage Resource Specialists III  
 1 Heritage Resource Specialist II  
 2 Heritage Resource Specialists I  
 1 Restoration Specialist  
 4 Assistant Historians  
 4 Park Specialists I  
 3 Park Management Specialists I  
 2 Horticultural Technicians  
 9 Naturalists III  
 3 Naturalists II  
 4 Naturalists I  
 1 Secretary II  
 2 Secretaries I  
 4 Clerical Specialists  
 4 Historians II  
 6 Recreation Assistants  
 1 Planner III  
 1 Asst. Park Specialist  
 1 Extension Agent S/C  
 7 Facility Attendants II  
 10 Facility Attendants I, 6 PT  
 2 Night Guards  
 1 Laborer III  
 1 Carpenter II  
 1 Carpenter I  
 1 Volunteer Svces Coordinator I  
 4 Laborers II  
 4 Groundskeeper Specialists  
 1 Maint. Trade Helper I  
 2 Custodians II  
 94 Positions  
 91.50 Staff Years

## REC ACTIVITIES

1 Park Division Director  
 1 Park Mgmt. Specialist II  
 1 Park Specialist IV  
 2 Park Specialists III  
 3 Park Specialists I  
 3 Asst. Park Specialists  
 1 Recreation Specialist IV  
 1 Volunteer Svcs. Coord. II  
 4 Facility Attendants II  
 1 Secretary II  
 1 Management Analyst II  
 1 Secretary I  
 3 Night Guards  
 2 Laborers III  
 3 Laborers II  
 1 Laborer I  
 1 Utility Worker  
 30 Positions  
 30.0 Staff Years

## FUND 170, PARK REVENUE FUND

### OFFICE OF ADMINISTRATION

1 Network Telecom Analyst II  
 2 Network Telecom Analysts I  
 2 Engineers III  
 2 Engineers II  
 1 Sr. Right-of-Way Agent  
 8 Positions  
 8.0 Staff Years

### RESOURCE MANAGEMENT

1 Historian II  
 3 Facility Attendants II, 1 PT (1)  
 1 Assistant Historian  
 1 Park Specialist II  
 1 Park Specialist III  
 1 Clerical Specialist  
 1 Custodian II  
 9 Positions (1)  
 8.75 Staff Years (1.0)

### PARK SERVICES REC ACTIVITIES

1 Park Management Specialist I  
 5 Park Specialists IV  
 4 Park Specialists III  
 4 Park Specialists II  
 8 Park Specialists I  
 21 Asst. Park Specialists  
 1 Recreation Division  
 Supervisor I  
 4 Recreation Specialists II  
 5 Recreation Specialists I  
 16 Recreation Assistants  
 1 Management Analyst III  
 2 Management Analysts II  
 1 Information Officer II  
 6 Facility Attendants II  
 12 Facility Attendants I  
 10 Clerical Specialists (1)  
 7 Preventative Maintenance  
 Specialists  
 2 Custodians II  
 3 Custodians I  
 1 Assistant Producer  
 1 Business Analyst II  
 1 Graphic Artist III  
 1 Publication Assistant  
 1 Photographic Specialist  
 118 Positions (1)  
 118.0 Staff Years (1.0)

## PARK SERVICES GOLF ENTERPRISES

2 Park Specialists IV  
 1 Park Management Spec. II  
 3 Park Specialists III  
 6 Park Specialists I  
 6 Asst. Park Specialists  
 1 Facility Attendant II  
 6 Facility Attendants I  
 3 Laborers III  
 7 Laborers II  
 5 Laborers I  
 6 Sr. Utility Workers  
 6 Utility Workers  
 1 Labor Crew Chief  
 2 Golf Course Supts. III  
 1 Golf Course Supt. II  
 3 Golf Course Supts. I  
 2 Motor Equip. Operators  
 1 Automotive Mech. I  
 1 Irrigation Specialist  
 63 Positions  
 63.0 Staff Years

S/C Denotes State Co-Op Positions  
 PT Denotes Part-Time Positions  
 ( ) Denotes New Positions



# FUND 170 PARK REVENUE FUND

## Agency Mission

To set aside public spaces for, and assist citizens in, the protection and enhancement of environmental values, diversity of natural habitats, and cultural heritage; to guarantee that these resources will be available to both present and future generations; to increase and sustain quality facilities and services that offer citizens opportunities for recreation, improvement of their physical and mental well-being, and enhancement of their quality of life.

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	189/ 188.75	196/ 195.75	196/ 195.75	198/ 197.75
Expenditures:				
Personnel Services	\$12,807,206	\$14,261,313	\$14,261,313	\$15,104,843
Operating Expenses	7,412,343	7,630,219	7,630,219	8,032,702
Recovered Costs	(256,213)	(354,207)	(354,207)	(377,906)
Capital Equipment	724,001	1,027,950	1,027,950	924,300
Bond Costs	1,158,499	1,155,496	1,155,496	1,156,296
<b>Total Expenditures</b>	<b>\$21,845,836</b>	<b>\$23,720,771</b>	<b>\$23,720,771</b>	<b>\$24,840,235</b>

Summary by Cost Center				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Administration	\$2,003,454	\$2,308,305	\$2,308,296	\$2,207,243
Golf Enterprises	5,708,466	6,002,976	6,013,820	6,287,245
REC Activities	13,444,666	14,603,524	14,592,689	15,460,541
Resource Management	689,250	805,966	805,966	885,206
<b>Total Expenditures</b>	<b>\$21,845,836</b>	<b>\$23,720,771</b>	<b>\$23,720,771</b>	<b>\$24,840,235</b>

## Purpose

The Park Authority Park Revenue Fund is primarily supported from fees and charges generated at Park Authority facilities. The Park Authority's State enabling legislation indicates that revenues must be spent exclusively for park purposes. Based on the Board of Supervisors' direction to establish fees and charges for special purpose facilities, the Park Authority Board has approved a fee structure which allows its operations to be funded by users rather than from tax dollars. The Park Revenue Fund is responsible for the operation of the agency's revenue-supported facilities, which include golf courses, recreation centers, lake parks, nature centers, and historic sites.

# FUND 170 PARK REVENUE FUND

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There are 32 revenue-generating facilities under the management of the Park Authority:

Recreational Parks	Recreation Centers	Golf Courses	Resource Management Sites
Lake Accotink	Providence	Twin Lakes	Sully Plantation
Lake Fairfax	Lee District	Burke	Colvin Run Mill
Burke Lake	Wakefield	Jefferson	Cabell's Mill
	Mount Vernon	Greendale	Dranesville Tavern
	Oak Marr	Pinecrest	Stoneybrooke
	South Run	Oak Marr	Wakefield Chapel
	Spring Hill		Great Falls Grange
	George Washington		Clark House
			Riverbend
			Green Spring Gardens Park
			Frying Pan Park
			Huntley Meadows
			Hidden Pond
			Ellanor C. Lawrence
			Hidden Oaks

## Key Accomplishments

- ◆ Celebrated the Park Authority's 50<sup>th</sup> anniversary.
- ◆ In recent years, opened the Water Mine at Lake Fairfax Park, an 18-hole golf course at Twin Lakes, a nine-hole, par-three golf course and miniature golf at Oak Marr Park, Pleasant Valley Golfer's Club at Richard Jones Park, and a miniature golf facility at Jefferson Golf Course.
- ◆ Opened new picnic pavilions at Burke Lake Park, Lake Fairfax Park, and Lake Accotink Park.
- ◆ Consolidated Park Authority and Department of Community and Recreational Services' class registration process using ParkNet, the Park Authority's comprehensive business information system.
- ◆ Expanded fitness facilities at recreation centers, including equipment replacement, area expansion, and the provision of private training and weight room attendants.
- ◆ Expanded the centralized summer camp program to 17 locations.
- ◆ Replaced four playgrounds at Burke Lake Park.
- ◆ Opened a country store at Frying Pan Park.
- ◆ Developed a Park Web Site which provides extensive information on all Park functions.

# FUND 170

## PARK REVENUE FUND

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### FY 2002 Initiatives

- ◆ Convert one Limited Term position to 1/1.0 SYE Clerical Specialist to manage the expansion of the centralized reservation system and create 1/1.0 SYE Facilities Attendant position to develop new and expanded fee-based programs for citizen groups.
- ◆ Compensate Park Authority Board members at a rate of \$150 per member per month, effective July 1, 2001. This compensation plan is consistent with other Boards, Authorities, and Commissions with fiduciary responsibilities.
- ◆ Complete development of a strategic plan to provide direction for the next five years.
- ◆ Continue the design and development of the West County Recreation Center to meet the FY 2004 completion schedule.
- ◆ Complete core renovations at Lake Accotink Park.
- ◆ Expand the class registration options to include Internet registration.
- ◆ Complete the installation of the Fitness Network System (Fitlinxx) at all recreation centers.
- ◆ Expand the Water Mine facility at Lake Fairfax.
- ◆ Open Ash Grove Historic Site to public visitation and rental.
- ◆ Develop a plan for the renovation of South Run Field House.
- ◆ Develop a miniature golf facility at Burke Lake Park.

### Performance Measurement Results

In keeping with its mission statement, the Park Authority has provided multiple recreation opportunities for the citizens of Fairfax County. The number of golf rounds played in FY 2000 surpassed the previous year by 18,300, or 5.2 percent. In addition, the number of classes offered in FY 2000 greatly surpassed the previous year by 321, or 51.7 percent. The Park Authority continued to maintain a minimum cost recovery ratio of 100 percent in the area of Recreation Activities. Store sales increased \$27,414, or 21.5 percent, over the FY 1999 level. In FY 2002, the Park Authority will continue to improve in the areas of timelines of purchase order requests, invoice pay-outs, and help desk calls while improving golf course standards and working to increase per capita visitation to Park facilities to two visits per year.

### Funding Adjustments

*The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:*

- ◆ An increase of \$430,202 in Personnel Services primarily associated with salary adjustments necessary to support the County's compensation program.
- ◆ An increase of \$333,171 in Exempt Limited Term salaries primarily associated with seasonal staff required to operate and maintain Twin Lakes Golf Course as well as REC Centers and parks throughout the County.
- ◆ An increase of \$80,157 in Personnel Services to support 1/1.0 SYE Clerical Specialist position to consolidate reservation services for picnics, amphitheaters, shelters, and related facilities into a centralized program and 1/1.0 SYE Facility Attendant II position to develop and direct new and expanded fee-based programs for the increasing number of programs at Frying Pan Park.

# FUND 170 PARK REVENUE FUND

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- ◆ An increase of \$402,483 in Operating Expenses primarily due to increased contracting services, supplies, maintenance, and equipment.
- ◆ An increase of \$23,699 in Recovered Costs based on projected salary and operating expense requirements.
- ◆ Funding in the amount of \$924,300 is included for Capital Equipment. Of this amount, \$17,000 is included for personal computers and computer accessories, \$10,000 is included for a walk-in freezer, and \$897,300 is for special service equipment including trailers, mowers, tractors, spray tanks, and an automated computer system that guides customers through a proper exercise technique and records and tracks progress.
- ◆ Funding in the amount of \$1,156,296 is included for debt service, including \$330,000 for principal, \$823,796 for interest, and \$2,500 for fiscal agent fees.

*Revenue adjustments required to support the FY 2002 program include:*

- ◆ Revenues are projected to increase by \$1,488,297 over the *FY 2001 Revised Budget Plan*. The increase is primarily due to an increase of \$1,324,955 for Recreation Centers and Lake Parks and \$339,342 for special events, programs facility rental, and store sales at historic sties and nature centers. This increase is offset by projected revenue decreases of \$176,000 in Administration and Golf Enterprises.

*The following funding adjustments reflect all approved changes in the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ As part of the FY 2000 Carryover Review, the Board of Supervisors approved no change to expenditures; however, an amount of \$1,450,000 was transferred to Fund 371, Park Capital Improvement Fund, to support capital projects.



## Administration

### Goal

To implement Park Authority Board policies and provide high quality administrative and business support to all levels of the Park Authority in order to assist Division management in achieving Park Authority mission-related objectives.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	8/ 8	8/ 8	8/ 8	8/ 8
<b>Total Expenditures</b>	<b>\$2,003,454</b>	<b>\$2,308,305</b>	<b>\$2,308,296</b>	<b>\$2,207,243</b>

### Objectives

- ◆ To process 98 percent of small purchase order requests within four days of receipt toward a target of 100 percent.

# FUND 170 PARK REVENUE FUND

- ◆ To increase the percentage of Help Desk calls resolved within prescribed time standards by 10 percentage points, from 80 percent to 90 percent, toward a target of 95 percent.
- ◆ To reduce the number of supplemental checks from 0.3 percent to 0.2 percent of total time sheets toward a target of 0.1 percent.
- ◆ To pay 96 percent of invoices within 30 days of receipt toward a goal of 98 percent, in order to ensure timely payment to vendors.

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate / Actual	FY 2001	FY 2002
<b>Output:</b>					
Small purchase order requests issued	1,881	1,938	1,996 / 1,360	1,450	1,500
Help Desk calls processed	3,856	5,142	5,656 / 4,500	4,874	5,849
Time sheets processed	NA	34,190	34,320 / 35,443	35,500	35,500
Invoices paid	NA	13,835	13,200 / 13,420	13,000	13,000
<b>Efficiency:</b>					
Cost per small purchase request processed	\$20.35	\$22.70	\$21.51 / \$24.44	\$26.18	\$25.30
Cost per Help Desk call processed <sup>1</sup>	\$11.30	\$12.43	\$12.91 / \$14.81	\$17.47	\$16.18
Cost per time sheet processed	NA	\$3.52	\$3.53 / \$3.42	\$4.08	\$4.08
Cost per invoice paid	NA	\$8.41	\$8.12 / \$7.95	\$7.99	\$7.72
<b>Service Quality:</b>					
Average days to issue purchase order <sup>2</sup>	NA	4.2	4.0 / 6.0	4.0	4.0
Calls resolved within time frame standards <sup>3</sup>	3,275	4,370	4,988 / 3,150	3,900	5,264
Average days to process supplemental checks	NA	NA	4 / 2	2	2
Percent of invoices with vendor inquiries	NA	1.9%	1.6% / 1.9%	1.9%	1.6%
<b>Outcome:</b>					
Percent of small purchase orders issued within 4 days	NA	95%	95% / 50%	98%	98%
Percent of calls resolved in time frame standard	84.9%	85.0%	85.2% / 70.0%	80.0%	90.0%
Percent of supplemental checks to time sheets	NA	0.4%	0.5% / 0.4%	0.3%	0.2%
Percent of invoices paid within 30 days	NA	95.0%	96.0% / 93.8%	95.0%	96.0%

<sup>1</sup> Countywide salary adjustment was made for the Information Technology career fields in FY 2000, reflecting an increase in cost per Help Desk call processed.

<sup>2</sup> Decrease in FY 2001 due to vacant positions.

<sup>3</sup> In FY 2000, staff turnover was higher than anticipated.

# FUND 170 PARK REVENUE FUND



## Golf Enterprises

### Goal

To operate and maintain quality golf facilities, programs, and services for the use and enjoyment of Fairfax County citizens and visitors; plan for future golf needs Countywide; and provide opportunities and programs that enhance the growth of the sport as a life-long leisure activity.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	62/ 62	62/ 62	63/ 63	63/ 63
<b>Total Expenditures</b>	<b>\$5,708,466</b>	<b>\$6,002,976</b>	<b>\$6,013,820</b>	<b>\$6,287,245</b>

### Objectives

- ◆ To increase the number of golf rounds played by 2.63 percent, from 380,000 to 390,000, while raising the golfer satisfaction rating from 7.50 to 7.60.
- ◆ To increase the number of classes offered by 5.3 percent, from 950 to 1,000, while maintaining golfer satisfaction with classes at 90.0 percent.
- ◆ To maintain golf courses to established standards while raising the target course condition rating from 7.1 toward a target of 7.2.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Rounds played	301,059	355,172	355,000 / 373,491	380,000	390,000
Classes provided	504	621	701 / 942	950	1,000
Sites maintained/operated	6	6	6 / 6	6	6
<b>Efficiency:</b>					
Operational cost per round	\$8.80	\$8.53	\$8.19 / \$8.55	\$9.22	\$9.21
Cost per class registrant	NA	\$9.74	NA / \$8.38	\$8.38	\$8.38
Maintenance cost per site	\$333,000	\$419,813	\$400,000 / \$419,490	\$420,000	\$430,000
<b>Service Quality<sup>1</sup>:</b>					
Overall golfer satisfaction	NA	7.42	7.42 / NA	7.50	7.60
Percent of golfers satisfied with classes	NA	NA	80% / NA	90%	90%
Course condition rating	NA	6.96	6.96 / NA	7.10	7.20

# FUND 170 PARK REVENUE FUND

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Outcome:</b>					
Increase in rounds played	(3.88%)	17.97%	(0.05%) / 5.16%	1.74%	2.63%
Increase in classes held	15.6%	23.2%	12.9% / 51.7%	0.8%	5.3%
Percentage increase in course condition rating <sup>1</sup>	NA	NA	0.0% / NA	NA	1.4%

<sup>1</sup> Based on Golfer Satisfaction Survey (Rating 1 – 9) conducted in 1999. Surveys are conducted every two years; therefore, no data is available for FY 2000.



## REC Activities

### Goal

To provide financially self-sufficient recreational facilities and services that meet the expectations of the citizens of Fairfax County in order to enhance their quality of life by providing opportunities to develop lifetime leisure pursuits.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	111/ 111	118/ 118	117/ 117	118/ 118
<b>Total Expenditures</b>	<b>\$13,444,666</b>	<b>\$14,603,524</b>	<b>\$14,592,689</b>	<b>\$15,460,541</b>

### Objectives

- ◆ To maintain a minimum cost recovery ratio for Park Services of 95 percent, toward a target of 110 percent.
- ◆ To increase the per capita visitation to division facilities and services from 1.81 to 1.84 visits per capita, with a target of 2.00 visits per capita.

# FUND 170 PARK REVENUE FUND

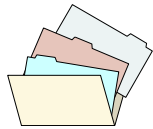
## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Visitors	1,751,146	1,734,721	1,786,763 / 1,778,351	1,840,366	1,895,577
Revenue collected	\$12,628,372	\$13,065,226	\$13,597,650 / \$13,887,015	\$13,770,900	\$15,095,655
Cost funded to operate facilities	\$11,480,256	\$12,515,450	\$13,103,119 / \$13,444,667	\$14,603,524	\$15,374,695
<b>Efficiency:</b>					
Revenue per participant	\$7.21	\$7.53	\$7.61 / \$7.81	\$7.48	\$7.96
Cost per participant	\$6.55	\$7.21	\$7.33 / \$7.56	\$7.94	\$8.11
<b>Service Quality:</b>					
Percent of visitors satisfied <sup>1</sup>	65.6%	NA	NA / NA	70.0%	NA
<b>Outcome:</b>					
Percent of costs recovered	110.75%	104.39%	103.77% / 103.31%	94.21%	98.15%
Visitation per capita	1.85	1.84	1.84 / 1.78	1.81	1.84

<sup>1</sup> The next survey will be conducted in FY 2001; therefore, no data exists for FY 1999 and FY 2000.



# FUND 170 PARK REVENUE FUND



## Resource Management

### Goal

To maintain and expand the availability of division services, programs, publications, and facilities for citizens of Fairfax County and visitors of our parks in order to provide opportunities for education and appreciation of their natural and cultural heritage.

Cost Center Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	8/ 7.75	8/ 7.75	8/ 7.75	9/ 8.75
<b>Total Expenditures</b>	<b>\$689,250</b>	<b>\$805,966</b>	<b>\$805,966</b>	<b>\$885,206</b>

### Objectives

- ◆ To increase the number of private, civic, and corporate rentals by 4.4 percent, from 614 to 641, toward a target of 900, while maintaining a 90.0 percent excellent rating on customer satisfaction surveys.
- ◆ To increase gross store sales by 4.2 percent, from \$184,900 to a target of \$192,619, while maintaining a rate of return on inventory of over 50.0 percent.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Rentals provided	633	646	671 / 566	614	641
Revenue from rentals	\$206,183	\$231,163	\$255,950 / \$229,198	\$280,450	\$298,862
Revenue from store sales	\$90,363	\$127,665	\$134,350 / \$155,079	\$184,900	\$192,619
<b>Efficiency:</b>					
Operational costs per rental	\$293.00	\$348.00	\$345.00 / \$345.25	\$440.26	\$485.01
Rental revenue per staff hours	\$20.72	\$21.58	\$20.76 / \$20.76	\$20.87	\$19.26
Sales per hours of operation	5.83	7.10	7.47 / 7.47	7.56	7.88
<b>Service Quality:</b>					
Customer service rating	94.64%	95.30%	90.00% / 95.50%	90.00%	92.00%
Sales – customer service rating	NA	NA	75% / 75%	85%	90%
<b>Outcome:</b>					
Increase in rentals	9.0%	2.0%	4.0% / 12.0%	8.5%	4.4%
Increase in sales revenue	34.0%	41.0%	10.0% / 11.2%	12.2%	6.6%
Increase in return on inventory	30.4%	29.3%	66.0% / 66.0%	51.0%	54.0%

# FUND 170 PARK REVENUE FUND

## FUND STATEMENT

Fund Type P17, Non-Appropriated Funds

Fund 170, Park Revenue Fund

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$3,431,299</b>	<b>\$3,274,804</b>	<b>\$3,975,745</b>	<b>\$3,089,326</b>
Revenue:				
Interest on Bond Proceeds <sup>1</sup>	\$83,433	\$74,000	\$74,000	\$74,000
Park Fees	23,038,863	24,010,352	24,010,352	25,492,649
Interest	98,111	100,000	100,000	106,000
Donations	145,875	100,000	100,000	100,000
<b>Total Revenue</b>	<b>\$23,366,282</b>	<b>\$24,284,352</b>	<b>\$24,284,352</b>	<b>\$25,772,649</b>
<b>Total Available</b>	<b>\$26,797,581</b>	<b>\$27,559,156</b>	<b>\$28,260,097</b>	<b>\$28,861,975</b>
Expenditures:				
Personnel Services	\$12,807,206	\$14,261,313	\$14,261,313	\$15,104,843
Operating Expenses	7,412,343	7,630,219	7,630,219	8,032,702
Recovered Costs	(256,213)	(354,207)	(354,207)	(377,906)
Capital Equipment	724,001	1,027,950	1,027,950	924,300
Debt Service:				
Fiscal Agent Fee	0	2,500	2,500	2,500
Accrued Bond Interest Payable	1,158,499	1,152,996	1,152,996	1,153,796
<b>Subtotal Expenditures</b>	<b>\$21,845,836</b>	<b>\$23,720,771</b>	<b>\$23,720,771</b>	<b>\$24,840,235</b>
COLA Reserve	0	0	0	151,048
<b>Total Expenditures</b>	<b>\$21,845,836</b>	<b>\$23,720,771</b>	<b>\$23,720,771</b>	<b>\$24,991,283</b>
Transfers Out:				
Park Capital Improvement Fund (371) <sup>2</sup>	976,000	0	1,450,000	0
<b>Total Transfers Out</b>	<b>\$976,000</b>	<b>\$0</b>	<b>\$1,450,000</b>	<b>\$0</b>
<b>Total Disbursements</b>	<b>\$22,821,836</b>	<b>\$23,720,771</b>	<b>\$25,170,771</b>	<b>\$24,991,283</b>
<b>Ending Balance</b>	<b>\$3,975,745</b>	<b>\$3,838,385</b>	<b>\$3,089,326</b>	<b>\$3,870,692</b>
Debt Service Reserve	1,166,019	1,166,019	1,166,019	1,166,019
Managed Reserve <sup>3</sup>	1,000,000	1,000,000	1,000,000	1,200,000
Supplemental Debt Reserve <sup>4</sup>	330,000	330,000	330,000	358,600
Set Aside Reserve <sup>5</sup>	1,479,726	1,342,366	593,307	1,146,073
<b>Unreserved Ending Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# FUND 170

## PARK REVENUE FUND

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<sup>1</sup> On February 15, 1995, the Park Authority sold \$13,870,000 of revenue bonds for Golf Course Development. Interest is currently earned on the unspent construction funds, the debt service reserve, and the supplemental debt reserve.

<sup>2</sup> In FY 2000, a total of \$976,000 was transferred to Fund 371, Park Capital Improvement Fund. This amount includes \$123,595 for park rental property maintenance, \$200,000 for site improvement systems (ParkNet), and \$652,405 for the Facilities and Services project. In FY 2001, \$1,450,000 was transferred to Fund 371, including \$117,000 for park rental building maintenance, \$200,000 for ParkNet, and \$1,133,000 for the Facilities and Services Reserve.

<sup>3</sup> The Managed Reserve is required as part of the revenue bonds for golf course construction. This reserve earns interest and is held by the Bond Trustee.

<sup>4</sup> The Supplemental Debt Reserve represents set aside cash flow and emergency reserves for operations as a contingency for unanticipated operating expenses or a disruption in the revenue stream.

<sup>5</sup> The Set Aside Reserve represents the remaining fund balance. A portion of the Set Aside Reserve was transferred to Fund 371, Park Capital Improvement Fund, at the FY 2000 Carryover Review to fund renovations and repairs at various park facilities as approved by the Park Authority Board.

# FUND 371

## PARK CAPITAL IMPROVEMENT FUND

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### **Purpose**

This fund was established in 1966 under the provisions of the Park Authority Act to provide for capital improvements to the agency's revenue facilities and parks, as well as various park sites where grants, proffers, and donations have been received for specific park improvements. Funding is also derived through transfers from Fund 170, Park Revenue Fund, lease payments, and revenue bonds for golf course development.

In FY 1995, the Park Authority issued revenue bonds in the amount of \$13.87 million to provide for the expansion of existing golf facilities. Included was construction of a nine-hole golf course, a driving range, and a clubhouse at Oak Marr Golf Course. Funding was also provided for the construction of an additional 18-hole golf course, new clubhouse, and maintenance facility at Twin Lakes Golf Course. Construction of the Oak Marr driving range was completed in 1997 and opened to the public in January 1998. The nine-hole golf course and clubhouse at Oak Marr were opened to the public in June 1998. The miniature golf course at Oak Marr and an additional 18-hole course at Twin Lakes were completed in June 1999.

### **FY 2002 Initiatives**

No funding is included for Fund 371, Park Capital Improvement Fund, in FY 2002.

### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ As part of the FY 2000 Carryover Review, the Board of Supervisors approved an increase of \$7,361,697 based on the carryover of unexpended project balances of \$7,635,868, offset by a decrease of \$274,172 due to project adjustments. Adjustments reflect \$441,418 due to the receipt of easements, proffers, donations, and contributions, \$524,658 in interest, and the transfer of \$1,450,000 from Fund 170, Park Revenue Fund. In addition, an amount of \$2,690,248 has been set aside in fund balance for the creation of a Facilities and Services Reserve. This Reserve will be used for the maintenance and renovation of revenue-generating facilities.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 371 PARK CAPITAL IMPROVEMENT FUND

## FUND STATEMENT

Fund Type P37, Non-Appropriated Funds      Fund 371, Park Capital Improvement Fund

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$9,649,577</b>	<b>\$700,000</b>	<b>\$10,812,270</b>	<b>\$4,900,573</b>
Revenue:				
Bonds <sup>1</sup>	\$12,750,000	\$0	\$0	\$0
Interest	572,342	0	0	0
Other Revenue	459,494	0	0	0
Total Revenue	\$13,781,836	\$0	\$0	\$0
Transfers In:				
Park Revenue Fund (170) <sup>2</sup>	\$976,000	\$0	\$1,450,000	\$0
Total Transfers In	\$976,000	\$0	\$1,450,000	\$0
<b>Total Available</b>	<b>\$24,407,413</b>	<b>\$700,000</b>	<b>\$12,262,270</b>	<b>\$4,900,573</b>
Total Expenditures	\$13,595,143	\$0	\$7,361,697	\$0
<b>Total Disbursements</b>	<b>\$13,595,143</b>	<b>\$0</b>	<b>\$7,361,697</b>	<b>\$0</b>
<b>Ending Balance</b>	<b>\$10,812,270</b>	<b>\$700,000</b>	<b>\$4,900,573</b>	<b>\$4,900,573</b>
Lawrence Trust Reserve <sup>3</sup>	1,510,325	0	1,510,325	1,510,325
Repair and Replacement Reserve <sup>4</sup>	700,000	700,000	700,000	700,000
Revenue Facility Maintenance/Renovation Reserve <sup>5</sup>	0	0	2,690,248	2,690,248
<b>Unreserved Ending Balance</b>	<b>\$8,601,945</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> FY 2000 revenues represent the proceeds of a Park Authority Note. On March 13, 2000, the Board of Supervisors approved a resolution which authorized the issuance of a Park Authority Note and a payment agreement in the amount of \$12,750,000 to support the purchase of 838 acres of parkland. Repayment of the Note will most likely be supported by the sale of currently owned County land.

<sup>2</sup> In FY 2000, an amount of \$976,000 was transferred from Fund 170, Park Revenue Fund, to Fund 371, Park Capital Improvement Fund, for the following projects: \$200,000 for the ParkNet project, \$123,595 for park rental properties, and \$652,405 for facilities and services. In FY 2001, an amount of \$1,450,000 will be transferred from Fund 170 for the following projects: \$200,000 for ParkNet, \$117,000 for park rental properties, \$705,000 for general park improvements, and \$428,000 for the Facilities and Services Reserve.

<sup>3</sup> In FY 2000, the Park Authority created a Reserve to separately account for the Ellanor C. Lawrence monies received for maintenance and renovation to this site. In accordance with the FCPA Board, the principal amount received from the donation will remain intact, and any interest earned will be used according to the terms of the Trust.

<sup>4</sup> The Golf Revenue Bond Indenture requires that a security reserve and capital repair reserve be maintained in the Capital Improvement Plan for repairs to park facilities.

<sup>5</sup> In FY 2001, the Park Authority created a Reserve for the maintenance and renovation of revenue-generating facilities.

# FUND 371

## PARK CAPITAL IMPROVEMENT FUND

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### FY 2002 Summary of Capital Projects

**Fund: 371 Park Capital Improvement Fund**

Project #	Description	Total Project Estimate	FY 2000 Actual Expenditures	FY 2001 Revised Budget	FY 2002 Advertised Budget Plan
004146	Fox Mill Park	\$11,945	\$0.00	\$11,945.00	\$0
004349	South Run Park	46,640	14,280.00	32,360.00	0
004353	Huntley Meadows Park	52,755	12,889.23	696.94	0
004380	Beulah Road Park	7,670	0.00	7,670.00	0
004398	Litter Grant	10,920	0.00	1,696.00	0
004493	Robert E Lee Rec Ctr	372,785	19,085.84	97,098.46	0
004503	Cub Run Stream Valley Park	49,966	0.00	47,066.00	0
004525	Lake Fairfax Park	142,394	0.00	39,930.00	0
004534	Park Contingency		0.00	744,944.00	0
004538	Park Easement Administration	1,131,066	63,800.00	263,365.20	0
004558	Park Collections	44,117	0.00	9,992.00	0
004564	History Special Events	8,000	3,116.65	2,994.65	0
004567	Stratton Woods	360,992	0.00	266,504.00	0
004584	Nottoway Park	57,969	0.00	3,040.00	0
004592	Sully Plantation	290,520	43,599.97	78,440.98	0
004595	Mason District Park	122,468	0.00	114,824.65	0
004626	Stuart Ridge/Sugarland Run Park	24,886	0.00	14,896.00	0
004638	Lake Braddock School Park	12,000	0.00	12,000.00	0
004698	Ellanor C Lawrence Park	345,542	0.00	4,370.00	0
004741	PTA Playground Assistance	250,000	5,000.00	146,814.00	0
004748	General Park Improvements	6,498,787	424,470.46	2,743,250.97	0
004749	Site Information Management	2,220,000	100,533.50	353,165.50	0
004750	Park Proffers	2,372,817	54,646.52	1,739,665.40	0
004751	Park Rental Bldg Maintenance	791,873	55,568.78	328,644.91	0
004752	Government Center Gardens	20,000	0.00	2,346.00	0
004754	SBA Landscaping	33,384	(1,234.25)	0.00	0
004755	Union Mills Civil War Site	24,500	0.00	3,291.00	0
004758	Archaeology Proffers	78,032	1,500.00	64,063.70	0
004759	Stewardship Publications	18,304	0.00	13,967.08	0
004760	Stewardship Exhibits	13,325	0.00	12,820.96	0
004762	Golf Improvements	2,662,740	34,363.22	44,503.42	0
004763	Grants	18,054	8,453.53	8,000.47	0
004764	Mt. Air	45,110	0.00	45,110.00	0
004766	James Lee	46,680	0.00	4,614.90	0
004768	Ash Grove	14,439	0.00	14,439.00	0
004769	Blake Lane Dog Park Grant	15,070	5,070.00	10,000.00	0
004770	Hunter Tract	12,750,000	12,750,000.00	0.00	0
004771	Historic Huntley	71,223	0.00	71,223.00	0
004772	Memorial Park Improvements	1,943	0.00	1,943.00	0
<b>Total</b>		<b>\$31,038,916</b>	<b>\$13,595,143.45</b>	<b>\$7,361,697.19</b>	<b>\$0</b>

# Alcohol Safety Action Program

# ALCOHOL SAFETY ACTION PROGRAM

## Alcohol Safety Action Program

### *Agency Position Summary*

15 Regular Positions / 15.0 Regular Staff Years

### ***Position Detail Information***

2	Probation Supervisors II
1	Probation Supervisor I
1	Probation Counselor III
5	Probation Counselors II
1	Accountant I
1	Administrative Aide
1	Supervisory Clerk
2	Clerical Specialists
1	Clerk Typist II
15	Positions
15.0	Staff Years



# FUND 117

## ALCOHOL SAFETY ACTION PROGRAM

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### Agency Mission

To reduce the incidence of driving under the influence of alcohol (DUI) in Fairfax County through completion of a rehabilitative alcohol/drug education program, case management, public education, and referral to alcohol/drug treatment programs when necessary.

Agency Summary				
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
Authorized Positions/Staff Years				
Regular	16/ 16	16/ 16	15/ 15	15/ 15
Expenditures:				
Personnel Services	\$1,028,918	\$1,054,984	\$1,054,984	\$1,169,671
Operating Expenses	274,114	171,307	172,670	182,907
Capital Equipment	0	0	0	0
<b>Total Expenditures</b>	<b>\$1,303,032</b>	<b>\$1,226,291</b>	<b>\$1,227,654</b>	<b>\$1,352,578</b>

### Purpose

The Fairfax County Alcohol Safety Action Program (ASAP) serves a probationary function for the Circuit and General District Courts under the supervision of the ASAP Policy Board. The core program provides intake, classification, rehabilitative alcohol/drug education, referral to treatment, and case management to individuals charged with, or convicted of, driving under the influence of alcohol (DUI). In addition, ASAP provides alcohol/drug education programs for habitual offenders, a drug education program for first-time drug possession offenders, and programs for adolescent substance abusers. Programs are available in English, Spanish and Korean.

The County is the fiscal agent for the Fairfax ASAP which is administered through the Department of Administration for Human Services. ASAP is designed to be a self-supporting agency, funded entirely by client fees with the County providing indirect support through office space, utilities and maintenance. The State imposes a fee ceiling on per client costs. The fee has remained unchanged since FY 1995 at \$350 per client, and will remain at that rate in FY 2002. The agreement between the ASAP Policy Board and the Board of Supervisors provides that ASAP will endeavor to develop a reserve fund balance sufficient to avoid deficit status during periods where referrals, and therefore client fee revenues to ASAP, decline. Should surplus client fees above and beyond the balance required for a sufficient reserve fund become available in any fiscal year, the ASAP Policy Board will reimburse the County for these indirect costs, or may request permission from the Board of Supervisors to expend such funds on the ASAP program.

### Key Accomplishments

- ◆ The Alcohol Safety Action Program has served an average of 3,486 clients over the past three years, an amount that has steadily increased over the past decade, while downsizing its staff and maintaining the integrity and quality of its numerous programs.
- ◆ In addition to its core court-mandated programs, ASAP has instituted additional user-funded programs to meet community needs. These programs include driver improvement programs in both English and Spanish, as well as a pilot program for educating reckless/aggressive drivers.

# FUND 117

## ALCOHOL SAFETY ACTION PROGRAM

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- ◆ Another innovative program for substance-abusing teenagers was begun in FY 2000, in conjunction with the Juvenile and Domestic Relations Court. In this program, adolescents charged with underage possession of alcohol and drugs are required to spend time in the Trauma/Intensive Care unit at Fairfax Inova Hospital observing the victims of substance abuse that are brought to the hospital for treatment.

### **FY 2002 Initiatives**

- ◆ ASAP will intensify efforts to secure additional grants or other types of funding to supplement its existing revenue base.
- ◆ In order to improve the program collection rate, ASAP plans to implement procedures that will revoke the vehicle operator's license of any DUI client who has not successfully completed the ASAP program and paid the required fee.

### **Performance Measurement Results**

Service Quality, a measurement of client satisfaction with ASAP education classes, increased from 95 percent in FY 1999 to 97 percent in FY 2000 and is projected to remain at this high level.

### **Funding Adjustments**

*The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:*

- ◆ An increase of \$114,687 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ An increase of \$10,237 in Operating Expenses is due to mandated payments to the State based on the number of clients served in a given fiscal year. As the number of clients served increases, the amount that must be forwarded to the State increases proportionally.

*The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:*

- ◆ In FY 2001, 1/1.0 SYE vacant position was transferred from Fund 117, Alcohol Safety Action Program, as part of a County Executive position pool redirection.
- ◆ An increase of \$1,363 in Operating Expenses is due to miscellaneous encumbered carryover.

### **Objectives**

- ◆ To provide a comprehensive alcohol/drug education program to individuals charged with driving under the influence of alcohol (DUI) that results in 92 percent of clients who have successfully completed the probationary period two years prior and have not recidivated.

# FUND 117

## ALCOHOL SAFETY ACTION PROGRAM

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### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
<b>Output:</b>					
Individuals served in ASAP education program <sup>1</sup>	2,818	2,976	2,900 / 3,193	3,193	3,353
<b>Efficiency:</b>					
Average cost per individual served	\$322	\$316	\$328 / \$310	\$319	\$335
<b>Service Quality:</b>					
Percent of individuals satisfied	95%	95%	90% / 97%	97%	97%
<b>Outcome:</b>					
Percent of individuals completing the program two years prior who have not recidivated based on Department of Motor Vehicles (DMV) records	85%	92%	92% / 92%	92%	92%

<sup>1</sup> Does not include clients referred by the Court systems who are not required to pay the full state-mandated fee.

# FUND 117 ALCOHOL SAFETY ACTION PROGRAM

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 117, Alcohol Safety Action Program

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan
<b>Beginning Balance</b>	<b>\$274,000</b>	<b>\$153,751</b>	<b>\$168,610</b>	<b>\$57,641</b>
Revenue:				
Client Fees	\$1,093,712	\$1,029,000	\$1,029,000	\$1,212,232
ASAP Client Intake	5,390	4,572	4,572	4,840
ASAP Client Out	(7,751)	(7,325)	(7,325)	(7,624)
ASAP Restaff	2,225	3,240	3,240	3,330
Other Fees	104,066	87,198	87,198	94,475
Total Revenue	\$1,197,642	\$1,116,685	\$1,116,685	\$1,307,253
<b>Total Available</b>	<b>\$1,471,642</b>	<b>\$1,270,436</b>	<b>\$1,285,295</b>	<b>\$1,364,894</b>
Expenditures:				
Personnel Services	\$1,028,918	\$1,054,984	\$1,054,984	\$1,169,671
Operating Expenses	274,114	171,307	172,670	182,907
Capital Equipment	0	0	0	0
Subtotal Expenditures	\$1,303,032	\$1,226,291	\$1,227,654	\$1,352,578
COLA Reserve	0	0	0	11,697
Total Expenditures	\$1,303,032	\$1,226,291	\$1,227,654	\$1,364,275
<b>Total Disbursements</b>	<b>\$1,303,032</b>	<b>\$1,226,291</b>	<b>\$1,227,654</b>	<b>\$1,364,275</b>
<b>Ending Balance</b>	<b>\$168,610</b>	<b>\$44,145</b>	<b>\$57,641</b>	<b>\$619</b>



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